

**CITY OF PORT ALBERNI - MEETING SCHEDULE
MONDAY, OCTOBER 24, 2016**

7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
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DATES TO NOTE

Wed. Nov 2 7:00 pm	Alberni Valley Heritage Commission <i>@ Alberni Valley Museum</i>	OPEN MEETING
Thurs. Nov 3 4:30 pm	Food Security & Climate Disruption Committee <i>@ Committee Room</i>	OPEN MEETING
Mon. Nov 14 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

A G E N D A

REGULAR MEETING OF COUNCIL

**MONDAY, OCTOBER 24, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. CALL TO ORDER AND APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Recognition of Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 10

1. Special Meeting held at 3:00 pm and Regular Council Meeting held at 7:00 pm on October 11, 2016.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. DELEGATIONS

1. Alberni Valley Chamber of Commerce

Bill Collette in attendance to provide a brief update regarding the Tri-Conic Challenge.

2. Rotary Arts District (RAD) Corps - Page 21

Brent Ronning in attendance to request Council's support for a Creative Crosswalk project, particularly:

- Support for the Community Investment Program grant application for the Artists fee.
- Commitment to installation and on-going maintenance of the crosswalks.
- Participation on the Creative Crosswalks ad hoc committee.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated October 24, 2016 be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

2. Chief Administrative Officer/Deputy City Clerk – Upcoming Budget 2017 – 2021

Presentation from the CAO providing information pertinent to Council's direction on the upcoming budget.

Verbal report from the Deputy City Clerk outlining the development process of the 2017 – 2021 Five Year Financial Plan.

3. Economic Development Manager – Rural Dividend Fund - Page 25

Report dated October 24, 2016 requesting Council authorize the submission of an application to the BC Rural Dividend Program, in partnership with FP Innovations, for the Port Alberni Maximized Value Wood-Biomass Eco-Industrial Cluster.

That Council for the City of Port Alberni authorize the submission of an application to the BC Rural Dividend Program, in partnership with FP Innovations, for the Port Alberni Maximized Value Wood-Biomass Eco-Industrial Cluster and that Council support this project through its duration.

4. Director of Finance – Port Alberni RCMP Detachment Occupancy Agreement - Page 27

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into an occupancy agreement with the Royal Canadian Mounted Police for the Detachment Building at 4444 Morton Street for a five year period effective January 1st, 2017 ending December 31, 2021.

5. Current Status Report - Page 40

That the Current Status Report be received.

6. Managers' Monthly Reports

Providing information about current departmental operations.

RCMP Department - Page 47

That the quarterly report from the RCMP providing information about current departmental operations, be received.

Economic Development - Page 51

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922" - Page 52

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be now introduced and read a first time.

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be read a second time.

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be read a third time.

*** Recess ***

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. Aaron Brevick - Page 54

Email dated October 17, 2016 requesting Council consider amending Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893 to remove adult based learning places (colleges and universities) from the interpretation and add preschools, daycares and childcare facilities which are not currently addressed.

That the email dated October 17, 2016 requesting Council consider amending Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893 to remove adult based learning places (colleges and universities) from the interpretation and add preschools, daycares and childcare facilities which are not currently addressed, be received.

Council direction required.

2. Alina Hiltz – 4-H - Page 55

Email dated October 18, 2016 advising that November 2 – 8, 2016 is National 4-H Week and requesting that the City fly the 4-H flag during this week.

That the email dated October 18, 2016 advising that November 2 – 8, 2016 is National 4-H Week and requesting that the City fly the 4-H flag during this week, be received and that the flag be flown at an appropriate City facility.

3. Derek Squires - Page 56

Letter dated September 14, 2016 requesting the total costs of the Gertrude Street Bridge Project.

That the letter dated September 14, 2016 from Derek Squires requesting the total costs of the Gertrude Street Bridge Project, be received.

I. PROCLAMATIONS

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Alberni Valley Lions Club - Page 59

Letter dated October 5, 2016 thanking Council for their attendance at the Lions Bullhead Derby on September 4, 2016.

2. Local Government Management Association (LGMA) - Page 60

Letter dated September 27, 2016 providing a copy of the 2015 Annual Report.
(Note: Annual Report in the 'Reading File')

3. Seniors Advisory Committee - Page 61

The minutes of the August 11, 2016 meeting.

4. BC Timber Sales - Page 62

Email dated September 15, 2016 advising that members of the public are being invited to review and provide comment on the Timber Supply Analysis Report (between September 15th and November 15th, 2016). Link can be found at: <http://www.for.gov.bc.ca/bcts/areas/tsg/tsg-tsr.htm>

5. Ministry of Forests, Lands and Natural Resource Operations - Page 64

Letter dated October 19, 2016 advising of the commencement of the review and comment period for the replacement of the West Coast Forest Stewardship Plan.

6. Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI) - Page 67

Minutes of September 16, 2016 meeting.

7. Councillor Chris Alemany – Union of British Columbia Municipalities

Report from Councillor Alemany's attendance the UBCM Convention. (*Report available in the 'Reading File' and at <http://www.chrisalemany.ca/>*)

8. British Columbia Lottery Corporation (BCLC) - Page 69

Letter dated October 11, 2016 providing a copy of BCLC's Community Impact Report, Social Responsibility Report and a Community Impact Report specific to Port Alberni. (*Note: Reports in the 'Reading File'*)

9. Gord Johns, MP - Page 70

Email dated October 18, 2016 advising of a Seniors' Health Care Town Hall Public meeting on November 7, 2016 - 2:00 – 4:00 pm at the Qualicum Beach Community Centre (644 Memorial Avenue).

10. Minister of Forest, Lands & Natural Resource Operations and Minister of Jobs, Tourism & Skills Training & Minister Responsible for Labour - Page 72

Letter received October 18, 2016 providing copies of a commemorative poster celebrating the achievement of agreements reached in the Great Bear Rainforest and advising additional posters are for sale online at www.gov.bc.ca/greatbearrainforest.

That Informational Correspondence items numbered 1 through 10 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

Travel Authorization

That the Mayor's verbal report be received and Council for the City of Port Alberni authorize travel expenses for the Mayor's trip to Ottawa on October 11 – 13, 2016 with the Port Alberni Port Authority to advance the PATH project.

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

That the Regional District verbal report be received.

3. Councillors' Reports

That the Councillors' verbal reports be received.

M. NEW BUSINESS

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. ADJOURNMENT

That the meeting adjourn at pm.

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**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
TUESDAY, OCTOBER 11, 2016 AT 3:00 PM
IN THE CITY HALL COMMITTEE ROOM**

PRESENT: Acting Mayor Sauv , Councillors Alemany, McLeman, Minions, Paulson, and Washington

REGRETS: Mayor Ruttan

STAFF: Tim Pley, CAO
Davina Hartwell, City Clerk

It was moved and seconded that:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

CERTIFIED CORRECT

Mayor Mike Ruttan



Davina Hartwell, City Clerk

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, OCTOBER 11, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: A/Mayor Sauvé; Councillors Alemany, McLeman, Minions, Paulson and Washington

REGRETS: Mayor Ruttan

Acting Mayor Sauvé provided information regarding late payment penalties with respect to property taxes.

A. CALL TO ORDER AND APPROVAL OF AGENDA
(including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated with the addition of late item D.3 Chris Ruttan, Alpine Club of Canada.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:30 pm and Regular Council Meeting held at 7:00 pm on September 12, 2016, be adopted.

It was moved and seconded:

That the motion be amended to reflect a modification to the September 12, 2016 Regular Council Meeting minutes to provide for the addition of ancillary operations to the responsibilities of the new Society being formed to undertake management of the McLean Mill National Historic Site.

CARRIED

It was moved and seconded:

That the minutes of the Special Meeting held at 3:30 pm and Regular Council Meeting held at 7:00 pm, as amended, on September 12, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Maggie Hodge-Kwan provided information regarding the Alberni Valley Community Foundation's upcoming Random Act of Kindness Day, scheduled for November 4, 2016. Members of the foundation and other community volunteers will be performing kind acts around the Alberni Valley, and will encourage recipients to pay it forward.

D. DELEGATIONS

1. Recognition of Champions

Maggie Slassor introduced the 2016 BC 55+ Games champions from the Alberni Valley.

2. Young Professionals of the Alberni Valley (YPAV) – Bike Racks

Kat Slepian and Sarah Thomas provided an update regarding their initiative to install bike racks at various locations around the community and invited local businesses and individuals to consider purchasing one of three available models by October 20, 2016.

The Chief Administrative Officer reaffirmed the City's commitment to work with the YPAV on this project and provide assistance with the installation of bike racks on public property.

3. Chris Ruttan, Alpine Club of Canada

Information was provided regarding the Alpine Club of Canada's proposal to construct a wilderness hut on Mount 5040.

It was moved and seconded:

That Council for the City of Port Alberni provide a letter to the Alpine Club of Canada supporting their proposal to construct a wilderness hut on Mount 5040.

CARRIED

E. UNFINISHED BUSINESS

1. Director of Finance - Greenwood Cemetery - Revenues & Expenses Review

It was moved and seconded:

That the report dated October 3, 2016 from the Director of Finance regarding the Greenwood Cemetery, be received, and Council direct staff to bring forward amendments to City of Port Alberni Cemetery Management, Bylaw No. 4732 to reflect fee increases as proposed.

CARRIED

2. Director of Community Services - Alternate Delivery Model for Museum and Heritage Services - Arts, Culture and Heritage Plan

It was moved and seconded:

That the report dated October 4, 2016 from the Director of Community Services, be received and the City of Port Alberni proceed with the Arts, Culture and Heritage Plan as outlined in the proposal prepared by Nene Kraneveldt with funds coming from the Community Development budget in the Parks, Recreation and Heritage Department.

CARRIED

3. Somass Basin Watershed Board

It was moved and seconded:

That Mayor Ruttan be appointed to the Somass Basin Watershed Board.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 11, 2016, be received and the cheques numbered 136326 to 136635 inclusive, in payment of accounts totalling \$1,906,254.59, be approved.

CARRIED

2. Director of Finance - Gas Tax Agreement Community Works Fund Payment August, 2016

It was moved and seconded:

That the report dated September 9, 2016 from the Director of Finance detailing the distribution of Gas Tax Agreement – Community Works Fund payments, be received.

CARRIED

3. Chief Administrative Officer - McLean Mill Fire Pump

It was moved and seconded:

That the report from the Chief Administrative Officer dated October 4, 2016 be received and Council for the City of Port Alberni direct staff to proceed with the replacement of the McLean Mill fire pump and associated works at the approximate cost of \$117,850.13 with funding from the 2016 Contingency Account.

CARRIED

**4. City Planner / Economic Development Manager -
4356 & 4349 Gertrude Street (former Tidebrook property)**

It was moved and seconded:

That the report from the City Planner and Economic Development Manager dated October 4, 2016, be received and staff be directed to bring forward a draft Request for Proposals (RFP) for the development of the former Tidebrook property at 4356 & 4349 Gertrude Street.

CARRIED

5. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. Managers' Monthly Reports

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919"

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4919.

CARRIED

2. "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920"

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4920.

CARRIED

3. **"Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921"**

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4921.

CARRIED

4. **"Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), Bylaw No. 4908"**

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), bylaw No. 4908", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4908.

CARRIED

H. **CORRESPONDENCE FOR ACTION**

1. **AW Neill Elementary School**

It was moved and seconded:

That the letter dated September 13, 2016 from Ron Behnke expressing concern regarding the safety of students and parents who walk along Compton Road and requesting the ditches be replaced with underground culverts, be received and referred for consideration during the upcoming Five Year Financial Plan.

CARRIED

2. **Cathy Peters - Human Trafficking/Sexual Exploitation**

It was moved and seconded:

That the letter received September 21, 2016 from Cathy Peters, be received and referred to the RCMP Officer in Charge.

CARRIED

3. Jane Oliver & Rick Jorgensen - View Street Market

It was moved and seconded:

That the letter dated September 27, 2016 from Jane Oliver and Rick Jorgensen, be received.

CARRIED

It was moved and seconded:

That staff be directed to bring forward a report regarding potential amendments to the City's Zoning and Waterworks Bylaws to permit the sale of eggs and honey and provide urban farms with the same water consumption rates as industrial customers.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. President and Vice-Chancellor, University of Victoria

Letter dated September 9, 2016 regarding grants-in-lieu of property taxes for public post-secondary institutions and advising that the 2016 amount for Port Alberni is \$217.

2. BC Road Builders & Heavy Construction Association

Letter dated August 31, 2016 enclosing copy of their 2016 Strategic Work Plan and brochure entitled "Standardization of Construction Specifications and Contract Language.

3. Vancouver Island Regional Library

Letter dated September 20, 2016 providing their 2017-2021 Financial Plan noting an average increase of 4.25% or a per capita increase of \$1.59.

4. Stacey Gaiga

E-mail dated September 7, 2016 expressing concern regarding the perceived inadequate scope of work with respect to the operational review of CanTimber Biotech, and enclosing a letter dated September 2, 2016 from Ms. Gaiga's lawyers and a letter dated August 19, 2016 from Dr. Hasselback, Medical Health Officer, Island Health.

5. RCMP, Pacific Region - Municipal Policing Agreement

Letter dated September 19, 2016 providing expenditures to August 31, 2016.

6. **Geoscience BC**
Letter dated September 16, 2016 enclosing their brochure titled "Earth Science: A Sustainable Investment in BC's Future".
7. **2016 State of the Island Economic Summit**
Information regarding the State of the Island Economic Summit at the Vancouver Island Conference Center in Nanaimo, October 26 and 27, 2016.
8. **BC Non-Profit Housing Association**
E-mail dated September 23, 2016 inviting Council to attend its Housing Central Conference regarding affordable housing in Richmond from November 20 to 23, 2016.
9. **Green Communities Committee**
Letter dated September 21, 2016 on behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee congratulating the City for its successful efforts to measure and reduce corporate greenhouse gas emissions for 2015 and awarding the Level 2 recognition - "Measurement".
10. **Minister of Community Sport and Cultural Development**
Letter dated September 23, 2016 providing a Stakeholder Engagement Summary reflecting comments and recommendations regarding challenges and opportunities of ride sourcing in the British Columbia passenger transportation sector and inviting any comments on the findings of this consultation.
11. **Alberni Valley Heritage Commission**
Minutes from June 1, 2016 meeting.
12. **Canadian Union of Public Workers (CUPW)**
Letter dated September 7, 2016 following up on their June 6th correspondence about the Canada Post Review and providing additional information.
13. **British Columbia Youth Parliament**
Letter dated September 8, 2016 inviting eligible youth from the municipality to apply to sit as members of the Youth Parliament.
14. **Councillor Ron Paulson - Union of British Columbia Municipalities**
Report from Councillor Paulson's attendance at the UBCM Convention.

It was moved and seconded:

That with respect to item 7, Council authorize the travel and associated expenses for Councillor Alemany to attend the Vancouver Island Economic Summit on October 26-27, 2016 at the Vancouver Island Conference Centre.

CARRIED

It was moved and seconded:

That Informational Correspondence items numbered 1 through 14 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Council provided notice of the City's intention to replace the City's Engineer. An external recruitment process will begin shortly to fill this position that has been vacated by the retirement of Mr. Guy Cicon.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD NIL

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:10 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

J:\Clerks\Council\RegularCouncilMeetings\Minutes\Oct11_jmac.doc



Rotary Arts District – Community Corps

October 18, 2016

Dear Mayor and Council:

The Rotary Arts District (RAD) Corps is a newly formed group that is sponsored by Arrowsmith Rotary Club. Rotary Community Corps are formed to engage non-Rotarians to improve their community through service projects. The RAD Corps is focused on improving the uptown core through enhancing the Arts District on Argyle Street.

While we are a new organization it has not taken us long to become very active and make a difference. RAD Historical Moments: The Mural Project has been undertaken by the Corps. The recently painted mural on the Capitol Theatre was initiated by the Corps in partnership with Portal Players Dramatic Society. We have also just recently seen the completion of another mural at McDermott's Insurance. We are in the process of fund raising for this mural and a series of other murals that will be completed in 2017.

Our purpose in attending tonight's Council meeting is to discuss another project that we believe will be a welcome addition to the Arts District. In partnership with the Uptown Businesses we would like to initiate a Creative Crosswalk project. Painted crosswalks have become the norm in a number of forward thinking communities. They are wonderful canvases to welcome people to a particular area of town and to showcase local artists and themes. We would like to undertake this project with the City of Port Alberni as a full partner.

Our proposal is to initiate a Call to Artists in order to hire an artist or artist team to create a series of design variations that reflect the unique identity, diversity, culture, and/or history of Port Alberni to be installed on crosswalks on Argyle Street. We have attached a draft of the Call to Artists. The scope of the project could include 6 intersections along Argyle Street or be limited to the crosswalks at the corner of Argyle Street and 3rd Avenue. We will be applying through the Community Investment Program for the contract fee to pay the selected Artist(s).

The City of Port Alberni would be responsible for installation and maintenance of the approved artwork graphics. At this time we do not have specific costs of the installation, but we would be pleased to work with your staff to determine the costs and present them to you for your budget deliberations.

We believe that this is an exciting way to enhance the Arts District and return vibrancy to the uptown area. We understand that Council has in the past discussed the potential of painting a crosswalk on Argyle Street. By utilizing local artists to come up with a design that reflects the uniqueness of the Alberni Valley this project will result in an attraction for local residents and visitors. Combined with the other projects and activities that are planned for the area, we will see further revitalization of the uptown area.

We are asking the City Council to provide support to this project. As already mentioned we will be applying for a Community Investment Program Grant for the design portion of the project. However, as the project is dependent upon City involvement in the installation and maintenance of the crosswalks we would need your endorsement and partnership to ensure the project is viable. Our specific requests are:

- Support for the Community Investment Program grant application for the Artists fee.
- Commitment to installation and on-going maintenance of the crosswalks.
- Participation on the Creative Crosswalks ad hoc committee.

If you have any questions, please feel free to contact us at

Sincerely



Lily Diotte, President
RAD Community Corps



Brent Ronning, Vice President
RAD Community Corps

CALL FOR ARTISTS

Creative Crosswalks for Rotary Arts District, Port Alberni, B.C.

November 25, 2016

DESCRIPTION

The Rotary Community Corps, Uptown Business Association and the City of Port Alberni are seeking an artist or artist team to design artwork graphics for pedestrian crosswalks at 6 mid-block crossings along Argyle Street in Uptown Port Alberni (OR at the intersection of Argyle Street and 3rd Avenue). The selected artist shall create a series of design variations that reflect the unique identity, diversity, culture, and/or history of Port Alberni. Installation and maintenance of the approved artwork graphics will be the responsibility of the City of Port Alberni. Installation costs are separate from the artist contract for design services.

BACKGROUND

The Rotary Arts District was created several years ago and many groups have been working to bring vitality to the Uptown area. The Creative Crosswalk artwork will enhance the Arts District by incorporating artist-designed graphics within the standard crosswalk markings; enhancing and creating a unique identity to the streetscape while making the crossings safe for pedestrians.

PROJECT AWARD

A design fee \$1,000 (one thousand) will be paid to the selected artist or artist team. The fabrication of stencils and installation of the art to the crosswalk will undertaken by the City of Port Alberni and is separate from the artist design fee. The City will retain the exclusive right to use the approved graphic design files in perpetuity for any similar City application in the uptown area at any time without further compensation.

SELECTION

The artist will be selected based on the submitted application and images of completed project samples. Artists will be selected through a panel process. The panel will consist of representatives from Rotary Community Corps, Uptown Business Association and the City of Port Alberni.

ELIGIBILITY

Artists that reside in the Alberni Valley.

SCOPE OF WORK

The selected artist/artist team participation in this project will be as outlined below:

- A letter agreement is to be executed stipulating the agreement terms between the artist and the City setting forth commercial terms and additional detailed specifications for the work.
- Site observation and analysis
- Pre-design Meeting: The successful artist will meet with the Creative Crosswalks Ad-hoc Committee (representatives of Rotary Community Corps, Uptown Business Association and City of Port Alberni) to discuss the project and ask questions.
- Development of Concept Design: 30 days
- Present Concept Design & receive feedback on Concept Design
- Development of Final Design
- Submit Final Design for approval: Submit designs on a CD or flash drive plus a printed copy of each design
- Produce final digital file of designs with description and notes on design concept and specifications

- The artist may be needed to work with the template manufacturer and paint crew if questions arise with the digital files and design installation.

SCHEDULE

Release Call for Artists	November 25, 2016
Call for Artists Deadline	January 20 @ 12:00 noon
Artist Selection Notification	February 6, 2017
Pre-design Meeting	February 2017
Presentation of Concept Design	March 2017
Final Design Due	April 2017
Crosswalk Art Installation	May 2017

SUBMISSION

You will be requested to submit the following:

- Cover Letter: Describe interest in the project and ability to complete the project.
- CV/ Resume: 2-page maximum
- Potential design concepts with rationale
- Work Samples: A minimum of ten (10) / maximum of twenty (20) digital images of completed projects. Include a summary of each project.

Deadline for submissions is Friday, January 20 @12:00 noon.

ECONOMIC DEVELOPMENT MANAGER REPORT

TO: Tim Pley, Chief Administrative Officer

FROM: Pat Deakin, Economic Development Manager

COPIES TO: Davina Hartwell, City Clerk

DATE: For October 24, 2016

I concur, forward to next Regular Council Meeting for Consideration:



Tim Pley, Acting City Manager/
Fire Chief

SUBJECT: OCTOBER 31ST APPLICATION TO RURAL DIVIDEND PROGRAM

Issue:

The City's application being prepared by the Economic Development Manager requires a resolution of Council and a letter confirming its partnership with FP Innovations.

Background:

FP Innovations have learned of the Economic Development Manager's proposal for a maximized-value, wood-biomass, eco-industrial cluster and have offered to work with the City of Port Alberni to realize this vision.

FPInnovations is a not-for-profit world-leader that specializes in technical solutions for forest-based stakeholders. It is ideally positioned to perform research, innovate, and deliver state-of-the-art solutions for every area of the sector's value chain, from silviculture to forest operations to bioenergy systems to product development and sustainable building systems. In addition to its R&D laboratory located in Vancouver, FPInnovations has key personnel located around BC to support local implementation.

Discussion:

The application will have four primary components:

1. technical support to further develop the activated carbon operation at Cantimber,
2. testing and market development of the cedar oils refinery proposed by Kei-Tec,
3. industrial trials of a new wood-derived commodity (non-food sugars) through supercritical hydrolysis,
4. the introduction of a new biomaterial for a new basket of products in the pulp mill

The application is being made through the partnership stream and will maximize the opportunity with a \$500,000 budget. FP Innovations in conjunction with the City will leverage other funds to contribute the entire amount required by the applicants. No additional financial ask is being made of the City.

Request:

Council is being asked to provide a resolution in the format suggested by the Rural Dividend Program as follows:

That Council for the City of Port Alberni authorize the submission of an application to the BC Rural Dividend Program, in partnership with FP Innovations, for the Port Alberni Maximized-Value Wood-Biomass Eco-Industrial Cluster and that Council support this project through its duration.

A handwritten signature in blue ink, appearing to read 'Pat Deakin', is positioned above the name of the signatory.

Pat Deakin, Economic Development Manager



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

**E2524 BU 877
Port Alberni, B.C.**

THIS OCCUPANCY AGREEMENT is dated for reference this 2nd day of September, 2016.

BETWEEN: **The City of Port Alberni**
4850 Argyle Street
Port Alberni, BC V9Y 1V8

(the "Municipality")

AND: **HER Majesty the Queen in Right of Canada**
as represented by the Minister responsible for
The Royal Canadian Mounted Police

(the "RCMP")
(and jointly referred to as the "Parties")

WHEREAS the Municipality is the registered owner in fee simple of the lands legally described as:

Lot 1, District Lot 1, Alberni District Plan VIP74744

with the civic address of 4444 Morton Street, Port Alberni, British Columbia, and the Municipality has constructed a building on the lands which is owned by the Municipality, with a total building area of 1,911 square meters, as shown on Schedule "A" (the "Detachment Building");

AND WHEREAS the purpose of this Occupancy Agreement is to facilitate cost sharing associated with the provision of policing services between the RCMP and the Municipality in respect of the Detachment Building;

AND WHEREAS the Municipality has obligations pursuant to the *Municipal Finance Authority Loan* (the "MFA Loan") with the Municipal Finance Authority (the "MFA") under which the Municipality received funds on the 19th day of April, 2006, used only to finance the construction of the Detachment Building, and pursuant to which the Municipality is required to make bi-annual payments in respect of the actual amounts payable in accordance with a loan repayment schedule provided by the MFA (the "MFA Loan Schedule"), a copy of which is attached as Schedule "B";

AND WHEREAS the Municipality has contributed \$2,659,702.00 of self-generated funds (the "Self-Funded Construction Costs") for the construction of the Detachment Building, and the Parties agree to apply the same amortization terms as MFA Issue number 97 to the Self-Funded Construction Costs. A copy of the repayment schedule is attached as Schedule "C";

AND WHEREAS the provision of provincial police services by the RCMP and the cost sharing ratio between the RCMP and the Municipality are governed by the following agreements: *Provincial Police Service Agreement, Municipal Policing Agreement, and Municipal Police Unit Agreement* (the "Policing Agreements");

AND WHEREAS on the date of this Occupancy Agreement, the Municipality has a population greater than 5,000 people and the Detachment Building occupants will include an RCMP municipal police unit for which the Municipality is 100% responsible for the Detachment Building occupancy costs pursuant to this Occupancy Agreement;

AND WHEREAS the Municipality, having a population greater than 5,000 people, shall house in the Detachment Building the RCMP municipal police unit and may also house non-municipal RCMP personnel (for example federal, provincial, and aboriginal policing);

AND WHEREAS the RCMP and Municipality wish to outline cost sharing of construction costs, as well as occupancy costs for such municipal and non-municipal RCMP personnel located in the Detachment Building;

AND WHEREAS this Occupancy Agreement further articulates the cost sharing responsibilities between the RCMP and Municipality as it relates to municipal and non-municipal RCMP use within the Detachment Building, the calculation of such shared expenses associated with use of the Detachment Building being affected by the following:

- (a) the ratio of municipal RCMP personnel to non-municipal RCMP personnel (as defined in section 1.0) which may be subject to an increase or reduction in personnel in accordance with the Policing Agreements;
- (b) the payment schedule between the MFA, Regional District and Municipality under the MFA Loan;
- (c) the payment schedule between the Municipality and the RCMP with respect to the Self-Funded Construction Costs; and
- (d) the annual occupancy costs relating to the Detachment Building.

AND WHEREAS this Occupancy Agreement supersedes and takes the place of all prior agreements entered into by the Parties.

NOW THEREFORE in consideration of the covenants and agreements hereafter reserved and contained, the Municipality and the RCMP agree with each other as follows:

1.0 Pro-Rata Sharing of Costs

1.1 The following definitions will be used in this Occupancy Agreement in relation to pro-rata sharing of costs:

- (a) **Annual Municipal Establishment**, shall mean, effective on January 1 of each relevant year of the occupancy, the number of approved indeterminate positions, including

vacancies and those positions which may be staffed part-time, that are accommodated in the Detachment Building and are primarily intended to provide and/or support the police services for the Municipality, but shall exclude guards, matrons and temporary positions;

- (b) **Annual Non-Municipal Establishment**, shall mean, effective on January 1 of each relevant year of the occupancy, the number of approved indeterminate positions, including vacancies and those positions which may be staffed part-time, that are accommodated in the Detachment Building and are primarily intended to provide and/or support the police services as defined in the *Municipal Policing Agreement*, excluding temporary positions; and
- (c) **Annual Pro-Rata Rate** shall be calculated by dividing the Annual Non-Municipal Establishment by the sum of the Annual Municipal Establishment and the Annual Non-Municipal Establishment on January 1 of each year of occupancy.

2.0 Occupied Area

- 2.1 The Municipality hereby grants an Occupancy Agreement providing the right to the municipal and non-municipal RCMP to occupy the Detachment Building. This grant of occupancy shall include the right of the RCMP, its employees, servants, agents, customers and invitees to access and use the Detachment Building and also includes the right to access and use all driveways, parking areas, sidewalks, common loading and stopping areas in and about the Detachment Building.
- 2.2 A copy of a sketch plan of the occupied area, within the Detachment Building outlined in heavy line, is attached to this Occupancy Agreement and marked as Schedule "A".

3.0 Period of Occupancy

- 3.1 This Occupancy Agreement shall be for a period of five (5) years, commencing on the 1st day of January, 2017, and ending on the 31st day of December, 2021 (the "Occupancy Period").
- 3.2 The RCMP may renew the Occupancy Period for two (2) additional renewal periods of five (5) years each by providing the Municipality with a ninety (90) day written notice of its intent to do so. Each renewal period shall be on the same terms as this Occupancy Agreement except that:
 - (a) on the final renewal period there shall be no right of further renewal; and
 - (b) the MFA Loan Schedule attached as Schedule "B" and the Self-Funded Repayment Schedule attached as Schedule "C" shall be adjusted to reflect any MFA interest rate change and the modified loan repayment schedule that will be in effect during each renewal period.
- 3.3 Subject to the Policing Agreements, this Occupancy Agreement may be terminated earlier than the Occupancy Period end date by either Party providing notice of such termination twenty-four (24) months prior to the date of intended termination.

This Occupancy Agreement shall terminate in the event any of the Policing Agreements are terminated.

4.0 MFA Loan

- 4.1 The RCMP shall make bi-annual payments to the Municipality for the RCMP's share of the MFA Loan on or before the dates indicated in the MFA Loan Schedule. The amount of each bi-annual payment shall be equal to the amount of the bi-annual payment amount in Schedule "B", multiplied by the Annual Pro-Rata Rate formula.
- 4.2 The Municipality, in accordance with the terms of the MFA Loan, may refinance and vary the terms under which the MFA Loan payments are made. The Municipality shall provide the RCMP with full written particulars of any such change to the MFA Loan and Schedule "B", within thirty (30) days.
- 4.3 The Municipality shall provide the RCMP with certified copies of any current or future municipal bylaws relating to the MFA Loan or the Detachment Building, within thirty (30) days of entering into this Occupancy Agreement or within thirty (30) days of any bylaw being passed.
- 4.4 If the MFA Loan is paid out during the Occupancy Period, the Municipality shall notify the RCMP within thirty (30) days of the final MFA Loan payment, and the RCMP's responsibility for any MFA Loan payment pursuant to section 4.1 shall end on the date such Loan is paid out, at which time the RCMP shall only be responsible for payments required under Section 5.0, Self-Funded Construction Cost, Section 6.0, Occupancy Costs, and Section 8.0, Removal of Fixtures.

5.0 Self-Funded Construction Cost

- 5.1 The RCMP shall make bi-annual payments to the Municipality for the RCMP's share of the Self-Funded Construction Cost on or before the dates indicated in the Self-Funded Repayment Schedule. The amount of each bi-annual payment shall be equal to the amount of the bi-annual payment amount in Schedule "C", multiplied by the Annual Pro-Rata Rate formula.
- 5.2 Any contributions made by the RCMP towards the Self-Funded Construction Cost shall be subject to changes to the municipal bylaws relating to MFA Loan Issue number 97.
- 5.3 Subject to agreement between the Parties, the RCMP may opt to pay the RCMP's share of the outstanding balance of the Municipality's Self-Funded Construction Cost, based on an initial amortization period of 25 years and the municipal bylaws relating to MFA Loan Issue number 97.

6.0 Occupancy Costs

- 6.1 The RCMP shall reimburse the Municipality for annual occupancy costs (the "Occupancy Costs") as set out in Schedule "D" of this Occupancy Agreement.
- 6.2 The RCMP's share of Occupancy Costs shall be calculated in accordance with the Annual Pro-Rata formula provided at section 1.1(c).
- 6.3 The RCMP shall pay its share of Occupancy Costs for the Detachment Building for each calendar year in two (2) bi-annual payments as follows:
 - (a) no later than July 15 of each year of the occupancy, the Municipality will provide the RCMP with an invoice for the actual Occupancy Costs incurred from January 1 to June 30

of that year, along with supporting documentation if requested, and the RCMP shall make the payment in full within thirty (30) days of receipt of such an invoice and requested supporting documentation; and

- (b) no later than February 15 of each year of the occupancy, the Municipality will provide the RCMP with an invoice for the actual Occupancy Costs incurred from January 1 to December 31 of the previous year, along with supporting documentation if requested, which invoice shall be adjusted to reflect the payment made under subsection (a), and the RCMP shall make payment in full within thirty (30) days of receipt of such an invoice and requested supporting documentation.

7.0 Municipality Covenants

- 7.1 The Municipality shall provide accommodation in accordance with the accommodation standards set out in the RCMP departmental standards, to the satisfaction of the RCMP Commissioner and shall meet all of the security standards of the RCMP.
- 7.2 In relation to maintenance and repair of the Detachment Building, the Municipality shall comply with all labour, health, safety, environmental, accessibility and occupational health & safety requirements set forth in national, provincial, and municipal codes and requirements prescribed by the authorities having jurisdiction.

8.0 Removal of Fixtures

- 8.1 At the termination of this Occupancy Agreement, the RCMP may remove all fixtures installed by the RCMP in or on the Detachment Building for the use of all provincial or non-municipal RCMP units or personnel, and such fixtures are hereby deemed to be the property of the RCMP. In the event that any property belonging to the Municipality is damaged as a result of any such removal, the RCMP shall pay to the Municipality such compensation as represents the reasonable cost of repairing or replacing the damaged property of the Municipality.

9.0 Dispute Resolution

- 9.1 Any dispute arising from this Occupancy Agreement shall be a matter of consultation between the "E" Division Executive Director, Corporate Management and Comptrollership Branch of the RCMP, and the Chief Administrative Officer of the Municipality.

10.0 Notice

- 10.1 Any notice given in connection with this Occupancy Agreement shall be delivered to the respective addresses set out below or to such other address as either of the Parties may designate in writing.

- (a) The Municipality City of Port Alberni
 4850 Argyle Street
 Port Alberni, BC V9Y 1V8
 Fax# (250) 723-1003
 Attn: Director of Finance

(b) The RCMP Royal Canadian Mounted Police "E" Division Headquarters
Asset & Procurement Management Section – Mailstop #909
14200 Green Timbers Way
Surrey, BC V3T 6P3
Fax# (778) 290-6109
Attn: Regional Manager, Real Property Management Unit

11.0 Primacy of Policing Agreements

- 11.1 Nothing in this Occupancy Agreement shall be construed to take precedence over any aspect of the Policing Agreements. In the event that there is an inconsistency between this Occupancy Agreement and the Policing Agreements, the latter shall prevail.

12.0 General

- 12.1 This Occupancy Agreement shall be governed and construed, and the relationship between the Parties determined, in accordance with the laws of the Province of British Columbia and Canada.
- 12.2 In this Occupancy Agreement, unless there is something in the subject matter or context inconsistent therewith, the singular includes the plural and the plural includes the singular.
- 12.3 The Parties further agree that this Occupancy Agreement may be executed in counterparts with the same effect as if all Parties had signed the same document and all such counterparts taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF the Parties hereto have executed this Occupancy Agreement.

For the Municipality:

_____ Witness	_____ Authorized Signatory
_____ Print Name	_____ Print Name and Title
_____ Witness	_____ Authorized Signatory
_____ Print Name	_____ Print Name and Title

For the Minister Responsible for the RCMP:

_____ Witness	_____ Authorized Signatory
Pedro Jorge, Leasing Manager Asset and Procurement Management Section RCMP "E" Division	Irene Lin, Regional Director Asset and Procurement Management Section RCMP "E" and "M" Division

This Occupancy Agreement includes the following schedules:

Schedule A - Sketch Plan of the Detachment Building

Schedule B – MFA Loan Schedule

Schedule C - Self-Funded Repayment Schedule

Schedule D - Occupancy Costs

2 SIGN DETAIL
SCALE 1:10

2 BOLLARD DETAIL
SCALE 1:20

3 SITE PLAN
SCALE 1:250

RCMP DETACHMENT PROPOSED BUILDING
MACAY ROAD ELEV. = 500.00 = 31.20

STREET DATA:
 8TH AVE. 30' WIDE
 9TH AVE. 30' WIDE
 MORTON STREET 30' WIDE

NOTES:
 1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED.
 2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF REGINA STANDARD SPECIFICATIONS.
 3. THE BUILDING SHALL BE CONSTRUCTED TO THE EXISTING GRADE.
 4. THE PARKING LOTS SHALL BE PAVED WITH ASPHALT.
 5. THE BOLLARDS SHALL BE 1.2M HIGH AND 100MM DIAMETER.
 6. THE SIGN SHALL BE 1.2M HIGH AND 0.6M WIDE.
 7. THE SIGN SHALL BE MOUNTED ON A 1.2M HIGH POST.
 8. THE SIGN SHALL BE ILLUMINATED.
 9. THE SIGN SHALL BE MAINTAINED IN GOOD CONDITION.
 10. THE SIGN SHALL BE REMOVED WHEN NO LONGER REQUIRED.

SCHEDULE "B"
MFA LOAN SCHEDULE

Long-term Borrowing – Amortization Schedule

Loan Description

Member	Issue	LA Bylaw	SI Bylaw	Region SI Bylaw	Term	Principal
Port Alberni 97	4575		2005-02	F1062	25	3,375,064.00

Amortization Schedule

[Download as CSV](#)

Date	Payment	Principal	Interest	Actuarial Addition	Reducing Balance
2006-04-19	0.00	0.00	0.00	0.00	3,375,064.00
2006-10-19	78,638.99	0.00	78,638.99	0.00	3,375,064.00
2007-04-19	159,680.90	81,041.91	78,638.99	0.00	3,294,022.09
2007-10-19	78,638.99	0.00	78,638.99	0.00	3,294,022.09
2008-04-19	159,680.90	81,041.91	78,638.99	3,241.68	3,209,738.50
2008-10-19	78,638.99	0.00	78,638.99	0.00	3,209,738.50
2009-04-19	159,680.90	81,041.91	78,638.99	6,613.02	3,122,083.57
2009-10-19	78,638.99	0.00	78,638.99	0.00	3,122,083.57
2010-04-19	159,680.90	81,041.91	78,638.99	10,119.22	3,030,922.44
2010-10-19	78,638.99	0.00	78,638.99	0.00	3,030,922.44
2011-04-19	159,680.90	81,041.91	78,638.99	13,765.66	2,936,114.87
2011-10-19	78,638.99	0.00	78,638.99	0.00	2,936,114.87
2012-04-19	159,680.90	81,041.91	78,638.99	17,557.97	2,837,514.99
2012-10-19	78,638.99	0.00	78,638.99	0.00	2,837,514.99
2013-04-19	159,680.90	81,041.91	78,638.99	21,501.96	2,734,971.12
2013-10-19	78,638.99	0.00	78,638.99	0.00	2,734,971.12
2014-04-19	159,680.90	81,041.91	78,638.99	25,603.72	2,628,325.49
2014-10-19	78,638.99	0.00	78,638.99	0.00	2,628,325.49
2015-04-19	159,680.90	81,041.91	78,638.99	29,869.54	2,517,414.04
2015-10-19	78,638.99	0.00	78,638.99	0.00	2,517,414.04
2016-04-19	159,680.90	81,041.91	78,638.99	34,306.00	2,402,066.13
2016-10-19	29,531.81	0.00	29,531.81	0.00	2,402,066.13

Date	Payment	Principal	Interest	Actuarial Addition	Reducing Balance
2017-04-19	110,573.72	81,041.91	29,531.81	38,919.91	2,282,104.31
2017-10-19	29,531.81	0.00	29,531.81	0.00	2,282,104.31
2018-04-19	110,573.72	81,041.91	29,531.81	43,718.39	2,157,344.01
2018-10-19	29,531.81	0.00	29,531.81	0.00	2,157,344.01
2019-04-19	110,573.72	81,041.91	29,531.81	48,708.80	2,027,593.30
2019-10-19	29,531.81	0.00	29,531.81	0.00	2,027,593.30
2020-04-19	110,573.72	81,041.91	29,531.81	53,898.83	1,892,652.56
2020-10-19	29,531.81	0.00	29,531.81	0.00	1,892,652.56
2021-04-19	110,573.72	81,041.91	29,531.81	59,296.46	1,752,314.19
2021-10-19	29,531.81	0.00	29,531.81	0.00	1,752,314.19
2022-04-19	110,573.72	81,041.91	29,531.81	64,909.99	1,606,362.29
2022-10-19	29,531.81	0.00	29,531.81	0.00	1,606,362.29
2023-04-19	110,573.72	81,041.91	29,531.81	70,748.07	1,454,572.31
2023-10-19	29,531.81	0.00	29,531.81	0.00	1,454,572.31
2024-04-19	110,573.72	81,041.91	29,531.81	76,819.67	1,296,710.73
2024-10-19	29,531.81	0.00	29,531.81	0.00	1,296,710.73
2025-04-19	110,573.72	81,041.91	29,531.81	83,134.13	1,132,534.69
2025-10-19	29,531.81	0.00	29,531.81	0.00	1,132,534.69
2026-04-19	110,573.72	81,041.91	29,531.81	89,701.17	961,791.61
2026-10-19	29,531.81	0.00	29,531.81	0.00	961,791.61
2027-04-19	110,573.72	81,041.91	29,531.81	96,530.90	784,218.80
2027-10-19	29,531.81	0.00	29,531.81	0.00	784,218.80
2028-04-19	110,573.72	81,041.91	29,531.81	103,633.81	599,543.08
2028-10-19	29,531.81	0.00	29,531.81	0.00	599,543.08
2029-04-19	110,573.72	81,041.91	29,531.81	111,020.84	407,480.33
2029-10-19	29,531.81	0.00	29,531.81	0.00	407,480.33
2030-04-19	110,573.72	81,041.91	29,531.81	118,703.35	207,735.07
2030-10-19	29,531.81	0.00	29,531.81	0.00	207,735.07
2031-04-19	110,573.72	81,041.91	29,531.81	126,693.16	0.00
4,484,781.85 2,026,047.75 2,458,734.10 1,349,016.25					

DRF Contributions

Cash Holdback	Demand Note	DRF Total
33,750.64	85,409.31	119,159.95

SCHEDULE "C"
SELF-FUNDED REPAYMENT SCHEDULE

25-Year Term Port Alberni Detachment Self-Funded Portion

2016/08/22

	2006-04-19 to 2016-04-19	Effective 2016-04-20	S/F Factor:
Principal: 2,659,702.00	Interest Rate 4.66%	1.75%	0.024012

	Principal Pymnt	Interest Pymnt	Total Pymnt	Actuarial	Reducing Balance
2006/04/19					2,659,702.00
2006/10/19		61,971.06	61,971.06		2,659,702.00
2007/04/19	63,864.67	61,971.06	125,835.72		2,595,837.33
2007/10/19		61,971.06	61,971.06		2,595,837.33
2008/04/19	63,864.67	61,971.06	125,835.72	2,554.59	2,529,418.08
2008/10/19		61,971.06	61,971.06		2,529,418.08
2009/04/19	63,864.67	61,971.06	125,835.72	5,211.36	2,460,342.06
2009/10/19		61,971.06	61,971.06		2,460,342.06
2010/04/19	63,864.67	61,971.06	125,835.72	7,974.40	2,388,503.00
2010/10/19		61,971.06	61,971.06		2,388,503.00
2011/04/19	63,864.67	61,971.06	125,835.72	10,847.96	2,313,790.37
2011/10/19		61,971.06	61,971.06		2,313,790.37
2012/04/19	63,864.67	61,971.06	125,835.72	13,836.47	2,236,089.24
2012/10/19		61,971.06	61,971.06		2,236,089.24
2013/04/19	63,864.67	61,971.06	125,835.72	16,944.51	2,155,280.07
2013/10/19		61,971.06	61,971.06		2,155,280.07
2014/04/19	63,864.67	61,971.06	125,835.72	20,176.88	2,071,238.52
2014/10/19		61,971.06	61,971.06		2,071,238.52
2015/04/19	63,864.67	61,971.06	125,835.72	23,538.54	1,983,835.32
2015/10/19		61,971.06	61,971.06		1,983,835.32
2016/04/19	63,864.67	61,971.06	125,835.72	27,034.67	1,892,935.99
2016/10/19		46,544.79	46,544.79		1,892,935.99
2017/04/19	63,864.67	46,544.79	110,409.45	30,670.64	1,798,400.68
2017/10/19		46,544.79	46,544.79		1,798,400.68
2018/04/19	63,864.67	46,544.79	110,409.45	34,452.05	1,700,083.96
2018/10/19		46,544.79	46,544.79		1,700,083.96
2019/04/19	63,864.67	46,544.79	110,409.45	38,384.72	1,597,834.57
2019/10/19		46,544.79	46,544.79		1,597,834.57
2020/04/19	63,864.67	46,544.79	110,409.45	42,474.70	1,491,495.21
2020/10/19		46,544.79	46,544.79		1,491,495.21
2021/04/19	63,864.67	46,544.79	110,409.45	46,728.27	1,380,902.27
2021/10/19		46,544.79	46,544.79		1,380,902.27
2022/04/19	63,864.67	46,544.79	110,409.45	51,151.99	1,265,885.62
2022/10/19		46,544.79	46,544.79		1,265,885.62
2023/04/19	63,864.67	46,544.79	110,409.45	55,752.66	1,146,268.30
2023/10/19		46,544.79	46,544.79		1,146,268.30

25-Year Term Port Alberni Detachment Self-Funded Portion

2016/08/22

Principal: 2,659,702.00 Interest Rate 2006-04-19 to 2016-04-19 4.66% Effective 2016-04-20 1.75% S/F Factor: 0.024012

	Principal Pymnt	Interest Pymnt	Total Pymnt	Actuarial	Reducing Balance
2024/04/19	63,864.67	46,544.79	110,409.45	60,537.35	1,021,866.29
2024/10/19		46,544.79	46,544.79		1,021,866.29
2025/04/19	63,864.67	46,544.79	110,409.45	65,513.43	892,488.19
2025/10/19		46,544.79	46,544.79		892,488.19
2026/04/19	63,864.67	46,544.79	110,409.45	70,688.55	757,934.97
2026/10/19		46,544.79	46,544.79		757,934.97
2027/04/19	63,864.67	46,544.79	110,409.45	76,070.68	617,999.63
2027/10/19		46,544.79	46,544.79		617,999.63
2028/04/19	63,864.67	46,544.79	110,409.45	81,668.09	472,466.87
2028/10/19		46,544.79	46,544.79		472,466.87
2029/04/19	63,864.67	46,544.79	110,409.45	87,489.41	321,112.80
2029/10/19		46,544.79	46,544.79		321,112.80
2030/04/19	63,864.67	46,544.79	110,409.45	93,543.57	163,704.56
2030/10/19		46,544.79	46,544.79		163,704.56
2031/04/19	63,864.67	46,544.79	110,409.45	99,839.90	-0.00
TOTALS	1,596,616.64	2,635,764.68	4,232,381.32	1,063,085.36	

SCHEDULE "D"
OCCUPANCY COSTS

1. Occupancy Costs refer to the RCMP's proportionate share of expenses relating to the Detachment Building. Occupancy Costs for each calendar year will be determined as follows:

$$\text{Occupancy Costs} = \frac{\text{Non-Municipal Establishment}}{\text{Non-Municipal} + \text{Municipal Establishment}} \times \text{Operating Expenses as per Clause 2 below}$$

2. Operating Expenses include the following:

- (a) interior and exterior maintenance, repairs and redecorating;
- (b) site maintenance including landscaping and gardening (including related labour and payments to contractors);
- (c) snow and ice removal expenses (including related labour and payments to contractors);
- (d) janitorial services and cleaning of windows (including related wages, cleaning supplies and cleaning contracts);
- (e) heating, cooling and ventilation system service contracts (including related repairs, maintenance, and wages and salaries to operate said systems);
- (f) charges for electricity, gas, water, and sewage;
- (g) charges for telephone, cable, and internet;
- (h) consumable washroom supplies;
- (i) common area furnishings;
- (j) garbage, waste and recyclables removal; and
- (k) property, liability and fire insurance on the Detachment Building and contents.

3. Occupancy Costs do not include real property taxes and assessments.

4. Major Expenditures

- (a) For any major expenditures and/or operational changes which may result in an increase in Occupancy Costs that exceed typical year to year inflationary changes, the Municipality will advise the RCMP in advance and seek their agreement, acting reasonably, to same prior to proceeding. Examples of major expenditures and operational changes would include items such as a: new roof; boiler replacement; and building expansion.
- (b) For any major expenditures and/or operational changes under 4(a) of this Schedule, the parties shall jointly agree whether such expenditures or operational changes will be capitalized and amortized over the Occupancy Period then remaining or be charged to the year of the Occupancy Agreement in which they occur.

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
Chief Administrative Officer (CAO)					
1.	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal #5: Responsive Government	CAO/Clerk's Dept. - Recommend changes to Policy Manual. Ratification of all Policies in Manual by Council.	High
2.	Regular July 28/14	Further discussion regarding safe walkway Harbour Quay to Harbour Quay Marina	Goal #2: Connected Community	Works in progress primarily on former Esso site	Medium
3.	Regular Jan 11/16	City to task the Community Forest to investigate and report on implementing longer harvesting rotations (FSCDC Report).	Goal #3: Environmental Protection	Request forwarded to Community Forest	Low
4.	Regular Jan 11/16	Re-affirm Vision in the Strategic Plan to improve access to the Waterfront while also developing a plan in coordination with provincial authorities to address sea level rise and flood concerns from climate disruption (FSCDC Report).	Goal #3: Environmental Protection		Low
5.	Regular Jan 11/16	Community urban food inventory webpage and information (FSCDC Report).	Not a strategic priority		Low
6.	Regular May 24/16	Review Navcanada action undertaken by North Saanich and implications for Port Alberni	Goal #1: Live Within Our Means		Low
Clerk's Dept.					
7.	Regular May 26/14	Preparation of Bylaws and policies for implementation of bylaw adjudication system	Goal #5: Responsive Government	Clerk's Dept./Planning Dept. Order in Council effective July 14, 2014. Bylaws and policies being prepared. (Nov/16)	High
8.	Regular Nov. 24/14	Report on mail-in voting for future elections.	Goal #5: Responsive Government Not strategic priority	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
9.	Regular Jan 12/15	Report & recommendations re revisions to Sign Bylaw with regards to election signage	Goal #5: Responsive Government	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low
10.	Regular October 11/16	Amendments to Cemetery Management, Bylaw No. 4732 to reflect fee increases required to sustainably fund the operation.	Goal #1: Live Within Our Means	3 readings of Bylaw Oct 24/16	Low
Community Services Dept.					
11.	Special Budget – Feb 23/16	Prepare a report outlining a comprehensive plan for the replacement of the Echo Aquatic and Fitness Centre	Goal #4: Revitalize Economy/Liveability	By end 2016	Medium
12.	Regular Jan 11/16	Public water bottle stations in City facilities - Multiplex and Echo Fieldhouse (FSCDC Report).	Goal #3: Environmental Protection	Multiplex complete (partially funded by ACRD).	Medium
13.	Regular August 8/16	Report re \$10,000 sponsorship request from Chamber of Commerce re TriConic Challenge event			Medium
14.	Regular Mar 9/15	Revisit options to ban smoking in City facilities and parks	Goal #3: Environmental Protection	Include actions taken by other communities for area specific smoking bans	Low
15.	Regular Sept. 28/15	Review 'Partner in Parks' Program (City of Nanaimo) and provide recommendations	Goal #5: Responsive Government		Low
16.	Regular Jan 11/16	Develop and bring to FSCDC a community garden implementation policy (FSCDC Report).	Goal #3: Environmental Protection		Low

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
17.	Regular June 27/16	Draft development plan options for Canal Beach for public consultation regarding a long-term development plan.	Goal #4: Revitalizing Economy/Liveability		Low
Economic Development Dept.					
18.	Regular Aug 10/15	Prepare RFP for Clutesi Haven Marina commercial development in conjunction with PAPA	Goal #5: Responsive Government	RFP issued	High
19.	Regular Feb 22/16	Prepare contract re implementation of SPROUT Program	Goal #4: Revitalize Economy/Liveability	In progress	High
20.	Special Budget – Mar 30/15	Arrange mtg with Chamber/ AV Tourism/ACRD re external marketing of Alberni Valley	Goal #4: Revitalizing Economy/Liveability Goal #5: Responsive Government	AVTA partnering with Tourism Tofino and Tourism Ucluelet on a marketing campaign. Discussion in November/16	Medium
Engineering Dept.					
21.	Regular Sept 14/15	Report recommending alternate truck route options (other than 3 rd /Anderson)	Goal #2: Connected Community	On hold pending further discussions with WFP.	Medium
22.	Regular Jan 11/16	Create a phased implementation plan for all-abilities protected bike lanes including possible tree and garden planting (FSCDC Report)	Goal #2: Connected Community		Medium
23.	Regular Jan 11/16	Implement a pilot kitchen/yard waste pickup compost project (FSCDC Report).	Goal #3: Environmental Protection		Medium
24.	Special Budget – Feb 23/16	Community Solar	Goal #3: Environmental Protection	Feasibility and implementation plan for single city owned location of solar panel "farm" to sell energy to Grid. \$15,000 allocated in 2016 budget.	Medium

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
25.	Regular August 8/16	Work with ACRD to coordinate the connectivity of bike paths/lanes between the City and areas of the Valley	Goal #2: Connected Community		Medium
26.	Regular Mar 29/16	Report regarding request from Grandview Road residents for walking path on Grandview	Goal #2: Connected Community		Low
27.	Regular Aug 10/15	Review and report re rainbow crosswalks – upper 3 rd /Argyle	Not a strategic priority		Low
28.	Regular Feb 10/15	Prepare Pesticide Reduction Policy/public education – best practices	Goal #3: Environmental Protection	Policy and public education plan under development	Low
Finance Dept.					
Fire Dept.					
29.	Regular June 13/16	Work with BC Wildfire Service, ACRD and other stakeholders to create wildfire management plan for CPA	Goal #5: Responsive Government		High
Human Resources					
30.	Regular June 8/15	Investigate NIDMAR Consensus Based Disability Management System & Audit	Goal #5: Responsive Government	HR Manager - Following implementation of return to work program. City has engaged BCMSA audit tool.	Medium
31.	Regular Feb. 9/16	Prepare Policy outlining duties of Personnel Committee		City Clerk/CAO/HR Manager	Medium
Planning Dept.					
32.	Special Budget – Feb 23/16	Create environmental rebate initiatives for property owners (FSCDC Report).	Goal #3: Environmental Protection	Recommendation from the FSCDC to create 3 rebate programs: Oil to Electric, Energy Audit, and Energy Retrofit Half-the-Tax Challenge. \$30,000 allocated in 2016 budget	High

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
33.	Regular October 11/16	Bring forward draft request for proposals for development of the former Tidebrook property.	Goal #4: Revitalize Economy/Liveability		Medium
34.	Regular June 22/15	Report and amendment to the Zoning Bylaw to restrict liquor sales in grocery stores.	Goal #5: Responsive Government		Medium
35.	SICC Oct. 14/14	Report re synopsis and options for consideration re Alberni Paving operations at Fall Fair grounds	Not a strategic priority	Meeting held on Nov 12 th . City Planner met with Alberni Paving Feb. 1/16 to discuss alternative locations. They are considering options.	Medium
36.	Regular Dec. 14/15	Report on secondary suite provisions of zoning bylaw including provisions for tiny houses/carriage houses	Goal #4: Revitalize Economy/Liveability		Medium
37.	Regular Feb. 9/16	Draft bylaw to establish a Social Planning Commission	Goal #5 Responsive Government		Medium
38.	Regular Mar 14/16	Report reviewing options for potential amendments to home occupation regulations – comparison to regulations in other municipalities and enforcement complaints	Goal #4: Revitalize Economy/Liveability		Medium
39.	Regular October 11/16	Report regarding amendments to the City's Zoning and Waterworks Bylaws to permit the sale of eggs and honey and provide urban farms with the same water consumption rates as industrial customers.	Goal #4: Revitalize Economy/Liveability		Low
40.	Regular Oct. 26/15	Report re use and potential regulation of drones within City boundaries	Not a strategic priority		Low

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
41.	Regular May 24/16	Report (based on Engineer's May 17 report) recommending amendments to the City's property maintenance bylaw to address vacant property concerns	Goal #4: Revitalize Economy/Liveability		Low

Organizational Structure Review (adopted by Council February 9/16)			
	Council Direction:	Assigned To:	Target Completion Date:
1.	Parks & Facilities Maintenance divisions become function of Public Works – Facilities Ops Supv and Parks Ops Supv report to designated Public Works Supt.	CAO/Director of Community Services	May 1, 2016 Transition complete
2.	Hire exempt Manager of Human Resources as soon as possible	CAO	June 30, 2016 (Complete May, 2016) Krista Tremblay commences in position May 30, 2016
3.	Identify pool of senior exempt staff to act in CAO's absence in succession plan and develop policy outlining compensation for employees acting in such capacity	CAO	September 30, 2016
4.	Modify one Public Works Supt. position to include increased responsibility – review through JE process	CAO	May 1, 2016 (Complete April 2016) Wilf Taekema promoted to Manager of Operations – announcement made April 11, 2016
5.	Upgrade Administrative Assistant position to include Communications and Deputy City Clerk role – review through JE process	CAO/City Clerk	May 1, 2016 (Complete April, 2016) Jake Martens promoted to Deputy City Clerk/ Communications Coordinator – announcement made April 11, 2016.
6.	Expand role of Fire Chief to include responsibility for fire protection, emergency services, oversight of RCMP municipal staff and bylaw enforcement	Fire Chief	September 30, 2016
7.	Pursue shared service opportunities with ACRD	CAO	In progress - Meeting with ACRD Board April 20 th , 2016.
8.	Update City's succession plan	CAO/Mgr Human Resources	September 30, 2016
9.	Review non-tax revenue opportunities (incl. review of all external contracts – best practices from other local govt's and input from working group	CAO/Director of Finance	November 1, 2016
10.	Review non-core services that could be provided by different level of gov't or could be discontinued	CAO	November 1, 2016
11.	Work with community and partners to determine alternate service delivery model for museum and heritage services – proposed work plan to be completed	CAO/Director of Community Services	July 1, 2017 In progress - Councillor Washington appointed to Stakeholder working group.

Respectfully Submitted



Tim Pley - CAO

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CITY OF PORT ALBERNI

Royal Canadian Mounted Police (RCMP) REPORT

TO: Tim Pley – Chief Administrative Officer

FROM: Inspector Brian Hunter – Department Head (RCMP)

COPIES TO: City Clerk – Davina Hartwell

DATE: October 18, 2016

SUBJECT: City of Port Alberni Departmental Report

ISSUE: RCMP Third Quarter policing report to Mayor and Council

DISCUSSION:

This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during the third quarter of 2016. (July to September)

I have included a comparator to the statistics from the previous four years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month:

- Officers received and responded to 2,513 calls for service in the City of Port Alberni.
- There was an increase in sex offences which is largely attributed to the detachment's collaborative approach towards education and enforcement.
- Criminal Code Offences were up 24% for the quarter compared to 2015. This increase is largely attributed to an increase in thefts, theft from vehicles, cause disturbance and breach of probation.
- Members executed search warrants at two marijuana dispensaries during this reporting period.
- There was a very serious hit and run on August 26, 2016 on 4th at Strathern. A significant investigation ensued resulting in the identification of a suspect.

The focus of the Port Alberni RCMP's 2016/17 Annual Performance Plan is:

- **Traffic- Road Safety:** Increased enforcement, both tickets and warnings. Reduction of Impaired drivers on the roads through criminal code charges and Immediate Roadside Prohibitions. This will include joint enforcement with Central Island Traffic Services, the Integrated Road Safety Unit and Speedwatch volunteers.
- **Property Crime:** Reduction in the number of theft complaints through intelligence gathering as well as foot patrols of high crime areas, joint enforcement projects and the use of COP volunteers.
- **Crime Reduction:** Identifying and managing prolific offenders through enhanced enforcement and partnerships with community agencies. The focus will be on drug and property crime offenders.
- **Aboriginal Policing:** This includes traffic safety and enforcement on the First Nations, greater visibility at community events and meetings and a focus on First Nation Youth through prevention programs and involvement in schools and at youth events.

Respectfully submitted:

Inspector Brian Hunter
Officer in Charge
Port Alberni RCMP



Mayor and Council Report

Port Alberni Municipal	Q3 2016 (July – September)
------------------------	----------------------------

<i>Calls for Service</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Total Calls for Service	2563	2609	2406	2351	2513

<i>Occurrences by Crime Type</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Violent Crime	86	97	108	102	106
Property Crime	264	254	189	233	281
Other Criminal Code	213	209	175	166	229
Drug Offences	23	34	29	16	27
Total Criminal Code	586	594	501	517	643
Criminal Traffic	36	41	36	47	35

<i>Violent Crime</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Assaults	41	48	60	52	41
Assault weapon/bod harm	8	11	17	12	12
Harassment	11	15	9	10	13
Robbery	2	1	4	2	2
Sex Offences	13	6	8	4	12
Uttering Threats	8	11	10	14	22
Domestic Violence	23	31	41	30	25

<i>Property Crime</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Auto Theft	5	3	1	3	4
Bike Theft	16	15	17	11	12
Break and Enter - Business	9	5	8	4	7
Break and Enter - Residence	19	23	13	10	12
Break and Enter - Other	4	4	2	6	6
Mischief to Property	89	89	56	97	89
Theft	38	49	48	39	61
Possess Stolen Property	1	3	4	7	6
Shoplifting	19	9	5	18	26
Theft From Vehicle	37	29	20	26	34

<i>Other Criminal Code</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Cause Disturbance	133	94	79	74	121
Breach of Probation	29	40	27	25	38
Breach of Bail	27	43	30	33	32

<i>Provincial Statutes</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Intoxicated in Public	147	114	105	75	108

<i>Collisions (Incl. Pedestrian)</i>	Q3 2012	Q3 2013	Q3 2014	Q3 2015	Q3 2016
Collision - Fatal	0	0	0	0	0
Collision - Injury	10	15	16	18	4
Collision - Damage	29	25	35	36	32



CITY OF PORT ALBERNI ECONOMIC DEVELOPMENT MANAGER

Monthly Report to City Council October 24th, 2016

Brief Update on Work in Progress September 12th to present

New Resident, Visitor and Business Attraction

- Continuing arrangements for October 22nd and 23rd Johnston Road charrette
- Refining approach to maximized-value, wood-biomass, eco-industrial cluster
- Wrote article for Business Examiner
- Introducing Job Concierge service with Community Futures
- Working with Community Futures to deliver export pilot program
- Meetings with two potential call centre proponents
- Met with company designing & manufacturing an array of sensors
- Meetings to improve City's Google Search rankings
- Prepare economic benefit impact statement for ACRD meeting with Minister re AVRA
- Prepare concept brief for Forest Fire Fighting Centre of Excellence
- Discuss City's business license process with the other Managers involved and CAO
- Met with Hupacasath to review their response to Clutesi Haven Marina Upland RFP
- Met with Tseshaht to provide notice of Council and Port Authority acceptance of Hupacasath response to Clutesi RFP
- Met with owner of Sproat Lake Landing and Chamber Executive Director
- Viewed vision being developed for McLean Mill by Board of Management
- Hosted and toured two small groups of investors

Attended and/or Participated in:

- Vancouver Island Coast Economic Developers Association quarterly meeting/AGM
- UBCM
- Tourism Vancouver Island annual conference
- Port Authority's Open House to discuss 3rd party testing of Cantimber
- Business Walks
- Destination BC's Development Program Planning Area session
- City & Port Authority Joint Working Group
- Mayor's Business Advisory Council
- Mayor's Liaison Breakfast Meeting
- Islands Agriculture Show AGM

Note:

- Need to develop 'dashboard monitor' for goal of 20,000 residents by 2023

Pat Deakin, Economic Development Manager

CITY OF PORT ALBERNI

BYLAW NO. 4922

**A BYLAW TO AMEND
CITY OF PORT ALBERNI CEMETERY MANAGEMENT, BYLAW NO. 4732**

**THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI IN OPEN MEETING
ASSEMBLED ENACTS AS FOLLOWS:**

1. Title

This Bylaw may be known and cited for all purposes as **"City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922"**.

2. Amendments

"City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922" is hereby amended as follows:

(1) Section 6 (Interments) g. iv. c. is hereby deleted and replaced with the following:

Infant size grave Lot – three (3) interments of Cremated Remains or one (1) interment of Human Remains and not more than two (2) interments of Cremated Remains.

(2) Schedule "F" is hereby deleted in its entirety and replaced with the new Schedule "F" attached.

3. Effective Date

The effective date of the Bylaw shall be January 1, 2017.

READ A FIRST TIME THIS DAY OF , 2016.

READ A SECOND TIME THIS DAY OF , 2016.

READ A THIRD TIME THIS DAY OF , 2016.

FINALLY ADOPTED THIS DAY OF ,2016.

Mayor

Clerk



CITY OF PORT ALBERNI
Cemetery Services

Greenwood Cemetery
5360 Josephine Street
Office: 4850 Argyle Street
Port Alberni, BC Canada V9Y 1V8
Ph: 250-720-2830 Fax: 250-723-3402

EFFECTIVE DATE JANUARY 1, 2017

	Price	Care Fund Contribution	Total
Adult Size - Resident	\$546.00	\$182.00	\$728.00
- Non-Resident	\$819.00	\$273.00	\$1,092.00
Child Size - Resident	\$378.00	\$126.00	\$504.00
- Non-Resident	\$567.00	\$189.00	\$756.00
Infant Size - Resident	\$252.00	\$84.00	\$336.00
- Non-Resident	\$378.00	\$126.00	\$504.00
Cremated Remains - Resident	\$252.00	\$84.00	\$336.00
- Non-Resident	\$378.00	\$126.00	\$504.00
Cemetery Services			
Opening & closing of grave for Burial			
Adult Size (Less Grave Liner Cost)	\$880.00	0	\$880.00
Grave Liner Cost (plus taxes)	\$212.50		\$212.50
Child Size	\$530.00	0	\$530.00
Infant Size	\$465.00	0	\$465.00
Cremated Remains	\$450.00	0	\$450.00
Opening & closing of grave for Exhumation			
Adult Size	\$2,185.00	0	\$2,185.00
Child Size	\$1,060.00	0	\$1,060.00
Infant Size	\$930.00	0	\$930.00
Cremated Remains	\$900.00	0	\$900.00
All Burials after 4:00 pm, Monday to Friday	Add 50% to opening & closing burial rates		
All Burials on Saturday, Sunday or Statutory Holidays	Add 75% to opening & closing burial rates		
Miscellaneous Fees			
Bronze Memorials, All Sizes (set in concrete/granite)	\$182.00	\$50.00	\$232.00
Granite Memorials, All Sizes	\$117.00	\$50.00	\$167.00
- installed in concrete, add	\$100.00	0	\$100.00
Removal & Reinstallation of Memorials	\$162.50	0	\$162.50
- re-installed in concrete, add	\$100.00	0	\$100.00
Flower container	\$35.00	0	\$35.00
Add: set in concrete base	\$50.00	0	\$75.00
Field of Honour Crosses	\$45.50	\$25.00	\$70.50
Tent Set Up	\$100.00	0	\$100.00
Transfer or Surrender of License	\$25.00	0	\$25.00

From: Aaron Brevick [<mailto:jiujitsueducation@yahoo.com>]
Sent: Monday, October 17, 2016 6:59 PM
To: Jake Martens
Subject: dispensaries and schools

Oct 17, 2016
Addressed to Mayor and Council

Hello, my name is Aaron Brevick and I would like to speak to you in regards to bylaw No.4893, section 6.26.1

This is in regards to bylaws pertaining to Medical Marijuana dispensaries and the proximity to schools. I understand in previous attempts to have the bylaws changed, I had been asking for a reduction in distance between storefronts which would allow for multiple ventures to open up all over the city and this was not a favorable idea. After doing much research to locate a building that would be compliant with city regulations we have found it to be extremely difficult. Until recently.. For the second time we have found a building that complies with all city regulations. For moral reasons of our own we have chosen not to proceed with a permit at this location but instead we look to the council for clarity in a matter of the "Interpretation" index provided.

There is a compliant building that is located directly across from stepping stones too, located on Cedarwood St.

This is a daycare facility that provides care ranging from infants up to 12yrs of age for pre-school and daycare programs. Although this is not a school as defined by the independent schools act or a provincially funded program I feel very confident saying that i believe we all understand the meaning of a school. This facility even has a school bus but currently the property directly across the street is more than 1 km from a dispensary and 300 meters from the nearest school as defined by the current text. However the adult based learning facilities are currently included.

I would like to present a different option for the current interpretation as defined in the business license bylaw. I would like to ask council to consider making the appropriate amendments to bylaw that would see colleges and universities where adult based learning takes place removed from the interpretation and have preschools, daycares and childcare facilities added to the appropriate index.

The effects that this would have on the current zoning map of where stores could potentially appear would expand to include areas around the south end of Tebo and cherry creek at the top of Johnson specifically related to the industrial area around the North Island College mechanics campus as opposed to the currently compliant lot beside the preschool.

It is only with the best moral intent and months of searching for a compliant location that I am able to come to council with this request for a small revision in the current bylaws. I strongly believe that we all know what was intended with the word school and to me that means children not the adult based programs.

Should it become hard to define a childcare facility perhaps the city could implement a registry of home care facilities that would prefer to be included in this zoning structure also should they become concerned as neighbors.

Thank you for considering my request at this time.

From: ALINA HILTZ [<mailto:nahiltz@shaw.ca>]
Sent: Tuesday, October 18, 2016 12:15 PM
To: Davina Hartwell
Subject:

Dear Mayor Mike Ruttan and City Councillors.

November 2-8 is National 4-H week, and Our Local 4-H leaders and Club Members would like to ask you to Help us in Promoting 4-H in the valley By Flying a 4-H Flag during this week.

For those of you who don't know 4-H has been in Canada for more than 100 years. Last year we celebrated 100 years in 4-H. The 4-H program provides young people with an opportunity to learn how to become productive, self-assured adults who can make their community and country a good place in which to live. This is fostered through project and program work, experiences with their 4-H club members and leaders and their participation in district, regional and even provincial programs.

The goal of the 4-H program is youth development. The objectives of 4-H clubs are knowledge, leadership, citizenship and personal development.

4-H is an organization dedicated to young people. The purpose of the 4-H program is to prepare girls and boys for their future as adult citizens. 4-H stands for head, heart, hands and health.

4-H is open for youth ages 6-21 and ranges from clubs with animal to clubs that are non animal such as gardening photography, small engines and crafts to name a few.

Locally we have 3 clubs with approximately 50 members and 12 leaders

Thank you for considering our request of promoting 4-H in the Alberni Valley.

Alina Hiltz
4-H Cloverbud leader

To City Council of Port Alberni

sept. 14, 2016

On July 28, 2016, I wrote a letter to the editor of the Alberni Valley News concerning the cost over runs on the Gertrude bridge "widening". I received no answers but I can understand that my letter probably slipped into the abyss of the council not being in town during summer holidays. On Sept 8, 2016 Wilf Taekema, manager of operations for our city is quoted as saying in the AVNEWS "total costs were almost double the initial estimates" to do the work on the Gertrude bridge Project. I would assume that Mr. Taekema knows his figures in his position with the city. One should not quibble over if it was 92% or 95% cost over run. **the TOTAL cost is what matters to the taxpayers.** I will be asking for a Freedom of information request to ascertain the real cost. I think that this issue has particular relevance now as the city is doing a "refit" of Victoria Quay Bridge.

The Attorney General for Local Government in Victoria is an independent body with the mandate "exploring topic learnings from local government CAPITAL procurement projects". I will be sending my two letters to the AGLG just to see if they would like to once again assess Port Alberni. The AGLG did a report on the RCMP functions, as well as financial reports on Rossland, Sechelt, Dawson Creek and North Van.- interesting reading.

In my letter of July 28, 2016 I simply asked for transparency and accountability as some of the council have voiced their desire for those attributes.

Counc. Alemany Oct. 16 2014-" AVNEWS ' accountability means consulting and following the will of the public and ensuring public business is decided in public"

Counc. McLeman Nov. 5 2014 AVNEWS " if re elected I will continue to be open and available to all electors. I will make sure the taxpayers of the city are represented in and benefit from all economic plans for the area".

Counc. Sauve on election night Nov. 15 2014 " Port Alberni pretty much voted for trust and accountability. This is what we have to ensure we give them" AVNEWS

Mike Ruttans Dec. 10 2015 – outlines strategic plan for 2016 AVNEWS direct quote

" Ruttan said that he remains cautious about how council spends taxpayers dollars. We want to be really careful about the money we spend because each of us is really conscious that that money is ours in trust – not just ours to spend however we like."

Having taught local government issues for 30 years I am not feeling overwhelmed by these statements considering the massive cost over run on the Gertrude bridge. How much did the refit cost?

Derek Squires Port Alberni

July 7, 2016

Transparency:

In recent months, a great deal of press time and city council business have been dedicated to the issue of transparency in Port Alberni. I would propose that the "widening" of the Gertrude bridge could be a test of the transparency issue. The bridge has been reopened for a few months-time for final invoices to be submitted by the parties involved in the rebuild. Cheques have been issued from the city finance department to those companies. I refer to the AV News of March 3, 2016 and it states "the original bid by K and G Installations was \$ 249,500" and this was accepted by the city.

City engineer Guy Cicon is quoted in the same article that "the work is being done at a cost of \$347,000 up from the original \$249,500 due to forced relocation of a Fortis gas line and extra work on the bridge underside'. I walk the dyke by the bridge and I noticed before the refit how close the gas line was to the area to be widened. I deal with Fortis and the city on many occasions when I make A BC One Call prior to excavations-did the engineering dept. take the gas line location into account before accepting the K and G bid of \$249,500? Did K and G ask for more money to cover any increased costs? Was an independent structural engineer consulted to assess the integrity of a 60 year old bridge prior to putting out tenders?

Does the city have a "cost plus" payment option in their contracts for such a project?

The city engineer Guy Cicon is quoted in the March 3 article " any work identified outside of the original contract would result in increased costs for the city". In the interest of transparency I would like to see a response from the city in the AV News regarding:

1. The final payment to Kand G Installations.
2. The cost to move the gas line
3. Total wages paid to city employees for any work on the bridge
4. How many other companies submitted quote for the work
5. The total final costs to taxpayers, compared to the original bid of \$249,500 as stated in the AV News of March 3, 2016 and what was the % cost over run for the project

D. Squires Port Alberni



Alberni Valley Lions Club

Box 44
Port Alberni, BC
V9Y 7M6



Mike Ruttan, Mayor
4850 Argyle St.
Port Alberni, BC V9Y 1V8

Oct. 5, 2016

Dear Mike,

The Alberni Valley Lions thank you very much for your attendance and participation in our Lions Bullhead Derby on Sunday, September 4.

The weather was beautiful and we had a good crowd with nearly three hundred children registered and two hundred thirty having bullheads measured. The families and friends of the kids always enjoy seeing dignitaries wrestling with the slippery bullheads while trying to get a true measurement.

Once again, thank you so much for your presence and assistance.

Yours truly

Art Halsall
Bullhead Chair 2016

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OCT 06 2016

CITY OF PORT ALBERNI



September 27, 2016

City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Dear Mayor Ruttan and Council,

On behalf of the Board of Directors of the Local Government Management Association, I am pleased to share the 2015 Annual Report with you. As a non-profit professional development and training organization created by the Union of BC Municipalities in 1919, we deeply appreciate the support and confidence elected officials place in our Association to ensure your staff have the skills, expertise and competencies to effectively serve your organization and community.

I encourage you take some time to review this Annual Report, which highlights the work the Association has undertaken over the past year, its accomplishments and the services provided to local government professionals across British Columbia. The Annual Report summarizes the key goals and strategies of the Association's Strategic Plan and tracks the performance metrics set by the Board of Directors to reflect accountability to our members and those who attend our programs and training workshops

We are also committed to making sure that a new generation of professionals will be ready to take on their roles with a range of educational and professional development offerings in leadership and management skills. The LGMA aspires to be a national and international leader in Local Government Excellence through the provision of outstanding service to the local government profession.

You may also view the Annual Report online at
<http://www.lgma.ca/EN/main/resources/annual-report.html>

I welcome and appreciate any comments or feedback you may have. Thank you again for your ongoing support.

Sincerely,

Paul Murray
President, Board of Directors, LGMA

LOCAL GOVERNMENT MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

7th Floor, Central Building 620 View St Victoria, BC V8W 1J6 Canada
Telephone: (250) 383-7032 Fax: (250) 383-4879 General E-mail: office@lgma.ca

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SENIORS ADVISORY COMMITTEE
Minutes of Meeting Thursday 11 August 2016
4:30 pm in the City Chambers

Present: Councillor Denis Sauve, Susan Barnett, Bill Randles, Margaret Vatamaniuck

Absent: Darren Saare, Lorraine Kemp

The meeting was chaired by Margaret Vatamaniuck. The minutes of the last meeting were accepted as read with no changes as moved by Denis Sauve and seconded by Bill Randles.

New Business:

SAC Terms of Reference: members reviewed the City of Port Alberni Terms of Reference against our progress over the last 18 months. We have successfully allocated funding to the Alberni Valley Community Stakeholders Initiative to assist them in their assessment of senior's housing needs in this area.

Traffic Lights: The Seniors Advocate for BC has promoted the adoption of seniors speed zones around seniors facilities. The City has adopted this proposal on behalf of the SAC. Councillor Sauve has looked at the traffic and light patterns in those areas adjacent to seniors housing and the City has now changed all these traffic lights to a longer delay to allow seniors to safely navigate these crosswalks at a slower pace increasing safety for both pedestrians and motorists. City crosswalks will be painted this fall so will be more visible to all parties.

There was a further discussion of traffic hot spots in the area especially around 10th and Wallace, senior and playground areas and Grandview Road where speeding is an issue and there are no sidewalks between a seniors mobile park and the bus stop.

It was determined that there is sometimes a need for the City staff, Council members and other SAC members to contact each other for immediate input. It may be a good idea to set up a private and closed Facebook group to make this easier to do. Any motion in this regard to be tabled until the next meeting in October. Councillor Sauve will communicate with the group by e-mail in the interim.

Bike Lanes: Seniors are reminded that the bike lanes are not to be used by wheelchairs and mobility scooters. It was agreed that it was a good idea to run a mobility scooter rodeo with RCMP support to educate seniors on safe and legal operation of their mobility units. This issue will be discussed and planned over the next couple months.

Denis Sauve attended an information meeting at Pioneer Towers to explain the tax issue on behalf of the city and was able to dispel a lot of the misinformation that was circulating. He will also contact Pat Deakin from Economic Development to obtain information about on-going investment promotions for the Alberni Valley. He will report back in October.

The meeting was adjourned at 5:30 pm. The next meeting will be 13 October 2016.

Darren Saare, Chair

Davina Hartwell, City Clerk

From: Boelk, Erin FLNR:EX [<mailto:Erin.Boelk@gov.bc.ca>]
Sent: Thursday, September 15, 2016 11:31 AM
To: Davina Hartwell
Subject: 12820-20/044: Pacific TSR Analysis Report - Review and Comment

Date typed: 2016/08/15 Date last saved:

File: 12820-20/044 Public Review

September 15, 2016

PACIFIC TSA TSR – ANALYSIS REPORT REVIEW AND COMMENT

To Davina Hartwell,

In August, 2014, you received notification that a Timber Supply Review (TSR) on the Pacific Timber Supply Area (TSA) was being initiated. At that time, you indicated interest in being notified of the review and comment periods associated with the TSR process. Members of the public were invited to review and provide comments on the Information Package (IP) between January 29 and March 29, 2016. We are now inviting members of the public to review and provide comments on the Timber Supply Analysis Report (between September 15 and November 15, 2016).

The Pacific TSA was established on July 15, 2009, covers roughly 698,000 hectares (ha) of land, and is comprised of 30 Blocks located on Vancouver Island, the Sunshine Coast, the Mainland Coast and the Douglas Channel, ranging in size from 76ha to 405,000ha. An overview map is attached for your reference. BC Timber Sales (BCTS) is leading the technical process, in partnership with other Pacific TSA tenure holders.

The IP provided a general description of the TSA, a brief history of the TSA, and a draft of the data and management assumptions that are being applied in timber supply analysis.

The timber supply review is now moving into completion of its second main component, the timber supply analysis. The analysis provides a general description of the TSA, harvest forecasts and alternative timber flows. It provides the province's chief forester with information required to determine the allowable annual cut (AAC) — the maximum volume of timber to be harvested from the TSA each year — for the next 10 years.

The analysis report, IP, along with links to additional information on both the Pacific TSA and the TSR process can be found at the following website: <http://www.for.gov.bc.ca/bcts/areas/tsg/tsg-tsar.htm>

It may also be reviewed (by appointment only) between 8:30am and 4:30pm at the following Ministry of Forests, Lands and Natural Resource Operations (FLNRO) District locations:

- Campbell River, 370 South Dogwood Street, Campbell River, Ph (250) 286-9300
- Sunshine Coast, 7077 Duncan Street, Powell River, Ph (604) 485-0700

- South Island, 4885 Cherry Creek Road, Port Alberni, Ph (250) 731-3000
- North Island – Central Coast, 2217 Mine Road, Port McNeill, Ph (250) 956-5000
- Coast Mountain, 5220 Keith Avenue, Terrace, Ph (250) 638-5100

Please write, email or fax your written comments to:

Erin Boelk, RPF, BCTS Planning Officer
 370 South Dogwood Street, Campbell River, BC V9W 6Y7
 Email: Erin.Boelk@gov.bc.ca
 Fax: 250-286-9420

Please provide comments prior to November 15, 2016. The chief forester will consider public input, and other information required under the *Forest Act* when a new AAC is determined.

Thank you again for your interest in the Pacific TSA TSR.

Sincerely,

Erin Boelk, RPF
 Planning Officer, BC Timber Sales

Attachment(s): Overview Map of the Pacific TSA:
<https://www.for.gov.bc.ca/ftp/TSG/external/!publish/PacificTSA/PacificTSA-Overview.pdf>

pc: Jim Brown, Senior Analyst, Forest Analysis and Inventory Branch



File: 18046-30/WC2017

October 19, 2016

City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

Via Email: davina_hartwell@portalberni.ca

Re: Replacement of BCTS Strait of Georgia Business Area's West Coast FSP

Dear Davina Hartwell, City Clerk,

The purpose of this letter is for BC Timber Sales (BCTS), Strait of Georgia Business Area to provide notification of the commencement of the review and comment period for the replacement of its West Coast Forest Stewardship Plan (FSP). Cisa Forestry LLP (owned and managed by the Tseshah First Nation) and the Hupacasath First Nation will also be signatories to this replacement FSP.

The proposed West Coast replacement FSP will cover operations of FSP signatories in the Sproat Lake, Nahmint, Effingham, Cous, Toquart and Barkley Sound Islands Landscape Units that are overlapped by Forest Development Units described under this Forest Stewardship Plan. The areas covered by this plan are shown in the overview attached map. These operations are currently covered under the existing BCTS West Coast (South Island) FSP #35 which was originally approved July 17, 2006. Taking into account subsequent amendments, FSP #35 is due to expire on January 15, 2017, necessitating this replacement.

The draft FSP document and associated maps can be viewed online at:
http://www.for.gov.bc.ca/bcts/areas/TSG/TSG_FSP.htm . A copy can be viewed by appointment at either of the following BCTS Timber Sales Offices:

- 370 South Dogwood Street, Campbell River, V9W 6Y7
- 4885 Cherry Creek Road, Port Alberni, V9Y 8E9

Please contact Lindley Little, Planning Forester, by phone at (250)286-9349 or by email at Lindley.Little@gov.bc.ca to arrange a time to view the documents.

The FSP is available for public review and comment until December 19, 2016. Please provide any comments or questions in writing to Lindley Little at Lindley.Little@gov.bc.ca ,

Page 1 of 2

Ministry of Forests,
Lands and Natural
Resource Operations

BC Timber Sales
Strait of Georgia Business Area

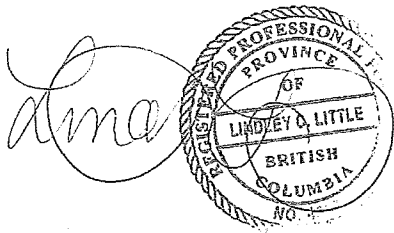
Location:
370 South Dogwood Street
Campbell River

Mailing Address:
370 South Dogwood Street
Campbell River, BC V9W 6Y7

Tel: (250) 286-9300
Fax: (250) 286-9420

via fax at (250)286-9420, or to the Campbell River mailing address noted above. In order that feedback from this referral period can be considered prior to the final submission of the FSP document, written comments must be received on or before December 19, 2016.

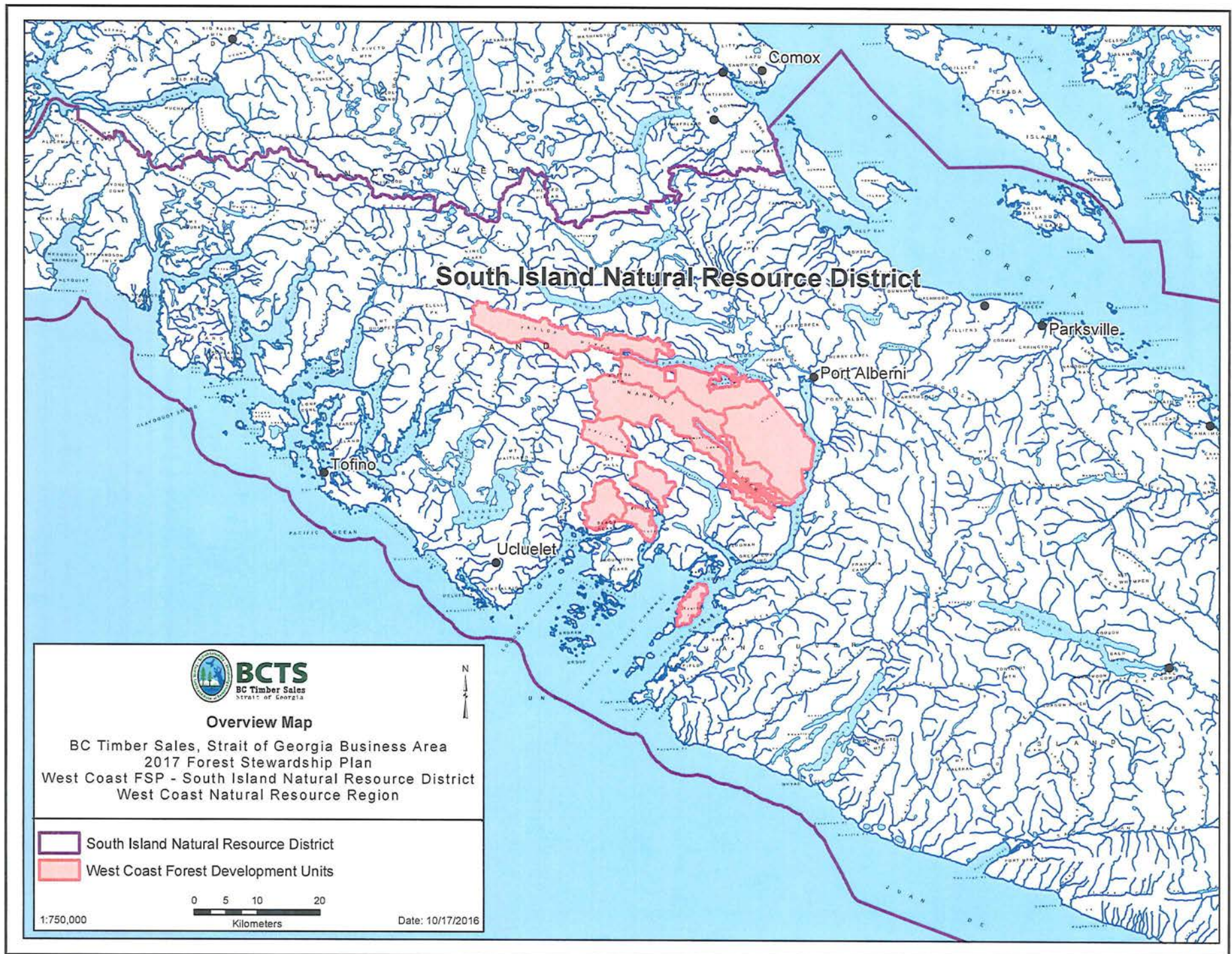
Sincerely,



Lindley Little, RPF
Planning Forester
BCTS Strait of Georgia

Attachment(s): Proposed West Coast FSP Replacement Overview Map

Pc: Rhonda Morris, District Manager, South Island Natural Resource District
Nick Clarke, Woodlands Supervisor, BCTS Port Alberni



Notes from AVCSI meeting held on Friday September 16, 2016, at the ACRD Board Room

Present: John Douglas, Ellen Frood, Kate Walton, Terry Deakin, Wes Hewitt, Gretchen Carlson, Dan Schubart, Pat Kermeen, Scott Smith, Melanie Williams, Patty Edwards, Marcie DeWitt (by teleconference)
Regrets: Inspector Brian Hunter, Chris Alemany

Call to order at 9:10

Introductions and roundtable reports.

Terry Deakin was introduced as the Co-ordinator for AVCSI Committee. Terry will be assisting the AVCSI to begin to implement the recommendations in our "Still At Home In The Alberni Valley" 2015 Homelessness Plan.

Funding for the Coordinator position has been awarded from the Alberni-Clayoquot Regional District Grant-in-aid Program in the amount of \$20,000. on the condition that matching funds are secured. To date we have a \$10,000. donation from the Port Alberni Seniors Advisory Committee which equals six months funding.

The Chair is seeking funds from Vancouver Island Real Estate Board and will work towards meeting criteria for United Way Homelessness funds.

Chair will work with Co-ordinator to bring back six month priorities for approval to next meeting.

Scott Smith indicated that the Committee could go to the City with another request for funds and it must be in by January.

Wes Hewitt indicated that the Provincial Integrated Affordable Housing may be another option for funding.

In order to access funding from the Federal Homelessness Partnering Strategy there is a requirement that there is a Homelessness Plan and that a Homelessness Count be undertaken. This is another possible source of funding for the Co-ordinator position.

A discussion took place regarding the Comox Valley Regional District Public Opinion Poll which was held November 15, 2014 in conjunction with the local government election. Seventy one percent of voters said they would support paying at least \$5. on their taxes for initiatives to help the homeless in that region.

A copy of the 2008 AVCSI Committee Terms of Reference was circulated for discussion. Consensus was reached on need to formalize the structure of the Committee. We will hold an AGM in the new year and elect an executive. We will remain a sub-committee of the Social Planning Council.

The BC Housing call for proposals that was issued this spring was for increasing affordable rental stock. Vancouver Island proposals are being adjudicated currently.

Marcie DeWitt provided an introduction to the Working Together To Reduce Poverty: Theory of Change. The report summarized the priorities that were identified from Poverty Reduction Workshop held at the end of May at the Hupacasath First Nation Hall.

BC Healthy Communities have provided \$5000. to facilitate working with the community to identify how to address priorities such as affordable housing..

Next meeting of the AVCSI will be Friday, October 28, 2016, at the ACRD Board Room, 3008-5th Street, Port Alberni.

October 11, 2016

Mayor Mike Ruttan
City of Port Alberni
4850 Argyle Street
Port Alberni, B.C.
V9Y 1V8

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OCT 14 2016

CITY OF PORT ALBERNI



Dear Mayor Ruttan,

BCLC celebrated its 30th anniversary last year, and we marked the milestone by delivering a record net income to help support communities, health care and education.

As a valued partner, it's important that we share our successes with you and build understanding of our work to create entertaining experiences for players in a safe and responsible manner. We do this to benefit our shareholder: the people of B.C.

2940 Virtual Way
Vancouver, BC V5M 0A6

T 604.215.0649

F 604.225.6424

bclc.com

With great results comes great responsibility, and that's why we continue our commitment to responsible gambling and embed social responsibility into everything we do. Over the past year, we have focused on harm reduction and customized programming for special populations.

When we're good corporate citizens, and consider the needs of our host communities and players, our business is welcomed. That's why we initiated our *Play It Forward* public-information campaign last year to increase awareness of how gaming revenue benefits communities across B.C. The campaign showed that municipal and First Nations governments have great stories to share about where the money goes – and that British Columbians love to hear them!

We're excited to continue to build momentum and raise awareness about the ways that gaming revenue benefits your community.

To that end, enclosed is BCLC's Community Impact Report, which provides 2015/2016 fiscal year highlights, including a summary of payments received by host local governments, as well as a report specific to Port Alberni. Also included is a copy of our 2015/2016 Social Responsibility Report.

If you have any questions about gaming in your community, please don't hesitate to contact us at publicaffairs@bclc.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Walker', is written over a horizontal line.

Greg Walker
Director, Public Affairs

From: Gord.Johns@parl.gc.ca

Sent: Tuesday, October 18, 2016 6:49 AM

To: Gord.Johns@parl.gc.ca

Cc: pkylba@me.com

Subject: MP Gord Johns' Town Hall public meeting on Seniors' Health Care - November 7, 2016

Dear Mayors and Council;

We know that Canada's population is aging. With the first of the baby boom generation now reaching 65, there has been increasing discussion among parliamentarians about seniors care and a strategy involving federal, provincial and territorial governments. Currently 16% of Canadians are over age 65, and that number is expected to grow to almost a quarter of the population by 2036.

I believe that the time has come to hear from constituents on how we can all work together to make our communities more age friendly. With the negotiation of a new Health Accord underway between the federal, provincial and territorial governments, the timing could not be better to come up with solutions for how to respond to the health care needs of Canadian seniors.

Toward this end, I am pleased to organize a Seniors' Health Care Town Hall public discussion on how to leverage the next Health Accord to deliver better care for Canada's seniors. Topics of discussion will include issues faced by seniors, their families as well as the health care system itself. I am grateful to the Canadian Medical Association and local health and seniors care advocacy groups for their collaboration on this Town Hall meeting.

It would be very much appreciated if you could share the details of this public consultation (attached) with your colleagues, staff, partners and all those who may be interested in seniors' issues. I hope that you can join us for this Town Hall meeting and please don't hesitate to contact my office if you require additional information.

Date: November 7, 2016 (2 to 4 pm)

Location: Qualicum Beach Community Centre (644 Memorial Avenue)

Program: Presentations about seniors' health care issues followed by open discussion

Best regards,

Gord Johns, Member of Parliament

Courtenay-Alberni

**SENIORS' HEALTH CARE
TOWN HALL MEETING**

with

GORD JOHNS, M.P.

&

**Canadian Medical Association &
Local Health and Seniors Care Advocates**

NOVEMBER 7 (2 to 4 PM)

Speak out about local seniors health care needs

**QUALICUM BEACH COMMUNITY HALL
644 Memorial Avenue**

- Presentations by physicians, nurses & family care givers
- Residents input to Member of Parliament, Courtenay-Alberni, about seniors care in new national Health Accord

EVERYBODY WELCOME!



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OCT 18 2016

CITY OF PORT ALBERNI

We are pleased to provide you with copies of a commemorative poster celebrating the achievement of agreements reached in the Great Bear Rainforest.

The Great Bear Rainforest covers 6.4 million hectares on British Columbia's north and central coast, and is home to 26 separate First Nations. One-third of the 6.4 million-hectare area is fully protected, while low-impact resource development activities, such as forestry, tourism and hydro-electric generation are allowed in the remainder to support the people living in the area.

To celebrate this achievement, and to commemorate the Royal visit, the Province is also establishing a new \$1-million Great Bear Rainforest Education and Awareness Trust.

Trust funds will support:

- Developing teacher and student resources;
- Raising awareness of the Great Bear and the people who have lived here for more than 12,000 years;
- Resource management practices and ongoing research; and
- Resource management-based education, awareness and understanding in the Great Bear Rainforest area.

The Province has also established a new web resource: www.gov.bc.ca/greatbearrainforest.

Spending one hour on the website will enable ordinary British Columbians to become Great Bear Rainforest champions.

Additional posters are for sale online, at the web link noted above. A portion of the proceeds will be donated to the trust fund.

We encourage you to learn more about the Great Bear Rainforest and why it is British Columbia's gift to the world, and help us share the story.

Sincerely,

Honourable Steve Thomson

Minister of Forests, Lands &
Natural Resource Operations

Honourable Shirley Bond

Minister of Jobs, Tourism & Skills Training
& Minister Responsible for Labour