# MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, MARCH 25, 2019 AT 2:00 PM IN THE CITY HALL COUNCIL CHAMBERS

**PRESENT:** Mayor Minions, Councillors Corbeil, Haggard (Via Phone) Paulson, Poon, Solda and Washington

#### A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items H.1 (c) Judy Carlson support for Food Security & Climate Disruption Committee and I.1 Port Alberni Parkinson Support Group re Parkinson Awareness Month.

**CARRIED** 

## B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 12:45 pm and Regular Council Meeting held at 2:00 pm on March 11, 2019, be adopted.

**CARRIED** 

# C. PUBLIC INPUT PERIOD

#### 1. John Mayba – Climate Change

Discussed climate change and recommended Council acknowledge a climate emergency.

#### 2. Dusty Miller – Dangerous Driving

Discussed concerns for speeding and dangerous driving in the community and requested the RCMP take more action to enforce. A letter dated June 8<sup>th</sup>, 2017 was provided to City Staff and will be forwarded to the Advisory Traffic Committee.

#### 3. Calum Adams – Fence Variance

Informed Council that he is seeking a development variance permit to vary the height of his frontyard fence due to safety concerns pertaining to his property.

### 4. Kevin Forsythe – Proposed Business at Esso Beach

Provided Council with information regarding his interest in starting a watersports business at Esso Beach for wind kite surfing and kayaking.

#### D. DELEGATIONS

# 1. Shaila Somaia - Age Friendly Grant

Provided an update on progress in relation to the Age Friendly Grant which she was successful in achieving with assistance from the City of Port Alberni and outlined next steps including the formation of an Age-Friendly Steering Committee.

It was moved and seconded:

That Council for the City of Port Alberni appoint Councillor Corbeil to the Age-Friendly Steering Committee.

**CARRIED** 

## 2. Kin Canada Kinsmen - Little Lightning Soap Box Derby

Mike Hadley of the Port Alberni Kinsmen Club presented information about this year's "Little Lightning Soapbox Derby" event scheduled for July 20, 2019. Mr. Hadley also requested a road closure for the event.

It was moved and seconded:

That Council for the City of Port Alberni authorize a street closure between 3<sup>rd</sup> Avenue and the tracks on lower Argyle Street to accommodate the Kinsmen's Soap Box Derby event on July 20<sup>th</sup>, 2019 from 10:00 a.m. to 4:30 p.m. subject to early notification of emergency services, consultation with affected businesses and residents and provision of standard liability insurance.

CARRIED

# E. <u>UNFINISHED BUSINESS</u> NIL

# F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

#### 1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated March 25, 2019, be received and the cheques numbered 143383 to 143427 inclusive, in payment of accounts totalling \$2,080,802.77, be approved.

**CARRIED** 

# 2. Manager of Human Resources - Smoke Free Workplace Policy

It was moved and seconded:

That the report from the Manager of Human Resources dated March 19, 2019 be received, and Council for the City of Port Alberni adopt the policy entitled 'Smoke Free Workplace' as presented.

**CARRIED** 

### 3. City Clerk - Permissive Tax Exemptions

It was moved and seconded:

That the report from the City Clerk dated March 18, 2019 providing information and requesting direction regarding the City's Permissive Tax Exemption Policy, be received and Council for the City of Port Alberni appoint a select committee of Council to review policy and make recommendations to Council.

CARRIED

# 4. Chief Administrative Officer - Alberni Paving - Background Information

It was moved and seconded:

That the report dated March 13, 2019 from the Chief Administrative Officer providing background regarding the issue of Alberni Paving occupation of City owned lands adjacent to the Fall Fair Grounds, be received.

# 5. Manager of Bylaw Services - Alberni Cannabis Store Application

It was moved and seconded:

That the report from the Manager of Bylaw Services dated March 19, 2019, be received.

**CARRIED** 

It was moved and seconded:

That Council for the City of Port Alberni supports the approval and authorization of the Alberni Cannabis Store, located at #51-3805 Redford Street, and endorses the comments as provided in the report from the Manager of Bylaw services dated March 19, 2019.

CARRIED

6. Manager of Bylaw Services - Platinum Cannabis

It was moved and seconded:

That the report from the Manager of Bylaw Services dated March 19<sup>th</sup>, 2019, be received.

**CARRIED** 

It was moved and seconded:

That Council for the City of Port Alberni supports the approval and authorization of Platinum Cannabis located at 5069 Johnston Rd, and endorses the comments as provided in the report from the Manager of Bylaw Services dated March 19, 2019.

CARRIED

7. Utilities Superintendent - Water Levels

It was moved and seconded:

That the report from the Utilities Superintendent dated March 19, 2019 regarding current water levels, be received.

#### 8. Managers' Reports

Director of Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

<u>CARRIED</u>

#### G. BYLAWS

1. City Clerk - "Alberni Valley Community Forest Reserve Fund, Amendment No. 1, Bylaw No. 4854-1"

It was moved and seconded:

That "Alberni Valley Community Forest Reserve Fund, Amendment No. 1, Bylaw No. 4854-1", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4854-1.

CARRIED

2. Director of Finance - "Five Year Financial Plan Bylaw 2019 - 2023, Bylaw No. 4984"

It was moved and seconded:

That the report dated March 14, 2019 from the Director of Finance, be received.

<u>CARRIED</u>

It was moved and seconded:

That "Five Year Financial Plan Bylaw 2019 - 2023, Bylaw No. 4984", be be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4984.

3. Manager of Bylaw Services - "City of Port Alberni Building Standards, Amendment No. 1, Bylaw No. 4975-1, 2019"

It was moved and seconded:

That "City of Port Alberni Building Standards, Amendment No. 1, Bylaw No. 4975-1, 2019", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4975-1.

**CARRIED** 

4. Manager of Bylaw Services - "Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No. 4951-1"

It was moved and seconded:

That "Business Licence Regulation Bylaw, City of Port Alberni, Bylaw No. 4951-1", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4951-1.

**CARRIED** 

5. Manager of Bylaw Services - "Bylaw Offence Notice Enforcement Bylaw No. 4929-4, 2019"

It was moved and seconded:

That "Bylaw Offence Notice Enforcement Bylaw No. 4929-4, 2019", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4929-4.

**CARRIED** 

6. Manager of Planning - Advisory Planning Commission

It was moved and seconded:

That the summary report of the February 21, 2019 meeting of the Advisory Planning Commission, be received.

**Development Application: Development Variance Permit - 3541 10<sup>th</sup> Avenue** (Lot 8, District Lot 1, Alberni District, Plan 5750)
Applicant: C. Adams

Councillor Haggard left the meeting.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to proceed with the necessary Development Variance Permit to vary Zoning Bylaw #4832 as follows:

Vary Fences and Hedges Section 6.7.3, by varying the height permitted within a required Front Yard from 1.25 metres (4.1 ft) to 1.8 metres (6 ft), a Variance of 0.55 metres (1.8 ft), on Lot 8, District Lot 1, Alberni District, Plan 5750, PID: 005-926-513 (3541 10th Avenue).

**CARRIED** 

Councillor Haggard returned to the meeting via phone.

"Zoning Text Amendment No.T18 (Hedges), Bylaw No. 4981"

It was moved and seconded:

That Zoning Text Amendment No.T18 (Hedges), Bylaw No. 4981, be introduced and read a first time.

CARRIED

It was moved and seconded:

That Zoning Text Amendment No.T18 (Hedges), Bylaw No. 4981, be read a second time.

**CARRIED** 

It was moved and seconded:

That Zoning Text Amendment No.T18 (Hedges), Bylaw No. 4981, be advanced to a Public Hearing on April 8<sup>th</sup>, 2019 at 6:30 pm in City Hall Council Chambers.

"Zoning Text Amendment No. T19 (Family Dwelling Unit, Parking), Bylaw No. 4982"

It was moved and seconded:

That Council for the City of Port Alberni not support the recommendation of the Advisory Planning Commission and proceed with the proposed text amendment to Zoning Bylaw 2014, Bylaw No. 4832 as presented in the attached draft bylaw "Zoning Text Amendment No. T19 (Family, Dwelling Unit, Parking), Bylaw No. 4982".

