

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, OCTOBER 11, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: A/Mayor Sauvé; Councillors Alemany, McLeman, Minions, Paulson and Washington

REGRETS: Mayor Ruttan

Acting Mayor Sauvé provided information regarding late payment penalties with respect to property taxes.

A. CALL TO ORDER AND APPROVAL OF AGENDA
(including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item D.3 Chris Ruttan, Alpine Club of Canada.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:30 pm and Regular Council Meeting held at 7:00 pm on September 12, 2016, be adopted.

It was moved and seconded:

That the motion be amended to reflect a modification to the September 12, 2016 Regular Council Meeting minutes to provide for the addition of ancillary operations to the responsibilities of the new Society being formed to undertake management of the McLean Mill National Historic Site.

CARRIED

It was moved and seconded:

That the minutes of the Special Meeting held at 3:30 pm and Regular Council Meeting held at 7:00 pm, as amended, on September 12, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Maggie Hodge-Kwan provided information regarding the Alberni Valley Community Foundation's upcoming Random Act of Kindness Day, scheduled for November 4, 2016. Members of the foundation and other community volunteers will be performing kind acts around the Alberni Valley, and will encourage recipients to pay it forward.

D. DELEGATIONS

1. Recognition of Champions

Maggie Slassor introduced the 2016 BC 55+ Games champions from the Alberni Valley.

2. Young Professionals of the Alberni Valley (YPAV) – Bike Racks

Kat Slepian and Sarah Thomas provided an update regarding their initiative to install bike racks at various locations around the community and invited local businesses and individuals to consider purchasing one of three available models by October 20, 2016.

The Chief Administrative Officer reaffirmed the City's commitment to work with the YPAV on this project and provide assistance with the installation of bike racks on public property.

3. Chris Ruttan, Alpine Club of Canada

Information was provided regarding the Alpine Club of Canada's proposal to construct a wilderness hut on Mount 5040.

It was moved and seconded:

That Council for the City of Port Alberni provide a letter to the Alpine Club of Canada supporting their proposal to construct a wilderness hut on Mount 5040.

CARRIED

E. UNFINISHED BUSINESS

1. Director of Finance - Greenwood Cemetery - Revenues & Expenses Review

It was moved and seconded:

That the report dated October 3, 2016 from the Director of Finance regarding the Greenwood Cemetery, be received, and Council direct staff to bring forward amendments to City of Port Alberni Cemetery Management, Bylaw No. 4732 to reflect fee increases as proposed.

CARRIED

2. Director of Community Services - Alternate Delivery Model for Museum and Heritage Services - Arts, Culture and Heritage Plan

It was moved and seconded:

That the report dated October 4, 2016 from the Director of Community Services, be received and the City of Port Alberni proceed with the Arts, Culture and Heritage Plan as outlined in the proposal prepared by Nene Kraneveldt with funds coming from the Community Development budget in the Parks, Recreation and Heritage Department.

CARRIED

3. Somass Basin Watershed Board

It was moved and seconded:

That Mayor Ruttan be appointed to the Somass Basin Watershed Board.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 11, 2016, be received and the cheques numbered 136326 to 136635 inclusive, in payment of accounts totalling \$1,906,254.59, be approved.

CARRIED

2. Director of Finance - Gas Tax Agreement Community Works Fund Payment August, 2016

It was moved and seconded:

That the report dated September 9, 2016 from the Director of Finance detailing the distribution of Gas Tax Agreement – Community Works Fund payments, be received.

CARRIED

3. Chief Administrative Officer - McLean Mill Fire Pump

It was moved and seconded:

That the report from the Chief Administrative Officer dated October 4, 2016 be received and Council for the City of Port Alberni direct staff to proceed with the replacement of the McLean Mill fire pump and associated works at the approximate cost of \$117,850.13 with funding from the 2016 Contingency Account.

CARRIED

**4. City Planner / Economic Development Manager -
4356 & 4349 Gertrude Street (former Tidebrook property)**

It was moved and seconded:

That the report from the City Planner and Economic Development Manager dated October 4, 2016, be received and staff be directed to bring forward a draft Request for Proposals (RFP) for the development of the former Tidebrook property at 4356 & 4349 Gertrude Street.

CARRIED

5. **Current Status Report**

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. **Managers' Monthly Reports**

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **"Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919"**

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4919.

CARRIED

2. **"Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920"**

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4920.

CARRIED

3. **"Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921"**

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4921.

CARRIED

4. **"Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), Bylaw No. 4908"**

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), bylaw No. 4908", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4908.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **AW Neill Elementary School**

It was moved and seconded:

That the letter dated September 13, 2016 from Ron Behnke expressing concern regarding the safety of students and parents who walk along Compton Road and requesting the ditches be replaced with underground culverts, be received and referred for consideration during the upcoming Five Year Financial Plan.

CARRIED

2. **Cathy Peters - Human Trafficking/Sexual Exploitation**

It was moved and seconded:

That the letter received September 21, 2016 from Cathy Peters, be received and referred to the RCMP Officer in Charge.

CARRIED

3. Jane Oliver & Rick Jorgensen - View Street Market

It was moved and seconded:

That the letter dated September 27, 2016 from Jane Oliver and Rick Jorgensen, be received.

CARRIED

It was moved and seconded:

That staff be directed to bring forward a report regarding potential amendments to the City's Zoning and Waterworks Bylaws to permit the sale of eggs and honey and provide urban farms with the same water consumption rates as industrial customers.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. President and Vice-Chancellor, University of Victoria

Letter dated September 9, 2016 regarding grants-in-lieu of property taxes for public post-secondary institutions and advising that the 2016 amount for Port Alberni is \$217.

2. BC Road Builders & Heavy Construction Association

Letter dated August 31, 2016 enclosing copy of their 2016 Strategic Work Plan and brochure entitled "Standardization of Construction Specifications and Contract Language.

3. Vancouver Island Regional Library

Letter dated September 20, 2016 providing their 2017-2021 Financial Plan noting an average increase of 4.25% or a per capita increase of \$1.59.

4. Stacey Gaiga

E-mail dated September 7, 2016 expressing concern regarding the perceived inadequate scope of work with respect to the operational review of CanTimber Biotech, and enclosing a letter dated September 2, 2016 from Ms. Gaiga's lawyers and a letter dated August 19, 2016 from Dr. Hasselback, Medical Health Officer, Island Health.

5. RCMP, Pacific Region - Municipal Policing Agreement

Letter dated September 19, 2016 providing expenditures to August 31, 2016.

- 6. Geoscience BC**
Letter dated September 16, 2016 enclosing their brochure titled "Earth Science: A Sustainable Investment in BC's Future".
- 7. 2016 State of the Island Economic Summit**
Information regarding the State of the Island Economic Summit at the Vancouver Island Conference Center in Nanaimo, October 26 and 27, 2016.
- 8. BC Non-Profit Housing Association**
E-mail dated September 23, 2016 inviting Council to attend its Housing Central Conference regarding affordable housing in Richmond from November 20 to 23, 2016.
- 9. Green Communities Committee**
Letter dated September 21, 2016 on behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee congratulating the City for its successful efforts to measure and reduce corporate greenhouse gas emissions for 2015 and awarding the Level 2 recognition - "Measurement".
- 10. Minister of Community Sport and Cultural Development**
Letter dated September 23, 2016 providing a Stakeholder Engagement Summary reflecting comments and recommendations regarding challenges and opportunities of ride sourcing in the British Columbia passenger transportation sector and inviting any comments on the findings of this consultation.
- 11. Alberni Valley Heritage Commission**
Minutes from June 1, 2016 meeting.
- 12. Canadian Union of Public Workers (CUPW)**
Letter dated September 7, 2016 following up on their June 6th correspondence about the Canada Post Review and providing additional information.
- 13. British Columbia Youth Parliament**
Letter dated September 8, 2016 inviting eligible youth from the municipality to apply to sit as members of the Youth Parliament.
- 14. Councillor Ron Paulson - Union of British Columbia Municipalities**
Report from Councillor Paulson's attendance at the UBCM Convention.

It was moved and seconded:

That with respect to item 7, Council authorize the travel and associated expenses for Councillor Alemany to attend the Vancouver Island Economic Summit on October 26-27, 2016 at the Vancouver Island Conference Centre.

CARRIED

It was moved and seconded:

That Informational Correspondence items numbered 1 through 14 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Council provided notice of the City's intention to replace the City's Engineer. An external recruitment process will begin shortly to fill this position that has been vacated by the retirement of Mr. Guy Cicon.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD NIL

O. ADJOURNMENT

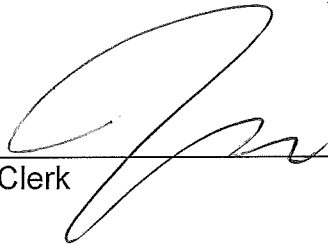
It was moved and seconded:

That the meeting adjourn at 9:10 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk