

## CITY OF PORT ALBERNI

### BYLAW NO. 5120

#### A BYLAW TO PROVIDE FOR THE ESTABLISHMENT, MAINTENANCE AND OPERATION OF A SYSTEM FOR CURBSIDE COLLECTION SERVICES AND DISPOSAL OF MUNICIPAL SOLID WASTE PRODUCTS AND FOR ESTABLISHING A SCALE OF CHARGES

**WHEREAS** the City of Port Alberni is cooperating with the Alberni-Clayoquot Regional District to achieve the objectives within their *Solid Waste Management Plan* for a solid waste collection program that contemplates Curbside Collection Services; and

AND WHEREAS, Council may, in accordance with the *Community Charter*, exercise its authority in relation to the use of waste disposal, recycling services including establishing fees and charges thereto;

**NOW THEREFORE, THE COUNCIL OF THE CITY OF PORT ALBERNI, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:**

#### **TITLE**

- 1.1 This Bylaw may be cited as the **"Solid Waste Collection and Disposal Bylaw No. 5120, 2025"**.

#### **REPEAL**

- 2.1 "Solid Waste Collection and Disposal 2021, Bylaw No. 5030" and any amendments thereto are hereby repealed.

#### **METRIC UNITS**

- 3.1 Metric units are used for all measurements in this Bylaw. The approximate equivalent of those units in Imperial measure (feet, inches, etc.) are shown in brackets following each metric measurement and such bracketed figures are included for convenience only and do not form part of this Bylaw.

#### **APPLICATION**

- 4.1 This Bylaw shall be applicable to all owners of Eligible Residences dwelling units and subscribed multi-family residential dwelling units within the Curbside Collection Area as defined by this Bylaw.

#### **DEFINITIONS**

- 5.1 In this Bylaw,

**"animal resistant hardware"** means a locking device installed on collection carts to protect carts and their contents from wildlife;

**"biomedical waste"** means material that is prescribed as biomedical waste by the Hazardous Waste Regulations BC Reg. 63/88 under the *Environmental Management Act*, SBC 2003, c.53, as amended or replaced;

**"Bylaw Enforcement Officer"** means the person(s) appointed by the Council as a Bylaw Enforcement Officer; the Manager of Community Safety and/or a member of the Royal Canadian Mounted Police;

**"City"** means the City of Port Alberni or the geographic area within the municipal boundaries of the City, as the context requires;

**"collector"** means City waste collection crews and any person who is contracted, employed, appointed or otherwise authorized by the Manager of Operations to collect and remove waste;

**"commercial premises"** means a building or structure or portion thereof containing commercial, industrial, or business units, and includes a school, church, hospital, kindergarten, rest home, hotel, motel or mobile home park;

**"Community Charter"** means *Community Charter*, S.B.C. 203, c.26, as amended or replaced from time to time;

**"construction refuse"** means all debris, abandoned or discarded material resulting from the construction or demolition of a building or structure, including without limitation, earth, rocks, trees and stumps resulting from an excavation;

**"contractor"** means a person under contract to the City to provide a service;

**"Council"** means the Council of the City;

**"Curbside Collection Schedule"** means the waste product collection schedule approved by the Manager of Operations, produced by the City and delivered to residents or published on the City's website, which specifies the collection days for the Curbside Collection Services provided to Eligible Residences within the Garbage Collection Area;

**"Curbside Collection Services"** means the removal of garbage, recyclable material, organics or all three by the City or its contractor under this Bylaw;

**"dwelling unit"** means a self-contained set of habitable rooms containing not more than one set of cooking facilities, or such a set of rooms registered as a condominium under a strata plan in conformance with the *Strata Property*, SBC 1998, c. 43, as amended or replaced;

**"Eligible Residence"** means a residential premise within the City, but does not include a multi-family residential premise;

**"Final/Provisional Occupancy"** means the point where Building Inspection allows habitation of the dwelling and waste services are available for use.

**"garbage"** means any refuse, discarded materials, waste or rubbish that is not construction refuse, obnoxious matter, recyclable materials, hazardous waste, organics or rocks and soil;

**"Garbage Collection Area"** means the area in the City receiving Curbside Collection Services;

**"hazardous waste"** means waste, natural or man-made, which is radioactive, toxic, pathogenic, corrosive or explosive, or any substances now or hereafter included in the definition of hazardous waste in the Hazardous Waste Regulations BC Reg. 63/88 under the *Environmental Management Act*, SBC 2003, c. 53, as amended or replaced, or any other substance which constitutes or creates a health or safety risk;

**"Manager of Operations"** means the City's Manager of Operations or a person designated in writing by the City's Manager of Operations to act in his or her place;

**"multi-family residential premises"** means a building containing three or more dwelling units including an apartment building, a boarding or rooming house, or a residential condominium;

**"obnoxious matter"** means any noxious, offensive, unwholesome or dangerous matter, or any such matter that may be:

- (a) germ or vermin infested;
- (b) have an offensive odour;
- (c) be explosive in itself or when mixed with other substances; or
- (d) be injurious to the health of a person handling it, and, without limiting the generality of the foregoing, includes acids, combustible material, paints and solvents and similar matter;

**"occupier"** means the person who legally lives in the house, apartment, or other dwelling in question;

**"organics"** means any kitchen waste or yard waste that is accepted by the Regional District for processing at an organics waste processing facility;

**"owner"** means the registered owner of any dwelling unit within the Garbage Collection Area and shall include, where applicable, the agent, heir, executor or administrator of such owner or the person occupying the dwelling unit including without limitation the renter or lessee of such premises, but shall not include any person who is a boarder, roomer, or lodger therein;

**"recyclable material"** means any used items, materials and substances that are accepted by the Regional District for collection as recyclable material;

**"Regional District"** means the Alberni-Clayoquot Regional District;

**"residential condominium"** means a building containing three or more dwelling units registered as strata lots under a strata plan in conformance with the *Strata Property Act*;

**"residential premises"** means a building containing not more than three dwelling units;

**"standard container"** means the receptacles provided by the City that are required for Curbside Collections pursuant to this Bylaw, as may be further defined in Schedule "E";

**"Set Out/Set Back Services"** means the carrying out and returning of standard containers to the curb for Curbside Collection Services from a location on a property;

**"unserviceable property"** means any Eligible Residence:

- (a) to which access from a street is inadequate for the Curbside Collection Services as determined by the Manager of Operations; or
- (b) which by its lack of proximity to other Eligible Residences being provided Curbside Collection Services would result in excessively high costs or time being allocated to service as determined by the Manager of Operations; or
- (c) which the Manager of Operations determines is unsafe for the provision of the Curbside Collection Services.

**"waste product"** means garbage, recyclable materials, organics, construction refuse and obnoxious matter.

#### **COLLECTION AND DISPOSAL SYSTEM**

- 6.1 The City may establish, maintain and operate a system to collect, remove and dispose of waste products or may enter into a contract with a contractor who shall operate such a system.
- 6.2 The City may establish, maintain and operate Curbside Collection Services. Participation in the Curbside Collection Services is mandatory for all Eligible Residences.
- 6.3 The Curbside Collection Services type and frequency will be as follows:
  - (a) Organics – kitchen and yard waste – weekly;
  - (b) Recyclable materials – acceptable materials – every two weeks;
  - (c) Garbage – residual waste materials not acceptable for organics or recyclable materials – every two weeks.
- 6.4 The City may establish, maintain and operate grounds for disposal of waste products.
- 6.5 The frequency of Curbside Collection Services is subject to change from time to time due to statutory holidays, operational issues and extreme weather conditions.
- 6.6 An owner may apply to change the size of the standard container by submitting a written request to the Public Works Department. The requests will be subject to an exchange fee as outlined in Schedule "A".
- 6.7 Where an occupier of any Eligible Residence receiving Curbside Collection Services requires extensive assistance, support and care in order to perform the functions of daily living, the Manager of Operations may approve additional Set Out/Set Back Services of standard containers in order to allow the occupier to participate in the Curbside Collection Services.

- (a) in order to receive the Set Out/Set Back Services contemplated by this Section, the occupier must:
  - (i) apply using application to the Manager of Operations as set out in Schedule "B" or as may be updated or amended by the Manager of Operations from time to time;
  - (ii) provide the information required by the Manager of Operations to verify that the occupier is eligible for the Set Out/Set Back Services and to verify there are no alternative methods for the occupier to comply with the requirements of this Bylaw in order to receive the Curbside Collection Services; and
  - (iii) abide by any terms and conditions imposed by the Manager of Operations on the approval of the Set Out/Set Back Services.
- (b) in authorizing the Set Out/Set Back Services contemplated by this Section, the Manager of Operations may:
  - (i) terminate the availability of Set Out/Set Back Services due to budgetary or operational costs;
  - (ii) determine the eligibility requirements for the Set Out/Set Back Services;
  - (iii) impose any terms and conditions on the Set Out/Set Back Services, including the location from which the Set Out/Set Back Services will be performed, the containers in which the waste products must be stored in order to be carried out, the schedule by which the waste products must be placed at the location from which the Set Out/Set Back Services will be performed, or any other term or condition which the Manager of Operations determines may be required; and
  - (iv) suspend or terminate the Set Out/Set Back Services in the Manager of Operations' sole discretion or where the occupier is no longer eligible to receive the Set Out/Set Back Services.

6.8 In addition to any other power, duty or function prescribed by this Bylaw, the Manager of Operations may:

- (a) create, update and amend guidelines and directives for the orderly and economical operation of Curbside Collection Services and the Set Out/Set Back Services;
- (b) create, update and amend the forms associated with any applications, permits, permissions, or approvals contemplated by this Bylaw;
- (c) approve the Curbside Collection Schedule;
- (d) grant permits, approvals and permissions described in this Bylaw;
- (e) establish systems for billing and collecting the fees imposed in Section 14 of this Bylaw;
- (f) suspend or terminate Curbside Collection Services to any property;
- (g) enter on any property to inspect waste products, set out locations, standard containers or for any other reason connected to the administration of this Bylaw;

- (h) provide collection service to commercial and multi-family residential premises when deemed acceptable; and
- (i) delegate any powers, duties or functions under this Bylaw to an employee or agent of the City.

### **PRIVATE COLLECTORS**

- 7.1 Any person who contracts to collect waste products from any premises within the Garbage Collection Area, other than a person performing the Curbside Collection Services, must obtain a private collector permit from the Manager of Operations. An application for private collector permit, as may be updated or amended by the Manager of Operations from time to time, is outlined in Schedule "C".
- 7.2 The City shall not be obligated to perform Curbside Collection Services for any of the following types of property:
  - (a) Multi-family residential premises not in the Curbside Collection Services
  - (b) Commercial premises not in the Curbside Collection Services; or
  - (c) an unserviceable property.
- 7.3 Owners or operators of any of the types of properties listed in Section 7.2 may apply in writing to the Manager of Operations to receive Curbside Collection Services.
- 7.4 Approval of any application under Section 7.3 and revocation of any such approval is in the sole discretion of the Manager of Operations considering such things as, but not limited to, operational efficiencies, location of premises, ease of access, and the quantity of the waste products to be collected.
- 7.5 Any type of property listed in Section 7.2 and not otherwise approved for Curbside Collection Services under Section 7.3, shall arrange to have its waste products collected and disposed of by a private collector approved by the Manager of Operations under Section 7.1.
- 7.6 Private collectors applying for approval by the Manager of Operations under Section 7.1 may be required to provide proof that they will:
  - (a) separate garbage, recyclable material and organics for disposal at the appropriate facility; and
  - (b) only collect waste products in compliance with this Bylaw.

### **ACCESS TO PROPERTY AND STANDARD CONTAINERS**

- 8.1 No person other than the owner, occupier or collector shall lift a lid from a standard container or remove or disturb the contents thereof or remove or disturb any recyclable material or garbage.
- 8.2 No person other than those authorized by the owner shall place waste material in the owner's standard container or place waste material out for collection on or adjacent to an owner's property.

- 8.3 No person shall deposit residential garbage into a City-owned container placed out for the collection of street litter.
- 8.4 An officer or employee of the City may enter onto any property in accordance with section 16 of the *Community Charter* to inspect and determine whether this Bylaw is being met.

#### **TYPE OF CONTAINER**

- 9.1 Every owner or occupier of dwelling unit within Eligible Residence shall use a standard container issued by the City for the Curbside Collection Services.
- 9.2 The standard containers that are assigned to each dwelling unit are the property of the City. The standard container remains with the property if ownership changes.
- 9.3 Multi-family residences will be provided a suitable cart for each dwelling unit with approval for Curbside Collection Service from the Manager of Operations.

#### **VOLUME AND WEIGHT RESTRICTIONS**

- 10.1 The owner or occupier of the dwelling unit within residential premises shall not place out a volume of waste product of more than can be contained in the closed lid standard container.
- 10.2 No person shall place out for collection a standard container that weighs more than the maximum approved weights for a standard container set out in Schedule "E".

#### **TERMS AND CONDITIONS OF SERVICE**

- 11.1 Every owner and occupier of a premise that receives Curbside Collections Service shall do, or cause to be done, the following:
- a) all garbage, recyclable material and organics must be deposited in the appropriate standard container, which will be securely stored within principal building, an animal resistant accessory building or in an animal resistance container;
  - b) notify the City if a collection cart is damaged or a cart is stolen;
  - c) take steps to secure their standard container against theft or damage. If a container is stolen or damaged due to the neglect of an owner or occupier, the owner must reimburse the collector for its costs of replacing or repairing the cart within 30 days of receiving an invoice;
  - d) maintain all standard containers supplied to the premise in a clean and sanitary condition at all times and remove from the street after collection and store in a safe place;
  - e) maintain all standard containers as received without modifying the containers or their components;

- f) ensure that all assigned standard containers are accessible for inspection by the City;
- g) keep the container that is supplied with animal resistant hardware locked, except to deposit waste or allow for collection and disposal;
- h) every owner that wishes to have waste product collected by the Curbside Collection Services must place standard containers at the location identified in Section 11.1 (k) on the day of collection and ensure that they are readily accessible for emptying by collectors between the hours of 7:00 a.m. and 7:00 p.m. on the specified day of collection. No standard container can be put out for collection prior to 7:00 a.m. on the specified day of collection;
- l) if the container is equipped with animal resistant hardware, ensure that it is unlatched by 7:00 a.m. on day of collection and re-latched by 11:59 p.m. on day of collection.
- j) every owner must remove all standard containers from the shoulder or boulevard of the street or lane from which collection service is provided by 11:59 p.m. on day of collection;
- k) for the purposes of collection, every owner must place all standard containers at the curb, or where there is no curb a point on the shoulder or boulevard of the street or lane from which collection service is provided as directed by the Manager of Operations. Carts must be placed at least one metre away from all other objects;
- l) ensure that waste product has been drained of all liquid and that waste such as ashes, sawdust and other such items are separately contained within the cart;
- m) ensure that only acceptable recyclable materials are deposited in the standard recycling containers;
- n) ensure that only acceptable organics are deposited into the organic's standard container;
- o) set out only the amount of waste that will fit into a standard container with the lid closed and so as not to exceed the weight limit;
- p) dispose of excessive waste product to the appropriate waste facility;
- q) clean up spillage originating from containers;
- r) no owner, occupier, or other person shall keep any attractant on their premises in such a manner as to be accessible to wildlife, and without limiting the generality of the foregoing, every owner, occupier, or other person shall ensure that:
  - (i) all fruit is removed from trees immediately upon ripening;
  - (ii) bee hives and bird feeders are inaccessible to wildlife;
  - (iii) petroleum products including grease and motor oil are inaccessible to wildlife;
  - (iv) outdoor refrigerators or freezers are either inaccessible to wildlife or securely locked to prevent access by wildlife;



- (v) wildlife attractants, including but not limited to meat, bones, dairy, and oil, are not put into compost piles;
- (vi) antifreeze and paint are stored in such a manner that it is inaccessible to animals;
- (vii) fish offal is disposed of in an animal resistant container.

11.2 Every premise is responsible to prevent animals from accessing the garbage or organics through proper management of garbage and/or organics and the standard containers. The City provides animal resistant hardware for standard containers where requested by the residents for situations where animals are a nuisance. Each resident must ensure their standard containers do not attractant to animals.

### **GENERAL PROHIBITIONS**

12.1 No person shall:

- (a) deposit or allow to accumulate any liquids or semi-liquids in any standard container;
- (b) deposit within any standard container any putrescible garbage, including without limitation table, kitchen or wet garbage or grease without first enclosing such garbage in a plastic bag or other sealed container and where such table, kitchen or wet garbage is organics that may be deposited in an organic's standard container, the organics will only be deposited in a bag or container that is acceptable for processing at an organics processing facility in accordance with the City's directions;
- (c) deposit in any standard container any solid garbage which might adhere to such container without first separately wrapping such garbage;
- (d) deposit any ashes in any standard container other than in non-combustible standard containers (excluding plastic bags) in which case such ashes must be kept separate from other garbage or flammable material;
- (e) place or mix with any garbage any obnoxious matter, including without limitation any explosive, volatile, corrosive or dangerous chemicals or materials, or any materials dangerous to the health and/or safety of the collectors;
- (f) deposit in any standard container any waste product other than garbage, and without limiting the foregoing, no person shall deposit in any standard container any:
  - (i) obnoxious matter;
  - (ii) construction refuse;
  - (iii) liquids or semi liquids;
  - (iv) biomedical waste;
  - (v) car parts;
  - (vi) furniture;
  - (vii) items prohibited by the Regional District;
  - (viii) dead animals;
  - (ix) hazardous waste;
  - (x) lead acid batteries;
  - (xi) electronics and appliances;
  - (xii) pesticides and herbicides;

- (xiii) paint;
- (xiv) oil.
- (g) place out for collection any plastic bag or any other container that is not a standard container;
- (h) place out for collection any standard container that is not kept covered with a water tight lid;
- (i) contravene any guidelines or directives that may be established by the Manager of Operations from time to time;
- (j) place a standard container for collection in any location other than as described in Section 11.1 (k) of this Bylaw; and
- (k) cause or allow to be deposited materials other than those permitted by Section 11.1 (m) of this Bylaw in the recyclable material standard container and those permitted by Section 11.1 (n) of this Bylaw in the organic's standard container.

#### **EXTRA SERVICE**

- 13.1 Where an owner requires extra pickup of a standard container such extra pickup can be arranged by provision of 48 hours notice to the City and payment of the appropriate pickup fee in Schedule "A".

#### **CHARGES**

- 14.1 The fees imposed for the Curbside Collection Services under the terms of this Bylaw shall be those set out in Schedule "A" attached to and forming part of this Bylaw. Under special circumstances Council may by resolution apply special charges for specific premises. Special charges may be in excess of or a reduction to those listed in Schedule "A".
- 14.2 Upon issuance of Final/Provisional Occupancy of an Eligible Residence, the standard containers will be delivered and billing will begin.
- 14.3 A service may commence Curbside Collection Services partway through the year, in which case charges for services are determined on a proportional basis in relation to the period services are provided.

#### **SUSPENSION OF SERVICE**

- 15.1 The City may suspend or order suspended the Curbside Collection Services from properties where the standard containers, or the location or design or accessibility for pick up facilities, are contrary to the provisions of this Bylaw. Such suspension shall not waive any requirement or abate or waive any charges or rates under the provisions of this Bylaw.

## **OFFENCE**

- 16.1 The Bylaw Enforcement Officer is authorized and empowered to inspect, compel, and require that all the regulations and provisions prescribed in this Bylaw are carried out.
- 16.2 Every person who contravenes a provision of this Bylaw, or who causes, allows or permits any act or thing to be done in contravention of any provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, is guilty of an offence against this Bylaw.
- 16.3 Every violation shall be deemed to be a continuing, new and separate offence for each day during which the offence continues.
- 16.4 Any person guilty of an offence under this Bylaw shall be liable, upon summary conviction, to a fine not exceeding \$5,000 and costs.
- 16.5 This Bylaw is designated, pursuant to section 264 of the *Community Charter* as a Bylaw that may be enforced by means of a ticket in the prescribed form.
- 16.6 The words or expressions listed in Schedule "D" of this Bylaw in the "Designated Expression" column is authorized to be used on a ticket pursuant to section 264(1)(c) of the *Community Charter* to designate an offence against the respective section of this Bylaw appearing opposite in the "Section" column. The amounts appearing in the "Fine" column are the fines set pursuant to section 265 of the *Community Charter* for contravention of the respective section of this Bylaw appearing opposite in the "Section" column.

## **SEVERABILITY**

- 17.1 If any section, subsection or clause of this Bylaw is declared or held to be invalid by a court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the invalid and severed section, subsection or clause.

## **TRANSITIONAL PROVISIONS**

- 18.1 This part is retroactive to the extent necessary to give full force and effect to its provisions and must not be construed as lacking retroactive effect in relation to any matter by reason that it makes no specific reference to that matter.
- 18.2 Any fees for Curbside Collections Service rendered or charged during the period between the repeal of the Solid Waste Collection and Disposal 2015, Bylaw No. 5030 and the effective date of this Bylaw (the "**Interim Period**") are deemed to have been validly issued under this Bylaw and shall remain payable and enforceable hereunder.
- 18.3 Any tickets, notices, or penalties issued during the Interim Period are deemed to have been validly issued under this Bylaw and shall remain payable and enforceable hereunder.

- 18.4 Any rights, obligations, approvals, or decisions established during the Interim Period shall continue as though established under this Bylaw, unless expressly amended or repealed.
- 18.5 Curbside Collections Service provided during the Interim Period shall be deemed to have been provided under the authority of this Bylaw.

**EFFECTIVE DATE**

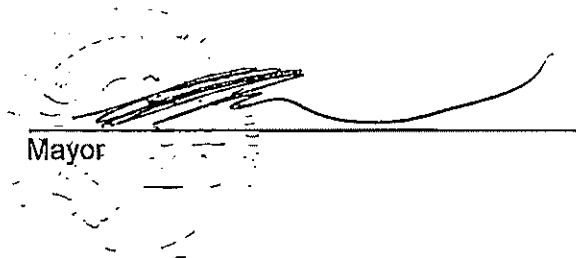
- 19.1 The effective date of this Bylaw is April 14, 2025.

**READ A FIRST TIME** this 24<sup>th</sup> day of March, 2025.

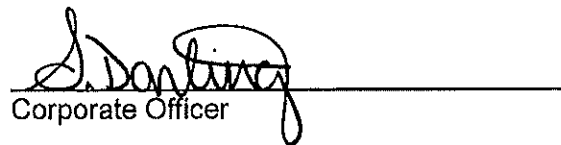
**READ A SECOND TIME** this 24<sup>th</sup> day of March, 2025.

**READ A THIRD TIME** this 24<sup>th</sup> day of March, 2025.

**FINALLY ADOPTED** this 14<sup>th</sup> day of April, 2025.



Mayor



Corporate Officer

**SCHEDULE "A"**  
**Garbage / Solid Waste Disposal**  
**Charges**

**1. Eligible Residence – Curbside Collection Annual Fee**

<b>Cart Size (litres)</b>	<b>Equivalent Standard 80 litre can (approx.)</b>	<b>Annual Fee Effective as of September 1, 2024</b>
80 L	1	\$180.00
120 L	1.5	\$190.00
240 L	3	\$422.00
360 L	4.5	\$633.00

Waste collection fees are included 3 times per year on your City of Port Alberni utility bill. A pricing structure based on the size of your garbage can is used.

**2. Requested Additional Curbside Pick-up**

<b>Cart Size (litres)</b>	<b>Garbage</b>	<b>Recycling</b>	<b>Service Fee</b>
80 L	Request by Owner	Not Available	\$7.50
120 L	Request by Owner	Not Available	\$7.50
240 L	Request by Owner	Not Available	\$17.00

**3. Standard Container Exchange Fee**

Request to change garbage cart size by owner	\$50.00 per request
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**4. City Assisted Set Out/Set Back Service Fee**

Properties approved by Manager of Operations will approve and then apply the set out and set back fee for all City carts in this program.	\$52.00 Annual fee
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**5. Replacement Fee for Cart**

Request for replacement of Lost/Stolen/Damaged* cart by owner	Actual cost of replacement of a cart
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\*Damaged carts will first have in-house repairs attempted to fix damage if found cart is damaged beyond repair, replacement charges will occur and replacement cart will be delivered to property.

## SCHEDULE "B"

### APPLICATION FOR SET OUT/SET BACK SERVICES

*Note: This application form may be replaced, amended or updated by the Manager of Operations from time to time. Please contact the City to ensure that you have the most current version of the application for Set Out/Set Back Services.*



#### APPLICATION FOR SET OUT/SET BACK SERVICE

The purpose of this form is to obtain information about the occupant's physical and/or cognitive functional ability to verify eligibility for the City of Port Alberni's set out/set back service. This application may be replaced, amended or updated by the Manager or Operations as required.

##### Applicant Information

Name:	
Phone Number:	
Email Address:	
Civic Address:	
Reason for joining program:	

##### Eligibility Requirement (All must be checked)

- ☐ Resident lives alone (no other tenants on the property)
- ☐ Resident does not have a close neighbour or family member who is willing to put cart at curb for them
- ☐ Resident's mobility is impaired such that they are not able to wheel the new automated carts to the curb
- ☐ Resident has a medical note to prove their eligibility for the service

The pre-agreed cart collection location is: \_\_\_\_\_

- ☐ I certify that I have verified the above requirements and further, that if personal circumstances change rendering myself no longer eligible or should an able-bodied person become available to assist in cart transfer, I am required to notify the City and this service will no longer be provided. I understand this authorizes collection crew to enter my property to move standard carts to the curb for collection and return them to the property and I agree to the additional annual charge for this service. I understand the City is not responsible for any damage to private property resulting from the undertaking of this service.

\_\_\_\_\_  
Signature (Applicant)

\_\_\_\_\_  
Signature (City Staff)

\_\_\_\_\_  
Print Name (Applicant)

\_\_\_\_\_  
Print Name (City Staff)

This form is to be filled out by Operations staff at the applicant's home during onsite visit. The onsite visit will help staff understand whether the occupant meets the program eligibility requirements and allows staff to identify an agreed upon cart collection location. This form must be completed in full and returned to the Manager of Operations.

##### OFFICE USE ONLY

☐ Application is approved or ☐ Application is denied

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Signature (Streets Superintendent)

## SCHEDULE "C"

### APPLICATION FOR PRIVATE COLLECTORS

*Note: This permit may be replaced, amended or updated by the Manager of Operations from time to time.*



CITY OF  
PORT ALBERNI

### APPLICATION FOR PRIVATE COLLECTOR PERMIT

*Note: This permit may be replaced, amended or updated by the Manager or Operations as required.*

#### Applicant Information

Company Name:	
Contact Name:	
Phone Number:	
Email Address:	
Mailing Address:	

#### Type Waste Collection Services to Provide:

- ☐ Garbage  
☐ Organics  
☐ Recyclable Materials

This permit authorizes \_\_\_\_\_ to collect solid waste within the City limits of Port Alberni for multi-family residential premises and/or commercial premises under the Solid Waste Collection and Disposal Bylaw. The permit hauler hereby agrees to haul and deposit the solid waste as directed by the Alberni Clayoquot Regional District Solid Waste Manager.

\_\_\_\_\_  
Signature (Applicant)

\_\_\_\_\_  
Print Name (Applicant)

This permit authorizes the company mentioned above to collect solid waste products, garbage, organics and/or recyclable materials as described in the Solid Waste Collection and Disposal Bylaw within the Garbage Collection Area provided they conform to the Bylaw 5.7 and regulations set by the Alberni Clayoquot Regional District.

#### OFFICE USE ONLY

Permit: ☐ Approved or ☐ Denied

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Signature (Manager of Operations)

**SCHEDULE "D"**  
**FINE SCHEDULE**

<b>Designated Expression</b>	<b>Section</b>	<b>Fine Amount</b>
Excess Waste	10.2	\$150
Failure to Maintain Container	11.1(d) (e)	\$150
Failure to Use Animal Resistant Hardware	11.2	\$150
Accumulation of Liquids in Container	12.1(a)	\$150
Wet Garbage Not Enclosed in Bag or Sealed Container	12.1(b)	\$150
Ashes in Combustible Container	12.1(d)	\$150
Obnoxious Matter in Garbage	12.1(e)	\$150
Non-Permitted Materials in Garbage Container	12.1(f)	\$150
Non-Permitted Container	12.1(g)	\$150
Uncovered Container	12.1(h)	\$150
Contravention of Guideline or Directive	12.1(i)	\$150
Improper Set Out Location of Container	12.1(j)	\$150
Non-Permitted Materials in Recyclable Materials Container or Organics Container	12.1(k)	\$150



## SCHEDULE "E"

### DESCRIPTION OF STANDARD CONTAINERS

The following standard containers will be supplied by the City to Eligible Residences. Only standard containers supplied by the City, weighing less than the maximum weight, and containing permitted waste products deposited in the correct standard container will be collected by the City as part of its Curbside Collection Services.

#### 1.1 Organics Standard Containers

Capacity	Colour	Maximum Weight	Animal Resistant Hardware	Available
120L	Green	45 Kilograms (99 lbs)	Installed	Residential Only
240L	Green	90 Kilograms (198 lbs)	Installed	Residential Only

#### 1.2 Recyclable Material Standard Containers

Capacity	Colour	Maximum Weight	Animal Resistant Hardware	Available
240L	Blue	90 Kilograms (198 lbs)	Not available	Residential Only

#### 1.3 Garbage Standard Containers

Capacity	Colour	Maximum Weight	Animal Resistant Hardware	Available
80L	Black	30 Kilograms (66 lbs)	Available upon request	Residential
120L	Black	45 Kilograms (99 lbs)	Available upon request	Residential
240L	Black	90 Kilograms (198 lbs)	Available upon request	Residential
360L	Black	135 Kilograms (298 lbs)	Available upon request	Commercial Only