

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JULY 22, 2019 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Paulson, Solda and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

***That the agenda be approved with the addition of New Business M.1
UBCM Nomination.***

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

***That the minutes of the Special Meeting held at 12:30 pm and
Regular Council Meeting held at 2:00 pm on July 8, 2019 and Special
Meeting held at 2:00 pm on July 15, 2019, be adopted.***

CARRIED

C. PUBLIC INPUT PERIOD

Keith Ambrose expressed concern about how complaints are handled and presented a series of questions he would like responses to.

D. DELEGATIONS NIL

E. UNFINISHED BUSINESS

**1. Committee of the Whole
Revitalizing Uptown: The Future of the Port Alberni Train Station**

Review of July 15, 2019 Committee of the Whole – minutes; copy of presentation provided by Will King, Waymark Architecture providing input regarding what it might take to update the train station and make it suitable for potential new occupancies and correspondence received from:

Lyman Jardin: email dated July 15, 2019
Bill Collette: email dated July 16, 2019
Ian Thomas: email dated July 17, 2019
Gerry & Leslie Walerius: letter dated July 18, 2019

It was moved and seconded:

That Council for the City of Port Alberni direct staff to review and strengthen the City's Heritage Bylaw in conjunction with heritage stakeholders and the community.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to develop an RFP for sale of the Train Station.

It was moved and seconded:

That the motion be amended to include sale "or lease".

CARRIED

It was moved and seconded:

That the main motion as amended be adopted.

CARRIED

2. Chief Administrative Officer – Log Pond Dam Project

It was moved and seconded:

That the report from the CAO dated July 17, 2019, be received, and that the full scope of the McLean Mill dam remediation project proceed in 2019 as identified in the City's Five Year Financial Plan.

CARRIED

3. City Clerk – Remedial Action Requirement – Demolition of 5109 Athol Street

It was moved and seconded:

That the report from the City Clerk dated July 16, 2019, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni award contract ITT No. BYL 19-01 Demolition of 5109 Athol Street to Bowerman Excavating Ltd. for \$435,225.00 plus GST, for a total of \$456,986.25, with funds provided from the Land Sale Reserve Fund.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated July 22, 2019, be received and the cheques numbered 144141 to 144232 inclusive, in payment of accounts totalling \$2,120,447.06, be approved.

CARRIED

2. Director of Parks, Recreation and Heritage - McLean Mill Contingency Fund

It was moved and seconded:

That the report from the Director of Parks, Recreation and Heritage dated July 16, 2019, be received and Council approve a budget contingency amount of \$45,405 for McLean Mill costs to be paid from the contingency fund.

Recorded Vote:

*For the motion: Councillors Washington, Haggard, Paulson, Corbeil and Poon;
Mayor Minions*

Against the motion: Councillor Solda

CARRIED

3. McLean Mill Management – 2020 and Beyond

It was moved and seconded:

That the letter from the McLean Mill Society dated July 16, 2019 advising the Board is working on a detailed management/business plan to present to Council in September, 2019, be received.

CARRIED

It was moved and seconded:

That the report from the Director of Parks, Recreation and Heritage dated July 3, 2019, be received and Council direct staff to issue an RFP for event management, operation of the Visitor Centre, Gift Shop and Food Services at McLean Mill.

CARRIED

4. City Clerk - Cainan Cannabis Corp.

It was moved and seconded:

That the report from the City Clerk dated July 12, 2019, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni supports the approval and authorization of Cainan Cannabis Corp., located at 3030A 3rd Avenue, and endorses the comments as provided in the report from the City Clerk dated July 12, 2019.

CARRIED

5. City Clerk – Bogart Cannabis Investments Ltd.

It was moved and seconded:

That the report from the City Clerk dated July 12, 2019, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni supports the approval and authorization of the Bogart Cannabis Investments Ltd., located at 3755 10th Avenue, and endorses the comments as provided in the report from the City Clerk dated July 12, 2019.

CARRIED

6. Manager of Planning – Temporary Use Permit – 5119 Athol Street

It was moved and seconded:

That the report dated July 16, 2019 from the Manager of Planning regarding proposed Temporary Use Permit, be received.

CARRIED

There was no late correspondence regarding the matter.

There was no input from the public.

It was moved and seconded:

That the Council for the City of Port Alberni approve Temporary Use Permit 19-01 and the Mayor and City Clerk be authorized to sign the permit.

CARRIED

7. Manager of Communications – Reconciliation Committee’s Final Report

It was moved and seconded:

That the report from the Manager of Communications dated July 16, 2019, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni receive the report dated July 2019 from the Reconciliation Committee and direct City staff to provide a report(s) on implementation of the recommendations in conjunction with the City’s upcoming Strategic Plan.

CARRIED

8. City Clerk - Liquor License Application – Cypress Rim Rock Gaming Centre (4890 Cherry Creek Road)

It was moved and seconded:

That the report from the City Clerk dated July 12, 2019 be received, and Council for the City of Port Alberni not provide comment on the application from Cypress Rim Rock Gaming Centre to the Liquor & Cannabis Regulation Branch regarding the application for a permanent change to their Food Primary Licence for Patron Participation Entertainment Endorsement.

CARRIED

9. City Clerk – Harbour Quay Lease Unit #14

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #14 at the Alberni Harbour Quay with the Tseshaht First Nation for a two year term commencing August 1, 2019 at the current monthly rent of \$299.22 per month plus GST.

CARRIED

10. City Clerk - Federal Lease 169 - Effluent Pipeline and Diffusers

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with the Port Alberni Port Authority for a new effluent pipeline and diffusers in the Somass River for a forty year term commencing January 1, 2019.

CARRIED

11. CAO - Rural Dividend Fund

It was moved and seconded:

That Council for the City of Port Alberni support an application to the Rural Dividend Fund Program (Project Development) stream for the Uptown Streetscape Design project.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support an application to the Rural Dividend Fund Program (Single Applicant – community driven) stream for the Connect the Quays Pathway project.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support an application to the Rural Dividend Fund Program (Partnerships) stream for the Community Forest Expansion project.

CARRIED

The meeting was recessed at 3:55 p.m.

The meeting reconvened at 4:05 p.m.

12. Managers' Reports

Director of Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current department operations, be received.

CARRIED

G. **BYLAWS**

1. **“Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”**

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989”, be read a third time.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **Alberni District Fall Fair Association**

It was moved and seconded:

That the letter dated July 4, 2019 requesting to close City streets from the corner of Burde Street along 10th Avenue to Alderwood Street from 11:00 am to the conclusion of the parade on Saturday, September 7th, 2019, be received and Council concur with the request subject to the City’s stated road closure conditions.

CARRIED

I. **PROCLAMATIONS** NIL

J. **INFORMATIONAL CORRESPONDENCE**

1. **Rebecca Terepocki – Demolition of Arrowview Hotel**
Email dated July 12, 2019 regarding demolition of the Arrowview Hotel.
2. **E-Comm 911 Annual Report**
Letter dated July 12, 2019 from E-Comm 911 providing the 2018 Annual Report.
3. **Port Alberni Shelter Society**
Letter dated June 10, 2019 from the Port Alberni Shelter Society advising of their decision not to apply for a permissive tax exemption.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 3 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

1. June 24, 2019 meeting - Museum Manager

The Mayor provided a report from the June 24th, 2019 in-camera meeting advising of Council's resolution not to fill the currently vacant Manager of Museum, Heritage & Culture position. Instead, the Department will move forward with shifting its resources to support the increased load of maintaining the City's various heritage assets. The Mayor extended thanks and appreciation to museum staff and volunteers for the work they do to protect, preserve and promote our heritage.

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. UBCM Nomination

It was moved and seconded:

That Council for the City of Port Alberni support the nomination of Councillor Poon as a Director at Large on the Union of British Columbia Municipalities (UBCM) Executive.

CARRIED

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Jim del Rio commented on staffing and inefficiencies at McLean Mill.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 4:45 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawnalbertwen

Clerk