

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY, MARCH 12, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, Minions, Paulson, Sauvé and Washington

REGRETS: Councillor McLeman

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held at 7:00 pm on February 26, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Teresa Ludvigson, Executive Director, West Coast General Hospital Foundation presented a framed picture by Michael Cleary entitled 'Coming Home' which will be displayed at City Hall.

D. DELEGATIONS

1. Government Finance Officers Association

The Mayor announced the City has once again received the Canadian Award for Financial Reporting Achievement for the Annual Financial Report for the year ended December 31, 2016. Congratulations were provided to the Director of Finance and the Finance Department.

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – Response to Questions – February 21, 2018

It was moved and seconded:

That the report from the CAO dated February 28, 2018 providing information regarding appointment of Directors to the McLean Mill Society be received, and a copy sent to Roland Smith.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni consider their representation at the McLean Mill Society Annual General Meeting at the next regular meeting of council.

CARRIED

2. Director of Development Services - Nuisance Property - 3118 3rd Avenue

It was moved and seconded:

That the report from the Director of Development Services dated March 6, 2018, be received.

CARRIED

The property owners, Mr. Chambers and Mr. Brown attended the meeting and provided a photograph to demonstrate the property has been cleaned up as of today's date and indicated that all outstanding issues have been addressed.

It was moved and seconded:

That Council for the City of Port Alberni declare the property located 3118 3rd Avenue (Lots 8-9, Block 73, District Lot 1, Alberni District, Plan VIP197) (PID: 003-830-535) a 'Nuisance' property.

CARRIED

3. Notice of Motion Provided February 26, 2018

Bylaw Enforcement Policy

It was moved and seconded:

That Council for the City of Port Alberni direct staff to bring forward a bylaw enforcement compliance and enforcement policy.

CARRIED

4. Director of Development Services – Response to Questions

It was moved and seconded:

That the report dated March 7, 2018 from the Director of Development Services providing information regarding residential use in commercial areas, be received.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated March 12, 2018 be received and the cheques numbered 140863 to 141161 inclusive, in payment of accounts totalling \$360,940.50, be approved.

CARRIED

2. City Clerk - Alberni-Clayoquot Continuing Care Society

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Alberni-Clayoquot Continuing Care Society for Part 1 in Plan 5330, (Wallace Street) for a twenty year term commencing March 1, 2018 for the purpose of a parking lot at the current yearly rent of \$1.00 plus GST.

CARRIED

3. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the February 26, 2018 Audit Committee: the Responses to Questions arising from that meeting dated March 6, 2018, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending December 31, 2017, the financial statements ending December 31, 2017 and the Vendor Cheque Register Report ending February 15, 2018, be received.

CARRIED

4. City Clerk – 2018 Election Procedures

It was moved and seconded:

That the report from the City Clerk dated March 1, 2018, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support the City's Chief Election Officer's recommendation that Council's Election Procedures Bylaw include provisions for Voting Day Registration as authorized in Section 69 of the Local Government Act.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support the City's Chief Election Officer's recommendation that Council's Election Procedures Bylaw set the minimum number of nominators at 10 in accordance with Section 86 of the Local Government Act.

CARRIED

It was moved and seconded:

That the City's Chief Election Officer be authorized to designate one public space within the City for political signage.

DEFEATED

5. City Clerk – 'Johnston Road North End A' Boundary Extension

It was moved and seconded:

That the report from the City Clerk dated March 7, 2018 be received, and Council for the City of Port Alberni direct staff to proceed with the Alternative Approval Process (AAP) to obtain the approval of the electors to include Lot A, (DD EP41630) District Lot 152, Alberni District Plan 7451 Except Part in Plan VIP52692 and Lot A, District Lot 152, Alberni District Plan VIP57061 (3376 and 3386 Johnston Road) within the City's boundaries with a deadline for receipt of Elector Response Forms indicating opposition to the proposed boundary extension of 4:30 pm on Monday, April 30, 2018.

CARRIED

**6. City Clerk – Food Security & Climate Disruption Committee
Recommendations**

It was moved and seconded:

That the report from the City Clerk dated March 8, 2018, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct the Parks and Recreation department to include programming to promote and educate on backyard composting.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni task the Food Security and Climate Disruption Committee to investigate how the City of Port Alberni could join other municipalities and levels of government in current or future class action against fossil fuel multinationals to recover costs associated with mitigating and adapting to the effects of climate change.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to expand the “Oil to Heat Pump” incentive to include those participating in the new Alberni Clayoquot Regional District Wood stove to Heat Pump incentive.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to send a letter to community stakeholders of support in principle for efforts to form a centralized Food Distribution network within the community.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to report back to Council on implementing the Alberni-Clayoquot Regional District Water for Growth recommendations to create a Residential Rainwater Harvesting Rebate Program (2 per year \$750), Residential Food Garden Watering \$50 Billing Credit (10/year) and \$1 per year water rate Community Garden policy.

CARRIED

7. McLean Mill Society – Monthly Report

It was moved and seconded:

That the monthly report including operational plans for 2018 from the Executive Director of the McLean Mill Society, be received.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Development Services Report

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. "Five Year Financial Plan Bylaw 2018 - 2022, Bylaw No. 4960"

It was moved and seconded:

That the report dated March 6, 2018 from the Director of Finance, be received.

CARRIED

It was moved and seconded:

***That "Five Year Financial Plan Bylaw 2018 - 2022, Bylaw No. 4960",
be now introduced and read a first time.***

CARRIED

It was moved and seconded:

***That "Five Year Financial Plan Bylaw 2018 - 2022, Bylaw No. 4960",
be read a second time.***

CARRIED

It was moved and seconded:

***That "Five Year Financial Plan Bylaw 2018 - 2022, Bylaw No. 4960",
be read a third time.***

CARRIED

2. City Clerk - Public Hearing Report - March 12, 2018

It was moved and seconded:

***That the verbal report of the Public Hearing held March 12, 2018
regarding Bylaw No. 4958, be received.***

CARRIED

**"Zoning Text Amendment No. T13 (3747 - 10th Ave - Raymond de Beeld
Architecture), Bylaw No. 4958"**

It was moved and seconded:

***That "Zoning Text Amendment No. T13 (3747 - 10th Ave – Raymond
de Beeld Architecture), Bylaw No. 4958", be read a third time.***

CARRIED

It was moved and seconded:

***That "Zoning Text Amendment No. T13 (3747 - 10th Ave – Raymond
de Beeld Architecture), Bylaw No. 4958" be now finally adopted,
signed by the Mayor and Clerk, sealed with the corporate seal and
numbered 4958.***

CARRIED

3. **“Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961”**

It was moved and seconded:

That the report from the City Clerk dated March 1, 2018, be received.

CARRIED

It was moved and seconded:

That the 2018 Annual Regular Meeting Schedule be adopted as amended.

CARRIED

It was moved and seconded:

That “Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961”, be read a second time.

CARRIED

It was moved and seconded:

That “Council Procedures Bylaw, 2013, Amendment No. 4, Bylaw No. 4961”, be read a third time.

CARRIED

4. **“Community Heritage Commission Bylaw 2018, Bylaw No. 4959”**

It was moved and seconded:

That “Community Heritage Commission Bylaw 2018, Bylaw No. 4959” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4959.

CARRIED

H. CORRESPONDENCE FOR ACTION NIL

I. PROCLAMATIONS

1. Walk for Values

It was moved and seconded:

That the letter received February 23, 2018 requesting that Council proclaim April 24, 2018 as “Human Values Day” in Port Alberni, be received and the day proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Alberni Valley Community Stakeholders Initiative to End Homelessness
Minutes of the February 23, 2018 meeting.

2. Katrine Conroy - Minister of Children and Family Development and Katrina Chen - Minister of State for Child Care
Email dated February 27, 2018 sharing information regarding the path to universal child care. For more information -
http://bcbudget.gov.bc.ca/2018/childcare/2018_Child_Care_BC.pdf

3. Cannabis Sales Revenue Sharing
Letters from the following requesting support from the Province by agreeing to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments:

Village of Valemount, Town of Ladysmith, and Harrison Hot Springs

4. Alberni Valley Museum and Heritage Commission
Minutes of the January 3, 2018 meeting.

5. Food Security & Climate Disruption Committee
Minutes of the February 1, 2018 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. **Councillors' Reports**

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. **NEW BUSINESS** NIL

N. **QUESTION PERIOD**

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:53 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn M. Hartwell
Clerk