

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, April 26, 2021 @ 2:00 PM

Via Video-Conference

PRESENT: Councillor R. Corbeil
Councillor D. Haggard [Acting Mayor]
Councillor R. Paulson @ 2:01 pm
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

ABSENT: Mayor S. Minions

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special Council meeting held at 10:30 am and Regular Council meeting held at 2:00 pm on April 12, 2021, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated April 26, 2021, be received and the cheques numbered 148343 to 148429 inclusive, in payment of accounts totalling \$1,617,397.38, be approved.

CARRIED

2. RCMP Department

MOVED AND SECONDED, THAT the 1st Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received.

CARRIED

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3. **Development Planner – Development Permit No. 21-01 – 3075 3rd Avenue**
MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-01, and that the Director of Corporate Services be authorized to sign the permit, including the plans prepared by Phi Architecture Inc., as shown in Schedule 'B' of the attached permit and dated April 14, 2021.
CARRIED | Res. No. 21-99
 4. **Development Planner – Development Permit No. 21-02 – 4637 Victoria Quay**
MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-02, and that the Director of Corporate Services be authorized to sign the permit, including the plans prepared by McGill Engineering & Associates, as shown in Schedule 'B' of the attached permit and dated March 31, 2021.
CARRIED | Res. No. 21-100
 5. **Director of Corporate Services – Community Forest Dividends**
MOVED AND SECONDED, THAT Council authorize the Alberni Valley Community Forest Corporation Board to directly allocate \$10,000 annually to special community projects that benefit the community as a whole.
CARRIED | Res. No. 21-101
 6. **Chief Administrative Officer – McLean Mill Dam Reconstruction Project**
Report dated April 22, 2021 from the Chief Administrative Officer in response to correspondence received regarding the contract award process related to the McLean Mill Dam Reconstruction project that is currently underway.
 7. **Chief Administrative Officer – UBCM Local Government Development Approvals Program**
MOVED AND SECONDED, THAT Council for the City of Port Alberni direct staff to prepare and apply to the UBCM Local Government Development Approvals Program for funding to engage an employee and/or contractor to undertake the works identified in Schedule 'A' attached to this report.
CARRIED | Res. No. 21-102
 8. **Quarterly Departmental Reports**
 - a. **Community Policing**
The Manager of Community Policing provided Council with a quarterly departmental report.
 - b. **Economic Development**
The Economic Development Manager provided Council with a quarterly departmental report.

G. BYLAWS

1. **Director of Corporate Services – “City of Port Alberni Lane, Road Closures and Removal of Dedication Bylaw No. 5026, 2021”**

MOVED AND SECONDED, THAT “City of Port Alberni Lane, Road Closures and Removal of Dedication Bylaw No. 5026, 2021” be now introduced and read a first time.

CARRIED | Res. No. 21-103

MOVED AND SECONDED, THAT “City of Port Alberni Lane, Road Closures and Removal of Dedication Bylaw No. 5026, 2021” be read a second time.

CARRIED | Res. No. 21-104

MOVED AND SECONDED, THAT “City of Port Alberni Lane, Road Closures and Removal of Dedication Bylaw No. 5026, 2021” be read a third time.

CARRIED | Res. No. 21-105

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

1. **Alberni-Clayoquot Regional District**

MOVED AND SECONDED, THAT the letter dated April 19, 2021 from ACRD requesting Council proclaim May 3-8, 2021 as ‘Emergency Preparedness Week’ be proclaimed as requested.

CARRIED | Res. No. 21-106

J. CORRESPONDENCE FOR INFORMATION

1. *The Director of Corporate Services summarized correspondence to Council as reflected in the Correspondence Summary dated April 26, 2021.*

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. **Council and Regional District Reports**

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City’s business, be received.

CARRIED

M. NEW BUSINESS

1. **10th Avenue & Dunbar Street [Notice of Motion provided April 12, 2021]**

MOVED AND SECONDED, THAT Council direct the Director of Engineering/Public Works to prepare a report regarding safety improvement options for the intersection of 10th Avenue and Dunbar Street.

CARRIED | Res. No. 21-107

N. QUESTION PERIOD

Randy Fraser

Q1: What is the cost to date for the consulting Engineer who is working on the quay to quay path?

Q2: At the March 10th, ACRD board meeting, the Board of Directors requested a \$30,000 contribution from the City of Port Alberni for the feasibility work towards the development of a new Aquatics Facility. What is the status of that request?

A: Staff will be providing a response to Mr. Fraser's questions at a future Council meeting.

Roland Smith | McLean Mill Dam

In a letter written on December 7, 2018, from Mr. John Baldwin, Assistant Water Manager from the Ministry of Forests, Lands, Natural Resources and Rural Development and received by the City at the December 10, 2018 Council meeting as a late item, Mr. Baldwin spoke of several safety incident concerns and regulatory non-compliance by the City that occurred at the McLean Mill dam site over the 15-year time period previous to his December 2018 letter to the City. In his 2018 letter, he also directed the City to provide to his office the following documents as required by the Water Sustainability Act - Dam Safety Regulation.

1. An updated Operation, Maintenance and Surveillance (OMS) manual.
2. An updated Dam Emergency Plan (DEP).
3. A copy of the most recent Annual Dam Safety Inspection.

Q1: Has the Operation, Maintenance and Surveillance Manual, along with the updated Dam Emergency Plan, been developed by the City, and have copies been forwarded to this regulator?

If completed, I request from the City copies of each of these documents, along with a copy of the most recent Annual Dam Safety Inspection report.

A: Staff will be providing a response to Mr. Smith's questions at a future Council meeting.

John Adams | McLean Mill

Q: Email received inquiring when a response is expected in follow-up to questions submitted at the February 8th Regular Council meeting pertaining to McClean Mill.

A: City staff are working on providing a response to Mr. Adam's questions at a future Council meeting.

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:40 PM

CARRIED

CERTIFIED CORRECT



Mayor


Corporate Officer