

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, APRIL 25, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

REGRETS: Councillor Minions

The next item added to the basic emergency supply kit being prepared in advance of the coastal exercise in June was canned food and a manual can opener.

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 1:15 pm, Regular Council Meeting held at 7:00 pm on April 11, 2016 and Special Meeting held at 2:00 pm on April 12, 2016 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Sarah Thomas attended on behalf of the Air Quality Council and commended Council on steps they have taken to improve air quality. She noted an Air Quality & Health Forum taking place May 26th at the Multiplex, 6:00-8:00 p.m.

Katherin Charbonneau, Child Care Consultant with Pacific Care highlighted the importance of quality child care noting May is Child Care Month.

D. DELEGATIONS

1. ADSS - Social Studies 11

Julia Davenport, Pharyn Frank and Nicole Johnson presented SS11 students work towards creating a No Smoking in Vehicles Bylaw.

2. Lynne MacFadgen, Regional Director, Continuing Education and Training, North Island College

In attendance to provide an overview and highlights of the education/training needs and opportunities identified at the recent Alberni Valley Learning Council planning forum.

3. Hugh Grist, Alberni Valley Community Foundation

Provide information regarding the Alberni Valley Community Foundation and its initiatives. Their AGM is May 12th, 7:00 p.m. at the Athletic Hall.

E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated April 25, 2016 be received and the cheques numbered 134785 to 134937 inclusive, in payment of accounts totalling \$790,045.04, be approved.

CARRIED

2. City Clerk – Public Hearing Report – April 11, 2016

It was moved and seconded:

That the report of the Public Hearing held April 11, 2016 regarding Bylaws #4899, #4900, #4901, #4902 and #4903, be received.

CARRIED

3. City Engineer – Gertrude Street Bridge Construction Update

It was moved and seconded:

That the report from the City Engineer dated April 19, 2016, be received and Council for the City of Port Alberni allocate funding in the amount of \$141,500 from 2017 Gas Tax Funds to the extra expenditures required on the Gertrude Street Bridge Widening project and that projects identified in the 2017 five year financial plan be re-evaluated during the budget process.

Recorded Vote:

For the Motion: Councillors Washington, Alemany, Paulson and Mayor Ruttan

Against the Motion: Councillors Sauv  and McLeman

CARRIED

4. City Clerk – Assignment of Corporate Administration

It moved and seconded:

That the report from the City Clerk dated April 19, 2016, be received and that in the absence of the City Clerk, the responsibility of corporate administration be assigned to the Deputy City Clerk/Communications Coordinator.

CARRIED

5. City Clerk – Alberni Valley Community Forest

It was moved and seconded:

That Council for the City of Port Alberni appoint Erin Watkins to replace Stan Kujala as a Director of the Alberni Valley Community Forest Corporation effective May 9, 2016, representing the Sproat Lake Electoral Area as nominated by Penny Cote, ACRD Director, Area 'D'.

CARRIED

6. Current Status Report

It was moved and seconded:

That the Current Status Report be received with item numbers 28, 29 and 32 raised to a high priority.

CARRIED

7. Managers' Monthly Reports

RCMP Department

It was moved and seconded:

That the monthly reports from the RCMP providing information about current departmental operations, be received.

CARRIED

Engineering Department

It was moved and seconded:

That the monthly report from the City Engineer providing information about current departmental operations, received.

CARRIED

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Community Services Director providing information about current departmental operations, be received.

CARRIED

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

The Mayor called a recess at 8:44 pm.

The meeting resumed at 8:54 pm.

G. BYLAWS

1. "Tax Rates 2016, Bylaw No. 4905"

It was moved and seconded:

That "Tax Rates 2016, Bylaw No. 4905" be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4905.

CARRIED

2. "Portion of Road Closure Adjacent to 4065 McBride Street and Removal of Dedication Bylaw No. 4896"

It was moved and seconded:

That the report dated April 21, 2016 from the City Clerk, be received.

CARRIED

It was moved and seconded:

That "Portion of Road Closure Adjacent to 4065 McBride Street and Removal of Dedication Bylaw No. 4896", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Portion of Road Closure Adjacent to 4065 McBride Street and Removal of Dedication Bylaw No. 4896", be read a second time.

CARRIED

It was moved and seconded:

That "Portion of Road Closure Adjacent to 4065 McBride Street and Removal of Dedication Bylaw No.4896", be read a third time.

CARRIED

It was moved and seconded:

That staff be directed to advertise the City's intention to adopt "Portion of Road Closure Adjacent to 4065 McBride Street and Removal of Dedication Bylaw No. 4896" at its May 9, 2016 Regular meeting of Council in accordance with Community Charter provisions.

CARRIED

3. "Fire Control Bylaw, 2015, Amendment No. 1 (Outdoor Burning), Bylaw No. 4906"

It was moved and seconded:

That the report dated April 18, 2016 from the Deputy Fire Chief, be received.

CARRIED

It was moved and seconded:

That "Fire Control Bylaw, 2015, Amendment No. 1(Outdoor Burning), Bylaw No. 4906", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Fire Control Bylaw, 2015, Amendment No. 1 (Outdoor Burning), Bylaw No. 4906", be read a second time.

CARRIED

It was moved and seconded:

That "Fire Control Bylaw, 2015, Amendment No. 1 (Outdoor Burning), Bylaw No. 4906", be read a third time.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Matthew Pearson

It was moved and seconded:

That the letter dated April 5, 2016 requesting Council consider amending “Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893” and “Business Licence Bylaw Amendment No. 4, Bylaw No. 4894”, be received with no action taken.

CARRIED

2. Truck Loggers Association (TLA)

It was moved and seconded:

That Council for the City of Port Alberni confirm associate membership in Truck Loggers Association at the annual cost of \$385.00 + GST (\$404.25).

CARRIED

3. Melissa Shiplack

It was moved and seconded:

That the letter dated April 8, 2016 expressing concern regarding the overcrowding at West Coast General Hospital, be received and the letter forwarded to Dr. Brandon Carr, President and Chief Executive Officer of Island Health.

CARRIED

4. Port Alberni Friendship Centre

It was moved and seconded:

That the letter received April 13, 2016 requesting letters of support for their CORE funding and for the Urban Partnership Program which funds their Youth Employment Program, be received and Council provide letters of support as requested.

CARRIED

5. BC Transit

It was moved and seconded:

That the letter from BC Transit dated April 14, 2016, be received and the Mayor and Clerk be authorized to sign the 2016-2017 Annual Operating Agreement.

CARRIED

6. BC Transit

It was moved and seconded:

That the letter dated April 18, 2016 inviting participation in the GradPass Program which allows graduating Grade 12 students to ride the bus free of charge for any two consecutive days of their choice in June 2016, be received and approved.

CARRIED

I. PROCLAMATIONS

1. Alberni Valley Hospice Society/Ty Watson House

It was moved and seconded:

That the letter dated April 14, 2016 from the Alberni Valley Hospice Society be received and Council proclaim the month of May, 2016 as "National Hospice Palliative Care Month in the Alberni Valley".

CARRIED

2. Steelworkers Local 1-85

It was moved and seconded:

That the letter from the Steelworkers Local 1-85 dated April 5, 2016, be received; the observance and Proclamation of the "National Day of Mourning" on April 28th be recognized as requested.

CARRIED

3. Walk for Alzheimer's Day

It was moved and seconded:

That May 1, 2016 be proclaimed as "Walk for Alzheimer's Day" in Port Alberni.

CARRIED

4. PacificCARE Child Care Resource & Referral

It was moved and seconded:

That the letter dated April 19, 2016 from PacificCARE Child Care Resource & Referral be received and Council proclaim the month of May, 2016 as "Child Care Month" in Port Alberni.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Richard Kudra

Email dated April 7, 2016 providing his views and information regarding cannabis.

2. Paul Hasselback, Medical Health Officer - Island Health

Letter dated April 6, 2016 indicating that Local Health Area (LHA) Profiles will be available online in due course at http://www.viha.ca/mho/stats/lha_profiles.htm.

3. City of Burnaby

Copy of a letter dated April 6, 2016 to the Union of British Columbia Municipalities requesting they petition the Minister of Finance to undertake a Provincial review of the Homeowner Grant Program to determine a more equitable distribution across all regions of the Province.

4. Ministry of Community, Sport and Cultural Development and Minister Responsible for Translink

Letter dated April 8, 2016 advising that they hope to meet with local governments and stakeholders over the coming months to discuss the impacts of companies such as Uber, Lyft and Airbnb to consumers, communities and existing service providers. Comments can also be emailed to CSCD.Minister@gov.bc.ca.

5. Vancouver Island Regional Library

E-mail dated April 13, 2016 attaching its latest edition of "From the Board Table".

6. **Ombudsperson**
Report received April 15, 2016 providing a copy of Files Closed from January 1 to March 31, 2016.
7. **Catalyst Paper Corporation**
Letter dated April 12, 2016 enclosing its sustainability report for 2015.
8. **Seniors Advisory Committee**
The minutes of the February 11, 2016 meeting.
9. **BC Assessment**
Letter dated April 18, 2016 advising that BC Assessment has sent 6098 requests for information through the mail to property owners within our community and are providing a *Frequently Asked Questions* guide regarding property data updates and validations that they are seeking from property owners.
10. **Franklin River Crew**
Press Release dated April 18, 2016 expressing concern regarding the rate dispute between Island Pacific Logging and Western Forest Products which has placed Franklin River Crews out of work for the past four months.
11. **Ray Lawson, General Manager, TELUS Vancouver Island**
Email dated April 19, 2016 announcing TELUS WISE (Wise Internet and Smartphone Education) which is offered free of charge to all Canadians providing internet and smartphone safety.
12. **BC Government and Service Employees' Union (BCGEU)**
Letter dated April 14, 2016 expressing concern regarding the sale of alcohol beverages in grocery stores and encouraging a one kilometer distance rule bylaw for all alcohol beverage retailers.
13. **Elections BC**
Letter dated April 18, 2016 advising that District Electoral Officers will begin contacting community hall, recreation centres, fire halls, public libraries and other municipal facilities to confirm their availability in advance of the May 9, 2017 Provincial Election.

It was moved and seconded:

That in regards to the Press Release provided by the Franklin River crew, Council for the City of Port Alberni write a letter to all parties urging settlement of their labour dispute as quickly as possible.

CARRIED

It was moved and seconded:

That Informational Correspondence items numbered 1 through 13 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Executive Search - CAO

The Mayor reported that the Executive Search firm of Davies Park has been engaged to recruit a new CAO for the City of Port Alberni at a cost of \$35,000 + expenses.

It was moved and seconded:

That the \$35,000 + expenses funding to retain Davies Park Executive Search Company to recruit a new CAO for the City of Port Alberni be allocated from within the 2016-2020 Five Year Financial Plan (\$15,000) and the remainder from contingency.

CARRIED

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS NIL

N. QUESTION PERIOD

In response to a question from Neil Anderson, the Mayor confirmed a response to Roland Smith's letter outlining costs of implementing the Judy Rogers Report will be provided in due course.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 9:40 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk