

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, MARCH 13, 2017 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauv  and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items under H.3 - responses from Zoran Knezevic, Port Authority and Bernadette Wyton; M. 1 Resolution to be provided by Councillor McLeman.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meetings held at 6:00 pm and the Regular Council Meeting held at 7:00 pm on February 27, 2017 and the Special meeting of McLean Mill Society at 3:00 pm on March 1, 2017, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

1. Brittany Johnson attended to raise awareness about an upcoming play entitled 'Divided we Fall', highlighting casual racism. Tickets were distributed to Council.
2. Dale Moffat acknowledged support from the City and the Port Authority in regards to windsurfing and provided information regarding a fundraiser event being planned to support a children's charity as well as updated on their initiatives. He requested Council's consideration of directional signage to the kiteboarding site.

D. DELEGATIONS

1. Introduction of City Engineer

New City Engineer, Kamruz Zaman was introduced by Director of Development Services.

2. Dr. Paul Hasselback, Medical Health Officer

Dr. Hasselback presented information regarding the Opioid overdose crisis which has affected Port Alberni similarly to other BC Communities and requested Council's support of overdose prevention/supervised consumption sites.

It was moved and seconded:

That the report provided by Dr. Hasselback, Medical Health Officer regarding the Opioid overdose crisis, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni support the establishment of an overdose prevention site in Port Alberni and direct staff to work with VIHA to address the opioid crisis and work towards establishing a suitable site.

CARRIED

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated March 13, 2017 be received and the cheques numbered 138238 to 138408 inclusive, in payment of accounts totalling \$574,641.96, be approved.

CARRIED

2. Director of Finance - Audit Committee

It was moved and seconded:

That the minutes of the February 27, 2017 Audit Committee; the Responses to Questions arising from that meeting dated March 7, 2017, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending December 31, 2016, the financial statements ending December 31, 2016 and the Vendor Cheque Register Report ending February 17, 2017, be received.

CARRIED

3. City Clerk – Harbour Quay Lease – Spirit Square

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Spirit Square at the Alberni Harbour Quay with Gwen Lowe and Beth Larsen for conducting a Crafters' Market for a five month term commencing May 1, 2017 at the current monthly rent of \$75.00 per month plus GST (\$393.75 for the term).

CARRIED

4. Fire Chief – FireSmart Planning Grant Program

It was moved and seconded:

That the report from the Fire Chief dated March 6, 2017 advising the City and ACRD have received \$30,000 in funding through the FireSmart Planning Grant Program be received.

CARRIED

5. City Clerk – Emergency Planning

It was moved and seconded:

That the City of Port Alberni endorse the following Terms of Reference as presented: Alberni Valley Emergency Planning Policy Group and Alberni Valley Emergency Planning Liaison Group.

CARRIED

6. Director of Development Services – Water Connection

It was moved and seconded:

That the report dated March 8, 2017 requesting clarification of Council's intent to supply water to 3131 – 21st Avenue which is outside of the City of Port Alberni, be received and Council for the City of Port Alberni confirm their intention that water be supplied on condition that the two small lots comprising 3131 – 21st Avenue be incorporated into the City's boundaries.

CARRIED

7. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

8. Managers' Monthly Reports

Planning and Building Department

It was moved and seconded:

That the monthly report from the Director of Development Services providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. City Clerk – March 13, 2017 Public Hearing Report

It was moved and seconded:

That the verbal report of the Public Hearing, held March 13, 2017 regarding Bylaw No. 4931, be received.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Map Amendment No.20 (4849 Regina Avenue – Tsai), Bylaw No. 4931” be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. ADSS Class of 2017, Parent Grad Committee

It was moved and seconded:

That the letter dated February 27, 2017 from the ADSS Class of 2017 Parent Grad Committee requesting use of City streets for a Grad Parade on Saturday, June 10, 2017 from 5:00 pm to 6:30 pm, be received and approved subject to the provision of \$2,000,000 liability insurance in the City’s name and pertinent information being provided to the RCMP, Fire Department and BC Ambulance.

CARRIED

2. Tsawaayuus (Rainbow Gardens)

It was moved and seconded:

That the letter dated February 27, 2017 requesting that the City write a letter to Vancouver Island Health Authority requesting the intake and placement of clients in complex care be changed to permit individuals to “age in place” be received, and a letter provided as requested copied to Gord Johns, MP and Scott Fraser, MLA..

CARRIED

3. Bernadette Wyton - The Cantimber Controversy Post Golder Report

It was moved and seconded:

That the letter and report dated March 2, 2017 from Bernadette Wyton requesting consideration of her report entitled “The Cantimber Controversy, Post Golder Report” and the subsequent responses from Zoran Znezevic, Port Alberni Port Authority CEO and Bernadette Wyton, be received.

CARRIED

4. Roland Smith – Compliance Requirements

It was moved and seconded:

That the letter dated March 3, 2017 providing questions and requesting information about the Alberni Pacific Railway be received and referred to the Chief Administrative Officer.

CARRIED

I. PROCLAMATIONS

1. Steering Committee for the “Walk for Values”

It was moved and seconded:

That the letter dated February 24, 2017 from the Steering Committee for the “Walk for Values” requesting that April 24, 2017 be proclaimed as Human Values Day in Port Alberni, be received and the day be proclaimed as requested.

CARRIED

2. Somass Toastmasters

It was moved and seconded:

That the letter dated February 27, 2017 from the Somass Toastmasters that February 2017 be proclaimed as International Toastmasters Month in Port Alberni.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Small Business BC Awards

Email dated February 24, 2017 providing information on the Small Business BC Awards Ceremony which took place on February 23, 2017 in Vancouver.

2. Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI)

Minutes from the February 24, 2017 AVCSI meeting and the AVCSI Project Coordinator Monthly Report dated February 22, 2017.

3. **Margaret Growcott**
Letter dated March 6, 2017 thanking Council for taking steps to address poorly managed properties and suggesting that the name of Canal Beach not be changed. (Note: letter references property outside City limits – forwarded to ACRD)
4. **Gary Lajeunesse**
Email dated March 6, 2017 providing information on greener alternative methods for the Alberni Valley.
5. **Trevor Jones**
Email dated March 2, 2017 advising lack of access to back roads will impact tourism.
6. **Food Security and Climate Disruption Committee**
Providing minutes of the February 2, 2017 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 6 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Track Repairs

It was moved and seconded:

That Council for the City of Port Alberni accept the offer from the McLean Mill Society to pay for track repairs.

CARRIED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

The Deputy City Clerk commented on the Open House at Echo Centre on March 15th from 11:30 a.m. to 8:00 p.m. regarding the Liquid Waste Management Plan.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:26 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawna Hartwell
Clerk