



## City of Port Alberni EMPLOYMENT OPPORTUNITY

### PC SUPPORT / LAN TECHNICIAN (CASUAL)

The City of Port Alberni is accepting applications for a casual **PC Support / LAN Technician**. This is a casual position involving call in and relief work. Specific duties include:

- providing support for the LANs within the various city departments by providing hardware and software support
- setting up and configuring work stations
- supporting an extensive number of desktop software packages including, but not limited to, Microsoft Office, Adobe Acrobat, Adobe Creative Suite, Tempest, Microsoft Dynamics GP, FDM
- assisting users having difficulty with hardware or software
- supporting the LAN administration at the RCMP detachment
- providing Help Desk support to users as required
- supporting equipment installations and upgrades

Candidates must have completed an accredited technical diploma program, have a minimum of 3 years of experience, and have proven knowledge and skill in the required systems and programs. The successful applicant must be eligible to obtain and maintain RCMP security clearance, must successfully complete a pre-employment fitness test and must have a valid Class 5 driver's license.

Rate of pay for this position is per the CUPE Local 118 Collective Agreement.

Resumes, along with a covering letter and including copies of qualifications, may be submitted until 4:30 pm on February 8th, 2019 to:

- Human Resources Department, City of Port Alberni, 4850 Argyle Street, Port Alberni, B.C. V9Y 1V8
- Or by email to: [humanresources\\_resumes@portalberni.ca](mailto:humanresources_resumes@portalberni.ca).

*We wish to thank all applicants for their interest and advise that only those selected to be interviewed will be contacted.*