

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, APRIL 24, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauv  and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 5:30 pm and Regular Council Meeting held at 7:00 pm on April 10, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Bob Kanngiesser commended Council on policy statements included in the Five Year Financial Plan and Tax Rates Bylaws and suggested the next step in moving forward is to create a new local government encompassing all the Alberni Valley.

D. DELEGATIONS

1. Art Matters Artists' Collective

Winter Darby presented information regarding the socio-economic benefits of Arts and Community Revitalization and invited Council and the public to a Science Fiction Show on May 7th at their Arts Collective located at the Alberni Harbour Quay on May 7th, 2-4 p.m.

2. Alberni Valley Curling Club

Sylvia Wolff attended to request a letter of intent from the City for provision of \$40,000 to support a grant application for gaming funds to replace their ice plant compressor. The matter was referred to staff for a report and recommendation.

3. Kiwanis Club

Council expressed support for the initiatives presented by Greg Holland, Kiwanis Club President to transform Canal Waterfront Park into an attractive site for families and youth. Kiwanis will donate funds to initiate the process and will also be applying for funding opportunities to further develop the site.

E. UNFINISHED BUSINESS

Arrowview Hotel

In response to a question from Council, the Director of Development Services responded that a demolition permit has been issued and he is working with the owner of the Arrowview Hotel regarding the works.

F. STAFF REPORTS

It was moved and seconded:

That the certification of the Director of Finance dated April 24, 2017 be received and the cheques numbered 138646 to 138787 inclusive, in payment of accounts totalling \$681,828.78, be approved.

CARRIED

2. Director of Community Services – 150/50 Community Investment Program Grants

It was moved and seconded:

That the report from the Director of Community Services dated April 18, 2017, be received and Council for the City of Port Alberni endorse the recommendations from the Community Investment Program Committee to distribute the Canada 150/50th Amalgamation grant funds as outlined.

CARRIED

3. City Clerk - Alberni Harbour Quay, Unit #5, Sweet Pea Coffee & Desserts

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #5 at the Alberni Harbour Quay with "Sweet Pea Coffee & Desserts." (April Leprette) for a one year term commencing April 1, 2017 at the current monthly rent of \$709.85 per month plus taxes.

CARRIED

4. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report and financial statements from the Executive Director of the McLean Mill Society, be received.

CARRIED

5. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. Managers' Monthly Reports

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4929.

CARRIED

2. “Tax Rates 2017, Bylaw No. 4933”

It was moved and seconded:

That “Tax Rates 2017, Bylaw No. 4933”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4933.

CARRIED

3. City Clerk – April 24, 2017 Public Hearing Report

It was moved and seconded:

That the verbal report of the Public Hearing, held April 24, 2017 regarding Bylaw No. 4930, be received.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Text Amendment No. T11 (Site Specific Use – C3 Service Commercial), Bylaw No. 4930” be read a third time.

CARRIED

The Mayor called a 10 minute recess at 8:28 pm.

The meeting resumed at 8:38 pm.

H. **CORRESPONDENCE FOR ACTION**

1. **Uchucklesaht Tribe**

It was moved and seconded:

That the City of Port Alberni authorize the closure of the section of Kingsway Avenue directly in front of the Thunderbird building on June 24, 2017 from 8:00 am to 4:00 pm to accommodate a celebration for the Grand Opening; subject to notification of emergency services, consultation with affected businesses and residents and provision of standard liability insurance.

CARRIED

I. **PROCLAMATIONS**

1. **Alberni Valley Hospice Society**

It was moved and seconded:

That the letter dated April 19, 2017 from the Alberni Valley Hospice Society be received and Council proclaim the month of May, 2017 as "Hospice Palliative Care Month in the Alberni Valley".

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **Ministry of Forests, Lands and Natural Resources Operations**

Letter dated April 3, 2017 providing information on the results of the Japanese Canadian Historic Places Project. Three historic sites in Port Alberni were recognized; McLean Mill National Historic Site, Port Alberni Japanese Cemetery and Protected Area.

2. **United Steelworkers – Day of Mourning**

Letter received April 10, 2017 inviting the attendance at the Day of Mourning Ceremony at the Steelworkers Hall at 4904 Montrose Street at 10:30 am on April 28, 2017.

3. **Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI)**
Email dated April 10, 2017 providing information of their March 31 Meeting Minutes, the Port Alberni Current State of Housing and the AVCSI Project Coordination Monthly Report.
4. **Island Health**
Letter dated April 11, 2017 providing information on the process for placing clients in residential care in response to the Mayor's letter dated March 17, 2017.
5. **Sarah Thomas – Cycle Alberni**
Email dated April 13, 2017 providing information regarding the 3rd Annual Bike to Work and School Week, May 29 – June 4, 2017.
6. **Air Quality Council Meeting**
The minutes of the March 16, 2017 meeting.
7. **Food Security and Climate Disruption Committee**
The minutes of the March 2, 2017 meeting.
8. **City of Port Alberni – Façade Improvement Program**
Copy of the template letter sent to specific commercial property owners regarding the 2017 Façade Improvement Program and bylaw enforcement efforts..

It was moved and seconded:

That Informational Correspondence items numbered 1 through 8 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received

CARRIED

M. NEW BUSINESS

Alberni Valley Community Forest Legacy Committee

It was moved and seconded:

That Council for the City of Port Alberni direct staff to convene a meeting of the Alberni Valley Community Forest Legacy Committee.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:04 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Hawthorn
Clerk