

**MINUTES OF THE AUDIT COMMITTEE**  
**Monday, November 8, 2021 @ 11:00 AM**  
**Council Chambers**

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**PRESENT:** Councillor D. Washington, Chair  
Councillor R. Corbeil  
Councillor C. Solda

**RESOURCE STAFF:** Andrew McGifford, Director of Finance

**MEDIA:** David Wiwchar, The Peak 93.3FM

**PUBLIC:** Leslie Walerius

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 11:02 PM.

*MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the minutes of the Audit Committee meeting held on October 6, 2021, be adopted.*

**CARRIED**

**C. UNFINISHED BUSINESS**

**D. QUARTERLY ANALYSIS OF MAYOR AND COUNCIL TRAVEL + DEVELOPMENT EXPENSES**

1. The Director of Finance provided an overview for the third quarter of 2021.  
Councillor Solda asked about the UBCM charge on her expense line – did not attend as it was virtual format – staff to review.

**E. REPORTS**

*The Director of Finance presented a report dated October 31, 2021, 2020 providing an overview of the McLean Mill National Historic Site & AVCoC reviewing the history of the contract and the activities and services performed by AVCoC. Further reviewed the Capital Expenditures and project in the Capital Plan.*

*The Director of Finance provide a verbal report regarding the General, Water, and Sewer operations and Capital Funds as of October 31, 2021.*

Committee would like to know how much we will see from the Gaming revenue, and funding moving forward – Next meeting the actual will be provided and discuss the 2022 expected revenue.

The Committee review the McLean Mill and wanted to know what UGST meant. This was for the Underground fuel storage tanks. This project did not proceed after investigation early in 2021.

**F. VENDOR CHEQUE REGISTER REPORT**

The Director of Finance provided an overview regarding the vendor cheque register report from September 1, 2021 to October 31, 2021.

Committee members request that the vendor cheque register report be provided/compiled by vendor name with expenditure descriptions if possible for future meetings.

- What was the expense paid to Richard Acosta?  
*Follow up - Bank overpayment to property owner (home owner grant paid by bank)*
- Details for Fort Garry Fire Trucks Cheque number 149146 & 149327?  
*Follow up - Fire truck repair and supplies – 2 Valve repair kits, SCBA Bottle valve kit, and Spring hinge lift bar.*
- Payments to TK elevator?  
*For the various elevators that the City must maintain and inspect. Follow up – the Multiplex four hours of maintenance and 3 hours at McLean Mill with the payments listed.*
- Western Forest Products payment, what was this for?  
*To reimburse Western Forest Product for the subdivision and survey cost of the SRW at the Somass Mill.*

**G. INVESTMENTS REPORT**

The Director of Finance provided a verbal update regarding the City's investments.

**H. OTHER COMPETENT BUSINESS**

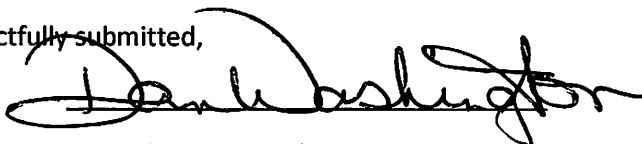
**I. QUESTION PERIOD**

Ms. Walerius requested information about the Water meter replacement project.  
*This project was started in 2017 but has not been competed due to resource availability. Amounts are carried forward annually. Follow up – this project will be rescope and brought back to Council.*

**J. ADJOURNMENT**

**MOVED AND SECONDED THAT the meeting be adjourned at 11:54 am.**  
**CARRIED**

Respectfully submitted,



Councillor Dan Washington, Chair