

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, MARCH 14, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

The next item added to the basic emergency supply kit being prepared in advance of the coastal exercise in June was water.

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved with items E2 considered before E1.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 2:30 pm and the Regular Council Meeting held at 7:00 pm on February 22, 2016, be approved as circulated.

CARRIED

C. PUBLIC INPUT PERIOD

1. Frank Kruks, Stockton Street

Frank Kruks described concerns around lack of beds following his recent hospital stay.

It was moved and seconded:

That Council for the City of Port Alberni support Mr. Kruk's concerns and write to Island Health stressing the need for more beds at West Coast General Hospital.

CARRIED

D. DELEGATIONS

1. Island Health

Dr. Paul Hasselback presented local data and stats on a variety of topics including increasing use of alcohol; illicit drugs; marijuana; prescription drug use; limited treatment options and the role for local government.

2. North Island Students' Union

Jessica Sandy, Executive Director, and Wendy Kerr, Port Alberni representative, presented the Canadian Federation of Students BC's "Don't Close the Doors" Campaign which seeks to have the provincial government reinstate funding for Adult Basic Education programs in BC.

It was moved and seconded:

That Council for the City of Port Alberni write to the Minister of Advanced Education, supporting Adult Basic Education and requesting funding be reinstated for Adult Basic Education programs.

CARRIED

3. Heritage Fair

Pam Craig provided information regarding the 14th Annual Heritage Fair, May 6 & 7, 2016.

E. UNFINISHED BUSINESS

1. City Clerk - Personnel Committee Recommendations - McLean Mill Management Board

It was moved and seconded:

That Council for the City of Port Alberni appoint Bill Collette, Jan Lavertu, Sheena Falconer and Ken Fyfe to the Interim McLean Mill Management Board effective immediately; that Susan Merivirta and Jamie Morton be appointed as non-voting advisers to the Board; that Councillor McLeman be appointed as Council's liaison; that the WVIHS be invited to appoint a liaison and that expressions of interest be invited from the public for the three remaining positions at such time as the governance structure of the Board and Terms of Reference are confirmed.

CARRIED

2. **Director of Community Services - Mclean Mill Management Board Terms of Reference**

It was moved and seconded:

That the report from the Director of Community Services dated March 10, 2016 outlining a proposed establishment of the McLean Mill Management Operation Board, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni authorize the interim McLean Mill Management Board to work with the City (Staff and Council) and the Western Vancouver Island Industrial Heritage Society (WVIlHS) to form a legal entity to draw up terms of reference for the Board's operation; determine how to liaise with the WVIlHS in the operation of the Mill and Train; determine interim operation and funding of the Mill and Train during the changeover period and report back at the next meeting.

CARRIED

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated March 14, 2016 be received and the cheques numbered 134329 to 134524 inclusive, in payment of accounts totalling \$2,236,116.43, be approved.

CARRIED

2. **Alberni Harbour Quay Lease - Unit #6 - 5440 Argyle Street**

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #6 at the Alberni Harbour Quay with "All Mex'd Up Taco Shop" (Judy Walker) for a five year term commencing February 1, 2016 at the current monthly rent of \$695.25 per month plus taxes.

CARRIED

3. Lawn Bowling Club Lease

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with the Lawn Bowling Club for a five year term commencing February 1, 2016 for \$1.00.

CARRIED

4. City Planner - Advisory Planning Commission

It was moved and seconded:

That the summary report of the February 18, 2016 meeting of the Advisory Planning Commission, be received.

CARRIED

5. Current Status Report - Page

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. Managers' Monthly Reports

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

Engineering Department

It was moved and seconded:

That the monthly report from the City Engineer providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the monthly report from the RCMP providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. Council Procedures Bylaw Amendment

It was moved and seconded:

That "Council Procedures Bylaw 2013, Amendment No. 2, Bylaw No. 4895", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4895.

CARRIED

2. City Clerk - New Revitalization Tax Exemption Program Bylaw - All Commercial Areas

It was moved and seconded:

That the report from the City Clerk dated February 26, 2016, be received.

CARRIED

It was moved and seconded:

That "City of Port Alberni Commercial Revitalization Tax Exemption Program, Bylaw No. 4898" be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "City of Port Alberni Commercial Revitalization Tax Exemption Program, Bylaw No. 4898" be read a second time.

CARRIED

It was moved and seconded:

That "City of Port Alberni Commercial Revitalization Tax Exemption Program, Bylaw No. 4898" be read a third time.

CARRIED

3. **City Clerk - Amendment to Schedule - Revitalization Tax Exemption Program Bylaw**

It was moved and seconded:

That the report from the City Clerk dated February 26, 2016, be received.

CARRIED

It was moved and seconded:

That 'City of Port Alberni Revitalization Tax Exemption Program, Amendment No. 1, Bylaw No. 4897' be now introduced and read a first time.

CARRIED

It was moved and seconded:

That 'City of Port Alberni Revitalization Tax Exemption Program, Amendment No. 1, Bylaw No. 4897' be now read a second time.

CARRIED

It was moved and seconded:

That 'City of Port Alberni Revitalization Tax Exemption Program, Amendment No. 1, Bylaw No. 4897' be read a third time.

CARRIED

The Mayor called a 10 minute recess at 8:42 pm.

The meeting resumed at 8:50 pm.

H. **CORRESPONDENCE FOR ACTION**

1. **Western Vancouver Island Industrial Heritage Society (WVIIHS)**

It was moved and seconded:

That the letter dated March 8, 2016 from the Western Vancouver Island Industrial Heritage Society, be received and Council for the City of Port Alberni endorse the closure of Dunbar Street from the corner of 8th Avenue, east to 9th Avenue from 7:00 am on Saturday, September 3rd to 5 pm on Sunday, September 4th for the Antique Truck and Steam Show.

CARRIED

2. Angie Blake, Port Alberni Folkfest Multicultural Society - Canada Day Parade

It was moved and seconded:

That the letter dated February 22, 2016 from the Port Alberni Multicultural Folkfest Society requesting use of City streets on Friday, July 1, 2016 for the Canada Day Parade, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

3. BC Community Forest Association

It was moved and seconded:

That the e-mail dated March 3, 2016 advising that the 2016 British Columbia Community Forest Association (BCCFA) Conference and Annual General Meeting will be held in Lake Cowichan from May 26 to 28, 2016, be received and interested Councillors be authorized to attend.

CARRIED

4. Letters in Support of the Alberni Valley Museum

- Shirley Whyte

Letter dated February 19, 2016 urging Council to continue to support the Alberni Valley Museum.

- Diane Hoadley

Letter dated February 15, 2016 concerned that our local museum will be operated by a volunteer organization suggesting professional people must be in charge.

- Donna Brett

Letter dated February 18, 2016 requesting that Council consider the Alberni Valley Museum as a core service.

It was moved and seconded:

That the letters in support of the Alberni Valley Museum from Shirley Whyte, Diane Hoadley and Donna Brett, be received.

CARRIED

I. **PROCLAMATIONS**

1. **Seniors' Week Organizing Committee**

It was moved and seconded:

That the letter dated February 25, 2016 from the Seniors' Week Organizing Committee requesting that June 1 to 11, 2016 be proclaimed as "Seniors' Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **Minister of Transportation and Infrastructure**

Letter dated February 23, 2016 providing an update on the expansion and enhancement of Transit Services.

2. **RCMP, Pacific Region - Municipal Policing Agreement**

Letter dated February 18, 2016 providing expenditures to January 31, 2016.

3. **Minister of Community, Sport and Cultural Development and Minister Responsible for Translink**

E-mail dated March 2, 2016 providing an invitation to participate in one of six upcoming local government engagement sessions on the Climate Leadership Plan.

4. **Greg Kylo, Parliamentary Secretary for the BC Jobs Plan**

Letter dated February 16, 2016 enclosing the "BC Jobs Plan 4-Year Progress Update".

5. **Minister of Small Business and Red Tape Reduction & Minister Responsible for the Liquor Distribution Branch, and Minister of Community, Sport and Cultural Development & Minister Responsible for TransLink**

Letter dated February 24, 2016 advising the provincial government is issuing a limited number of licences for the sale of 100% BC wine on grocery store shelves.

6. **Minister of Forests, Lands and Natural Resource Operations**

Copy of a letter dated February 25, 2016 to Scott Fraser, MLA (Alberni-Pacific Rim), responding to the Mayor's letter dated September 28, 2015 regarding the issue of Maa-Nulth Treaty impacts on USW Local 1-85 Franklin River Crew.

7. **New Car Dealers Association of BC**
E-mail dated March 2, 2016 applauding the provincial government's announcement that will allow electric cars to drive in High Occupancy Vehicle (HOV) lanes without having to meet occupancy requirements.
8. **Alberni Social Planning Council**
Minutes of the February 18, 2016 meeting.
9. **Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour**
Copy of a letter dated February 28, 2016 to the Union of British Columbia Municipalities (UBCM) providing an update regarding the ongoing arrivals of Syrian refugees into communities across BC.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 9 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Home Occupation Regulations

It was moved and seconded:

That staff be directed to prepare a report reviewing options for potential amendments to home occupation regulations.

CARRIED

N. QUESTION PERIOD

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:25 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Clerk