
AGENDA - REGULAR MEETING OF COUNCIL

Monday, October 25, 2021 @ 2:00 PM

In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

The following pages list all agenda items received by the deadline [12:00 noon on the Wednesday before the scheduled meeting]. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports please refer to the City's website portalberni.ca or contact the Director of Corporate Services at 250.720.2823 or by email twyla_slonski@portalberni.ca or the Deputy City Clerk at 250.720.2822 or by email sara_darling@portalberni.ca

*Given the opportunity for the public to once again participate in-person at Council meetings, Council will no longer be receiving submissions electronically for the **public input or question period** of the Council meeting.*

A. CALL TO ORDER & APPROVAL OF THE AGENDA

1. Recognition of unceded Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the Corporate Officer.
4. Notice of Video Recording (live-streaming and recorded/broadcast on YouTube)

That the agenda be approved as circulated.

B. ADOPTION OF MINUTES - Page 5

1. Regular Council meeting held at 2:00 pm on October 12, 2021 and Special meeting held at 4:30 pm on October 20, 2021.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics relevant to City Council. A maximum of four [4] speakers for no more than three [3] minutes each will be accommodated.

D. DELEGATIONS

1. **Alberni Valley Community Forest Corporation** - Page 9
Chairman, Jim Sears in attendance to present a dividend cheque from the Alberni Valley Community Forest Corporation.
2. **Forest Enhancement Society of British Columbia**- Page 10
Dave Conly, Operations Manager in attendance to share updates on the Society's work including local projects.
3. **Alberni Valley Chamber of Commerce** - Page 11
Bill Collette, President and Elliot Drew, Business Consultant in attendance to provide an overview of Chamber initiatives and a review of the Business Survey Program.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

1. Alberni Climate Action

At the September 27th Regular meeting, David Morton of Alberni Climate Action presented Council with an overview of the organization’s work and requested that:

- i. Council declare a state of Climate Emergency; and
- ii. That the ICLEI Port Alberni 2020 Report be included as a reference in the upcoming Official Community Plan.

In advance of consideration of these requests, a report from staff was requested.

Director of Engineering and Public Works – ICLEI - Together for Climate Project Report 2020 - Page 12

Report dated October 8, 2021 from the Director of Engineering and Public Works to provide the report titled “Together for Climate Project Report 2020”.

THAT Council for the City of Port Alberni declare a state of Climate Emergency.

THAT Council direct staff to provide the final report titled “Together for Climate Project Report 2020 on the City website for public information.

THAT Council consider the report titled “Together for Climate Project Report 2020” and its proposed “Actions” in the 2021 OCP review and update and in future strategic plans.

2. Director of Parks, Recreation & Heritage - Hammer Throw

Director of Parks, Recreation & Heritage to provide a verbal report regarding the hammer throw landing area at Bob Dailey Stadium.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

THAT the certification of the Director of Finance dated October 25, 2021, be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$ _____, be approved.

2. Director of Finance – Revitalization Tax Exemption Update | Industry - Page 62

Report dated October 17, 2021 from the Director of Finance regarding Revitalization Tax Exemptions [RTE].

THAT Council not pursue the Revitalization Tax Exemptions for industrial properties [Class 4 and 5].

- 3. Chief Administrative Officer – Connect the Quays Pathway Advisory Working Group | Appointment of Representatives - Page 65**
Report dated October 18, 2021 from the Chief Administrative Officer requesting Council’s authorization to appoint City representatives to the Connect the Quays Pathway Advisory Working Group.

THAT Council for the City of Port Alberni appoint Mayor Minions and CAO Pley as City representatives to the Connect the Quays Pathway Advisory Working Group.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two [2] Council meetings. Each reading enables Council to reflect on the bylaw before proceeding further.

- 1. 2022 Permissive Tax Exemption Bylaw Amendments 4997-2 & 4998-2 - Page 68**
- a) *THAT “Permissive Tax Exemption Bylaw 2022, Amendment No. 2, Bylaw No. 4997-2” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 4997-2.*
 - b) *THAT three readings given to the “Places of Public Worship Exemption, Amendment No. 2, Bylaw No. 4998-2” on September 27, 2021 be rescinded.*

H. CORRESPONDENCE FOR ACTION

Correspondence addressed to the Mayor and Council by an identifiable citizen included on an agenda is correspondence asking for a specific request of Council and the letter writers will be provided a response. Correspondence regarding personnel matters, legal action and/or items of a confidential nature will not be included.

- 1. Alberni Clayoquot Metis Society - Page 84**
Email dated October 17, 2021 from June Graham, President of the Alberni Clayoquot Metis Society requesting City Hall fly the Metis flag on Monday, November 15, 2021 in recognition of Louis Riel Day.

THAT Council authorize the request from the Alberni Clayoquot Metis Society to fly the Metis flag at City Hall on Monday, November 15, 2021 in recognition of Louis Riel Day.

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

Correspondence found here provides information to Council. It may also include correspondence that may not be relevant to City services and responsibilities. Correspondence regarding personnel matters, legal action and/or items of a confidential nature will not be included.

1. **Correspondence Summary** - Page 85
 - a. Audit Committee | Minutes from April 19, 2021
 - b. Judy Vatamanuick | Cannabis odour from residential complexes
 - c. Alberni Valley Museum and Heritage Commission | Minutes from June 2 and September 1, 2021
 - d. Ministry of Education | 2021 Premier's Awards for Excellence in Education
 - e. Office of the Premier | Stronger BC Youth Leaders Council
 - f. Association of Vancouver Island & Coastal Communities | 2022 AGM & Convention

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. **Council and Regional District Reports** - Page 116

M. NEW BUSINESS

An opportunity for Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings by way of a 'Notice of Motion'.

N. QUESTION PERIOD

An opportunity for the public to ask questions of Council.

O. ADJOURNMENT

That the meeting adjourn at PM

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
WEDNESDAY, OCTOBER 20, 2021 @ 4:30 PM
In the City Hall Council Chambers | 4850 Argyle Street, Port Alberni, BC**

PRESENT: Mayor Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

Staff: T. Pley, Chief Administrative Officer
S. Smith, Director of Development Services | Deputy CAO
A. McGifford, Director of Finance
T. Slonski, Director of Corporate Services
P. Deakin, Economic Development Manager

Call to Order: @ 4:30 pm

MOVED and SECONDED, THAT Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows:

- Section 90 (1)(c)** labour relations or other employee relations;
- Section 90 (1)(e)** the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- Section 90 (1)(g)** litigations or potential litigation affecting the municipality;
- Section 90 (1)(k)** negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages; and
- Section 90 (2)(b)** the consideration of information received and held in confidence relating to negotiations between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was terminated at 6:54 pm

CERTIFIED CORRECT

Mayor

Corporate Officer

MINUTES OF THE REGULAR MEETING OF COUNCIL
Tuesday, October 12, 2021 @ 2:00 PM
City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on September 27, 2021 and Special meeting held at 9:30 am on October 4, 2021 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

1. Shaun Adams conveyed to Council a number of nuisance related issues that are occurring in his Burde Street neighborhood and in particular, the park area adjacent to his residence.
2. Kelly Horvath expressed concern over accessibility and pedestrian safety related to the City's permitting of temporary sidewalk patios in response to the COVID-19 pandemic.

D. DELEGATIONS

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated October 12, 2021, be received and the cheques numbered 149202 to 149279 inclusive, in payment of accounts totalling \$1,484,903.19, be approved.

CARRIED

2. Manager of Community Safety – UBCM Strengthening Communities’ Services Grant Project | Coordination Hubs

MOVED AND SECONDED, THAT Council authorize staff to allocate \$28,710 from the UBCM Strengthening Communities’ Services grant project as follows:

- i. authorize staff to enter into a service agreement with Bespoke Insights Consulting for the provision of services related to the facilitation of a Coordination Hub and other related duties in the amount of \$15,390 [excludes GST].*
- ii. that \$13,320 be available to the City’s Community Services department [Community Safety Manager] in providing further support in the administration of this funding program and its outcomes.*

CARRIED | Res. No. 21-242

3. Director of Development Services | Deputy CAO – Award of Consulting Services for the Official Community Plan

MOVED AND SECONDED, THAT Council award Request for Proposal No. 012-21 to McElhanney Limited who will assist the City of Port Alberni in a review and update of the City’s Official Community Plan in the amount of \$148,807.00.

CARRIED | Res. No. 21-243

4. Director of Corporate Services – Licence to Occupy Agreement | Grass Roots Homelessness Coalition

MOVED AND SECONDED, THAT Council authorize the Mayor and the Corporate Officer to execute the Licence to Occupy Agreement between the City of Port Alberni and the Grass Roots Homelessness Coalition as amended to include the additional option of providing same day lunch service, effective October 15, 2021 and terminating April 15, 2022 for the purpose of providing temporary warming places on City owned lands.

CARRIED | Res. No. 21-244

G. BYLAWS

1. Director of Development Services | Deputy CAO – Official Community Plan Bylaw & Zoning Bylaw Amendments – 4905 Cherry Creek Road

MOVED AND SECONDED, THAT “Official Community Plan Amendment No. 34 (4905 Cherry Creek Road – Evans), Bylaw No. 5031” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5031.

CARRIED | Res. No. 21-245

MOVED AND SECONDED, THAT “Zoning Map Amendment No. 45 (4905 Cherry Creek Road – Evans), Bylaw No. 5032” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5032.

CARRIED | Res. No. 21-246

MOVED AND SECONDED, THAT “Zoning Text Amendment No. T28 (Definition – Micro-Brewery/Micro-Distillery), Bylaw No. 5033” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5033.

CARRIED | Res. No. 21-247

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. *The Director of Corporate Services summarized correspondence to Council as follows:*

a. **James Powsey | Traffic safety concerns in the area of 3rd Ave. and Neill St.**

Council directed that this item be forwarded to the Advisory Traffic Committee.

b. **UBCM | Provincial response to Council's 2020 Resolutions.**

c. **Rebecca Terepocki | Cannabis odour from residential complexes.**

Mayor Minions provided an update from a recent UBCM meeting with the Minister of Public Safety led by the Alberni Clayoquot Regional District regarding cannabis related odours. Mayor Minions relayed that the Minister recognizes the issues but ultimately the responsibility falls within the jurisdiction of the Federal Government, namely Health Canada. Mayor Minions suggested Council may wish to consider joining with other local governments through the UBCM in lobbying Health Canada on this issue.

d. **Bob Kanngiesser | Suggestions for planned intersection upgrades at 10th Ave. and Dunbar St. and 10th Ave. and Redford St.**

Council directed that this item be forwarded to the Advisory Traffic Committee.

e. **Randy Fraser | Follow-up inquiry regarding the hammer throw field.**

Council requested that the Director of Parks, Recreation and Heritage provide additional information via a verbal response at a future Council meeting.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

Marc Braunagel

Q: Is there any hope for the homeless people in this Valley?

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 2:56 PM.

CARRIED

CERTIFIED CORRECT

Mayor

Corporate Officer



CONTACT INFORMATION: (please print)

Full Name: Jim Sears Organization (if applicable): AV Community Forest

Street Address: 430 Ridgefield Dr Phone: [REDACTED]

Mailing Address: Email: [REDACTED]

No. of Additional Participants: [Name/Contact Information] Board Members TBD

MEETING DATE REQUESTED: October 25th

PURPOSE OF PRESENTATION: (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation: Present the City with a 300,000 dividend check

Requested Action by Council (if applicable):

Receive the check Could we have the presentation early in the meeting?

Supporting Materials/PowerPoint Presentation: [X] No [] Yes

Note: If yes, must be submitted by 12:00 noon on the Wednesday before the scheduled meeting date.

SIGNATURE(S):

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

October 16, 2021

Signature:

Date:

OFFICE USE ONLY:

Approved: (Deputy City Clerk)

Scheduled Meeting Date: Oct 25, 2021

Date Approved: Oct 16, 2021

Applicant Advised: Oct 16, 2021

- Checkboxes for Council, Mayor, CAO, Finance, Corporate Services, Agenda, Economic Development, Engineering/PW, Parks, Rec. & Heritage, Development Services, Community Safety, Other. Includes handwritten file number 0550-20-061-25.

Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act [FOIPPA] and will only be used for the purpose of processing this application.

Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act.



CONTACT INFORMATION: (please print)

Full Name: Aleece Laird Organization (if applicable): Forest Enhancement Society
Street Address: 101-925 McMaster Way Phone: 250.574.0221
Mailing Address: Kamloops Email: communications@fesbc.ca
No. of Additional Participants: [Name/Contact Information] n/a

MEETING DATE REQUESTED: October 25, 2021

PURPOSE OF PRESENTATION: (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation: The B.C. government has invested \$238 million in FESBC, of which \$237.6 million has been allocated for 269 forest enhancement projects as of March 2021. FESBC has empowered local people who want to do local projects that contribute to the achievement of our climate change goals and enhance B.C.'s forests through: wildfire risk mitigation; accelerated ecological recovery after wildfires; wildlife habitat enhancement; and increased utilization of forest fibre. Dave Conly, FESBC Operations Manager, would like to share updates on specific projects in your area.

Requested Action by Council (if applicable):

None - information session only at the request of a City Councillor.

Supporting Materials/PowerPoint Presentation: [] No [] Yes

Note: If yes, must be submitted by 12:00 noon on the Wednesday before the scheduled meeting date.

SIGNATURE(S):

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

Aleece Laird Digitally signed by Aleece Laird Date: 2021.09.18 07:51:09 -0700

Sept 20, 2021

Signature:

Date:

OFFICE USE ONLY:

Approved: (Deputy City Clerk)

- Council, Mayor, CAO, Finance, Corporate Services, Agenda, Economic Development, Engineering/PW, Parks, Rec. & Heritage, Development Services, Community Safety, Other

Scheduled Meeting Date: Oct 25, 2021

Date Approved: Oct 6, 2021

Applicant Advised: Oct 6, 2021

File # 0550-20-10-25

Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act [FOIPPA] and will only be used for the purpose of processing this application.

Your personal information will not be released except in accordance with FOIPPA.

ENTERED stamp

D 2



CONTACT INFORMATION: (please print)

Full Name: Bill Collette Organization (if applicable): Alberni Valley Chamber of C
Street Address: 2533 Port Alberni Highway Phone: 2507246535
Mailing Address: same Email: bill@albernichamber.ca
No. of Additional Participants:
[Name/Contact Information] Elliot Drew, Business Consultant

MEETING DATE REQUESTED: October 25/21

PURPOSE OF PRESENTATION: (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation:

Review of Chamber happenings over the past year (Bill)
Review of the Business Survey program (Elliot)

Requested Action by Council (if applicable):

Supporting Materials/PowerPoint Presentation: [] No [x] Yes

Note: If yes, must be submitted by 12:00 noon on the Wednesday before the scheduled meeting date.

SIGNATURE(S):

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

Bill Collette Digitally signed by Bill Collette Date: 2021.10.08 15:26:43 -0700

October 8/21

Signature:

Date:

OFFICE USE ONLY:

Scheduled Meeting Date: Oct 25, 2021

Date Approved: Oct 14, 2021

Applicant Advised: Oct 14, 2021

Approved: (Deputy City Clerk)

[Signature]

- Council [x] Mayor [] CAO [] Finance [] Corporate Services [x] Agenda [] Economic Development [] Engineering/PW [] Parks, Rec. & Heritage [] Development Services [] Community Safety [] Other []
File # 0550-20-10-25

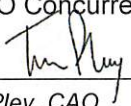
Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act [FOIPPA] and will only be used for the purpose of processing this application.

Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act.

ENTERED

D3

Date: October 18, 2021
 File No: 5280-01
 To: Mayor & Council
 From: T. Pley, CAO
 Subject: ICLEI – Together for Climate Project Report 2020

Prepared by: <i>R. DICKINSON</i> DIRECTOR OF ENGINEERING & Public Works	Supervisor: <i>T. PLEY</i> Chief Administrative Officer	CAO Concurrence:  T. Pley, CAO
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RECOMMENDATION[S]

- a. THAT Council direct staff to provide the final report titled “Together for Climate Project Report 2020” on the City website for public information.
- b. THAT Council consider the report titled “Together for Climate Project Report 2020” and its proposed “Actions” in the 2021 OCP review and update and in future strategic plans.

PURPOSE

To provide the report titled “Together for Climate Project Report 2020” to Council for their information and to consider the report and its recommendations in future strategic priorities and policy documentation related to adapting to Climate Change.

BACKGROUND

At a Regular meeting on April 9, 2018 Council for the City of Port Alberni received a proposal from the International Council for Local Environmental Initiatives [ICLEI] Canada, inviting the City to join several other municipalities in engaging with ICLEI in the ‘Together for Climate Change’ project. The Project was funded by a grant from the Real Estate Foundation of BC, and was intended to advance climate adaptation and resilience efforts in the communities involved. In response, Council resolved as follows:

“MOVED and SECONDED, THAT the email dated April 4, 2018 from ICLEI be received and Council for the City of Port Alberni proceed to provide an informal expression of interest to participate in the “Together for Climate” project as proposed.”

Later in 2018 the City and seven other Vancouver Island municipalities began the 2-year ‘Together for Climate Change’ project. The Project process included engagement with the community and culminated the information in the attached report titled “Together for Climate Project Report 2020”.

Each step of the process involved diverse partners and community groups who helped to identify local climate impacts and risks, and then envisioned climate adaptation objectives and actions. The outputs from the report are intended to be integrated into municipal planning decisions, and potentially lead to the creation of a climate change adaptation plan for the City.

Page six of the report outlines the focus of the report which is adaptation to climate change as opposed to mitigation, although some actions can achieve both goals as outlined in *Figure 1*. The appendices to the report provide the actions and prioritization scores for each action. This table considers the broad spectrum of impacts and actions in enough detail to support future policies and bylaws related to:

- sea level rise
- flooding
- extreme heat events
- change in weather such as more intense storms
- wildland Fire
- water scarcity / drought
- stormwater best management practices to reduce water demand and flooding
- drought tolerant planting / soil design
- local food production
- reduce harm to natural environment (watershed, riparian area, re-establish habitat)
- invasive species
- agricultural practices
- fishery impacts
- air quality
- systemic and community approach to adaptation with all invested community members in the Valley

ALTERNATIVES/OPTIONS

Alternatives for Council are as follows:

1. That Council direct staff to provide the final report titled “*Together for Climate Project Report 2020*” on the City website for public information and further, that Council consider the report its proposed “Actions” in the 2021 OCP review and update and in future strategic plans.
2. That Council not include the attached report titled “*Together for Climate Project Report 2020*” as part of future City OCP and strategic planning and direct staff to take another action(s).

ANALYSIS

The impacts and actions outlined in the attached report are prioritized for future consideration. By receiving the report Council is not obligated to take any action towards climate adaptation. However, by resolving to consider the report in the upcoming OCP review and future strategic plans, the long-term consideration of climate impacts and adaptation methodologies will be contemplated in future planning, engineering and corporate/community activities. Many of the adaptation actions are related to long-term monitoring and planning that is intended to adapt to change over time to avoid sudden impacts that tend to be more socially,

environmentally and economically impactful. Specific decisions about adaptation actions would be made through the OCP and subsequent strategic priorities and policies of Council.

IMPLICATIONS

The consideration of climate change in our future policy documents and priorities does not have an immediate social or economic impact on our corporation or community. As adaptation actions are implemented they will have social and economic impacts, but these impacts will be subtler over time, rather than the impacts that occur should climate change not be incorporated into the way our community evolves.

If the recommendations within this staff report are adopted by Council, the consideration of adaptation to climate change will become policy rather than simply prudent planning.

COMMUNICATIONS

The report will be shared on our website for the public to access. In future processes it will be referred to with specific actions referenced in policy documents.

BYLAWS/PLANS/POLICIES

Adoption of the report will support future bylaws and policies such as our Building Bylaw, Official Community Plan, Disaster Management and Infrastructure Standards.

SUMMARY

The report generated from the ICLEI ‘Together for Climate Change’ project and titled “*Together for Climate Project Report 2020*” is being provided to Council for their information and to consider the report and its recommendations in future strategic priorities and policy documentation related to adapting to Climate Change.

ATTACHMENTS/REFERENCE MATERIALS

- Together for Climate Project Report 2020 | <https://icleicanada.org/project/together-for-climate-project/>
- Email dated April 3, 2018 from Craig Brown, ICLEI

*Copy: S. Smith, Director of Development Services | Deputy CAO
A. McGifford, Director of Finance
T. Slonski, Director of Corporate Services
W. Thorpe, Director of Parks, Recreation & Heritage
M. Owens, Fire Chief*

Together for Climate Project Report 2020



CITY OF
PORT ALBERNI

Contents

Acknowledgements.....	3
Purpose.....	4
Introduction	4
Together for Climate Project.....	5
Adaptation vs. Mitigation.....	6
Policy Direction on Adaptation.....	6
Federal Policy Direction on Adaptation.....	6
Provincial Policy Direction on Climate Adaptation	7
The Science of Climate Change.....	8
Climate Change in Port Alberni.....	9
Impacts and Risks	13
Our Process	16
BARC Framework	16
Impact Identification	17
Vulnerability Assessment.....	17
Risk Assessment.....	18
Action Identification and Prioritization.....	19
Adaptation Actions.....	21
Conclusion	25
References.....	27
Appendices	28
Appendix A: Climate Adaptation Actions and Prioritization Scores	28
Appendix B: Glossary of Terms	40
Appendix C: Summary Table of Climate Change Projections for the Port Alberni Area	42

Acknowledgements

The Together for Climate project was a collaborative process that was made a success through the participation of our community stakeholders, with a cross-section of representatives from various sectors in the Alberni Valley, ICLEI staff who led the process, City staff and neighbouring government agencies who recognize the potential behind climate change collaboration. The collective knowledge and insight provided by project partners was invaluable to understanding specific climate impacts and how the community can best prepare itself. The City of Port Alberni wishes to thank its project partners for their commitment in advancing climate change adaptation:

Alberni Clayoquot Health Network	PA Air Quality Council
West Coast Aquatic Stewardship Society	Alberni-Clayoquot Regional District
Alberni Valley Food Hub	Alberni Enhancement Society
Catalyst Paper Corporation	Island Health
Food Security and Climate Disruption Committee	

Guidance and Support

The City of Port Alberni would like to acknowledge ICLEI Canada for providing technical guidance throughout the project. Using ICLEI's "Building Adaptive and Resilient Communities" (BARC) methodology, the *Together for Climate* team worked in a collaborative capacity to develop this adaptation planning guide that will help Port Alberni to prioritize climate action initiatives in the future. Seven other local governments across Vancouver Island were simultaneously engaged in ICLEI Canada's *Together for Climate* project and shared resources, as well as successes and challenges throughout the initiative.

Land Acknowledgement

The City of Port Alberni acknowledges that the Together for Climate work was conducted on the unceded traditional territories of *cišaaʔath* (sis sha ahtah – Tseshaht) and *Hupačasath* First Nations and gives thanks to those Nations.

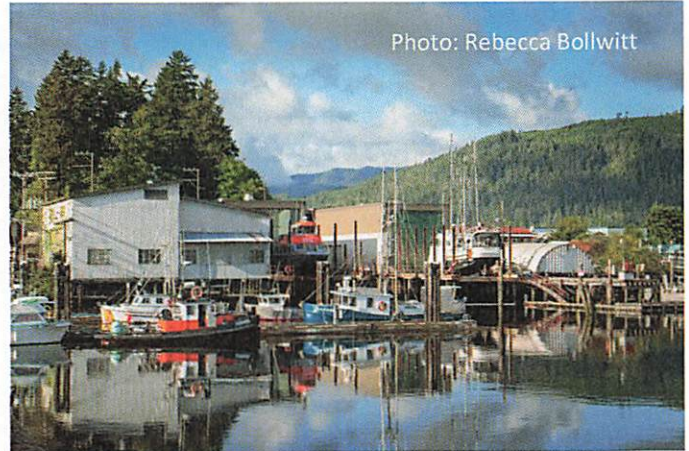
Photo: Scott Darbey
Cover Page photo: Josh Marshall

ICLEI Canada acknowledges that the *Together for Climate* project is made possible with funding from the Real Estate Foundation of British Columbia.

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Purpose

The purpose of this report is to outline how the City of Port Alberni could proactively prepare for the impacts of climate change. The report outlines the process the municipality undertook as a participant in ICLEI Canada's *Together for Climate Project* – including the climate change projections for the municipality, key impacts and issues of concerns, and potential adaptive actions that could be taken to improve the resilience of the community to climate change and extreme weather. The outputs of this report could then be integrated into municipal planning decisions, and the creation of an eventual climate change adaptation plan for the City.



Introduction

Climate change poses the greatest environmental challenge of our time. The impacts of climate change and severe weather events are being experienced in the City of Port Alberni and beyond, with local events increasing in frequency and magnitude over the past several years. An overwhelming 97 percent of scientists agree that climate change poses unprecedented risks to society and the ecosystems upon which we all depend for survival (Cook et al., 2016). This risk is further complicated by the time lag associated with climate change. For example, the world's oceans store the greatest amount of heat energy; however, this stored heat has not yet impacted air temperature or climate-related conditions on land. This time lag means that even if society takes immediate steps to curb all greenhouse gas emissions (GHGs) we would still be committed to approximately 1.3 °C of warming (International Panel on Climate Change [IPCC], 2014; Richardson et al., 2012).

Extreme rainfall events causing flooding, hotter summer temperatures leading to extreme heat, drought, and increased wildfires, and changes in the amount and timing of precipitation causing water quality and quantity concerns are some of the greatest impacts of climate change to the City of Port Alberni. Sea level rise and storm surges causing overland flooding and inundation along the Alberni Inlet is also a concern for the region. All of these climatic impacts undermine the integrity of the built, natural, and socio-economic systems within the City. Recognizing and identifying the local impacts of climate change through ICLEI-Canada's *Together for Climate* process will allow for the City of Port Alberni, Alberni-Clayoquot Regional District, First Nations and other leading Alberni Valley government agencies to more effectively build adaptive capacity, improving infrastructure resiliency and ensuring Port Alberni and the surrounding communities and economies can function better and more efficiently in the face of climate change.

Beyond the desire to support and foster a healthy, safe, inclusive community for residents to enjoy, the City recognizes the need to safeguard the Alberni Valley against the impacts of climate change on built and socio-ecological systems in order to enhance and secure quality of life for its residents. This approach ensures the long-term resilience and wellbeing of the community. Scaling up our local green initiatives and identifying clear climate actions and targets will help strengthen commitments made by

the City in the Provincial [Climate Action Charter \(CAC\)](#), support the upcoming implementation of the organics diversion program and assist the municipality as it works to enhance transit and active transportation in the city, create local green building standards, incent building renewal and stormwater management and reduce the energy needs of city-owned buildings, fleets and streetlighting systems.

Together for Climate Project

This report was informed by the City of Port Alberni's participation in ICLEI Canada's Together for Climate project. Together for Climate was a two-year initiative that engaged eight communities across Vancouver Island to develop climate adaptation strategies. This project focused on building local capacity within each community by engaging with local stakeholders and receiving input from a wide



range of experts. The Together for Climate project also provided each community with the opportunity to come together at three provincial workshops to share their challenges and successes, while connecting them to a broader network of practitioners working on climate adaptation across the province and country.

ICLEI Canada's Building Adaptive and Resilient Communities (BARC) program was used to guide each Together for Climate participant through Milestones 1–3 of a five-milestone planning framework that supports municipal climate change adaptation planning. The process involved identifying local climate impacts, a community risk and vulnerability assessment, and a participatory approach to action planning to reduce vulnerability and increase resilience to the projected climatic changes.

Adaptation vs. Mitigation

The focus of this project is adaptation. Adaptation includes any actions that help us adjust to the impacts of climate change. Examples of adaptation actions include increasing the capacity of stormwater management systems, using different construction materials, updating operating procedures, and modifying outdoor work policies. In contrast, mitigation includes any actions that reduce the amount of greenhouse gases released into our atmosphere that contribute to climate change. Examples include improving the energy efficiency of buildings and using low-emission vehicles.

However, it is important to note that adaptation and mitigation are not mutually exclusive. Many

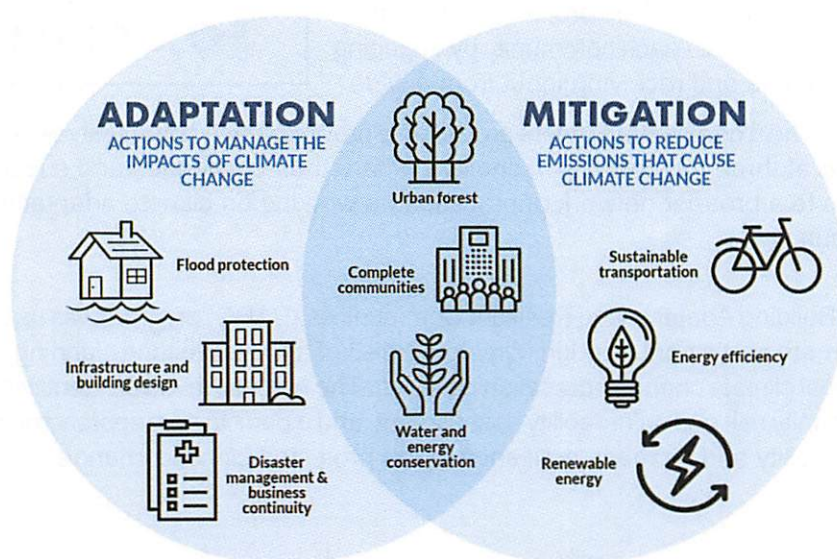


Figure 1. Image depicting climate adaptation and mitigation, and areas of overlap. ICLEI Canada, 2019

actions can have co-benefits, meaning they contribute both to resilience and to reducing GHG emissions (see Figure 1). For example, using naturalized shorelines can act as a buffer for sea-level rise, and act as a sponge for flooding and storm surges. However, they also sequester carbon, and there are fewer emissions to install, maintain and replace natural shorelines compared to a traditional concrete dike.

Policy Direction on Adaptation

International, federal, and provincial governing bodies can set standards, provide strategic focus, and offer potential funding streams for adaptation. The federal government acts as the overarching voice on climate leadership in Canada and a strong commitment to climate action at this level is more likely to lead to climate leadership at local levels of government. While top-down leadership is important in setting the stage for climate adaptation, it is up to local governments to take a leadership role in inspiring local change.

Federal Policy Direction on Adaptation

Canada was one of 195 countries to sign the Paris Agreement in December 2015. The Agreement aims to keep the global temperature to well below two degrees Celsius, and to drive efforts to limit the temperature increase even further to 1.5 degrees Celsius above pre-industrial levels. In terms of adaptation, the Agreement aims to enhance local adaptive capacity and resilience while reducing

vulnerability to global climate change in ways that align with a country's own national objectives (Government of Canada, 2016; UNFCCC, 2020).

The Government of Canada has also produced several policy documents that support and guide the country's position on climate change adaptation. For example, in 2016 the Government of Canada released its Pan Canadian Framework on Clean Growth and Climate Change, which includes adaptation considerations and actions to improve climate resiliency. Major focus areas include building climate resilience through infrastructure, protecting and improving human health and well-being, and reducing climate-related hazards and disaster risks. The framework recognizes the important role that Canadian municipalities will play in implementing local climate solutions.

Provincial Policy Direction on Climate Adaptation

In 2019, the Province of British Columbia (BC) completed a Preliminary Strategic Climate Risk Assessment for BC as a first step in better understanding climate-related risks in BC and to help the government develop appropriate measures to address those risks.

The assessment is being used to inform a provincial climate preparedness and adaptation strategy to help protect people, communities, and businesses from the impacts of climate change (set to be released in late 2020). While the risk assessment is not intended to be used as a prediction of future events, it can act as a tool to evaluate the likelihood and potential consequences of each event happening in the future to understand the degree of risk each poses for the province to help prepare.

Key Findings of the Provincial Assessment:

- The greatest risks to BC are severe wildfire season, seasonal water shortage, heat wave, ocean acidification, glacier loss, and long-term water shortage.
- Other risks that have the potential to result in significant consequences include severe river flooding and severe coastal storm surge, although these events are less likely to occur.
- Nearly all risk event scenarios (except moderate flooding and extreme precipitation and landslide) would have major province-wide consequences in at least one category.



The Science of Climate Change

The climate system is complex, comprising of many interrelated and interacting components. Climate is the result of a culmination of various biogeophysical factors over a long period of time and differs from weather (Richardson et al., 2012). Climate change can be simply defined as any change in global or regional climate patterns over time and can be the cause of natural factors and human activity (Lemmen & Warren, 2016). Although natural variation has characterized the Earth's climate system for millions of years; the past 10,000 have been relatively stable – until recently.

Human activities are having a direct impact on the Earth's climate (IPCC, 2014). The two main ways that these activities are affecting the Earth's climate are through changes in land-use (e.g., deforestation) and the combustion of fossil fuels (e.g., carbon-based energy sources) (Richardson et al., 2012). Burning fossil fuels releases carbon dioxide (CO₂) and other GHGs into the atmosphere. Carbon dioxide is a heat-trapping gas that builds up in the atmosphere over time, it functions like a blanket, trapping in heat that would otherwise be lost to the upper layers of the atmosphere (Bales et al., 2015; Richardson et al., 2012) (see Figure 2). This "blanket effect" is causing the planet's atmosphere to warm, which disrupts the stability of the climate system. Although CO₂ is necessary for life, the role of CO₂ in the climate system goes beyond plants taking it in and humans breathing it out. Burning fossil fuels puts more CO₂ into the atmosphere than the system can handle, which causes CO₂ to build up in the Earth's atmosphere and oceans, leading to a series of ecological and climatic problems (Bales et al., 2015).

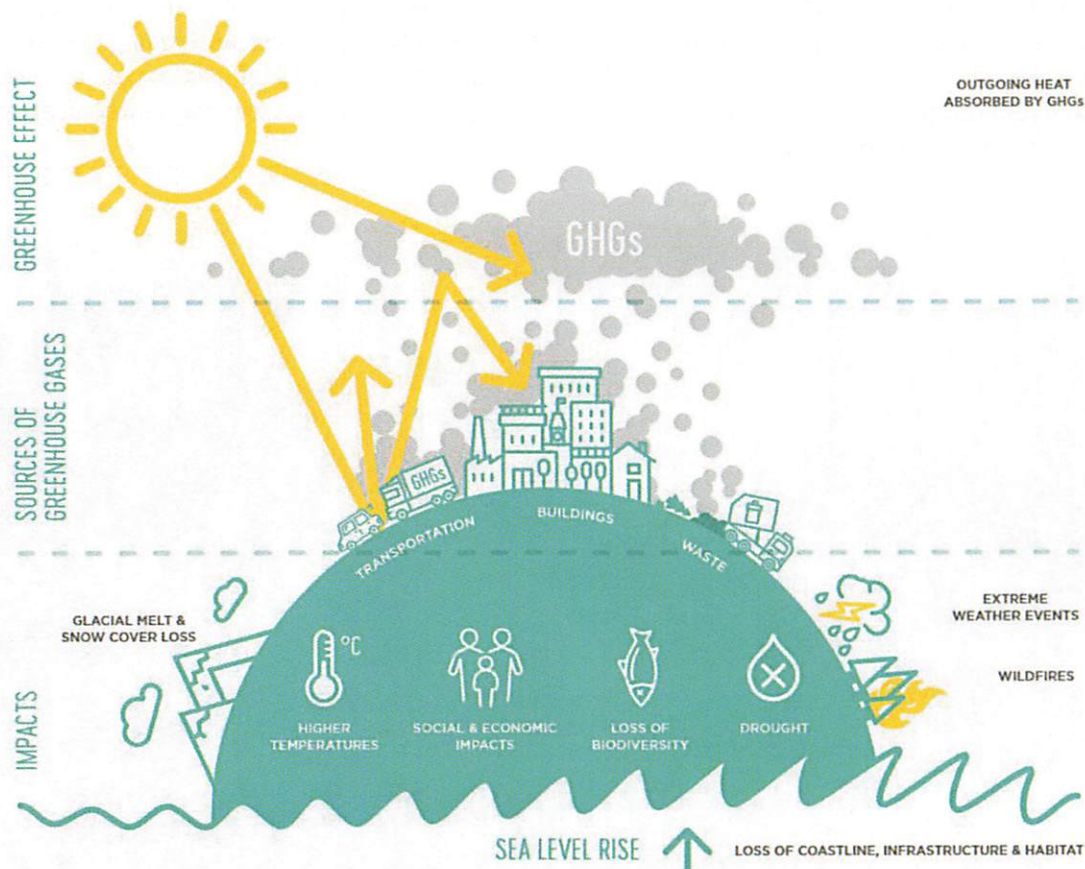


Figure 2. Image representing the sources, mechanisms, and impacts of climate change. Image retrieved with permission from the City of Victoria's Climate Leadership Plan (2018).

Climate Change in Port Alberni

Recent events in the City of Port Alberni, including flooding, severe thunderstorm events, and other extreme weather events highlight the need for the municipality to integrate climate change into municipal planning to safeguard the City's built, social, natural, and socioeconomic systems. Local projections of climate change are essential in understanding the implications of climatic variability on key municipal services and industry sectors that support the citizens of Port Alberni, while also enabling local solutions to emerge and be tailored to meet these unique needs. The Climate Atlas of Canada tool was used to access downscaled climate data for the City of Port Alberni, and the following data highlights the projected climate change conditions over the next century.

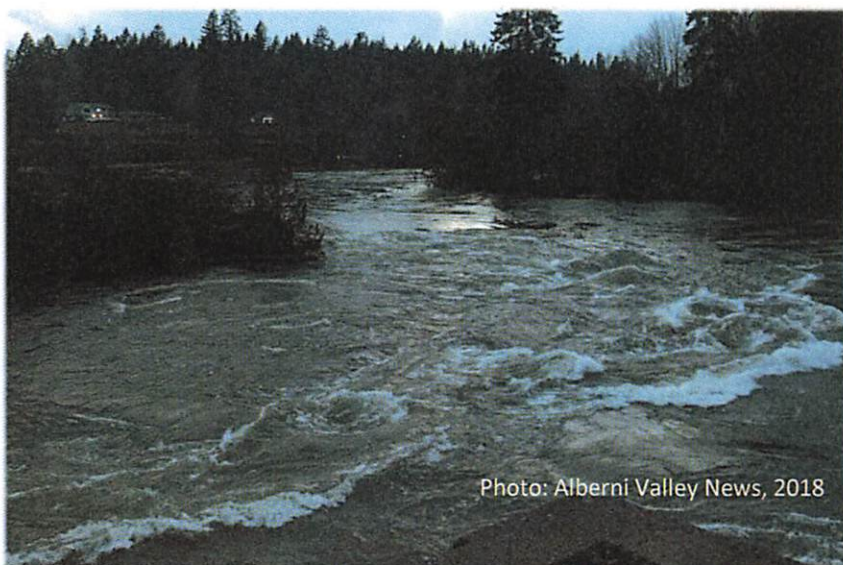


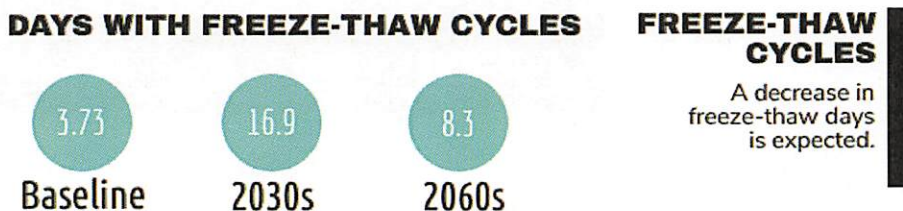
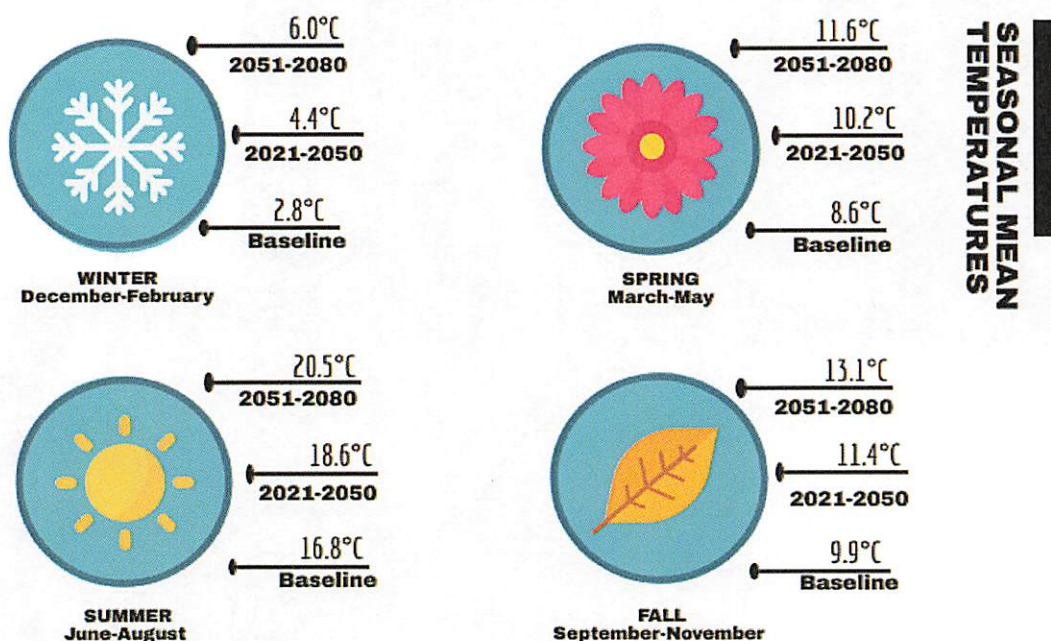
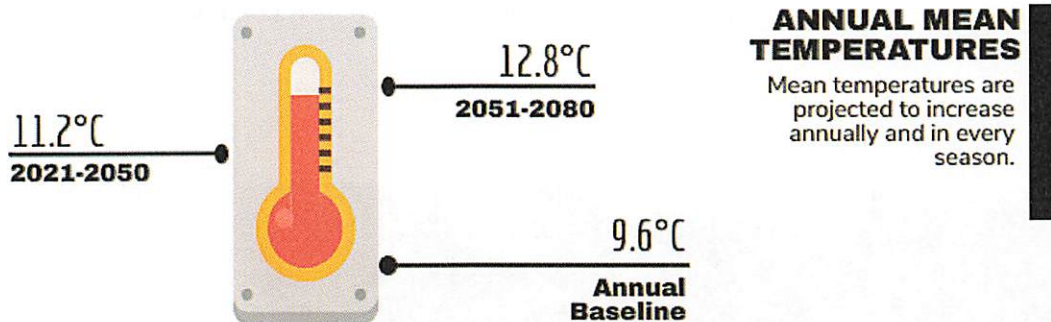
Photo: Alberni Valley News, 2018



Photo: BC Local News, 2020

Information included in the infographic below represents an ensemble approach from PCIC’s statistically downscaled data using a high-emissions (RC8.5) scenario. The parameters used in this report include temperature and precipitation-related variables and sea level rise. Key findings show that overall precipitation is expected to increase – primarily in the winter season. There is also going to be more heavy precipitation days, and more frequent and severe rain events.

Infographic of Projected Climatic Changes in Port Alberni



DAYS ABOVE 30°C

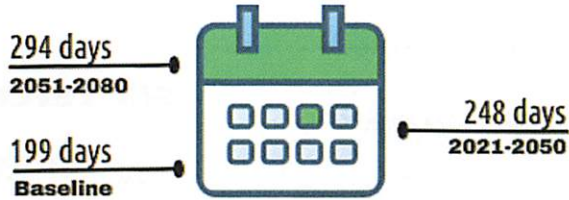


TEMPERATURE EXTREMES

More hot days expected.

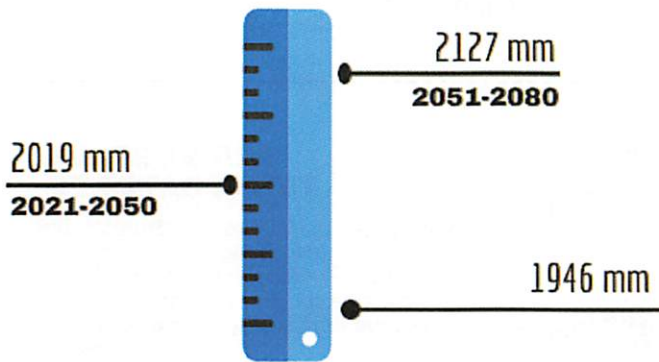
GROWING SEASON

Last frost days will be earlier, and first frost dates will be later.

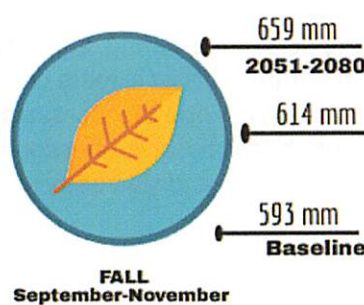
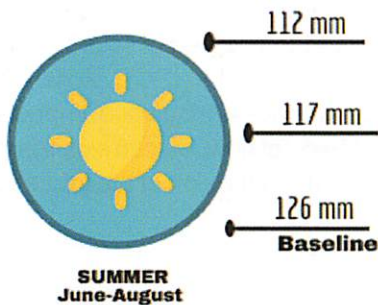
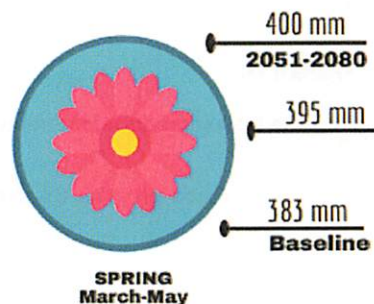
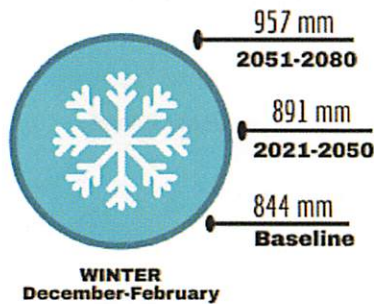


ANNUAL MEAN PRECIPITATION

Rising sea levels could cause increased coastal erosion, loss of low-lying lands, soil salination, and saltwater intrusion.



SEASONAL MEAN PRECIPITATION





Precipitation will fall at a faster rate (mm/h)



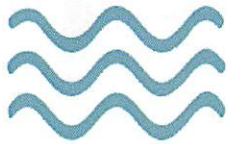
Shorter storms will have an increasingly high intensity



Return periods of heavy storms will shorten, meaning increased frequency

PRECIPITATION EVENTS

Precipitation events in general are projected to become more intense and extreme.



In the City of Port Alberni, sea levels could rise by

30 to 40 cm

by the year 2100.

SEA-LEVEL RISE

Rising sea levels could cause increased coastal erosion, loss of low-lying lands, soil salination, and saltwater intrusion.

Sea surface temperatures have been higher during the past three decades than at any other time since reliable data collection began in 1880.



SEA SURFACE TEMPERATURES

Warmer sea surface temperatures could cause changes in aquaculture productivity, increased spread of aquatic invasive species, changes to marine ecosystems and species distribution, and more.

* Baseline period: 1990s (1976-2005); Primary projection periods: 2021-2050/2051-2080.

Sources:

Climate Atlas of Canada Tool

Computerized Tool for the Development of Intensity-Duration-Frequency Curves under Climate Change Version 3.0

Natural Resources Canada, *Canada's Marine Coasts in a Changing Climate* report

It is important to note the role that uncertainty plays in the study of climate change, and any science field. While the exact outcomes of climate change are difficult to predict with absolute certainty, it is not a question of 'if' impacts are occurring, but rather 'when'. There is a high degree of scientific consensus surrounding both anthropogenic climate change and the associated risks (IPCC, 2018). The risks associated with climate change are increasing globally, which will have unequivocal impacts on local businesses, schools, hospitals, and other community services. If we act now, we can significantly lessen the severity of climatic risks and start transitioning toward an aspirational vision of the future (Corner et al., 2015).

Impacts and Risks

While climate change projections tell us how the climate is expected to change over time, it's important to also evaluate how those changes will affect our community. In order to assess this, the City developed impact statements. Impact statements outline the climate variable (e.g. increased precipitation), the outcome of that variable (e.g. overland flooding) and the consequences of that outcome (e.g. road washouts). The projected changes in climate have the potential to profoundly impact the City's assets, operations, and services. From a built environment perspective, more freezing rain events, extreme weather, and volatile temperatures will likely lead to increased maintenance and replacement costs. From a people-focused perspective, extreme heat, cold, and other weather events will likely be disruptive and could limit access to key City services, impacting people's physical and mental health; health and safety concerns for staff and the broader community will become an even more prominent issue. Furthermore, from an environmental perspective, climate change will likely add to existing pressures on Port Alberni's ecosystems and could compromise the integrity of our natural features, areas, and systems.

A total of 19 priority impacts were identified for the City and are outlined in Table 2 below. Overall, the highest-ranking risks pertained to increased wildfire risk, decreased summer precipitation, and potential heavy precipitation and flooding events damaging infrastructure. More information on how these were identified are provided in the 'Our Process' section.

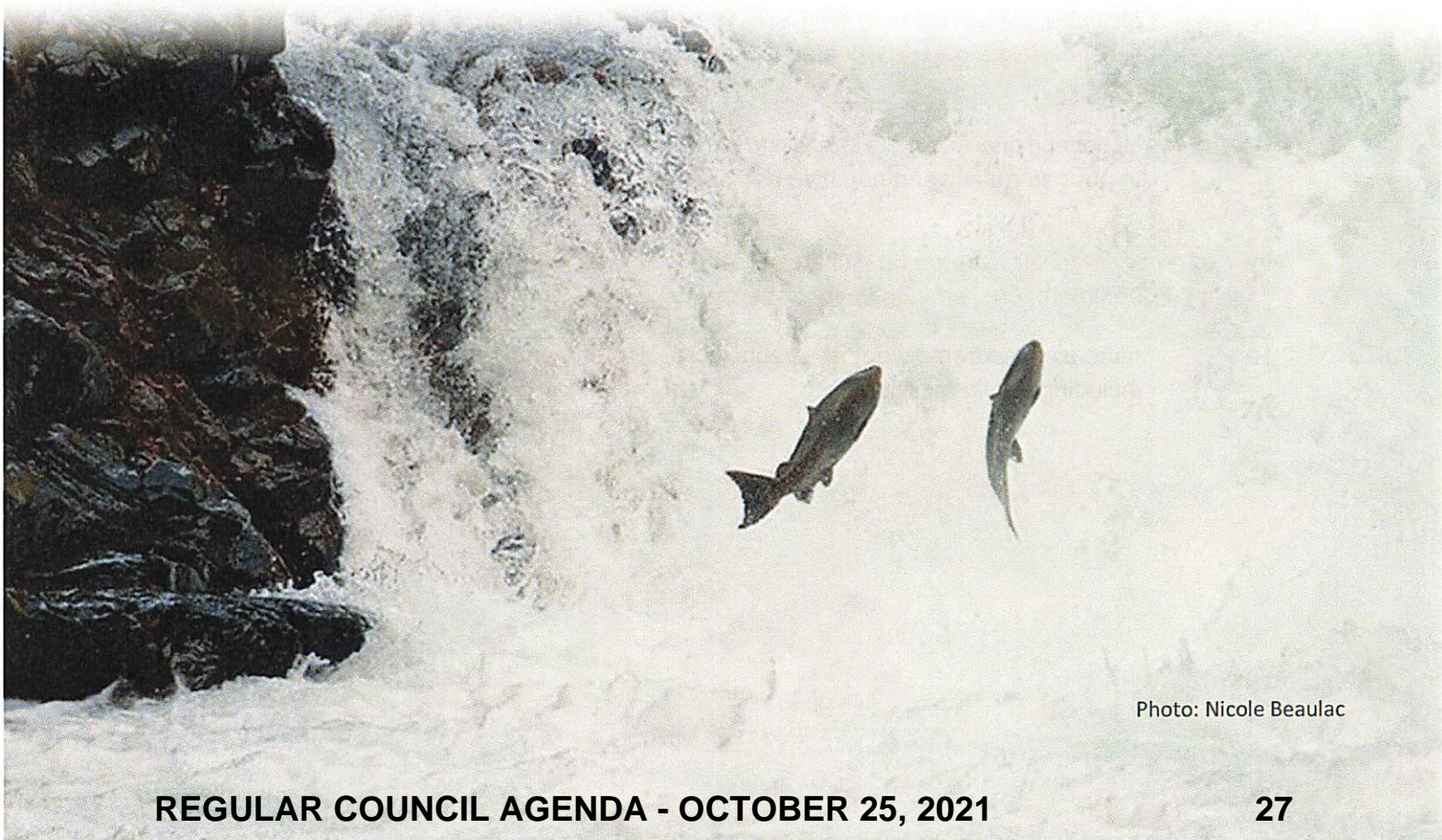


















Photo: Nicole Beaulac

Table 2. Priority Climate Impacts for the City of Port Alberni

Medium-High Risks	
	Hotter, drier summers increasing risk of wildland-urban interface fires.
	Increase in both extreme rainfall events and hotter, drier summers impacting fish habitat and health.
Medium Risks	
	Hotter, drier summers increasing stress on drinking water system and supply.
	More extreme rainfall events causing inflow and infiltration of rainwater into sanitary sewer systems.
	Hotter, drier summers increasing stress on trees and their susceptibility to disease (e.g. cedar, deciduous trees).
	Hotter, drier summers impacting recreational and commercial fishing, as well as First Nations fishery.
	Multiple climate hazards impacting Somass Estuary (e.g. increasing weather extremes impacting fisheries, migratory birds, degradation of habitat, sedimentation, erosion, invasive species, etc.).
	Hotter and drier summers increasing PM 2.5, ground-level ozone, allergens, and smoke, leading to poor air quality and negative health impacts.
	Increase in extreme rainfall events impacting water quality (e.g. increased turbidity, sedimentation, erosion, higher river levels).
	Increase in extreme weather events increasing demand on social and emergency services including health facilities.

Medium-Low Risks

	<p>Sea level rise and storm surges causing overland coastal flooding and inundation along Alberni Inlet (e.g. sewage lagoons, Catalyst, Coulson and APD Mills, Harbour Quay, Fishermen's Harbour, Clutesi Haven Marina).</p>
	<p>More extreme heat events impacting health of vulnerable populations [Medium risk] as well as outdoor workers.</p>
	<p>Drier summers and more extreme heat events affecting soil viability and absorption of stormwater.</p>
	<p>Hotter air and surface water temperatures increasing the incidence of vector-borne diseases (e.g., West Nile Virus, Lyme Disease).</p>
	<p>Hotter, drier summers increasing irrigation demand for agriculture and City landscapes.</p>
	<p>Rising annual temperatures causing algal blooms and an increase in weeds in lakes (e.g. in Sproat Lake in 2018).</p>
	<p>Hotter, drier summers and rising annual temperatures impacting survivability of native species, creating more favorable conditions for invasive species and pests.</p>
	<p>Increase in extreme rainfall events limiting accessibility to Port Alberni (e.g. landslides/overland flooding affecting highway access).</p>
	<p>More extreme heat events and wildfires impacting quality of life (e.g. cancelled programs, limiting access to outdoor recreational activities).</p>



Our Process

BARC Framework

The City of Port Alberni, through the Together for Climate project, followed the framework of ICLEI Canada's Building Adaptive and Resilient Communities (BARC) program, moving through Milestones 1–3 of a 5-milestone municipal climate change planning process. This is a comprehensive planning methodology that guides municipalities through the process of researching and assessing climate impacts, action-setting, implementation planning, and monitoring and review strategies (see Figure 3). For Port Alberni, the outcome of working through Milestones 1–3 has been the development of this guiding document that has identified key strategy areas and a suite of actions to address the priority risks.



As part of this process, a community working group was formed to provide strategic direction to the Project Team and input into

Figure 3. Building Adaptive and Resilient Communities Milestone Framework

each milestone. The group was made up of City staff and community stakeholders from key departments and services to ensure they were reflective of a wide range of perspectives and identifies needs and priorities for the City of Port Alberni.



Impact Identification

To systematically identify how the City's built, social, economic, and ecological systems could be impacted by climate change, a set of impact statements were developed. Impact statements are formulaic, concisely describing the anticipated change, outcome, and consequence of a specific climatic threat. A total of 39 impact statements were identified by the working group, covering a range of affected areas including infrastructure, the natural environment, public health and safety, employee productivity, and more. These 39 impact statements formed the basis of the vulnerability assessment.

Vulnerability Assessment

Vulnerability, or the degree to which a system is susceptible to the impacts of climate change, is a function of both sensitivity and adaptive capacity. Sensitivity is defined as the degree to which a system is affected by climatic conditions (e.g. temperature increases) or a specific climate change impact (e.g. increased flooding). Adaptive capacity is defined as the ability of built, natural and social systems to adjust to climate change, to moderate potential damages, to take advantage of opportunities, or to cope with the consequences.

$$\text{Vulnerability} = \text{Sensitivity \& Adaptive Capacity}$$

To summarize, a vulnerability assessment determines how susceptible we are to a changing climate (e.g., heatwaves, extreme weather, sea level rise) and how prepared we are for those changes. For example, urban trees may be affected by longer periods of summer drought. However, if most urban tree species are not sensitive to longer periods of drought, and there is a plan to replace highly sensitive tree species with drought-tolerant native tree species, then the vulnerability is low. Conversely, if most city trees are sensitive to prolonged summer drought conditions, and there is not a feasible replacement plan in place, then the vulnerability is high.

At the beginning of February 2019, an online questionnaire was sent to 29 local stakeholders to assess the vulnerability of Port Alberni to the climate change impacts that were identified in the first local meeting on December 7, 2018. These impacts related to the built, natural, and human/social systems within the city.

Both staff and key community stakeholders were asked to review the impact statements and evaluate the community's sensitivity and adaptive capacity to respond. The intent of the online vulnerability assessment was to:

- Employ a first filter to remove any impact statements that were evaluated as being very low vulnerability, and
- Have staff and stakeholders carefully review the impact statements and identify any areas needing modification or missing impacts.

As a result of the vulnerability assessment, 3 low-vulnerability impacts were removed, and 3 new impacts were added to create an updated list of 39 impact statements to move onto the risk assessment process.

Risk Assessment

The next step in the process was to carry out a risk assessment based on the results of the vulnerability assessment. Risk is the combination of the probability of an impact occurring and its negative consequences and can be expressed as a function where risk = likelihood x consequence (Figure 4).

Likelihood is based on how likely it is that an impact will occur and considers both the probability of the threat occurring (e.g. increased freezing rain) and the probability of the associated outcomes occurring (e.g. increased asset damage). Likelihood ratings from 1 to 5 were assigned to each impact, where 1 was 'rare' and 5 was 'almost certain', based on localized climate projections, as well as anecdotal knowledge of current conditions. Consequence refers to the known or estimated outcomes of a particular impact. To determine consequence, the AWG assessed the 28 impacts against 12 consequence criteria. The consequence criteria were divided into three categories – social, economic, and environmental (Table 3).

Consequence ratings from 1 to 5 were assigned to each criterion, where 1 was 'negligible' and 5 was 'catastrophic'. For each impact, category-specific risk scores were calculated as well as an overall risk score by multiplying consequence ratings with likelihood ratings.

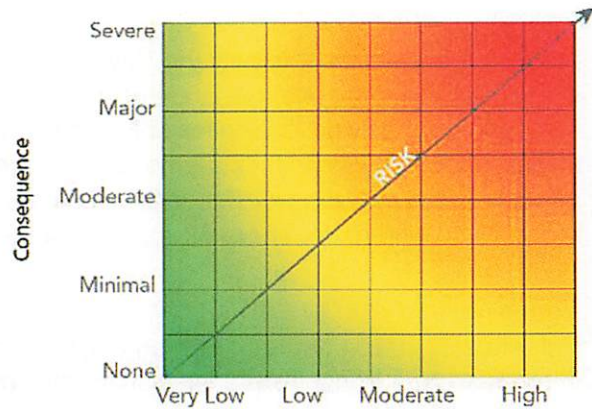


Figure 4. Graph depicting risk as a function of consequence and likelihood.

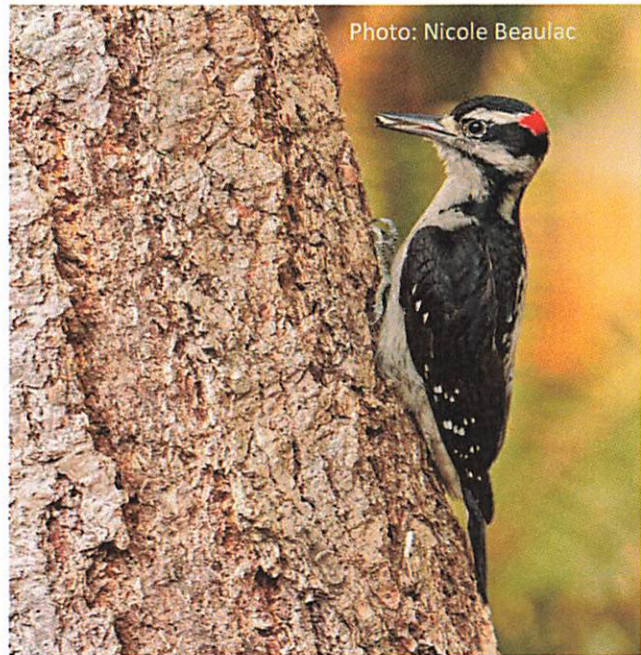
Table 3. Risk Assessment consequence criteria

Social	Economic	Environmental
Public Health & Safety	Property Damage	Air
Displacement	Local Economy & Growth	Water
Loss of Livelihood	Community Livability	Soil
Cultural Aspects	Public Administration	Ecosystem Function

Based on the results of the risk assessment, the working group identified 19 priority impacts, which were presented in Table 2 above. Impacts were prioritized if they had an overall risk score of Medium or higher, or if they had an overall risk score of Medium-Low but at least one category-specific risk score that was Medium or higher. This was done to ensure that impacts that posed a significant risk to a specific category were not left out of the process. With the priority impacts identified, the City was able to move forward with goal setting and action planning.

Action Identification and Prioritization

A variety of adaptation actions can be used to respond to climate change impacts, including both anticipatory actions (e.g., before an impact is observed) and reactive actions (e.g., after an impact has occurred). A workshop was held with the working group to review best practices and brainstorm actions that would address the 19 prioritized impacts. Ultimately, a total of 50 actions were identified by workshop participants, which were further researched, fleshed out, and prioritized by City and ICLEI staff.



Given the high number of actions identified during the action identification process, the City project leads, and members of ICLEI staff moved forward with action prioritization. Each action was evaluated across a series of sustainability, effectiveness, risk and uncertainty, opportunity,

and implementation criteria (refer to Exhibit A below). Scores were assigned based on a prioritization matrix. The result was a list of actions that, based on current circumstances, fell into three categories: Must Do, Monitor, and Investigate Further.

- **Must Do (29-33)** – Actions relating to climate impacts already being observed or that have a life safety component and actions with a high benefit to cost ratio.
- **Monitor (25-28)** - Actions relating to impacts that will be observed in the long term and that have a high benefit to cost ratio. Actions will be implemented when specific climate thresholds are surpassed, or changes observed.
- **Investigate Further (11-24)** - Actions relating to impacts that will be observed in the long term and where the cost-benefit ratio is unknown.

The action prioritization process identified a total of 13 ‘Must Do’ actions; 28 ‘Monitor’ actions; and 9 ‘Investigate Further’ actions. By applying a broad prioritization matrix, this exercise helps the City to effectively use its resources toward actions that will have the greatest holistic impact on enhancing the City’s overall adaptive capacity and resilience to the impacts of climate change. The full results of the action prioritization are presented within the Action Tables in Appendix A.

It is important to note that this project identifies actions for those impacts that are considered the most significant based on the vulnerability and risk assessment process. This is not to say that other impacts, such as those associated with lower levels of vulnerability and risk, do not merit action, or that other additional actions are not worth pursuing. It would be impossible to create an exhaustive list of everything the City is or will be doing, directly or indirectly, to adapt to climate change. This project is not a substitute for prudent and strategic decision-making; it identifies areas where the City should focus its efforts but recognizes that climate change has the potential to affect all of the work we do. In order to continue our forward-thinking approach to community building, climate change will need to be factored into all areas of City business and service delivery.

Exhibit 1: Prioritization Matrix

		1	2	3
Sustainability	Mitigation co-benefits	Could result in increased GHG emissions	Not likely to affect GHG emissions	Could reduce GHG emissions
	Equity	Benefits only to some people	Benefits to many people	Significant benefits to many people
	Implementation Cost	Cost is high relative to cost of inaction	Cost is moderate relative to cost of inaction	Cost is low relative to cost of inaction
Effectiveness	Robustness	Effective for a narrow range of plausible future scenarios	Effective across many plausible future scenarios	Effective across a wide range of plausible future scenarios
Risk and Uncertainty	Urgency	Impacts are likely to occur in the longer term	Impacts are likely in the near to mid term	Impacts are already occurring
Opportunity	Ancillary Benefits	Will contribute little to other City goals and programs	Will contribute somewhat to other City goals and programs	Will contribute significantly to other City goals and programs
	No Regret	Will have little or no benefit if climate change impacts do not occur	Will have some benefits regardless of actual climate change impacts	Will result in significant benefits regardless of actual climate change impacts
Implementation	Public (or political) Acceptability	Could face some public or political opposition	Not likely to receive much public or political attention	Likely to receive public/political support
	Funding Sources	Additional funding sources are required but have not been identified	Additional funding sources may be required	Funding is available or not required
	Capacity (information, technical, staff, resources)	Current capacity is insufficient and gaps cannot be easily addressed	Gaps exist in one or more areas but can likely be addressed	Current capacity is sufficient to implement the action
	Institutional	Implementation requires coordination with, or action by, other jurisdictions	Implementation may require external approval/coordination	Implementation is within City's control

Adaptation Actions

A variety of adaptation actions can be used to respond to climate change impacts, including both anticipatory actions (i.e. before an impact is observed) and reactive actions (i.e. after an impact has occurred). Moreover, there are many kinds of adaptive actions that can be taken by a City, including policy-related actions, education and outreach, grey or green infrastructure interventions, zoning and bylaw actions, and more. This report outlines a variety of adaptive actions the City could consider to proactively pursue in order to prepare for the impacts of extreme precipitation, flooding, and sea-level rise-related issues.

The following actions are organized by theme, impact, and priority. There are 3 overarching themes:

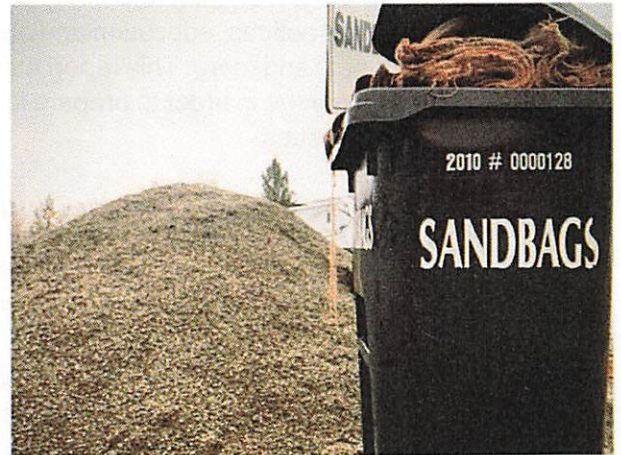
1. Reduce damage and disruptions to infrastructure associated with a changing climate
2. Reduce harm to the natural environment in Port Alberni (and the surrounding areas) from climatic risks
3. Prepare Port Alberni residents, businesses, and institutions for changing climate conditions and protect health and wellbeing of residents and visitors.

Each action addresses one or more of the 19 priority impacts identified in Table 2 above. Only the 'Must-do' actions are highlighted below. For a full-list of actions and supporting actions, please refer to the Action Tables in Appendix A.

#1: REDUCE DAMAGE AND DISRUPTIONS TO INFRASTRUCTURE ASSOCIATED WITH A CHANGING CLIMATE

'Must Do' Actions:

- Action 1.7: Establish stormwater management requirements (based on best practices) for new developments to reduce the impact of development on the City's stormwater system.
- Action 1.14b: Enhance water conservation methods and programming
- Action 1.19: Increase native, drought-tolerant plantings on City-owned and managed land
- Action 1.21: Develop a public education campaign and communications to enhance public awareness regarding fire safety and evacuation protocols and procedures
- Action 1.22: Research grant opportunities that help cover the costs of implementing initiatives that mitigate fire risk



Impacts addressed with these actions:

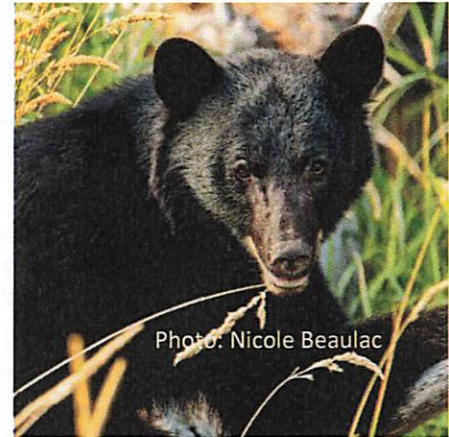
- ✓ More extreme rainfall events causing more inflow and infiltration of rainwater into sanitary sewer systems
- ✓ Hotter, drier summers increasing stress on drinking water system and supply
- ✓ Hotter, drier summers increasing risk of wildland-urban interface fires



#2: REDUCE HARM TO THE NATURAL ENVIRONMENT IN AND AROUND PORT ALBERNI FROM CLIMATIC RISKS

'Must Do' Actions:

- Action 2.8a: Enhance the protection of Somass Estuary and native wildlife from climate-related impacts to habitat
- Action 2.10: Improve rainwater uptake and conservation by enhancing the resilience of the urban tree canopy to climate change.
- Action 2.13: Create a public education campaign and stewardship opportunities to raise public awareness of invasive species, restoration options, and weed control methods on private land



Impacts addressed with these actions:

- ✓ Multiple climate hazards impacting Somass Estuary (e.g., increasing weather extremes impacting fisheries, migratory birds, degradation of habitat, sedimentation, erosion, invasive species, etc.)
- ✓ Hotter, drier summers increasing stress on trees and their susceptibility to disease (e.g., cedar, deciduous trees).
- ✓ Hotter, drier summers and rising annual temperatures impacting survivability of native species, creating more favourable conditions for invasive species and pests.

Photo: Nicole Beaulac



#3: PREPARE PORT ALBERNI RESIDENTS, BUSINESSES, AND INSTITUTIONS FOR CHANGING CLIMATIC CONDITIONS AND PROTECT HEALTH AND WELLBEING OF RESIDENTS AND VISITORS.

'Must Do' Actions:

- Action 3.5: Explore opportunities to offer cooling and hydration in public spaces and at public events during hot summer months.
- Action 3.8: Work with local partners to expand emergency and community services offered to the community in the face of extreme climatic events (e.g., extreme heat, wildfire, etc.)
- Action 3.9: Improve communications to the public to reduce safety and health risks facing the community in the face of wildfire events and Air Quality events.
- Action 3.10: Evaluate best practices and develop procedures to manage smoke events in Public buildings and facilities, including staff health and safety.
- Action 3.12: Increase emergency preparedness at the household and community level through education and outreach campaigns.

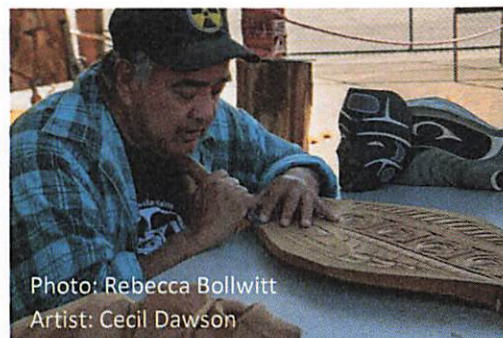


Photo: Rebecca Bollwitt
Artist: Cecil Dawson



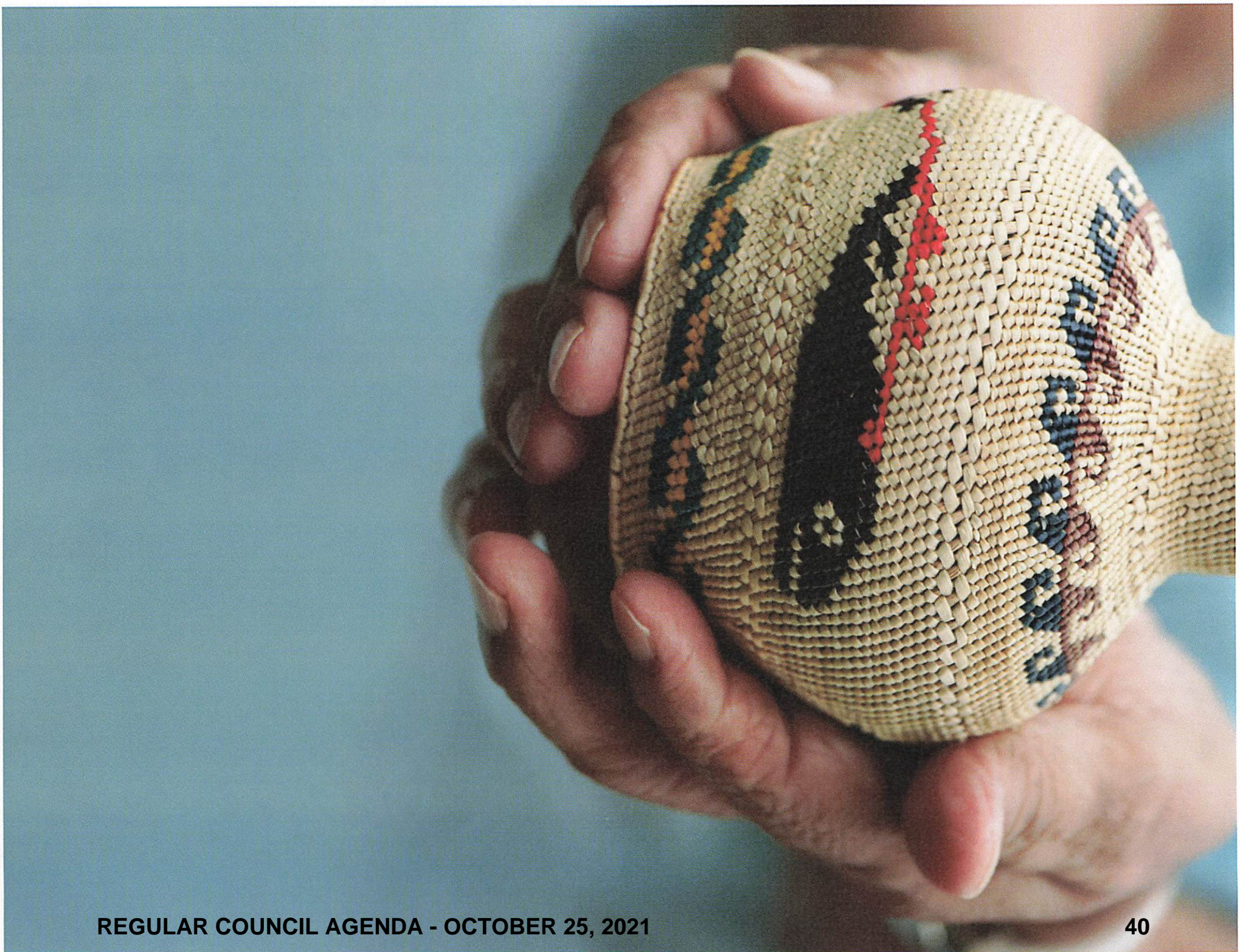
Impacts addressed by actions:

- ✓ More extreme heat events impacting health of vulnerable populations, as well as outdoor workers.
- ✓ More extreme heat events and wildfires impacting quality of life (e.g., cancelled programs, limiting access to outdoor recreational activities).
- ✓ Increase in extreme weather events increasing demand on social and emergency services including health facilities.

Photo: Province of BC, 2014

Conclusion

This document outlines the climate change planning process the City of Port Alberni undertook as part of its participation in ICLEI Canada's Together for Climate project. The process was intended to evaluate local precipitation-related climate risks to the City and identify potential actions the City could proactively take to adapt to changing conditions. It is important to note that this report identifies potential strategic actions for those impacts that are considered the most significant based on the risk assessment process. This is not to say that other impacts, such as those associated with lower levels of risk, do not merit action, or that other additional actions are not worth pursuing. This report is not a substitute for prudent and strategic decision-making; it identifies areas where the City should focus its efforts but recognizes that climate change has the potential to affect all of the work we do. In order to continue our forward-thinking approach to community building, climate change will need to be factored into all areas of City business and service delivery.



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Appendices

Appendix A: Climate Adaptation Actions and Prioritization Scores

Port Alberni Action Prioritization					Sustainability		Effectiveness	Risk and Uncertainty	Opportunity	Implementation				TOTAL SCORE		
Action	Supporting Actions	Lead Organization	Supporting Organization	Impacts Addressed	Co-benefits	Equity	Implementation Cost	Robustness	Urgency	Ancillary Benefits	No Regret	Public (or political acceptance)	Funding Sources		Capacity	Institutional Barriers
OBJECTIVE 1: Reduce damage and disruptions to infrastructure associated with a changing climate																
1.1 – Conduct local sea-level rise and storm surge modeling to inform the placement and protection of critical infrastructure (e.g. Coastal Hazard Mapping).	<ul style="list-style-type: none"> • Create an updated floodplain map for the Port Alberni area (in progress by ACRD) • Conduct a vulnerability and risk assessment to identify critical infrastructure and low-lying neighbourhoods vulnerable to sea level rise • Determine and target actions to high risk areas • Develop an action strategy for reducing risk in the prioritized 	Alberni-Clayoquot Regional District (ACRD) – Planning Dept.	City of Port Alberni Engineering, Planning	B1	3	2	3	3	2	2	3	3	2	2	3	28
1.2 – Explore regulatory and planning tools that incorporate sea level rise into planning/design/policy.	<ul style="list-style-type: none"> • Restrict or prohibit development in inundation zones (e.g., impose special conditions as a condition of a development permit) • Establish/increase shoreline setbacks/buffers • Determine areas where coastal wetlands can act as buffers to 	City of Port Alberni Planning; ACRD Planning	City of Port Alberni & Legislative Service Planning	B1	3	2	2	2	2	2	2	3	2	2	3	25
1.3 – Explore options to use “hard engineering” techniques, if necessary (e.g., levees, dikes, etc.).	<ul style="list-style-type: none"> • Determine if/where hard armouring techniques would be appropriate solutions to local sea level rise • Determine if/where other engineering options could be suitable (e.g., elevated or floating development) 	City of Port Alberni Engineering; ACRD	Architects; Consulting Engineers; Developers;	B1	1	1	2	2	2	2	1	1	2	2	3	19
1.4 – Update the Somass Watershed Flood Management Plan	<ul style="list-style-type: none"> • Undertake a review of the Somass Watershed Flood Management plan to incorporate action notes from 1.1, 1.2 & 1.3 	ARCD Planning; Westcoast Aquatic; Governance Board	City of Port Alberni Engineering	B1	3	3	3	2	3	3	2	2	1	2	1	25
1.5 – Research and implement low impact development solutions for rainwater management.	<p>Examples of low impact development include:</p> <ul style="list-style-type: none"> o Stormwater detention ponds o Rain gardens, green roofs, bioswales, permeable paving options (e.g., cobble stone, gravel, living plants) • Identify areas where green infrastructure can be implemented to enhance stormwater management 	City of Port Alberni Engineering,	ACRD BC Ministry of Environment (BCMOE)	B3	3	1	3	3	3	2	2	3	2	2	3	27

1.6 – Continue to integrate projected increases in climate change influenced flows (e.g. precipitation and sea level rise) into stormwater system renewal planning and upgrade existing sanitary and stormwater system accordingly.	<ul style="list-style-type: none"> •Prioritize the upgrade of existing sanitary and stormwater systems to two systems •Explore opportunities for funding the project •Integrate projected increases in climate change influenced flows (e.g. precipitation and sea level rise) into stormwater system renewal planning. 	City of Port Alberni Engineering	Consulting Engineers	B3	3	3	2	2	3	2	1	2	3	3	3	27
1.7 – Establish stormwater management requirements (based on best practices) for new developments to reduce the impact of development on the City’s stormwater system.	<ul style="list-style-type: none"> •Use site planning and design techniques to reduce impervious cover, disturbed soils, and stormwater impacts (e.g., conservation design, protecting open space and natural drainage features, disconnecting a site’s impervious cover) •From a watershed scale, land-use planning can encourage infill and development within targeted zones, while preserving key natural drainage features within the landscape 	City of Port Alberni Engineering, Planning		B3	3	3	3	2	3	2	2	3	3	2	3	29
1.8 – Continue to update flood construction levels as new flood risk and sea level rise data becomes available, and apply the appropriate regulatory tools for widespread City-wide use (e.g, zoning updates/bylaw creation, etc.)	<ul style="list-style-type: none"> •Zoning bylaw update to regulate development in floodplain •Review flood plain Bylaw to ensure it is up to date with current localized climate projections and reflects the most recent flood mapping in the region (see action B.6.2) •Embed these updates within Official Community Plan (OCP) 	City of Port Alberni – Planning; ACRD - Planning	Consulting Scientists Senior Govt Agencies	B6	3	2	3	2	2	2	2	3	1	2	3	25
1.9 – Initiate localized flood-prone area inventory and risk assessment to guide runoff reduction, flood risk mitigation programs, and to identify vulnerable infrastructure and utilities.	<ul style="list-style-type: none"> •LiDAR-based mapping of flood-prone areas across the Alberni Valley and risk assessment to identify areas at a higher risk •Compile an asset map of all major infrastructure to include all towers, dams, hydro stations, etc. •Identify neighbourhoods with higher incidences and/or risk of flooding •Incorporate flood-prone area inventory into municipal planning of infrastructure considerations. 	City of Port Alberni Engineering and Planning ACRD Planning	Fortis; Telus; Hydro; PAPA Tseshah First Nation (TFN) Hupacasath First Nation (HFN) Association of Professional Engineer & Geoscientists	B6	3	3	3	2	3	2	2	3	1	2	3	27
1.10 – Conduct a topographical study to identify areas vulnerable to landslides/overland flooding, particularly areas that intersect major access points into Port Alberni (e.g., Hwy 4/Port Alberni Hwy).	<ul style="list-style-type: none"> •Conduct a study which analyzes the management options for high risk flood/landslide areas •Create a working group that includes experts to help reduce and mitigate damage and disruption 	City of Port Alberni Planning & Engineering; ACRD Planning;	BC Hydro; Fortis; Telus; PAPA; Consulting Engineers	B6	3	3	3	3	3	2	2	3	1	2	2	27

1.11 – Review and establish best management practices for storm drain, catch basin and culvert cleaning to keep local waterways clear.	<ul style="list-style-type: none"> Develop Standard Operating Procedures (SOP) based on industry best practices for purpose of maintenance and construction. Explore use of GIS systems to track to optimize maintenance tasks. 	City of Port Alberni – Engineering; Highways contractor		B6	3	2	2	3	3	3	2	3	1	2	3	27
1.12 – Improve communications to the public regarding road conditions and municipal facility closures during extreme weather.	<ul style="list-style-type: none"> Explore new ways to improve communication to the public on road conditions and municipal facility closures during extreme weather events Continue improving early warning systems (e.g., sirens, radio, text alerts) to be communicated effectively to the public during extreme weather events (e.g., tsunami warning system). Build relationship with Highways to share information regarding road conditions/closures 	City of Port Alberni Communication; Alberni-Clayoquot Regional District – Highways (Hwy 4)	Fire Department; RCI	B6	2	3	3	3	3	2	2	3	2	2	3	28
1.13 – Ensure emergency response capacity keeps pace with the need for services, given the increasing risk of climate impacts (e.g., flooding and landslides).	<ul style="list-style-type: none"> Schedule annual “Emergency Response” exercises to ensure adequate knowledge of various scenarios and responses Coordinate specialized training for responders Engage with community and regional stakeholders to identify duties, responsibilities, and response protocols, strengthening collaboration and coordination Conduct a cost-benefit analysis of various alternatives to sandbagging controls for flooding 	ACRD Emergency Management; City of Port Alberni Engineering Parks and Recreation	Provincial Emergency Program (PEP) Fire Depts RCMP Search & Rescue Red Cross	B6	3	2	2	3	3	3	3	3	2	1	3	28
1.14a – Increase long-term water storage capacity	<ul style="list-style-type: none"> Consider the options regarding increases in storage capacity that can be made (e.g., practice aquifer storage and recovery, remove accumulated sediment in reservoirs, lower water intake elevations) 	City of Port Alberni Engineering	Island Health; BCMOE; TFN, HFN, ACRD	B7	3	2	1	3	2	2	2	2	1	1	1	20
1.14b – Enhance water conservation methods and programming.	<ul style="list-style-type: none"> Consider the effects of climate change on available drinking water storage capacity and enhance water conservation programs and messaging that reduces demand and increases awareness. 	City of Port Alberni Engineering	Island Health; BCMOE; TFN, HFN, ACRD	B7	3	3	3	3	3	2	2	3	2	2	3	29
1.15 – Create a public education campaign to improve public awareness of importance of water conservation to protect drinking water supply during summer months.	<ul style="list-style-type: none"> Develop an educational component regarding the need to impose water restrictions and water conservation methods on private property (e.g., use of rain barrels, limited use of energy efficient appliances, checking for leaks, etc.) Target information to reach vulnerable populations and as broad an audience as possible. Increase public engagement and buy-in by working with trusted communication partners and through the development of a local “Champions” program in the community and within organizations 	City of Port Alberni Communication & Engineering; ACRD - Planning	BCMOE, Island Health	B7	3	3	3	2	3	2	2	3	2	2	3	28

1.16 – Explore alternative water sources that can serve as vital water supply sources during drought and build community-wide water resilience through diversification of water sources.	<ul style="list-style-type: none"> Collect and analyze baseline data for alternative or supplementary water sources Some examples of alternative water sources include: <ul style="list-style-type: none"> Harvested rainwater from roofs, harvested stormwater, reclaimed wastewater, greywater 	City of Port Alberni Engineering; ACRD Planning	Island Health; BCMOE ; Consulting Engineers	B7	3	3	2	2	3	2	2	3	1	2	2	25
1.17 – Integrate climate change considerations and sustainability principles into the OCP	<ul style="list-style-type: none"> Review OCP’s and have climate change adaptation and resilience incorporated (as a starting point to use for other plans and policies) Ease with all departments to develop an inventory of all plans and policies that may need to have climate change considerations included Work with responsible departments to incorporate climate 	City of Port Alberni Planning; ACRD Planning	City of Port Alberni Parks and Recreation, Engineering	B7	3	3	3	2	3	2	2	1	2	2	3	26
1.18 – Collaborate on public education campaigns that intersect food and climate (e.g., importance of local food)	<ul style="list-style-type: none"> Develop locally tailored public education campaigns that promote local, sustainable agriculture and educate public on food security and climate resilient agriculture Continue to host public education events that encourage residents and businesses to improve sustainability and resilience (e.g. business continuity) of their food systems 	ACRD Planning; City of Port Alberni Communications	Ministry of Agriculture; Farm Organizations; Educational Institutions	B7	3	3	3	3	3	2	3	3	1	2	1	27
1.19 – Increase native, drought-tolerant plantings on City owned and managed land.	<ul style="list-style-type: none"> Incorporate the principles of xeriscaping (e.g., use of drought tolerant plants) into plantings on City-owned land Increase the variety of native plant species planted in parks and open spaces; Increase the proportion of native ecosystems in the parks and open spaces system; and restore native ecosystem areas that are currently degraded. Develop community education and stewardship programs focused on native ecosystem condition requirements and species 	City of Port Alberni Parks and Recreation, Communications	Environmental education organizations	B7	3	2	3	3	3	2	3	3	2	2	3	29
1.20 – Proactively mitigate wildland urban interface fire risk at the community scale using FireSmart prevention principles.	<ul style="list-style-type: none"> Maintain and establish “buffer zones” between at the urban-wildland interface Conduct maintenance regimes that focus on forest thinning and fuel load removal Manage vegetation, landscaping, and general maintenance around buildings following FireSmart principles and guidelines for both private and public property. Remove dead trees in community green spaces 	Fire Departments; ACRD Emergency Management; City of Port Alberni Parks and Recreation; Fire Dept.	Forest Companies; BC Wildfire Service Ministry of Forests	B9	3	3	1	3	3	3	3	3	1	2	2	27

1.21 – Develop a public education campaign and communications to enhance public awareness regarding fire safety and evacuation protocols and procedures.	<ul style="list-style-type: none"> •Communication to the public of wildfire evacuation protocol and procedures (e.g., evacuation route signage) •Increase no smoking signage on trails and in parks to raise awareness and reduce fire risk •Increase awareness of the need to reduce fire load on private property and around buildings (especially in rural residential areas) 	ACRD – Emergency Planning; City of Port Alberni Communications	All local Fire Departments; BC Wildfire Service	B9	3	3	3	3	3	3	3	3	2	2	3	31
1.22 – Research grant opportunities that help cover the costs of implementing initiatives that mitigate fire risk.	<ul style="list-style-type: none"> •Look into eligible wildfire prevention funding from BC government or other sources: such as Community Resiliency Investment Program and Forest Enhancement Society BC •Risk mitigation could include forest floor fuel load removal, rooftop sprinklers, etc. 	ACRD Emergency Management City of Port Alberni Fire Department; Rural Fire Departments;		B9	3	3	3	3	3	3	3	3	3	2	3	32
OBJECTIVE 2: Reduce harm to the natural environment in Port Alberni (and the surrounding areas) from climatic risks.																
2.1 - Continue to work with ACRD, City of Port Alberni and local First Nations in taking an integrated watershed management approach to our waterways and land use.	<ul style="list-style-type: none"> •Develop and facilitate multi-stakeholder participation in integrated watershed management Planning Committees •Develop baseline data and indicators of baseline watershed •Establish partnerships between the City, ACRD, First Nations, and other stakeholders to implement a water quality monitoring program •Identify and prioritize areas from within the watersheds that are a source of water quality issues. •Maintain riparian corridors and extend their size 	ACRD Planning City of Port Alberni Engineering and Planning	Island Health; BCMOE; TFN; HFN; BC Ministry of Forests; Forest Company Watershed Landowners	N2, N4, N5	3	3	3	3	3	2	3	3	1	1	2	27
2.2 – Implement stronger regulatory mechanisms to increase shoreline, and riparian habitat protection through policy, zoning, and watershed planning.	<ul style="list-style-type: none"> •Strengthen Environmental Development Permit Areas •Prioritize habitat protection for federally and provincially listed species at risk •Pre-designate Streamside Permit Environmental Areas through Development Permit Areas •Use zoning bylaws to establish larger setbacks on streams •Establish watershed level plans to define specific Streamside Permit Environmental Areas within a stream system (linked to 2.1 above) 	City of Port Alberni Planning; ACRD Planning BCMOE	BC Ministry of Forest	N2, N4, N5	3	2	3	3	3	2	3	2	2	2	2	27
2.3 – Develop economic mechanisms that promote the collection and recycling of greywater and stormwater on private property and City facilities.	<ul style="list-style-type: none"> •Explore the implementation of rebate/incentive programs for rainwater harvesting, green roofs, bioswales, and other stormwater management techniques on private property •Explore economic incentive mechanism (e.g., ‘stormwater utility fee’) that promotes reductions in impermeable surface area 	City of Port Alberni Engineering, Legislative Services; ACRD		N2, N4, N5	3	2	2	3	3	2	3	2	2	1	3	26

2.4 – Encourage Provincial Governments to enhance protection of riparian areas and heighten the enforcement of regulatory measures during forestry activities.	<ul style="list-style-type: none"> Work with provincial government to enforce the Riparian Areas Protection Regulation (RAR) and Riparian Areas Protection Act (2016) that aim to minimize habitat fragmentation, degradation, and loss based on the principles of ecosystem-based management “ 	City of Port Alberni Planning; ACRD Planning City of Port Alberni Council ACRD Board	BC Ministry of Forest	N2, N4, N5	3	2	3	3	3	1	2	1	3	2	1	24
2.5 – Fully utilize Local Government land development regulatory powers to enhance protection of riparian areas and heighten the enforcement of regulatory measures during land	<ul style="list-style-type: none"> Ensure local governments are following the direction of BC’s “Riparian Areas Regulation Guidebook: For local governments”. Use regulatory tools to effectively support RAR implementation (e.g., OCP, Development Permit Areas, Zoning bylaws, subdivision bylaws, covenants, other regulatory bylaws affecting land use) 			N2, N4, N5	3	2	3	3	3	2	3	1	1	1	2	24
2.6 – Daylight sections of culverted streams where opportunities exist to increase infiltration, reduce peak flows, and filter out urban pollutants (e.g., nitrogen, phosphorous).	<ul style="list-style-type: none"> Identify areas where this could be done. Considerations for siting daylighting projects include: <ul style="list-style-type: none"> Sufficient width/area to build out the channel Site in less densely populated areas to minimize built infrastructure constraints. Develop understanding of underlying soil types and channel material to ensure proper project design based on site conditions Establish appropriate monitoring and maintenance programs to ensure that the channel and bank are stable and riparian plantings are established 	City of Port Alberni Engineering, Planning; ACRD Planning	Environmental organizations (West Coast Aquatic Stewardship Association)	N3	3	2	1	3	3	2	3	2	1	1	2	23
2.7 – Initiate water quality pilot project to mitigate and filter contaminants from entering sensitive fish habitat.	<ul style="list-style-type: none"> Undertake Stormwater Management Plan as part of City LWMP include: <ul style="list-style-type: none"> Stormwater filtration systems that filter contaminants Catchbasins that separate oil 	City of Port Alberni Engineering,		N3	3	3	2	3	3	2	3	2	1	2	3	27
2.8a – Enhance the protection of Somass Estuary and native wildlife from climate-related impacts to habitat.	<ul style="list-style-type: none"> Decommission old City sewage lagoon and restore habitat 	City of Port Alberni Engineering	Environmental organizations (West Coast Aquatic Stewardship Association);	N6	3	3	2	3	3	2	3	2	3	3	3	30

2.8b– Enhance the protection of Somass Estuary and native wildlife from climate-related impacts to habitat.	<ul style="list-style-type: none"> •Use land development regulations to reduce the impacts of development on the estuary by limiting development in ecologically sensitive areas and embedding wetland habitat impact analysis into development projects approvals 	City of Port Alberni Planning	Environmental organizations (West Coast Aquatic Stewardship Association; Alberni Aquarium)	N6	3	3	3	3	3	2	3	2	1	1	2	26
2.9 – Protect sensitive habitat by creating more channel sinuosity in streams that have been channelized by adding natural features (e.g., Sediment deposits, logs, large rocks) to slow water down and create spawning areas.	<ul style="list-style-type: none"> •Fully integrate coarse woody debris management into the stewardship of Port Alberni’s natural areas •Establish coarse woody debris standards and integrate coarse woody debris management with other natural area management programs 	City of Port Alberni Engineering; ACRD; Alberni Valley Enhancement Association (AVEA)	DFO Oceans Habitat and Enhancement Branch; BC MOE; Local environmental consultants and organizations	N6	3	2	1	3	3	2	3	2	1	1	1	22
2.10 – Improve rainwater uptake and conservation by enhancing the resilience of the urban tree canopy to climate change.	<ul style="list-style-type: none"> •Conduct an inventory of the risks to the existing stands within the urban forest and identify priorities. •Develop and implement a citizen stewardship plan to increase citizen involvement in the management of the urban forest •Work with the Parks and Recreation and Engineering Departments to explore how to use the urban forest to help achieve stormwater management plan objectives. •Prioritize removal, maintenance and/or replanting of distressed, dead, or dying trees •Explore incentives for retaining tree cover and vegetation on private land and to promote use of native species 	City of Port Alberni Parks and Recreation, Engineering, Communications ACRD		N7	3	3	3	3	3	3	3	2	2	2	3	30
2.11 – Work with local First Nations, and forestry companies to develop a watershed-scale management plan, targeting drought-vulnerable and culturally important species (e.g., western red cedar)	<ul style="list-style-type: none"> •In surrounding areas where the land-use is used for forestry practices, work with First Nations, and forestry companies to promote silviculture prescriptions that suit the changing climatic conditions (e.g., planting more drought-tolerant species) •For natural and protected areas, target sensitive ecosystems and species for protection (e.g., target low-lying valley areas for the protection of cedar trees – which are culturally significant to local First Nations) •Consider the impacts of climate change on species survival and ecosystem migration and develop forest management plans accordingly 	ACRD; Forest companies; Tree Planting companies; First Nations	BC Ministry of Forests and Agriculture	N7	3	3	3	3	3	2	3	3	1	1	1	26

2.12 – Develop a strategic maintenance and control management plan for invasive species. (using an ecosystem-based management approach).	<ul style="list-style-type: none"> •Continue to manage invasive species, •Conduct an inventory and risk assessment of invasive species and emerging threats •Prioritize management effort based on risk •Work with Environmental NGO's and community volunteers to accomplish this •Establish stricter weed control bylaws and establish a protocol for enforcement •Explore grant and funding opportunities 	City of Port Alberni Parks and Recreation; ACRD	Local environmental	N9	3	2	2	3	3	3	3	3	1	2	3	28
2.13 – Create a public education campaign and stewardship opportunities to raise public awareness of invasive species, restoration options, and weed control methods on private land.	<ul style="list-style-type: none"> •Improve information re identification and impacts from invasive species in the region in conjunction with information about native and rare plants of the region •Teach and share safe and effective methods for removal. •Establish better community and neighbourhood-level weed control 	City of Port Alberni Parks and Recreation, Communication s ACRD	Local environmental and stewardship organizations	N9	3	3	3	3	3	3	3	2	2	3	31	
2.14 – Develop an education campaign targeted at local farmers on the importance of integrating sustainable agricultural practices that mitigate against the impacts of drought. **linked to adaptation actions B.8.2 & B.8.3	<ul style="list-style-type: none"> •Develop a local “Farmer-to-Farmer” group to share experiences and knowledge on climate resilient agriculture techniques (e.g., water and soil conservation techniques, natural and organic farming methods, use of Integrated Pest Management/Integrated Vegetation Management in place of pesticides, breeding local climate-resilient seeds) 	ACRD Farm Team; City of Port Alberni Communication s	BC Ministry of Agriculture Health Canada	N10	3	3	3	3	3	2	2	3	1	1	1	25
OBJECTIVE 3: Prepare Port Alberni residents, businesses, and institutions for changing climate conditions and protect health and well-being of residents and visitors.																
3.1 – Explore opportunities to develop alternative protein sources (in conjunction with working to enhance the health of the local fishery).	<ul style="list-style-type: none"> •Examples of alternative protein sources include edible insects, “plant-based” meat alternatives, in-vitro meat •In 2019, UC Berkley researchers identified top six promising protein sources, ranked according to 	ACRD Farm Team; Health Canada City of Port Alberni Economic Development	Local research companies? Port Alberni Food Hub	C3	3	2	1	2	2	1	2	2	1	1	1	18

3.2– Diversify local economy and livelihoods through investing in new jobs, skills, and training.	<ul style="list-style-type: none"> •Diversification can occur through investing resources into multiple, un-related activities (e.g., invest in ecotourism) •Diversification can occur within the fishery itself (e.g., adapting fishery management and operations; algae cultivation for biofuels?) •Provide support and financing opportunities for local community members to transition or diversify skill-set and knowledge toward climate-resilient industry <ul style="list-style-type: none"> oE.g. provide funding for start-up businesses, business plans, training in sustainable fishing practices and management 	City of Port Alberni Economic Development; ACRD; First Nations; Educational institutions and organizations		C3	3	3	3	2	3	2	3	2	1	2	1	25
3.3– Where feasible, adapt to climatic impacts on the local fishery by adjusting common practices to support the continuation of fishing communities.	<ul style="list-style-type: none"> •Advocating on behalf of local fishers and fisheries to provincial and federal governments for increased funding and support for researching local adaptation options to strengthen the fishery sector •Explore how temperature-related climatic impacts on the local fishery can be adapted to by changing the timing and/or location of fishing operations in alignment with the arrival of species . •Evaluate the potential to establish a new or multi-species fishery – maybe focusing on a diversity of target species, depending on timing, availability, sustainability, of that species •Research available funding for determining aquaculture species that are tolerant to changing climatic conditions (e.g., salinity, temperature changes) <ul style="list-style-type: none"> oCould look to federal ECFC funding or NSERC 	City of Port Alberni Economic Development; Local fishers and fisheries; Fishery managers; DFO	Chamber of Commerce (?) Port Alberni Port Authority	C3	3	3	3	3	3	1	3	3	1	1	1	25
3.4– Crowdfund solutions to challenging fishery issues (e.g., high water temperature in rivers and streams) to find diversified and stronger solutions.	<ul style="list-style-type: none"> •Identify appropriate crowdsourcing platform for gathering ideas from the “crowd” on particularly challenging issues (e.g., IdeaScale) •Develop a communications strategy for advertising the crowdsourcing opportunity •Increase the innovative potential within the community to develop creative solutions to challenging issues 	West Coast Aquatic; Alberni Valley Enhancement Society; ACRD; City of Port Alberni Economic Development	Local entrepreneurs, scientists, citizens, etc.	C3	2	3	2	3	3	2	3	3	1	1	1	24

<p>3.5 – Explore opportunities to offer cooling and hydration in public spaces and at public events during hot summer months.</p>	<p>Cooling and hydration strategies (infrastructure, programs, etc.) can help community members safely experience public spaces and events during hot summer months. The following cooling and hydration actions can be implemented:</p> <ul style="list-style-type: none"> •Increase offerings of free swim times, public pools and splash pads •Install water-based outdoor cooling stations such as misting stations •Improve public access to hydration (e.g. fountains, hydration stations) •Ensure inclusion of cooling centres in local emergency response planning 	<p>Island Health; City of Port Alberni Parks and Recreation; Communications, Planning; WorkSafe BC</p>	<p>Canadian Mental Health Association; First Nations Health Authority; Island Health</p>	<p>C8, C9</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>3</p>	<p>2</p>	<p>1</p>	<p>3</p>	<p>29</p>
<p>3.6 – Extend hours of public buildings (e.g., libraries, community centres, etc.) during extreme heat events.</p>	<ul style="list-style-type: none"> •Extending the hours of public and/or private buildings during extreme heat events provides a space for individuals to seek refuge from the heat. •Develop more indoor infrastructure to support indoor community programs in the face of extreme heat or wildfire smoke events. <ul style="list-style-type: none"> oUtilize the cooling (and heating) centres identified in Action C.8.1 	<p>City of Port Alberni Parks and Recreation department;</p>	<p>Social services organizations (community centres), Private businesses (e.g., malls)</p>	<p>C8, C9</p>	<p>2</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>3</p>	<p>2</p>	<p>2</p>	<p>3</p>	<p>28</p>
<p>3.7 – Promote building standards protecting against extreme heat event impacts by updating by-laws, development guidelines, and zoning regulations.</p>	<ul style="list-style-type: none"> •Adopt planning and building guidelines/Bylaws to incorporate shade trees, green spaces, and infrastructure to decrease the heat-effect for new development •Review applicable development guidelines and identify changes or additions that can be made in support of this action (e.g., maintaining a certain percentage or number of trees, green space, reduce impervious surfaces that absorb heat) •Explore using low impact development solutions to help mitigate the urban heat island effect and improve thermal comfort of buildings during extreme heat events <ul style="list-style-type: none"> oResearch the opportunity to install green roofs, cool roofs, and/or green walls on selected City/Town buildings, especially in priority areas. oExplore the option of providing homeowner incentive programs for implementing low impact development projects on private property (e.g., rain gardens, green roofs, increasing 	<p>City of Port Alberni Planning, Engineering, and Development Services departments</p>	<p>Island Health; Canadian Mental Health Association; Health Networks; Developers and builders; local ENGOS</p>	<p>C8, C9</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>2</p>	<p>2</p>	<p>2</p>	<p>2</p>	<p>1</p>	<p>2</p>	<p>24</p>

3.8 – Work with local partners to expand emergency and community services offered to the community in the face of extreme climatic events (e.g., extreme heat, wildfires).	<ul style="list-style-type: none"> • Develop a Standard Operating Procedure for deployment of community kitchens and cooling centres. • Work with local emergency services to establish achievable criteria. 	ACRD Emergency Planning; City of Port Alberni Parks and Recreation	Local community organizations Red Cross	C10, C14	3	3	3	3	3	2	3	3	2	2	3	30
3.9 – Improve communications to the public to reduce safety and health risks facing the community in the face of wildfire events and Air Quality Events.	<ul style="list-style-type: none"> • Explore new ways to improve communication to the public during emergency events • Develop an early Air Quality warning system (e.g., radio ads, text alerts) to be communicated to the public in the face of extreme weather (e.g., poor air quality) • Communicate to the public what steps can be taken inside the home to minimize the risk of exposure to poor air quality (e.g., close windows, use High Efficient Particulate Air filters, turn off exhaust fans, central air systems, ventilation masks, portable air cleaners, avoid creating other air pollution, etc.) • Work with Coastal Connections to establish additional reception points for cellphone service so people on water, mountains, and in forests can be notified • Create more digital signs to promote fire bans and provide public education (social media, radio, local news, etc.) • Review BC Wildfire Services criteria/trigger points for escalating fire bans 	Coastal Connections; ACRD Emergency Response; Island Health; BC Wildfire Services; Alberni Air Quality Society; Port Alberni Air Quality Council; Alberni Clayoquot Health; City of Port Alberni Communications Parks and Recreation	City of Port Alberni Communications department; BC Ministry of Transportation and Infrastructure	C10, C14	3	3	3	3	3	2	2	3	2	2	3	29
3.10 – Evaluate best practices and develop procedures to manage smoke events in Public buildings and facilities, including staff health and safety.	<ul style="list-style-type: none"> • Increase capacity to measure and respond to smoke events (e.g. air quality monitoring) • Enrolling in air quality alert emails from BC Centre for Disease Control and Canada’s Wildfire Smoke Production System (FireWork) • Review results of BC Housing Mobilizing Building Adaptation and Resilience project and other municipal best practices for smoke response protocols • Work with Emergency Management, Health and Safety, Engineering and other departments to develop policy for ensuring staff safety during smoke events including communication to staff 	City of Port Alberni Parks and Recreation, Communication s; ACRD	BCCDC	C10, C14	2	2	3	3	3	2	3	3	3	2	3	29

<p>3.11 – Establish community clean air shelters to mitigate the impact of wildfire smoke on vulnerable populations.</p>	<ul style="list-style-type: none"> • Clean air shelters can be a room/area or an entire building that has a filtration system that minimizes particulates generated from wildfire smoke with the objective to minimize the amount of outdoor air that is entering the building/space. • This could include buildings such as: <ul style="list-style-type: none"> o Community centres, shopping malls, libraries, schools o Identify the best sites to locate these clean air shelters within the community, targeting vulnerable populations • Ensure this is included in regional emergency response plans as well as air quality indices • Establish clear communication strategies for vulnerable populations 	<p>City of Port Alberni Parks and Recreation; BC Ministry of Environment; Island Health; First Nations Health Authority</p>	<p>Alberni Air Quality Society; Port Alberni Air Quality Council; Alberni Clayoquot Health; City of Port Alberni Parks and Recreation; ACRD Emergency Response</p>	<p>C11</p>	<p>2</p>	<p>2</p>	<p>1</p>	<p>2</p>	<p>3</p>	<p>2</p>	<p>3</p>	<p>3</p>	<p>1</p>	<p>2</p>	<p>3</p>	<p>24</p>
<p>3.12 – Increase emergency preparedness at the household and community level through education and outreach campaigns.</p> <p>- linked to public education campaigns above (3.7; 3.11)</p>	<ul style="list-style-type: none"> • Work with local partners to increase the awareness of risks and to provide the community with response information. <ul style="list-style-type: none"> o For example, regularly circulate a list of what individuals can do to reduce pressures on social and emergency services • Target emergency preparedness efforts and communications to high-risk areas, ensuring vulnerable populations are reached • Continue to engage with residents and community service providers about personal preparedness and critical service delivery • Distribute laminated cards with emergency contact information • Adopt/promote public centres as mustering stations in the event of an emergency 	<p>ACRD Emergency Management; City of Port Alberni Communications</p>		<p>C12</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>3</p>	<p>2</p>	<p>2</p>	<p>2</p>	<p>3</p>	<p>30</p>

Appendix B: Glossary of Terms

Adaptation: Includes any initiatives or actions in response to actual or projected climate change impacts and which reduce the effects of climate change on built, natural and social systems.

Adaptive Capacity: The ability of built, natural and social systems to adjust to climate change (including climate variability and extremes), to moderate potential damage, to take advantage of opportunities, or to cope with the consequences.

Baseline: A climatological baseline is a reference period, typically three decades (or 30 years), that is used to compare fluctuations of climate between one period and another. Baselines can also be called references or reference periods.

Climate: The weather of a place averaged over a period of time, often 30 years. Climate information includes the statistical weather information that tells us about the normal weather, as well as the range of weather extremes for a location.

Climate Change: Climate change refers to changes in long-term weather patterns caused by natural phenomena and human activities that alter the chemical composition of the atmosphere through the build-up of greenhouse gases which trap heat and reflect it back to the earth's surface.

Climate Change Atlas of Canada: The Climate Atlas of Canada is an interactive tool that combines climate science, mapping, and storytelling to depict expected climatic changes across Canada to the end of the century. The 250-layer map is based on data from 12 global climate models. Users are shown a baseline period of warming trends by region that spans from 1950 to 2005 and can toggle between two future projection periods, 2021 to 2050 and 2051 to 2080.

Climate Projections: Climate projections are a projection of the response of the climate system to emissions or concentration scenarios of greenhouse gases and aerosols. These projections depend upon the climate change (or emission) scenario used, which are based on assumptions concerning future socioeconomic and technological developments that may or may not be realized and are therefore subject to uncertainty.

Climate Change Scenario: A climate change scenario is the difference between a future climate scenario and the current climate. It is a simplified representation of future climate based on comprehensive scientific analyses of the potential consequences of anthropogenic climate change. It is meant to be a plausible representation of the future emission amounts based on a coherent and consistent set of assumptions about driving forces (such as demographic and socioeconomic development, technological change) and their key relationships.

Ensemble Approach: An ensemble approach uses the average of all global climate models (GCMs) for temperature and precipitation. Research has shown that running many models provides the most realistic projection of annual and seasonal temperature and precipitation than using a single model.

Extreme Weather Event: A meteorological event that is rare at a place and time of year, such as an intense storm, tornado, hail storm, flood or heat wave, and is beyond the normal range of activity. An extreme weather event would normally occur very rarely or fall into the tenth percentile of probability.

Greenhouse Gas (GHG) Emissions: Greenhouse gases are those gaseous constituents of the atmosphere, both natural and anthropogenic, that absorb and emit radiation at specific wavelengths within the spectrum of thermal infrared radiation, emitted by the Earth's surface, the atmosphere itself, and by clouds. Water vapour (H₂O), carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), ozone (O₃), and chlorofluorocarbons (CFCs) are the six primary greenhouse gases in the Earth's atmosphere in order of abundance.

Climate Impact: The effects of existing or forecast changes in climate on built, natural, and human systems. One can distinguish between potential impacts (impacts that may occur given a projected change in climate, without considering adaptation) and residual impacts (impacts of climate change that would occur after adaptation).

Impact Statement: Climate-related impact statements are concise statements that outline locally-relevant projected threats and how those changes are expected to affect the built, natural, social, and economic systems of the municipality.

Mitigation: The promotion of policy, regulatory and project-based measures that contribute to the stabilization or reduction of greenhouse gas concentrations in the atmosphere. Renewable energy programs, energy efficiency frameworks and substitution of fossil fuels are examples of climate change mitigation measures.

Representative Concentration Pathways: Representative Concentration Pathways (RCPs) are four greenhouse gas concentration (not emissions) trajectories adopted by the IPCC for its fifth Assessment Report (AR5) in 2014. It supersedes Special Report on Emissions *Scenarios* (SRES) projections published in 2000.

Resilience: The capacity of a system, community or society exposed to hazards to adapt, by resisting or changing in order to reach and maintain an acceptable level of functioning and structure.

Risk: The combination of the likelihood of an event occurring and its negative consequences. Risk can be expressed as a function where $\text{risk} = \text{likelihood} \times \text{consequence}$. In this case, *likelihood* refers to the probability of a projected impact occurring, and *consequence* refers to the known or estimated outcomes of a particular climate change impact.

Sensitivity: Measures the degree to which the community will be affected when exposed to a climate related impact. Sensitivity reflects the ability of the community to function (*functionality*) as normal when an impact occurs.

Vulnerability: Vulnerability refers to the susceptibility of the community to harm arising from climate change impacts. It is a function of a community's sensitivity to climate change and its capacity to adapt to climate change impacts.

Weather: The day-to-day state of the atmosphere, and its short-term variation in minutes to weeks.

Appendix C: Summary Table of Climate Change Projections for the Port Alberni Area

RCP 8.5				
Climate Variable ¹	Season	Baseline (1976 – 2005)	Ensemble Mean (2021-2050)	Ensemble Mean (2051-2080)
Mean Temperature (°C)	Annual	9.6	11.2	12.8
	Spring	8.6	10.2	11.6
	Summer	16.8	18.6	20.5
	Fall	9.9	11.4	13.1
	Winter	2.8	4.4	6.0
Extreme Heat Days (>3°C)	Annual	9.8	18.2	30.7
Growing Season	Annual	199 days	248 days	294 days
Total Precipitation	Annual	1946	2019	2127
	Spring	383	395	400
	Summer	126	117	112
	Fall	593	614	659
	Winter	844	891	957
Relative Sea level rise ²	Relative sea level expected to rise 30-40 cm by 2100			

¹ The first five climate variables taken from the Climate Atlas of Canada tool

² Sea level rise data retrieved from Natural Resources Canada's *Canada's Marine Coasts in a Changing Climate* (Lemmen & Warren, 2016).

From: Craig Brown [<mailto:craig.brown@iclei.org>]
Sent: Tuesday, April 03, 2018 4:31 PM
To: Timothy Pley
Subject: ICLEI Canada Project Proposal

Dear Tim Pley,

Please let me introduce myself, my name is Craig Brown and I am the Manager of ICLEI Canada's BC office. We are a national non-profit organization that works with municipalities from across Canada on climate change mitigation, adaptation and resilience activities. I'm writing with a very exciting opportunity that we would like to invite the City of Port Alberni to participate in.

The project we are proposing is being submitted for funding to the Real Estate Foundation on BC under their general grants program. Our project ("Together for Climate") seeks to bring together municipal staff and stakeholders from within the community (i.e. academics, utilities, health units, First Nations, etc.) to come together and identify climate impacts, assess risks, and develop a plan on how to mitigate those risks (both in terms of municipal actions, but equally as importantly what other organizations and stakeholders will do to help reduce the risk of climate impacts).

We are targeting eight communities from across BC, primarily on Vancouver Island, and would be delighted if the City of Port Alberni would be one of the eight. The attached brochure outlines the project in more detail - the objective, benefits, and commitment - but of course, I am happy to answer any questions you might have.

In the immediate term, if the Town would like to participate, we'd need an informal expression of interest by April 12th, and a letter of support by the end of April. We are happy to share a sample support letter with you.

I hope the City will consider joining the project, this stream of funding (for third party organizations) is a unique opportunity for municipalities to participate in such a program with no cash contribution and therefore with free access to advisory services both from a national organization and a regional mentor. We are very excited and hopeful that the project will be successful and we will be able to work with the City of Port Alberni!

My best,
Craig

--

Craig Brown
Manager, British Columbia Office
ICLEI Canada

cell: 250-818-9481
office: 250-361-0648
www.icleicanada.org



Together for Climate

Managing Risk Through Community Collaboration

CLIMATE CHANGE is already being experienced in communities throughout the Country – flooding, extreme heat, changing water levels, and increased storms – are just some of the impacts facing municipalities in British Columbia and throughout Canada. It truly is one of the defining issues of our time.

Meaningful climate change responses draw on the skill-sets of many stakeholders and decision-makers, including municipal, provincial, and federal governments, private sector specialists, industry associations, planners, health professionals, and others; each stakeholder has a unique and key role to play in helping to mitigate the causes of and adapt to the effects of a changing climate.

Join this ICLEI Canada project to bring together these stakeholders locally to co-develop an implementation-ready climate adaptation strategy.

Eight municipalities from British Columbia are being invited to join the project. Participating municipalities do not need to have any experience with climate change adaptation or mitigation, but should be ready to come together with their broader community partners and stakeholders to assess and plan for the effects of climate change.

TCP

Fast facts about the Together for Climate Project

This project will help municipalities move from climate change assessment, to planning to action by:

- Identifying and bringing together local stakeholders in a community wide planning effort,
- Using climate change modelling data to identify local vulnerabilities,
- Assessing and prioritizing climate risks, and
- Developing implementation-ready adaptation plans.



About the Project

The Together for Climate project will build agents of change for climate adaptation in communities across British Columbia. Centered around building capacity to engage stakeholders, collaboratively assessing vulnerability and risk, and co-developing an implementation-ready local adaptation plan, the project will result in adaptation being integrated across both the municipality and wider community. The element of collaborative and co-developed planning is especially important as the development of resilience plans that are not collaborative can miss crucial interdependences whose omission can actually increase risk as opposed to eliminate it. With technical guidance from ICLEI staff, participants will initiate their adaptation effort with local stakeholders, assess their risks, and develop a local action plan through a series of local and regional workshops involving local stakeholders to work with climate information, assess vulnerability and risk and work collaboratively to develop their local action plan.

The results each participating community can expect are:

- 1) local climate impact report
- 2) vulnerability and risk assessment
- 3) implementation ready adaptation plan
- 4) engaged network of local stakeholders.

This innovative project will create lasting change in participant communities by creating and strengthening collaborations within and between municipalities, thus enabling broader regional collaborations in the future. The project is scalable and replicable, and has the potential to create true leadership in municipalities that are eager to take action. The success of ICLEI's BARC methodology ensures that this project is far beyond the proof of concept phase, and will result in tangible and meaningful outcomes for the participating communities.

Have questions or want help with your application? Contact Craig!

T:1-250-818-9481

E: craig.crowl@climatebc.ca

REGULAR COUNCIL AGENDA - APRIL 9, 2018

REGULAR COUNCIL AGENDA - OCTOBER 25, 2021



Project Details

Why Join?

- Travel funds for two representatives to attend three provincial workshops over the course of the project;
- One-on-One advisory services from ICLEI on climate change science, vulnerability and risk assessment, local action planning, climate communications, and stakeholder engagement;
- Individual climate science data reports that summarize and coalesce localized climate science for both historical and climate projection data including summaries of projected changes to temperature, precipitation, intensity-duration frequency curves, and extreme events;
- Facilitated networking with project peers from across BC;
- All take home materials related to identifying climate impacts, assessing risks, developing action plans, and training on delivering localized workshops;
- Access to specialists and experts in climate change science, assessment, planning, and communications;
- Assistance in the planning, logistics, delivery, and reporting of localized workshops; and
- Full summary reports of workshop outcomes, vulnerability and risk assessment findings, lessons learned throughout the process.
- Draft version of a community-wide climate change adaptation plan – including prioritized climate change impacts, actions to address these impacts, and a preliminary implementation strategy.
- Opportunity to share your experience and the lessons learned in your municipality with a national audience.

What is the Commitment?

- Actively participate in all project related workshops, meetings, and webinars;
- Contribute to the development of targeted training materials for your community;
- Spearhead the process of setting up local workshops related to climate change impacts, risks, and planning;
- Identifying a broad range of local stakeholders (i.e. municipal staff colleagues, conservation authorities; health units, researchers, local businesses, community groups, etc.);
- Assist in the delivery of local training with colleagues and identified stakeholders;
- Report final results and lessons learned in an annotated way to be framed into a designed final report and case study for broad dissemination.
- Share project experience in either a webinar and/or face-to-face workshop with a national audience.
- Estimated time commitment of approximately 15 days over a 2-year period.

For more details about the Together For Climate project contact:

Craig Brown, BC Manager, ICLEI Canada

T: 250-818-9481

E: craig.brown@iclei.org



Timing of the Project

Funding for this project is being sought through the General Grants program of the Real Estate Foundation of British Columbia. As such the exact timing of the project is contingent on the award of funding and the timing of that award. Below is a table outlining approximate dates and timing surrounding the project:

Summer 2018	Launch of Together for Climate project, stakeholder identification, etc.
Fall 2018	Climate science reports and vulnerability assessments
Fall 2018	Provincial workshop #1
Winter 2019	Risk assessment analysis and prioritization
Spring 2019	Provincial workshop #2
Summer 2019	Adaptation plan development
Fall 2019	Provincial workshop #3
Winter 2020	Dissemination and implementation

About Us

ICLEI is a non-profit organization focused on building and serving a worldwide movement of local and regional governments that are committed to achieving tangible improvements in environmental sustainability through cumulative local actions. Our Canada office provides Canadian-focused programming, training, and fee consulting on a variety of local sustainability issues. These range from energy and greenhouse gas (GHG) management to climate change adaptation and resilience planning, and urban biodiversity. Our staff are environmental professionals with more than 40 years cumulative experience in the municipal, non-profit and private sectors. We have a thorough understanding of the municipal arena and technical knowledge required to help local governments plan, implement, and achieve their sustainability objectives.

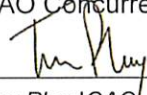
·I·C·L·E·I
**Local Governments
 for Sustainability**

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Date: October 17, 2021
 File No: 1970-03
 To: Mayor & Council
 From: T. Pley, CAO
 Subject: Revitalization Tax Exemption Update | Industry

Prepared by: <i>A. MCGIFFORD</i> Director of Finance	Supervisor: <i>T. PLEY</i> T. PLEY, CHIEF ADMINISTRATIVE OFFICER	CAO Concurrence:  Tim Pley CAO
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RECOMMENDATION

THAT Council not pursue implementing a policy of Revitalization Tax Exemptions for industrial properties [Class 4 and 5].

PURPOSE

To provide Council with information related to Revitalization Tax Exemptions [RTE] and seek Council’s direction.

BACKGROUND

A municipality has the option within *Section 226* of the *Community Charter* to exempt specific properties from municipal property value taxes for up to 10 years in order to encourage economic, social or environmental revitalization within a community. It should be noted that municipal RTE do not trigger exemptions from school and other provincial property taxes that are collected by municipalities.

In order to enact an RTE Council must first establish a revitalization program that clearly defines purpose and objectives of the program. The identified property can be exempted from taxation once all specified conditions of the program and the agreement have been met.

- The RTE may apply to the value of land or improvements, or both.
- Councils are free to specify, within their revitalization programs, the amounts and extent of tax exemptions available.
- A municipal Council generally provides a RTE to targeted areas within the community or to targeted properties, activities or circumstances in order to economically, socially or environmentally revitalize an individual property or area of the municipality [for example, economically revitalizing a derelict neighborhood].

Some examples of revitalization objectives that could be encouraged through the use of a RTE scheme include:

- environmental revitalization - encouraging “green” building technology, environmental sustainability, or brownfield redevelopment.
- economic revitalization - encouraging investment and employment.

-
- social revitalization - encouraging affordable housing, or the construction and preservation of affordable rental housing.
 - other types - redevelopment for community sustainability, conservation of heritage property, residential “intensification”, neighbourhood rejuvenation, or façade improvements and beautification.

In 2006, the City had an RTE for industrial properties, there was no interest from eligible property owners at the time and the bylaw lapsed and was not renewed after October 2010.

ALTERNATIVES/OPTIONS

Option 1: Do not seek the RTE.

Option 2: Direct staff to proceed with an RTE, and provide guidance.

ANALYSIS

In April of 2021, Council discussed and indicated a desire to implement an RTE for industrial properties that provide community benefits as a way to provide an investment incentive within the City’s industrial lands. The discussion indicated that staff should seek an RTE that is in alignment with the City’s *2019 – 2023 Corporate Strategic Plan*. The goal listed as:

- 1.4 *The public has access to and the use of the City’s waterfront while marine-based industries thrive and contribute to a strong economy.*

Associated strategy was:

- 1.4.1 *Support the timely repurposing of waterfront lands as opportunities emerge.*

At the time that development of the RTE was considered, the investment under consideration for the program had already occurred and was nearing completion. Tax exemption value is created by taking the value in the year before the construction or alternation began, and the year in which the tax exemption certificate is issued. For the industrial property redevelopment in question, construction has already been substantially completed and the opportunity to provide an RTE has effectively passed. To have been eligible, the RTE would have needed to be in place for 2019.

On the matter of retroactivity, an RTE cannot be applied retroactively. As it relates to construction already started, it is not possible to do a retroactive Revitalization Tax Exemption. This is a legislated matter. Referring to *Section 226 (12) of the Community Charter*, “An exemption certificate or cancellation does not apply to taxation in a calendar year unless the exemption certificate is issued or cancelled, as applicable, on or before October 31 in the preceding year”. The City would be unable to apply the RTE to values already included in the roll.

Municipal Councils do have other alternatives to create incentives for investment, including a balanced and fair tax rate system across all property classes. Council may consider property tax burdens annually and must balance taxation burdens for all classes. There has been a shift in tax burdens in Port Alberni from industrial class properties to residential over the past 20 years. Council delinked the tax rate between Class 4 and 5 in 2021 to seek levels of taxation that are closer to the rest of the province, while having growth support the cost of growth.

RTE objectives are based on the construction and development on property owned and used. Indication was that Council was seeking community benefits or amenities within an RTE. Provincial legislation allows local governments to have developers install services as part of their development, both on the site itself and

immediately adjacent. Local governments may negotiate Community Amenity Contributions from those seeking a change in zoning. A change in use or an increase in density generally boosts the value of land, and provides the possibility of a financial benefit to the land owner, developer or local government.

Other factors that Council should consider related to Industrial tax rates include:

- Fully serviced industrial lands on Vancouver Island are rare, valuable, and highly sought after;
- When fully serviced industrial lands do come up for sale there is a premium paid;
- The City of Port Alberni has very low Development Cost Charges;
- The City of Port Alberni has low Building and average Development fees;
- The City recently purchased major industrial lands and should seek the highest and best use of that property to enable larger net tax base, including the right fit of light industrial properties.

IMPLICATIONS

Without an RTE for industrial property the non-market change would make up part of the 2022 tax roll. If an RTE was in place the non-market change of the tax base would not contribute to the tax roll to share the tax burden. Council still has the ability to set the tax burden every year and use non-market changes to support a balanced approach to the tax burden without using the RTE.

If Council does not concur with the recommendation and still seek a tax revitalization bylaw, supporting resources should be considered to ensure the intent of RTE supports Council's vision and to ensure desired outcomes are in place for the 2023 taxation year.

COMMUNICATIONS

Not applicable.

BYLAWS/PLANS/POLICIES

Not applicable.

SUMMARY

- To entice specific development outcomes Council can use an RTE bylaw set up to exempt specific property from municipal property value taxes for up to 10 years.
- The RTE is a tool to encourage economic, social or environmental revitalization within a community.
- The RTE needs to be in place prior to construction beginning and should align with strategic priorities of the City.
- RTE's are not available to use retroactively due to statutory deadlines.
- Industrial lands on Vancouver Island that are fully serviced are sought after commodities.
- There are alternatives available to seek strategic priorities including Community Amenity Contributions as development occurs in the City of Port Alberni.
- Council will have an ability to review the tax roll for 2022 and seek a balanced tax burden that still encourages investment in the community.

ATTACHMENTS/REFERENCE MATERIALS

Not applicable.

Date: October 18, 2021
File No: 6240-20-QUAYS
To: Mayor & Council
From: T. Pley, Chief Administrative Officer
Subject: Connect the Quays Pathway Advisory Working Group | Appointment of Representatives

RECOMMENDATION[S]

THAT Council for the City of Port Alberni appoint Mayor Minions and CAO Pley as City representatives to the Connect the Quays Pathway Advisory Working Group.

PURPOSE

To seek Council direction in appointing City representatives to the Connect the Quays Pathway Advisory Working Group.

BACKGROUND

In August 2020 the City began engaging with Tseshaht and Hupacasath First Nations regarding the Connect the Quays Pathway project. Both Hupacasath and Tseshaht supported the City's applications for project specific grant funding. The Advisory Working Group was established to provide a process through which project updates could be provided and input could be received from Hupacasath and Tseshaht First Nations.

The Connect the Quays Pathway Advisory Working Group is intended to have representation from Hupacasath, Tseshaht and the City. The Working Group will provide input to the project planning on topics including First Nation historic place names, spelling and pronunciation of place names, art and applicable signage. Input from the Working Group will complement public input gathered from other methods of engagement.

The City has written letters to both Tseshaht and Hupacasath asking each Nation to appoint two people to the Working Group. At the time of writing those letters, the City indicated that City representatives to the Working Group would be Mayor Minions and CAO Pley. City Council has not yet considered City representation to the Working Group.

ALTERNATIVES/OPTIONS

Option One: Appoint Mayor Minions and CAO Pley as City representatives on the Connect the Quays Pathway Advisory Working Group.

Option Two: Appoint alternate representatives.

ANALYSIS

The Connect the Quays Pathway Advisory Working Group will be an effective forum to provide updates regarding planning for the project, as well as to receive input from Tseshaht and Hupacasath First Nations, and identify opportunities within the project for the City to celebrate and educate with regards to First Nation language, culture, and history.

Although the City has indicated to Hupacasath and Tseshaht First Nations who might be the City's representatives, the City is under no obligation to make those appointments.

IMPLICATIONS

The Connect the Quays Pathway Advisory Working Group will focus discussions on the Connect the Quays project, so it is important that City appointees are familiar with the project and engage regularly with Council and the project design team. Given that the Working Group appointees will represent the City directly while engaging with Tseshaht and Hupacasath First Nation representatives, appointees should be well-versed in current matters of engagement with both Nations.

COMMUNICATIONS

The City will advise Tseshaht and Hupacasath First Nations as to who the City has appointed as representatives to the Connect the Quays Pathway Advisory Working Group.

BYLAWS/PLANS/POLICIES

Terms of Reference – Connect the Quays Pathway Advisory Working Group

SUMMARY

The City has created a Connect the Quays Pathway Advisory Working Group for the purpose of providing project updates and receiving valuable input to the Connect the Quays Pathway project. Tseshaht and Hupacasath First Nations have appointed two representatives each to the Working Group. City Council is asked to appoint two City representatives to the Working Group.

ATTACHMENTS/REFERENCE MATERIALS

Draft Terms of Reference – Connect the Quays Pathway Advisory Working Group

c: *T. Slonski, Director of Corporate Services*

Connect the Quays Pathway Advisory Working Group

Terms of Reference

The Connect the Quays Pathway Advisory Working Group for the City of Port Alberni.

The Advisory Group will have the following participation:

City of Port Alberni Mayor (Chair)

City of Port Alberni Chief Administrative Officer

2 members (or alternates) appointed by Hupacasath First Nation

2 members (or alternates) appointed by Tseshah First Nation

Meeting Frequency: Monthly

Meeting Dates, Times and Format: Determined by the members

Report to: Council for the City of Port Alberni

Purpose:

- To review these Terms of Reference and make recommendations for amendment of the Terms of Reference;
- To receive and review updates from City staff and contractors regarding planning for the Connect the Quays Pathway project;
- To identify opportunities within the project for the City to celebrate and educate with regard to First Nation language, culture and history;
- To provide recommendations regarding historic place names; and
- To seek consensus where possible on appropriate application, spelling, pronunciation and definition of First Nation language, art and interpretive signage.

CITY OF PORT ALBERNI

BYLAW NO. 4997-2

A BYLAW TO EXEMPT CERTAIN LANDS AND IMPROVEMENTS FROM TAXATION FOR THE YEAR 2022

Whereas Section 224 of the *Community Charter*, RSBC 2003 provides that the Council may by bylaw, in accordance with the section, exempt land or improvements or both from taxation under Section 197 (1) (a) of the *Community Charter* to the extent, for the period and subject to the conditions provided in the bylaw, and;

Whereas Council deems it appropriate to exempt certain properties from taxation.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited for all purposes as "**Permissive Tax Exemption Bylaw 2022, Amendment No. 2, Bylaw No. 4997-2**".

2. Exempted Properties

The lands, and all improvements thereon unless otherwise indicated, as set out in Schedule "A" are exempted from taxation for the period prescribed in Schedule "A" in accordance with Section 224 (2) of the *Community Charter*.

3. Repeal (Amend)

Schedule A-1

Bylaws No. 4997-1 are hereby repealed.

READ A FIRST TIME THIS 27TH DAY OF SEPTEMBER, 2021.

READ A SECOND TIME THIS 27TH DAY OF SEPTEMBER, 2021.

READ A THIRD TIME THIS 27TH DAY OF SEPTEMBER, 2021.

PUBLIC NOTICE PROVIDED PURSUANT TO SECTION 94 OF THE COMMUNITY CHARTER.

FINALLY ADOPTED BY COUNCIL THIS DAY OF 2021.

Mayor

Corporate Officer

BYLAW NO. 4997
SCHEDULE A-1
DESCRIPTION OF PERMISSIVE TAX EXEMPTIONS 2020-2023

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
666082 BC Ltd (dba Alberni Valley Bulldogs) 224 (2) (i) public athletic or recreational purposes	100%	Lot 1, DL 92, Plan 27429 (3737 Roger Street) Folio 092-0691-15	January 1, 2020 - December 31, 2023
Alberni Athletic Association 224 (2) (i) public athletic or recreational purposes	100%	Lot A, DL 92, Alberni District, Plan EPP6009 (3727 Roger Street) Folio 092-0691-04	January 1, 2020 - December 31, 2023
Alberni Clayoquot Continuing Care Society – Fir Park Village 224 (2) (h) land surrounding a seniors' home 224 (2) (j) licenced community care facility	100%	Lot B, DL 1, AD, Plan 32448 (4411 Wallace Street) Folio 001-3931-00	January 1, 2020 - December 31, 2023
Alberni Clayoquot Continuing Care Society – Echo Village 224 (2) (h) land surrounding a hospital	100%	Lot A, DL 1, Plan VIS5964 (4200 10th Avenue) Folio 001-3556-10	January 1, 2020 - December 31, 2023
Alberni Clayoquot Continuing Care Society – Echo Village 224 (2) (h) land surrounding a hospital	66.67%	Lot 1, Plan VIP5330, DL 1 (under power lines adjacent to Wallace St) Folio 990-0511-40	January 1, 2020 - December 31, 2023
Alberni Community & Women's Services Society 224 (2) (a) charitable or not for profit organization	100% of Folio 013-0399-01 61% of Folio 001-0874-00	Lot A, DL 13, Plan 64605, Folio 013-0399-01 Portion of Lot 1, DL 1, Plan VIP56667 Folio 001-0874-00	January 1, 2020 - December 31, 2023

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
Alberni District Fall Fair 224 (2) (a) charitable or not for profit organization	As outlined on schedule A-2.1 and A-2.2	Portion of Lot 2, DL 92, Plan 29389 (4102 Hollywood Street) Folios 092-0691-10, 092-0694-00, 092-0696-10, 990-0511-10	January 1, 2020 - December 31, 2023
Alberni Valley Alnon Club 224 (2) (a) charitable or not for profit organization	100%	Lot B Block 86 DL 1, Plan VIP33737 (3028 2nd Avenue) Folio 001-3941-00	January 1, 2020 - December 31, 2023
Alberni Valley Childcare Society 224 (2) (a) charitable or not for profit organization	100%	Portion of Lot 15, Block 5, DL 1, Plan 11410 (4222 Cedarwood Street) - Stepping Stones Too Folio 001-3107-02	January 1, 2020 - December 31, 2023
Alberni Valley Curling Club 224 (2) (i) public athletic or recreational organization	100%	Portion of Lot 1, DL 1, Plan 14814 Folio 001-3380-01	January 1, 2020 - December 31, 2023
Alberni Valley Hospice Society (Ty Watson House) 224 (2) (j) organization operating & licensed under the Community Care and Assisted Living Act; 224 (2) (a) charitable or not for profit organization	100%	Lots 23-24, Block 67, DL 1, Plan 197B (2649 2nd Avenue) - Ty Watson House Folio 001-0821-00	January 1, 2020 - December 31, 2023
Alberni Valley Hospice Society (Hospice Centre) 224 (2) (a) charitable or not for profit organization	96.42%	Lot A, DL 1, ALD, Plan VIP23217 (2579 Tenth Ave)- Alberni Valley Hospice Folio 001-3581-00	January 1, 2021- Dec 31, 2023

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
Alberni Valley Minor Hockey Association <i>224 (2) (i) public athletic or recreational purposes</i>	100%	Office within Multiplex Portion of Lot 1, Plan 5330 (3737 Roger Street) Folio 092-0691-03	January 1, 2020 - December 31, 2023
Alberni Junior Baseball Association <i>224 (2) (i) public athletic or recreational purposes</i>	100%	Lot A, DL 13, Plan 52779 (4000 Compton Avenue) Folio 013-0434-13	January 1, 2020 - December 31, 2023
Alberni Valley Minor Softball Association <i>224 (2) (i) public athletic or recreational purposes</i>	100%	Portion of Lot A, DL 92, Plan 31446 (4200 Wood Avenue) Folio 092-0696-01	January 1, 2020 - December 31, 2023
Alberni Valley Rescue Squad <i>224 (2) (a) charitable or not for profit organization</i>	100%	Lot 2, DL 137, Plan 52779 (4790 Tebo Avenue) Folio 014-0511-00	January 1, 2020 - December 31, 2023
Alberni Valley Senior Citizens' Homes (Wallace St.) <i>224 (2) (h) land surrounding a senior's home under Sec 220 (1) (i)</i>	100%	Lot A, District Lot 1, Plan 32448 (4467 Wallace Street) - Pioneer Towers Folio 001-3930-00	January 1, 2020 - December 31, 2023
Alberni Valley Youth Soccer Association <i>224 (2) (i) public athletic or recreational purposes</i>	100%	Portion of Lot A, DL 92, Plan 31446 (4200 Wood Avenue) Folio 092-0696-02	January 1, 2020 - December 31, 2023
BC SPCA <i>224 (2) (e) Partnering agreement providing a municipal service; 224 (2) (a) charitable or not for profit organization</i>	100%	Part of Lot B, DL 14, Plan 31798, Part of Lot A, DL 137, Plan 62423, Part of DL 143 (4936 Broughton Street) Folio 143-0100-01, 143-0100-02	January 1, 2020 - December 31, 2023
Bread of Life Centre		Lot A, DL 1, Plan 30733	

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
<i>224 (2) (a) charitable or not for profit organization</i>	100%	(3130 3 rd Avenue) Folio 001-3910-00	January 1, 2020 - December 31, 2023
CTH Management Association <i>224 (2) (a) charitable or not for profit organization</i>	100%	Lots 5 & 6, DL 1, Plan 15331 (4325 Neill Street) (Kiwans Hilton Children's Centre & Kaleidoscope Park) Folio 001-3409-00, 001-3410-00	January 1, 2020 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch <i>224 (2) (a) charitable or not for profit organization</i>	100%	Lot 1-3, Block 85, DL 1, Plan 197 (3174 & 3178 2nd Avenue) Folio 001-0943-00, 001-0944-00	January 1, 2020 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch <i>224 (2) (a) charitable or not for profit organization</i>	100%	DL 1, AD, 197 & 197E - Lot 1 Plan VIP21262 (4720 Pemberton Rd) Caretaker Residents Folio: 001-3559-01	January 1, 2021 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch <i>224 (2) (a) charitable or not for profit organization</i>	100%	Lot 3, Blk 14, Sec 11, AD 8444 (5095 Pineo Rd) Blair Park Caretaker Residence Folio:011-0265-00	January 1, 2021 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch <i>224 (2) (a) charitable or not for profit organization</i>	100%	Lot 12, DL 13, AD, VIP87124- (4000 Compton Rd.) Klitsa Caretaker Residence Folio:013-0434-12	January 1, 2021 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch <i>224 (2) (a) charitable or not for profit organization</i>	100%	Blk C, DL 1, AD, 6407 – (4250 Wallace St) Russell Field Caretaker Residence Folio:001-2430-00	January 1, 2021 - December 31, 2023

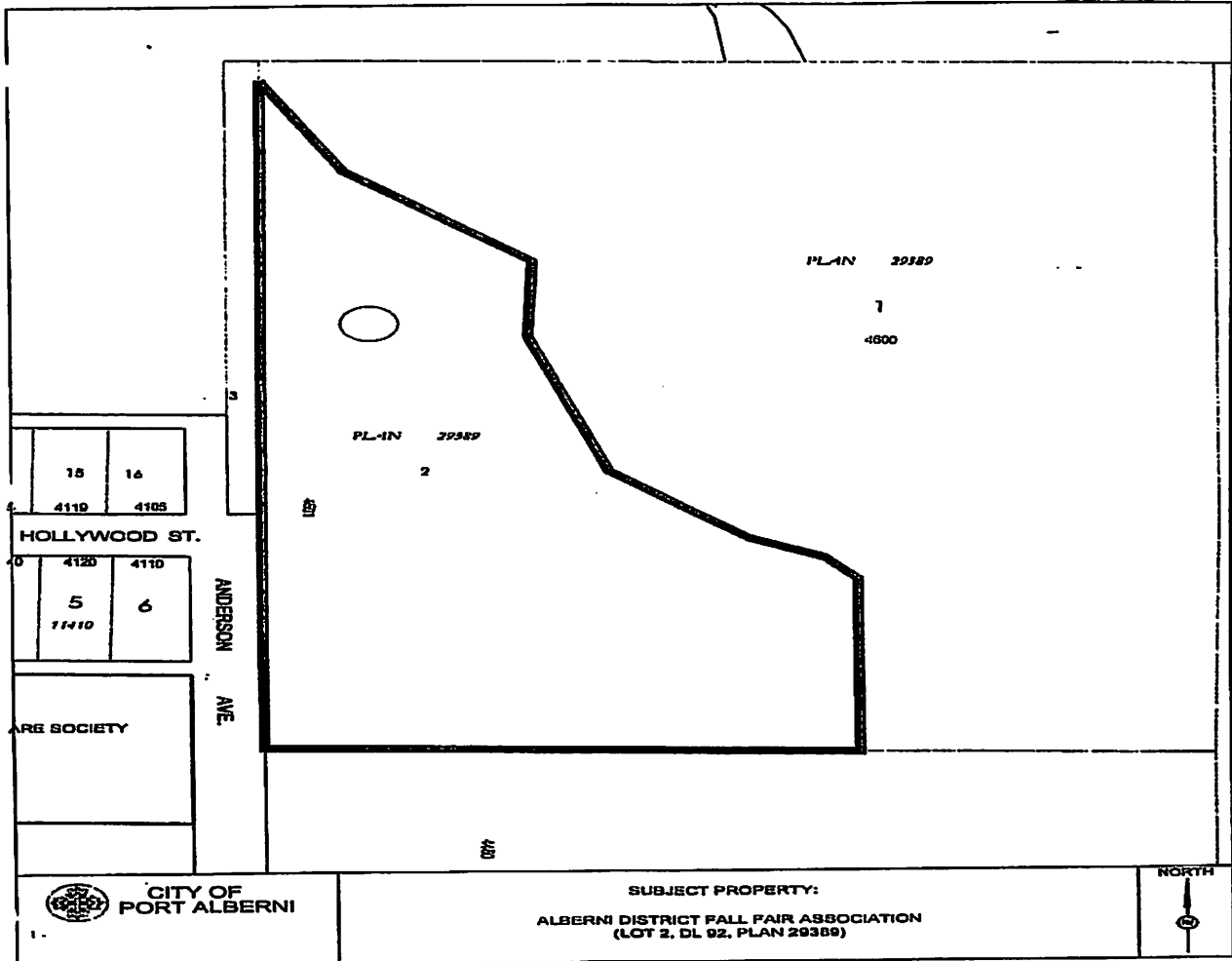
NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
Canadian Mental Health Association, Port Alberni Branch 224 (2) (a) charitable or not for profit organization	100%	Lot 131, DL 14, AD, (5081 Bishop Ave) Williamson Park Caretaker Residence Folio: 014-0489-00	January 1, 2021 - December 31, 2023
Canadian Mental Health Association, Port Alberni Branch(King George Apartments) 224 (2) (a) charitable or not for profit organization	100%	Lot 1, DL 1, Plan VIP33433 (3131 5th Avenue) Folio 001-3939-00	January 1, 2020 - December 31, 2023
Central Park – Gaiga Square 224 (2) (e) Partnering agreement providing a municipal service	100%	Lot A, DL 1, Plan VIP32610 (3009 3rd Avenue) Folio 001-3932-00	January 1, 2020 - December 31, 2023
Community Arts Council of the Alberni Valley 224 (2) (a) charitable or not for profit organization	97.64%	Lots 20 to 22, Block 150, DL 1, Plan 197B (3061 to 3098 8 th Avenue) Folios 001-1562-00,001-1563-00, 001-1564-00	January 1, 2020 - December 31, 2023
Echo Sunshine Club 224 (2) (i) public athletic or recreational purposes	100%	Portion of Lot 1, District Lot 1 , Plan 5330 (4255 Wallace Street) Folio 990-0513-02	January 1, 2020 - December 31, 2023
Hupacasath First Nation (Ooh-Ah-Tluk-Kuu-Wil Society) 224 (2) (i) public athletic or recreational purposes	100%	Lot A, DL 11, AD Plan VIP1285 (4890 Beaver Crk Rd) Folio 011-0159-00	January 1, 2020 - December 31, 2023

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
<p>Island Corridor Foundation 224 (2) (a) charitable or not for profit organization</p>	<p>100%</p>	<p>Part of District Lot 12, AD on Plan annexed to DD7958I - Folio 990-0301-00 Lot A, DL 12, Plan 67727 - Folio 990-0311-03 Lot A, DL 1, Plan 67726 - Folio 990-0311-04 Part of DL 1, AD on Plan attached to DD18162 included in Plan 67961 - Folio 990-0311-05 Lot 2, DL 1, Plan 10780 except Part in Plan 32280 and 67437 - Folio 001-2976-00</p>	<p>January 1, 2020 - December 31, 2021</p>
<p>Mount Arrowsmith Skating Club 224 (2) (i) public athletic or recreational purposes</p>	<p>100%</p>	<p>Office within Multiplex Portion of Lot 1, Plan 27429 (3737 Roger Street) Folio 092-0691-02</p>	<p>January 1, 2020 - December 31, 2023</p>
<p>Port Alberni Aquatic - Tsunami Swim Club 224 (2) (i) public athletic or recreational purposes</p>	<p>100%</p>	<p>Portion of Lot 1, District Lot 1, Plan 5330 (4255 Wallace Street) Folio 990-0513-03</p>	<p>January 1, 2020 - December 31, 2023</p>
<p>Port Alberni Association for Community Living 224 (2) (a) charitable or not for profit organization</p>	<p>100%</p>	<p>Lot 13, Block 86, DL 1, Plan 197 (3009 1st Avenue) - Folio 001-0971-00 Lot 15, Blk 86, DL 1, Plan 197 (3008 2nd Avenue) - Folio 001-3703-00 Lot 57, District Lot 92, Plan 39317 (3585 Huff Drive) - Folio 092-0417-00 Lot 2, Block 45, DL 1, Plan 197 (4471 Margaret Street) - Folio 001-0034-00 Lot 14-15, Block 2, DL 1, Plan VIP11410 (4521 Dogwood Street) - Folio 001-3048-00</p>	<p>January 1, 2020 - December 31, 2023</p>

NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
		Lot 2, Block 2, DL 1, Plan VIP 110837 (5155 Argyle St Street) - Folio 001-3385-10	
Port Alberni Black Sheep Rugby Club <i>224 (2) (i) public athletic or recreational purposes</i>	90.3% of Class 6 and Class 8 Caretakers suite not exempt (Class 1)	Lot A, DL 91, Plan 63503 (3420 Argyle Street) Folio 091-0077-05	January 1, 2021 - December 31, 2023
Port Alberni Gymnastics Association <i>224 (2) (i) public athletic or recreational purposes</i>	100%	Lot 1, DL 91, Plan 60758 (3450 Argyle Street) Folio 091-0077-10	January 1, 2020 - December 31, 2023
Port Alberni Lawn Bowling Club <i>224 (2) (i) public athletic or recreational purposes</i>	89.64% of Class 6 and Class 8	Portion of Lot 1, DL 1, Plan 5330 (4255 A Wallace Street) Folio 990-0513-01	January 1, 2021 - December 31, 2023
Port Alberni Maritime Heritage Society (Marine Interpretive/Discovery Centre/Lighthouse) <i>224 (2) (a) charitable or not for profit organization</i>	100%	Portion of DL 1 adjacent to Plan 11583, Block 112A - located on the Pier at Harbour Quay Marina (2900 Harbour Road) 2908 sq. ft. (Maritime Interpretive Centre/Lighthouse) Folio 001-3167-02	January 1, 2020 - December 31, 2023
Port Alberni Maritime Heritage Society (Banfield LifeBoat) <i>224 (2) (a) charitable or not for profit organization</i>	As outlined on schedule A-3	Lot A, DL 1 and 118, Plan 73300 (5425 Argyle Street) (Banfield Lifeboat and Canopy Structure) Folio 001-1168-10	January 1, 2020 - December 31, 2023

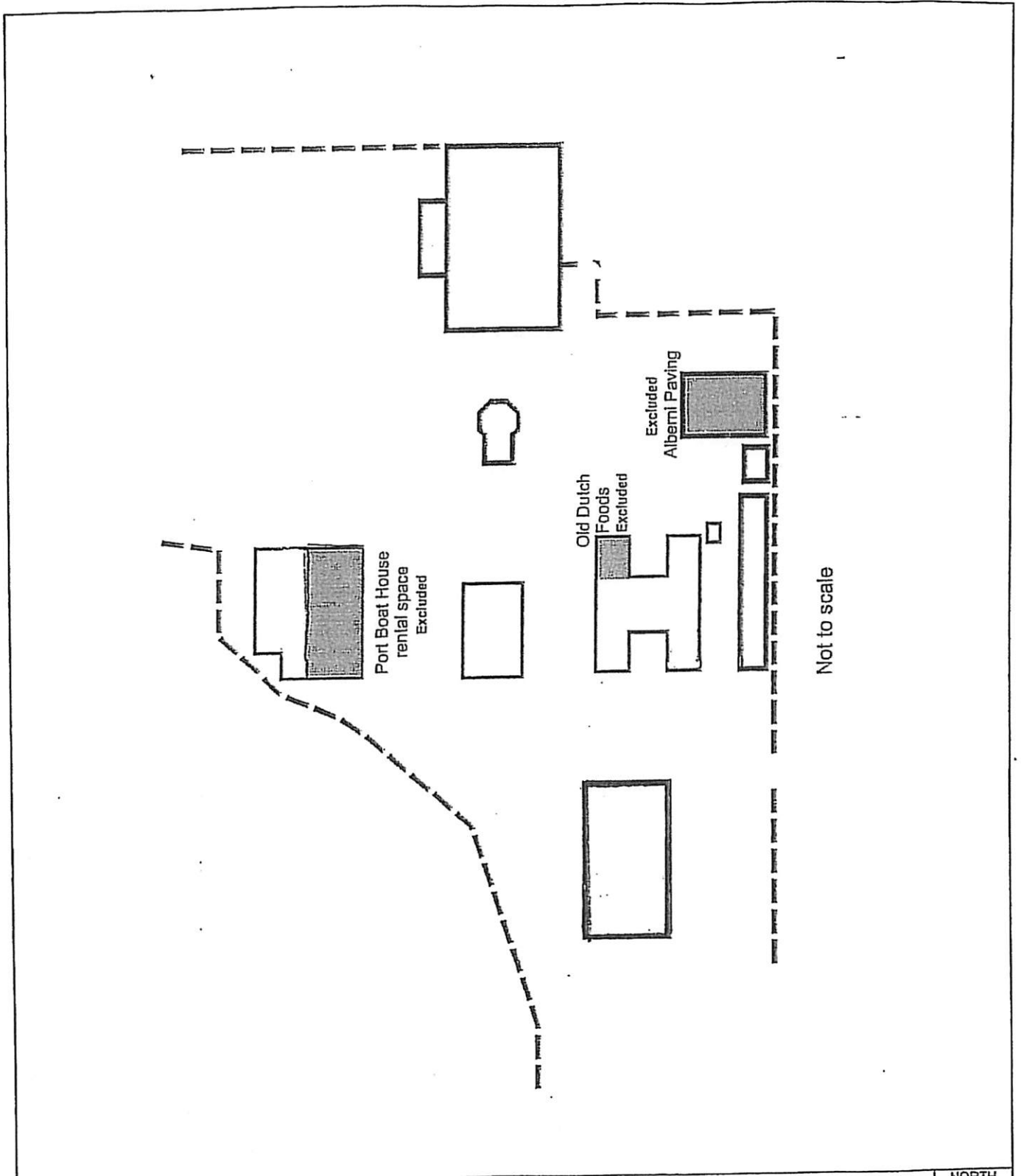
NAME OF ORGANIZATION AND APPLICABLE AUTHORITY OF THE COMMUNITY CHARTER	CONDITION OF PERMISSIVE TAX EXEMPTION	PROPERTY DESCRIPTION	PERIOD OF EXEMPTION
Port Alberni Men's Slowpitch League 224 (2) (i) public athletic or recreational purposes	100% of Concession - 168 sq.ft of Class 6 Improvement.	Part of Lot 1, District Lot 1, Plan 14814 (Concession - part of 3250-9th) Folio 001-3380-00	January 1, 2020 - December 31, 2023
Portal Players Dramatic Society 224 (2) (a) charitable or not for profit organization	94%	Amended Lot 3, Block 55, DL 1, Plan 197B (4904 Argyle Street) Folio 001-0726-00	January 1, 2020 - December 31, 2023
Pot Luck Ceramics/PA Fundraising Coop 224 (2) (a) charitable or not for profit organization	No Longer in Business No Exemption for 2021	Lot 2, Block 9, District Lot 1, Plan 197 (4473 Gertrude Street) Folio 001-0100-00	January 1, 2020 - December 31, 2020
Royal Canadian Legion Branch #293 224 (2) (a) charitable or not for profit organization	100% - Class 8	Lot A, District Lot 1, Plan 56012 (4680 Victoria Quay) Folio 001-3579-00	January 1, 2020 - December 31, 2023
Uchucklesaht Capital Assets Inc. 224 (2) (e) Partnering agreement providing a municipal service (Park)	outlined in bold on Schedule A-4	Lot A, Block 104, District Lot 1, Alberni District, Plan VIP197D (DD 375781) of Lots 9, 10, 11 and 12 (Easterly 72') and Block 104, District Lot 1, Alberni District, Plan VIP197D Westerly 53' of Lots 9, 10, 11 and 12 of Block 104, Plan 197D (5201 and 5231 Argyle Street) Part of Folios 001-1145-00 & 001-0144-00	January 1, 2020 - December 31, 2023
Western Vancouver Island Industrial Heritage Society (Portion of old Arena - 9th Ave.) 224 (2) (a) charitable or not for profit organization	100%	Lot 1, DL 1, Plan 14815 (3250 - 9 th Avenue - Portion of Old Arena) Folio 001-3380-03 As outlined on schedule A-18	January 1, 2020 - December 31, 2023

SCHEDULE A - 2.1

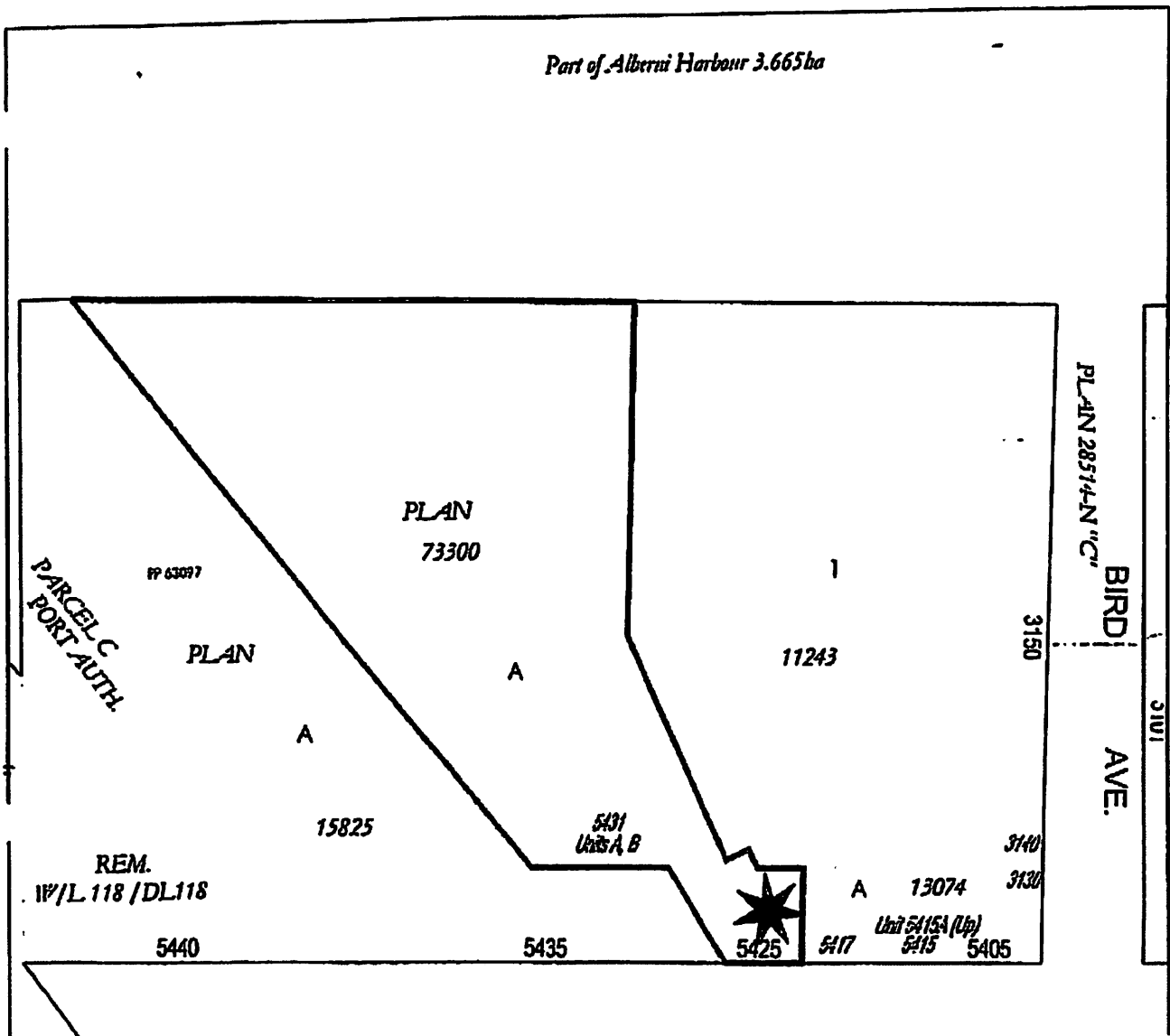


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SCHEDULE A - 2.2

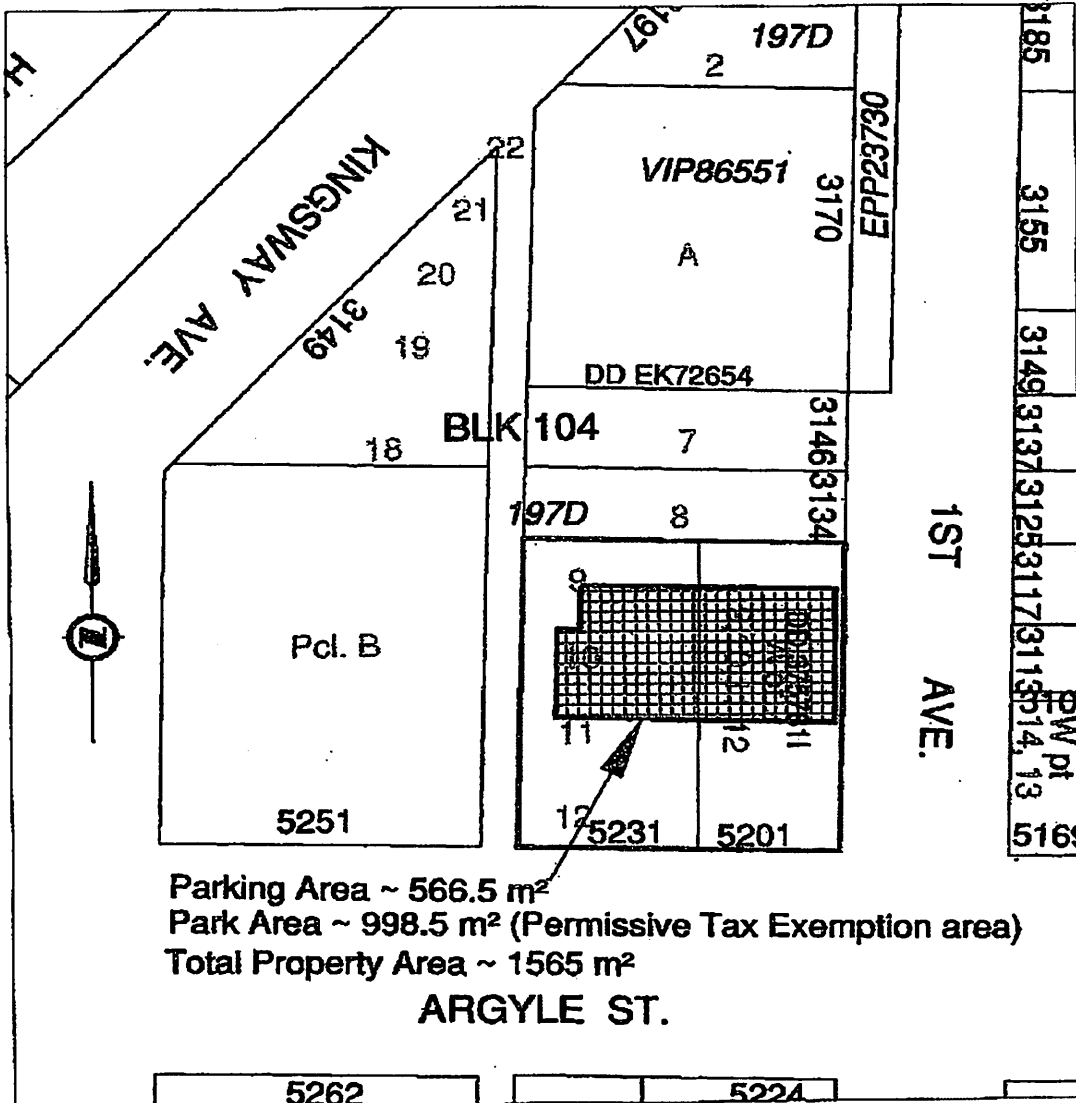


SCHEDULE A - 3



COPY 1/11/21

SCHEDULE A - 4



Lease Area - Parking Portion

COPY AVAILABLE

NOV 11 2021

CITY OF PORT ALBERNI

BYLAW NO. 4998-2

PLACES OF PUBLIC WORSHIP EXEMPTION BYLAW

WHEREAS Section 224(1)(f) of the *Community Charter* provides that Council may exempt from taxation, in relation to property that is exempt under section 220(1)(h) of the *Community Charter*:

- (i) an area of land surrounding the exempt building;
- (ii) a hall that the Council considers is necessary to the exempt building and the land on which the hall stands, and
- (iii) an area of land surrounding a hall that is exempt under subparagraph (ii).

AND WHEREAS it is deemed expedient to exempt land or improvements used or occupied by a religious organization for the purpose of public worship.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be known and cited for all purposes as "**Places of Public Worship Exemption, Amendment No. 2, Bylaw No. 4998-2**".

2. EXEMPTIONS

Land and improvements, not otherwise exempt pursuant to Section 220(1)(h) of the *Community Charter*, are hereby exempted by Council from taxation for the following properties except:

- (i) Land in excess of 1/2 acre;
- (ii) Improvements used for residential or commercial/business use;

3. REPEAL (Amend)

Schedule A-1

Bylaw No. 4998-1 are hereby repealed.

READ A FIRST TIME THIS 27TH DAY OF SEPTEMBER, 2021.

READ A SECOND TIME THIS 27TH DAY OF SEPTEMBER, 2021.

READ A THIRD TIME THIS 27TH DAY OF SEPTEMBER, 2021.

PUBLIC NOTICE PROVIDED PURSUANT TO SECTION 94 OF THE COMMUNITY CHARTER.

FINALLY ADOPTED BY COUNCIL THIS DAY OF 2021.

Mayor

Corporate Officer

**BYLAW NO. 4998-2
SCHEDULE A-1
DESCRIPTION OF PLACES OF PUBLIC WORSHIP EXEMPTIONS 2020-
2023**

Roll Number	Organization	Legal Description of Property	Civic Address	Condition of Exemption
001-0331-00	St. Alban's Anglican Church /Trinity Church	LT 16-18 BLK 24 DL 1 ALD PL VIP197B	4766 Angus St.	
001-0344-10	Alberni Valley Gurdwara Society	LT A SEC 1 ALD PL VIP71512	4741 Montrose St.	Living Quarters Not Eligible
001-1816-00	Bishop of Victoria – Notre Dame Church	LT 13-16 BLK J DL 1 ALD PL VIP1558	4731 Burke Rd.	Rectory (living quarters) Not Eligible
001-2514-00	BC Conference of the Mennonite Brethren Church	LT 6 DL 1 ALD PL VIP6552	4295 8th Ave.	
001-2912-00	First Christian Reformed Church	LT 4-6 DL 1 ALD PL VIP9644	5033 Roger St.	45.653% Class 8 Land Not Eligible
001-3053-00	Glenwood Gospel Hall	LT A BLK 2 DL 1 ALD PL VIP11410	4450 8th Ave.	
001-3507-00	Khalsa Diwan Society – Guru Nanak Sikh Temple	LT 8 DL 1 ALD PL VIP18042	4144 8th Ave.	Class 1 Not Eligible; 57.6% Class 8 Land Not Eligible
001-3896-00	Sri Sanatan Dharam Society	LT C DL 1 ALD PL VIP29604	4332 Scott St.	78.157% Class 8 Land Not Eligible
011-0119-00	Bethel Christian Fellowship Society(Horn of Oil Ministries)	LT 3 DL 11 ALD PL VIP1047	5350 Margaret St.	Living Quarters Not Eligible; 1.768% Class 8 Land Not Eligible
012-0166-00	Lathom Road Gospel Hall	LT 1/2/3 BLK 11 DL 12 ALD PL VIP1010	4574 Lathom Rd.	
013-0409-00	Arrowsmith Baptist Church	LT B DL 13 ALD PL VIP25410	4283 Glenside Rd.	68.809% Class 8 Land Not Eligible
013-0435-10	Jericho Road Church	Portion of LT 1 DL 13 ALD PL VIP78180	5100 Tebo Ave.	Class 1 Not Eligible Class 6 Not Eligible (School Statutory Exempt) ; 100% rem Class 8 Land eligible.

Roll Number	Organization	Legal Description of Property	Civic Address	Condition of Exemption
045-0343-00	Seventh-Day Adventist Church	LT 5 DL 45 ALD PL VIP19662	4109 Kendall Ave.	
045-0357-00	Pentecostal Assemblies of Canada	LT A DL 45 ALD PL VIP28546	3946 Wallace St.	Daycare Not Eligible; 45.946% Class 8 Land Not Eligible
091-0079-00	First United Church	LT 1 DL 91 ALD PL VIP14938	3747 Church St.	Class 1 (Daycare) Not Eligible 81.611% Class 8 Land Not Eligible; 6.33% Improvements Not Eligible
001-1498-10	Grace Lutheran Church	BLK 142 DL 1 ALD PL VIP197B	4408 Redford St.	
048-0900-00	Southside Community Church of the Nazarene	LT 1 DL 48 ALD PL EPP2112	4190 Victoria Dr.	68.964% Class 8 Land Not Eligible

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RECEIVED

OCT 18 2021

CITY OF PORT ALBERNI

From: JUNE GRAHAM [redacted]
Sent: October 17, 2021 11:34 PM
To: Sara Darling <sara_darling@portalberni.ca>
Cc: judy black <[redacted]>
Subject: Re: Follow-up - Flag Request & Future Meeting

- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other *Contract Action*
- File # 0230-01 *RCM Oct 25, 2021*

Dear Mayor & Council,

The Alberni Clayoquot Métis Society would like to request that City Hall fly our Métis flag on Louie Riel day on November 15, 2021. The city has a flag in their possession from previous years. We would deeply appreciate this day be commemorated by the presence of our flag flying proudly at City Hall.
Thank you in advance.
We look forward to meeting in the near future.

Respectfully,
June Graham
President Alberni Clayoquot Métis Society

MINUTES OF THE AUDIT COMMITTEE
Monday, April 19, 2021 @ 11:00 AM
Via Webinar

PRESENT: Councillor D. Washington, Chair
Councillor R. Corbeil
Councillor C. Solda

RESOURCE STAFF: Tim Pley, CAO
Andrew McGifford, Director of Finance
Sara Darling, Deputy City Clerk

MEDIA: David Wiwchar, The Peak 93.3FM

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Audit Committee meeting held on August 10, 2020, be adopted.

CARRIED

C. UNFINISHED BUSINESS

1. Terms of Reference

The Director of Finance provided a verbal overview regarding the adopted Terms of Reference.

MOVED AND SECONDED, THAT members of the Committee recommend to Council that the Audit Committee Terms of Reference be amended to reflect a quarterly meeting schedule versus the current semi-annual schedule.

CARRIED

2. The Director of Finance provided a report dated September 1, 2020 in response to questions from the members of the Audit Committee at their August 10, 2020 meeting.

D. QUARTERLY ANALYSIS OF MAYOR AND COUNCIL TRAVEL + DEVELOPMENT EXPENSES

1. The Director of Finance provided an overview for the fourth quarter of 2020 and the first quarter of 2021.

E. REPORTS

The Director of Finance presented a report dated April 6, 2021, 2020 providing an overview of the 2020 Actual versus Financial Plan and other pertinent information as follows:

Contract states a March reporting deadline which Council received through a presentation from the Chamber at a regular Council Meeting. Council can request additional information from the Chamber.

MOVED AND SECONDED, THAT members of the Committee recommend to Council that a detailed report be provided allowing for context of expenditures associated with the Chamber of Commerce McLean Mill Operating agreement.

CARRIED

F. VENDOR CHEQUE REGISTER REPORT

The Director of Finance provided an overview regarding the vendor cheque register report from May 13, 2020 to April 12, 2021.

Committee members request that the vendor cheque register report be provided/compiled by vendor name with expenditure descriptions if possible for future meetings.

- What is the Organized Crime Agency of BC expenditures?
Reflects the DNA contribution within the RCMP Contract.
- What were the payments made to Todd Pattola?
This is monies returned to the individual after the properties are redeemed by the property owners.

G. INVESTMENTS REPORT

The Director of Finance provided a verbal update regarding the City's investments.

H. OTHER COMPETENT BUSINESS

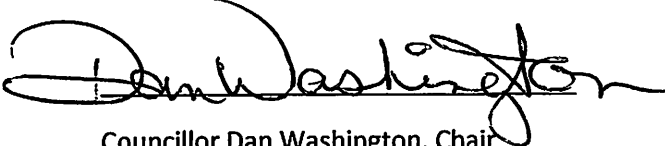
I. QUESTION PERIOD

J. ADJOURNMENT

MOVED AND SECONDED THAT the meeting be adjourned at 12:20 pm.

CARRIED

Respectfully submitted,



Councillor Dan Washington, Chair

for. 
Twyla Slonski, Corporate Officer

RECEIVED

OCT 08 2021

CITY OF PORT ALBERNI

2717-10th Ave.,
Port Alberni, B.C.
Oct. 8, 2021

To The Mayor and Council
of Port Alberni.

On Aug 26, 2021
I wrote you a letter regarding
the nauseating odor polluting
our neighbourhood for over 2 years.
The couple at 2724-11th Ave., are
still growing cannabis and still
polluting our air. It gives
me a headache and makes me
nauseated.

Speaking with your By Law Office,
there is still not a By Law
regarding this problem. So,
I am wondering if someone is
ever going to do anything, or
are we just being ignored.
Other Cities have By-laws for this
problem.

Thank you for your attention?

- Council
- Mayor
- CAO
- Finance
- Corporate Services
- Agenda
- Economic Development
- Engineering/PW
- Parks, Rec. & Heritage
- Development Services
- Community Safety
- Other *Com Summary*

Rem Oct 25 2021

Sincerely,
Judy Vatamanick

File #

4020-01

REGULAR COUNCIL AGENDA - OCTOBER 25, 2021

J.1(b)



Wednesday, September 1, 2021
7:00pm → Museum
Minutes

Attending:

Colin Schult
Dan Washington
Gareth Flostrand
Pam Craig
Penny Cote
Shelley Harding (staff)
Willa Thorpe (staff)

Regrets:

Bert Simpson
Bill Collette
Ed Ross
Ken Watson
Nancy Blair

No Quorum

1. Called to order: 7:05pm
2. Moved by Pam that the agenda of the September 1, 2021 meeting be approved as circulated.
3. Approval of minutes tabled until October meeting
4. Old Business
 - a. Train Station update
 - i. Working with the IHS and Museum staff to ensure the entire interior of the Station is vacant by October 1 to enable construction.
 - ii. In the process of engaging a Construction Manager to liaise between all sub-contractors and the City during construction.
5. Correspondence
 - a. BC Arts Council
 - i. The application intake for operating grants is now open (deadline: Sept. 30).
6. New Business
 - a. Election of Chair – tabled until October meeting
7. Reports
 - a. School District



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

- i. Trustees will be updated on the school year start-up at a working session Aug 31st. The Indigenous Education Advisory Committee met Aug 30 to update the Nations.
- ii. The 2021/2022 school year will be a return of full resumption of in-class instruction. Where possible the re-introduction of school activities and events to bring about a near-normal school experience for students. We will continue to follow the guidance of health officials as we look forward to seeing field trips, assemblies, concerts and sporting events. Grades 4 – 12 will be required to wear masks or face coverings indoors in schools. Students K- 3 are encouraged to wear masks indoors and on school buses. The learning cohorts have been eliminated and students are no longer required to be 2 metres apart in the classroom. SD70 will encourage students to keep to smaller social groups and practice social distancing. SD70 will have staggered school starts and dismissal as last year. Each school will have school specific expectations and processes.
- iii. Superintendent Greg Smyth posted a letter to parents on Aug 27th which related the SD70 start-up schedule and processes. He also included information from Island Health in regard to vaccination information which encourages all those eligible to be vaccinated and students born in 2009 or before.
- iv. The new statutory holiday for Truth and Reconciliation is Sept 30, 2021. SD70 students and staff will have a number of learning activities prior to Sept 30 Day of Acknowledgement of the suffering of Indigenous children who attended Residential Schools. SD70 will be adapting many age-appropriate learnings from the 'Project of Heart' lessons. The AV Museum was a big part of the 'Project of Heart'.

b. City Council

- i. The City of Port Alberni has completed the purchase of five parcels of former industrial lands, the most significant of which is the 43-acre site of the former Somass Division Sawmill.
 1. The City's Corporate Strategic Plan identifies public access to waterfront and a thriving waterfront economy as key goals. The City intends that the Somass Lands will be redeveloped in a manner consistent with this Plan. Future use of the site will not include primary processing of logs or sawmilling on the site.
 2. To date, the following due diligence steps have been completed:
 - a. Retained a professional third-party firm to appraise the value of the Lands



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

- b. Retained legal professional to guide the expropriation, negotiation and purchase processes
 - c. Retained a professional third-party firm to review Environmental site Assessment reports and provide confidential advice
 3. The Somass Lands are purchased on an “as is” basis. To recognize the needs of both parties, the City and Western Forest Products (Western) agreed to a transitional period, enabling Western to complete removal of certain Sawmill assets while facilitating the City’s immediate redevelopment efforts, including further site investigations and preparation of redevelopment plans and studies. Repurposing of the lands from industrial use to align with the City’s redevelopment plans will require some remediation. On completion of the transitional period, the City intends to demolish any remaining structures and remediate any contamination that may be required to acquire a Certificate of Compliance (link is external). The anticipated timeline to obtain a certificate of compliance is 24 months.
 - ii. Council directed that the professional services of John S. Manson P. Eng., and PWL Partnership Landscaping be secured to assist the City with the public engagement phase of the Connect the Quays Pathway Project.
 - iii. Jodie Frank, Organics Diversion Coordinator provided Council with an overview of the automated garbage, recycling and organics collection service commencing September 2021. For more information visit <https://www.letsconnectacr.ca/organics>
 - iv. Council for the City of Port Alberni is looking forward to the return of in-person Council meetings, and barring any change in provincial guidelines, in-person meetings are scheduled to resume at 2:00 pm on Tuesday September 7, 2021 in Council Chambers at City Hall
- c. Maritime Heritage Society
 - i. With great regret the Board of the PAMHS learned of the passing of our friend and fellow Board member Edna Cox on August 6th 2021. Our thoughts are with Dave Cox and his family at this difficult time.
 - ii. Maritime Heritage Night Presentation – Our second virtual Heritage Night was held June 24th. John MacFarlane, author of “Around the World in a Dugout Canoe: The Untold Story of Captain John Voss and the Tilikum” presented an overview of this interesting journey.
 - iii. Summer Programs – We once again obtained a federal grant to hire 3 students to help deliver our summer children’s and youth programs. Kendra



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

Neary, TJ Barrowcliff, and Joshua Zado were our students this year. Along with our Facilities Coordinator, Emily Jones, the crew again provided excellent children's programs and visitor tours this summer. A send-off BBQ to recognize their good work was held on August 30th.

- iv. 1964 Tsunami Exhibit – The update to this permanent exhibit is nearing completion and it will be a great improvement to the original. Thanks to the AV Museum staff for their help.
- v. Nahanni/Pelican Project – Weekly work sessions have commenced on Wednesdays 10am to 2pm on this vessel's restoration. Come on out to help if you would like to work on this historic WWII boat. Thanks to Lawrence Charnell for taking the lead on this. On June 30 we were successful in obtaining a grant of \$5000 from HeritageBC toward this project. Thanks to Jean McIntosh for putting that application together.
- vi. Language Revitalization Pole- Work is now complete on the pole being carved by Tim Paul, Gordon Dick and Cecil Dawson of Port Alberni. We understand that an offer has been made by San Group local company to undertake installation of the completed pole on a waterfront cation in Port Alberni with installation in September.
- vii. Facility Coordinator Position – Emily Jones, who has been our Facility Coordinator for the past 2 years has given her notice and will be leaving mid-September to take an Archaeologist position with a major Engineering firm. The Board thanks Emily, for her hard work and dedication on behalf of the PAMHS and wishes her good luck in the new position.

d. Chamber of Commerce

- i. Visitor Counts at the VC have been very hard to predict. Some days dead slow the next day considerably different.
- ii. Feedback has been overwhelmingly positive about the area. Far more so than we've ever seen before. Some general comments suggesting that they just never knew how nice it was here.
- iii. Chamber has been busy with Business Communications through the past two months.
- iv. A contract in place through the City permitted us to hire two people dedicated to visits to the Business Community assisting them with Grant and resource applications. The program has gone very well.
- v. Our Better Buy Port Alberni site has grown by about 25 businesses over the past two months, and more are being added weekly.
- vi. Gone Fishing are once again leveraging that site for the Salmon Derby with \$3500.00 being distributed via local gift cards to winners of the random size fish caught during the derby.



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

- vii. The Chamber new Website is being developed as this is written. Funded in part by the BC Launch on line program.
- viii. We developed a Selfie Sign program this summer that ended today (August 30th). Visited several hotspots through the Alberni Valley as a means of attracting more attention to them. Funded by many of our local businesses who offered Gift Cards for us to distribute.
- ix. The Chamber is doing a different style of All-Candidates this year. Instead of the in-person format of previous years and instead of a Zoom format we'll be hosting each candidate on a one on one forum for about 3- 45 minutes. Each candidate will receive the questions at least 48 hours in advance. Chamber will produce the videos then share via Social Media Platforms through ourselves and the AV News. Date of interviews is set for Friday, Sept 10th.

e. McLean Mill

- i. We applied for the BC Major Attractions Grant and were denied. Very disappointing and somewhat surprising. Rationale behind the denial was that we couldn't demonstrate a 30% decline in revenues between 2019 and 2020.
- ii. Subsequent to the above I reached out to our MLA and invited her to the site. It was her first time ever there.
- iii. Subsequent to that grant application we applied for an Accessibility Grant offered by the Federal Government. This particular grant, if successful, would provide us with upwards of \$750,000. For major improvements to accessibility on the Site. We leveraged the skills of an Occupation Therapist from Vancouver Health who toured the site with us. She does Accessibility reviews throughout the Health Authority and was able to provide us with several good ideas for our application.
- iv. We have continued to hold back on marketing for the site due to the ongoing ALR issue. This has resulted in lower sales than we'd hoped and expected.
- v. With the assistance of Vishal Dewli of Chances who worked with us frequently under the MMS we were able to start some limited food services in early August. Mostly sandwiches. Very good sandwiches! We've been really pleased with the results.
- vi. We've pushed hard with Tours on the site and are pleased to report that more and more are happening.
- vii. We've had a handful of Celebration of Life events at the site and are honoured to have been part of the plans for some key former volunteers



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

including: Jack James family, Dewayne Parfitt (for his son) and others. Some of these are still to happen.

- viii. Several Wedding events are scheduled into the future including about a dozen for 2022 and a couple for 2023. A handful have or are happening in 2021.
- ix. The site looks very good. Lawns and gardens are really well kept, picnic tables have all been re-stained and refurbished. Lots more going on.
- x. We were successful with a good number of Student Grants for the summer.
- xi. Nice to report that with a total staff of 10 Students plus Mgmt. plus a FT Maintenance person (between both operations VC/MM) we have had a total of ZERO no-shows over the summer.
- xii. We've hosted a number of Music in the Park programs over the summer. They've gone very well!
- xiii. We hope to maintain weekend hours through the fall for the Gift Shop and potentially for Food Services. A lot depends on whether we can hire a couple more students as most of our team has now left for schooling.
- xiv. We hope to run the Heritage Christmas event this year but that still might be a longshot. We have dismissed former plans to run a Halloween Event. Mostly due to the COVID issues.
- xv. Thrilled to report that Anita has done a tremendous job of connecting with the Museum staff and the IHS Volunteers. We look forward to continued good relations.

f. Historical Society

- i. During the months of June, July & August, our dedicated group of volunteers put in 500 & ¾ hours of volunteer time. Such a great group of dedicated ladies!
- ii. Check out the Facebook Page "You knew you grew up in Port Alberni ...". Each week one of our members Diane Dobson has an article about one of our pioneers, or a place or group that was here in the past. Great reading! Thanks to Glenda Noiles for bringing the research to Diane.
- iii. During the summer, we had a few requests for research. Our volunteers were able to answer these. It will be wonderful when our "clients" can visit the archives in person. Hopefully soon!!
- iv. Volunteers are in the Archives Tue – Fri, 10am – 3:30 pm. If you have a research request, please send us an email at: aadhs1@gmail.com.

g. Industrial Heritage Society

- i. # 7 locomotive boiler rebuild is very near completion
- ii. tie replacement and vegetation control continue at the roundhouse



Wednesday, September 1, 2021

7:00pm → Museum


Minutes

- iii. work on cleaning out the station is progressing
 - iv. six trucks supported the uptown merchants shopping event
 - v. members took part in a model show in Nanaimo
 - vi. preparing to do a logging show for Jack James celebration of life
 - vii. cancelled our truck show because of COVID-19 concerns
- h. Community at Large
- i. September
 - 1st Drive in Movie Night @ Field beside Glenwood - Free admission
 - 2nd Music in the Park @ McLean Mill - Happy Together Band
 - 4/5/6 Salmon Fishing Derby
 - 5th Music in the Park @ McLean Mill - Jericho Road Light Band
 - 6th AV Rock and Gem Club @ Harbour Quay 10-5
 - 11/12 9th Annual Alberni Valley Paint Out - Sprout Lake and Alberni Inlet Waterfront 10-4, exhibit of work/reception @330 @ Starboard Grill
 - 11/12/13 Fall Fair @ the Fairgrounds
 - 15th Parkinson Society Superwalk - virtual...walk in your own Community raising funds for more Research
 - 18th WCGH Foundation TGP Team Walk raising funds for Westhaven and ED expansion. <https://thegrandparade.org/home>
 - 18/19 Toy Run - 37th Annual
 - 19th Land Social @ Shelter Farm - learn farming skills...Market Gardener Training Programs




Wednesday, September 1, 2021
7:00pm → Museum
Minutes


i. Regional District



Around our Region



**Highlights from the Alberni-Clayoquot Regional District
(ACRD) Board of Directors' Meeting - August 2021**



AUGUST 25TH MEETING

DELEGATIONS
Brenda Sauve, Environmental Services Coordinator, received recognition for 10 years of service with the Regional District. Ken Sanders, President, Alberni Golf Club reported on activities of the Club over the past year and requested the Board consider a property tax exemption for 2022. Hannah Ramsey & Marlena Locke, Sproat Lake Marine Patrol reported on the activities of the SLMP this past summer including educating the public on boating safety and assisting at the boat launch. They also implemented a social media program and gained over 435 followers!

DISPERSED CAMPING TASK FORCE
The Board supported, in principle, engaging with the Whistler Center for Sustainability to develop a more robust and longer-term strategy for the dispersed camping issues in the Regional District. This proposal would see the development of a strategy plan and action items over the quieter winter months in anticipation of next year's busy summer camping season.

BYLAW E1052-5, BEAVER CREEK FIRE PROTECTION SERVICE AREA AMENDMENT
After receiving three readings at the July 28th board meeting, the Board adopted Bylaw E1052-5 to allow for the inclusion of two properties on Cameron Rd into the boundaries of the Beaver Creek Fire Protection Service Area.

NEW FEDERAL STATUTORY HOLIDAY: NATIONAL DAY OF TRUTH & RECONCILIATION – SEPTEMBER 30TH
The Board will recognize September 30th as an annual holiday to commemorate the history and legacy of residential schools and honour the survivors, their families, and communities. They will also collaborate with local First Nations and community leaders to explore ways to respectfully mark Truth and Reconciliation Day in the region annually.

REGIONAL DISTRICT FIRE DEPARTMENTS REVIEW
The Board will commission consultant Dave Mitchell & Associates to conduct a review of the three ACRD volunteer fire departments: Bamfield, Beaver Creek and Sproat Lake. The purpose of the review will be to explore options to reduce liability, identify opportunities for improvement, and develop recommendations to support the continued operation of each department.

LETTER OF SUPPORT FOR INEO EMPLOYMENT COUNSELLING INC.
The Board will provide a letter of support for INEO Employment Services' grant application to fund a pilot program to recycle recreational vehicles (RV's) within the Alberni Valley. This pilot project would be structured as a social enterprise which would research and train 3-4 individuals to actively break down RV's for recyclable and reusable materials.


UPCOMING MEETINGS – input on upcoming meetings may be emailed to: responses@acrd.bc.ca
Alberni Valley & Bamfield Services Committee – September 1st, 10:00 pm; via Zoom
Board of Directors – September 8th, 1:30 pm, followed by the **Regional Hospital District: ACRD Boardroom/Zoom**
Electoral Area Directors Committee – September 9th, 10:00 am; ACRD Boardroom/Zoom
Beaver Creek Water Advisory Committee – September 21st, 2:00 pm; via Zoom
Board of Directors – September 22nd, 1:30 pm; ACRD Boardroom/Zoom
Bamfield Water Committee – September 29th, 7:00 pm; via Zoom

This is not the official minutes, but an information report summarizing the Regular Board of Directors Meeting. For more information visit the ACRD Website at www.acrd.bc.ca or contact the General Manager of Administrative Services at 250-720-2706 or e-mail wthomson@acrd.bc.ca.

Board of Directors

Chair: John Jack (Huu-ay-aht First Nation)
Vice-Chair: John McNabb (Electoral Area "E" Beaver Creek)
Director: Bob Beckett (Electoral Area "A" Bamfield)
Director: Tanya Shannon (Electoral Area "B" Beaufort)
Director: Kel Roberts (Electoral Area "C" Long Beach)
Director: Penny Cote (Electoral Area "D" Sproat Lake)
Director: Dianne Bodnar (Electoral Area "F" Cherry Creek)
Mayor: Shario Minions (City of Port Alberni)
Councillor: Ron Paulson (City of Port Alberni)
Councillor: Tom Store (District of Tofino)
Councillor: Rachelle Cole (District of Ucluelet)
Councillor: Kirsten Johnson (Tsqwilt Nation)
Councillor: Wilfred Cootes (Uchucklesait Inhe Government)
Councillor: Alan McCarthy (Yuulul'atsh Government)

ACRD Office Hours
 8am-4:30pm
 Monday-Friday.
 As of August 25th, masks must be worn in all indoor public spaces to help slow the transmission of COVID-19, regardless of vaccination status.



Page 8 of 11

Museum and Heritage Commission City of Port Alberni

REGULAR COUNCIL AGENDA - OCTOBER 25, 2021

4255 Wallace Street Port Alberni BC Canada V9Y3Y6
 TEL (250) 723 2181 FAX (250) 723 1035

95



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

- j. Community Arts Council
 - i. Rollin Art Centre hours are Tuesday through Saturday 11 a.m. to 4 p.m. However, we are currently closed for our annual two-week shutdown until September 7, 2021.
 - ii. CURRENT EXHIBIT
 - 1. September 7 – Oct 2: Katerina Meglic: Expressive mixed-media figurative paintings. No artist reception.
 - iii. UPCOMING EXHIBITS
 - 1. October 5 – November 6: CAC Invitational public exhibit. (Deadline extended to Sept 17)
 - 2. November 13 – December 24 – ARTisan/Mistletoe Market – assorted artists and crafters
 - iv. TEA ON THE TERRACE
 - 1. We held only one this summer, on Friday, Aug 13. It was a sold out and a great success! Delicious and attractive food by Valley Catering and music by Dennis Olsen and Guy Langlois.
 - v. REAWAKENING THE ARTS (post? COVID) – September 24, 25, 26 – still planning...
 - 1. A joint endeavour to remind people of the arts in the Valley using 3 venues –
 - 2. 24th evening: Char's Landing open for an Art Rave event
 - 3. 25th afternoon Rollin Art Centre – arts and culture “trade show”, plant sale, music, yoga, etc.
 - 4. 25th evening Portal Players, Shakespeare abridged.
 - vi. UPCOMING WORKSHOPS
 - 1. Oct 7 Jim Sears, pen and ink/watercolour wash plus another date due to popularity
 - 2. Cynthia Bonesky, Katerina Meglic, Myra Frost (paint night), dates to be determined.
 - vii. RAFFLES
 - 1. Gift basket won by...Gareth Flostrand! Congratulations, Gareth! Tickets for the beautiful “travelling” quilt created by Saturday morning quilting group are available at RAC until the draw 3:00 pm on November 15. \$2 ea. or 3 for \$5; a fundraiser for Rollin Art Centre.
 - viii. GRANTS
 - 1. We are working on a Canada Cultural Spaces Fund grant to upgrade the ground floor of RAC.
 - ix. ROLLIN GARDENS



Wednesday, September 1, 2021

7:00pm → Museum

Minutes

1. Partnership with NIC was better than nothing but not terribly helpful to us. Will look at doing it differently next year. Currently have horticulturalist Brendan Cable – jury is out.
- x. BOOK SALE
 1. Outdoor sale at Gill School was a great success. Weather cooperated and we had no overhead to pay. RAC will begin accepting books as of October 2, 2021. The sale will be May 2022 at the Athletic Hall.
- xi. SUMMER PROGRAMS
 1. Our children's summer programs were SOLD OUT!
- k. Museum
 - i. Exhibit: Body Language: Reawakening Cultural Tattooing of Northwest Coast – circulated by the Bill Reid Gallery is open and drawing some good attention – we do have temporary tattoos for sale in the shop as well as a couple of items from one of the featured artists. Runs through to December 11.
 - ii. Museum Education Assistant position – we have filled this position and Destani Dick will start September 15th.
 - iii. We have extended our hours to Tuesday to Saturday 11am to 4pm and are almost back to regular open hours and will stay at these hours until all our staff is back in place. Once we are all back will begin re-opening the upper gallery
 - iv. Working with the Nanaimo Museum to repatriate an artefact that was removed from the Tseshaht in the mid 1800's by Adam Grant Horne. The item is a club and belonged to a person holding a significant position and status in Tseshaht culture.
 - v. Promotional material for Museum programs and 2022 Heritage Fair going out soon.
 - vi. Working with Toronto Film Circuit and Landmark Cinemas to get Film Fest back up and running – targeting a January start.
 - vii. Presented three day camps this summer – two Camp Roots in partnership with Parks and Recreation and one Dinosaur Days Camp. Collections Assistant Amy stepped up to lead those camps in absence of an Education Assistant.
 - viii. Developing a plan for the packing, moving and storage of museum artefacts currently housed at the train station
 - ix. Technology development project – We have looked at a few systems for touch screen interpretation of collections and are exploring the options of QR codes for personal devices as well as handheld tour systems. We have



Wednesday, September 1, 2021
7:00pm → Museum
Minutes

attended some web-based workshops and info sessions are working now on developing a plan based on selected systems.

- x. We are still looking forward to the first working meetings with the team developing the Alberni Residential School Survivor Memories of George Clutesi project, which should start in the next few weeks. This initiative will see the Alberni Valley Museum, the Bateman Foundation, the University of Victoria, the Royal BC Museum, Carr House and Alberni Residential School Survivors to collaborate to record and preserve the survivors' memories of George Clutesi and the important role he played in their young lives when he worked at the Residential school. These stories and memories will form the basis of an exhibition that the Alberni Valley Museum will be honoured to host. As a museum in Tseshaht territory it will be a remarkable opportunity to host this exhibit and produce programming that is unique and relevant to our local people.
- xi. Textile Project - Kirsten and Amy completed this important collections work in early July. All 95 drawers and the 325 artefacts which they contained were examined, condition checked, photographed, re-mounted and replaced.
- xii. New items are in the gift shop so check out the shop when you are in next or on the website.

l. Hupacasath First Nation – no report

m. Tseshaht First Nation – no report

8. Next Meeting

- a. Wednesday, October 6 → 7pm
Sproat Lake Community Hall (9346 Bomber Base Rd.)

9. Adjourn

- a. Moved by Colin to adjourn the meeting at 7:58pm.



Wednesday, June 2, 2021
7:00pm → Zoom Call
Minutes

Attending:

Bert Simpson
Colin Schult
Dan Washington
Gareth Flostrand
Ken Watson
Nancy Blair
Pam Craig
Penny Cote
Willa Thorpe

Regrets:

Bill Collette
Ed Ross

1. Called to order: 7:01pm
2. Moved by Pam that the agenda of the June 2, 2021 meeting be approved as circulated.
3. Moved by Nancy, seconded by Bert, that the minutes of the May 5, 2021 meeting be approved as circulated.
4. Old Business – none
5. Correspondence – none
6. New Business
 - a. Train Station
 - i. Ken Watson is taking a step back as the project lead; Willa will be stepping in to complete this project.
 - ii. Project updates will be included in future Heritage Commission agendas under 'old business'.
7. Reports
 - a. Maritime Heritage Society
 - i. Maritime Heritage Night Presentation – Our second virtual Heritage Night is planned for June 24th. John MacFarlane, author of "Around the World in a Dugout Canoe: The Untold Story of Captain John Voss and the Tilikum" will present an overview of this interesting journey.
 - ii. LORAN C Exhibit – This new exhibit is now on display at the Gallery. LORAN C of course was the precursor to GPS and was developed by the USA in 1940 as



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

a means of accurate, all - weather vessel position finding. Thanks to Emily Jones, Dave Cox, Ken McKinnon, Geo Monrufet and Frank Holm for their contributions toward this new interesting exhibit which complements our current main exhibit "Graveyard of the Pacific the Vanlene story".

- iii. Canada Summer Jobs Grant – We once again obtained this Federal grant to hire 3 summer students to help deliver our summer children's and youth programs. We have received over a dozen applications and will be interviewing candidates this week. Thanks to Don Jones and Dave Cox, and Emily Jones for work on this selection process.
 - iv. Language Revitalization Pole- Work is almost complete on the pole being carved by Tim Paul, Gordon Dick and Cecil Dawson of Port Alberni. We understand that an offer has been made by a local company to undertake installation of the completed pole on a waterfront location in Port Alberni.
 - v. Gallery Hours – The Gallery is open 10am to 4pm on Saturdays, Sundays and Mondays with admissions (by donation) limited to 5 people at a time.
- b. Historical Society
- i. During the month of May, our dedicated group of volunteers put in 199 & ½ hours of volunteer time. Way to go Ladies!
 - ii. Check out the Facebook Page "You knew you grew up in Port Alberni ...". Each week our member Diane Dobson has an article on one of our pioneers, or a place or group that was here in the past. Great reading!
 - iii. Looking forward to having our second COVID shot. Hopefully we'll be able to open to the public by September.
 - iv. Volunteers are in the Archives Tue – Fri, 10am – 3:30 pm. If you have a research request, please send us an email at: aadhs1@gmail.com.
- c. Industrial Heritage Society
- i. IHS held their annual meeting as a zoom meeting
3 new directors were elected: Don Malon, John Mee, Gordon Blake
4 serving directors were returned to office.
 - ii. Volunteers continue to clean up at roundhouse
 - iii. Frank Holm is putting finishing touches on the CN caboose
 - iv. McLean mill barn roof repairs were completed
 - v. JJ logging crew rebuilt and installed the heel boom for the logging demonstration. Thank you to Eric Netzer for donating replacement logs.
 - vi. Volunteers working to clean up mill boneyard and speeder shed
 - vii. Truck group getting some equipment ready to put on display and parade.
- d. Community at Large



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

- i. National Indigenous Council Art Contest
Grand Prize: \$500 gift card (your choice of Wal-Mart, Best Buy, or Amazon)
Two runners up: \$200 gift card (your choice of Wal-Mart, Best Buy, or Amazon)
<https://united-church.ca/news/national-indigenous-council-art-contest>
 - ii. AVUC & CCC Food Cupboard
Please take what you need and give what you can
Located outside the Alberni Valley United Church
- e. Regional District



Around our Region



Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors' Meetings - May 2021



MAY 12TH MEETING

BYLAW R1029-4 AMENDMENT OF ALBERNI VALLEY LANDFILL TIPPING FEE AND REGULATION AMENDMENT

The Board approved Bylaw R1029-4, amending the fees at the Alberni Valley Landfill including a new fee for the disposal of Organics at \$115/tonne; an increased rate for Commercial Mixed Recyclables and Cardboard at \$350/tonne; and a reduced rate for the minimum charge for Asbestos Containing Materials at \$25. Visit www.acrd.bc.ca to view the entire bylaw.

LONG BEACH AIRPORT (LBA) LEASE

The Board approved a 3-year lease with Benjamin Boulton at the LBA for a Marine Plastic Reuse Centre with the goal of reusing, repurposing, and recycling recovered marine plastics. Phase 1 will focus on reuse of materials for the creation of value-added consumer goods such as hanging flower baskets made from dragger balls. Phases 2 and 3 will add technology and infrastructure to recycle and remold recovered materials into consumer materials and products to be utilized locally.

HEALTHY WATERSHEDS INITIATIVE GRANT FUNDING

The Board approved the proposed grant agreement between the Healthy Watersheds Initiative and the ACRD for \$40,000 for the Bridge Replacement on Log Train Trail at Platzer Creek. With this contribution a replacement aluminum span bridge structure will be fabricated and installed within the fisheries regional timing window for instream works (August 15 – September 15) 2021.

MAY 26TH MEETING

ACRD OPEN AND ELECTRONIC MEETINGS – COVID-19 PANDEMIC & MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2021

Regional District Board and Committee meetings will continue to be held virtually until August 26, 2021. Open meetings will continue to be conducted via Zoom videoconferencing and livestreamed on the ACRD website. The public have several ways to participate in ACRD meetings. Visit the ACRD website for more details at www.acrd.bc.ca

On May 13, 2021, Minister Josie Osborne introduced legislation (Bill 10) to provide a necessary transition and continuity for local government matters which are currently covered under various Ministerial Orders that are part of the COVID-19 Related Measures Act. These legislative changes will provide municipalities and regional districts with new permanent authorities, such as enabling them to hold virtual and hybrid meetings and public hearings in addition to in-person meetings.

ACRD BUILDING BYLAW PS1011

The Board gave third reading and adoption to Bylaw PS1011, providing updated building regulations in the region and improving efficiencies in the delivery of the building inspection service. Updates include a revised fee schedule, new \$100 application deposit fee, and exemption for certain farm buildings. The full list of updates can be found online at www.acrd.bc.ca/building-inspection

UPCOMING MEETINGS – input on upcoming meetings may be emailed to: responses@acrd.bc.ca

West Coast Committee – June 2nd, 10:00 am, via Zoom

Board of Directors – June 9th, 1:30 pm, followed by the Regional Hospital District; via Zoom

Board of Directors – June 23rd, 1:30 pm; via Zoom

This is not the official minutes, but an information report summarizing the Regular Board of Directors Meeting. For more information visit the ACRD Website at www.acrd.bc.ca or contact the General Manager of Administrative Services at 250-720-2706 or e-mail jthomson@acrd.bc.ca.

Board of Directors

Chair: John Jack
(Huu-ay-ahst First Nation)

Vice-Chair: John McNabb
(Electoral Area "E"
Beaver Creek)

Director Bob Beckett
(Electoral Area "A"
Bamfield)

Director Tanya Shannon
(Electoral Area "B"
Beaufort)

Director Kel Roberts
(Electoral Area "C"
Long Beach)

Director: Penny Cote
(Electoral Area "D"
Sproat Lake)

Director Dianne Bodnar
(Electoral Area "F"
Cherry Creek)

Mayor Sharie Minions
(City of Port Alberni)

Councillor Ron Paulson
(City of Port Alberni)

Councillor Tom Stere
(District of Tofino)

Councillor Rachelle Cole
(District of Ucluelet)

Councillor Kirsten Johnsen
(Toquaht Nation)

Councillor Wilfred Cootes
(Uchucklesahst Tribe
Government)

Councillor Alan McCarthy
(Yuulu?il?at) Government)

ACRD Office Hours

Open to the public
8am-4:30pm Monday-
Friday.

Capacity is limited, so please reach out to staff via phone or email if possible. Please hand sanitize and wear a mask upon entry to the office and maintain 2m physical distance from others.



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

- f. Community Arts Council
 - i. Rollin Art Centre hours are Tuesday through Saturday 11 a.m. to 4 p.m.
 - ii. NEXT EXHIBIT - "Women's Work": Sue Thomas, Jillian Mayne, Ann McIvor, Colleen Clancy & Laurie Blakley
June 1 – Aug 21
Paintings, pottery, graphic art, jewellery
 - iii. GRANTS
RECEIVED \$4725 FROM Alberni Valley Community Foundation
\$7,500 from BC Launch Online
All will go into development of a new website, online shopping portal and other virtual revenue- generating schemes.
 - iv. ROLLIN GARDENS
Partnership with NIC Accessible Learning Centre for two students to do their landscaping practicum in the Rollin Gardens for 4-5 weeks during June. This has been a long time coming and we are thrilled for ourselves and for the students. No guarantee of the program next year.
Home Hardware donated a lawnmower and weed whacker.
 - v. BURSARIES
CAC – Maya Pranjic, \$250
AVMTA – Elis Orback, \$500 (she has volunteered with us 2 hrs/wk since Oct 2020) AV Musical Theatre Assoc.
 - vi. BOOK SALES
Hope to hold these at Gill School parking lot, weather permitting. Will be like a regular book sale but following the current COVID protocols.
Saturday, July 17 10-2
And Saturday, August 21, 10-2
 - vii. SUMMER PROGRAMS
2 summer students, Hannah Cheetham and Anna Frost
Approved for one Digital Marketing Intern; position posted now.
M-F Ages 8-10; weekly programs include Scrapbooking, Dream Home makeover, Pattern Pandemonium, Fantasy Lands, Puppet Palooza, Paint & Draw: Portraits
M & W "The Artist Alcove" 2:00-3:30 pm July 5 to Aug 18.
See website for complete details.

- g. Chamber of Commerce
 - i. We've hired two people FT for a thorough reach out to the entire business community. This is part of a Grant received by the City who in turn contracted us to do the research.



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

- ii. The Chamber did receive funding for a complete overhaul of our website through the BC Launch Online Program.
- iii. We held our AGM on May 26th and welcomed a new President to the Board – Terry Deakin. We also welcomed two new people to our Board including Murray Lawlor and Mary Clare Massicotte.
- iv. We are currently working on a grant application due later this week that will be under the Chamber umbrella but for the McLean Mill. This is the grant opportunity announced recently for Major Tourism Attractions. This grant opportunity offers as much as \$500k.
- v. The Chamber lowered all of our flags (six of them) as a means of showing respect (and absolute shock) over the recent discovery in Kamloops.

h. McLean Mill

- i. We are hosting our first real Bike SEAT event (Monday, May 31st).
- ii. We look forward to introducing the next component of the Bike SEAT which is the community rentals of e-Bikes. The program will be called the Green Chain.
- iii. We are almost overwhelmed with wedding and event enquiries right now. Most of this subsequent to the recent relax in rules. We continue to advise all that we are still operating in a cloud of uncertainty largely due to the ALR situation.
- iv. We have hired one more FT person who will assist Anita in all areas. She is initially under the HRDC grant program and then will be moved to regular staff after that program ends – later July.
- v. The Grand Hall is very inviting. The office has been cleaned up and presents very well. We have a number of picnic tables in the courtyard which is also most inviting. Music is always on. The Gift Shop continues to impress. We're working hard on the lawns and brush in these areas so that they look nicely cared for.
- vi. We have secured additional staff funding through the NETP program. We have two summer students coming our way and we've secured special funding for other folks over a longer period of time.
- vii. We moved the Chamber's Visitor Service van which had been idle for over a year out to McLean Mill on Saturday. The van will have the current decals removed by staff when time permits and then we will be rebranding (decaling) it to showcase the Mill itself and the Bike SEAT/Green Chain programs.
- viii. We will also be putting a trailer hitch on the van and purchase a used utility trailer so that we can move things around the site easier. We will purchase a



Wednesday, June 2, 2021
7:00pm → Zoom Call
Minutes

bike rack so that we can carry three of the e-Bikes inside and two outside so that we can run the e-Bike programs anywhere in the community.

i. School District

- i. SD70 Pacific Rim has received approval from the Ministry of children and Family Development for two capital projects to increase childcare options for parents in the Alberni Valley:

The Board of Education for Pacific Rim School District has received approval from the Ministry of Children and Family Development for two capital projects to increase licensed childcare options for parents in the Alberni Valley.

"We are extremely pleased and excited by this opportunity to provide much-needed childcare spaces for children and families in the Alberni Valley," says Pam Craig, Board Chair for SD70. "The eighty-one childcare spaces at AWN Elementary and additional preschool spaces at EJD Elementary School's Family Hub will provide high quality, accessible early care and learning opportunities and foster a smooth, effective transition for young children entering the K-12 system."

Mighty Learners Child Care Centre (AW Neill Elementary)

Renovations to A.W. Neill Elementary will create 81 new childcare spaces – including 8 spaces for infants and toddlers, 16 spaces for children aged three years to kindergarten and 57 spaces for school-age children. After hours programming with community organizations will support family outreach, reduce barriers of access and work collaboratively with Family Navigators. Mighty Learners will provide culturally responsive programming, be inclusive, support resiliency and have a family centred approach. The childcare centre is thoughtfully designed to be physically accessible, eco-industrial and innovative. The maker space and loose parts facility will be completed by December 2021.

The Learning Lab Preschool (EJ Dunn Elementary)

Renovations will convert a tennis court at the current preschool site, to an accessible outdoor play space and water play area, which will help create 5 (10 part-time) new preschool childcare spaces. Renovations at The Family Hub at EJ. Dunn Elementary, are expected to be complete by August 2021.



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

“Incorporating licensed childcare in schools and on school grounds has been a goal of the Pacific Rim School District for many years,” says Greg Smyth, Superintendent of Schools. “In addition to new projects at AW Neill and EJ Dunn, seismic upgrading at Ucluelet Secondary School also includes onsite licensed childcare to support Ucluelet families and the district is keen to explore similar childcare options at Wickaninnish Community School to support Tofino families.”

- ii. SD70 has been working diligently to reconnect students to school who have not returned through the pandemic. We have a Connections Team in place which is contacting personally those families who are still anxious about sending their children to school. It has been very successful in reaching families where they are and encouraging students to re-engage in school.
 - iii. Welcome to Kindergarten Program has been contacting all the new Kindergarten students for September 2021. Each child receives a Kindergarten bag with books, games, and important information for parents. The personal contact for each family was virtual this year but many took advantage of learning more about the school district and what to expect when student come to school in September.
 - iv. The District has shared information on the district website for parents about the Provincial Health Office student vaccination program for ages 12 to 17. We have noticed that ADSS students have been signing out to walk over to the athletic Hall for their vaccinations.
 - v. Pride Week June 1st – June 6th has been postponed locally this week to respect the sad discovery of the unmarked graves at the former Kamloops Residential School. All schools in SD70 have lowered their flags to half-mast in respect for the Indigenous community and this very difficult time. Over 3000 First Nations students across Canada are missing after their forced attendance at Residential Schools. The confirmation of the ground radar findings in Kamloops is devastating to everyone.
 - vi. The Board of Education had unanimously voted to hang Pride Flags at all District schools at the last Board meeting on May 8th, 2021. The Flags will appear once the Pride Week organizing committee resumes their programs.
- j. City Council
- i. Council toured the San Group property this morning, and San Group has confirmed they are now able to process stems with 3” heads, expanding the Coulson Mill, including installing a sorting machine, hiring additional 35 staff, are striving toward 0% waste, and are working with the Port Authority to ship via water from Port Alberni.



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

- ii. While Council meetings continue to be conducted electronically as per current provincial health orders, citizens are reminded to continue to engage with Council by submitting comments/questions to council@portalberni.ca. Submissions received in advance of, or during a Council meeting will be read out by City staff during 'Public Input' or during the 'Question Period'. Please identify your submission as either Public Input or a Question and submissions will be presented in the order that they are received.
- iii. Council received a report from the Director of Parks, Recreation and Heritage advising of the City's successful grant application to the UBCM Community Emergency Preparedness Fund. Grant funds will be utilized to enhance equipment within the City's mobile Emergency Reception Centre.
- iv. Council received a report from the Director of Engineering and Public Works informing Council of an upcoming review to be completed by Urban Systems at the intersection of 10th Avenue and Dunbar Street. Following the review, findings and recommended safety improvements will be presented to Council.
- v. The Rainbow Flag will be flown at City Hall June 1 – 6, 2021 in recognition of Pride Week.
- vi. Port Alberni, BC – Families in Port Alberni will soon have access to 88 new licensed child care spaces. The spaces are coming available in a new multi-use Child Care Centre inspired by the Reggio Emilia approach to child care.
- vii. Through the Childcare BC New Spaces Fund, the Province supports the new Child Care Centre to create 15 infant/toddler spaces, 19 spaces for children aged 30 months to school age, 24 after school, and eight multi-age spaces. This project will also include 22 additional spaces funded through the Union of B.C. Municipalities.
- viii. "On behalf of Council for the City of Port Alberni, I am incredibly thankful to the Province of British Columbia and Minister Chen for making such a significant investment in the children of Port Alberni," said Mayor Sharie Minions. "In 2019, the Alberni Valley Childcare Spaces Report highlighted a very concerning shortfall in available child care spaces in the Alberni Valley. We are so thrilled to not only see our request for \$2.9 million in funding approved but other projects in our Valley funded as well. We want to extend our most appreciative thanks to all the child care workers and advocates in our community. Access to affordable and quality child care is such an important foundational piece of building a complete community, and this work could not be done without each of you," concluded Mayor Minions.
- ix. The Child Care Centre will be located between the Rollin Arts Centre and SD70's Eighth Avenue Learning Centre. The Centre, a direct project proposal outcome of the 2019 Childcare Needs Assessment, will feature Reggio



Wednesday, June 2, 2021

7:00pm → Zoom Call

Minutes

Emilia's arts and education-inspired child care programming and designs. This approach emphasizes a child-centred and self-guided program that uses self-directed, experiential learning with education principles focused on arts, community, outdoor exploration and multi-modal learning opportunities. Flexible space usage concepts will allow for before and after school room designs, a community kitchen, and multi-purpose space layouts, which can be utilized for events and workshops. Eventually, the multi-purpose spaces will be available for rent to community partners outside of the child care schedule. In addition, there will be a grand entry connecting the Child Care Centre to the existing Rolling Arts Centre featuring a Children's Art Gallery, ensuring strong physical and philosophical ties between the property partners. The Centre anticipates a Fall 2022 opening.

k. Museum

- i. Next exhibit: Body Language: Reawakening Cultural Tattooing of Northwest Coast – circulated by the Bill Reid Gallery will open Saturday, June 22nd.
- ii. We are working on our technology development project – we have looked at a few systems for touch screen interpretation of collections and are receiving information from other museums using apps and QR codes for personal devices as well as hand held tour systems. Staff have been attending virtual tour webinars and training sessions on developing exhibit based digital programming.
- iii. We are looking forward to the first working meetings with the team developing the Alberni Residential School Survivor Memories of George Clutesi project. This initiative will see the Alberni Valley Museum, the Bateman Foundation, the University of Victoria, the Royal BC Museum, Carr House and Alberni Residential School Survivors to collaborate to record and preserve the survivor's memories of George Clutesi and the important role he played in their young lives when he worked at the Residential school. These stories and memories will form the basis of an exhibition that the Alberni Valley Museum will be honoured to host. As a museum in Tseshahat territory it will be a remarkable opportunity to host this exhibit and produce programming that is unique and relevant to our local people.
- iv. We will pause our plan to phase in the re-opening of the museum until our staff level is back to normal.
- v. Textile Project - Kirsten and our Collections Assistant Amy have been working extremely hard on this project (lace, doilies, badges etc.)
- vi. New spring items are in the gift shop so check out the shop when you are in next or on the website.



Wednesday, June 2, 2021
7:00pm → Zoom Call
Minutes

- l. Hupacasath First Nation – no report

- m. Tseshaht First Nation – no report

- 8. Next Meeting
 - a. Wednesday, September 1 → 7pm (Zoom call)

- 9. Adjourn
 - a. Moved by Colin to adjourn the meeting at 7:56pm.

RECEIVED

OCT 13 2021

CITY OF PORT ALBERNI



- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other - Summary
- File # 0400-20 *PCM - Oct 25, 2021*

September 27, 2021

Ref: 250032

To: All Mayors

I am pleased to announce the launch of the 2021 Premier’s Awards for Excellence in Education, effective today. Following the cancellation of the 2020 Awards due to the COVID-19 global pandemic, our government is once again proud to have an opportunity to recognize the enormous contributions of British Columbia’s exceptional teachers, administrators and support staff that are vital to the cultural, economic and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, students and their communities.

The Awards are open to all education professionals within the BC K–12 public, independent, and First Nations school systems. This year, Awards will be given in the following categories:

- Community Engagement
- District Leadership
- Extracurricular Leadership
- Indigenous Education
- Outstanding New Teacher
- Outstanding Support (School Community)
- Outstanding Support (Teaching Assistant)
- Outstanding Team Collaboration
- School Leadership
- Social Equity and Diversity

Nominations are now open and are welcomed from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline for nominations is January 7, 2022.

Additional information on the Awards, including a downloadable poster, can be found on the Premier’s Awards for Excellence in Education website at www.gov.bc.ca/excellenceineducation.

.../2

RECEIVED

Thank you in advance for your participation in promoting the Premier's Awards for Excellence in Education, and in assisting to ensure that British Columbia's very best receive the recognition that they deserve.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Whiteside". The signature is fluid and cursive, with the first name being more prominent.

Jennifer Whiteside
Minister

Enclosure

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OCT 19 2021

CITY OF PORT ALBERNI



- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other
- File # 0400-20

for info

Rcm Oct 25, 2021

October 19, 2021

Ref: 155936

Timothy Pley
Youth Advisory Committee of the City of Port Alberni
Email: Timothy_Pley@portalberni.ca

Dear Timothy Pley:

On October 6th, the Province announced the opening of applications for the StrongerBC Youth Leaders Council. As the Premier’s Special Advisor on Youth, I am excited to lead the Council as we work together to make progress on the priorities and issues that matter most to young British Columbians.

Our vision for the Council is of a forum for youth to engage with Ministries across government, surfacing concerns, ideas and feedback about policy development and BC’s economy. In addition to discussing topics suggested by Government, the Council will also provide members with the opportunity to raise their own priorities for discussion.

The Council will seek to include youth from across the province who are Indigenous, Black and People of Colour, who live in rural or remote areas, young people living with disabilities, 2SLGBTQ+ and other young leaders from equity-seeking communities. Presenting the viewpoints of underrepresented groups to government is a priority of this Council.

I am asking for your assistance in spreading the word with your networks, encouraging young leaders in our province to apply to the Council. To learn more and apply, please visit: <http://gov.bc.ca/YoungLeadersCouncil>. Applications close on October 27, 2021.

I appreciate your support as we embark on this important new initiative and I look forward to sharing more information about the work of the Council in the near future. In the meantime, I encourage you to stay connecting with my work through social media!


Sincerely,

Brittney Anderson, MLA
Premier’s Special Advisor on Youth

J. I(e)

RECEIVED

OCT 19 2021



CITY OF PORT ALBERNI

2022 AGM & CONVENTION

RESOLUTIONS NOTICE

REQUEST FOR SUBMISSIONS

The AVICC Executive is calling for resolutions to be considered at the 2022 AGM and Convention that, subject to public health order restrictions, will be held at the Victoria Conference Centre as an in-person event from April 1-3, 2022.

Members are now asked to submit resolutions for consideration at the 2022 Convention. The requirements for the resolutions are outlined below and in the following pages.

DEADLINE FOR RESOLUTIONS

AVICC must receive all resolutions by: **noon, Friday, January 28, 2022**

IMPORTANT SUBMISSION REQUIREMENTS

To submit a resolution to the AVICC for consideration please send:

1. One copy as a **word document** by email to avicc@ubcm.ca by the deadline; AND
2. One copy of the resolution by regular mail that may be received after the deadline to: AVICC, 525 Government Street, Victoria, BC V8V 0A8

AVICC's goal is to have resolutions that can be clearly understood, and that have specific actions. If a resolution is endorsed, it's "therefore clause" will form the basis for advocacy work with other levels of government and agencies. Detailed guidelines for preparing a resolution are on the next pages, but the basic requirements are:

- Resolutions are only accepted from AVICC member local governments, and must have been endorsed by the board or council.
- Members are responsible for submitting accurate resolutions. AVICC recommends that local government staff assist in drafting the resolutions, check the accuracy of legislative references, and be able to answer questions from AVICC & UBCM about each resolution. Please contact AVICC & UBCM for assistance in drafting the resolution.
- Each resolution **must include a separate backgrounder** that is a maximum of 3 pages and specific to a **single** resolution. Do not submit backgrounders for multiple resolutions. The backgrounder may include links to other information sources and reports.
- Sponsors should be prepared to speak to their resolutions.
- Resolutions must be relevant to other local governments within AVICC rather than specific to a single member government.
- The resolution must have at least one "whereas" clause and should not contain more than two "whereas" clauses. Each whereas clause must only have **one sentence**.

AVICC AGM & Convention – 2022 April 1-3

REGULAR COUNCIL AGENDA - OCTOBER 25, 2021

- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other
- File # 0390-20-AVICC

J.I.F. *RCM - Oct 11 2021 - for action*



2022 AGM & CONVENTION

CALL FOR NOMINATIONS FOR AVICC EXECUTIVE

AVICC members elect directors to the Executive Committee at the AGM. The Executive Committee ensures that the policies set by the general membership are carried forward, and provides direction for the Association between annual meetings. This circular is notice of the AVICC Executive Committee positions open for nomination, and the procedures for nomination.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

Candidates must be an elected official of an AVICC local government member and must be nominated by two elected officials of an AVICC local government member. Background information on the key responsibilities and commitments of an AVICC Executive member is provided following the nomination form. The Chair of the 2022 Nominating Committee is Past President Carl Jensen.

3. NEXT STEPS

The Nominating Committee will review the credentials of each candidate for eligibility. A Report on Nominations including a photo and biography will be prepared under the direction of the Nominating Committee, and distributed prior to the Convention.

**To be included in the Report on Nominations,
Nominations Must Be Received by noon, Friday, January 28, 2022**

4. AT CONVENTION

Candidates may also be nominated at the Convention from the floor. Candidates and their two nominators must be elected officials of an AVICC local government member.

5. FURTHER INFORMATION

All enquiries should be directed to:

Past President Carl Jensen, Chair, 2022 Nominating Committee
c/o AVICC
525 Government Street
Victoria, BC V8V 0A8
Phone: (250) 356-5122
email: avicc@ubcm.ca

AVICC AGM & Convention – April 1-3, 2022 – Victoria



BACKGROUND INFORMATION FOR CANDIDATES TO THE AVICC EXECUTIVE

1. RESPONSIBILITY OF AVICC EXECUTIVE

Under the AVICC Bylaws:

“The Executive shall manage or supervise the management of the Society”

See <http://avicc.ca/about-the-avicc/constitution-bylaws/> for a complete copy of the AVICC Constitution and Bylaws.

2. AVICC EXECUTIVE STRUCTURE

- President
- First Vice-President
- Second Vice-President
- Director at Large (three positions)
- Electoral Area Representative
- Past President

COMMITTEES

The President may appoint Executive members to AVICC committees and to external committees and working groups as required. The Nominating Committee is a standing committee and is comprised of the Past President and the Executive Director. All members of the Executive serve on the Resolutions Committee.

CONTRACTED EMPLOYEE

The Association contracts with UBCM for the provision of key services that support the Association. A staff person based in Victoria’s Local Government House provides the key functions. The President is responsible for overseeing the regular activities of the Association and for providing direction to staff.

3. EXECUTIVE MEETINGS

The full Executive normally meets in person five times a year, following this pattern:

- During the last day of the annual Convention (less than 15 minutes)
- Mid June
- End of October
- Mid January
- Thursday before the Annual Convention

Executive meetings (other than those held in conjunction with the Convention) are generally held on a Friday or Saturday from 10:00 am to 3:00 pm and are typically held in Nanaimo. Online meetings usually occur 2-3 times per year on an as needed basis (60-90 minutes).

Travel expenses and a per diem are provided for Executive Meetings. For the meeting held on the Thursday before the Convention, reimbursement is only for the added expenses that would not normally be incurred for attending the annual Convention. AVICC does not provide Executive members with complimentary registration for the AGM and Convention.

NOMINATIONS FOR THE 2022-23 AVICC EXECUTIVE

We are qualified under the AVICC Constitution to nominate¹ a candidate and we nominate:

Candidate Name: _____

Local Government Position (Mayor/Councillor/Director): _____

Local Government Represented: _____

AVICC Executive Office Nominated For: _____

MEMBERS NOMINATING THE CANDIDATE:

Printed Name: _____ Printed Name: _____

Position: _____ Position: _____

Muni/RD: _____ Muni/RD: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated for pursuant to the AVICC Bylaws and Constitution². I also agree to provide the following information to avicc@ubcm.ca by **noon, Friday, January 28, 2022**.

- Photo in digital format
- Biographical information of approximately 300 words that may be edited by AVICC

Printed Name: _____

Current Position: _____

Muni/RD: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of local governments that are members of the Association.

² All nominees must be an elected official of an AVICC local government member. Nominees for the position of Electoral Area Representative must be an Electoral Area Director.

**Return To: Past President Carl Jensen, Chair, Nominating Committee,
c/o AVICC, 525 Government Street, Victoria, BC V8V 0A8
or scan and email to avicc@ubcm.ca**

AVICC AGM & Convention – April 1-3, 2022 – Victoria

Ron Corbeil: Report to City Council October 25, 2021

On behalf of the Port Alberni City Council I attended:

1. **October 1, 2021:** Along with the Mayor and several other Councillors attended the grand opening of the food hub [Dock+]. Very exciting project and the enthusiasm from the speakers was evident.
2. **October 6, 2021:** Attended the Audit Committee meeting. Thanks to our Director of Finance for making the financial report more user friendly.
3. **October 6, 2021:** Attended the Connect the Quays Pathway Open House at Echo Centre.
4. **October 12, 2021:** Along with our Economic Development Manager I attended the Wood Forum hosted by the Tseshaht First Nation. After being welcomed by the Tseshaht and Hupacasath First Nations we heard a number of interesting presentations:
 - Western Forest Products and the Huu-ay-aht discussed their journey of the partnership into TFL 44;
 - There was a presentation on waste wood recovery facilitated through VIU. According to their numbers there will need to be a more wholesome discussion on how this can be done economically in my opinion;
 - The Assistant Deputy Minister of FLNRO went over the governments goal to modernize the forest industry. A number of issues were raised such as the privately managed forest lands, stumpage, waste wood, old growth review etc.;
 - The San Group presented an overview of operations as well as an introduced most of the San Groups Managers;
 - A presentation on wood tiles made from wet hemlock and the associated potential of growth in this operation that is located here in Port Alberni;
 - A presentation on the role and purpose of the Forest Practices Board.
5. **October 13, 2021:** Attended the Public Advisory Group (PAG) which is a meeting of all of the Western Forest Products public advisory groups. The CEO gave an overview of a number of issues/initiatives they are working on. When asked about mass timber, the CEO indicated that laminated timber maybe something that WFP may get involved in. There was a presentation about partnerships with First Nations. There was a presentation on recreation sites and signage and a presentation on the life cycle of forest carbon.

Councillor Report

For October 25, 2021

Councillor Debbie Haggard

October 13, 2021 – Alberni Valley Chamber of Commerce is planning to host a Heritage Christmas Village at McLean Mill on December 3, 4, 5, 10, 11, 12, 17, 18, 19 from 4:00 pm – 8:00 pm. Sponsors are needed for the Festival of Trees. Live music will be featured and the Festival of Trees and light displays will be exhibited for the enjoyment of the public. The gift shop will be open for your Christmas shopping needs.

October 14, 2021 – Community Action Team – Highlights include:

- Ron Merk and Ellen Froid elected as co-chairs for the CAT. Both indicated that this will be their last year in this position.
- Dr. Evan Hoffman will be hosting a two-day session to explore conflicting points of view, emotions and beliefs around substance abuse with the intent of coming up with practical solutions.
- The 'Bridging the Gap' special project will now be under the umbrella of the Salvation Army.

October 19, 2021 – A public engagement session was held at Echo Centre regarding the Alberni Valley Evacuation Route Plan. The ACRD, Tseshaht First Nation, Hupacasath First Nation and the City of Port Alberni are working together to develop a community evacuation plan.

October 17 – October 23, 2021 – Small Business Week – I would like to recognize the small business community in Port Alberni. During the last two plus years, you have shown incredible resiliency under very difficult circumstance. You have had the ability to quickly pivot in order to continue offering your goods and services to your customers. Thank you for continuing to believe in the future of Port Alberni!

COUNCILLOR ACTIVITY REPORT
PREPARED BY COUNCILLOR RON PAULSON
October 20, 2021

- 1. November 13/21 – 11:00 AM – Alberni Clayoquot Regional District Committee of the Whole Meeting via ZOOM.**

Presentation of the new treaty signing with the Tla-o-qui-aht First Nation on October 14th in Tofino.

 - a. An agreement in principle will be presented outlining the treaty process including a land and cash settlement.**
- 2. November 13/21 – 1:30 PM – ACRD Directors Meeting held via ZOOM.**
 - a. Sproat Lake Volunteer Fire Department recognized Walt Fenske for 51 years of service and John DeBourcie for 31 years of service.**
 - b. Sharon Todd and Evelyn Clark representing the Central Island Division of Family Medical Practice.**
 - i. Goal is an integrated regional system (rather than the siloed current approach to family practice.**
 - 1. Alberni Valley Primary Care Needs identified:**
 - a. Lack of access to primary caregivers**
 - b. Lack of access to mental health services**
 - c. Need for navigators to help find services**
 - d. Lack of maternity services**
 - e. Need for a mobile health care unit for more remote areas (First Nations, secluded rural areas etc.)**
 - ii. If the Ministry of Health approves the service plan we can start building services sometime in 2022.**
 - c. The ACRD/Tseshahat government to government accord was completed, motion passed and signed by both parties.**
 - d. ACRD burning bylaws were moved and passed in final reading.**
- 3. November 13/21 – Hospital District Board of Directors Meeting – ACRD –**
 - a. Long Beach had identified a COVID breakout but the situation is now totally under control.**
 - b. The West Coast General Hospital Emergency Department renovation has begun.**
- 4. November 20/21 – City of Port Alberni Advisory Traffic Committee Meeting – held in person in the City Hall Committee Meeting Room.**
 - a. Discussion with regard to traffic control concerns around Alberni Elementary School.**
 - b. Discussion and solutions discussed to address pick up and drop off concerns at John Howitt School, specifically the intersection of Grieve Road and Bishop Crescent.**
 - c. Discussion with regard to Ship Creek Road concerns and enforcement (speed and noise.**
 - d. Discussion with regard to the left turn lane at 10th and Dunbar and the need to reconfigure the intersection of 10th and Argyle at the same time.**

Council report

15th Oct 2021 - I attended the Climate Caucus Summit. I enjoyed the discussions very much. There are two interesting panels now available to view online for those who may be interested.

- Indigenous Climate Futures
Panel <https://www.youtube.com/watch?v=139gcUZew5M>
- System Change in Local Government
Panel <https://www.youtube.com/watch?v=7FeTlqzwbDM>

Helen Poon
Councillor, City of Port Alberni