

MINUTES OF THE REGULAR MEETING OF COUNCIL

Monday, February 22, 2021 @ 2:00 PM

Via Videoconference

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED and SECONDED, THAT the agenda be amended by adding Advisory Planning Commission appointment and Letter from M. Ruttan representing the 'Alberni Waterfront Employers Association' to Report from In-Camera and Notice of Motion to New Business. The agenda was then approved as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special Meeting held at 9:30 am, Regular Council Meeting held at 2:00 pm on February 8, 2021 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. 2026 BC Summer Games Bid Committee

Committee Members, Suzanne Dube and Gavin Purewal presented the BC Summer Games bid application to host the games in Port Alberni July 23-26, 2026. Members shared the City's bid video that will accompany the application.

2. Owls Path/Tigers Eye Advisory Group

Denise Young of Tigers Eye Advisory Group and Joel Marriot and Mary Mason of Owls Path Foundation presented their proposal to build a Nuuchal-nulth Cultural Centre including their top three potential locations. The group requested support from Council as it relates to the lease of City-owned land and/or a funding donation.

E. UNFINISHED BUSINESS

1. Director of Corporate Services – AVICC Resolution Submission

MOVED AND SECONDED, THAT Council endorse the resolutions as outlined for submission and consideration by delegates at the 2021 AVICC Annual General Meeting and Convention taking place virtually May 28, 2021.

a. Improved Access to Detox and Treatment Centres

Whereas there are extensive waitlists and limited access for individuals seeking entry to provincially funded residential detox and recovery treatment centres;

And whereas individuals struggling with addiction are often required to complete medical detox prior to accessing/obtaining rehabilitation treatment;

Therefore, be it resolved that AVICC petition the province to improve access to and reduced wait times for individuals seeking treatment for their addictions through medical detox and rehabilitation treatment centres.

CARRIED I Res. No. 21-39

b. Extending the Life of Fire Apparatus

Whereas the 'Fire Underwriters Survey' requires that in order to receive credit for fire insurance grading purposes, all first line fire apparatus in small and rural communities should be replaced after 20 years of service and may only be extended up to 25 years when fire apparatus is tested and proven to be in excellent mechanical condition;

And whereas small and rural local governments often are financially challenged to replace high cost and minimally used fire apparatus on a 20-25-year rotational basis;

Therefore, be it resolved that AVICC petition the province to advocate to the Insurance Bureau of Canada for the recognition and acceptance of an annual professional engineer certification of the mechanical condition of fire fighting apparatuses to extend service life beyond 20 years.

CARRIED I Res. No. 21-40

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated February 22, 2021, be received and the cheques numbered 148027 to 148093 inclusive, in payment of accounts totalling \$435,547.80, be approved.

CARRIED

2. Development Planner – Development Permit No. 20-04 – 3800 Burde Street

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 20-04, and that the Director of Corporate Services be authorized to sign the permit, including the plans prepared by MCM, PMG, and Aplin Martin Ltd., as shown in Schedule 'B' of the attached permit and dated January 13, 2021.

CARRIED I Res. No. 21-41

3. **Development Planner – Development Permit No. 20-09 – 5546 Swallow Drive**
MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 20-09, and that the Director of Corporate Services be authorized to sign the permit including the development plans as shown on Schedule 'B' – Permit, prepared by Mountain Design and Drafting issued for '5546 Swallow Drive' and dated January 19, 2021.
CARRIED I Res. No. 21-42
4. **Manager of Planning – Housing Needs Report 2021**
MOVED AND SECONDED, THAT Council adopt the Housing Needs Report dated February 2021, as attached for submission to the Union of BC Municipalities.
CARRIED I Res. No. 21-43
5. **Director of Finance – 2021 General Municipal Tax Rate Adjustment**
MOVED AND SECONDED, THAT Council authorize staff to reduce General Municipal Taxation in the amount of \$790,419 by setting the 2021 Tax Rates bylaw to reflect this reduction in order to correct the City's collection of excess revenues in the 2020 calendar year.
CARRIED I Res. No. 21-44
6. **Economic Development Manager – Industrial Land Inventory and Action Plan**
The Economic Development Manager provided Council with the 'Industrial Land Inventory and Action Plan' recently conducted in partnership with the Alberni Clayoquot Regional District. Project consultants Paul Blais and Jordan Tidey of MBD Insight were in attendance to speak to the report. Council was encouraged to consider adding to the Actions and Tactics recommended in the document for business retention and attraction initiatives.

G. BYLAWS

1. **Manager of Planning – Zoning Bylaw Map Amendments**
MOVED AND SECONDED, THAT "Zoning Map Amendment No. 44 (14th Avenue and Anderson Avenue – City Residential), Bylaw No. 5024" be read a third time.
CARRIED I Res. No. 21-45

MOVED AND SECONDED, THAT "Zoning Map Amendment No. 44 (14th Avenue and Anderson Avenue – City Residential), Bylaw No. 5024" be now finally adopted, signed by the Mayor and the Corporate Officer and numbered 5024.
CARRIED I Res. No. 21-46
2. **Manager of Planning – Rainbow Gardens – Housing Agreement**
MOVED AND SECONDED, THAT "Housing Agreement (6151 Russell Place – Rainbow Gardens), Bylaw No. 5021", be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5021.
CARRIED I Res. No. 21-47

3. Director of Finance – “City of Port Alberni 2021 – 2025 Financial Plan Bylaw No. 5023”
MOVED AND SECONDED, THAT Council direct staff to amend the “City of Port Alberni 2021 – 2025 Financial Plan Bylaw No. 5023” as follows:

- i. Add \$20,000 to “Line 23121 - Engineering Consulting Services” to support ICBC Network Screening Study funding at a 50/50 cost share, using prior year surplus.*
- ii. Defer the Capital purchase to replace the Fire Department - 2006 Ford F550 Rescue Truck #8 into 2022 Capital Plan and contribute \$35,400 assigned from taxation into the Equipment Replacement Reserve Fund.*
- iii. Remove the Capital purchase of the Dump Box #241 with the funding to remain within the Equipment Replacement Reserve Fund.*
- iv. Add Uplands Park - \$86,000 to come from the Development Cost Charge fund for Parks.*
- v. Approve early adoption for capital projects:*
 - a. Coal Creek Phase 4 - \$1,547,000*
 - b. Cowichan Reservoir Trunk Main - \$1,386,000*

CARRIED I Res. No. 21-48

MOVED AND SECONDED, THAT the “City of Port Alberni 2021 – 2025 Financial Plan Bylaw No. 5023” be given second reading as amended.

CARRIED I Res. No. 21-49

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

1. BC Lymphedema Association

MOVED AND SECONDED, THAT March 6, 2021 be proclaimed Lymphedema Awareness Day in Port Alberni.

CARRIED I Res. No. 21-50

J. CORRESPONDENCE FOR INFORMATION

- 1.** The Director of Corporate Services summarized correspondence to Council as reflected in the Correspondence Summary dated February 22, 2021.

K. REPORT FROM IN-CAMERA

- 1.** The Director of Corporate Services provided a verbal report in follow-up to the advertisement inviting individuals to serve on the Advisory Planning Commission and confirmed the appointment of Joe McQuaid for a 2-year term ending December 31, 2022.
- 2.** The Director of Corporate Services spoke to Council’s authorization for the release of a letter received by M. Ruttan representing the ‘Alberni Waterfront Employers Association’ as it relates to Council’s consideration of an Industrial Revitalization Accord [Taxation Strategy].

L. COUNCIL REPORTS

1. Council and Regional District Reports

Council reports outlining recent meetings and events related to the City's business as presented.

MOVED and SECONDED, THAT Council of the City of Port Alberni resolves to continue to meet past the hour of 5:00 pm., in accordance with Section 32 of "Council Procedures Bylaw, 2013, Bylaw No. 4830".

CARRIED

M. NEW BUSINESS

1. Notice of Motion to be considered at the Regular meeting of Council March 8, 2

- That Council direct staff to amend the "City of Port Alberni 2021 – 2025 Financial Plan Bylaw No. 5023" to establish a contingency fund for the purpose of reserving monies for the future replacement of Echo Aquatic Centre [pool].

N. QUESTION PERIOD

The Director of Corporate Services proceeded to read the following questions submitted via email.

Randy Fraser

Q: Council received an email from Randy Fraser requesting information regarding the allocation of the Alberni Valley Community Forest 2-million-dollar dividend fund as follows:

1. Could you please tell me where the \$2 million dollars is placed?
2. If any of it is ear marked for anything? and if so what?

A: The funds are in a restrictive reserve. Currently the Financial Plan reflects \$10,000 of Community Forest dividend funds under the Community Investment Program. As per the "Alberni Valley Community Forest Reserve Fund, Amendment No.1, Bylaw No. 4854-1", disbursement of funds will be made upon the direction of Council following consultation with the Alberni Valley Community Forest Corporation Board. The City has yet to identify how these dividend funds will be spent.

O. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 5:07 pm.

CARRIED

CERTIFIED CORRECT



Mayor


Corporate Officer