

**MINUTES OF REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 12, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items D. 3 AV Community Forest Corporation; H.1.1 Christine Jarvis and H 1.2 Janith Little.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 6:15 pm and Regular Council Meeting held at 7:00 pm on August 8, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Bonnie Morgan expressed concern regarding maintenance issues at Greenwood Cemetery.

D. DELEGATIONS

1. Sheena Falconer, West Coast Aquatic and Graham Hill, North West Hydraulics

In attendance to provide an update from the Watershed Stakeholders Group and a presentation regarding the Somass River Integrated Fish Habitat Restoration Plan.

It was moved and seconded:

That Council for the City of Port Alberni provide a letter to the Minister of Fisheries supporting the request from West Coast Aquatic for \$15 million funding for the Somass River Integrated Fish Habitat Restoration project.

CARRIED

2. Patty Edwards

Presented a resolution requesting Council's support at the UBCM urging the Government of British Columbia to adopt a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.

3. Alberni Valley Community Forest Corporation

Chris Law, Manager and Chris Duncan attended on behalf of the Corporation to provide an update on the status of the Community Forest and to present a dividend cheque in the amount of \$100,000.

It was moved and seconded:

That Council for the City of Port Alberni thank the Alberni Valley Community Forest Corporation for their work and put the \$100,000 dividend cheque in the Community Forest Legacy Fund.

CARRIED

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – Response to Questions - Roland Smith

It was moved and seconded:

That the report dated August 4, 2016 from the Chief Administrative Officer responding to a letter dated July 20, 2016 from Mr. Roland Smith, be received.

CARRIED

2. Lots A & B Former Plywood Site – Confirmation of Sale

The Mayor confirmed that the sale of Lots A & B of the former Plywood Site to a numbered company owned by Canadian Maritime Engineering is now complete.

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated September 12, 2016 be received and the cheques numbered 135978 to 136325 inclusive, in payment of accounts totalling \$979,423.32, be approved.

CARRIED

2. **Director of Finance - Audit Committee**

It was moved and seconded:

That the minutes of the August 8, 2016 Audit Committee; the Responses to Questions arising from that meeting dated August 23, 2016, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending June 30, 2016, the financial statements ending June 30, 2016 and the Vendor Cheque Register Report ending August 2, 2016, be received.

CARRIED

3. **Chief Administrative Officer – McLean Mill Governance**

The CAO provided a verbal report of the meeting between Council, staff, and members of the Board of Management with lawyer, Michael Litchfield.

It was moved and seconded:

That Council for the City of Port Alberni proceed with formation of a Society to undertake management of the McLean Mill National Historic Site.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed with a public process inviting applications for Directors for the new Society.

CARRIED

4. Director of Community Services – Alternate Delivery Model for Museum and Heritage Services – Arts, Cultural and Heritage Plan

It was moved and seconded:

That Council for the City of Port Alberni receive the report dated September 5, 2016 from the Director of Community Services and approve in principal the creation of an Arts, Culture and Heritage Plan with specific details on timeline and costs to be reported at the next Council meeting.

CARRIED

5. City Planner – Westporte Request for Proposals

It was moved and seconded:

That the report from the City Planner dated September 6, 2016, be received and Council for the City of Port Alberni take no further action at this time.

It was moved and seconded:

That the motion be amended to reflect no action be taken until the first Council meeting in March.

DEFEATED

It was moved and seconded:

That the report from the City Planner dated September 6, 2016, be received and Council for the City of Port Alberni take no further action at this time.

CARRIED

The Mayor called a recess at 8:28 p.m.

The meeting resumed at 8:40 p.m

6. City Clerk – La Bruschetta Bistro – Change to Liquor Licence – Entertainment Endorsement

It was moved and seconded:

That Council for the City of Port Alberni support the amendment to the food primary liquor licence for La Bruschetta Bistro for Patron Participation Entertainment and endorse the comments as provided in the report from the City Clerk dated September 8, 2016.

CARRIED

7. Director of Finance – RCMP Contract Operating Surplus for their fiscal year ending March 31, 2016

It was moved and seconded:

That the report from the Director of Finance dated August 31, 2016 be received, and Council for the City of Port Alberni direct the transfer of \$265,362.88 from the RCMP Operating Surplus Reserve, 50% to the Land Sale Reserve and 50% to the Parks and Recreation Capital Reserve Fund.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **"Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919"**

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be read a second time.

CARRIED

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be read a third time.

CARRIED

2. **"Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920"**

It was moved and seconded:

That Council for the City of Port Alberni endorse the recommendations of the Community Investment Program Committee.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be read a second time.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be read a third time.

CARRIED

3. "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921"

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be read a second time.

CARRIED

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1", Bylaw No. 4921", be read a third time.

CARRIED

4. "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910"

It was moved and seconded:

That the report from the City Planner dated September 7, 2016, be received.

CARRIED

It was moved and seconded:

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910”, be read a second time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910”, be read a third time.

DEFEATED

H. CORRESPONDENCE FOR ACTION

1. Penny Parcher

It was moved and seconded:

That the email dated August 17, 2016 requesting Council consider allocating funds to the Greenwood Cemetery for irrigation and grounds keeping, be received and referred for consideration during the upcoming Five Year Financial Plan.

CARRIED

1.1/1.2 Christine Jarvis & Janith Little

It was moved and seconded:

That the emails dated September 9, 2016 from Christine Jarvis & Janith Little regarding allocating funds to the Greenwood Cemetery for irrigation and grounds keeping, be received.

CARRIED

2. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the letter dated August 19, 2016 requesting permission to install coin operated binoculars at the Victoria Quay, be received and Council for the City of Port Alberni support the request and direct staff to work with the Chamber of Commerce regarding locations.

CARRIED

3. Canadian Cancer Society

It was moved and seconded:

That the letter dated August 12, 2016 requesting endorsement of the Canadian Cancer Society's recommendation of smoke and vape-free outdoor public places in British Columbia, be received.

CARRIED

4. BC Government and Service Employees' Union (BCGEU)

It was moved and seconded:

That the information from by the BCGEU, be received and Council for the City of Port Alberni support the resolution at the UBCM urging the Government of British Columbia to adopt policies to retain skilled jobs by awarding maintenance contracts for highways, roads and bridges to companies that will maintain the employment and successorship rights which will benefit local economies.

CARRIED

I. PROCLAMATIONS

1. Port Alberni Toy Run

It was moved and seconded:

That the letter dated August 25, 2016 from the Port Alberni Toy Run requesting that the week of September 12th to 18th, 2016 be proclaimed as "Toy Run Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

2. Community Living Month

It was moved and seconded:

That the letters received from Port Alberni Association for Community Living and Community Living British Columbia requesting that the month of October be proclaimed as "Community Living Month" in Port Alberni and a photo op be arranged as requested.

CARRIED

3. Fire Prevention Office, Port Alberni Fire Department

It was moved and seconded:

That the letter dated September 7, 2016, 2016 from the Fire Prevention Office, Port Alberni Fire Department requesting that October 9th to 15th, 2016 be proclaimed as “Fire Prevention Week” in Port Alberni, be received and the week proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. City of Abashiri

Letter dated July 27, 2016 expressing their appreciation for the City's support of the Twinning Society and the hospitality they received during their recent visit.

2. Tim and Jane Stewart

Email dated August 7, 2016 thanking the City, local businesses and the Alberni Valley Drag Race Association volunteers for putting together an amazing drag racing weekend.

3. Kari Chase, Owner – Healthy Habits

Email dated August 20, 2016 thanking the City for the efforts to accommodate the drag racing weekend on Stamp Avenue noting the economic benefits to businesses.

4. Seniors Advisory Committee

The minutes of the June 9, 2016 meeting.

5. Port Alberni Better at Home Program

Invitation to the 2016 Alberni Valley Volunteer Fair to be held on Wednesday, September 21, 2016 from 3 pm to 7 pm at Echo Centre.

6. RCMP, E Division HQ - Municipal Policing Agreement

Letter dated August 18, 2016 providing expenditures to July 31, 2016.

7. Production Care Association of Canada

Letter received August 19, 2016 advising of the Alarm Recycle program operated by Production Care Association of Canada, a program that recycles expired smoke, carbon monoxide or combination carbon and smoke alarms at no cost.

8. Watershed Forest Alliance

Letter dated August 24, 2016 thanking Council for allowing them to present their recent report: Forest Harvesting and Water Quality: A Case Study of the China Creek Drinking Watershed and further clarifying the watershed committees current role and future direction.

9. Statistics Canada

Email dated August 31, 2016 advising the response rate for the 2016 Census was the best they have ever received and that the data will be released on February 8, 2017.

10. Food Security and Climate Disruption Committee

The minutes of the August 4, 2016 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 10 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Council brought forward their direction from the April 25, 2016 Special in-camera meeting of Council that a call for proposals be issued for development of a portion of the former Tidebrook property on Gertrude Street.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report regarding the market for commercial development prior to preparing a call for proposals for the former Tidebrook property on Gertrude Street.

CARRIED

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Thunder in the Valley

It was moved and seconded:

That following the recent Thunder in the Valley event, Council for the City of Port Alberni direct staff to provide a report copied to the Advisory Traffic Committee and Food Security and Climate Disruption Committee, outlining the environmental impacts of the event, cost to the City, economic impact to the community, and lessons learned.

DEFEATED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

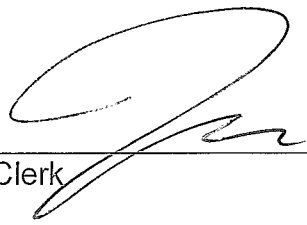
It was moved and seconded:

That the meeting adjourn at 10:23 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk