

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Monday, October 25, 2021 @ 2:00 PM**  
**City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC**

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**PRESENT:** Mayor S. Minions  
Councillor R. Corbeil  
Councillor D. Haggard  
Councillor R. Paulson @ 2:05 pm  
Councillor H. Poon  
Councillor C. Solda  
Councillor D. Washington

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 2:00 PM.

*MOVED AND SECONDED, THAT the agenda be amended to include items E.3 | Development Permit Update, J.1 (g) | Ministry of Forests, Lands, Natural Resource Operations and Rural Development and to remove D.2 | Forest Enhancement Society. The agenda was then approved as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the minutes of the Regular Council meeting held at 2:00 pm on October 12, 2021 and Special meeting held at 4:30 pm on October 20, 2021 be adopted.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

**Neil Anderson**

Expressed concern over the impacts of inflation and tax rates on the Senior population.

**Wendy Kerr**

Requested Council advocate for the local healthcare workers whom are being negatively impacted by the provincial vaccine mandate.

**Elliot Drew**

Announced the re-opening of the Capital Theatre, following a closure in response to the COVID-19 pandemic, set to take place on November 19<sup>th</sup> at 7:30 pm featuring *The Complete Works of William Shakespeare*.

**Monica Ahlroos**

New resident of Port Alberni suggesting an expansion of the garbage/recycling program to improve waste reduction and support climate change.

**D. DELEGATIONS**

- 1. Alberni Valley Community Forest Corporation**  
Chairman, Jim Sears, Directors Bob Cole, Chris Duncan, Gary Swann and Manager Chris Law presented a dividend cheque from the Alberni Valley Community Forest Corporation in the amount of \$300,000.
  
- 2. Alberni Valley Chamber of Commerce**  
President, Bill Collette provided an overview of Chamber initiatives including a new website, the Better Buy Port Alberni gift card program and the Municipal Regional District Tax program. Business Consultant, Elliot Drew provided a review of the Small Business COVID-19 Relief Program and results of the associated Business Survey Program.

**E. UNFINISHED BUSINESS**

- 1. Alberni Climate Action**  
*MOVED AND SECONDED, THAT Council for the City of Port Alberni declare a state of Climate Emergency.*  
**CARRIED | Res. No. 21-248**  
  
**Director of Engineering and Public Works – ICLEI - Together for Climate Project Report 2020**  
*MOVED AND SECONDED, THAT Council direct staff to provide the final report titled 'Together for Climate Project Report 2020' on the City website for public information.*  
**CARRIED | Res. No. 21-249**  
  
*MOVED AND SECONDED, THAT Council consider the report titled 'Together for Climate Project Report 2020' and its proposed 'Actions' in the 2021 OCP review and update and in future strategic plans.*  
**CARRIED | Res. No. 21-250**
  
- 2. Director of Parks, Recreation & Heritage - Hammer Throw**  
The Director of Parks, Recreation & Heritage provided a verbal report in response to an inquiry regarding the installation of the hammer throw landing area at Bob Dailey Stadium.
  
- 3. Development Permit | 3123 3rd Avenue**  
Staff responded to a Council inquiry as to the timeline on the Development Permit for 3123 3rd Avenue [Port Alberni Squash and Billiards Club]. Staff reported that while a building permit application has been received, additional information has been requested from the applicant prior to the issuance of a permit. Regarding the Development Permit, staff confirmed that they are valid for a period of two years.

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**F. STAFF REPORTS**

**1. Accounts**

*MOVED AND SECONDED, THAT the certification of the Director of Finance dated October 25, 2021, be received and the cheques numbered 149280 to 149353 inclusive, in payment of accounts totalling \$784,224.34, be approved.*

**CARRIED**

**2. Director of Finance – Revitalization Tax Exemption Update | Industry**

*MOVED AND SECONDED, THAT Council not pursue the Revitalization Tax Exemptions for industrial properties [Class 4 and 5].*

**CARRIED**

**3. Chief Administrative Officer – Connect the Quays Pathway Advisory Working Group | Appointment of Representatives**

*MOVED AND SECONDED, THAT Council for the City of Port Alberni appoint Mayor Minions and CAO Pley as City representatives to the Connect the Quays Pathway Advisory Working Group.*

**CARRIED | Res. No. 21-251**

**G. BYLAWS**

**1. 2022 Permissive Tax Exemption Bylaw Amendments 4997-2 & 4998-2**

*MOVED AND SECONDED, THAT “Permissive Tax Exemption Bylaw 2022, Amendment No. 2, Bylaw No. 4997-2” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 4997-2.*

**CARRIED | Res. No. 21-252**

*MOVED AND SECONDED, THAT three readings given to the “Places of Public Worship Exemption, Amendment No. 2, Bylaw No. 4998-2” on September 27, 2021 be rescinded.*

**CARRIED | Res. No. 21-253**

**H. CORRESPONDENCE FOR ACTION**

**1. Alberni Clayoquot Metis Society**

*MOVED AND SECONDED, THAT Council authorize the request from the Alberni Clayoquot Metis Society to fly the Metis flag at City Hall on Monday, November 15, 2021 in recognition of Louis Riel Day.*

**CARRIED | Res. No. 21-254**

**I. PROCLAMATIONS**

**J. CORRESPONDENCE FOR INFORMATION**

1. *The Director of Corporate Services summarized correspondence to Council as follows:*
  - a. **Audit Committee | Minutes from April 19, 2021**
  - b. **Judy Vatamanuick | Cannabis odour from residential complexes**  
*Council requested the item be forwarded to the Air Quality Society for consideration.*
  - c. **Alberni Valley Museum and Heritage Commission | Minutes from June 2 and September 1, 2021**
  - d. **Ministry of Education | 2021 Premier's Awards for Excellence in Education**
  - e. **Office of the Premier | Stronger BC Youth Leaders Council**  
*Council requested that this item be forwarded to School District 70 and shared on the City's social media platforms to increase awareness.*
  - f. **Association of Vancouver Island & Coastal Communities | 2022 AGM & Convention**
  - g. **Ministry of Forests, Lands, Natural Resource Operations and Rural Development | Invitation to attend engagement sessions regarding Modernizing Forest Policy**

**K. REPORT FROM IN-CAMERA**

**L. COUNCIL REPORTS**

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*  
**CARRIED**

**M. NEW BUSINESS**

**N. QUESTION PERIOD**

*Neil Anderson*

**Q1: Is there non-permitted construction occurring at 3123 3rd Avenue?**

*A: Staff have received a building permit application for façade works and are currently processing the application. Staff are not aware of any construction occurring at this time.*

**Q2: Is there the ability to address question period submissions on the agenda in a manner that would permit the ability for rebuttal by the individual submitting the question?**

*A: Council meetings are guided by the 'Council Procedures Bylaw'. Council may wish to consider this during a formal review of the Bylaw.*

**O. ADJOURNMENT**

*MOVED AND SECONDED, THAT the meeting adjourn at 3:20 PM.*

**CARRIED**

CERTIFIED CORRECT



Mayor



Corporate Officer