AGENDA

REGULAR MEETING OF COUNCIL

MONDAY, MAY 27, 2019 AT 2:00 PM IN THE CITY HALL COUNCIL CHAMBERS

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. CALL TO ORDER AND APPROVAL OF AGENDA

(including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

- 1. Recognition of unceded Traditional Territories.
- **2.** Late items identified by Councillors.
- **3.** Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 8

1. Special Meeting held at 12:30 pm, Regular Council Meeting held at 2:00 pm on May 13, 2019 and Special Meeting held at 4:00 pm on May 21, 2019.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. <u>DELEGATIONS</u>

1. Owls Path Tourism - Page 21

Joel Marriott & Mary Mason in attendance to provide information regarding a proposed cultural event being planned for August.

2. AV Minor Lacrosse - Page 32

Larry Ransom in attendance to provide an overview of future business plans for lacrosse in the Valley.

E. <u>UNFINISHED BUSINESS</u>

Includes items carried forward from previous Council meetings.

1. Addressing vacant/burned out lots/properties (Notice of motion provided May 13, 2019)

That Council for the City of Port Alberni direct staff to investigate bylaw provisions in regards to timelines for cleanup or rebuilding burned out properties.

2. Tofino Bus (Notice of motion provided May 13, 2019)

That Council for the City of Port Alberni invite the new owners of Tofino Bus to an upcoming council meeting and update their plans on bus service for Port Alberni.

3. Lori Strickland – Appeal to Remedial Action – 2808 10th Avenue - Page 46

Letter dated May 21, 2019 requesting Council to reconsider proceeding with remedial action of 2808 10th Avenue and report dated May 22, 2019 from the Manager of Bylaw Services requesting Council uphold the remedial action imposed on the property on March 11, 2019.

That the letter from Ms. Strickland dated May 21, 2019 appealing the decision of Council to declare her property at 2808 10th Avenue as a nuisance property be received.

That the report from the Manager of Bylaw Services dated May 22, 2019 be received.

That Council for the City of Port Alberni confirms the remedial action requirement imposed on March 11th, 2019 and directs staff to proceed with remediating 2808 10th Ave for compliance with City bylaw regulations.

4. Mayor Minions – Request for Reconsideration – Harbour View Lands – Trees - Page 78

Report from Mayor Minions requesting Council reconsider retaining ownership of the treed portion of the Harbour View Lands.

That the City of Port Alberni retain ownership of the treed portion of the Harbour View Lands.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of	[:] Finance dated May 27, 2019, be
received and the cheques numbered _	to
inclusive, in payment of accounts total	lling \$, be approved.

2. Director of Finance - RCMP Policing Services Surplus - Page 79

Report dated May 17, 2019 from the Director of Finance providing information regarding the surplus of \$951,648 indicated on the March 31, 2019 monthly financial statement provided by the RCMP.

That the report from the Director of Finance dated May 17, 2019 be received.

That the Emergency Reserve Fund maximum amount be raised from \$1 million to \$2 million.

3. Director of Finance – Equipment Replacement Reserve Fund Sustainability - Page 81

Report dated May 21, 2019 from the Director of Finance providing a report on the Equipment Replacement Reserve Fund with respect to how it is funded, its sustainability and future projections.

That the report from the Director of Finance dated May 21, 2019 be received.

4. City Clerk – Upcoming Meetings & Procedures - Page 83

Report dated May 19, 2019 from the City Clerk requesting Council's consideration to waive requirements of the City's Procedure Bylaw for distribution of June 24th Council meeting agenda as well as to cancel the June 17th Committee of the Whole meeting.

That the June 17th, 2019 Committee of the Whole meeting be cancelled.

That Council for the City of Port Alberni waive the provisions of Section 15(3) of Council's Procedures Bylaw for the June 24th regular meeting.

5. Economic Development Manager – Council Resolution for UBCM Housing Needs Reports Program - Page 84

Report from the Economic Development Manager requesting Council's support for the proposed '2019 Port Alberni Collaborative Housing Needs Assessment' grant application.

That Council for the City of Port Alberni support the proposed '2019 Port Alberni Collaborative Housing Needs Assessment' and provide overall grant management for the project.

6. Director of Finance - Climate Action Revenue Incentive Program (CARIP) Report - Page 86

Report dated May 22, 2019 providing the Climate Action Revenue Incentive Program (CARIP) report for the year 2018.

That the report from the Director of Finance dated May 22, 2019, be received and Council for the City of Port Alberni approve the Climate Action Revenue Incentive report as produced under the Climate Action Revenue Incentive Program for the year 2018.

7. Managers' Reports

Providing information about current departmental operations.

Director of Parks, Recreation and Heritage - Page 106

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. City Clerk – May 13, 2019 Public Hearing - Page 108

That the report of the Public Hearing held May 13, 2019 regarding Bylaws No. 4985, 4986 and 4987 be received.

2. "Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985" - Page 112

That "Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985", be read a third time.

"Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986" - Page 114

That "Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986", be read a third time.

3. "Zoning Bylaw Map Amendment No. 33 (3512 Gagne Road – Bourelle), Bylaw No. 4987" - Page 116

That "Zoning Bylaw Map Amendment No. 33 (3512 Gagne Road - Bourelle), Bylaw No. 4987", be read a third time.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. BC Transit - Page 118

The 2019 - 2020 Annual Operating Agreement.

That the Mayor and Clerk be authorized to sign the BC Transit 2019 - 2020 Annual Operating Agreement.

2. Alberni Valley Pride Society - Page 130

Letter dated May 21, 2019 from Alberni Valley Pride Society requesting City Hall fly the rainbow flag at City Hall on June 14, 2019 in recognition of the Pride events taking place on June 14 – 15, 2019.

That the letter dated May 21, 2019 from Alberni Valley Pride Society requesting City Hall fly the rainbow flag at City Hall on June 14, 2019 in recognition of the Pride events taking place on June 14 – 15, 2019, be received and Council concur with the request.

I. PROCLAMATIONS

J. <u>INFORMATIONAL CORRESPONDENCE</u>

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. SPARC BC - Page 131

Letter received May 21, 2019 advising that Access Awareness week is May 26 – June 1, 2019. (Note: Additional information in Reading File.)

2. Union of British Columbia Municipalities - Page 132

Letter dated May 16, 2019 from the Union of British Columbia Municipalities (UBCM) providing an additional federal response to Council's resolution from 2018 regarding west coast marine spill response guarantee.

3. Roland Smith - Page 135

Email dated May 14, 2019 providing comment regarding contacting Dr. Hasselback for his opinion on whether or not the McLean Mill site should be restricted to the public. (*Note: Dr. Hasselback attendance at the June 24th, 2019 Council meeting confirmed*)

That Informational Correspondence items numbered 1 through 3 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports - Page 137

That the Council reports outlining recent meetings and events related to the City's business, be received.

M. **NEW BUSINESS**

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. <u>ADJOURNMENT</u>

That the meeting adjourn at pm.

MINUTES OF THE SPECIAL MEETING OF COUNCIL FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING MONDAY, MAY 13, 2019 AT 12:30 PM IN THE CITY HALL COMMITTEE ROOM

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Solda and Washington

LATE: Councillor Poon (12:50 p.m.)

STAFF: Tim Pley, CAO

Davina Hartwell, City Clerk

Katelyn McDougall, Manager of Planning

It was moved and seconded:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(a) personal information about an identifiable individual

who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(e) the acquisition, disposition or expropriation of land or

improvements and where the council considers that disclosure could reasonably be expected to harm the

interests of the municipality

Section 90(1)(k) negotiations and related discussions respecting the

proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; Section 90(1)(I)

discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

CARRIED

The meeting was adjourned at 1:58 p.m. until immediately following the Regular Meeting at 2:00 p.m. Reconvened at 5:12 p.m. and terminated at 6:29 p.m.

CERTIFIED CORRECT

Mayor Sharie Minions

Davina Hartwell, City Clerk

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MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, MAY 13, 2019 AT 2:00 PM IN THE CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda and

Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

<u>CARRIED</u>

B. <u>ADOPTION OF MINUTES</u>

It was moved and seconded:

That the minutes of the Special Meeting held at 1:15 pm on April 23, 2019 and Regular Council Meeting held at 2:00 pm on April 23, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

John Mayba attended with Sarah Thomas representing **Cycle Alberni** to provide information regarding various events going on throughout the community during Bike to Work week which is the last week of May.

John Adams attended to discuss the Stage One Environmental Assessment Report for McLean Mill stating there is a need for action.

D. <u>DELEGATIONS</u>

1. Cruise Ship Committee

Members of the Cruise Ship Committee (Pat Deakin, Bill Collette and Dave McCormick) provided an update on the ongoing preparations for the upcoming cruise ship visits.

Alberni Clayoquot Health Network (ACHN)
 Marcie DeWitt provided an overview of the ACHN and presented their 2018
 Annual Report.



E. UNFINISHED BUSINESS NIL

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated May 13, 2019, be received and the cheques numbered 143646 to 143787 inclusive, in payment of accounts totalling \$1,384,927.47, be approved.

CARRIED

2. Economic Development Manager – Update on #ExplorePortAlberni

It was moved and seconded:

That the report from Economic Development Manager providing an update on the marketing campaign #ExplorePortAlberni, be received.

<u>CARRIED</u>

3. Manager of Bylaw Services – Bylaw Services Department Review

It was moved and seconded:

That the report from the Manager of Bylaw Services dated May 7th, 2019 be received.

CARRIED

4. Manager of Communications – Council Support for Urban Communities Partnering for Reconciliation Grant

It was moved and seconded:

That the report from the Communications Manager dated May 7, 2019 be received and Council for the City of Port Alberni support the City's application to the UBCM for funding through the Urban Communities Partnering for Reconciliation pilot program for activities as outlined and its willingness to provide overall grant management.

CARRIED

5. Chief Administrative Officer – Stage One Environmental Review Report – McLean Mill

It was moved and seconded:

That the report from the CAO dated May 5, 2019 be received, and Council for the City of Port Alberni direct staff to invite Dr. Hasselback, Medical Health Officer's opinion on the Stage One Environmental Review Report regarding any recommended measures in regards to protection of the public, prior to issuing the dam project tender.

CARRIED

6. Mechanical Services Superintendent & Director of Finance – One (1) New Tandem Axle Dump Truck with Snow Plow Package Tender 004-19

Councillor Washington declared a conflict of interest due to the nature of his employment with a local Trucking repair company and left the meeting at 3:22 p.m.

It was moved and seconded:

That the report dated April 30, 2019 be received, and Council for the City of Port Alberni award Tender 004-19 for a New Tandem Axle Dump Truck with Snow Plow Package (including trade in of 2002 Volvo Dump Truck) to the low bidder, P and R Truck Centre (Freightliner 114SD) in the amount of \$202,864.56 plus taxes with funds from the Equipment Replacement Reserve Fund.

CARRIED

Councillor Washington returned to the meeting at 3:26 p.m.

7. Mechanical Services Superintendent & Director of Finance – One (1) New 4 Wheel Drive Tractor with Side Boom Flail Mower Request for Proposal 006-19

It was moved and seconded:

That the report dated April 30, 2019 be received, and Council for the City of Port Alberni award Request for Proposal 006-19 for a New 4 Wheel Drive Tractor with Side Boom Flail Mower (including trade in of the City's 2004 New Holland Tractor and Tiger Flail Mower) to Rollins Machinery in the amount of \$214,000 plus taxes with funds from the Equipment Replacement Reserve Fund.

<u>CARRIED</u>

8. Chief Administrative Officer – RFP - Harbour View Lands

It was moved and seconded:

That the report from the CAO dated May 7, 2019, be received.

CARRIED

It was moved and seconded:

That the City of Port Alberni retain ownership of the treed portion of the Harbour View Lands.

DEFEATED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to move forward with issuance of the RFP for development of the Harbour View Lands with changes as suggested by Council.

CARRIED

The Mayor called a 10 minute recess at 3:55 p.m.

The meeting reconvened at 4:05 p.m.

9. City Clerk - Harbour Quay Leases

Spirit Square

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Spirit Square at the Alberni Harbour Quay with Gwen Lowe and Beth Larsen for conducting a Crafters' Market for a five month term commencing May 1, 2019 at the current monthly rent of \$75.00 per month plus GST (\$393.75 for the term).

CARRIED

Harbour Scoop Ice Cream

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Harbour Scoop Ice Cream at the Alberni Harbour Quay with Kevin Romaniuk and Christine Finch for the purpose of operating a teahouse and ice cream parlour for a two year term commencing June 1, 2019 at the current monthly rent of \$307.64 per month plus GST (\$323.02 per month).

CARRIED

10. Chief Administrative Officer - Lease Renewal - Industrial Heritage Society

It was moved and seconded:

That the report from the CAO dated May 6, 2019 be received and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for the Industrial Heritage Centre at 3250 9th Avenue with the Western Vancouver Island Industrial Heritage Society for a 15 year term commencing October 15, 2018 at the rate of \$1 per year.

CARRIED

11. Manager of Planning – Development Permit No. 19-01 (4000 Burde Street)

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No. 19-01 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- Seymour Pacific Developments Drawing A1.0 Site Plan dated 03/08/2019
- Seymour Pacific Developments Drawing A1.1 Site Calculations dated 03/08/2019
- Seymour Pacific Developments Drawing A1.2 Site Accessories 1 of 2 - dated 03/08/2019
- Seymour Pacific Developments Drawing A1.3 Site Accessories 2 of 2 - dated 03/08/2019
- Seymour Pacific Developments Drawing A2.4 Building A First Floor Plan dated 03/08/2019
- Seymour Pacific Developments Drawing A2.5 Building B First Floor Plan dated 03/08/2019
- Seymour Pacific Developments Drawing A2.6 Building A&B Second and Third Floor Plan dated 03/08/2019

- Seymour Pacific Developments Drawing A2.7 Building A&B Fourth and Roof Floor Plan dated 03/08/2019
- Seymour Pacific Developments Drawing A3.1 Building A&B Elevations dated 03/08/2019
- Seymour Pacific Developments Drawing A3.2 Building A&B Colour Elevations dated 03/08/2019
- Outland Design Landscape Architecture Drawing L1/3 Layout Plan dated 03/07/2019
- Outland Design Landscape Architecture Drawing L2/3 Planting Plan dated 03/07/2019
- Outland Design Landscape Architecture Drawing L3/3 Irrigation Plan dated 03/07/2019

CARRIED

12. Manager of Planning – Development Permit No. 19-02 – 4721 Johnston Road

It was moved and seconded:

That Council for the City of Port Alberni approve Development Permit No. 19-02 and that the City Clerk be authorized to sign the permit including the following Schedule B development plans:

- a) Raymond de Beeld Architect Inc A0.0 Cover Sheet dated 04/01/2019
- b) Raymond de Beeld Architect Inc A0.1 Perspectives 1 dated 04/01/2019
- c) Raymond de Beeld Architect Inc A0.2 Perspectives 2 dated 04/01/2019
- d) Raymond de Beeld Architect Inc A0.3 Context Plan dated 04/01/2019
- e) Raymond de Beeld Architect Inc A1.1 Site Plan dated 04/01/2019
- f) Raymond de Beeld Architect Inc A1.2 L1 Floor Plan dated 04/01/2019
- g) Raymond de Beeld Architect Inc A1.3 Roof Plan dated 04/01/19
- h) Raymond de Beeld Architect Inc A2.1 Elevations dated 04/01/2019
- i) MacDonald Gray Landscape Architecture Drawing L1/2 Landscape Architecture Site Plan - dated 04/05/2019
- j) MacDonald Gray Landscape Architecture Drawing L2/2 Planting Plan dated 04/05/2019
- k) Newcastle Engineering 100 Preliminary Site Servicing and Grading Plan dated 04/05/2019

CARRIED

G. BYLAWS

1. Manager of Planning – Advisory Planning Commission

It was moved and seconded:

That the summary report of the April 18, 2019 meeting of the Advisory Planning Commission, be received.

CARRIED

Development Application: Zoning Bylaw Amendment – 5119 Athol Street (Lot 4, Block 84, District Lot 1, Alberni District, Plan 197D)
Applicant: A. Brevick

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate and determine specific zones for cannabis production (cultivation and processing) before proceeding with consideration of the application for 5119 Athol Street and that community and First Nations engagement be made a priority.

CARRIED

Development Application: Proposed Zoning Bylaw Amendment - 5189 Compton Road

(Lot 1, District Lot 20, Alberni District, Plan 9584 Except part in Plan 10613) Applicant: D. Potter

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Zoning Bylaw (Schedule A – Zoning Map) to change the designation on a portion of Lot 1, District Lot 20, Alberni District, Plan 9584 Except part in Plan 10613 (PID:005-356-407) located at 5189 Compton Road from 'RR 1 – Rural Residential' to R3 – Small Lot Single Family Residential; and

That as part of the development process the applicant be required to receive a Preliminary Layout Approval letter for the proposed subdivision from the City of Port Alberni's Approving Officer before final adoption of the bylaw:

<u>CARRIED</u>

"Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989"

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989", be introduced and read a first time.

CARRIED

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989", be read a second time.

<u>CARRIED</u>

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 34 (5189 Compton Road – Potter), Bylaw No. 4989", be advanced to a Public Hearing on June 24, 2019 at 6:30 pm in City Hall Council Chambers.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the email dated May 3, 2019 requesting a temporary road closure on 3rd Avenue between Argyle Street and Angus Street on Wednesday's from June 19th through August 28th from 5 pm to 9:30 pm to operate a street market, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

CARRIED

I. PROCLAMATIONS NIL

J. INFORMATIONAL CORRESPONDENCE

- RCMP Municipal Policing Agreement
 Letter dated April 30, 2019 providing expenditures to March 31, 2019.
- 2. Alberni Valley Museum and Heritage Commission
 Minutes provided for the Alberni Valley Museum and Heritage Commission
 meeting, held April 3, 2019.
- 3. BC Child and Youth in Care Week
 Letter dated May 3, 2019 advising that June 3rd 9th is British Columbia's Child and Youth in Care Week. More information can be found at www.bcchildandyouthincareweek.com
- 4. Ministry of Municipal Affairs and Housing
 Copy of a letter dated May 7, 2019 announcing the 30-point housing plan an investment of \$7 billion over 10 years through the Building BC funds.
- 5. Food Security and Climate Disruption Committee Minutes from the February 7, 2019 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 5 be received and filed.

CARRIED

- K. REPORT FROM IN-CAMERA NIL
- L. COUNCIL REPORTS
- 1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

The following notices of motion were provided:

- Means to address vacant/burned out lots/properties
- Delegation from new owners of Tofino Bus

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

It was moved and seconded:

That in accordance with the City's Procedures Bylaw, the meeting extend beyond 5:00 p.m.

CARRIED

Mr. del Rio expressed concerns regarding increasing costs at the Landfill which discourages people from disposing of items.

Mr. Adams asked if the septic system at McLean Mill has been inspected. The CAO confirmed a commercial inspector has been engaged. The inspection results are not yet available.

Mr. Brevick commented on efforts through Port Alberni's Army of Problem Solvers to clean up some properties in the uptown area in advance of summer cruise ship visits and encouraged the community to join in.

O. <u>ADJOURNMENT</u>

It was moved and seconded:

That the meeting adjourn at 5:05 pm.

CARRIED

CERTIFIED CORRECT

Mayor Clerk

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MINUTES OF THE SPECIAL MEETING OF COUNCIL FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING TUESDAY, MAY 21, 2019 AT 4:00 PM IN THE CITY HALL COMMITTEE ROOM

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda and

Washington

STAFF: Tim Pley, CAO

Davina Hartwell, City Clerk

It was moved and seconded:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(e) the acquisition, disposition or expropriation of land or

improvements and where the council considers that disclosure could reasonably be expected to harm the

interests of the municipality

Section 90(1)(k) negotiations and related discussions respecting the

proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Section 90(1)(I) discussions with municipal officers and employees

respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal

report];

CARRIED

The meeting was terminated at 6:29 p.m.

CERTIFIED CORRECT

Mayor Sharie Minions

Davina Hartwell, City

ENTERED B 20

First Annual Pow Wow-2019 Plains Meets West Coast - Pow Wow Celebration

MEETINGOF NATIONS

The Owls Path Canada Foundation



#IndigenousTourismExperience

"Family is what keeps us happy! Being together, helping one another is what family is all about."

"óma óta ka-mámawítisáníhitowak éyako ka-miyowatamak, ta-wicihitowak ékosi isi wítisánítiwin ka-miyowátakahk.""

> "Vital Daniels, Sturgeon Lake First Nation In Cree

Our Vision

- In light of truth and reconciliation, we would like to bring together Indigenous cultures in one big celebration, for everyone to enjoy.
- This <u>first</u> annual celebration welcomes Indigenous people from Carry the Kettle First Nation & White Bear First Nation from Saskatchewan, to meet Indigenous people of The West Coast.
- We are proud to use this opportunity to raise money to put towards housing (and other needs) on White Bear reservation in Saskatchewan, and other reservations through out Canada.
- We would love for this celebration to grow year after year, welcoming all Nations from across Canada out to the West Coast. This will bring together culture, through dance, story, and song, while raising money to give back to Indigenous communities.

Meeting of Nations

Carry The Kettle

White Bear

Nuu-Chah-Nulth

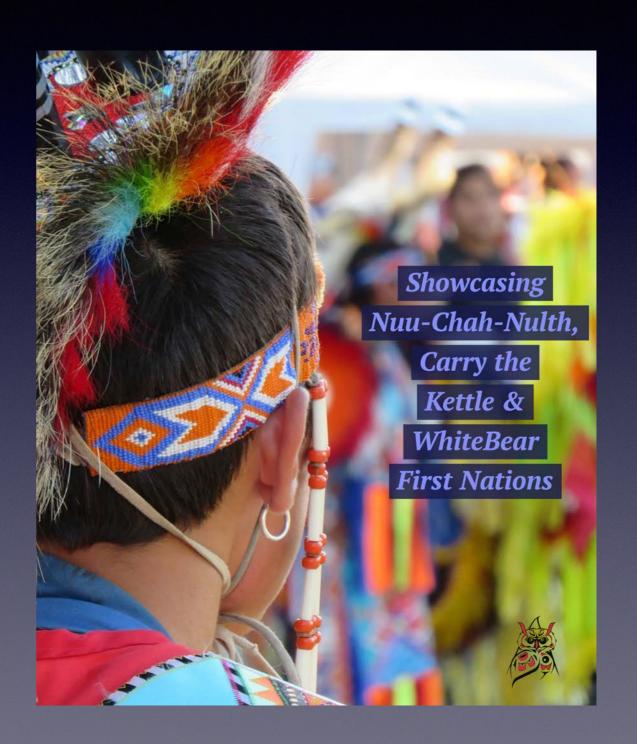
Squamish

Musqueam

Tsleil-Waututh

First Nations

*open to other Nations wanting to participate.



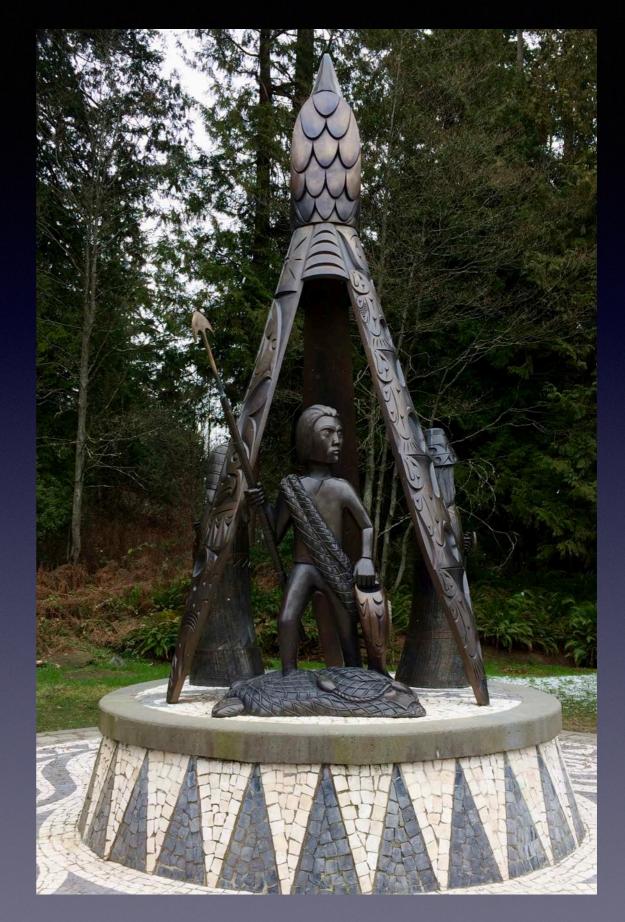
Meeting of Cultures

Kevin Haywahe & troop from Saskatchewan (CTK) showcasing Pow Wow style dancing, drumming & singing, as well as a youth troop from White Bear First Nation. Approx 30-50 ppl.

Welcoming potlatch by West Coast Nations

-Pow Wow meets Potlatch-

Open invitation to Nations who want to join.



Locations

The MOA- Vancouver, BC- (Closed for Renovations)
 Stanley Park, Vancouver, BC
 Bob Daily Stadium, Port Alberni, BC

The Royal Museum, Victoria, BC (alternative venue possibility)

• Pros:

Ample seating
Space for vendors
Food truck accessible
Central locations
Easy to get to
Well known- great for marketing purposes

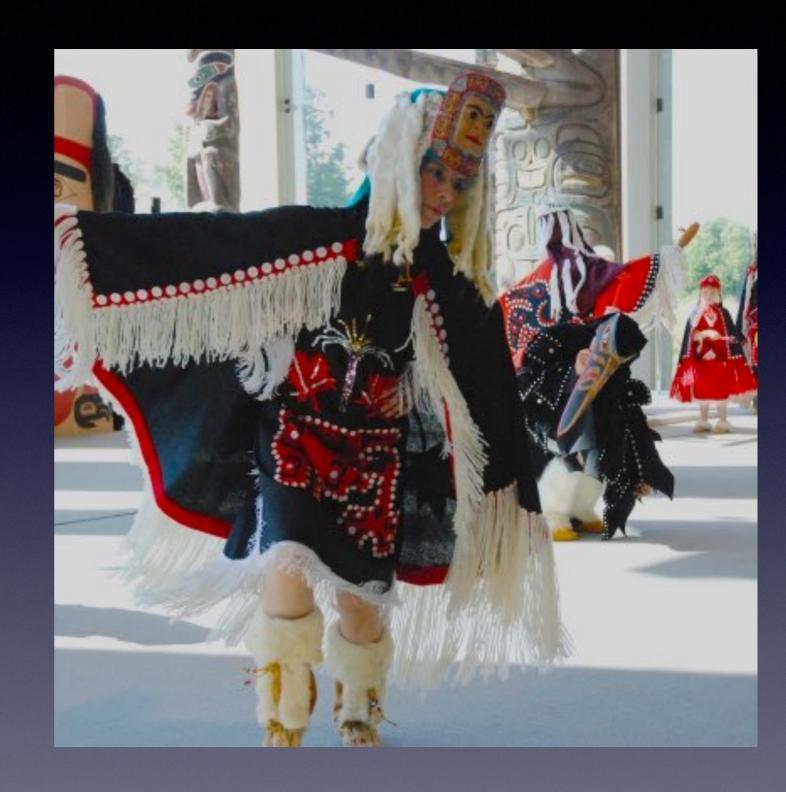
When

Stanley Park w/ Mr Bannock Aug 17 & 18

Victoria as second stop Aug 20 & 21

Finishing off in Port Alberni Aug 24 & 25

*Daytime from 12-8



Making it happen

Sponsorships- Platinum, Gold, Silver, Bronze

Transportation-flight, bus, ferry etc

Lodging- Hotel, BnB

Food- Gift cards-donations, catering-feast

Gifts/prizes- Cash, blankets, tobacco, crafts etc.. *Vendors attending-we request a door prize and vendor fee for table

Feast-Potlatch Dinner

- \$\$ Ticket per plate
- Chef Paul & catering team from Mr. Bannock
- Tent- chair/tables OR venue/hall with kitchen
- As well as any other requirements for a potlatch

Making it happen

- Collaboration with others, working together!
- Cross promotions
- Marketing & sales (ticketed event-\$10+)
 - -Social Media
 - -Print press
 - -Media and radio
- Vendors- table fee (\$15 + prize donation, or \$10 + prize donation if bring own table)

Event requirements

- Sound system- MC
- Seating area
- Area & tables for vendors (or bring own table)
- Tables for eating area (from food trucks/ and feast celebration)
- Washrooms
- Staff/ volunteers



May 27, 2019 2:00pm AV Minor Lacrosse delegation and presentation to Mayor and Council

Introductions - Alberni Valley Tyees, Lacrosse players, coaches, alumni and friends of Lacrosse

History of Lacrosse in the Alberni Valley - see handouts and slideshow

Lacrosse Present - Teams, players, tournaments, numbers

Future consideration- Stability and growth of the game of Lacrosse in the Alberni Valley

We ask that Mayor and Council consider the kids when making decisions on planning and development of Parks and Recreation facilities for community use.

We also ask that a council liaison be appointed to sit in on planning and consultation meetings for the development of any future multi-sport or multi-purpose facilities and Lacrosse related discussions to keep council apprised of the status of Lacrosse and other youth related sports. This would include attending any meetings to discuss the proposed Outdoor Covered Lacrosse Box and Pickle ball court outlined in the Parks, Recreation and Heritage grant application for the Williamson Park Refresh.

Thank you

On behalf of the Alberni Valley Minor Lacrosse Association

Larry Ransom

Lawrence ransom@outlook.com

Floorallocator@albernilacrosse.ca

Cell: (250)720-1048



History of Lacrosse in the Alberni Valley

1930 - Earliest recorded Lacrosse game in Port Alberni was played at Recreation Park on Tuesday July, 3 1930 as part of the annual Dominion Day (Canada Day) celebrations.

1965 – Senior "B" Lacrosse begins first season of play at the Port Alberni Community Arena with the Nanaimo Luckies playing their home games. Port Alberni was represented by Rob Jones, a former Victoria Shamrocks player and retired SD #70 Alberni teacher.

1965 - Rob Jones organizes first Minor Lacrosse season in Port Alberni.

1966 - Port Alberni "Barclays" SR. "B" Lacrosse team plays innagural season.

1968 – Port Alberni Barclays SR." B" team plays exhibition game against the visiting Coquitlam Adanacs SR." A" team

1969 - Bill Thompson of Port Alberni "Barclays" joins Nanaimo "Luckies" to win the Canadian Senior "B" Championship against Caughnawaga in Chateauquay, Quebec

1970 - "Barclays" change team name to Port Alberni "Tyees"

1971 - "Gyro" outdoor Lacrosse Box opens at Recreation Park

1973 - Port Alberni Midget team (coached by Bill Scott & Charlie Ransom) wins North Island Championship

1977 – Port Alberni "Tyees" win B.C.Senior "C" championship (Bill Thompson scored the winning goal in the final. Ed Fines, Bob Cerenzia and goaltender Grant McCauley were outstanding.

1979 – Port Alberni "Jaycees" Midget team (coached by Rob Jones) wins Gold medal at B.C. Summer Games

1979 – Port Alberni "Tyees" win North Island SR. "C" Championship. Ed Fines, Bill Ransom & goaltender Bob Robertson were standout players

1982 - Port Alberni "Tyees" win North Island SR. "C" Championship

2002- Alberni Valley Minor Lacrosse Association forms to re-introduce Lacrosse to the Alberni Valley

2003 - AVMLA teams join Island league play

2003 –Saturday June 28th 7:30pm & Sunday June 29th 1: 30pm The "Rocks & Thunder Lacrosse Classic" featuring the Victoria Shamrocks Vs. The North Shore Thunder in a pair of W.L.A. Sr. "A" league games at the Alberni Valley Multiplex.

Public interest in the good old Canadian sport of lacrosse was enthusiastically displayed by several hundred fans in Recreation Park on Tuesday evening (Deminis Park) hundred fans in Recreation Park on Tuesday evening (Dominion Day) when a team from Kildonan met a line-up of old-time stick handlers now resident in Port Alberni, and young Major Dick Burde galloped around the field as referee in a game he had not played for about thirtyhe had not played for about thirtyfive years.

The score was five to four in favor of the Port team, and the referee escaped with only one injury, a red stain on the shin-bone of his left leg, while the players, all of them, accumulated an average number of oruises and kinks as counter-irritants for the stiffened muscles that were due and did report on the follow-

ing day.

Neither team had the advantage of Neither team had the advantage of practice, and the game was featured with individual stunts rather than pass work. But, every player on the field had an earnestness about him that recalled the gory days of old and once in a while the bovs piloup four and five deep in front of the goal nosts. goal posts. Kildonan

up rour and nye deep in front of the goal posts.

Kildonan had ten players: Dave Wilson (captain), F. ("Baldy") Hansen, H. Duck, Alf. Blair, Harry Robins, Gordon Gibson, Clarke Gibson, Chas. Falconer, Louis Smith and Phil. Dockerill.

Port Alberni produced these fifteen: H. E. Murray, W. Moore, Gordon Campbell, E. Coulthard, M. L. Procter, Curley Wilson, Fred Wilson, Fred Weaver, Fred Paton, Sid Croll, Alex. Rowan, J. Johnston, Percy McNaughton, Chas. Brown and Dr. Wilson.

Out of the two collections it was decided to play nine men a side. All of the Kildonan men had a turn, but only 13 out of the fifteen Port men got into action, Dr. Wilson being retained on the bench for surgical emergencies, and Brown being remisitioned as time-keeper.

emergencies, and Brown being requisitioned as time-keeper.

At times there seemed to be, and really were, more than nine men engaged in play on both sides, but they were all moving so fast that the could not be officially counted.

The fans cheered and rooted all the way, and it was the decided opinion of all who saw it that the lacrosse game was the feature of the

氢



THE GAME OF OUR LIVES Lacrosse in B.C.

So, the calendar tells us that 2000 was the 110th anniversary of lacrosse in British Columbia. To all of us, that means something different. To non-lacrosse fans, it's probably nothing more than a passing thought, if even thought about at all, of rough men smacking each other with sticks. But to those of us who have had any involvement at all in the sport over those one hundred and ten years, it is the precious anniversary of the game we all know is the greatest game ever invented. Oh, we know it has never become what hockey eventually became, but that doesn't take away from the game's inherent value and the aspects of it which make it – to those of us who played it at any level – the game of our lives.

We may all have had and continue to have other loves over the years – the Canucks, Lions, NFL, junior hockey, baseball, basketball and soccer – but to anyone who has ever played lacrosse or been a part of it in any capacity, it will always remain our deepest love. We may not have gone to a game in years, but that special spot where we hide all our deepest and most intimate moments and affections will always be reserved for the fastest game on two feet.

Lacrosse has that effect on people. Unless we get involved at the coaching or executive level after playing days, like numerous people do, many of us eventually fall away from the sport because there is often nothing left to keep us linked to it – no big pro league, no major headlines in the newspapers, except around Minto Cup and Mann Cup time. But that spot always remains reserved.

We somehow intrinsically know that even if we watch an exciting

hockey or basketball game, they can never match the pulsating excitement of a great lacrosse game when it's all on the line in a sweltering, oven-like arena in August. The crowd noises are high, and the play moves quickly back and forth across the floor as amateur athletes, who play the sport for no reward other than the simple love of the game, punish each other with heavy hits and yet take the breath away with high drama and great passes and marvelous dekes.

A good lacrosse game has a good hockey game beat in almost every respect. Some sports fans will never agree, but lacrosse people know that to be the truth. You have to know the game. You have to have grown up with it. You have to understand its mysteries, its brutality and its sweetness. Anyone who has been involved with the game does. And that's why it will always hold a special place in those hearts, and that's why this 110th anniversary means something to so many in British Columbia who have been involved with the game.

And we are not alone in our love of lacrosse and sometimes in our 'astonishment that it has never made it beyond the level of a backpage sports story in basically just two areas in Canada – the southwest corner of British Columbia and southern Ontario. Will Rogers, Bing Crosby, actor John Carradine, famed U.S. sportswriter Grantland Rice and former U.S. president Herbert Hoover have all marveled at lacrosse while visiting British Columbia. "That's the most exciting game I've ever witnessed," said Hoover after watching a game in New Westminster.

This is why lacrosse is the game of our lives.



AUTOGRAPHS

January 21, 2019

To: Port Alberni City Council

Re: Alberni Valley Minor Lacrosse (AVML) Proposal for a Covered Outdoor Multi-Sport Facility

Dear Mayor and Council

On behalf of Alberni Valley Youth Soccer Association, I am writing to express our strong support for AVML's proposal for a covered multi-sport facility.

Like AVML, Alberni Valley Youth Soccer is committed to positive life experiences for youth through sport. We feel a new facility of this type would enhance our delivery of our service to our youth, and allow us to attract more youth to our programs.

We applaud Mr. Larry Ransom for taking on this initiative, and again, offer our full support.

Sincerely

Ralph Spencer President Alberni Valley Youth Soccer Association



Alberni Valley Wrestling Club 4040 Clegg Crescent South, Port Alberni, BC V9Y 7x5 Phone: (250) 735-8854

To Whom It May Concern:

I am writing this letter in support of the Alberni Valley Minor Lacrosse Association efforts to build a Covered Outdoor Multi Sport Facility that benefits youth sports and activities in the Alberni Valley.

As an organization we believe whole heartedly in creating positive opportunities for our community's youth. Anything our community can do to increase opportunities for youth to engage in healthy activities is something we can support and get behind. There is also potential for this facility to be utilized by our organization to help host events. Our annual summer camp is one way we might potentially be able to utilize this facility.

I am happy to write this letter in support of the Alberni Valley Minor Lacrosse Association's initiative.

Sincerely,

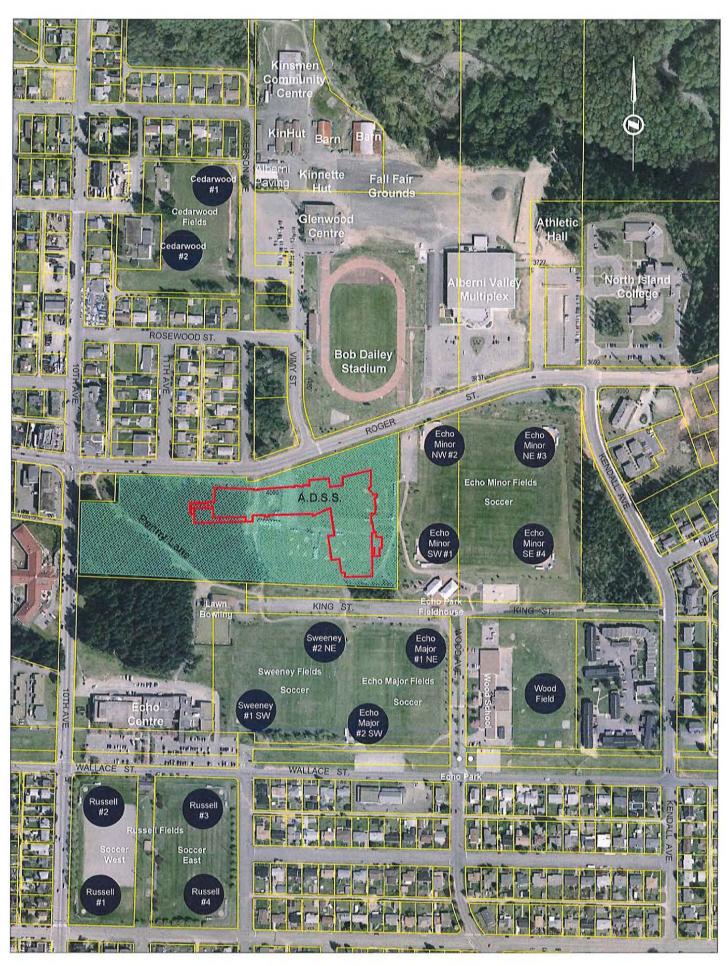
James Messenger

President

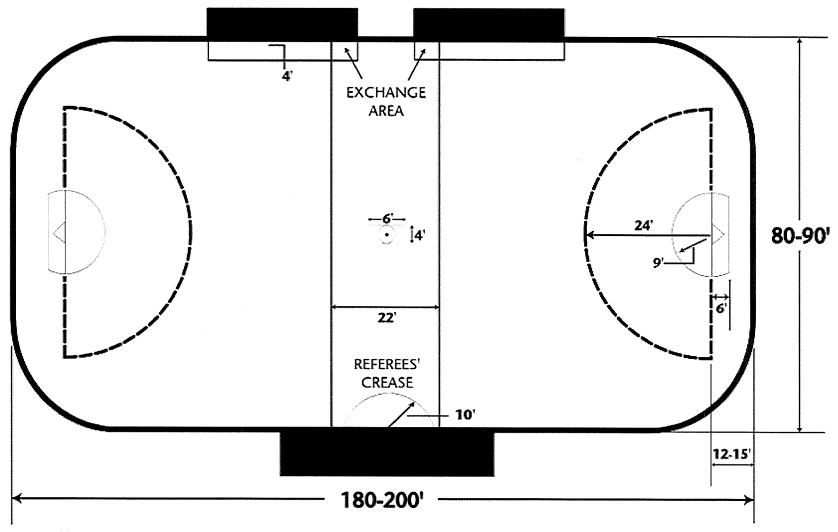
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z Lacrosse Box Bookings JUNE 2018

Recreation Park Complex Recreation Park - Lacrosse Box										
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
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Floor Diagram and Line Markings for CLA Play



Notes:

- 1. All lines should be 2" in width and white in colour.
- 2. Dotted line specs: 2" in width, 12" in length, 4" spacing between lines.
- 3. The dotted line does not touch any part of the goal crease markings.
- 4. The 2' dot is marked to the centre of the 2' radius face-off circle.
- 5. The goal crease is a circle cut off 6' behind the goal line.
- 6. The centre zone is 22' wide.



WESTHILL SPORTS BOX



SCOPE OF WORK:

The City of Port Moody received partial funding from the provincial Ministry of Community Support and Cultural Development's Community Recreation Program to replace the 37 year old existing lacrosse box. The Metal Building Group was awarded the design, supply and installation of the Roof Structure. The multisport Westhill Sports Box features Varco Pruden Rigid Frames, Varco Pruden 26 gauge Panel Rib™ Roof System, cross rod bracing, and LED lighting.

LOCATION

Port Moody, B.C.

CLIENT
City of Port Moody

PROJECT VALUE \$750K

BUILDING DESCRIPTION 105' W x 192' L x 33' H 20,160 sq.ft.

CONSTRUCTION START 2013

CONSTRUCTION COMPLETION 2014

#102-17957 55th Avenue Surrey, BC V3S6C4

T: 604-574-6600 F: 604-574-6601

www.metalbuildinggroup.ca









NEWS RELEASE

Distributed May 8, 2018

Harewood Covered Multi-Purpose Court is Ready for Use

Summary

The City of Nanaimo is pleased to announce the new covered multi-purpose court is complete and ready for use. The replacement of the existing lacrosse box adjacent to the covered court is also nearing completion. Both projects were identified in the phased Harewood Centennial Park Improvement Plan and included a new parking lot and drop-off area, new lighting, new park gates and electrical upgrades. Improvements to the washroom/changeroom building and environmental improvements with a storm drain into the Chase River were also completed.

Construction has been a collaborative process consisting of a working group led by a member of Council, Nanaimo District Lacrosse Association, the Harewood Neighbourhood Association, City staff, local consultants, contractors, engineers and other user groups.

These changes add yet another feature to this destination park in the heart of Harewood. The next project, a Youth Park addition of a skateboard park is currently being planned.

Strategic Link: Active Lifestyle: Improving Nanaimo's community infrastructure and resources to enable residents to support one another in achieving an active and healthy place to live. Building Community Partnerships: Collaboration can bring synergy and enhanced impact.

Key Points

- The addition of this covered, lit facility will allow for many additional playing hours for local sport organizations such as lacrosse.
- A total of 23,356 square feet (200 x 80 feet of playing surface) will be able to accommodate many user groups
 including the ability to host games and tournaments.

Quotes

"We are so pleased to move forward with the goals and vision of the community, this is a valuable addition to this popular park and look forward to starting the next project."

Bill McKay Mayor City of Nanaimo

"The addition of the two playing surfaces at the Harewood Centennial Park brings the City one step closer to a full destination Recreation Centre serving all ages. These facilities will bring families, teams, and participants together for decades to come."

Bill Bestwick Councillor and Former Chair - Parks, Recreation & Wellness Committee City of Nanaimo

"We are looking forward to the ability to offer new programs, grow existing programs and pleased to continue to provide quality venues for sport groups in Nanaimo."

Ian Thorpe Councillor and Chair - Parks, Recreation & Wellness Committee City of Nanaimo

Quick Facts

- This project supports the Active Lifestyle community value, providing social, recreational and sporting opportunities and amenities outlined in the current Strategic Plan.
- The addition of court space was one of the priorities identified in the Harewood Centennial Park Improvement Plan.

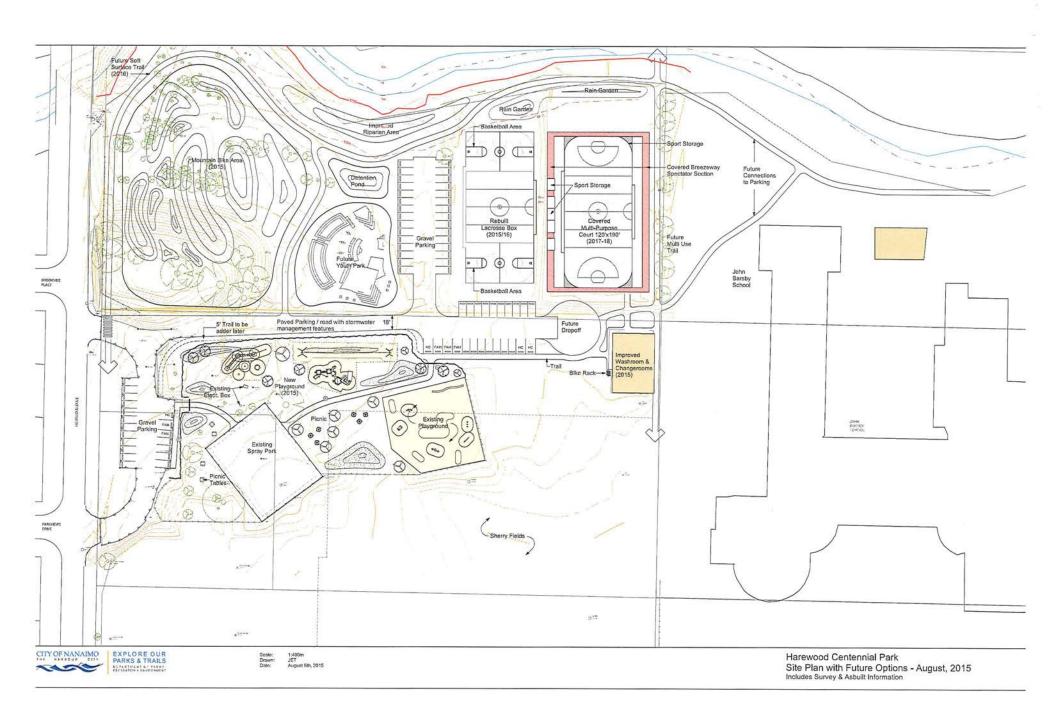
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Contact:

Richard Harding Director, Parks and Recreation City of Nanaimo Richard.Harding@nanaimo.ca 250-755-7516



View the online edition for more information - https://www.nanaimo.ca/NewsReleases/NR180508HarewoodCoveredMultiPurpc



Re: Lot 10 Block 163 District Lot 1 Alberni District Plan vlp197B 2808 10th Ave Port Alberni

RECEIVED

MAY 2 2 2019

CITY OF PORT ALBERNI

May 21, 2019

Madame Mayor and Council Members,

I the owner of the above listed property are hereby appealing your decision of March 11, 2019.

On March 11 2019 you declared my property to be a nuisance property on the grounds that it was unclean and an eye sore to the community. Since such time, I have removed all outside equipment (play structures) refuse from the front and back yards as well as the driveway. You sited numerous times that either the RCMP or the city has attended the property. To my knowledge the RCMP, fire, or ambulance have not attended my property in nearly one year except for the calls I made reporting break and enters. The last visit the city made was about the grass and it was cut the following day. I have been making every attempt keep the grass cut and the garbage cleaned up. For these reasons, I appeal the nuisance label. The remediation order of the same date is also being appealed. First off at no time have I ever stated that I would not make remediation to the property nor refuse to sell if needed. Council is aware that there is currently a CPL on the property that prevents either the sale of the property or use of the property as security for a loan. I have made contact with my estranged husband in an attempt to have him remove the CPL but to date he will not respond or remove the CPL from the property. The collection of grocery carts and garbage from time to time is the result of a mentally ill and addicted family member. He first used the basement for storage of his "treasures" while he was living on the street. As his health began to fail and winter arrived he was spending more and more time on the property. Last April I became aware of a hoarding problem he was suffering from along other mental illnesses. I tried to find help for him, but he could not work with the style of treatment out there. I made him leave the property but promised to store his collections. He returned as did his nightly bin treasures and his various street people. I voluntarily boarded up the basement to prevent break ins. I received several bylaw notices regarding shopping carts garbage and lawn care. I addressed these as best I could be a single disabled woman on a low income. The relative eventually moved in with me to address medical issues and remove him from the street. I really had no choice at the time as any requests for help I had made of the RCMP, City or Mental health went unnoticed. I have on my own dealt with removing a couple of different squatters, putting my life back together after numerous break and enters and several domestic violence issues. I am making every attempt to comply with remedial action requests and have hired people to care for my grass and shrubs. Being of low income and disabled it is a challenge to carry out manual labor. I have been looking for help from anyone but without money for a payroll no one is interested in helping. The process of getting a CPL



removed is a timely matter and even longer if the other party refuses to remove it. Dealing with a mentally ill adult who suffers from severe garbage hoarding is also extremely difficult and time consuming as you can only move forward at a rate safe for their mental state. The raising of funds is difficult as well when one's income nearly keep the house going there are some months that I have to choose between food and paying for the storage of my trailer that was ordered removed from my property. I have asked if there are any grants or programs available that might help me, but no answers were ever given. I have asked about investors that would then own a piece of the property but have found none. I cannot even get an equity loan as the CPL forbids it. I have told my roommate relative to look for somewhere else to live but places available for \$375-\$400 are hard to find. I have told him that I plan to hire a dumpster and a few people to empty anything he hasn't relocated but this caused violent outbursts and serious threats against me. Dealing with a mentally ill addict is very difficult at times. I have been removing things from the property in spurts that cause the least upset. The tickets and bylaw notices received are not going unnoticed. I try to comply as quickly as possible however the fines are something I have no funds for. Any money I do save goes to dump fees, cost of fuel for lawn care or the cost of hiring people to move things or dump things. It is for these reasons that I ask you to reconsider your decision and allow me more time to comply with all the requests you have made. I also have to have an extra person willing to protect me from the threat making name calling people that have decided to make this whole situation their business. Since the release of my name was made my life has changed considerably. I don't go out in the public unless in a group, I keep opposite hours to my roommate and had my animals removed to a safer location to prevent them from being abused. I do not call for police help as they have failed me too often in the past. My name has been soiled and my health has suffered causing my PTSD to return. This city is often referred to as "the city with a heart" it is that heart that I ask you to now show. Instead of constantly adding to the debt I have and give me guidance as to where I can get help. Stop burying the little guy, my property is not what it was two years ago, but I am being constantly judged and fined for things other properties including I might add city properties also have (i.e.: uncut grass and weeds or uncultivated blackberry bushes). If people do not wish to see what goes on my property help me find the materials to build a fence, something I was attempting to do until you remove all of my accumulated lumber and pallets. In conclusion council members, unless you have walked in my shoes or fought the battles I have fought how can you judge me. I am again asking you to find the heart of this community and help find solutions to my challenges instead of ignoring them. It would be a shame to lose a property I have owned for over 25 years because I have nowhere to turn. Thank you for your time and reconsideration of these matters.

Sincerely,

Lori Strickland



CITY OF PORT ALBERNI

BYLAW SERVICES

TO:

Tim Pley, CAO

FROM:

Flynn Scott

Manager of Bylaw Services

DATE:

May 22nd, 2019

In My

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

SUBJECT: Appeal Hearing – 2808 10TH Avenue

<u>lssue:</u>

This report provides Council with information pertaining to the compliance issues related to 2808 10th Avenue, legal description: LOT 10 BLOCK 163 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP197B (the "Property") and seeks Council's consideration to uphold a remedial action requirement imposed on the Property on March 11th, 2019 in order to bring the Property into compliance with City bylaws.

Background:

Community Charter Remedial Action Authority and Process

Section 78 allows a person affected by the remedial action requirement to request Council reconsideration on their decision and an opportunity to make a representation directly to Council. This Section states the minimum time period that Council can set for an affected person to request reconsideration at not less than fourteen (14) days from the date of the notice to the affected persons; it also defines the reconsideration process.

Section 78(3) specifies that, after providing an opportunity to make representations to Council to appeal their decision, Council may confirm, amend, or cancel the remedial action requirement.

City of Port Alberni Property Maintenance Bylaw No. 4712

The intent of the Property Maintenance Bylaw is to:

- Protect the community from unsightly, hazardous, and blighting conditions that contribute to the deterioration of neighbourhoods;
- · To provide for the abatement of such conditions; and
- To prescribe standards for the maintenance of properties in the City.

Principles:

• Property values and the general welfare of the community are founded, in part, upon the appearance and maintenance of property, buildings, and other structures in the City;

- Unsightly and hazardous conditions have been found to exist in locations throughout the City;
- The existence of such conditions is detrimental to the welfare of the residents of the City and contributes substantially and increasingly to the deterioration of neighbourhoods; and
- The abatement of such conditions will improve the general welfare and image of the City.

Relevant Provisions:

The definition of "unsightly" means an untidy or otherwise non-aesthetic accumulation of filth, discarded materials or refuse on any real property, and includes graffiti.

Section 4(a) requires all real property to be maintained by the property owner or their designate.

City of Port Alberni Building Standards Bylaw No. 4975

Relevant Provisions

Section 3(1) specifies that every owner or occupier of a real property that contains a Building shall maintain the Building in compliance with the standards set out in Schedule "A".

Schedule "A" has been attached to this report for Council's consideration.

Financial Considerations

Violation Tickets

Within 2018-2019, a total of **12** violation tickets have been issued to the Property in relation to property maintenance, building standards, and zoning violations. Of the 12 tickets issued, **none** have been paid and remain outstanding for a total of **\$2,736.00** owing to the City.

Property Maintenance + Taxation

\$5,456.29 remains in arrears against the Property, with a total of \$8,012.81 currently listed.

Unrecoverable costs have been incurred for staff resources utilized for inspections and correspondence pertaining to the Property. Further costs will be incurred to monitor the Property and follow through with the implementation of the remedial action requirement, should Council decide to uphold their decision.

It is also relevant to note that if any action is taken to obtain compliance with the remedial action requirement, then costs associated with that work shall be charged back to the owner/representative as a debt owed to the City, pursuant to Section 17 of the *Community Charter*. If unpaid, the outstanding debt would be added to the property taxes as arrears at the end of the year.

Discussion:

The registered owner on title for 2808 10th Avenue is Lori Strickland, who has owned the Property since 1994. Ms. Strickland alleges that both she and her son currently reside at the Property.

Council received a report from the underwriter on March 11th, 2019, entitled "*Remedial Action Requirement – 2808 10th Ave*", which highlighted the Property's file history and outstanding bylaw contraventions. A copy of that report has been attached and marked as "**Appendix 1**".

During the regular Council meeting held on March 11th, 2019, Council declared the Property a Nuisance and imposed a remedial action requirement to fully restore the Property in compliance with City bylaws within 30 days (**Appendix 2**). After receiving this order, the following correspondence has occurred:

15 March 2019	Ms. St	trickland	contacted th	e City	/ Clerk,	via email	, to formall	/ request
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reconsideration of Council's decision (Appendix 3).

18 March 2019 Manager of Bylaw Services contacted Ms. Strickland, via email, to discuss

suitable dates for Appeal Hearing.

Mid-March –

22 May 2019 Ongoing correspondence occurred to finalize the date of May 27th, 2019 for

the Appeal Hearing. Ms. Strickland has provided written submissions on her

behalf.

Complaint Call History 2009 - 2019

Initial complaints began in March 2009, with a total of **12 formal complainants** (including the RCMP) contacting Bylaw Services with concerns for the Property. Complaints received have been in relation to property maintenance, building standards, and zoning contraventions taking place at the Property.

Outstanding Violations as of 22 May 2019

A Bylaw Officer attended on 22 May 2019 to provide up to date evidence on the current condition of the Property. Attached and marked as "**Appendix 4**" are photographs documented for this date.

Staff Recommendations to Council

Staff recommends upholding/confirming the imposed remedial action requirement from March 11th, 2019. While the underwriter sympathizes with Ms. Strickland and the circumstances she has identified through her written submissions, substantial bylaw contraventions remain outstanding at the Property that has not been addressed to date.

It is also relevant to note that, within the past **nine (9) months**, Bylaw Services has contracted clean up/remediation services **seven (7) times** for the Property. Each time remediation is conducted, it is done so <u>at a bare minimum</u> in an attempt to alleviate incurred costs to the property owner. Unfortunately, the accumulation of refuse returns shortly thereafter. It is on this basis that the Bylaw Services Department sought Council's consideration on imposing a remedial action

requirement: this Property is consuming significant resources from the Bylaw Services Department on a routine basis and needs to be fully remediated for compliance.

In response to Ms. Strickland's request for more time to comply, the remedial action imposed on March 11th, 2019 provided her with **30** days to remediate. This requirement was imposed following years of noncompliance and unsuccessful attempts to have Ms. Strickland remediate on her own accordance, without City involvement. Due to the request for an appeal hearing, Ms. Strickland has since been provided with **72** days as an opportunity to further remediate. While some work has been completed (grass has been cut recently), this Property remains out of compliance (see **Appendix 3**) with substantial refuse, shopping carts, and other items remaining on site. Being an active and ongoing file since <u>2009</u>, it is the opinion of the underwriter, on behalf of the Bylaw Services Department, that the property owner will not be able to bring the Property into full compliance with City bylaw regulations without the City taking action to remediate. As such, Staff is recommending moving forward with remediation of the Property to address the refuse and unsightly state of the Property, as well as contraventions to the *City of Port Alberni Building Standards Bylaw No. 4975*.

For clarity, the remedial action request from Bylaw Services is to have the exterior of the building/property remediated and maintained in accordance with City Bylaws. There is no requirement for Ms. Strickland to remediate the interior of her dwelling at this time, unless immediate safety concerns pertaining to occupancy were to be identified.

City Actions if Remedial Action by the City is Upheld/Confirmed:

Should Council vote to **uphold/confirm** the remedial action imposed on March 11th, 2019, the following actions will be taken to implement Council's direction:

- 1) The City will conduct onsite inspections with reasonable notice to determine the extent of work required to be completed.
- 2) Any work required to be completed will be carried out at the expense of the property owner.
- 3) The Property shall be inspected on a regular basis, with City Staff providing reasonable notice, to ensure that compliance of City bylaws and provincial legislation is maintained.

Summary and Conclusion

The recommendations in this report meet the *Community Charter* requirements and outline the process by which the remaining issues on this Property can be resolved by removing any hazard and nuisance. If approved, the recommendations provide City Staff with the authority to resolve the outstanding contraventions.

Council for the City of Port Alberni has three (3) options on how they wish to proceed:

Option #1 – Confirm/Uphold the Remedial Action Requirement

City Staff recommends that Council confirms/upholds the remedial action requirement imposed on March 11th, 2019, and that Staff proceeds with arrangements to fully restore the Property in compliance with City bylaw regulations.

Option #2 - Amend the Remedial Action Requirement

Council can choose to amend the remedial action requirement imposed on March 11th, 2019. In this instance, Council may opt to change the conditions originally imposed (ie. remediate only specific bylaws, allow the property owner more time to remediate without Staff involvement, etc).

Option #3 – Cancel the Remedial Action Requirement

Council can also choose to cancel the remedial action requirement imposed on March 11th, 2019. In this instance, Council may determine that the Property has been brought into compliance with City bylaw regulations or that Council no longer wishes to pursue this Property for full compliance.

Recommendation:

That the report from the Manager of Bylaw Services dated May 22nd, 2019 be received.

That Council for the City of Port Alberni confirms the remedial action requirement imposed on March 11th, 2019 and directs Staff to proceed with remediating 2808 10th Ave for compliance with City bylaw regulations.

Respectfully submitted,



Flynn Gray Scott Manager of Bylaw Services

Appendices

Appendix 1 – Remedial Action Report (6 pages)

Appendix 2 – Order to Remedy (2 pages)

Appendix 3 – Notice to Appeal (1 page)

Appendix 4 – 22 May 2019 Photographs (13 pages)



CITY OF PORT ALBERNI

BYLAW SERVICES

TO:

Tim Pley, CAO

FROM:

Flynn Scott

Manager of Bylaw Services

DATE:

March 3rd, 2019

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

SUBJECT: Remedial Action Requirement – 2808 10TH Avenue

Issue:

This report provides Council with information pertaining to the compliance issues related to 2808 10th Avenue, legal description: LOT 10 BLOCK 163 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP197B (the "Property") and seeks Council's authorization to impose a remedial action requirement on the Property to bring the Property into compliance. Staff is also seeking Council's authority to proceed with action on the Property if compliance is not achieved by the property owner or representative within the required time limit set by Council.

Background:

Community Charter Remedial Action Authority and Process

Sections 72 through 80 of the *Community Charter* outline the process for remedial action requirements. Remedial action requirements are imposed by Council Resolution and do not require enacting a bylaw.

Section 72 of the *Community Charter* provides the authority for Council to impose remedial action requirements on property owners, lessee's or occupiers of land in relation to hazardous conditions or declared nuisances. Section 2(b)(i-iv) also stipulates the actions that Council may require the person to undertake:

- i. Remove or demolish the matter or thing;
- ii. Fill it in, cover it over or alter it; [drainage or dike]
- iii. Bring it up to standard specified by bylaw; or
- Otherwise deal with it in accordance with the directions of Council or a person authorized by Council.

Section 73 provides clarification and limitations to Council's authority to impose a "hazardous conditions" remedial action requirement on a property. Council may only impose a remedial action requirement in relation to a "hazardous" condition if:

a) Council considers that the matter or thing is in or creates an unsafe condition; or

Remedial Action Requirement – 2808 10th Ave

Page 2.

b) The matter or thing contravenes the Provincial building regulations.

Section 74 provides clarification to Council's authority to impose a "declared nuisances" remedial action requirement on a property. This Section affords Council significant latitude with regards to determining what "matters or things" in relation to a property can be declared a nuisance. This includes the ability for Council to consider a thing that is so dilapidated or unclean as to be offensive to the community.

Section 75 is not relevant to the issues on the Property that are the subject of this report.

Section 76 stipulates the minimum time period that Council can set for compliance must not be less than thirty (30) days from the date of the notice to the affected persons. Section 77 outlines the process the City must follow to notify the property owners or their representatives of Council's decision to impose a remedial action requirement on a property. It also references the ability for the City to exercise its authority under Section 17 of the *Community Charter* [municipal action at defaulter's expense] if the remedial action requirement is not completed by the compliance date. Furthermore, Section 17 authorizes the City to collect all related costs as a debt owed to the City which, if unpaid, would be transferred to taxes as arrears at the end of the year.

Section 78 allows a person affected by the remedial action requirement to request Council reconsideration on their decision and an opportunity to make a representation directly to Council. This Section states the minimum time period that Council can set for an affected person to request reconsideration at not less than fourteen (14) days from the date of the notice to the affected persons; it also defines the reconsideration process.

Section 79 grants Council the authority to reduce both of the time limits stated in Sections 76 and 78, if Council considers there is a significant risk to health or safety if action is not taken earlier.

Section 80 of the *Community Charter* provides a mechanism for the City, under very specific circumstances, to recover municipal costs through the sale of property, should the remedial action requirement not be satisfied by the property owner or affected persons, by the date specified for compliance.

City of Port Alberni Property Maintenance Bylaw No. 4712

The intent of the Property Maintenance Bylaw is to:

- Protect the community from unsightly, hazardous, and blighting conditions that contribute to the deterioration of neighbourhoods;
- To provide for the abatement of such conditions; and
- To prescribe standards for the maintenance of properties in the City.

Principles:

- Property values and the general welfare of the community are founded, in part, upon the appearance and maintenance of property, buildings, and other structures in the City;
- Unsightly and hazardous conditions have been found to exist in locations throughout the City;

Remedial Action Requirement – 2808 10th Ave

Page 3.

- The existence of such conditions is detrimental to the welfare of the residents of the City and contributes substantially and increasingly to the deterioration of neighbourhoods; and
- The abatement of such conditions will improve the general welfare and image of the City.

Relevant Provisions:

The definition of "unsightly" means an untidy or otherwise non-aesthetic accumulation of filth, discarded materials or refuse on any real property, and includes graffiti.

Section 4(a) requires all real property to be maintained by the property owner or their designate.

Section 7(h) stipulates: where an owner of real property fails to comply with a Notice the City may, by its employees or other persons, at a reasonable time and in a reasonable manner, enter on the property and effect the required work at the expense of the property owner.

City of Port Alberni Fire Control Bylaw No. 4876

Relevant Provisions:

Section 23(a) of this bylaw regulates "vacant premises" to include a lot, building, or other structure in respect of which a water or electricity service has been intentionally discontinued, other than for temporary maintenance, repair, or upgrading, so that the condition of the premises is not suitable for human habitation or other occupancy that is normally permitted.

Section 23 further stipulates that a vacant premises must be securely closed and fastened to prevent fires and the entry of unauthorized persons.

City of Port Alberni Building Standards Bylaw No. 4975

Relevant Provisions

Section 13 of this bylaw permits City Staff to carry out work required on a property if the owner fails to comply with a formal notice/order to remediate. Costs incurred by the City can be recovered through the real property tax roll and collected in the same manner as property taxes.

Section 14 of this bylaw reiterates Council's authority to impose a remedial action requirement under Division 12, Part 3 of the *Community Charter*. Remedial action can include, but is not limited to, requiring a property to be fully compliant with City bylaws and regulations within 30 days.

Financial Considerations

Violation Tickets

Within 2018-2019, a total of **12** violation tickets have been issued to the Property in relation to property maintenance, building standards, and zoning violations. Of the 12 tickets issued, **none** have been paid and remain outstanding for a total of **\$2,536.00** owing to the City.

Remedial Action Requirement – 2808 10th Ave

Page 4.

Property Maintenance

2018: A total of **\$4,519.80** is owed for contractors hired to attend the site for property maintenance-related issues (garbage, unsafe materials, etc).

This amount was not paid and has been transferred to the property tax account as arrears.

2019: Health and sanitation concerns have escalated and in just January and February of this year, a total of **\$651.85** is owed for contractors hired to attend the site for property maintenance-related issues (garbage, unsafe materials, etc).

It is relevant to note that taxation records for the Property also remain in arrears.

Unrecoverable costs have been incurred for staff resources utilized for inspections and correspondence pertaining to the Property. Further costs will be incurred to monitor the Property and follow through with the implementation of the remedial action requirement, should the Property owner/representative fail to be in compliance by the required deadlines.

It is also relevant to note that if any action is taken to obtain compliance with the remedial action requirement, then costs associated with that work shall be charged back to the owner/representative as a debt owed to the City, pursuant to Section 17 of the *Community Charter*. If unpaid, the outstanding debt would be added to the property taxes as arrears at the end of the year.

Discussion:

The registered owner on title for 2808 10th Avenue is Lori Strickland, who has owned the Property since 1994 (**Appendix 1**). For a period of time, Ms. Strickland resided at the Property. To date, Ms. Strickland's son remains an occupant of the Property, along with several unidentified persons.

A brief file history is as follows:

Complaint Call History 2009 - 2019

Initial complaints began in March 2009, with a total of **12 formal complainants** (including the RCMP) contacting Bylaw Services with concerns for the Property. Complaints received have been in relation to property maintenance, building standards, and zoning contraventions taking place at the Property.

Violations in 2018 - 2019

- A total of **seven** violation tickets have been issued;
- A total of **five** formal letters have been sent requesting compliance;
- A total of 16 formal onsite inspections by a Bylaw Officer have occurred; and
- A total of 18 RCMP calls have been received.

In April 2018, Bylaw Services assisted RCMP in relation to unauthorized but known persons on the premises. During an onsite inspection, the Bylaw Officer documented a significant amount of combustible garbage materials in the crawl space, the bathtub filled with human waste, and hundreds of needles littering the Property. At the time, Ms. Strickland was residing in the upstairs

Remedial Action Requirement – 2808 10th Ave

Page 5.

portion of the single family dwelling. The Bylaw Officer advised Ms. Strickland that he would be seeking a nuisance designation for the Property. Ms. Strickland responded that she would board the basement and maintain the property to avoid consideration of a nuisance designation.

Ms. Strickland no longer resides onsite and has spoken to Bylaw Services on several occasions regarding her reluctance to remediate or sell the Property.

Complaint calls continued to be received with letters sent and on January 11th, 2019, a final notice for outstanding 2018 tickets was provided to Ms. Strickland, via registered mail, advising that the City would bring her charges to small claims court if she failed to comply by the specified date (**Appendix 2**). Ms. Strickland has not complied, nor has she paid any outstanding invoices accrued for fines issued in 2019 and contractors hired to remediate the Property.

Work Required for Remediation:

Attached and forming part of this report is **Appendix 3**, which provides documented photographs of the violations occurring at the Property between 2018 – current.

City Staff is seeking Council's consideration to order that the Property be declared a nuisance, pursuant to section 74 of the *Community Charter*, and that the Property be fully remediated and remain in compliance with the BC Building Code, BC Fire Code, and City Bylaws.

City Staff also recommends that the Property be designated a nuisance and the property owner be liable for any fees and charges accrued, pursuant to the City of Port Alberni Nuisance Abatement Bylaw No. 4705.

Time Limit Recommendations for Compliance and Notice to the Owner

City Staff recommend that the timelines set forth in Section 76 and 78 of the Community Charter are appropriate:

- Thirty (30) days' notice for remedial action; and
- Fourteen (14) days' notice for requesting Council reconsideration.

City Actions if Remedial Action by the City is Required:

Should the property owner/representative not complete the work prior to the required deadline, the following actions will be taken to implement Council's remedial action(s):

- 1) The City will conduct onsite inspections with reasonable notice to determine the extent of work required to be completed.
- 2) Any work required to be completed will be carried out at the expense of the property owner.
- 3) The Property shall be inspected on a regular basis, with City Staff providing reasonable notice, to ensure that compliance of City bylaws and provincial legislation is maintained.

Summary and Conclusion

The recommendations in this report meet the *Community Charter* requirements and outline the process by which the remaining issues on this Property can be resolved by removing the hazard

Remedial Action Requirement - 2808 10th Ave

Page 6.

and nuisance. If approved, the recommendations provide City Staff with the authority to resolve the

Recommendation:

issues.

That the report from the Manager of Bylaw Services dated March 3rd, 2019 be received.

Remedial Action:

THAT Council, pursuant to the authority provided in Section 74 of the Community Charter and after reviewing the information provided in this report, declares that the building located on the property at 2808 10th Avenue, having a legal description of LOT 10 BLOCK 163 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP197B is so dilapidated or unclean as to be offensive to the community and, as a result, is declared a nuisance that requires remedial action to fully restore the damaged building and bring the property into compliance with the City of Port Alberni's Building Standards Bylaw No. 4975 and Property Maintenance Bylaw No. 4712, as well as the BC Building Code and BC Fire Code.

Compliance & Reconsideration Notice Time Limit Recommendations:

- 2) **AND FURTHER THAT** Council, pursuant to Section 76 of the *Community Charter*, sets the time limit for completion of all the remedial action requirements described in Recommendation 1 to be not later than 5:00pm on April 19th, 2019.
- 3) **AND FURTHER THAT** Council, pursuant to Section 76 of the *Community Charter*, sets the time limit for giving notice of a request for Council to reconsider the remedial action requirements described in Recommendation 2 to be no later than 5:00pm on March 29th, 2019.

Municipal Action at Defaulter's Expense:

- 4) AND FURTHER THAT Council authorizes City Staff to take all appropriate action in accordance with Section 17 [Municipal Action at Defaulter's Expense] of the *Community Charter* to ensure the subject property is brought into compliance with all remedial action requirements described in Recommendation 1, provided that:
 - a) The property owner/representative has not fully completed the remedial action requirements on or before the time limit specified in this Council resolution; and
 - b) All costs incurred by the City to bring the property into compliance shall be at the expense of the property owner/representative and, pursuant to Section 17 of the *Community Charter*, such costs shall be recovered from the property owner as a debt owed to the City of Port Alberni.

Respectfully submitted,

Flynn Gray Scott Manager of Bylaw Services

Appendix 2 - Order to Remedy



Y OF PORT ALBERNI

4850 Argyle Street, Port Alberni, B.C. V9Y 1V8 Tel: (250) 720-2831 Fax: (250) 723-3402 www.portalberni.ca

REMEDIAL ACTION REQUIREMENT NOTICE TO AFFECTED PERSONS

REGISTERED MAIL

March 12th, 2019

STRICKLAND, LORI 2808 10TH AVE PORT ALBERNI BC V9Y 2N7

Attention: Lori Strickland

Re:

LOT 10 BLOCK 163 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP197B (Civic Address: 2808 10^{TH} Avenue, Port Alberni, BC)

Order to Remediate

TAKE NOTICE THAT on March 11th, 2019, Council for the City of Port Alberni unanimously passed the following resolution:

Remedial Action:

1) THAT Council, pursuant to the authority provided in Section 74 of the Community Charter and after reviewing the information provided in this report, declares that the building located on the property at 2808 10th Avenue, having a legal description of LOT 10 BLOCK 163 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP197B is so dilapidated or unclean as to be offensive to the community and, as a result, is declared a nuisance that requires remedial action to fully restore the damaged building and bring the property into compliance with the City of Port Alberni's Building Standards Bylaw No. 4975 and Property Maintenance Bylaw No. 4712, as well as the BC Building Code and BC Fire Code.

Compliance & Reconsideration Notice Time Limit Recommendations:

- 2) AND FURTHER THAT Council, pursuant to Section 76 of the Community Charter, sets the time limit for completion of all the remedial action requirements described in Recommendation 1 to be not later than 5:00pm on April 19th, 2019.
- AND FURTHER THAT Council, pursuant to Section 78 of the Community Charter, sets the time limit for giving notice of a request for Council to reconsider the remedial action requirements described in Recommendation 2 to be no later than 5:00pm on March 29th, 2019.

Municipal Action at Defaulter's Expense:

- 1) AND FURTHER THAT Council authorizes City Staff to take all appropriate action in accordance with Section 17 [Municipal Action at Defaulter's Expense] of the Community Charter to ensure the subject property is brought into compliance with all remedial action requirements described in Recommendation 1, provided that:
 - The property owner/representative has not fully completed the remedial action requirements on or before the time limit specified in this Council resolution; and
 - b) All costs incurred by the City to bring the property into compliance shall be at the expense of the property owner/representative and, pursuant to Section 17 of the

Appendix 2 - Order to Remedy

Community Charter, such costs shall be recovered from the property owner as a debt owed to the City of Port Alberni.

Right to Appeal

TAKE NOTICE THAT you are provided the right to appeal this decision, pursuant to Section 76 of the Community Charter. If you choose to appeal, you will be provided with an opportunity to make representations to Council.

AND FURTHER THAT the appeal may be filed with the City Clerk's Office, located at 4850 Argyle Street, Port Alberni, BC, V9Y 1V8 by no later than 5:00pm on March 29th, 2019.

AND FURTHER THAT a hearing to consider your appeal will be scheduled at an agreed upon date and time with all parties involved.

Failure to Comply with Remedial Action Requirement

TAKE NOTICE THAT if you fail to comply with this order by the date set forth above or fail to file an appeal as stated above, the City of Port Alberni will proceed to undertake the action to remedy the contravention.

AND FURTHER THAT all costs incurred to remediate as specified above shall form part of the taxes on the property.

Dated at 4850 Argyle Street, City of Port Alberni, in the Province of British Columbia, this 12 day of March 2019.

CITY OF PORT ALBERNI

11/1/50

Flynn Gray Scott | Manager of Bylaw Services | City of Port Alberni |

4850 Argyle Street, Port Alberni, BC, V9Y 1V8 | T: 250.720.2870 | W: www.portalberni.ca

Appendix 3 - Notice to Appeal

From:

Davina Hartwell

To:

Flynn Scott

Subject: Date: Fwd: 2808 10th Ave (Lot 10 Block 163 District Lot 1 Alberni District Plan VIP197B)

Friday, March 15, 2019 5:57:31 PM

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: lori strickland-ross

Date: 2019-03-15 5:56 PM (GMT-08:00)

To: Davina Hartwell davina hartwell@portalberni.ca

Subject: 2808 10th Ave (Lot 10 Block 163 District Lot 1 Alberni District Plan VIP197B)

I am notifying you that I wish to Appeal your Remedial Action pursuant to Section 76 of the Community Charter. Please forward me all the required paperwork to formally appeal.

Lori Strickland 2808 10th Ave Port Alberni,BC V9Y2N7

SCHEDULE "A"

The Owner of a Building or Vacant Building must comply with the following maintenance standards of this Schedule.

PART 1: EXTERIOR WALLS

- **1.1** The exterior of every building must be constructed, repaired and maintained in a manner that ensures the integrity of the building envelope to protect the building from the weather and from infestations of insects, rodents and other pests.
- **1.2** Without restricting the general obligation set out in subsection 1.1:
 - (a) all exterior surfaces must consist of materials that provide adequate protection from the weather;
 - (b) all exterior walls and their components, including casing and flashing, must be maintained in good repair;
 - (c) all exterior walls must be free of holes, breaks, loose or rotting boards or timbers, and any other condition which might permit the entry of insects, rodents or other pests to the interior of the wall or the interior of the Building;
 - (d) exterior wood surfaces must be adequately protected against deterioration by the periodic application of paint, stain, or other protective coating;
 - (f) the mortar of any masonry or stone exterior wall may not be loose or dislodged.
 - (g) the exterior of every building must be free of graffiti;
 - (h) loose material must be removed from exterior walls, doors, and window openings;
 - (i) all windows must be in good repair and properly glazed; and
 - (j) all exterior doors to the Building must be operational, fit tightly within their frames when closed, and are locked so as to prevent entry.