**DEFEATED** 

It was moved and seconded:

That Council for the City of Port Alberni supports the recommendation of the Advisory Planning Commission not to proceed with the proposed text amendment to Zoning Bylaw 2014, Bylaw No. 4832 as presented in the attached draft bylaw "Zoning Text Amendment No. T19 (Family, Dwelling Unit, Parking), Bylaw No. 4982" and directs staff to review and propose additional information for consideration.

CARRIED

#### H. CORRESPONDENCE FOR ACTION

1. Food Security and Climate Disruption Committee

It was moved and seconded:

That the letters dated February 26, 2019 and March 9, 2019 from the Alberni Valley Transition Town Society and Food Security and Climate Disruption Committee; and email from Judy Calson dated March 24, 2019, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report including the Committee's terms of reference and recommendations to help inform the future direction of the Committee.

### 2. Alberni Valley Drag Racing Association

It was moved and seconded:

That the letter dated March 13, 2019 from the Alberni Valley Drag Racing Association be received, and Council for the City of Port Alberni allow the Alberni Valley Drag Racing Association to use Stamp Avenue from Roger Street to Redford Street from 2pm on August 8<sup>th</sup> until 10pm on August 11<sup>th</sup> for Thunder in the Valley 2019, and that they be requested to work with City staff to ensure all safety, liability and insurance requirements are in place.

**CARRIED** 

3. Western Vancouver Island Industrial Heritage Society (WVIIHS)

It was moved and seconded:

That the letter dated March 11, 2019 from the Western Vancouver Island Industrial Heritage Society, be received and Council for the City of Port Alberni endorse the closure of Dunbar Street from the corner of 7<sup>th</sup> Avenue and 9<sup>th</sup> Avenue from 7pm on August 30<sup>th</sup> until 5pm on September 1<sup>st</sup> for the Antique Truck and Steam Show.

<u>CARRIED</u>

4. First Nations Education Foundation - First Nations Language Revitalization Pole Project

It was moved and seconded:

That the letter from the First Nations Education Foundation providing information regarding the First Nations Language Revitalization Pole project and requesting sponsorship, be received and they be encouraged to submit an application to the Community Investment Program for consideration.

#### I. <u>PROCLAMATIONS</u>

## 1. Parkinson Society British Columbia

It was moved and seconded:

That the letter dated March 22, 2019 requesting that the month of April 2019 be proclaimed as "Parkinson's Awareness Month" in Port Alberni, be received and the month proclaimed as requested.

CARRIED

#### J. <u>INFORMATIONAL CORRESPONDENCE</u>

1. R. Terepocki - Bike Lanes

Letter dated March 7, 2019 from R. Terepocki expressing concern over the safety of bike lanes on City streets.

2. City of Victoria - Council Resolutions

Email dated March 11, 2019 from the City of Victoria providing copies of resolutions endorsed by Victoria City Council and forwarded to the Association of Vancouver Island Coastal Communities (AVICC) for endorsement at the Union of British Columbia Municipalities convention.

- 3. Union of BC Municipalities Provincial Response to 2018 Resolutions
  Letter dated March 7, 2019 from the Union of BC Municipalities (UBCM) providing the Province's response to Council's resolution from 2018 regarding West Coast Marine Spill Response.
- 4. RCMP Municipal Policing Agreement

Letter dated March 18, 2019 providing expenditures to February 28, 2019.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 4 be received and filed.

<u>CARRIED</u>

# K. REPORT FROM IN-CAMERA

1. City Clerk - Report from January 28, 2019 In-Camera Meeting

It was moved and seconded:

That the report from the City Clerk dated March 14, 2019 in regards to transfer of ownership of property at 4210 Cedarwood Street from the Port Alberni Youth Centre Society to the City of Port Alberni, be received.

**CARRIED** 

# L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

**CARRIED** 

# M. NEW BUSINESS NIL

#### N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

1. John Mayba – Food Security & Climate Disruption Committee
Thanked Council for discussion regarding the Committee and enquired about next steps on who to engage with from the City. The CAO confirmed he is the appropriate contact.

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It was moved and seconded:

That the meeting adjourn at 4:26pm.

**CARRIED** 

**CERTIFIED CORRECT** 

	Davine Hartwell
Mayor	Clerk