

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, FEBRUARY 22, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

The next item added to the basic emergency supply kit being prepared in advance of the coastal exercise in June was a flashlight.

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 2:00 pm on January 25, 2016, Special Meetings held at 7:00 am and 5:45 pm and Regular Council Meeting held at 7:00 pm on February 9, 2016 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

None

D. DELEGATIONS

1. Alberni-Clayoquot Regional District

Russell Dyson, CAO, presented information regarding the ACRD's composition and services, highlighting significant projects planned for 2016. Public consultation will be March 16, 2016 at 6:00 pm at the ACRD and adoption of the plan expected March 23rd. The average property in Port Alberni (avg house price \$175,100) can expect an increase of approximately \$17.35 on this year's tax bill.

2. Alberni-Clayoquot Regional District - Organics

Russell Dyson, CAO, also provided an update regarding AV Organics outlining the current challenges for organics collection in the valley. The current focus will be an organics reduction program to include enhanced education activities such as compost coaching and Bear Smart programs.

3. Wes Hyde, Viridian Energy Co-operative

Provided information regarding solar energy and its benefits, noting the success of programs in other communities as well as communities currently developing solar projects.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated February 22, 2016 be received and the cheques numbered 134179 to 134328 inclusive, in payment of accounts totalling \$395,206.17, be approved.

CARRIED

2. Deputy Fire Chief – Tender 12 – Removal from Fleet

It was moved and seconded:

That the report from the Deputy Fire Chief dated February 15, 2016 be received, and Council for the City of Port Alberni direct staff to dispose of Tender 12 to the Western Vancouver Island Industrial Heritage Society for the price of \$1.

CARRIED

3. Deputy Fire Chief – Wildfire Protection

It was moved and seconded:

That the report from the Deputy Fire Chief dated February 15, 2016 be received, and Council for the City of Port Alberni direct staff to negotiate in the best interests of the City with Ministry of Forests, Lands and Natural Resource Operations BC Wildfire Service to provide standby coverage and initial attack response assistance during the 2016 wildfire season, and that the Mayor and Clerk be authorized to enter into such agreement.

CARRIED

4. City Clerk - Lease of Property to North Island College

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a new lease agreement with North Island College for the property at 4751 Tebo Avenue for a two year period at a cost of \$9,193.75 per month plus applicable taxes with annual CPI increases, effective April 1st, 2016.

CARRIED

5. Director of Finance – Sludge Agreement Award Funding

It was moved and seconded:

That the report from the Director of Finance dated February 15, 2016 requiring reconsideration of the funding source for award of the Lagoon Desludging Contract, be received and Council for the City of Port Alberni confirm the award of the Contract to Terrapure Environmental for \$1,878,073.00 from the \$11.2 million General Strategic Priorities grant funding received in December 2011.

CARRIED

6. **Director of Community Services – Options for McLean Mill Management Board**

It was moved and seconded:

That the report dated February 16, 2016 from the Director of Community Services providing options for consideration regarding the formation and structure of a Board to oversee the McLean Mill/train operation, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni form a management board comprised of up to seven volunteers to operate the McLean Mill and Steam Train. The Board will report and answer to Council through the Port Alberni CAO.

CARRIED

It was moved and seconded:

That the Personnel Committee meet prior to the next regular Council meeting to decide on whom to recommend to Council for appointment to the Board at the next regular meeting of Council.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare terms of reference for the McLean Mill Board to include how the board will liaise with the Western Vancouver Island Industrial Heritage Society.

CARRIED

The Mayor called a 10 minute recess at 8:35 pm.

The meeting resumed at 8:45 pm.

7. Economic Development Manager, City Clerk & City Planner – Commercial Revitalization Tax Exemption Bylaw

It was moved and seconded:

That the report from the Economic Development Manager dated February 17, 2016 identifying options for a Commercial Revitalization Tax Exemption bylaw and façade improvement program, be received.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni endorse the objectives and areas of eligibility proposed in the draft bylaw for all commercial areas of the City and direct staff to prepare the bylaw for consideration.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to prepare an amendment to Schedule B of the current revitalization tax exemption bylaw (#4824) to include Harbour Quay and City owned properties.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni endorse a façade improvement program specifically focused on main streets (3rd Avenue/lower Johnston/lower Argyle) with a commitment of \$50,000 for the first year of the program.

CARRIED

8. Economic Development Manager – SPROUT Program

It was moved and seconded:

That the report from the Economic Development Manager (EDM) dated February 17, 2016 be received, and Council for the City of Port Alberni direct the (EDM) to negotiate the scope and deliverables for a SPROUT Program and the contract for implementing it, with a contractor, for an amount not exceeding \$20,000.

CARRIED

9. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

10. Managers' Monthly Reports

RCMP Department

It was moved and seconded:

That the monthly report from the RCMP providing information about current departmental operations, be received.

CARRIED

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Director of Community Services providing information about current departmental operations, be received.

CARRIED

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. BYLAWS NIL

H. **CORRESPONDENCE FOR ACTION**

1. **Evergreen Exhibitions**

It was moved and seconded:

That the letter dated February 4, 2016 from Evergreen Exhibitions Ltd. requesting permission to suspend a banner across 10th Avenue near Echo Centre from March 7 to 13, 2016 to promote its annual Spring Home Show to be held March 12 & 13, 2016 at Glenwood Sports Centre, be received and the request approved.

CARRIED

2. **Young Professionals of the Alberni Valley**

It was moved and seconded:

That the email dated February 9, 2016 from Janette Cormier requesting a letter of support to accompany their grant application to purchase and plant nut producing trees on the Dry Creek Community Garden site, be received and a letter of support provided as requested.

CARRIED

3. **Alberni Clayoquot Regional District (ACRD)**

It was moved and seconded:

That the letter dated February 15, 2016 inviting Council to meet with the ACRD Board of Directors to discuss pursuing shared service agreements and regional services, be received and staff directed to arrange a mutually acceptable meeting date.

CARRIED

4. **City of Port Coquitlam**

It was moved and seconded:

That Council for the City of Port Alberni endorse the City of Port Coquitlam's resolution to the Federation of Canadian Municipalities to amend the Build Canada Grant funding program to increase funding contributions for significant projects from the federal and provincial governments.

CARRIED

5. **Roland Smith**

It was moved and seconded:

That the letter dated February 16, 2016 regarding the management structure review and requesting information regarding the effect on the City's budget resulting from decisions, be received.

CARRIED

6. **Charlene Patterson – The Solstice Arts Festival**

It was moved and seconded:

That the letter dated February 17, 2016 requesting a temporary street closure for the Solstice Arts Festival on Argyle Street between 4th and 5th Avenues from Friday, June 17th through Monday, June 20th, 2016, be received and approved in principle subject to notification to local businesses and residents, the provision of standard liability insurance and pertinent information being provided to the RCMP, Fire Department and BC Ambulance.

CARRIED

It was moved and seconded:

That the request for provision of tents and barriers be referred to the Director of Community Services to review eligibility for Community Investment Program.

CARRIED

I. **PROCLAMATIONS** NIL

J. **INFORMATIONAL CORRESPONDENCE**

1. **Seniors Advisory Committee**

The minutes of the October 8, 2015 and January 14, 2016 meetings.

2. **McLean Mill Advisory Committee**

The minutes of the November 19, 2015 and February 4, 2016 meetings.

3. **Diane Mayba**

Letter received February 11, 2016 expressing concern regarding the Alberni Valley Museum changing to a non-profit organization.

4. **Roberta Jensen – Laureate Beta Iota**
Letter dated February 12, 2016 expressing concern regarding the Alberni Valley Museum being operated by a volunteer organization.
5. **Air Quality Council Meeting**
The minutes of the January 28, 2016 meeting.
6. **BC Games Society**
Letter dated February 1, 2016 inviting bids to host the 2020 Winter or Summer Games or the 2022 Winter or Summer Games, bids are being accepted until September 10, 2016.
7. **Wilderness Committee**
Letter dated February 12, 2016 enclosing their latest educational report "Cleaning Up BC's Dirty Mining Industry".
8. **Food Security and Climate Change Committee**
The minutes of the December 3, 2015 and January 5, 2016 meetings.
9. **Youth Advisory Committee**
The minutes of the October 20, 2015 meeting.
10. **Alberni District Secondary School – Life Skills Program**
Letters from Caroline Ellis, Special Education Teacher and Life Skills students thanking Council for their generous donation of bus passes for their Life Skills excursion through the Community Investment Program.
11. **Councillor Ron Paulson**
Providing a summary of his experience at the Truck Loggers Association Annual Conference and Trade Show in Vancouver, January 14/15, 2016.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 11 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Council announced the acquisition of the former Esso fuel station property at 3000 Harbour Road effective March 23, 2016. A Certificate of Compliance from the Ministry of Environment has been received. The property is being purchased for \$209,000 with funding from the Land Sale Reserve.

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD

Neil Anderson, 8th Avenue, asked whether a response would be provided to Roland Smith's letter. The Mayor confirmed that a response would be provided in due course.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 10:04 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Hartwell
Clerk