

**MINUTES OF REGULAR MEETING OF COUNCIL
MONDAY, OCTOBER 24, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items D. 3 Delegation – Heather Shobe and H.4 Correspondence – Stacey Gaiga.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:00 pm and Regular Council Meeting held at 7:00 pm on October 11, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Katrina Kyle commented on the correspondence from Aaron Brevick and suggested medical marijuana dispensary windows should be blacked out to ensure more privacy.

D. DELEGATIONS

1. Alberni Valley Chamber of Commerce

Bill Collette provided a brief update regarding the Tri-Conic Challenge and presented Council with T-shirts promoting the event. He also introduced the newly hired project manager for the Tourism Training project.

2. Rotary Arts District (RAD) Corps

Brent Ronning and Lily Diotte attended to request Council's support for a Creative Crosswalk project, particularly:

- Support for the Community Investment Program grant application for the Artists fee.
- Commitment to installation and on-going maintenance of the crosswalks.
- Participation on the Creative Crosswalks ad hoc committee.

It was moved and seconded:

That Council for the City of Port Alberni consider the Creative Crosswalk project further during the upcoming Five Year Financial Plan process.

CARRIED

3. Heather Shobe, ACRD Agriculture Development Committee

It was moved and seconded:

That Council for the City of Port Alberni provide a letter of support for the Alberni Clayoquot Regional District application to the Investment Agriculture Foundation of BC and the committee liaise with the Chief Administrative Officer regarding the potential for other city support.

CARRIED

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated October 24, 2016 be received and the cheques numbered 136636 to 136935 inclusive, in payment of accounts totalling \$916,546.73, be approved.

CARRIED

2. Chief Administrative Officer/Deputy City Clerk – Upcoming Budget 2017 – 2021

It was moved and seconded:

That the presentation from the CAO and verbal report from the Deputy City Clerk providing information pertinent to Council's direction on the upcoming budget and outlining the development process of the 2017 – 2021 Five Year Financial Plan, be received.

CARRIED

3. Economic Development Manager – Rural Dividend Fund

It was moved and seconded:

That Council for the City of Port Alberni authorize the submission of an application to the BC Rural Dividend Program, in partnership with FP Innovations, for the Port Alberni Maximized Value Wood-Biomass Eco-Industrial Cluster and that Council support this project through its duration.

CARRIED

4. Director of Finance – Port Alberni RCMP Detachment Occupancy Agreement

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into an occupancy agreement with the Royal Canadian Mounted Police for the Detachment Building at 4444 Morton Street for a five year period effective January 1st, 2017 ending December 31st, 2021.

CARRIED

5. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

6. Managers' Monthly Reports

RCMP Department

It was moved and seconded:

That the quarterly report from the RCMP providing information about current departmental operations, be received.

CARRIED

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922"

It was moved and seconded:

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be read a second time.

CARRIED

It was moved and seconded:

That "City of Port Alberni Cemetery Management, Amendment No. 1, Bylaw No. 4922", be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Aaron Brevick

It was moved and seconded:

That the email dated October 17, 2016 requesting Council consider amending Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893 to remove adult based learning places (colleges and universities) from the interpretation and add preschools, daycares and childcare facilities which are not currently addressed, be received and Council refer the issue to staff to clarify issues in the bylaw including distances between dispensaries and from schools.

DEFEATED

It was moved and seconded:

That the email dated October 17, 2016 requesting Council consider amending Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893 to remove adult based learning places (colleges and universities) from the interpretation and add preschools, daycares and childcare facilities which are not currently addressed, be received.

CARRIED

2. Alina Hiltz – 4-H

It was moved and seconded:

That the email dated October 18, 2016 advising that November 2 – 8, 2016 is National 4-H Week and requesting that the City fly the 4-H flag during this week, be received and that the flag be flown at an appropriate City facility.

CARRIED

3. Derek Squires

It was moved and seconded:

That the letter dated September 14, 2016 from Derek Squires requesting the total costs of the Gertrude Street Bridge Project, be received and a response provided.

CARRIED

4. **Stacey Gaiga**

It was moved and seconded:

That the correspondence dated October 21, 2016 from Stacey Gaiga requesting Council's assistance to ask the Port Alberni Port Authority and Cantimber to delay emissions testing planned for the end of October, be received.

CARRIED

I. **PROCLAMATIONS** **NIL**

J. **INFORMATIONAL CORRESPONDENCE**

1. **Alberni Valley Lions Club**

Letter dated October 5, 2016 thanking Council for their attendance at the Lions Bullhead Derby on September 4, 2016.

2. **Local Government Management Association (LGMA)**

Letter dated September 27, 2016 providing a copy of the 2015 Annual Report.

3. **Seniors Advisory Committee**

The minutes of the August 11, 2016 meeting.

4. **BC Timber Sales**

Email dated September 15, 2016 advising that members of the public are being invited to review and provide comment on the Timber Supply Analysis Report (between September 15th and November 15th, 2016). Link can be found at: <http://www.for.gov.bc.ca/bcts/areas/tsg/tsg-tsr.htm>

5. **Ministry of Forests, Lands and Natural Resource Operations**

Letter dated October 19, 2016 advising of the commencement of the review and comment period for the replacement of the West Coast Forest Stewardship Plan.

6. **Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI)**

Minutes of September 16, 2016 meeting.

7. **Councillor Chris Alemany – Union of British Columbia Municipalities**

Report from Councillor Alemany's attendance the UBCM Convention.

8. **British Columbia Lottery Corporation (BCLC)**
Letter dated October 11, 2016 providing a copy of BCLC's Community Impact Report, Social Responsibility Report and a Community Impact Report specific to Port Alberni.
9. **Gord Johns, MP**
Email dated October 18, 2016 advising of a Seniors' Health Care Town Hall Public meeting on November 7, 2016 - 2:00 – 4:00 pm at the Qualicum Beach Community Centre (644 Memorial Avenue).
10. **Minister of Forest, Lands & Natural Resource Operations and Minister of Jobs, Tourism & Skills Training & Minister Responsible for Labour**
Letter received October 18, 2016 providing copies of a commemorative poster celebrating the achievement of agreements reached in the Great Bear Rainforest and advising additional posters are for sale online at www.gov.bc.ca/greatbearrainforest.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 10 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Mayor's Report

Travel Authorization

It was moved and seconded:

That the Mayor's verbal report be received and Council for the City of Port Alberni authorize travel expenses for the Mayor's trip to Ottawa on October 11 – 13, 2016 with the Port Alberni Port Authority to advance the PATH project.

CARRIED

It was moved and seconded:

That in accordance with Council's procedures Bylaw, the meeting continue beyond 10:00 p.m.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

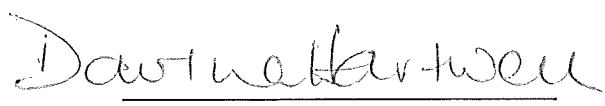
It was moved and seconded:

That the meeting adjourn at 10:13 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk