

MINUTES OF THE REGULAR MEETING OF COUNCIL
Held Monday, October 26, 2020 @ 2:00 PM
Via Video-Conferencing [Zoom Platform]

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor C. Solda
Councillor D. Washington
Councillor H. Poon @ 2:20 pm

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 pm.

MOVED and SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special Meeting held at 9:30 am and Regular Council Meeting held at 2:00 pm on October 13, 2020 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. **Alberni Valley Drug and Alcohol Prevention Service (ADAPS – Youth Services)**
Debra Hamilton of ADAPS, Carrie Thorpe of the Youth Wellness and Safety Project, and Mark Lacroix of the Community Action Team provided Council with an overview of collaborative projects and initiatives in the areas of overdose prevention, harm reduction and wellness and requested Council's support in developing a community-wide harm reduction agreement.
2. **Alberni Valley Bulldogs**
David Michaud and Stefanie Weber of the Alberni Valley Bulldogs requested Council re-open discussions regarding the City financing an LED Screen for the Alberni Valley Multiplex.

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. **Accounts**
MOVED AND SECONDED, THAT the certification of the Director of Finance dated October 26, 2020 be received and the cheques numbered 146962 to 147046 inclusive, in payment of accounts totalling \$1,340,281.60, be approved.
CARRIED

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- 2. Director of Parks, Recreation and Heritage – Alberni Valley Multiplex Naming Rights**
R20-266 **MOVED AND SECONDED, THAT Council for the City of Port Alberni not award Request for Proposal #004-20 I Alberni Valley Multiplex Naming Rights, and direct staff to re-issue at a future date.**
CARRIED

Mayor Minions declared a conflict of stating that she holds a food primary licence with the City of Port Alberni, vacated the chair, and left the meeting at 2:59 pm.

Councillor Poon declared a conflict of interest due to being a licensee of beverages and left the meeting at 2:59 pm.

Acting Mayor Haggard assumed the Chair at 2:59 pm

- 3. Director of Corporate Services – Temporary Sidewalk Patios & Licence of Occupation Agreements | Extensions**
R20-267 **MOVED AND SECONDED, THAT Council of the City of Port Alberni extend its endorsement of the City's 'Guidelines for Temporary Sidewalk Patios' as well as the Licence of Occupation Agreement with an expiry date of October 31, 2021 in the City's ongoing efforts to continue to support local business owners/operators in the operation of their establishments in response to the ongoing COVID-19 pandemic.**
CARRIED

Mayor Minions and Councillor Poon returned to the meeting at 3:04 pm.

Acting Mayor Haggard vacated the chair and Mayor Minions resumed the chair at 3:04 pm.

- 4. Manager of Planning – Housing Needs Report – Fall 2020 Project Update**
MOVED AND SECONDED, THAT Council receive for information the Manager of Planning's report titled "Housing Needs Report – Fall 2020 Project Update" dated October 18, 2020.
CARRIED
- 5. Manager of Planning – Uptown District Revitalization Strategy – Fall 2020 Project Update**
MOVED AND SECONDED, THAT Council receive for information the Manager of Planning's report titled "Uptown District Revitalization Strategy – Fall 2020 Project Update" dated October 19, 2020.
CARRIED

6. Manager of Community Safety – 5170 Argyle Street [Port Pub] – Remedial Action Requirement Progress Report

R20-268 *MOVED AND SECONDED, THAT Council direct staff to refrain from considering enforcement measures so long as significant and appropriate progress continues to be made on the part of the property owner/manager on completing the outstanding Remedial Action Requirements as ordered by Council at its meeting held September 14, 2020 for property located at 5170 Argyle Street. Further, that Council will revisit this matter at its Regular meeting on November 23, 2020 to ensure remedial action requirements have been or are continuing to be met.*
CARRIED

7. RCMP Department

MOVED AND SECONDED, THAT the 3rd Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received.
CARRIED

8. Manager of Planning – Development Application & Development Permit – 5269 Pineo Road

R20-269 *MOVED AND SECONDED, THAT Council for the City of Port Alberni approve Development Permit No. 20-06, and that the Director of Corporate Services be authorized to sign the permit including the following Schedule B development drawings for 5269 Pineo Road including:*

- a. Building Location Certificate – 5269 Pineo Road*
- b. Proposed Front Elevation – 5269 Pineo Road*
- c. Proposed Building Section – 5269 Pineo Road*
- d. Floor Plan – 5269 Pineo Road*

CARRIED

Mayor Minions vacated the chair and left the meeting at 3:47 pm.

Acting Mayor Haggard assumed the Chair at 3:47 pm.

9. Director of Corporate Services - Port Alberni Welcome Sign

R20-270 *MOVED AND SECONDED, THAT Council for the City of Port Alberni invite calls for Port Alberni Welcome Sign concepts, including cost, and that submissions be forwarded directly to the Alberni Valley Chamber of Commerce for review.*
CARRIED

10. Director of Corporate Services – Day Care Spaces Creation Project

R20-271 *MOVED AND SECONDED, THAT Council for the City of Port Alberni authorize staff to apply for funding to the 'Childcare BC New Spaces Fund – Creating New Spaces' for the purpose of creating a new Child care Centre.*
CARRIED

11. Chief Administrative Officer - Clock Tower Project

- R20-272** *MOVED AND SECONDED, THAT Council direct staff to amend the City's "Five-Year Financial Plan Bylaw 2020-2024, Bylaw 5003" by allocating \$101,932 in the year 2020 for the completion of the Clock Tower Project with \$60,000 being taken from the Strategic Initiatives Operating Reserve and \$41,932 being taken from the Reconciliation Reserve Fund.*
CARRIED

G. BYLAWS

1. 2021 Permissive Tax Exemption Bylaws 4997-1 and 4998-1

- R20-273** *MOVED AND SECONDED, THAT "Places of Public Worship Exemption, Amendment No. 1, Bylaw No. 4998-1, be now finally adopted, signed by the Mayor and Corporate Officer and numbered 4998-1.*
CARRIED

- R20-274** *MOVED AND SECONDED, THAT "Permissive Tax Exemption Bylaw, 2020, Amendment No. 1, Bylaw No. 4997-1", be now finally adopted, signed by the Mayor and Corporate Officer, and numbered 4997-1.*
CARRIED

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

- 1. Greg Smyth, Superintendent of Schools – School District 70 Pacific Rim**
Letter dated October 14, 2020 advising that School District 70 Alberni has now become School District 70 Pacific Rim.
- 2. Brian Frenkel, UBCM President**
Letter dated October 8, 2020 thanking Councillor Poon for her service to the UBCM Executive over the past year as Director at Large.
- 3. Port Alberni Port Authority – Floating Dry Dock Report**
News release dated October 19, 2020 informing the community of the significant economic impacts and benefits the proposed Floating Dry Dock project would provide for the region.

Mayor Minions returned to the meeting at 4:13 pm.

Acting Mayor Haggard vacated the chair and Mayor Minions resumed the chair at 4:13 pm.

4. Royal Canadian Legion 2020 Poppy Campaign and Remembrance Day Ceremony/Events

Letter received October 20, 2020 advising this year's Poppy Campaign and Remembrance Day Ceremony will be scaled back due to COVID-19 restrictions.

5. Dr. Bonnie Henry, Provincial Health Officer

Letter dated October 14, 2020 from Dr. Bonnie Henry, Provincial Health Officer, requesting the City make its large public buildings, facilities, and indoor spaces available to public health officials on a temporary basis for immunization clinics in the fall and winter.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. Alberni Valley Multiplex – LED Screen

R20-275 *MOVED AND SECONDED, THAT Council direct staff to prepare a Request for Proposal for the purchase of an LED Screen at the Alberni Valley Multiple with no commitment for funding, to be brought forward for consideration during the 2021 budget process.*

CARRIED

2. BC Election Results

Council requested letters of congratulations be delivered to successful candidates of the BC 2020 Provincial Election. Mayor Minions offered thanks on behalf of Council to all candidates that participated in the election process.

N. QUESTION PERIOD

O. MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED AND SECONDED, THAT Council closes the meeting to the public, pursuant to section 90 (1)(e) of the Community Charter for the purpose of considering:

- *the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality.*

CARRIED

Following adoption of the above motion, the meeting will be closed to the public and not recorded.

MEETING REOPENS & Council RECONVENE's its Open Meeting @ 5:53 PM

P. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 5:54 PM

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer