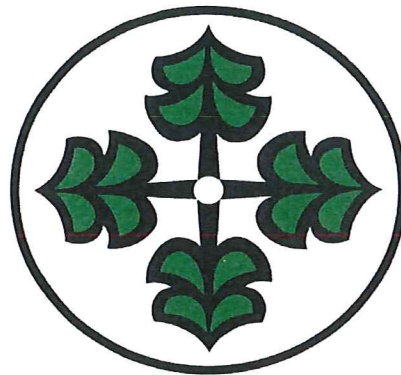


**CITY OF PORT ALBERNI
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2018**



SCHEDULES:

COUNCIL MEMBERS' REMUNERATION

**EMPLOYEES' WAGES OVER \$75,000 AND RELATED EXPENSES
(including consolidated totals for all others)**

LISTING OF SEVERANCE AGREEMENTS COMMENCED DURING THE YEAR

**AMOUNTS PAID TO SUPPLIERS IN EXCESS OF \$25,000
(including consolidated totals for all other amounts paid)**

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

1. Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors

Name	Position	Base Salary Remuneration	Taxable Benefits & Other	Expenses
RUTTAN, MICHAEL	Elected Official	\$ 23,731.33	\$ 422.00	\$ 8,811.00
ALEMANY, CHRIS	Elected Official	\$ 10,517.84	\$ 90.25	\$ 8,751.00
CORBEIL, RON	Elected Official	\$ 1,299.64	\$ 0.33	\$ -
HAGGARD, DEBBIE	Elected Official	\$ 1,299.64	\$ 37.83	\$ 20.00
MCLEMAN, JACK	Elected Official	\$ 10,517.84	\$ -	\$ 2,873.00
MINIONS, SHARIE	Elected Official	\$ 13,450.24	\$ 540.25	\$ 3,243.00
PAULSON, RON	Elected Official	\$ 11,817.48	\$ 501.14	\$ 5,050.00
POON, MAN SHUN HELEN	Elected Official	\$ 1,299.75	\$ 37.83	\$ -
SAUVE, DENIS	Elected Official	\$ 10,517.84	\$ 90.25	\$ 1,660.00
SOLDA, CINDY	Elected Official	\$ 1,299.64	\$ 75.03	\$ -
WASHINGTON, DAN	Elected Official	\$ 11,817.48	\$ 614.98	\$ 2,259.00
Total: elected officials, employees appointed by Cabinet and members of the Board of Directors (A)		\$ 97,568.72	\$ 2,409.89	\$ 32,667.00

2. Other employees (excluding those listed in Part 1 above)

Name	Position	Base Salary Remuneration	Taxable Benefits & Other	Expenses
BERKE, KARRY	Wastewater Systems Operator	\$ 76,806.04	\$ 8,146.02	\$ 367.00
BOOTH, ANTHONY	Fire Fighter	\$ 92,997.93	\$ 5,230.90	\$ -
BURROWS, SCOTT	Fire Captain	\$ 117,299.27	\$ 13,651.29	\$ -
CHEVELDAVE, WAYNE	Mechanical Superintendent	\$ 94,359.86	\$ 1,623.59	\$ -
CROSS, TRAVIS	Firefighter	\$ 96,231.60	\$ 8,710.81	\$ -
DEAKIN, PATRICK	Manager of Economic Development	\$ 95,710.34	\$ 900.00	\$ 1,923.00
DUKE, LAWRENCE	Wastewater Systems Operator	\$ 73,497.74	\$ 1,871.70	\$ 2,382.00
FINES, DERRIN	Firefighter	\$ 96,143.86	\$ 11,462.39	\$ -
FRANCOEUR, EDGAR	Fire Captain	\$ 117,406.33	\$ 10,637.35	\$ 704.00
GAUDREULT, ROBERT	Parks Operations Supervisor	\$ 89,377.30	\$ 1,587.25	\$ -
GILDAY, KELLY	Fire Chief	\$ 70,203.85	\$ 9,698.51	\$ 209.00
GIRI, AMARJEET	Waterworks Chargehand	\$ 78,555.87	\$ 4,854.05	\$ 192.00
GUERIN, ANDRE	Firefighter	\$ 96,231.60	\$ 15,503.68	\$ 3,059.00
HALEY, JOHN	Firefighter	\$ 96,056.12	\$ 13,983.53	\$ -
HALYCHUK, BENJAMIN	Firefighter	\$ 96,056.12	\$ 8,133.33	\$ -
HARTWELL, DAVINA	City Clerk	\$ 119,091.88	\$ 1,350.45	\$ 832.00
KOCH, DIANE	Deputy Director of Finance	\$ 84,384.36	\$ 2,880.45	\$ -
KRANEVELDT, ROBERT	Facilities Operations Supervisor	\$ 78,980.65	\$ 25,669.45	\$ -
LOW, CAILEAN	Firefighter	\$ 82,181.18	\$ 7,850.80	\$ 1,303.00
MIGUEZ, JOHN	Firefighter	\$ 98,192.19	\$ 11,199.73	\$ 103.00
MORTON, JAMES	Manager, Museum, Heritage & Culture	\$ 75,443.15	\$ 1,108.78	\$ -
MOUSLEY, BRIAN	Utilities Superintendent	\$ 94,359.86	\$ 1,624.20	\$ 1,181.00
NADIG, HERBERT	Fire Captain	\$ 116,871.03	\$ 15,914.25	\$ -
NEWBERRY, RICHARD	Chief Fire Prevention Officer	\$ 116,871.03	\$ 6,249.60	\$ 1,405.00
PATTERSON, CHARLES W	Deputy Fire Chief	\$ 117,078.79	\$ 7,268.80	\$ 48.00
PELECH, JEFF	Manager of Information Technology	\$ 103,795.85	\$ 1,697.37	\$ 1,417.00
PETERS, KEVIN	Building Inspector	\$ 76,457.90	\$ 385.20	\$ 2,115.00
PLEY, LAURIE	Multiplex & Sports Facilities Supervisor	\$ 88,583.35	\$ 1,575.12	\$ 1,859.00
PLEY, TIMOTHY	Chief Administrative Officer	\$ 166,829.00	\$ 1,280.76	\$ 6,179.00
PUUSEPP, ALICIA	Manager of Communications	\$ 82,479.00	\$ 1,518.56	\$ 677.00
RITCHIE, IAN	Firefighter	\$ 95,792.90	\$ 11,901.49	\$ -
ROBERTS, JASON	Firefighter	\$ 92,997.93	\$ 4,702.61	\$ -
ROGERS, BRADLEY	Firefighter	\$ 95,848.42	\$ 6,022.15	\$ -
ROSE, BRENT	Firefighter	\$ 93,338.65	\$ 8,058.49	\$ 3,658.00
ROTHWELL, CATHY	Director of Finance	\$ 117,310.35	\$ 1,350.45	\$ 216.00
SCHUT, HAROLD	Streets Chargehand	\$ 79,563.94	\$ 1,356.44	\$ -
SELVA, ANTHONY	Firefighter	\$ 92,997.93	\$ 3,899.67	\$ -
SMITH, SCOTT	Director of Development Services	\$ 95,226.88	\$ 23,849.85	\$ 1,605.00
TAEKEMA, WILF	Manager Public Works	\$ 116,662.28	\$ 2,986.01	\$ -
THOEN, RANDOLPH	Fire Captain	\$ 117,192.21	\$ 13,192.65	\$ 477.00
THOROGOOD, GAYLENE	Manager of Police Support Services	\$ 75,803.71	\$ 1,487.74	\$ 963.00
THORPE, WILLA	Director of Parks, Recreation & Heritage	\$ 116,139.62	\$ 1,792.75	\$ -
TOURANGEAU, BRENNAN	Firefighter	\$ 92,997.93	\$ 2,458.42	\$ -

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

Name	Position	Base Salary Remuneration	Taxable Benefits & Other	Expenses
TREMBLAY, KRISTA	Manager of Human Resources	\$ 103,927.08	\$ 1,700.25	\$ 636.00
TURNER, RYAN	Firefighter	\$ 94,679.09	\$ 8,000.45	\$ 102.00
WEIGHTMAN, RICHARD	Trades Chargehand	\$ 75,848.22	\$ 1,385.20	\$ -
WIATR, ROMAN	Water System Technician	\$ 74,996.72	\$ 5,708.40	\$ 70.00
WONG, S. BOYD	Engineering Technologist	\$ 72,827.57	\$ 9,563.65	\$ -
YORK, RON	Trades Chargehand	\$ 76,604.61	\$ 1,385.20	\$ -
ZAPLOTINSKY, BLADON	Firefighter	\$ 96,211.51	\$ 8,318.92	\$ 61.00
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		\$ 7,446,939.04	\$ 315,071.22	\$ 81,057.70
Total: Other Employees (B)		\$ 12,212,439.64	\$ 637,759.93	\$ 114,800.70

3. Reconciliation

Total remuneration - elected officials, employees appointed by cabinet and members of the Board of Directors (A)	\$	99,978.61
Total remuneration - other employees (B)	\$	12,850,199.57
Subtotal	\$	12,950,178.18
Reconciling Items		
Total per Statement of Revenue and Expenditure	\$	15,870,743.00
Variance Note 1	\$	(2,920,564.82)

NOTE 1

A formal reconciliation of the figures cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

- the payroll is based on a 26 pay period reporting whereas the financial statement is based on an accrual method of reporting;
- the financial statement reports benefits as a percentage of salaries and wages whereas remuneration is the amount paid directly to the employee as defined in the Financial Information Regulation, Schedule 1, subsection 6(1).

CITY OF PORT ALBERNI

**STATEMENT OF SEVERANCE AGREEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

There was one severance agreement, representing 2 months compensation total, made between the City of Alberni and one non-unionized employee during fiscal year 2018.

This statement is prepared under the Financial Information Regulation, Schedule 1, Subsection 6(7).

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate Amount Paid To Supplier
0946982 BC LTD	58,996.96
A C E COURIER SERVICES	34,829.01
ACCENT REFRIGERATION SYSTEMS	116,782.49
ACKLANDS - GRAINGER INC	35,859.29
ADELHARDT CONCRETE PLUS	228,851.70
ALBERNI CLAYOQUOT REGIONAL HOSPITAL DIST.	766,805.00
ALBERNI PAVING & CONTRACTING LTD	100,317.00
ALBERNI VALLEY CHAMBER OF COMMERCE	94,501.03
ANDREW SHERET LIMITED	285,208.05
AON REED STENHOUSE	284,923.13
ASSOCIATED ENGINEERING (BC) LTD	867,219.94
AV CHAMBER OF COMMERCE RURAL DIVIDEND PROGRAM	26,964.00
B C ASSESSMENT AUTHORITY	155,907.00
B C HYDRO & POWER AUTHORITY	1,016,924.10
B C TRANSIT	1,137,701.77
BAILEY ELECTRIC CO LTD	278,780.47
BEAVER CREEK HOME CENTRE	45,583.80
BERK'S INTERTRUCK LTD	49,246.77
BLACK PRESS GROUP	37,151.59
BRENNTAG CANADA INC.	52,353.65
CALENDA, JOSEPH	41,580.00
CANADIAN CORPS OF COMMISSIONAIRES	27,034.09
CANADIAN UNION OF PUBLIC EMPLOYEES	142,325.82
CIRCLE DAIRY 1987 LTD	27,252.57
CITY OF PORT ALBERNI	82,349.52
COASTAL COMMUNITY INSURANCE SERVICES	91,291.78
COLYN'S LANDSCAPING LTD	37,485.00
COMMUNICATION CONNECTION	78,420.33
COMMUNITY FUTURES DEVELOPMENT CORP	50,000.00
CO-OPERATORS, THE	205,287.52
D K I SERVICES LTD	152,111.28
DB PERKS & ASSOCIATES LTD.	48,967.63
DEL RIO, JIM	25,904.70
DOLANS CONCRETE LTD	90,180.31
EMCO LIMITED	71,660.48
ENCORE BUSINESS SOLUTIONS INC	55,190.58
ENEX FUELS LTD.	315,948.70
FLOORING DEPOT	51,940.88
FORTIS BC - NATURAL GAS	79,398.13
FPINNOVATIONS	57,750.00
FRASER BURRARD DIVING LTD	31,655.66
HAYLOCK BROS PAVING LTD	58,337.27
HAZELWOOD CONSTRUCTION SERVICES	897,799.81
IGI RESOURCES	48,011.14
JACK'S TIRE SALES & SERVICES LTD	54,068.36
JAMIESON, MICHELE	55,000.00
KHTARIA, CHARANJIT	48,875.53
KOERS & ASSOCIATES ENGINEERING LTD	163,123.83
LB WOODCHOPPERS LTD	26,564.51
MARATHON SURFACES INC	62,649.43
MASTERCARD - DIR OF FINANCE	112,735.73
M B LABORATORIES LTD	45,748.50
MCGILL & ASSOCIATES	37,472.34

MCLEAN & HIGGINS LTD	31,291.30
MCLEAN MILL SOCIETY	356,815.50
MEDICAL SERVICE PLAN OF BC	101,062.50
M I B EXCAVATING/0813188 BC LTD	40,729.50
MICROSOFT CORPORATION	52,908.44
MINISTRY OF ENVIRONMENT	52,266.32
MINISTRY OF PROV REVENUE	947,731.92
MONK OFFICE	25,027.18
MYRA SYSTEMS CORP	25,117.25
NANAIMO MITSUBISHI	48,314.63
NEOPOST CANADA LTD	29,463.10
PACIFIC BLUE CROSS	351,007.00
PATOLA, TODD	180,370.28
PENSION CORPORATION	2,308,420.32
PERFECTMIND INC	60,250.50
PORT ALBERNI FIRE FIGHTERS ASSOC	63,441.00
PORT ALBERNI PORT AUTHORITY	59,071.62
R ANDERSON & ASSOCIATES INC	42,420.00
RAYMOND JAMES LTD	17,000,000.00
RAYNER BRACHT CONSTRUCTION	217,749.15
REC TEC INDUSTRIES	69,323.66
RECEIVER GENERAL FOR CANADA - COMMISSIONER RCMP	4,588,668.39
RECEIVER GENERAL FOR CANADA - REVENUE CANADA	3,557,020.54
REGIONAL DISTRICT OF ALBERNI CLAYOQUOT	2,277,672.77
RICHMOND ELEVATOR	68,145.00
ROLLINS MACHINERY LTD	983,391.39
S P C A	151,440.80
SCHAFFER'S EQUIPMENT	31,740.30
SOUTH DRIVE HOLDINGS LTD	34,832.36
SOUTHSIDE AUTO SUPPLY LTD	32,702.75
STAPLES ADVANTAGE	45,460.36
SUTTLE RECREATION INC	41,390.72
TELUS	53,101.85
TELUS MOBILITY CELLULAR INC	48,352.02
TEMPEST DEVELOPMENT GROUP INC.	54,079.56
TOTEM TREE OPERATIONS	33,216.73
TRITECH GROUP LTD	506,935.37
TSESHAHT FIRST NATION	75,000.00
VANCOUVER ISLAND REGIONAL LIBRARY	726,996.00
VERITIV CANADA, INC	27,004.12
WINDSOR PLYWOOD	25,416.74
WORKSAFE BC	375,239.23
Total aggregate amount paid to suppliers	(A) \$44,849,616.35

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less

(B)	\$2,849,065.77
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3. Total of payments to suppliers for grants and contributions exceeding \$25,000

ALBERNI VALLEY CHAMBER OF COMMERCE	\$	84,840.00
AV CHAMBER OF COMMERCE RURAL DIVIDEND PROGRAM		26,964.00
MCLEAN MILL SOCIETY		30,000.00
Consolidated total of grants exceeding \$25,000.00		\$141,804.00
Consolidated total of contributions exceeding \$25,000.00	\$	-
Consolidated total of all grants and contributions exceeding \$25,000 (C)		\$141,804.00

4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	(A)		\$44,849,616.35
Consolidated total of payments of \$25,000 or less paid to suppliers	(B)		\$2,849,065.77
Consolidated total of all grants and contributions exceeding \$25,000	(C)	\$	141,804.00
Reconciling items			
Total per Statement of Revenue and Expenditure		\$	18,743,376.00
Variance	Note 2	\$	29,097,110.12

NOTE 2

A formal reconciliation cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

- collections for others;
- payments made to suppliers for payroll purposes eg. Receiver General, Pension Corporation etc.;
- GST and HST are included in the payments to suppliers but is not included in the financial statement total.
- acquisition of capital assets
- amortization expense
- purchase of investments

**CITY OF PORT ALBERNI
MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of Council. The Audit Committee meets with management four times a year, and the external auditors once a year.

The Director of Finance has the responsibility for assessing the management systems and practices of the corporation.

The external auditors, R. Anderson & Associates, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of Council and meet with it on a regular basis.

On behalf of the City of Port Alberni



Name	Cathy Rothwell
Title *	Director of Finance
Date	April 23, 2019

* For municipalities, the officer assigned responsibility for financial administration signs

Prepared pursuant to Financial Information Regulation, Schedule 1, section 9

CITY OF PORT ALBERNI
FOR THE YEAR ENDED DECEMBER 31, 2018

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Cathy Rothwell
Director of Finance
April 23, 2019



Council Member on behalf of Council
April 23, 2019