

**City of Port Alberni**  
**BYLAW 2018, No. 5077**

**Appendix A – Fees**

<b>Building permit</b>	<b>FEES</b>
1) Base Fee	\$100.00
2) Plus, per \$1,000 of valuation, or portion thereof If a building permit is issued for a construction under the supervision of a Coordinating Registered Professional, the permit fee is reduced by 10% of the fees payable under this Bylaw, up to a maximum reduction of \$500.00.	\$7.00
<b>Renewal of lapsed building permit</b>	
(a) Base fee	\$100.00
(b) Plus, per \$1,000 of valuation, or portion thereof	\$9.50
<b>Excavation and/or Foundation permit for Part 3 buildings</b>	\$1,330.00 plus 1/3 the cost of the final building permit fee (plus applicable development cost charges)
<b>Plumbing permit – per fixture</b>	
(a) Base fee	\$65.00
(b) Per fixture	\$10.00
<b>Fire sprinkler system – per fixture</b>	
(a) Base fee	\$65.00
(b) Per sprinkler	\$2.00
<b>Re-inspections (first inspection no charge)</b>	\$100.00
<b>Inspection – outside normal City business hours – per hour</b>	\$200.00
<b>Compliance inspection of existing buildings application</b>	
(a) Up to 600 sq. m	\$100.00
(b) Over 600 sq. m	\$400.00
<b>Transfer of building permit to new owner or update to owner’s address</b>	\$100.00
<b>Plan check deposit – non-refundable</b>	
(a) % of building permit fee	15%
(b) Minimum fee	\$100.00
This payment will be reduced from the final building permit issuance fees.	
<b>Submission of new plans after plan review that include major changes that result in more than three hours of staff time to review, additional fees per hour of staff time may be applicable.</b>	\$150.00
<b>Installation of solid fuel burning appliance</b>	\$100.00

<b>Demolishing a building</b>	
(a) Fee	\$100.00
(b) Bond fee	\$500.00
<b>Siting of a manufactured building</b>	
(a) For construction between \$30,000 and \$200,000	\$300.00
(b) For construction over \$200,000	\$600.00
<b>Retaining walls – greater than 1.2 meters in height</b>	\$150.00
<b>Moving a building</b>	\$200.00
<b>Temporary building refundable security deposit This will be refunded in full upon removal of the temporary building.</b>	10% of Construction Value
<b>Report on equivalency with BC Building Code</b>	\$200.00
<b>Where any work has started prior to the issuance of a building permit</b>	
(a) % of permit fee otherwise payable	200%
(b) Maximum penalty	\$10,000.00
<b>Inspection or plan review not covered by other categories – per hour of staff time</b>	\$75.00
<b>Removal of Section 57 Notice on Title</b>	\$500.00
<b>Single family/two family dwelling – bonding against damage to the city street and final site servicing/grading</b>	\$2,000.00
<b>Multi-residential/commercial/industrial/institutional – bonding against damage to City Street and final site servicing/grading This fee is not applicable when the Owner has entered into a Works and Services agreement and provided necessary bonding</b>	\$2,000.00 or \$110.00 per metre of frontage whatever is greater
<b>Refunds – as a % of total building permit fees (excluding plan check deposit fee)</b>	
(a) Prior to excavation or commencement of construction	85%
(b) After initiation of construction including foundation Any development cost charges paid as part of a building permit are non-refundable.	0%
<b>Land title search This fee does not cover any other documents such as Covenants, Rights of Ways, etc. The cost of retrieving these from the LTSA shall be borne by the applicant. Land title searches are only completed as part of an application submission.</b>	Fees are as per the LSTA charges
<b>Note: Fees will increase annually at the rate of the CPI unless the bylaw is amended</b>	