

MINUTES OF THE REGULAR MEETING OF COUNCIL

Held Monday, July 13, 2020 @ 2 PM

Via Video Conferencing [Zoom Platform]

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 pm.

MOVED AND SECONDED THAT, **WHEREAS** Local Government Meetings and Bylaw Process (COVID-19) Order No. 3, made by MO 192/2020 9the "Ministerial Order") provides that certain local government meetings may proceed without public in attendance in specified circumstances;

AND WHEREAS, the agenda package for the July 13, 2020 Council meeting and future meetings will be available for public viewing on the District's website and the public is invited to provide comment about agenda items by submitting Public Input/Questions in writing on the day of, and during the meeting which are shared with Council during the meeting;

AND WHEREAS the minutes and recording of the July 13, 2020 Regular Council meeting and future meetings will be and are available for public viewing on the City's website;

THEREFORE BE IT RESOLVED, THAT the July 13, 2020 Council meeting and future meetings proceed without public present in accordance with the Ministerial Order until the basis for holding the meeting without members of the public in attendance is resolved.

CARRIED

MOVED and SECONDED, THAT the agenda be approved as printed and circulated with the addition of late item correspondence related to F.3 Development Variance Permit No.102.

CARRIED

B. ADOPTION OF MINUTES

MOVED and SECONDED, THAT the minutes of Special Meeting held at 10:30 pm and Regular Council Meeting held at 2:00 pm on June 22, 2020 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. Rotary Community Mural Project – Building Relationships Brick by Brick

Terry Deakin representing the Rotary Club of Port Alberni Arrowsmith attended via Zoom to present a community mural project on the Canadian Alberni Engineering building at 3101 Bird Street (across from the Train Station by Harbour Quay). Brick Order forms are available in a number of places including INEO; Swale Rock; Scotiabank; City Hall drop box; Via Arrowsmith Rotary Club Facebook page or email arrowsmithrotaryclub@gmail.com for further info. A challenge was issued to elected officials to each purchase 4 bricks at \$25 each.

2. CERMAQ & CME

Eric Jenson, Regional Production Manager presented an overview of Cermaq and their operations on Vancouver Island. Brock Thomson, Innovation Manager provided information regarding the semi-closed cage system (SCCS) currently being assembled by Canadian Maritime Engineers at their location adjacent to Canal Beach.

E. UNFINISHED BUSINESS

1. City Clerk – 3123 – 3rd Avenue – R20-65 Building Façade

MOVED AND SECONDED, THAT Council receive the report the City Clerk dated July 7, 2020 for information.

CARRIED

2. Director of Parks, Recreation & Heritage – Alberni Aquarium and Stewardship Centre Lease

R20-167

MOVED AND SECONDED, THAT Council for the City of Port Alberni authorize the Mayor and the City Clerk to enter into a lease for unit #7 at the Alberni Harbour Quay with the Alberni Aquarium Association for a 6-month term commencing July 1, 2020 at the current monthly rent of \$2,140.58 plus taxes and including in the lease days and hours of operation.

CARRIED

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated July 13, 2020, be received and the cheques numbered 146383 to 146464 inclusive, in payment of accounts totalling \$2,636,737.46, be approved.

CARRIED

- 2. Director of Parks, Recreation and Heritage – Digital Screen at Alberni Valley Multiplex**
R20-168 *MOVED AND SECONDED, THAT consideration of a Request for Proposals for the purchase and installation of a digital screen at the Alberni Valley Multiplex be brought back for review when the Alberni Valley Arena Naming Rights Request for Proposals closes [July 24, 2020].*

CARRIED

- 3. Manager of Planning – Development Variance Permit – 4191 Bute Street**

MOVED AND SECONDED, THAT the late correspondence from Jay Bradley dated July 10, 2020 objecting to the variance and noting an additional variance is still required to bring the building into compliance, be received.

CARRIED

The Development Planner confirmed that the property owner will be seeking a second variance to bring the property into compliance.

- R20-169** *MOVED AND SECONDED, THAT the City Council authorize the issuance of Development Variance Permit No. 102, to vary Zoning Bylaw 4832 as follows:*

Vary 'Section 5.13.2 R3 – Small Lot Single Family Residential Minimum Setbacks, Side Yard (East Side)', from 1.5 m to 0.8 m, a variance of 0.7 m for development on land legally described as Lot 1, District Lot 1, Alberni District, Plan VIP81030 (PID: 026-679-043) and located at 4191 Bute Street.

