

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Monday, December 14, 2020 @ 2:00 PM**  
**Via Video-Conference**

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**PRESENT:** Mayor S. Minions  
Councillor R. Corbeil  
Councillor D. Haggard  
Councillor R. Paulson  
Councillor H. Poon  
Councillor C. Solda @ 2:03 pm  
Councillor D. Washington

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 2:00 PM.

*MOVED and SECONDED, THAT the agenda be amended by adding H.4 – Correspondence for Action from Roland Smith. The agenda was then approved as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am on November 16, 2020, Special meeting held at 10:30 am, Regular Council meeting held at 2:00 pm on November 23, 2020 and Special meeting held at 9:30 am on November 30, 2020 be adopted.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

Chris Alemany addressed Council, urging Council to submit a resolution for consideration to the 2021 virtual Association of Vancouver Island and Coastal Communities conference requesting the province implement a 'Guaranteed Liveable Universal Basic Income' for all British Columbians.

Council elected to move forward with the next item of business as City staff worked with connecting Neil Anderson to the electronic meeting.

**D. DELEGATIONS**

**1. 25 Year Employee Recognition Awards**

Captain Randy Thoen, Port Alberni Fire Department was presented with a watch recognizing 25 years of service with the City.

**2. Bill Collette, Alberni Valley Chamber of Commerce (AVCC)**

Bill Collette provided an update on 2020 McLean Mill business operations and presented information regarding the 'Better Buy Port Alberni [BBPA]' website which offers a virtual shopping experience for a number of local businesses [betterbuyportalberni.ca](http://betterbuyportalberni.ca).

**3. Sri Sanatan Dharam Society**

Ashok Sharma, President of the Sri Sanatan Dharam Society [Alberni Temple] requested Council provide a property tax exemption for their property at 4332 Scott Street. Council will review the current 'Permissive Tax Exemption' policy in relation to Mr. Sharma's request in advance of the 2022 application process.

**PUBLIC INPUT PERIOD CONT'D**

Neil Anderson addressed Council regarding his outstanding concerns over renovations undertaken at the Kingsway Pub and Hotel.

**E. UNFINISHED BUSINESS**

**F. STAFF REPORTS**

**1. Accounts**

*MOVED AND SECONDED, THAT the certification of the Director of Finance dated December 14, 2020, be received and the cheques numbered 147569 to 147703 inclusive, in payment of accounts totalling \$1,848,229.26, be approved.*

**CARRIED**

**2. Deputy City Clerk – 2021 Regular Council Meeting Schedule, Committee/Commission Meeting Schedules & Appointments**

**R20-299** *MOVED AND SECONDED, THAT the 2021 Regular meeting schedule of City Council be approved as circulated and that staff be authorized to publish notice of availability of the schedule.*

**CARRIED**

**R20-300** *MOVED AND SECONDED, THAT the 2021 meeting schedules for the Committee of the Whole, Advisory Planning Commission, Advisory Traffic Committee, and Alberni Valley Heritage Commission be approved as circulated.*

**CARRIED**

**R20-301** *MOVED AND SECONDED, THAT the 2021 Acting Mayor appointments, appointments to Committees and Council representatives to public bodies, commissions and select committees be approved as circulated.*

**CARRIED**

**3. Deputy City Clerk – LGLA Leadership Forum | BCEDA Workshop**

**R20-302** *MOVED AND SECONDED, THAT Council authorize Councillor Haggard to participate in the Annual Local Government Leadership Academy [LGLA] – 'Leading in Unprecedented Times: Drafting a Blueprint for the New Normal' Leadership Forum taking place via virtual platform February 3 – 4, 2021.*

**CARRIED**

**R20-303**      *MOVED AND SECONDED, THAT Council authorize Councillor Haggard to participate in the BC Economic Development Association (BCEDA) – BRE: Building Strong Resilient Business Communities – Vancouver Island and Coast/Mainland Southwest four session workshop taking place virtually from January 11 – 21, 2021.*

**CARRIED**

**4. Director of Parks, Recreation and Heritage – Bid for 2026 BC Summer Games**

**R20-304**      *MOVED AND SECONDED, THAT Council for the City of Port Alberni bid to host the 2026 BC Summer Games and that an expenditure of \$55,000.00 cash and \$55,000.00 in-kind be committed if the Games are awarded.*

**CARRIED**

**R20-305**      *MOVED AND SECONDED, THAT Council for the City of Port Alberni provide a letter of support for inclusion in the bid package for the 2026 BC Summer Games.*

**CARRIED**

**5. Director of Parks, Recreation and Heritage – Community Investment Program – 2021 Recommendations**

**R20-306**      *MOVED AND SECONDED, THAT Council for the City of Port Alberni approve the 2021 Community Investment Program Committee recommendations as outlined in the staff report dated December 7, 2020.*

**CARRIED**

**6. Director of Parks, Recreation and Heritage – Facilities Operation Verbal Update**

**R20-307**      *MOVED AND SECONDED, THAT Council authorize the Director of Parks, Recreation and Heritage's request to grant staff the authority to modify facility operations as needed in response to COVID-19.*

**CARRIED**

Councillor Paulson left the meeting at 3:28 pm.

**7. Director of Corporate Services – Dr. Hasselback presentation to Council June 24, 2019 [McLean Mill]**

*MOVED AND SECONDED, THAT Council receive this report for information.*

**CARRIED**

Councillor Paulson returned to the meeting at 3:42 pm.

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- 8. Director of Corporate Services – Agricultural Land Reserve | McLean Mill Exclusion Application Cost Estimates**  
**R20-308** *MOVED AND SECONDED, THAT Council authorize staff to proceed with the preparation and submission of an application to the Agricultural Land Commission to have the McLean Mill National Historic Site removed from the Agricultural Land Reserve.*  
**CARRIED**

RECESS at 3:58 pm

Council resumed its meeting at 4:08 pm with all members of Council present.

- 9. Director of Corporate Services – 3123 3<sup>rd</sup> Avenue & 4781 Margaret Street | Property Updates**  
**R20-309** *MOVED AND SECONDED, THAT Council direct staff to prepare a report for the January 11, 2021 Regular Council meeting outlining the options available to Council regarding property at 3123 3<sup>rd</sup> Avenue.*  
**CARRIED**
- 10. Director of Finance – Total Debt Summary**  
*MOVED AND SECONDED, THAT Council receive this report for information.*  
**CARRIED**
- 11. Chief Administrative Officer – McLean Mill – Update Regarding Response to Oil Release**  
**R20-310** *MOVED AND SECONDED, THAT Council direct staff to correspond with the federal government to request assistance with costs associated with the City's mitigation response and future Mill operations.*  
**CARRIED**

*MOVED and SECONDED, THAT Council of the City of Port Alberni resolves to continue to meet past the hour of 5:00 pm., in accordance with Section 32 of "Council Procedures Bylaw, 2013, Bylaw No. 4830".*  
**CARRIED**

- 12. Economic Development Manager - Status Update on Small Business COVID-19 Support Measures**  
*MOVED AND SECONDED, THAT Council receive this report for information.*  
**CARRIED**

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**13. Manager of Community Safety – 3118 3<sup>rd</sup> Avenue [Harbourview Apartments] – Progress Report**

- R20-311** *MOVED AND SECONDED, THAT Council direct staff to refrain from considering additional enforcement measures so long as significant and appropriate progress continues to be made on the part of the property owner/managers on completing the outstanding Remedial Action Requirements as ordered by Council at its meeting held September 14, 2020. Further, that Council will revisit this matter at its Regular meeting on January 11, 2021 to ensure remedial action requirements are continuing to be met.*  
**CARRIED**

**G. BYLAWS**

**1. Director of Finance – Amendment – “Five Year Financial Plan 2020-2024, Bylaw 5003-1”**

- R20-312** *MOVED AND SECONDED, THAT “Five Year Financial Plan 2020 – 2024, Amendment Bylaw No. 5003-01” be introduced and read a first time.*  
**CARRIED**
- R20-313** *MOVED AND SECONDED, THAT “Five Year Financial Plan 2020 – 2024, Amendment Bylaw No. 5003-01” be read a second time.*  
**CARRIED**
- R20-314** *MOVED AND SECONDED, THAT “Five Year Financial Plan 2020 – 2024, Amendment Bylaw No. 5003-01” be read a third time.*  
**CARRIED**
- R20-315** *MOVED AND SECONDED, THAT “Five Year Financial Plan 2020 – 2024, Amendment Bylaw No. 5003-01”, be now finally adopted, signed by the Mayor and the Corporate Officer and numbered 5003-01.*  
**CARRIED**

**H. CORRESPONDENCE FOR ACTION**

**1. City of Port Moody**

*MOVED AND SECONDED, THAT the letter dated November 4, 2020 requesting Council support the need for flood risk mitigation by writing to the Minister of Environment & Climate Change Strategy, the Minister of Municipal Affairs and Housing, the Minister of Agriculture, and the Premier of British Columbia requesting support through grants and funding for a green economic recovery, be received.*  
**CARRIED**

**2. Randy Reiffer**

*MOVED AND SECONDED, THAT the letter dated December 2, 2020 from Randy Reiffer requesting Council provide information related to the oil spill at the McLean Mill National Historic Site, be received.*  
**CARRIED**

**3. Chris Alemany**

*MOVED AND SECONDED, THAT the email dated November 18, 2020 urging Council to submit a resolution to the upcoming 2021 Association of Vancouver Island and Coastal Communities conference requesting the Province implement a 'Guaranteed Liveable Universal Basic Income' for all British Columbians, be received.*

**CARRIED**

**4. Roland Smith**

*MOVED AND SECONDED, THAT the letter from Roland Smith requesting the combined amount of current City debt and estimated servicing costs the City is faced with paying over the next three decades, be received.*

**I. PROCLAMATIONS**

**J. CORRESPONDENCE FOR INFORMATION**

**1. The Corporation of the District of Saanich**

Copy of a letter dated November 24, 2020 from Mayor Fred Haynes to the Honourable Marc Miller, Minister of Indigenous Services requesting royal assent of Bill C-5 for recognition of September 30 as a statutory national holiday for Truth and Reconciliation.

**2. Vancouver Island Regional Library**

Letter dated November 26, 2020 advising that all Vancouver Island Regional Library branches are open and ready to serve customers safely having adjusted their services in accordance with public health measures.

**3. Municipality of North Cowichan**

Copy of a letter dated November 20, 2020 to Premier John Horgan encouraging the government to implement a mandatory 14-day quarantine for those arriving on Vancouver Island.

**4. Alberni Valley Museum and Heritage Commission**

Minutes provided for the Alberni Valley Museum and Heritage Commission meeting held November 4, 2020.

**5. The Corporation of the City of Vernon**

Copy of a letter dated November 30, 2020 addressed to the Premier, Minister of Health, Minister of Finance and MLA Harwinder Sandhu expressing their support for a universal no-cost access to all prescription contraception available in BC.

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6. **Randy Fraser**  
Email dated December 8, 2020 expressing concern regarding infrastructure and encouraging Council to allocate \$2M dividend from the AVCF to pool replacement.
  7. **Alberni Valley Museum and Heritage Commission**  
Letter dated December 7, 2020 providing a letter of support for the exclusion of McLean Mill National Historic Site from the Agriculture Land Reserve.
  8. **Roland Smith**  
Letter dated December 9, 2020 from Roland Smith expressing concern regarding the McLean Mill National Historic Site.
  9. **Canadian Mental Health Association of Port Alberni [CMHA-PA] – Affordable Rental Housing Proposal**  
Copy of a letter of support dated November 30, 2020 from Mayor Minions to CMHA-PA in support of their proposal to the BC Housing Request for Proposals #1070-2021/28 for new rental housing units.

**K. REPORT FROM IN-CAMERA**

**1. CIP Committee Applicants – Verbal Report**

**R20-316** *MOVED and SECONDED, THAT Council appoint Ryan Hart to the Community Investment Program Committee for a 1-year term from January 1 - December 31, 2021.*  
**CARRIED**

**L. COUNCIL REPORTS**

**1. Council and Regional District Reports**

*MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*  
**CARRIED**

**M. NEW BUSINESS**

Council requested letters be sent following the Tseshaht election offering congratulations to successful candidates and thanks to previous members of Council.

**N. QUESTION PERIOD**

The Director of Corporate Services proceeded to read the following questions submitted via email.

**Graham Hughes**

Q: Council received an email from Graham Hughes inquiring how to submit a claim to the City for replacement of his MacBook lost during the deconstruction of the camp at Roger Creek Park.

A: The Director of Corporate Services advised that the City has a "claim" form and will provide a copy to Mr. Hughes.

**John Adams**

Q: Council received an email from John Adams regarding clean-up activity on two properties adjacent to McLean Mill and inquiring whether the City will be responsible for the costs.

A: The Chief Administrative Officer advised that a staff report will be provided at a future meeting of Council.

**O. ADJOURNMENT**

*MOVED and SECONDED, THAT the meeting adjourn at 5:38 PM.*

**CARRIED**

CERTIFIED CORRECT



Mayor



Corporate Officer