

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD MONDAY, JUNE 13, 2016 AT 7:00 PM  
IN THE CITY HALL COUNCIL CHAMBERS**

**PRESENT:** Mayor Ruttan; Councillors Alemany, McLeman, Minions (electronic participation), Paulson, Sauvé and Washington

**A. APPROVAL OF AGENDA (including introduction of late items)**

*It was moved and seconded:*

***That the agenda be approved with the deletion of F.2 - Audit Committee, as circulated.***

CARRIED

**B. ADOPTION OF MINUTES**

*It was moved and seconded:*

***That the minutes of the Special Meeting held at 1:00 pm and the Regular Council Meeting held at 7:00 pm on May 24, 2016, be approved as circulated.***

CARRIED

**C. PUBLIC INPUT PERIOD**

Roland Smith referenced his previous letter to Council seeking answers to his questions regarding management restructuring and associated costs.

**D. DELEGATIONS**

**1. A/City Manager - Introduction of Manager of Human Resources**

The Acting City Manager introduced Krista Tremblay, the City's new Manager of Human Resources.

**2. ADSS Social Studies 11 Class - Save Our Soles**

Students of the ADSS Social Studies 11 Class requested repair of a path commonly used by students on Vimy Street adjacent to Bob Dailey Stadium.

*It was moved and seconded:*

***That Council for the City of Port Alberni direct staff to include path repairs in the Engineering budget for consideration in 2017.***

CARRIED

**3. Wayne James**

Wayne James commented regarding the renaming of 3<sup>rd</sup> Avenue, Stamp Avenue and Gertrude Street; logging in the watershed and Council's intentions having signed on to the Blue Dot initiative and the sale of Plywood Site Lots A & B and the impact on residents in the area.

**4. Thunder in the Valley**

Bill Surry, President, Alberni Valley Drag Race Association attended to discuss remaining concerns regarding Stamp Avenue.

*It was moved and seconded:*

***That Council for the City of Port Alberni concur with the request to remove the median on Stamp Avenue to the entrance of the Barclay Hotel and negotiate with the Alberni Valley Drag Race Association (AVDRA) regarding repayment of the cost (approximately \$25,000) in future years.***

CARRIED

**E. UNFINISHED BUSINESS**

**1. Wildfire Management Plan**

*It was moved and seconded:*

***That Council for the City of Port Alberni direct staff to work with the BC Wildfire Service, ACRD and other stakeholders to create a wildfire management plan for the City of Port Alberni.***

CARRIED

**2. Recognition of First Nations**

*It was moved and seconded:*

***That Council for the City of Port Alberni acknowledge the traditional territories of the Tseshah and Hupacasath First Nations or other First Nation as necessary at all future City of Port Alberni Council meetings and events.***

CARRIED

**3. McLean Mill Board of Management**

*It was moved and seconded:*

***That a meeting be arranged for Council for the City of Port Alberni and the Board of Management for McLean Mill with Michael Litchfield, Thinklab Consulting, for legal advice in establishing a formal legal entity.***

CARRIED

**4. City Planner - Possible Street Renaming**

*It was moved and seconded:*

***That the report from the City Planner dated June 7, 2016 providing information regarding cost estimates for a possible renaming of Gertrude Street, Stamp Avenue and 3<sup>rd</sup> Avenue, be received.***

CARRIED

**F. STAFF REPORTS**

**1. Accounts**

*It was moved and seconded:*

***That the certification of the Director of Finance dated June 13, 2016 be received and the cheques numbered 135211 to 135397 inclusive, in payment of accounts totalling \$2,268,655.47, be approved.***

CARRIED

**2. City Clerk - Proposed Property Dispositions**

*It was moved and seconded:*

***That the report from the City Clerk dated April 7, 2016 in regards to disposition of Lots A & B of the former Plywood Site, be received.***

CARRIED

*It was moved and seconded:*

***That the report from the City Clerk dated April 7, 2016 in regards to disposition of 5350 Russell Street and 3064 4<sup>th</sup> Avenue, be received.***

CARRIED

3. Deputy City Clerk/Communications Coordinator - UBCM Meeting Requests

*It was moved and seconded:*

***That the report from the Deputy City Clerk/Communications Coordinator dated June 2, 2016, be received.***

CARRIED

4. Director of Finance - Strategic Community Investment (SCI) and Traffic Fine Revenue Sharing (TFRS) Funds Plan & Progress Report

*It was moved and seconded:*

***That the report from the Director of Finance dated June 7, 2016 and the 2015 Strategic Community Investment and Traffic Fine Revenue Sharing Funds Plan and Progress Report, be received.***

CARRIED

5. Director of Finance - Final Climate Action Revenue Incentive Program (CARIP) Report

*It was moved and seconded:*

***That the report dated May 20, 2016 from the Director of Finance, be received and Council for the City of Port Alberni approve the Final Report as produced under the Climate Action Revenue Incentive Program for the year 2015.***

CARRIED

6. City Planner - Senior Housing Stakeholders Initiative

*It was moved and seconded:*

***That the report from the City Planner dated June 1, 2016 be received and Council for the City of Port Alberni contribute \$10,000.00 to the Alberni Valley Community Stakeholders Initiative for a part time Committee Coordinator to complete the following:***

- ***Form and operate a Senior Housing Stakeholder group.***
- ***Provide a report to City Council on the progress of the Senior Housing Stakeholder group by January 2017.***

CARRIED

**7. Director of Community Services - Community Investment Program 2016 - Late Request**

*It was moved and seconded:*

***That the report from the Director of Community Services dated June 6, 2016, be received and Council for the City of Port Alberni approve the request from the Portal Players Dramatic Society for an in-kind grant of \$50.00 for the permit fee to close the sidewalk on the 4<sup>th</sup> Avenue side of the Capitol Theatre during the mural painting hours.***

**CARRIED**

**8. Director of Community Services - Grant Application Canada 150 Community Infrastructure Program**

*It was moved and seconded:*

***That the report from the Director of Community Services dated June 6, 2016 be received, and Council for the City of Port Alberni approve the submission of the Canada 150 Infrastructure Grant for Recreation Park upgrades (lacrosse box, Gyro Youth Centre, basketball court, pump track and Stadium) and budget the City's contribution in the 2017 and 2018 budgets.***

**CARRIED**

**9. Major Capital Projects Advisor - Sewage Lagoon**

*It was moved and seconded:*

***That the report from the Major Capital Projects Advisor dated June 13, 2016 providing information on sewage treatment upgrades and the Liquid Waste Management Plan, be received and referred to a Special Meeting of Council for further consideration at a date to be confirmed.***

**CARRIED**

**10. City Planner – Development Permit No. 16-01 (Alberni District Cooperative Association, 3820 - 10<sup>th</sup> Avenue)**

*It was moved and seconded:*

***That the report dated June 8, 2016, be received and Council for the City of Port Alberni approve Development Permit No. 16-01 and that the City Clerk be authorized to sign the permit.***

**CARRIED**

**11. Current Status Report**

*It was moved and seconded:*

***That the Current Status Report be received.***

CARRIED

*It was moved and seconded:*

***That the priority of item 37 (reviewing options for potential amendments to home occupation regulations), be raised from low to medium.***

CARRIED

**12. Managers' Monthly Reports**

**Planning Department**

*It was moved and seconded:*

***That the monthly report from the City Planner providing information about current departmental operations, be received.***

CARRIED

**Engineering Department**

*It was moved and seconded:*

***That the monthly report from the City Engineer providing information about current departmental operations, received.***

CARRIED

**Community Services (Parks, Recreation & Heritage)**

*It was moved and seconded:*

***That the monthly report from the Community Services Director providing information about current departmental operations, be received.***

CARRIED

G. **BYLAWS**

1. **City Planner - Advisory Planning Commission**

**Development Application:** Proposed amendment to Zoning Bylaw  
**6031 River Road - Lot 38, Block 17, District Lot 9, Alberni District, Plan VIP1585**  
**Applicant:** T. Shaw

*It was moved and seconded:*

***That Council for the City of Port Alberni proceed with a map amendment to the Schedule A Zoning Bylaw Map to rezone Lot 38, Block 17, District Lot 9, Alberni District, Plan VIP1585, located at 6031 River Road, from 'RR2 Semi Rural Residential' to 'R2 One and Two Family Residential'.***

CARRIED

**"Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911"**

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911", be now introduced and read a first time.***

CARRIED

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911", be read a second time.***

CARRIED

**Development Application:** Proposed amendment to Official Community Plan Bylaw and Zoning Bylaw  
**4815 Argyle Street, Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9, District Lot 1, Block 31, Alberni District, Plan 197B.**  
**Applicant:** C. Patterson

*It was moved and seconded:*

***That Council for the City of Port Alberni proceed with a map amendment to the Official Community Plan Schedule A Land Use Map to change the designation of Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B located at 4815 Argyle Street, from 'General Commercial Use' to 'Multi-Family Residential Use'.***

CARRIED

*It was moved and seconded:*

***That Council for the City of Port Alberni proceed with a map amendment to the Official Community Plan Schedule B Development Permit Areas Map to change the designation of Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street, from 'Development Permit Area No. 2 (General Commercial)' to 'Development Permit Area No. 1 (Multiple Family Residential)'.***

CARRIED

*It was moved and seconded:*

***That Council for the City of Port Alberni proceed with a map amendment to the Schedule A Zoning Bylaw Map to rezone Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street, from 'C7 – Core Business' to 'RM3 – High Density Multiple Family Residential'.***

CARRIED

*It was moved and seconded:*

***That Council for the City of Port Alberni proceed with text amendments to the Zoning Bylaw as follows:***

***Under Section 5.24.5 Site Specific Uses, edit the table to remove the site specific provisions for Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street (Char's Landing).***

***Add Section 5.16.4 Site Specific Uses, and include the following table in that section as follows:***

| Use                                     | Site Address       | Site Legal Description                                                                                                                                                   |
|-----------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hostel<br>Restaurant<br>Pub<br>Assembly | 4815 Argyle Street | Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B |

CARRIED

*It was moved and seconded:*

***That as part of the development process the applicant be required to consolidate the properties into one legal parcel.***

CARRIED

**"Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912**

*It was moved and seconded:*

***That "Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912", be now introduced and read a first time.***

**CARRIED**

*It was moved and seconded:*

***That "Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912", be read a second time.***

**CARRIED**

**"Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913"**

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913", be now introduced and read a first time.***

**CARRIED**

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913", be read a second time.***

**CARRIED**

**"Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914"**

*It was moved and seconded:*

***That "Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914", be now introduced and read a first time.***

**CARRIED**

*It was moved and seconded:*

***That "Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914", be read a second time.***

**CARRIED**

**Setting Public Hearing for Bylaws Numbered 4911, 4912, 4913 and 4914**

*It was moved and seconded:*

***That the following Bylaws be advanced to a Public Hearing on Monday, June 27, 2016 at 5:45 pm in the City Hall Council Chambers:***

- ***"Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911";***
- ***"Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912",***
- ***"Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913" and***
- ***"Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914".***

**CARRIED**

**2. Deputy City Clerk/Communications Coordinator -  
May 30, 2016 Public Hearing Report**

*It was moved and seconded:*

***That the report of the Public Hearing held May 30, 2016 regarding Bylaw No. 4907, No. 4908 and No. 4909, be received.***

**CARRIED**

**"Zoning Text Amendment T9 (3135 2<sup>nd</sup> Avenue - K. Ambrose), Bylaw No. 4907"**

*It was moved and seconded:*

***That "Zoning Text Amendment T9 (3135 2<sup>nd</sup> Avenue - K. Ambrose), Bylaw No. 4907", be read a third time.***

**CARRIED**

*It was moved and seconded:*

***That "Zoning Text Amendment T9 (3135 2<sup>nd</sup> Avenue - K. Ambrose), Bylaw No. 4907", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4907.***

**CARRIED**

**"Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette),  
Bylaw No. 4908"**

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue -  
D. Paquette), Bylaw No. 4908" be read a third time.***

**CARRIED**

*It was moved and seconded:*

***That Council for the City of Port Alberni direct that a restrictive  
covenant be placed on title of 4981 Ian Avenue requiring demolition  
of the existing house and structures prior to any sale of the property.***

**CARRIED**

**"Zoning Bylaw Map Amendment No. 14 (5820 Pierce Road - R. Van Vliet),  
Bylaw No. 4909"**

*It was moved and seconded:*

***That "Zoning Bylaw Map Amendment No. 14 (5820 Pierce Road - R.  
Van Vliet), Bylaw No. 4909", be read a third time.***

**CARRIED**

**H. CORRESPONDENCE FOR ACTION**

**1. Eric Hockaday**

*It was moved and seconded:*

***That the letter dated May 23, 2016 requesting a gravel area close to  
water at Canal Beach to facilitate easier launching of his kayak, be  
received and forwarded to the Director of Community Services.***

**CARRIED**

**2. Alberni District Fall Fair Association**

*It was moved and seconded:*

***That Council for the City of Port Alberni authorize the Alberni District  
Fall Fair Association to sell their car raffle tickets at the corner of  
Beaver Creek Road and River Road during this year's Salmon  
Festival event.***

**CARRIED**

*It was moved and seconded:*

***That the request to close City streets along 10<sup>th</sup> Avenue to the Fair Grounds from 11:00 am to the conclusion of the parade on Saturday, September 10, 2016, be received and Council concur with the request subject to the City's stated road closure conditions.***

CARRIED

**3. Vancouver Island Crisis Society**

*It was moved and seconded:*

***That the letter dated May 30, 2016 requesting funding to support programs, be received.***

CARRIED

**4. Glenda Bertolucci, RN, BsN, Representative of the Baby Bed Committee**

*It was moved and seconded:*

***That the letter dated June 8, 2016 attaching information regarding the Baby Bed Project and requesting donation of storage space for baby beds, be received and referred to staff to provide assistance to the Committee in securing appropriate space.***

CARRIED

**5. Alberni Valley Chamber of Commerce**

*It was moved and seconded:*

***That the letter dated June 8, 2016 requesting Council re-focus their plan to rename the Gertrude/Stamp/3<sup>rd</sup> Avenue stretch of roadway, be received.***

CARRIED

**I. PROCLAMATIONS**

**1. United Way**

*It was moved and seconded:*

***That the e-mail dated May 30, 2016, be received and that October be proclaimed as "United Way Month" in Port Alberni.***

CARRIED

**J. INFORMATIONAL CORRESPONDENCE**

**1. Island Health**

Letter dated May 27, 2016 replying to the Mayor's letter dated March 30, 2016 regarding patient concerns brought forward at a City Council meeting related to overcapacity and patient relocations into overflow areas while in hospital.

**2. Renaming 3<sup>rd</sup> Avenue / Stamp Avenue / Gertrude Street**

Correspondence opposed to the renaming of 3<sup>rd</sup> Avenue/Stamp Avenue/Gertrude Street received from:

Arlene McLaren - e-mail dated May 30, 2016

Alberni District Historical Society - letter dated May 20, 2016

Mae LeBlanc - e-mail dated May 25, 2016

**3. Minister of Technology, Innovation and Citizens' Services**

Letter dated May 18, 2016 responding to the Mayor's letter dated December 22, 2015 regarding concerns about Marijuana dispensaries incorporated as non-profit societies under the provincial *Society Act*.

**4. Ducks Unlimited Canada**

Letter dated May 26, 2016 providing its 2016 annual Report on Ducks Unlimited Canada's limited hunt of Canada geese in Somass Estuary.

**5. Vancouver Island Regional Library (VIRL) Board of Trustee**

Enclosing its 2015 Annual Report and a newsletter "From the Board Table".

**6. The Corporation of the City of North Vancouver**

Memorandum dated June 2, 2016 advising of their resolution to the Union of British Columbia Municipalities (UBCM) requesting implementation of a "Cigarette Butt Deposit - Return Program" for elimination of cigarette litter.

**7. Young Professionals of the Alberni Valley (YPAV)**

E-mail dated June 5, 2016 attaching a letter thanking the City for help in hosting the successful Alberni Canal Downwind Challenge (ACDC) and entertainment at Canal Beach on June 4, 2016.

**8. Jeffrey R. Cook**

E-mail dated June 2, 2016 suggesting that recycle bins be put beside garbage cans at our sports fields to prevent recyclables from being thrown into garbage bins. (*See Director of Community Services Monthly Report, F.11*).

*It was moved and seconded:*

***That Informational Correspondence items numbered 1 through 8 be received and filed.***

**CARRIED**

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Mayor's Report

*It was moved and seconded:*

*That the Mayor's verbal report be received.*

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

*It was moved and seconded:*

*That the Regional District verbal report be received.*

CARRIED

3. Councillors' Reports

*It was moved and seconded:*

*That the Councillors' verbal reports be received.*

CARRIED

M. NEW BUSINESS

1. Commemorative Plaque

*It was moved and seconded:*

*That Council for the City of Port Alberni direct staff to work with the local Kinsmen and Kinettes to install the special commemorative plaque given by the City in recognition of their contribution in the aftermath of the 1964 tsunami.*

CARRIED

2. Notice of Motion

A Notice of Motion was provided that the funds from the sale of the Plywood lands be fully designated towards Canal Beach improvements and public consultation be held to determine best use of the funds, with work not to proceed until 1075565 BC Investment Milestones are met.

**N. QUESTION PERIOD**

Roland Smith asked a number of questions related to the management structure changes and whether Council will provide the public with a full accounting of costs related to management restructuring to date.

Neil Anderson asked questions specific to the re-assignment of Mr. Watson and the City's legal counsel.

Monique Begg commented on her recent letter to the AV News regarding the sale of property to Rainbow Gardens stating all the people want is to know what's going on.

Arnold Begg asked where is the transparency?

**O. ADJOURNMENT**

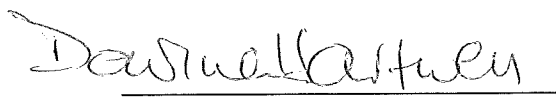
*It was moved and seconded:*

***That the meeting adjourn at 10:27 pm.***

**CARRIED**

CERTIFIED CORRECT

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk