

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, NOVEMBER 13, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Paulson, Poon, Solda and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as amended to reflect that item seven under section G was to go ahead of item six.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the Minutes of the Regular Meeting of Council held at 7:00 pm on October 9, 2018 and Inaugural Meeting of Council held at 7:00 pm November 5, 2018 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Neil Anderson, resident, commented on Council's decision to conduct Council meetings at 2 p.m. starting in 2019 and noted that the new start time may discourage public participation.

Char Patterson, resident, spoke regarding the Bear Arts Club and asked that Council speak with Bear Lind, owner of the arts club, to discuss issues he has faced since opening his doors to the community.

Ms. Patterson also encouraged public participation at the upcoming November 19th Committee of the Whole meeting regarding cannabis sales in Port Alberni.

D. DELEGATIONS NIL

E. **UNFINISHED BUSINESS** NIL

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated November 13, 2018 be received and the cheques numbered 142423 to 142667 inclusive, in payment of accounts totalling \$2,483,148.98, be approved.

CARRIED

2. **City Clerk - Liquor License Application - Rim Rock Gaming Centre (4890 Cherry Creek Road)**

It was moved and seconded:

That Council for the City of Port Alberni support the Liquor Primary and Liquor Primary Club Structural Change Application for the Rim Rock Gaming Centre and endorse the comments as provided in the report from the City Clerk dated November 7, 2018 for submission to the Liquor & Cannabis Regulation Branch.

CARRIED

3. **Economic Development Manager – Age-friendly Grant**

It was moved and seconded:

That Council for the City of Port Alberni adopt a Resolution in support of the 2019 Age-friendly Communities Stream 1 grant application.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni commit to providing one or more people to the Steering Committee for the Assessment and Action Plan to Work.

CARRIED

4. Manager of Human Resources - Impairment in the Workplace Policy

It was moved and seconded:

That the report from the Manager of Human Resources dated November 6, 2018 be received, and Council for the City of Port Alberni adopt the policy entitled 'Impairment in the Workplace' as presented, replacing the current "Alcohol in the Workplace" and "Drug Use in the Workplace" policies.

CARRIED

**5. Director of Engineering and Public Works - Contract Award - RFT024-18
Argyle St Water Main Replacement**

It was moved and seconded:

That the report dated November 7, 2018 from the Director of Engineering and Public Works, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni award contract RFT024-18 Argyle Street Water Main Replacement to IWC Excavation Ltd. for \$717,683.62 including GST, with funding provided as approved in the 2018 Water Capital Budget: \$100,000 from Water Revenue; \$600,000 from Water Revenue Operating Reserve; and additional funding of \$100,000 be reallocated from the 21st Avenue segment of the overall Cowichan Reservoirs to Burde Street project to cover anticipated additional engineering, administration, and landscaping costs.

CARRIED

6. Managers' Monthly Reports

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current department operations, be received.

CARRIED

G. **BYLAWS**

1. **“Bylaw Offence Notice Enforcement Bylaw No. 4929-2, 2018”**

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw No. 4929-2, 2018” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4929-2.

CARRIED

2. **“City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2”**

It was moved and seconded:

That “City of Port Alberni Nuisance Abatement Amendment Bylaw No. 4705-2” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4705-2.

CARRIED

3. **Development Services Technician - “Zoning Bylaw Amendment No. 26 (2549 16th Avenue - Bradbury), Bylaw No. 4950”**

It was moved and seconded:

That the report from the Development Services Technician dated October 24, 2018, be received.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Amendment No. 26 (2549 16th Avenue - Bradbury), Bylaw No. 4950” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4950.

CARRIED

4. **Director of Development Services - Advisory Planning Commission**

It was moved and seconded:

That the summary report of the October 18, 2018 meeting of the Advisory Planning Commission, be received and all recommendations accepted.

CARRIED

“Zoning Text Amendment No. T16 (Microbrewery in C7 - Core Business), Bylaw No.4974”

It was moved and seconded:

That “Zoning Text Amendment No. T16 (Microbrewery in C7 - Core Business), Bylaw No. 4974” be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Text Amendment No. T16 (Microbrewery in C7 - Core Business), Bylaw No. 4974” be read a second time.

CARRIED

It was moved and seconded:

That “Zoning Text Amendment No. T16 (Microbrewery in C7 - Core Business), Bylaw No. 4974”, be advanced to a Public Hearing on December 10, 2018 at 6:00 pm in the City Hall Council Chambers.

CARRIED

5. Deputy Director of Finance - New Cemetery Management Bylaw

It was moved and seconded:

That the report from the Deputy Director of Finance dated November 1, 2018 be received.

CARRIED

It was moved and seconded:

That “City of Port Alberni Cemetery Management, Bylaw No. 4976” be introduced and read a first time.

CARRIED

It was moved and seconded:

***That "City of Port Alberni Cemetery Management, Bylaw No. 4976"
be read a second time.***

CARRIED

It was moved and seconded:

***That "City of Port Alberni Cemetery Management, Bylaw No. 4976"
be read a third time.***

CARRIED

6. Manager of Bylaw Services - Building Standards Bylaw No. 4975, 2018

It was moved and seconded:

***That the report from the Manager of Bylaw Services dated November
7, 2018, be received.***

CARRIED

It was moved and seconded:

***That "City of Port Alberni Building Standards Bylaw No. 4975, 2018"
be introduced and read a first time.***

CARRIED

It was moved and seconded:

***That "City of Port Alberni Building Standards Bylaw No. 4975, 2018"
be read a second time.***

CARRIED

It was moved and seconded:

***That "City of Port Alberni Building Standards Bylaw No. 4975, 2018"
be read a third time.***

CARRIED

**7. Manager of Bylaw Services – Bylaw Offence Notice Enforcement
Amendment Bylaw No. 4929-3**

It was moved and seconded:

That the report from the Manager of Bylaw Service dated November 7, 2018 be received.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Amendment Bylaw No. 4929-3, 2018” be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Amendment Bylaw No. 4929-3, 2018” be read a second time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Amendment Bylaw No. 4929-3, 2018” be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. ADSS Class of 2019 - Parent Prom Committee

It was moved and seconded:

That the letter dated October 16, 2018 from the ADSS Class of 2019 Parent Grad Committee requesting use of City streets for a Grad Parade on Saturday, June 29, 2019 from 5:00 pm to 6:30 pm, be received and approved subject to the provision of \$2,000,000 liability insurance in the City’s name and pertinent information being provided to the RCMP, Fire Department and BC Ambulance.

CARRIED

2. Alberni Clayoquot Metis Society

It was moved and seconded:

That the letter from the Alberni Clayoquot Metis Society requesting City Hall fly the Metis flag on Friday November 16, 2018 in respect of Louis Riel Day, be received and Council support the request.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Kwispaa LNG Project

Email dated October 16, 2018 providing an update on the Kwispaa LNG project as well as links to an advance copy of the Project Description:

<https://kwispaalng.com/wp-content/uploads/2018/10/Kwispaa-Project-Description.pdf>

<https://kwispaalng.com/wp-content/uploads/2018/10/Kwispaa-Project-Description-Summary.pdf>

2. Alberni Valley Community Stakeholders Initiative to End Homelessness

Minutes from the September 28, 2018 meeting and October 19, 2018 meeting.

3. UBCM – Gas Tax Agreement Community Works Fund Payment

Letter dated October 5, 2018 advising that UBCM is in the process of distributing the second of two Community Works Fund payments for fiscal year 2018-2019.

4. British Columbia Community Forest Association

Letter dated October 3, 2018 providing information on the annual report as well as copies of the Community Forest Indicators 2018 Report.

5. Ministry of Finance, Gaming Policy and Enforcement Branch

Letter dated October 18, 2018 advising of the \$119,065.76 payment to the City representing casino revenue for the period July 1, 2018 to September 29, 2018.

6. Minister of Social Development and Poverty Reduction

Email dated October 29, 2018 from the Minister of Social Development and Poverty Reduction providing information on poverty reduction strategies.

7. **BC Lumber Trade Council**
Letter dated October 25, 2018 from the BC Lumber Trade Council congratulating Mayor Minions and offering to provide an industry briefing to Mayor and Council.
8. **Advisory Traffic Committee**
Minutes from the October 17, 2018 meeting.
9. **District of Ucluelet**
Copy of a letter dated October 26, 2018 from the District of Ucluelet to the Minister of Fisheries and Oceans Canada regarding the Proposed Recovery Strategy for Northern and Southern Resident Killer Whales in Canada.
10. **North Island College**
Letter dated October 26, 2018 from North Island Collage extending congratulations to Mayor and Council.
11. **Ministry of Children and Family Development**
Email dated November 2, 2018 from Minister, Katrine Conroy, proclaiming November as Adoption Awareness Month and providing suggestions for raising adoption awareness in our community.
12. **Housing Central**
Letter dated November 1, 2018 congratulating Mayor and Council and requesting on behalf of the affordable housing providers across the province that Council make housing a central focus.
13. **Air Quality Council**
Minutes from the October 11, 2018 meeting.
14. **R.L. Miller**
Letter dated October 27, 2018 from R.L. Miller regarding dangerous driving and lack of traffic control.
15. **Food Security and Climate Disruption Committee**
Minutes from the August 2, 2018 and October 4, 2018 meetings.
16. **Enhanced Connectivity on BC Highway 4**
Copy of a letter dated November 7, 2018 from West Coast Mayors and Chiefs to the Minister of Transportation and Infrastructure regarding enhanced connectivity on BC Highway 4.
17. **Alberni Valley Museum and Heritage Commission**
Minutes from the September 5, 2018 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 17 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Minions/Councillor Solda)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Keith Ambrose, 3147 2nd Avenue, addressed Council asking if Council is in talks with developers regarding the City-owned land behind Swale Rock Café and asked if information on the matter would be made public.

Mr. Ambrose also sought information on whether the City is in talks with Island Health on sighting Island Health projects in Port Alberni and noted his concern regarding potential impacts on land value.

P. ADJOURNMENT

That the meeting adjourn at 8:50 pm.

CERTIFIED CORRECT

Mayor



Clerk

