

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, July 12, 2021 @ 2:00 PM

Via Video-Conference

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include item J.12 letter from northwest hydraulic consultants ltd. The agenda was then approved as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Regular meeting held at 2:00 pm and Special meeting held at 4:52 pm on June 28, 2021.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated July 12, 2021, be received and the cheques numbered 148718 to 148784 inclusive, in payment of accounts totalling \$657,695.65, be approved.

CARRIED

2. Director of Development Services | Deputy CAO – Architectural Services for Childcare Centre

MOVED AND SECONDED, THAT Council approve an amendment to the contract with Waymark Architecture for architectural services related to the completion of a childcare centre for 3045 8th Avenue to add additional services including security system design, complete fire protection services and commissioning in an amount of \$51,900.00.

CARRIED | Res. No. 21-164

3. **Chief Administrative Officer – Coroner’s Inquest | George, J. – Recommendations to City of Port Alberni**
MOVED AND SECONDED, THAT a staff report be provided for Council’s consideration outlining potential actions that could be implemented by the City to address recommendations outlined within the Verdict at Coroner’s Inquest report dated June 30, 2021 for which the City is an addressee.
CARRIED | Res. No. 21-165
4. **Chief Administrative Officer – Remuneration – Mayor and Councillors**
MOVED AND SECONDED, THAT effective January 1, 2023 remuneration for the position of Mayor be increased to \$59,100 plus adjustments for Consumer Price Index equal to BC for the years 2022 and 2023, and remuneration for the position of Councillor be increased to \$26,300 plus adjustments for Consumer Price Index equal to BC for the years 2022 and 2023.
CARRIED | Res. No. 21-166
5. **Economic Development Manager**
MOVED AND SECONDED, THAT Council for the City of Port Alberni authorize staff to prepare and submit an application for funding to the Canada Community Revitalization Fund for the proposed Clock Tower/Story Tower Project in advance of the application deadline of July 23, 2021. Further, that Council direct staff to continue working with the Port Alberni Port Authority on designing a waterfront gathering space concept for future funding opportunities.
CARRIED | Res. No. 21-167

G. BYLAWS

H. CORRESPONDENCE FOR ACTION

1. **Alberni District Fall Fair Association**
MOVED AND SECONDED, THAT Council authorize the temporary road closure of 10th Avenue and Burde Street along to Alderwood Street as requested by the Alberni District Fall Fair Association for the purpose of holding a parade Saturday, September 11, 2021 from 11:00am to 12:30pm subject to:
 - *the notification of emergency services and BC transit*
 - *consultation with all affected businesses/residents*
 - *implementation of a Traffic Plan*
 - *provision of standard liability insurance*
 - *COVID-19 Safety Plan or Communicable Disease Plan in accordance with Provincial Health orders and guidelines in effect at the time of the event*
 - *capacity/attendees to align with ‘BC Restart Plan’ guidelines, if applicable***CARRIED | Res. No. 21-168**

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. *The Deputy City Clerk summarized correspondence to Council as reflected in the Correspondence Summary dated July 12, 2021.*

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*
CARRIED

M. NEW BUSINESS

1. **Audit Committee Meeting Schedule [Notice of motion provided June 28, 2021]**
MOVED AND SECONDED, THAT Council direct staff to revisit the meeting frequency of the Audit Committee to reflect quarterly meetings.
CARRIED | Res. No. 21-169

N. QUESTION PERIOD

MOVED AND SECONDED, THAT Council reconvene its Special In-Camera meeting at 3:03 PM.
CARRIED

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:03 PM
CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer