

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, OCTOBER 9, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington.

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes from the Special Meeting of Council held at 6:00 pm on September 24, 2018 and Regular Meeting of Council held at 7:00 pm on September 24, 2018 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Cycle Alberni – GoByBike Week

Sarah Thomas and Candace Roberts of Cycle Alberni promoted GoByBike Weeks from October 15 to October 29, 2018, and highlighted the various cycling events happening around town during that time.

D. DELEGATIONS NIL

E. UNFINISHED BUSINESS

1. Deputy Director of Finance - Raymond James Investment Portfolio Report

It was moved and seconded:

That the unconsolidated Raymond James Investment Portfolio report as of June 30, 2018, be received.

CARRIED

2. Alberni Valley Chamber of Commerce - Visitor Guide

It was moved and seconded:

That the letter from the Alberni Valley Chamber of Commerce dated August 30th, 2018 be received, and Council for the City of Port Alberni endorse the Alberni Valley Chamber of Commerce Visitor Guide as the official visitor guide for the City of Port Alberni in keeping with the current Fee for Service Agreement.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 9, 2018 be received and the cheques numbered 142331 to 142422 inclusive, in payment of accounts totalling \$1,182,301.63 be approved.

CARRIED

2. Director of Finance - Comprehensive Annual Financial Report 2017

It was moved and seconded:

That the Comprehensive Annual Financial Report for the year ending December 31, 2017, be received.

CARRIED

3. Director of Development Services - Closing of Inactive Development Files

It was moved and seconded:

That the report from the Director of Development Services dated September 6, 2018 be received and all previous readings of "Official Community Plan Amendment No. 24 (2881 and 2911 Burde Street - McLellan and Ryles), Bylaw No.4934 and "Zoning Amendment No.21 (2881 and 2911 Burde Street - McLellan and Ryles), Bylaw No. 4935" be rescinded, the applications denied and the files closed.

CARRIED

4. City Clerk - Kingsway Hotel - 3203 Kingsway Avenue Liquor License Application

It was moved and seconded:

That the report from the City Clerk dated October 3, 2018 be received and that Council for the City of Port Alberni recommend to the Liquor Control that the request for a temporary extension of hours for various events be approved.

CARRIED

5. Manager of Bylaw Services - UBCM - “Better Bang for Buck with Bylaw”

It was moved and seconded:

That the report from the Manager of Bylaw Services dated October 1, 2018 be received.

CARRIED

6. McLean Mill Society - Monthly Report

It was moved and seconded:

That the monthly report including current initiatives from the Executive Director of the McLean Mill Society, be received.

CARRIED

7. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

8. Managers' Monthly Reports NIL

G. **BYLAWS**

1. **“Council Remuneration and Expenses Bylaw, 2018, Amendment No. 3, Bylaw No. 4835-3”.**

It was moved and seconded:

That “Council Remuneration and Expenses Bylaw, 2018, Amendment No. 3, Bylaw No. 4835-3” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4835-3.

CARRIED

2. **Manager of Bylaw Services - “City of Port Alberni Bylaw Offence Notice Enforcement Bylaw No. 4929-2”.**

It was moved and seconded:

That the report from the Manager of Bylaw Services dated September 25, 2018 be received.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw No. 4929-2, 2018” be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw No. 4929-2, 2018” be read a second time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw No. 4929-2, 2018” be read a third time.

CARRIED

3. Manager of Bylaw Services - City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2

It was moved and seconded:

That the report from the Manager of Bylaw Services, dated October 2, 2018, be received.

CARRIED

It was moved and seconded:

That “City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2” be introduced and read a first time.

CARRIED

It was moved and seconded:

That “City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2” be read a second time.

CARRIED

It was moved and seconded:

That “City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2” be read a third time.

CARRIED

4. City Clerk - September 24, 2018 Public Hearing

It was moved and seconded:

That the report of the Public Hearing held September 24, 2018 regarding Bylaws No. 4971, 4972 and 4973, be received.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Small Business BC - Small Business Awards

It was moved and seconded:

That the letter from Small Business BC, providing information on nominations and requesting support in promoting the Small Business BC Awards to members and the local community, be received.

CARRIED

2. Ann Gagnon

It was moved and seconded:

That the letter dated September 29, 2018 expressing concern regarding burning in the Alberni Valley and the impact of smoke on resident's health, be received and the letter referred to the Alberni Clayoquot Regional District.

CARRIED

3. Roland Smith

It was moved and seconded:

That the letter dated October 2, 2018 requesting a status update on items announced during this Council's term, be received and referred to staff for response.

CARRIED

4. John Thomas

It was moved and seconded:

That the letter dated October 1, 2018 requesting the trees growing in the alley behind 4332 Scott Street be reduced in height, be received and staff be directed to investigate.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

- 1. Alberni Valley Museum and Heritage Commission**
Minutes from the June 6, 2018 meeting.
- 2. Climate Action Revenue Incentive Program - Summary Report**
Report dated September 2018 from the Climate Action Revenue Incentive Program (CARIP) summarizing local government climate actions in 2017.
- 3. RCMP – Municipal Policing Agreement**
Letter dated September 17, 2018 providing expenditures to August 31, 2018.
- 4. Canadian Union of Public Employees (CUPE)**
Letter from CUPE Local 118 President to Mayor and Council regarding fiscal responsibility and the relationship between the City of Port Alberni, Council and CUPE.
- 5. Island Coastal Economic Trust - ICET Funds Industrial and Employment Lands Strategies**
Letter dated October 1, 2018 providing information on funding for projects that will be taking place in Port Alberni and Campbell River which will provide support in the development of industrial and employment lands strategies.
- 6. Ministry of Attorney General - Indigenous Court**
Letter dated September 27, 2018 from the Ministry of Attorney General, thanking Council for support of the establishment of an Indigenous Court in Port Alberni (Council's letter attached)
- 7. Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI)**
Minutes from the June 29, 2018 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 7 be received and filed.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a copy of the letter from CUPE Local 118 President to the CUPE Negotiating Committee.

DEFEATED

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

The Mayor took the opportunity to present a gift to Councillor Jack McLeman in recognition of his time on City of Port Alberni Council, thanked him for his years of service and wished him well in future endeavours.

The Mayor also recognized the work of the current Council and thanked them for their hard work and dedication over the past four years.

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

It was moved and seconded:

That Council for the City of Port Alberni directs staff to amend No. 19 of the Status Report to include proactive incentive options to encourage property owners to create secondary suites and carriage homes.

CARRIED

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

P. ADJOURNMENT

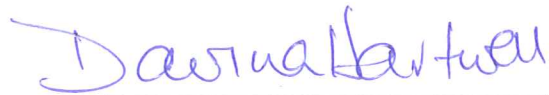
It was moved and seconded:

That the meeting adjourn at 8:42 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

