

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, MARCH 29, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Paulson, Sauvé and Washington

REGRETS: Councillor Minions

The next item added to the basic emergency supply kit being prepared in advance of the coastal exercise in June was a whistle.

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated with the addition of late D. 2 Broombusters.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Budget Meeting held at 1:00 pm, Special Meeting held at 2:10 pm, Regular Council Meeting held at 7:00 pm on March 14, 2016, Special Meeting held at 3:00 pm on March 16, 2016 and Special Meeting held March 17, 2016 at 9:00 am be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Matthew Pearson suggested marijuana is medicine and its access shouldn't be limited any more than it is for tobacco. He indicated he will be submitting a proposed amendment to the City's marijuana regulations.

Danielle Eely spoke on behalf of Grandview Residents' petition for a walking path along Grandview to Compton for safety reasons.

Bob Kanngiesser representing the Chamber of Commerce Civic Affairs Committee provided general support for the City's 2016-2020 Five Year Financial Plan.

D. DELEGATIONS

1. Tricia Knight, Centennial Belles

Provided information on the upcoming Jane Austen Festival happening July 8 – 9, 2016 in Port Alberni.

2. Joanne Sales, Broombusters

Provided background and information on 'broombusting' and encouraged the community to become involved. She advised they are currently identifying locations in Port Alberni for this year's initiatives.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated March 29, 2016 be received and the cheques numbered 134525 to 134662 inclusive, in payment of accounts totalling \$693,714.80, be approved.

CARRIED

2. City Clerk - Lease of Property to Tar's Auto Sales

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease agreement with Tar and Tarmet Binng for the portion of lane adjacent to the property at 3707 3rd Avenue for a two year period at a cost of \$350.00 per year plus taxes effective April 1st, 2016.

CARRIED

**3. Director of Community Services – Community Investment Program (CIP)
2016 – Late Requests**

It was moved and seconded:

That the report from the Director of Community Services dated March 17, 2016, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni deny the request for \$1,800 in kind for tent rentals for use at the Solstice Arts Festival from the Community Arts Council and recommend they work with Art Rave Society to share the tents already allocated by the City to the Solstice Arts Festival.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni approve the request from the Port Alberni Youth Centre for \$610 in kind for utilities and deny the \$500 request for water line repair.

CARRIED

It was moved and seconded:

Council for the City of Port Alberni approve the request from the RCMP Drug Awareness Services for 570 Youth Admission passes (up to \$750) to support the Youth Empowerment Summit.

CARRIED

**4. City Planner – Development Permit No. 16-02 (4905 Cherry Creek Road)
(Complete Contracting)**

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No. 16-02 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- a) Complete Contracting Drawing D1 – dated February 17, 2016***
- b) Complete Contracting Drawing D2 – dated February 19, 2016***
- c) Complete Contracting Drawing D3 – dated February 17, 2016***

CARRIED

5. Director of Finance – Draft Departmental Operations Financial Statement for 2015

It was moved and seconded:

That the report from the Director of Finance dated March 23, 2016 providing the draft 2015 Financial Statement of Operations for the City of Port Alberni, be received.

CARRIED

6. Economic Development Manager – 2016 Banners

It was moved and seconded:

That Council for the City of Port Alberni direct staff to install the Art Thompson banners again in 2016.

CARRIED

7. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

8. Managers' Monthly Reports

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Community Services Director providing information about current departmental operations, be received.

CARRIED

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. **"City of Port Alberni Commercial Revitalization Tax Exemption Program, Bylaw No. 4898"**

It was moved and seconded:

That "City of Port Alberni Commercial Revitalization Tax Exemption Program, Bylaw No. 4898", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4898.

CARRIED

2. **"City of Port Alberni Revitalization Tax Exemption Program, Amendment No. 1, Bylaw No. 4897"**

It was moved and seconded:

That "City of Port Alberni Revitalization Tax Exemption Program, Amendment No. 1, Bylaw No. 4897", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4897.

CARRIED

3. **"Five Year Financial Plan Bylaw 2016-2020, Bylaw No. 4904"**

It was moved and seconded:

That the report dated March 21, 2016 from the Director of Finance, be received.

CARRIED

It was moved and seconded:

That "Five Year Financial Plan Bylaw 2016 - 2020, Bylaw No. 4904", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Five Year Financial Plan Bylaw 2016 - 2020, Bylaw No. 4904", be read a second time.

CARRIED

It was moved and seconded:

***That "Five Year Financial Plan Bylaw 2016 - 2020, Bylaw No. 4904",
be read a third time.***

CARRIED

4. City Planner – Advisory Planning Commission

Development Application: Official Community Plan and Zoning Bylaw Map
Amendments – Burde Street

Applicant: Craig Bowerman as Agent for 0853224 BC Ltd.

Lots B and Lot C, District Lot 48, Alberni District, Plan VIP68122

Development Application: Official Community Plan Bylaw and Zoning Bylaw
Amendments - 3542 – 4th Avenue

Applicant: D. Beecroft as agent for L. Terryberry

Lot 8, Block 50, District Lot 1, Alberni District, Plan VIP197B

Development Application: Development Variance Permit No. 89 -
3820 – 10th Avenue

Applicant: Alberni District Co-operative Association

**Block 171, District Lot 1, Alberni District, Plan VIP 1603 Parcel C, (Being a
consolidation of Lots 7 to 10)**

It was moved and seconded:

***That the summary report of the March 17, 2016 meeting of the
Advisory Planning Commission, be received.***

CARRIED

**"Official Community Plan Amendment No. 19 (Burde Street – Phase 2 of
Uplands Subdivision), Bylaw No. 4899"**

It was moved and seconded:

***That "Official Community Plan Amendment No. 19 (Burde Street –
Phase 2 of Uplands Subdivision), Bylaw No. 4899", be now
introduced and read a first time.***

CARRIED

It was moved and seconded:

That “Official Community Plan Amendment No. 19 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4899”, be read a second time.

CARRIED

“Zoning Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”

It moved and seconded:

That “Zoning Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”, be read a second time.

CARRIED

“Zoning Bylaw Map Amendment No. 11 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4901”

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 11(Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4901”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 11(Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4901”, be read a second time.

CARRIED

“Official Community Plan Amendment No. 20 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4902”

It was moved and seconded:

That “Official Community Plan Amendment No. 20 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4902”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Official Community Plan Amendment No. 20 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4902, be read a second time.

CARRIED

“Zoning Bylaw Map Amendment No. 12 (3532 – 4th Avenue – D. Beecroft), Bylaw No. 4903”

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 12 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4903”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No. 12 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4903”, be read a second time.

CARRIED

Setting Public Hearing for Bylaws Numbered 4899, 4900, 4901, 4902 & 4903

It was moved seconded:

That the following Bylaws be advanced to a Public Hearing on April 11, 2016 at 6:00 pm in the City Hall Council Chambers:

- ***“Official Community Plan Amendment No. 19 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4899”***
- ***“Zoning Text Amendment T8 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4900”***
- ***“Zoning Bylaw Map Amendment No. 11 (Burde Street – Phase 2 of Uplands Subdivision), Bylaw No. 4901”***
- ***“Official Community Plan Amendment No. 20 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4902”***
- ***“Zoning Bylaw Map Amendment No. 12 (3532 – 4th Avenue - D. Beecroft), Bylaw No. 4903”***

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Matt Treble – Society for the Advancement of Young Scientists

It was moved and seconded:

That the email dated March 11, 2016 from Matt Treble requesting a financial contribution to the Vancouver Island Regional Science Fair, be received.

CARRIED

2. Concerned Residents of Grandview Road

It was moved and seconded:

That the petition received March 18, 2016 from residents of Grandview Road requesting a walking path on Grandview Road, be received and forwarded to the City Engineer for a report.

CARRIED

3. Mothers Against Drunk Drivers (MADD)

It was moved and seconded:

That the email dated March 22, 2016 from MADD requesting support from the City by purchasing an ad in the MADD Message Yearbook, be received.

CARRIED

4. Roland Smith

It was moved seconded:

That the letter dated March 21, 2016 from Roland Smith expressing concern regarding the location of the City's Public Works Yard within the tsunami inundation zone and requesting clarification on how the City plans to address this risk, be received.

CARRIED

5. Rupert & Franny Yakelashek

It was moved and seconded:

That the email dated March 22, 2016 from Rupert and Franny Yakelashek requesting support for the City of Victoria's resolution to the FCM regarding a federal bill of environmental rights, be received.

CARRIED

It was moved and seconded:

That Item 4 on the Status Report (report regarding implications of adopting the Declaration to the Right to a Healthy Environment) be moved to medium priority.

CARRIED

6. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the letter dated March 23, 2016 from the Alberni Valley Chamber of Commerce, be received and Council concur with the request to use City barricades, temporary closure of Victoria Quay from Roger Street to Johnston Road, and support of the request to the Ministry of Transportation for traffic control on Hwy. 4 for the 4th Annual No. 7 Challenge on May 1, 2016, subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

7. District of Tofino

It was moved and seconded:

That the letter dated March 22, 2016 requesting Council's support of the City of Victoria's resolution to the Association of Vancouver Island and Coastal Communities (AVICC) calling on the Municipal Finance Authority (MFA) to create a fossil-fuel-free investment fund, be received.

CARRIED

The Mayor called a recess at 8:37 pm.

The meeting resumed at 8:45 pm.

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

- 1. RCMP, Pacific Region - Municipal Policing Agreement**
Letter dated March 10, 2016 providing expenditures to February 29, 2016.
- 2. Air Quality Council Meeting**
The minutes of the March 3, 2016 meeting.

3. **British Columbia Community Forest Association**
Letter dated March 16, 2016 providing a copy of the Community Forest Indicators Report.
4. **Island Corridor Foundation**
Information received regarding the Island Rail 130th Anniversary Celebration on April 8 & 9, 2016.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 4 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA**

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD NIL

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:10 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Herten

Clerk

