

**MINUTES OF REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 28, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of amended bylaws for McLean Mill Society under F. 3 as outlined.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 4:00 pm and Regular Council Meeting held at 7:00 pm on November 14, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

None

D. DELEGATIONS

1. Introduction of new Fire Chief

The Chief Administrative Officer introduced new Fire Chief, Kelly Gilday, who commenced in his position today.

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – Industrial Heritage Society Request for Funding

The CAO advised the McLean Mill Board of Management is currently reviewing the request from the IHS for \$55,000 to cover a financial shortfall and will provide their recommendation to Council at the next regular meeting.

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated November 28, 2016 be received and the cheques numbered 137165 to 137322 inclusive, in payment of accounts totalling \$473,417.49, be approved.

CARRIED

2. City Clerk – Alberni Valley Community Forest

It was moved and seconded:

That Council for the City of Port Alberni appoint Les Strachan as a Director of the Alberni Valley Community Forest Corporation effective December 1, 2016, representing the Sproat Lake Electoral Area as nominated by Penny Cote, ACRD Director, Area 'D'.

CARRIED

3. City Clerk – McLean Mill Society

The City Clerk provided amended Bylaws for consideration.

It was moved and seconded:

That the report from the City Clerk dated November 18, 2016 be received, and in regards to incorporation of the McLean Mill Society, the City of Port Alberni be confirmed the only member and Council for the City of Port Alberni endorse the Constitution, Bylaws, First Directors and the Registered Office as outlined.

CARRIED

4. **Chief Administrative Officer – McLean Mill Society – Early Approval of Portion of Budget**

It was moved and seconded:

That the report from the CAO dated November 23, 2016 be received, and Council for the City of Port Alberni provide an advance to the McLean Mill Society of \$50,000 as a portion of the 2017 McLean Mill operating grant on January 1, 2017.

CARRIED

5. **City Clerk – Western Forest Products – Cameron Shops Fire Protection Agreement**

It was moved and seconded:

That Council for the City of Port Alberni approve the Agreement with Western Forest Products as presented for the provision of fire suppression and medical first responder services for the Cameron Shops facility on Franklin River Road, and that the Mayor and City Clerk be authorized to sign the Agreement on the City's behalf.

CARRIED

6. **Director of Community Services – Community Investment Program 2016 - Late Request**

It was moved and seconded:

That the report from the Director of Community Services dated November 22, 2016, be received and Council for the City of Port Alberni approve the request from the Alberni Valley Hospice Society for an in-kind grant of \$630.00 for use of 2 tents and a cash grant of \$1,500.00 towards the costs of fireworks for the Blue Marlin Sail Past.

CARRIED

7. Director of Finance – Amended Canada – British Columbia Clean Water and Wastewater Fund Grant Application, City of Port Alberni Somass Estuary Environmental Stewardship Program

It was moved and seconded:

That the resolution endorsed by Council at the November 14th regular meeting of Council be rescinded.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support the City of Port Alberni Somass Estuary Environmental Stewardship Program grant application (Project #216) through the Canada – British Columbia Clean Water and Wastewater Fund of \$6,895,210 with funds of \$4,404,790 from the Municipal Finance Authority; and commit to funding operations, maintenance, and plans for replacement of the City of Port Alberni Somass Estuary Environmental Stewardship Program infrastructure and further confirm that this project could not proceed without program funding and/or that the full scope of this project would not otherwise have been undertaken in fiscal years 2016-17 or 2017-18.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Community Services Director providing information about current departmental operations, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support community groups organizing community events to celebrate Canada's 150th Birthday and/or the 50th Anniversary of the Amalgamation of Port Alberni through the Community Investment Program structure once the program budget is confirmed.

CARRIED

G. BYLAWS

1. City Clerk – November 28, 2016 Public Hearing Report

It was moved and seconded:

That the verbal report of the Public Hearing held November 28, 2016 regarding Bylaws #4923, #4924 and #4925, be received.

CARRIED

“Official Community Plan Amendment No. 22 (2720 Burde Street - Evans), Bylaw No. 4923”

It was moved and seconded:

That “Official Community Plan Amendment No. 22 (2720 Burde Street – Evans), Bylaw No. 4923”, be read a third time.

CARRIED

“Zoning Amendment No. 17 (2720 Burde Street - Evans), Bylaw No. 4924”

It was moved and seconded:

That “Zoning Amendment No. 17 (2720 Burde Street – Evans), Bylaw No. 4924”, be read a third time.

CARRIED

“Zoning Amendment No. 18 (4080 McBride Street - Lindsay), Bylaw No. 4925”

It was moved and seconded:

That “Zoning Amendment No. 18 (4080 McBride Street – Lindsay), Bylaw No. 4925”, be read a third time.

CARRIED

2. “Five Year Financial Plan Bylaw 2016-2020, Amendment No. 1, Bylaw No. 4928”

It was moved and seconded:

That “Five Year Financial Plan Bylaw 2016-2020, Amendment No. 1, Bylaw No. 4928”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4928.

CARRIED

3. City Clerk/City Planner - “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”

It was moved and seconded:

That the report from the City Clerk and the City Planner dated November 28, 2016 regarding implementation of the Bylaw Adjudication System, be received.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”, be read a second time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Bylaw No. 4929”, be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION NIL

I. PROCLAMATIONS

1. ISACA Vancouver

It was moved and seconded:

That the email dated November 16, 2016 from ISACA Vancouver requesting that January 30th – February 10th, 2017 be proclaimed as “BC Aware Days 2017: Be Secure, Be Aware, days” in Port Alberni, be received and the days proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. City of Richmond

Copy of a letter dated October 17, 2016 to Premier Christy Clark and Minister of Transportation and Infrastructure outlining the City of Richmond's concerns regarding the bridge project to replace the George Massey Tunnel.

2. RCMP - Municipal Policing Agreement

Letter dated November 17, 2016 providing expenditures to October 31, 2016.

3. Minister of Foreign Affairs

Email dated November 20, 2016 providing a statement on Universal Children's Day, reaffirming its commitment to protecting and promoting the rights of children.

4. Five Year Financial Plan Public Input

- Letter dated November 4, 2016 from Elizabeth Cloughton providing thoughts for consideration in regards to the City's budget.

5. Unifor Local 592

Letter dated November 10, 2016 voicing safety concerns regarding the crosswalk on Stamp Avenue. (Referred to Manager of Operations for action)

6. Jane Armstrong

Letter dated November 22, 2016 expressing concern regarding the recent legal challenge to School District #70's initiative to promote cultural understanding of First Nations.

7. Union of British Columbia Municipalities

Letter dated November 18, 2016 advising of the second Gas Tax Agreement Community Works Fund payments for the fiscal year 2016/17 in the amount of \$400,490.96.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 7 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Transit Services

(Notice of Motion provided November 14, 2016)

It was moved and seconded:

That Council for the City of Port Alberni direct staff to assist in investigating linkages between the City of Port Alberni and Regional District of Nanaimo BC Transit services.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:29 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk