

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JUNE 25, 2018 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held at 7:00 pm on June 11, 2018, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

1. **Ellen Frood** urged Council's support of the request from the Uptown Merchants to consider a traffic circle at the intersection of Third and Angus.
2. **Chris Washington** also supported consideration of a traffic circle suggesting they improve safety and traffic flow. She advised Uptown Merchants are prepared to fundraise once costs are known.
3. **Keith Ambrose** expressed concern regarding new 'unsavory characters' on the streets in the uptown suggesting Port Alberni has taken a hit.
4. **Bob Pfannenschmidt** commented on a recent visit to the uptown area observing people using hard drugs out in the open. He said he is not in favour of spending money on the uptown until this problem is dealt with.

D. DELEGATIONS

Introduction of Manager of Bylaw Services

Scott Smith, Director of Development Services introduced Flynn Scott, the City's new Manager of Bylaw Services.

1. Uptown Merchants

Kevin Wright attended to present more information on the proposed Argyle Art Program as well as a new entrance sign for the Uptown area.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare a report regarding in-kind service costs and funding to place the Uptown sign and steel pillars for the Art Program.

DEFEATED

It was moved and seconded:

That Council for the City of Port Alberni endorse the Uptown entrance sign and Argyle Art Program and direct staff to proceed with required installations subject to consultation with the City's Engineering Department in regards to suitable siting and full support from the Rotary Arts District.

CARRIED

2. Pat Squire

In attendance to present information regarding the formerly 'orange bridge' over the Somass River stating it was actually silver when first constructed.

It was moved and seconded:

That Council for the City of Port Alberni refer the issue of the Somass Bridge history to the Alberni Valley Heritage Commission for their review and recommendations.

CARRIED

E. UNFINISHED BUSINESS

1. Manager of Human Resources – Audit Committee Report – Q1 2018 Council Travel and Development

It was moved and seconded:

That the report from the Manager of Human Resources dated June 15, 2018 providing a revised Council Travel and Development Audit Committee Report, be received.

CARRIED

2. John Van Dyke - Notice of Motion from June 11, 2018

It was moved and seconded:

That staff be directed to provide a report regarding payments, purpose and provision of any contracts to John Van Dyke by the City of Port Alberni.

CARRIED

3. Director of Development Services – Truck Routes and Next Steps

It was moved and seconded:

That the report dated June 19, 2018 from the Director of Development Services providing information regarding previous work completed on a possible truck route be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to bring forward a project for consideration in the 2019 budget to move forward in establishing a truck route in the City of Port Alberni.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated June 25, 2018 be received and the cheques numbered 141712 to 141791 inclusive, in payment of accounts totalling \$348,762.57, be approved.

CARRIED

2. **Director of Parks, Recreation and Heritage – Vulnerable Persons' Protection Policy**

It was moved and seconded:

That the report from the Director of Parks, Recreation and Heritage dated June 18, 2018 be received, and Council for the City of Port Alberni endorse the Vulnerable Persons' Protection Policy as presented.

CARRIED

3. **Director of Development Services – Wastewater Treatment Facility**

It was moved and seconded:

That the report dated June 20, 2018 from the Director of Development Services regarding the award of two equipment contracts for the Wastewater Treatment Facility project, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni award contract RFP 015-18 UV Equipment Supply to Xylem Canada Company for \$835,578.00 plus GST.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni award contract RFP 016-18 Aeration System to Nexom Inc. for \$1,837,000.00 plus GST.

CARRIED

4. **City Clerk – Cabinet Minister Meetings – 2018 UBCM Convention**

It was moved and seconded:

That the report from the City Clerk dated June 20, 2018 requesting Council provide detailed information in regard to meeting requests with the Premier and Cabinet Ministers at the upcoming UBCM Convention, be received.

CARRIED

Full details of meeting requests to be provided to the City Clerk by July 4th for inclusion on the July 9th regular agenda.

5. **Current Status Report**

It was moved and seconded:

That the current Status Report be received.

CARRIED

6. **Managers' Monthly Reports**

Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **City Clerk – June 25, 2018, Public Hearing**

It was moved and seconded:

That the verbal report of the Public Hearing held June 25, 2018 regarding Bylaw No. 4965, be received.

CARRIED

“Zoning Bylaw Text Amendment No. T14 (Definition of Family - George), Bylaw No. 4965”

It was moved and seconded:

That “Zoning Bylaw Text Amendment No. T14 (Definition of Family – George) Bylaw No. 4965”, be read a third time.

CARRIED

It was moved and seconded:

That “Zoning Bylaw Text Amendment No. T14 (Definition of Family – George) Bylaw No. 4965”, be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4965.

CARRIED

2. Director of Finance – Water and Sewer Rate Proposal

It was moved and seconded:

That the report from the Director of Finance dated June 19, 2018 be received.

CARRIED

“Sewer Connection and Regulation Bylaw, Amendment No. 12 (Sewer Rates and Septage Dump Fee) 2018, Bylaw No. 4967”

It was moved and seconded:

That “Sewer Connection and Regulation Bylaw, Amendment No. 12 (Sewer Rates and Septage Dump Fee) 2018, Bylaw No. 4967, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Sewer Connection and Regulation Bylaw, Amendment No. 12 (Sewer Rates and Septage Dump Fee) 2018, Bylaw No. 4967, be read a second time.

CARRIED

It was moved and seconded:

That “Sewer Connection and Regulation Bylaw, Amendment No. 12 (Sewer Rates and Septage Dump Fee) 2018, Bylaw No. 4967, be read a third time.

CARRIED

“Waterworks Bylaw, Amendment No. 10 Rate Changes, Bylaw No. 4968”

It was moved and seconded:

That “Waterworks Bylaw, Amendment No. 10 Rate Changes, Bylaw No. 4968”, be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Waterworks Bylaw, Amendment No. 10 Rate Changes, Bylaw No. 4968”, be read a second time.

CARRIED

It was moved and seconded:

That “Waterworks Bylaw, Amendment No. 10 Rate Changes, Bylaw No. 4968”, be read a third time.

CARRIED

The Mayor called a recess at 8:47 p.m.
The meeting resumed at 8:55 p.m.

3. **Manager of Bylaw Services – Bylaw Offence Notice Enforcement Amendment Bylaw**

It was moved and seconded:

That the report from the Manager of Bylaw Services, dated June 20, 2018, be received.

CARRIED

“Bylaw Offence Notice Enforcement Bylaw, 2016, Amendment No. 1, Bylaw No. 4954”

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Amendment No. 1, Bylaw No. 4954”, be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Amendment No. 1, Bylaw No. 4954”, be read a second time.

CARRIED

It was moved and seconded:

That “Bylaw Offence Notice Enforcement Bylaw, 2016, Amendment No. 1, Bylaw No. 4954”, be read a third time.

CARRIED

4. **Director of Development Services – Housing Agreement**

It was moved and seconded:

That the report dated June 20, 2018 from the Director of Development Services providing information on a housing agreement for 6123 Russell Place, be received.

CARRIED

“Housing Agreement (6123 Russell Place – Rainbow Gardens), Bylaw No. 4966”

It was moved and seconded:

That “Housing Agreement (6123 Russell Place – Rainbow Gardens), Bylaw No. 4966”, be introduced and read a first time.

CARRIED

It was moved and seconded:

That “Housing Agreement (6123 Russell Place – Rainbow Gardens), Bylaw No. 4966”, be read a second time.

CARRIED

It was moved and seconded:

That “Housing Agreement (6123 Russell Place – Rainbow Gardens) Bylaw No. 4966, be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. City of New Westminster

It was moved and seconded:

That the letter dated June 7, 2018 from the City of New Westminster requesting Council support their resolution at the UBCM Convention in September, urging the Provincial Government to study the impacts related to the changes made in July 2016 to the Strata Property Act, be received.

CARRIED

2. Valley Street Rods Car Club

It was moved and seconded:

That the e-mail dated June 7, 2018 from the Valley Street Rods Car Club requesting use of the Harbour Quay for the "Thunder in the Valley Car Show" event on Friday, August 10, 2018 and closure to regular traffic to the Harbour Quay from 2:00 pm until 9:00 pm to accommodate the event, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

3. SunRay Village Paradigm Foundation

It was moved and seconded:

That the letter dated June 7, 2018 from SunRay Village Paradigm Foundation requesting Council adopt a micro housing land subdivision, be received.

CARRIED

4. Uptown Merchants' Association

It was moved and seconded:

That the letter dated June 12, 2018 requesting Council undertake an engineered design for a traffic circle at the intersection of Third Avenue and Angus Street, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare a report and design proposals for improvements to Third Avenue.

CARRIED

5. Uptown Merchants Association

It was moved and seconded:

That the request to close City streets from Argyle to Second and Fourth and Third Avenue from Argyle to Mar Street on July 12th, 2018 from 3 pm to 9 pm for a Block Party, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

6. Alberni Valley Pride Society

It was moved and seconded:

That the letter from Alberni Valley Pride Society requesting City Hall fly the rainbow flag at City Hall prior to Pride 2018 weekend (July 27th – 29th) and also requesting that the rainbow crosswalk be repainted/touched up before July 27th, be received and Council concur with the requests.

CARRIED

7. Alberni Valley Heritage Commission/McLean Mill Society (MMS)

It was moved and seconded:

That the letters dated June 20, 2018 from the Alberni Valley Heritage Commission and McLean Mill Society regarding demolition of the "First Aid Shack" at the McLean Mill, be received and Council for the City of Port Alberni reaffirm their support for the McLean Mill Society.

CARRIED

8. Dave Hord – Classic Car Adventures

It was moved and seconded:

That the email dated June 20, 2018 requesting to close Elizabeth Street from Alberni Highway to Burke Road on Sunday, July 29th, 2018 for the purpose of hosting "Cars and Coffee", be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses and residents to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

1. Vancouver Island Regional Library
E-mail dated June 18, 2018 attaching its latest edition of "From the Board Table".
2. Alberni Valley Museum & Heritage Commission
Minutes of the May 2, 2018 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 2 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Alberni Low Energy Housing Society

Council received a letter at June 25, 2018 in-camera meeting from Alberni Low Energy Housing Society withdrawing their request to be considered for City owned land.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

Notice of Motion - Code of Conduct

A notice of motion was provided regarding a social media code of conduct for elected officials in the future as well as persons appointed to represent the City.

It was moved and seconded:

That the meeting continue beyond 10:00 p.m. in accordance with Council's Procedures Bylaw.

CARRIED

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

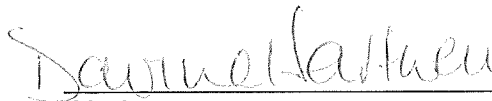
It was moved and seconded:

That the meeting adjourn at 10:06 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk