

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY, MARCH 26, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, Minions, Paulson, Sauvé and Washington

REGRETS: Councillor McLeman

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 6:00 pm and Regular Council Meeting held at 7:00 pm on March 12, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Alberni Valley Community Foundation

John Mayba spoke about Vital Signs, a project that measures the vitality of the community, identifies significant trends, and supports action on issues that are critical to our quality of life. John encouraged citizens to visit albernifoundation.ca to complete a survey.

D. DELEGATIONS

1. TimberWest Forest Corp.

Domenico Iannidinardo was in attendance at the request of Council to discuss how public access can be accommodated on private lands.

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – McLean Mill Society

It was moved and seconded:

Council for the City of Port Alberni appointed City Clerk, Davina Hartwell, to act for the City as the McLean Mill Society member at the Mill Society Annual General Meeting (AGM) and that the agenda be provided in advance of the AGM for Council discussion.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated March 26, 2018 be received and the cheques numbered 141162 to 141236 inclusive, in payment of accounts totalling \$469,614.11, be approved.

CARRIED

2. Chief Administrative Officer – Annual Exempt Staff and Council Remuneration Increases 2018

It was moved and seconded:

That the report from the CAO dated March 16, 2018 be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni authorize an increase to exempt employee salaries and Council remuneration of 2.1% effective January 1, 2018.

CARRIED

3. Economic Development Manager – Smart Cities Challenge

It was moved and seconded:

That the verbal report from the Economic Development Manager providing information regarding the Smart Cities Challenge, be received.

CARRIED

4. **Current Status Report**

It was moved and seconded:

That the Current Status Report be received.

CARRIED

5. **Managers' Monthly Reports**

Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **City Clerk - March 12, 2018 Public Hearing**

It was moved and seconded:

That the report of the Public Hearing held March 12, 2018 regarding Bylaw No. 4958, be received.

CARRIED

2. **“Five Year Financial Plan Bylaw 2018 – 2022, Bylaw No. 4960”**

It was moved and seconded:

That “Five Year Financial Plan Bylaw 2018 – 2022, Bylaw No. 4960” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4960.

CARRIED

3. **“Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961”**

It was moved and seconded:

That “Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4961.

CARRIED

H. **CORRESPONDENCE FOR ACTION** **NIL**

I. **PROCLAMATIONS**

1. **Parkinson Society British Columbia**

It was moved and seconded:

That the letter dated March 19, 2018 requesting that the month of April 2018 be proclaimed as "Parkinson's Awareness Month" in Port Alberni, be received and the month proclaimed as requested.

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **City of Courtenay**

Copy of a letter dated February 13, 2018 providing their resolutions for the 2018 Association of Vancouver Island Coastal Communities (AVICC) Annual General Meeting.

2. **Union of British Columbia Municipalities**

Letter dated March 6, 2018 providing an update on the status of the work being undertaken by the Working Group on Responsible Conduct.

3. **Reconciliation Committee**

Minutes of the February 21, 2018 meeting.

4. **Air Quality Council**

Minutes of the March 1, 2018 meeting.

5. **BC Salmon Farmers Association**

Letter dated March 8, 2018 enclosing a copy of their Sustainability Progress Report.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** **NIL**

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:15 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Clerk