

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, February 13, 2023 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor Minions
Councillor D. Dame
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola

ABSENT: Councillor C. Solda

Staff: T. Pley, Chief Administrative Officer
D. Leurebourg, Director of Corporate Services
S. Smith, Director of Development Services/Deputy CAO
A. McGifford, Director of Finance
B. McLoughlin, Planner
S. Darling, Deputy Director of Corporate Services | Recording Secretary

Gallery: 27

Introductory Remarks from Mayor Minions

Mayor Minions offered condolences on behalf of Council and the City to the family of former City Councillor and recipient of the *Freedom of the Municipality*, Donna Brett, who passed away on February 3, 2023, recognizing Ms. Brett's lifetime of community involvement and dedication to its betterment.

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include items under New Business M.4 | Western Forest Products Letter of Support, M.5 and M.6 Notice of Motion, M.7 | Request for Provision of Documents. The agenda was then approved as amended.

CARRIED

B. ADOPTION OF MINUTES

1. *MOVED AND SECONDED, THAT the Special meeting held January 23, 2023 at 9:30 am, Special meetings held February 6 and 7, 2023 at 8:15 am and Regular Council meeting held at 2:00 pm on January 23, 2023, be adopted.*

CARRIED

C. PUBLIC INPUT PERIOD

Captain M. Ramsay

Reiterated a letter submitted to Council regarding his negative experience while interacting with Council as an applicant [Salvation Army] during the January 23, 2023 Regular meeting.

E. Frood | Sage Haven Society

Expressed support for M. Ramsay's concerns as noted above and invited Council to participate in the Coldest Night of the Year event on February 25th, a family-friendly walk to raise money for local charities serving people experiencing hurt, hunger, and homelessness.

N. Wynne

Reiterated a letter submitted to Council regarding the Zoning Bylaw as it relates to fence and hedge height.

K. Brown

Referenced the Smart Cities initiative as it would potentially relate to Port Alberni.

The City is not currently pursuing the Smart Cities initiative

D. DELEGATIONS

1. WestCoast Native Healthcare Society Tsawaayuus [Rainbow Gardens]

D. Appleton, Vice President, J. Jessop, Developer, and B. Denning, Board Member provided an update on current and future expansion efforts noting the recent completion of an additional 48 units of low-income seniors housing. Presenters acknowledged the addition of park space which was discussed as part of the initial development process remarking that while the Board may include green space following the conclusion of building, the primary focus continues to centre on the establishment of housing units.

MOVED AND SECONDED, THAT Council direct staff to prepare a report outlining potential alternative park/playground space in Westporte Place.

CARRIED | Res. No. 23-29

E. UNFINISHED BUSINESS

1. Five Year Financial Plan Q&A Summary

The Director of Finance presented a summary of questions and responses as it relates to the 2023-2027 Financial Planning process.

2. Zoning Amendment Bylaw | Community Consultation

MOVED AND SECONDED, THAT Council direct staff to initiate community consultation on the proposed bylaw content changes prior to 'City of Port Alberni Zoning Bylaw No. 5074, 2023' being considered by Council, as recommended by the Committee of the Whole January 31, 2023.

CARRIED | Res. No. 23-30

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated February 13, 2023, be received and the cheques numbered 152107 to 152284 inclusive, in payment of accounts totalling \$2,747,284.16, be approved.

CARRIED | Res. No. 23-31

2. Capital Infrastructure Deficit

MOVED AND SECONDED, THAT Council receive the staff report entitled Capital Infrastructure Deficit and dated February 7, 2023.

CARRIED | Res. No. 23-32

G. BYLAWS

1. **"City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"**
MOVED AND SECONDED, THAT "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023" be now introduced and read a first time.
CARRIED | Res. No. 23-33
2. **Proposed Zoning Bylaw Amendment | 3151 3rd Avenue**
MOVED AND SECONDED, THAT "Zoning Map Amendment No. 54 (3151 3rd Avenue – Dog Mountain Brewing), Bylaw No. 5064" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5064.
CARRIED | Res. No. 23-34
3. **Proposed Zoning Bylaw Amendment | 4925 Leslie Avenue**
MOVED AND SECONDED, THAT "Zoning Map Amendment No. 53 (4925 Leslie Avenue – Needham), Bylaw No. 5059" be now finally adopted signed by the Mayor and Corporate Officer and numbered 5059.
CARRIED | Res. No. 23-35

H. CORRESPONDENCE FOR ACTION

1. **Wounded Warrior Run BC**
MOVED AND SECONDED, THAT Council authorize Wounded Warrior Run BC access to City streets on Thursday, March 2, 2023 for the purpose of a Wounded Warrior Run from Hwy 4 [Johnston Rd.] to Gertrude St. to Roger St. to Victoria Quay, ending at the Port Alberni Legion Branch #293 subject to:
 - *the notification of emergency services and BC Transit;*
 - *consultation with all affected businesses/residents;*
 - *implementation of a Traffic Plan; and*
 - *provision of standard liability insurance in the amount of \$5M [minimum].***CARRIED | Res. No. 23-36**

I. PROCLAMATIONS

1. **Kinsmen Club of Port Alberni**
MOVED AND SECONDED, THAT Council proclaim February 12 - 19, 2023 as 'Kinsmen and Kinette Week' in Port Alberni and authorize flying the Kin Canada flag at City Hall in recognition.
CARRIED | Res. No. 23-37

J. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Heritage BC | Heritage Week, February 20 – 26, 2023
- a. Alberni Clayoquot Continuing Care Society | Election Special Voting Opportunities at Fir Park and Echo Village
- b. C. Alemany | Parks Master Plan
- c. R. Terepocki | Cold Weather Shelter at Eagles Hall
- d. Forest Enhancement Society of British Columbia | 2022 Accomplishments Report www.fesbc.ca
- e. Port Alberni Canada Day Parade Committee | CIP Grant Application Withdrawal
- f. R. Fraser | Parks Master Plan
- g. N. Wynne | Zoning Bylaw: Fence and Hedge Height
- h. M. Ramsay, Salvation Army | Experience at Council Meeting January 23, 2023
- i. Alberni Valley Museum and Heritage Commission Minutes | January 4, 2023

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*
CARRIED | Res. No. 23-38

M. NEW BUSINESS

1. **Procedures Bylaw Amendment | Notice of Motion provided January 23, 2023**
MOVED AND SECONDED, THAT Council direct staff to prepare a report outlining potential implications with amending "Council Procedures Bylaw, 2013, Bylaw No. 4830" Section 14 (2), by removing the word Wednesday and replacing it with the phrase Friday, nine days prior, and further by amending Section 14 (3) by removing the word Thursday and replacing it with Monday.
CARRIED | Res. No. 23-39
2. **City Street Lights**
MOVED AND SECONDED, THAT Council receive the staff report dated January 20, 2023 regarding City street lights, including the process for reporting repairs and outages;
AND FURTHER, THAT Council direct staff to include funding for a street light illumination study for consideration within the Five Year Financial Plan for 2023 to assist in prioritizing illumination changes and to guide future capital projects.
CARRIED | Res. No. 23-40
3. **Alberni Valley Community Forest Corporation | Resolutions of Shareholder**
MOVED AND SECONDED, THAT Council endorse the Alberni Valley Community Forest Corporation Resolutions of Shareholder in Writing for 2022 as presented.
CARRIED | Res. No. 23-41

4. **Western Forest Products | Letter of Support**
MOVED AND SECONDED, THAT Council direct staff to prepare a letter to Western Forest Products in support of the continued operation of the Alberni Pacific Division Sawmill [APD].
CARRIED | Res. No. 23-42
5. **Notice of Motion | Virtual Meeting Technology**
THAT Council direct staff to implement virtual attendance technology [i.e. Zoom] for City Council and other relevant meetings, taking into consideration current minimum attendance guidelines.
6. **Notice of Motion | Online Question Period**
THAT Council direct staff to develop a procedure which would permit online audiences to submit 'live questions' to City Council, incorporating current Council question period guidelines.
7. **Request for Provision of Documents**
MOVED AND SECONDED, THAT Council direct staff to provide the legal opinion and Good Neighbour Agreement related to the Temporary Use Permit issued to The Bread of Life Centre [3130 3rd Ave.] for the purpose of operating a low barrier shelter.
CARRIED | Res. No. 23-43

N. QUESTION PERIOD

E. Frood

Inquired regarding crosswalk safety as it relates to flashing lights and the potential opportunity for non-profit societies such as Sage Haven to benefit from the [potential] disposal of City facilities.

N. Anderson

Requested clarity on Council comments made during the meeting and requested that Council consider a public consultation process in conjunction with the establishment of a Council Code of Conduct.

L. Hagen

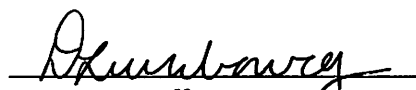
Inquired regarding public participation opportunities within the next phase of the Official Community Plan review and update process.

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 4:17 pm.

CARRIED

CERTIFIED CORRECT


Mayor
Corporate Officer