

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, November 21, 2022 @ 4:00 PM
In the City Hall Council Chambers | 4850 Argyle Street, Port Alberni, BC

PRESENT: Councillor D. Dame
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey, Chair
Councillor C. Solda

ABSENT: Mayor S. Minions
Councillor T. Patola

Gallery: 3

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 4:00 PM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 4:00 pm on July 25, 2022 be adopted.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. STAFF REPORTS

F. CORRESPONDENCE

G. NEW BUSINESS

1. Development Services | Bylaw and Policy Review

The Director of Development Services | Deputy CAO and the Manager of Planning, presented members of the Committee with an overall review of the following:

- City of Port Alberni “Official Community Plan, Bylaw No. 4602, 2005” Review and Update;
- Proposed Housekeeping Amendments to the City of Port Alberni “Zoning Bylaw 2014, Bylaw No. 4832”;
- Proposed amendments to “Building Bylaw No. 4577, 2005”, including fee changes;
- Establishment of a Development Services Procedures Bylaw; and
- Various new policy work for 2023.

The following outlines questions from Members of the Committee and associated staff responses.

Members of the Committee commented/questioned as follows:

- Will proposed amendments to the Zoning Bylaw include items such as development application parking requirements, carriage home allowances, etc?
Those items will be addressed within the amendments.
- Will the City's accessory dwelling regulations be based on the provincial standards?
Each municipality is responsible for accessing and reviewing best practices in the establishment of their own bylaws.
- How will the City engage with industry during the Building Bylaw amendment process?
Let's Connect [letsconnectpa.ca], surveys, etc.
- Will the Chamber of Commerce be consulted during the engagement process?
The Chamber of Commerce is included on the City's stakeholder list.
- Will the establishment of a Development Services Procedures Bylaw assist in expediting the timing of processing permits?
Yes, Bill 26 will assist in streamlining and expediting process.
- Is the OCP based on Port Alberni specifically?
The Plan is based on a grassroots approach reflecting the voice of the community.
- Request for additional advertisement of the City's engagement platform, letsconnectpa.ca, for those wanting to participate in the OCP review and update.
- Has there been any success engaging the post graduate age group within the OCP review and update?
North Island College pop-up events have been planned and further work on engagement tactics of that demographic are underway.

H. PUBLIC INPUT/QUESTION PERIOD

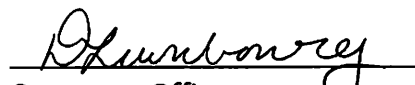
I. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:41 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer