

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, MAY 24, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

The next item added to the basic emergency supply kit being prepared in advance of the coastal exercise in June was clothing.

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 3:00 pm and Regular Council Meeting held at 7:00 pm on May 9, 2016 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

David Campbell attended to advise that he is planning a skateboard event in August to promote safe skills for youth.

Ernie Luchka suggested Gertrude/Stamp/3rd Ave be renamed 'MacMillan Bloedel Blvd' in acknowledgement of their history in the community.

D. DELEGATIONS

1. Mike Hadley/Jason Ferguson, Kinsmen Club

Provided information on their proposed soap box derby on July 30th on Argyle Street between 7th Avenue and 4th Avenue.

It was moved and seconded:

That Council for the City of Port Alberni authorize a closure of Argyle Street between 7th Avenue and 4th Avenue from 11:00 a.m. to 5:00 p.m. on Saturday, July 30th, 2016 to accommodate the Kinsmen Soap Box Derby event subject to notification of emergency services, consultation with affected businesses and residents and provision of standard liability insurance.

CARRIED

2. Steven Brown, Principal, EJ Dunn Elementary School

Invited Mayor and Council to their potlatch on June 10, 2016 focussed on new beginnings for the school.

3. Sandy McRuer

Presented the Valley of Trails website dedicated to outdoor adventure in the Alberni Valley.

E. UNFINISHED BUSINESS

1. Acting City Manager – Museum Stakeholder Working Group – Clarification

It was moved and seconded:

That the report from the Acting City Manager dated May 12, 2016 providing clarification regarding the structure and purpose of a stakeholder working group identified in a report to Council on April 11, 2016 with regard to an alternate delivery model for the museum and heritage services, be received.

CARRIED

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated May 24, 2016 be received and the cheques numbered 134995 to 135210 inclusive, in payment of accounts totalling \$1,042,714.03, be approved.

CARRIED

2. **City Engineer – Vacant Property Maintenance Concerns**

It was moved and seconded:

That the City Engineer's report dated May 17, 2016, be received and Council for the City of Port Alberni direct staff to review enabling legislation and bring forward a report based on the Engineer's report, recommending amendments to the City's property maintenance bylaw for Council's consideration.

CARRIED

3. **City Clerk – Licence to Occupy – 5020 Dunbar Street**

It was moved and seconded:

That the report from the City Clerk dated May 18, 2016 be received and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a Licence to Occupy with Imperial Oil Limited for property at 5020 Dunbar Street.

CARRIED

4. **City Engineer – TFN Service Connection Request – South of Cameron Heights**

It moved and seconded:

That the City Engineer's report dated May 17, 2016, be received and Council for the City of Port Alberni approve the request from the Tseshah First Nation for provision of water and sewer services to a single family home south of Cameron Heights on Polly's Point Reserve at an estimated cost of \$15,000, and that a paved driveway approach be required as part of the access permit.

CARRIED

5. **City Clerk – Request to Purchase City Owned Property - 4th Avenue**

It was moved and seconded:

That the report from the City Clerk dated May 18, 2016 be received and Council for the City of Port Alberni authorize the sale of 3062 – 4th Avenue (LT 5 BLK 55 DL 1 ALD PL VIP197B) to Little Bavaria Restaurant Ltd. for \$28,000 plus applicable taxes and proceed with public notice of the City's intent to dispose of the lands in accordance with Community Charter legislation.

CARRIED

6. **City Planner – Waiving of Development Cost Charges**

It was moved and seconded:

That the report from the City Planner dated May 18, 2016 regarding a request for a Development Cost Charge or tax exemption, be received.

CARRIED

7. **Current Status Report**

It was moved and seconded:

That the Current Status Report be received and #19 upgraded to high priority.

CARRIED

8. Managers' Monthly Reports

Engineering Department

It was moved and seconded:

That the monthly report from the City Engineer providing information about current departmental operations, be received.

CARRIED

RCMP Department

It was moved and seconded:

That the monthly reports from the RCMP providing information about current departmental operations, be received.

CARRIED

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

8.1 Rural Dividend Fund

It was moved and seconded:

That Council for the City of Port Alberni authorize the submission of an application to the BC Rural Dividend Program for the Alberni Valley Tourism Training Program and that Council support this project through its duration.

CARRIED

G. BYLAWS NIL

H. CORRESPONDENCE FOR ACTION

1. ADSS Class of 2016, Parent Grad Committee

It was moved and seconded:

That the letter dated April 29, 2016 from the ADSS Class of 2016 Parent Grad Committee requesting use of City streets for a Grad Parade on Saturday, June 25, 2016 from 5:00 pm to 6:30 pm, be received and approved subject to the provision of \$2,000,000 liability insurance in the City's name and pertinent information being provided to the RCMP, Fire Department and BC Ambulance.

CARRIED

2. District of North Saanich

It was moved and seconded:

That the letter dated April 28, 2016 from the District of North Saanich requesting financial support in their legal action against NavCanada, be received and staff directed to review the action and determine implications for Port Alberni.

CARRIED

3. Victor Woods

It was moved and seconded:

That the letter dated March 19, 2016 providing a copy of a letter addressed to Craig Daniell, Chief Executive Officer, BCSPCA outlining his recent experience with the Port Alberni SPCA, be received.

CARRIED

The Mayor called a recess at 8:30 pm.

The meeting resumed at 8:40 pm.

4. Port Alberni Lawn Bowling Club

It was moved and seconded:

That the letter dated May 10, 2016 concerned about vehicles attending events at adjacent sports fields blocking access to their Clubhouse, be received and referred to the Manager of Operations for review.

CARRIED

5. David Peterson

It was moved and seconded:

That the email dated May 17, 2016 providing suggestions for the City's fire preparedness plan, be received.

CARRIED

6. Sally Anderson

It was moved and seconded:

That the email dated May 11, 2016 expressing concern regarding the Gertrude Street bridge sidewalk, be received and a response provided.

CARRIED

7. Port Alberni Refugee Sponsorship Committee

It was moved and seconded:

That the letter dated May 19, 2016 requesting the donation of two bus passes for use by a Syrian refugee family, be received and Council for the City of Port Alberni provide two one month bus passes at a cost of \$96.00 with funding from the Community Investment Program.

CARRIED

I. PROCLAMATIONS

1. SPARC BC

It was moved and seconded:

That the letter from sparc bc dated April 27, 2016 requesting that June 4, 2016 be proclaimed as “Access Awareness Day” in Port Alberni be received and the day proclaimed as requested.

CARRIED

2. Cycle Alberni

It was moved and seconded:

That the letter from Cycle Alberni dated May 10, 2016 requesting that May 29 – June 4, 2016 be proclaimed as “Bike to Work and School Week” in Port Alberni be received and the week proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Randy Teichman

Letter received May 17, 2016 expressing disapproval regarding changing the street names of Gertrude Street, Stamp Avenue and 3rd Avenue and also for allowing the drag races on Stamp Avenue.

2. Renaming 3rd Avenue / Stamp Avenue / Gertrude Street

Emails opposed to the renaming of 3rd Avenue/Stamp Avenue/Gertrude Street received from:

Roland Smith - email dated May 10, 2016

Dorothy Bakken - email dated May 14, 2016

Annette Hamel - email dated May 16, 2016

Larry and Dawn McGifford - email dated May 11, 2016

Gina Cullum - email dated May 17, 2016

Dr. Owen Brown, Dr. Anneleen van Zyl, Dr. Andre van Zyl and Dr. Johan Smit - email dated May 18, 2016

Carol Cochran - email dated May 18, 2016

2.1 Shary and Ross Stevens – email dated May 20, 2016

3. **City of Cranbrook**
Email received May 10, 2016 providing a resolution their City has recently passed approving a \$1,000 donation from contingency to benefit Fort McMurray residents displaced from the wildfire.
4. **RCMP, Pacific Region - Municipal Policing Agreement**
Letter dated April 29, 2016 providing expenditures to March 31, 2016.
5. **Ministry of Public Safety and Solicitor General**
Letter dated May 4, 2016 advising a Working Group comprised of Policing and Security Branch, RCMP and Vancouver Island Municipal Police departments has been formed and tasked to explore and create a new service delivery structure for the investigation of major crimes on the Island and will be engaging with municipalities to give an update on the project.
6. **McLean Mill Advisory Committee**
The minutes of the February 25 and March 31, 2016 meetings.
7. **Western Forest Products Inc.**
Letter dated May 13, 2016 responding to the Mayor's letter of May 2, 2016 regarding the contract rate dispute which has resulted in a harvest delay in the Alberni region.
8. **Gary Lajeunesse**
Email dated May 4, 2016 expressing concern that the City's burning ban isn't enforceable in the rural areas.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide an estimate of internal costs to the City associated with the proposed re-naming of Gertrude Street/Stamp Avenue/3rd Avenue.

CARRIED

It was moved and seconded:

That Informational Correspondence items numbered 1 through 8 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

The Mayor announced the following from the Special In-Camera Meeting held on May 24, 2016:

Lots A&B Former Plywood Site

Council authorized the Mayor and Clerk to sign the Purchase and Sale Agreement (following completion of the necessary statutory notices) and all related closing documents for the sale of Lots A & B, District Lot 1, Alberni District Plan VIP73079 to 1075565 BC Ltd. for \$250,000 plus applicable taxes.

Westporte Park

Council authorized the Mayor and Clerk to enter into a Purchase and Sale Agreement (following completion of the necessary statutory notices) and all related closing documents for the sale of Lot 2, Section 9, Alberni District Plan 15459 for \$163,000 plus applicable taxes which shall include the provision for lease back of the property to the City for continued park use until development begins and a buy-back provision at the original sale price if the proposed development does not proceed within five years.

The City is now proceeding with the statutory notices prior to signing the purchase and sale agreements.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Notices of Motion

The following notices of motion were provided:

- that staff be directed to work with the BC Wildfire Service, ACRD and other stakeholders to create a wildfire management plan for the City of Port Alberni.
- that the Council Procedures Bylaw be amended to include acknowledgement of local First Nation traditional territories at the beginning of all Council Meetings.
- that staff be directed to proceed to advertise for the three remaining positions on the Board of Management for the McLean Mill.

2. Travel Expenses

It was moved and seconded:

That Council for the City of Port Alberni authorize travel expenses for the Mayor and Councillor McLeman's trip on May 3, 2016 to Kilby Historic Site.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

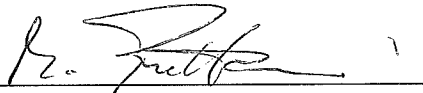
O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:13 pm.

CARRIED

CERTIFIED CORRECT



Mayor



Clerk