

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, June 28, 2021 @ 2:00 PM

Via Video-Conference

PRESENT: Mayor S. Minions @3:07 pm
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington [Acting Mayor]

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:01 PM.

MOVED AND SECONDED, THAT the agenda be amended to include item E.1 letter from the Alberni Valley Chamber of Commerce; item M.1 scheduling of a Committee of the Whole meeting and item N.3 City's response time to questions submitted to Council by the public. The agenda was then approved as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on June 14, 2021 and Special meeting held at 5:00 pm on June 17, 2021 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. **Alberni Valley Drag Racing Association [AVDRA]**
Vice President, Dave Beecroft presented to Council an overview of plans for the proposed 2021 Drag Racing event.
2. **Gordon Dick – Riverfront Public Art Proposal**
Master Carver, Gordon Dick along with Reanna Miller presented an initial concept for a Riverfront Public Art Proposal at the Victoria Quay.

E. UNFINISHED BUSINESS

1. **Alberni Valley Drag Racing Association**
MOVED AND SECONDED, THAT Council, in principle, support the Alberni Valley Drag Racing Association's 2021 Thunder in the Valley Drag Racing event subject to a letter providing event details to be considered by Council at its July 12th Regular meeting.
CARRIED | Res. No. 21-149

2. Alberni Valley Chamber of Commerce

Council received a letter from the Alberni Valley Chamber of Commerce requesting that Council consider a late submission for the Welcome Sign project.

MOVED AND SECONDED, THAT Council decline adding a late submission for the Welcome Sign Project as presented by the Alberni Valley Chamber of Commerce.

CARRIED | Res. No. 21-150

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated June 28, 2021, be received and the cheques numbered 148652 to 148717 inclusive, in payment of accounts totalling \$486,631.52, be approved.

CARRIED

2. Director of Development Services/Deputy CAO – Architectural Services for Childcare Centre -

Council received a report for information dated June 17, 2021 from the Director of Development Services|Deputy CAO providing information on the award of a contract for professional services to Waymark Architecture for the construction of a childcare centre at 3045 8th Avenue.

3. Manager of Operations – Award of New Tandem Axle Combination|Flush/Hydro Excavation Truck [RFQ 002-21]

MOVED AND SECONDED, THAT Council award the Request for Quotations No. 002-21 to Kendrick Equipment for the purchase of a new Tandem Axle Combination – Flusher/Hydro Excavation Truck in the amount of \$379,835 [plus applicable taxes].

CARRIED | Res. No. 21-151

Acting Mayor Washington vacated the chair at 3:09 pm.

Mayor Minions joined the meeting and assumed the chair at 3:09 pm.

4. Manager of Operations – Award of Two New Freightliner Dump Trucks [RFQ 003-21]

MOVED AND SECONDED, THAT Council authorize staff to amend the City's "Five Year Financial Plan Bylaw 2021 – 2025, Bylaw No. 5023, by increasing the City's Equipment Replacement Reserve Fund [ERRF] in the amount of \$18,452 for the purpose of purchasing two new dump trucks.

CARRIED | Res. No. 21-152

MOVED AND SECONDED, THAT Council award the Request for Quotations No. 003-21 to P and R Truck Center for the purchase of two [2] new Freightliner Dump Trucks with Falcon Equipment Dump bodies in the amount of \$393,414.72 [plus applicable taxes].

CARRIED | Res. No. 21-153

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5. **Manager of Operations – Award of New Refuse Truck C/W Dump Box [RFT 004-21]**
MOVED AND SECONDED, THAT Council authorize staff to amend the City's "Five Year Financial Plan Bylaw 2021 – 2025, Bylaw No. 5023, by increasing the City's Equipment Replacement Reserve Fund [ERRF] in the amount of \$15,018 for the purpose of purchasing a new Refuse Truck.
CARRIED | Res. No. 21-154
- MOVED AND SECONDED, THAT Council award the Request for Tender 004-21 to Rollins Machinery Limited and purchase the new Refuse Truck C/W Dump Box in the amount of \$139,830.00 [plus applicable taxes].*
CARRIED | Res. No. 21-155
6. **Manager of Operations – Award of New Truck with Service Body and Crane [RFT 006-21]**
MOVED AND SECONDED, THAT Council authorize staff to amend the City's "Five Year Financial Plan Bylaw 2021 – 2025, Bylaw No. 5023," by increasing the City's Equipment Replacement Reserve Fund [ERRF] in the amount of \$38,970 for the purpose of purchasing a new truck.
CARRIED | Res. No. 21-156
- MOVED AND SECONDED, THAT Council award the Request for Tender 006-21 to Commercial Truck Equipment and purchase the new truck with Service Body and Crane in the amount of \$120,532.00 [plus applicable taxes].*
CARRIED | Res. No. 21-157
7. **Fire Chief – Request for Proposal | 2022 Aerial Apparatus**
MOVED AND SECONDED, THAT Council approves the issuance of a Request for Proposal (RFP) for an aerial apparatus to be delivered in 2022.
CARRIED | Res. No. 21-158

Council recessed the meeting at 4:02 pm.

Council resumed its meeting at 4:08 pm with all members of Council in attendance.

8. **Director of Corporate Services – Uptown District Clean-Up**
Council received a report dated June 21, 2021 from the Director of Corporate Services informing Council of the clean-up and maintenance scheduled to take place within the Uptown District over the summer and fall season.
9. **Director of Corporate Services - Presentation of the Annual Report**
MOVED AND SECONDED, THAT Council for the City of Port Alberni endorse the Annual Report for the year ended December 31, 2020 as presented.
CARRIED | Res. No. 21-159

G. BYLAWS

H. CORRESPONDENCE FOR ACTION

1. Dave Koszegi | Uplands II Subdivision | Naming of Park

MOVED AND SECONDED, THAT Council support the initiative as requested by the developers, Dave Koszegi and Craig Bowerman, to name the park located in the new Uplands II subdivision 'Griffin Park' in memory of Griffin Dolling.

CARRIED | Res. No. 21-160

2. Uptown Merchant's Association

MOVED AND SECONDED, THAT Council authorize the temporary road closure of Third Avenue from Argyle Street to Angus Street as requested by the Uptown Merchant's Association for the purpose of holding a market every Wednesday evening from 4:30 pm – 8:00 pm starting July 7, 2021 to Aug 25, 2021 subject to:

- *the notification of emergency services and BC transit*
- *consultation with all affected businesses/residents*
- *implementation of a Traffic Plan*
- *provision of standard liability insurance*
- *COVID-19 Safety Plan in accordance with Provincial Health orders guidelines*
- *capacity/attendees to align with 'BC Restart Plan' guidelines.*

CARRIED | Res. No. 21-161

3. Pink Buffalo Films

MOVED AND SECONDED, THAT Council authorize Pink Buffalo Films, in accordance with the City's 'Filming on Location Policy' to film at 2170 Mallory Drive in relation to the Topaz Cable Landing project currently underway at Plywood Drive [Canal Waterfront Park] from Friday, July 16 through to Sunday, July 18, 2021.

CARRIED | Res. No. 21-162

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

- 1.** *The Director of Corporate Services summarized correspondence to Council as reflected in the Correspondence Summary dated June 28, 2021.*

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

1. **Committee of the Whole – Alberni District Secondary School**
MOVED AND SECONDED, THAT Council direct staff to coordinate hosting a Committee of the Whole meeting at Alberni District Secondary School in October 2021.
CARRIED | Res. No. 21-163
2. **Notice of Motion: Audit Committee Frequency of Meetings**
THAT Council revisit the Audit Committee Terms of Reference with regards to the meeting schedule frequency.

N. QUESTION PERIOD

1. **Don Dunbar – Clock Tower Project**
Q: Don Dunbar inquired as to the status of the Clock Tower Project.

A: Staff are aiming to provide a status report for Council's consideration at the July 12th Regular meeting.
2. **Randy Fraser**
Q: Randy Fraser requested a status update with regards to questions he had submitted to Council on April 26, 2021.
3. **City Response Times to Questions Submitted to Council by the Public**
The Director of Corporate Services spoke to the process and timing with regards to the City's response to questions submitted to Council by the public.

Given the number of questions currently being received and in the interest of providing an accurate and fulsome response, the City recently established a Q&A document to record and respond to inquiries to be included on Council's Regular agenda package on a monthly basis. Response times to these questions are indicative of project priorities, staff capacity as well as receipt of information in the instances where these responses involve engaging external sources.

O. MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED AND SECONDED, THAT Council closes the meeting to the public, pursuant to section(s) 90(1)(a), 90(1)(e), 90(1)(i) and 90(1)(l) of the Community Charter for the purpose of considering:

- *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*
- *discussions with municipal officers and employees respecting municipal objectives, measures and progress reports.*

CARRIED

Following adoption of the above motion, the meeting will be closed to the public and not recorded.

MOVED AND SECONDED, THAT the Regular Meeting reopens and Council reconvenes its open meeting at 6:08 pm with all members of Council in attendance.

P. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 6:09 PM

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer