

# **City of Port Alberni Reconciliation Committee Terms of Reference**

## **Purpose**

The Reconciliation Committee is a select committee of Council appointed for the purpose of investigating practical actions for the City and the community to help foster reconciliation between indigenous and non-indigenous peoples.

## **Membership**

The Committee shall be composed of not less than five and not more than eight members as follows:

- 1 member of City Council
- 2 individuals identified by the Tseshah First Nation
- 2 individuals identified by the Hupacasath First Nation
- Residents at large, a maximum of 3 appointed by City Council.

Staff resources to include the Deputy City Clerk.

## **Procedures**

- The Committee shall adopt a meeting schedule and will structure its activities to complete the required tasks within a reasonable timeframe.
- Minutes of the meetings will be forwarded to Council for information and action as required.
- The City's Procedures Bylaw applies to the conduct of business.

## **Term**

The Committee will serve until the completion of a final report to be presented to the respective Councils for the City of Port Alberni, Tseshah First Nation and Hupacasath First Nation.

## **Contents of the Report**

- Identify potential events and/or initiatives to strengthen awareness and understanding of local indigenous history and culture.
- Recommend possible sources of funding to support reconciliation activities.
- Identify potential frameworks to support a long-term cooperative government-to-government relationship between the City and the Hupacasath First Nation and Tseshah First Nation.
- Identify potential policies and actions in response to the Truth & Reconciliation Commission of Canada Calls to Action.

## **The Committee may:**

- Engage and network with local organizations and community groups to identify best practices and opportunities for collaboration.