CARRIED

- 4. Manager of Planning – Train Station Request for Proposals**

MOVED AND SECONDED, THAT the report from the Manager of Planning dated July 7, 2020, be received.

CARRIED

- R20-170** *MOVED AND SECONDED, THAT Council for the City of Port Alberni direct staff to convert the Request for Proposals for the Train Station to an Expression of Interest for lease.*

CARRIED

Council requested the Train Station parking lot lands be brought forward to the next regular meeting for discussion.

- 5. Economic Development Manager – 2020 Façade Improvement Program**
R20-171

MOVED AND SECONDED, THAT \$55,000 of the 2020 Economic Development allocation set aside for investments in initiatives to support the small business sector through the COVID-19 pandemic measures be allocated to the Façade Improvement Program.

CARRIED

6. Director of Finance – Finance Reporting Update #2

MOVED AND SECONDED, THAT the report dated July 6, 2020 from the Director of Finance providing information regarding timelines for financial plan adoption and statutory reporting requirements as it relates to the Finance Department, be received.
CARRIED

7. Director of Finance – BC Transit Reserve Allocation

R20-172 MOVED AND SECONDED, THAT Council support a provisional plan to use 75% of Shared Operating Reserve and Local Transit fund balances to fund our Annual Operating Costs with BC Transit for 2020/21.
CARRIED

8. Acting Director of Engineering - Award of Tender RFT010-20 – 16th Ave Water Supply Main Replacement

R20-173 MOVED AND SECONDED, THAT Council award the contract for 16th Ave Water Supply Main Replacement to Knappett Industries (2006) Ltd. for the tender price of \$565,706.40 including all applicable taxes with funding from Water Capital Reserve Fund.
CARRIED

9. Acting Director of Engineering – Award of Vehicle Tender RFT002-20 (Backhoe)

R20-174 MOVED AND SECONDED, THAT Council for the City of Port Alberni award Vehicle Tender RFT002-20 “Backhoe/Loader” to Inland Group for provision of a 2019 CASE 580 Super N Backhoe loader in the amount of \$131,492.57 with funding from ERRF.
CARRIED

10. City Clerk – Dog Mountain Brewing – Permanent Change to Liquor Licence

R20-175 MOVED AND SECONDED, THAT Council for the City of Port Alberni support the application for a permanent change to the liquor licence for Dog Mountain Brewing located at 3141 3rd Avenue to extend their hours of liquor service from 11:00 am to 11:00 pm Monday through Sunday and forward the report from the City Clerk dated July 7, 2020 to the Liquor and Cannabis Regulation Branch (LCRB).
CARRIED

G. BYLAWS

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. Union of British Columbia Municipalities – Gas Tax Agreement Community Works Fund Payment

Letter dated June 17, 2020 advising that UBCM is distributing the Community Works Fund payment for the fiscal year 2020/2021 in the amount of \$799,580.78.

2. District of Squamish

Copy of a letter dated June 30, 2020 to Minister Mike Farnworth, Assistant Deputy Minister Brenda Butterworth-Carr and Councillor Craig Hodge from Mayor Karen Elliot providing recommendations in regard to improving public safety.

3. BC Active Transportation Infrastructure Grants 2020/2021 Announcement

Email dated June 24, 2020 providing a link to a list of community projects which will be receiving Active Transportation Infrastructure Grants.

https://news.gov.bc.ca/files/2020_06_24_Backgrounder_Active_Tran_Grants.pdf

4. Association of Vancouver Island Coastal Communities (AVICC)

Email dated July 3, 2020 from the AVICC advising that a virtual AGM will be held on Tuesday, September 22nd from 4:30 pm to 5:30 pm during the UBCM Convention. Nominations for AVICC Executive has been reopened until July 22nd.

5. Aaron Brevick

Email dated July 9, 2020 expressing concern regarding City property next to 5119 Athol Street.

6. Letter to Western Forest Products

Copy of a letter dated July 7, 2020 from Mayor Minions to Don Demens, President and CEO of Western Forest Products, thanking them for providing their property tax payment in full prior to the July 2nd due date.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Mr. Neil Anderson asked how councillors could vote in favour of a \$200,000 expenditure provided at short notice without input from taxpayers [referencing the Multiplex Digital Screen].

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:27 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk