

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, January 25, 2021 @ 2:00 PM

Via Video-Conference

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED and SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

MAYOR – ANNUAL ADDRESS

City Council Annual Address presented by Mayor Minions attached as “Schedule A”.

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Regular Council Meeting held at 2:00 pm on January 11, 2021 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated January 25, 2021, be received and the cheques numbered 147868 to 147938 inclusive, in payment of accounts totalling \$ 843,797.38 be approved.

CARRIED

2. RCMP Department

MOVED AND SECONDED, THAT the 4th Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received.

CARRIED

- 3. Director of Parks, Recreation and Heritage – December 14, 2020 Question Period McLean Mill**
Report for Council's information from the Director of Parks, Recreation and Heritage dated January 18, 2021 responding to a public inquiry with regards to recent "clean-up" activity adjacent to McLean Mill National Historic Site.
- 4. Director of Parks, Recreation, and Heritage – Award of RFP #016-20 LED Lighting Upgrade for the Multiplex**
MOVED AND SECONDED, THAT Council for the City of Port Alberni award proposal #016-20, LED Lighting Upgrade for the Multiplex, to Addy Power in the amount of \$163,707.00 plus GST, for a total of \$171,892.35, with \$100,000.00 coming from Carbon Trust and \$71,892.35 coming from the Parks and Recreation Reserve Fund.
CARRIED I Res. No. 21-11
- 5. Director of Parks, Recreation, and Heritage – UBCM Community Emergency Preparedness Fund 2021 ESS Grant**
MOVED AND SECONDED, THAT Council for the City of Port Alberni, in partnership with the Alberni Clayoquot Regional District [ACRD], authorize staff to prepare and submit a grant funding application through the Union of BC Municipalities – Community Emergency Preparedness Program Fund for Emergency Support Services in the amount of \$50,000. Further, that Council authorize staff to receive and manage grant funding on behalf of the Alberni Clayoquot Regional District.
CARRIED I Res. No. 21-12
- 6. Director of Finance – BC Transit Annual Operating Agreement (AOA) – 2020/2021 Amendment**
MOVED AND SECONDED, THAT the Mayor and the Director of Corporate Services be authorized to execute the BC Transit | 2020 – 2021 Annual Operating Agreement between the City of Port Alberni and British Columbia Transit in effect until March 31, 2021 attached as Schedule 'A' to this report.
CARRIED I Res. No. 21-13
- 7. Director of Finance - COVID-19 Safe Restart Grants for Local Governments**
MOVED AND SECONDED, THAT Council support the utilization of the 'COVID-19 Safe Restart Grants for Local Governments' based on anticipated revenue and expense impacts experienced in 2020 due to COVID-19, and provide further direction to staff as to how to reflect the allocation of these funds within the City's "Five Year Financial Plan 2021-2025, Bylaw No. 5023" through Council's financial planning process.
CARRIED I Res. No. 21-14

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8. **Manager of Planning – Development Permit No. 20-05**
MOVED AND SECONDED, THAT City Council authorize the issuance of Development Permit No. 20-05, and that the Director of Corporate Services be authorized to sign the permit including the following development plans prepared by WSP titled 'Alberni District Co-Op New Bulk Plant and Cardlock' as shown on Schedule 'B' attached to this permit and dated August 2020.
CARRIED I Res. No. 21-15
9. **Chief Administrative Officer – 5109 Athol Street [former Arrowview Hotel]**
Report for Council's information from the Chief Administrative Officer dated January 13, 2021 providing Council with an update regarding the property located at 5109 Athol Street.
10. **Economic Development Manager – 'Linking Roger Creek Trails' Grant Application**
MOVED AND SECONDED, THAT Council for the City of Port Alberni authorize staff to apply to the Canada-BC Investing in Canada Infrastructure Program | COVID-19 Resilience Infrastructure Stream, for the 'Linking Roger Creek Trails' project.
CARRIED I Res. No. 21-16

MOVED AND SECONDED, THAT Council for the City of Port Alberni commit to the annual trail maintenance costs and any associated ineligible costs or cost overruns relating to the 'Linking Roger Creek Trails' project.
CARRIED I Res. No. 21-17
11. **Director of Finance – 2021/2022 Property and Liability Insurance Policy Renewals**
MOVED AND SECONDED, THAT Council authorize the Mayor and the Director of Corporate Services to enter into a Reciprocal Insurance Exchange Agreement with the Municipal Insurance Association of British Columbia for a three-year term commencing January 31, 2021 for the purpose of providing liability and property insurance coverage for the City of Port Alberni.
CARRIED I Res. No. 21-18

MOVED AND SECONDED, THAT Council authorize staff to obtain \$2M Cyber Liability coverage from MIABC at an additional cost of \$10,600.
CARRIED I Res. No. 21-19
12. **Director of Finance – Permissive Taxation Impact to Public Places of Worship for the 2020 Taxation Year**
Council receive for information the report detailing financial impacts on public places of worship as a result of the City's Permissive Tax Exemption policy [amended in 2019].

Councillor Paulson left the meeting at 3:36 pm.

13. **Director of Corporate Services – 2021 Virtual AGM & Convention Association of Vancouver Island and Coastal Communities Resolution Notice | Submission Process**
MOVED AND SECONDED, THAT Council identify/contemplate resolution[s] for submission to the 2021 AVICC Virtual convention in advance of the deadline date of February 26, 2021.
CARRIED | Res. No. 21-20

G. BYLAWS

1. **Director of Finance – “Five Year Financial Plan 2021 – 2025, Bylaw No. 5023”**
MOVED AND SECONDED, THAT the “Five Year Financial Plan Bylaw 2021-2025, Bylaw No. 5023” be now introduced and read a first time.
CARRIED | Res. No. 21-21
2. **Manager of Planning – Proposed Zoning Bylaw Map Amendments**
MOVED AND SECONDED, THAT “Zoning Map Amendment No. 44 (14th Avenue and Anderson Avenue – City Residential), Bylaw No. 5024” be now introduced and read a first time.
CARRIED | Res. No. 21-22
- MOVED AND SECONDED, THAT “Zoning Map Amendment No. 44 (14th Avenue and Anderson Avenue – City Residential), Bylaw No. 5024” be read a second time.*
CARRIED | Res. No. 21-23
- MOVED AND SECONDED, THAT City Council waive the public hearing requirement for proposed “Zoning Map Amendment No. 44 (14th Avenue and Anderson Avenue – City Residential), Bylaw No. 5024” in accordance with section 464(2) of the Local Government Act (LGA), and provide notice [waiver for certain zoning bylaws] in accordance with section 467 of the LGA prior to consideration of third reading and final adoption of the bylaw on February 22, 2021.*
CARRIED | Res. No. 21-24

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. The Director of Corporate Services summarized correspondence to Council as reflected in the Correspondence Summary dated January 25, 2021.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

Council reports outlining recent meetings and events related to the City's business as presented.

M. NEW BUSINESS

N. QUESTION PERIOD

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 4:03 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer



"Schedule A"

Mayor's Annual Address

January 25, 2021

On behalf of Council for the city of Port Alberni, I wanted to start this meeting by making a short Mayor's address as a close to 2020 and start to 2021.

I'll start by recognizing that we continue to hold our meetings on the unceded territories of Tseshaht and Hupacasath First Nations, and not just recognizing but appreciating those Nations and the relationship we are fortunate to have with them.

2020 was a challenging year for our community and the world.

But despite the challenges, there was much to celebrate as well, and today I want to highlight a few of positives that came out of 2021.

When the Pandemic began last year, many people saw their world's shift overnight. People began working from home, some lost their jobs, many struggled with a lack of childcare, and the isolation took a toll on us all. But we quickly saw our community jump into action.

Businesses faced these new challenges head on; closing when they needed to keep us safe and re-opening in new and innovative ways, with a confidence and a "we'll get through this" attitude that is so completely 'Port Alberni'.

In days, our non-profit service providers come together to adapt their services to care for the vulnerable members of our community in new ways. Record amounts were fundraised, and even when people feared for their own health, volunteers continued to show up, to serve those in need.

As a local government, we quickly amended our budget to respond, reducing more than 800,000 of expenditures from our budget in an effort to reduce the financial impact on our community as much as possible.

I think pretty much overnight in March, it began to feel like the sky was falling. But once we settled into all this change and regrouped as a community, I think in many ways we got even stronger.

Through all of this, our residential development market has remained incredibly strong, we've seen many new small businesses open, significant investment has been made in our heavy industry sector through SAN Group, Catalyst, Canadian Maritime Engineering, Huu-ay-aht First Nations and more, and we've seen a true diversifying of our economy through projects like the Food Hub, giving life to the seafood and seaweed cultivation and processing sectors.

This year we worked hard to take steps toward addressing the childcare challenges in our community, completing a needs assessment and then subsequently submitting an application to build a new community childcare facility that we anticipate to be 100% funded by the province.

We took significant steps on our Connect the Quays project. Narrowing in on a route, working with property owners, and submitting an application for \$2.5M in funding to the province.

Council made some intentional and significant steps when it comes to land. Disposing of some non-strategic properties to generate short and longterm revenue, and then taking those funds and acquiring a property to house our new Public Safety Building, a core initiative of Council's strategic plan goal to build a complete community that is safe, healthy, and inclusive.

And although it's a tough topic to talk about in the community these days, and there remains much work to be done, as a community we have taken significant steps toward addressing our community's housing challenges.

We all know the issues of housing are complex, but this year we saw the completion of hundreds of new rental units, the start to construction of 80+ new affordable housing units, the commitment of funding from BC Housing for many more, and we've recently seen three additional projects submitted to the provincial and federal government. Council has sought to be a partner through the donation of land on those projects, as well as reducing fees to incentivize affordable and supportive housing projects.

We know there is much more work to be done on many fronts, but we are proud to continue to work with all of the community partners we have, who are so passionately working toward solutions.

Through all of the challenges of the past year, We continue to see new people and families **choosing** Port Alberni as their homes, and as a Council we are **excited and optimistic** about the days and years ahead.

There are so many more stories, exciting initiatives, businesses, and people I could highlight. I've never been prouder to serve as Mayor of this community and I look forward to a successful 2021 ahead.

Yours truly
CITY OF PORT ALBERNI

A handwritten signature in blue ink, appearing to read 'Sharie Minions', with a long horizontal stroke extending to the right.

Sharie Minions
Mayor