

**For Sale by Bid**  
**(8) Eight lots of used Filing Cabinets (one per lot)**

**FOR SALE BY BID – Bid# 011-19**

Eight (8) Used Filing Cabinets  
Photo Included below

**OFFER CLOSES: Wednesday, May 21, 2019 prior to 3:00 PM local time**

To be sold on an “as is, where is” basis. The City of Port Alberni assumes no liability whatsoever for the removal or future use of this item. Item(s) must be removed by the successful bidder within one week (7 days) of notification.

Offers must be submitted in a sealed envelope marked “**011-19 Used Filing Cabinets**” and received at the City of Port Alberni, Purchasing Office, 4850 Argyle Street, Port Alberni, BC V9Y 1V8 prior to 3:00 PM local time the 21<sup>st</sup> of May, 2019 at which time offers will be opened. Bids received after the closing time will be rejected and returned unopened. Submission forms can be obtained at City Hall, Purchasing Department.

The used Filing Cabinets may be viewed at 4150 6<sup>th</sup> Avenue by contacting Wayne Cheveldave, Mechanical Services Superintendent at (250) 720-2846 or e-mail:  
[wayne\\_cheveldave@portalberni.ca](mailto:wayne_cheveldave@portalberni.ca)

The City of Port Alberni reserves the right to accept or reject the highest or any bid, either in whole or in part, if deemed in the best interest of the City.



**City of Port Alberni**  
4850 Argyle Street  
Port Alberni, B.C. V9Y 1V8

Sale #: 011-19 Used Filing Cabinets  
Issue Date: May 8, 2019  
Closing Date: May 21, 2019

### OFFER TO PURCHASE GOODS

Offers are invited for the purchase and removal of City of Port Alberni owned item listed below. We will sell materials without inspection, but we accept no rejections. The City of Port Alberni reserves the right to reject any or all offers. Inspections may be arranged by contacting Wayne Cheveldave, Mechanical Services Superintendent at 250-720-2846 or e-mail: [wayne\\_cheveldave@portalberni.ca](mailto:wayne_cheveldave@portalberni.ca)

Please submit offer by completing, signing, sealing and returning this form in an envelope marked **"011-19 Used Filing Cabinets"** and closing: May 21, 2019 prior to 3:00PM Local Time.

**The City of Port Alberni is offering for sale, on an as is, where is basis. The City of Port Alberni assumes no liability whatsoever for the removal or future use of this item. Item must be removed by the successful bidder within one week (7 days) of notification:**

Item	Quantity	Description	Offer
1.		Used Filing Cabinet	\$ _____
<b>Terms of Payment:</b>		<b>Cash, Certified Cheque or Debit, Subject to Tax as applicable.</b>	

We, the undersigned, are satisfied as to the quality, type, kind and condition of the item listed and submit this offer to purchase subject to the conditions contained herein.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Offeror's Signature(s)  
\_\_\_\_\_

Offeror's Name & Address

Offeror's Phone Number

## **GENERAL CONDITIONS**

### **1. WITHDRAWAL**

The City of Port Alberni reserves the right to withdraw from the sale of any property which has not been removed by the purchaser, without incurring any liability except to refund to the purchaser the amount paid on account of such property.

### **2. CONDITION OF PROPERTY**

The property listed herein is for sale "AS IS-WHERE IS". The description of the property is based on the best information available however, unless specifically provided in the offer, the City of Port Alberni makes no warranty, express or implied, as to the quantity, kind, character, quality, weight, size or description of any of the material, or its condition or fitness for any use or purpose.

### **3. TITLE**

Unless otherwise provided in the offer, title to property sold hereunder shall vest in the purchaser as and where the removal is affected.

### **4. REMOVAL**

The purchaser, upon acceptance of this offer by the City of Port Alberni and after payment in full has been received by the City of Port Alberni, shall at his expense pack, load and remove the property within seven (7) days of receiving notice of acceptance of his offer.

### **5. FAILURE TO REMOVE**

Should the purchaser fail to remove the property in accordance with paragraph 4, the City of Port Alberni without prejudice to any other remedies, may cancel the contract without notice to the purchaser and retain as liquidated damages any deposit or amount paid on account of the property. The Purchaser shall lose all claim to and interest in the property and may be held responsible for all loss, cost and expense incurred due to his failure or default.

### **6. DAMAGE TO PROPERTY**

The purchaser shall be responsible for any damage to property resulting from the removal of the property sold.

### **7. CONTRACT**

This offer to purchase, when executed, together with notification of acceptance by the City of Port Alberni shall constitute the entire agreement between the purchaser and the City of Port Alberni and time shall be deemed to be of essence in all respects thereof.

### **8. ADJUSTMENTS**

If, through withdrawal, loss or error, property cannot be delivered to the purchaser, the City of Port Alberni's liability shall be limited to a refund of the purchase price, or such portion thereof as the City of Port Alberni may determine to be equitable.

### **9. CLAIMS**

The purchaser shall not be entitled to contest the accuracy of any documents connected with this contract unless notice in writing, setting forth particulars of the purchaser's claim, shall have been received by the City of Port Alberni at its address shown on the face of this form within thirty (30) days following acceptance of this offer or within seven (7) days following the removal of the property in respect of which such claim is made, whichever is the earlier. No claim shall be considered unless such property is still held by the City of Port Alberni or held on the purchaser's premises for inspection by a representative of the City of Port Alberni.

### **10. LIABILITY**

The City of Port Alberni does not assume any liability for injuries suffered by or the death of any person, or for any loss or damage to any property arising out of the inspection, handling, removal, use or demolition of the property listed herein, and the purchaser shall indemnify and save harmless the City of Port Alberni in all respects thereof.

011-19 – SALE: Used Filing Cabinets