PART 2: ROOFS

- **2.1** Roofs must be constructed and maintained using standard roofing material so as to prevent:
 - (a) rainwater or melting snow falling on the roof from entering the Building;
 - (b) rainwater or melting snow falling on the roof from negatively affecting neighbouring buildings or properties; and

- (c) objects and materials from falling from the roof.
- 2.2 Without restricting the general obligation set out in subsection 2.1:
 - (a) Roofs, including fascia boards, soffits, cornices, flashing, eaves troughs and downspouts must be maintained in a watertight condition;
 - (b) Roof drainage must be controlled in order to eliminate or minimize runoff to neighbouring properties that:
 - (i) accumulates or causes ground erosion;
 - (ii) causes dampness in the walls, ceilings, or floors of any portion of any neighbouring Building; and
 - (iii)accumulates on sidewalks or stairs in a manner so as to create a hazardous condition.
- **2.3** Loose or unsecured objects and materials, including accumulations of snow or ice or both that are likely to fall on passersby or are likely to result in the collapse of the roof, must be removed from the roof of a building or an accessory building.

PART 3: FIRE ESCAPES, STAIRS, BALCONIES, AND PORCHES

- 3.1 Fire escapes, stairs, balconies, and porches shall be maintained:
 - (a) In a safe and clean condition;
 - (b) In good repair; and
 - (c) Free from holes, cracks, excessive wear and warping, and hazardous obstructions.

PART 4: WINDOWS

- **4.1** Existing windows and frames shall be in sound condition, shall be weathertight and shall operate to provide light and ventilation.
- 4.2 Maintenance of window as referred to in subsection 4.1 may include painting, refitting, repairing or replacing damaged, decayed, or deteriorated window sashes, window frames, and casings.

PART 5: PEST PREVENTION

5.1 An owner shall ensure that residential and commercial premises are kept free of rodents, vermin, and insects at all times, and appropriate extermination measures shall be taken, as necessary.

PART 6: FLOORS

6.1 Every floor shall be reasonably level, smooth, and maintained in good condition.

PART 7: DOORS

- 7.1 Existing doors and frames shall be maintained in good repair and weather tight.
- **7.2** At least one entrance door in every Building shall be capable of being locked from both inside and outside.

PART 8: FIRE PROTECTION SYSTEMS

8.1 Any fire protection system, including alarm and monitoring systems required by the BC Building Code and BC Fire Code, must be maintained in an operational condition.

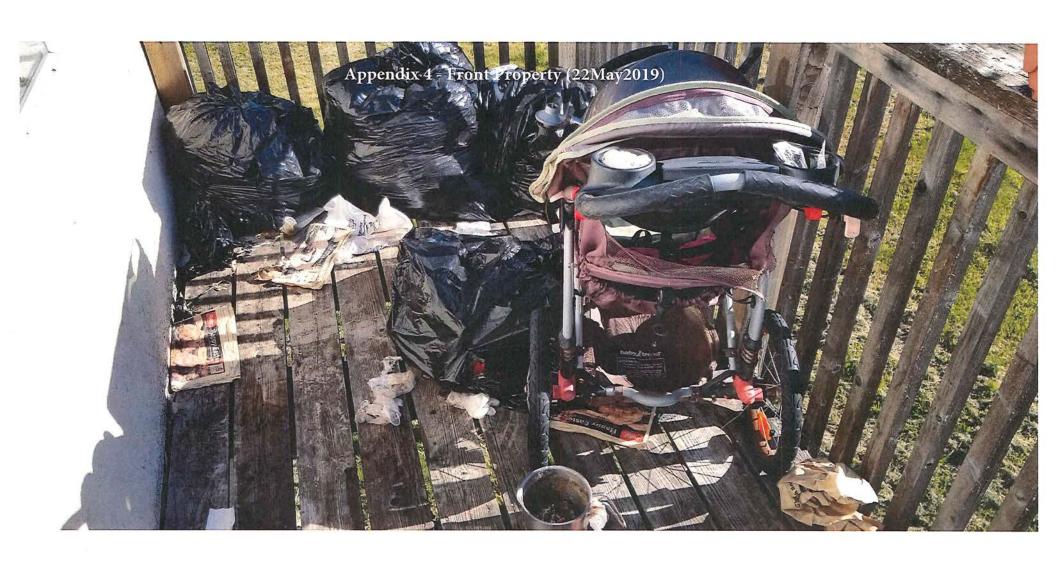






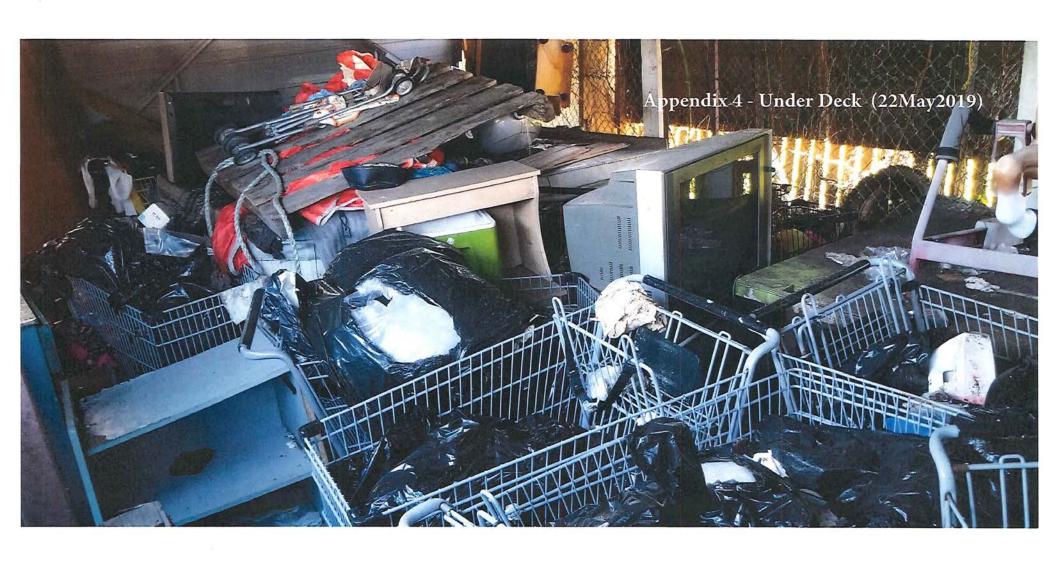




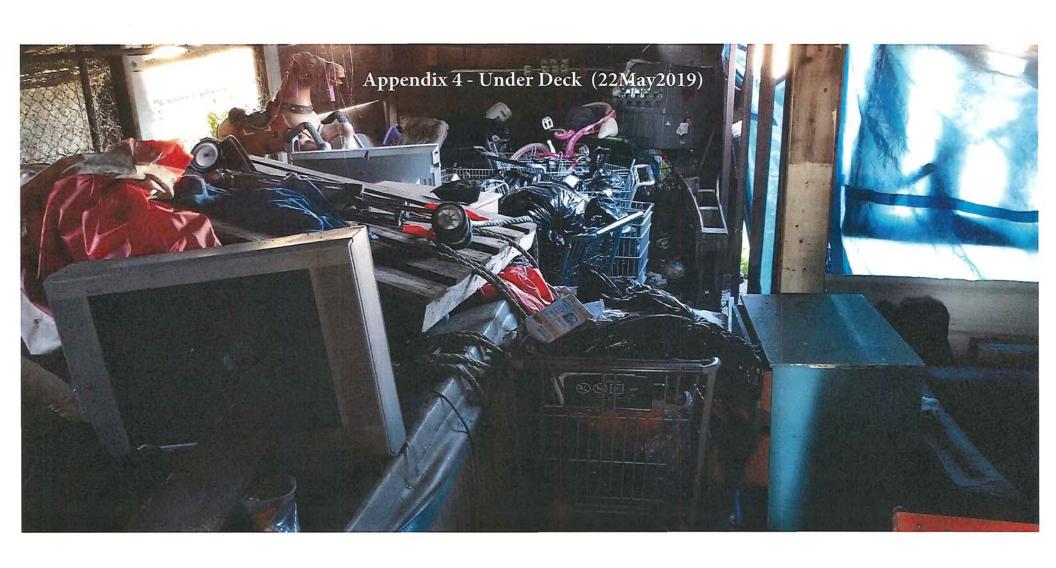


















CITY OF PORT ALBERNI

CLERK'S DEPARTMENT REPORT TO COUNCIL

TO:

City Council

FROM:

Mayor Sharie Minions

DATE:

May 19, 2019

SUBJECT:

Request for Reconsideration Harbour View Lands – Trees

Council,

At the May 13, 2019 regular meeting of Council a motion for the City of Port Alberni to retain ownership of the treed portion of the Harbour View Lands was defeated.

During discussion on the motion I did not adequately relay to Council the impact the potential loss of Harbour View lands trees would have. I have reviewed the input received by the City during the public engagement process on the future of the Harbour View lands. The community told us resoundingly of the importance they placed on the retention of the trees. That input has been echoed by many who have approached me about the trees in recent weeks. In my opinion the City cannot ensure protection of the trees on the Harbour View lands without retaining ownership of the land upon which those trees stand.

Based on the above and under the authority of Section 131 of the *Community Charter*, I would like to request Council reconsider the motion and retain ownership of the treed portion of the Harbour View Lands.

It is important that if the City proceeds to enter into any negotiations to develop the Harbour View Lands, that it be done in a thoughtful and respectful manner and in consideration of the values that the community has told us are important to them.

The motion I request Council reconsider is as follows:

That the City of Port Alberni retain ownership of the treed portion of the Harbour View Lands.

Respectfully submitted,

Sharie Minions Mayor





CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

TO:

Tim Pley - CAO

FROM:

Cathy Rothwell - Director of Finance

COPIES TO:

Mayor and Council

Davina Hartwell - City Clerk

DATE:

May 17, 2019

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CÁO

SUBJECT: RCMP Policing Services Surplus

ISSUE:

At the May 13, 2019 Regular Council Meeting, a query was raised regarding the surplus of \$951,648 indicated on the March 31, 2019 monthly financial statement provided by the RCMP.

BACKGROUND:

Each month the City receives a financial statement detailing financial aspects of the service agreement between the City and the RCMP to provide policing services. The statement shows actual expenses to date, budget projections, and projects what the RCMP refer to as the annual surplus. The projected surplus arises mostly from the difference between estimated expenses in a fully staffed operation (34 members, in Port Alberni's case) and the actual expenses incurred. The actual expenses incurred are generally less than the estimated because of fewer staff, due to vacancies, various leaves, etc.

In 2014, Council passed a motion to establish a reserve for future expenditure for unanticipated expenses arising from additional police work in major investigations. The funding source for this reserve was the annual final surplus from the RCMP contract expenses. The cap at the time was set for \$1 million, and this cap was reached by the end of 2015. There was some discussion but no formal direction from Council to increase the cap to \$2 million. In 2017, a further \$85,188 was transferred to the reserve, in accordance with Council's discussion, but without a proper motion. No further funds have been transferred, pending direction from Council. The Director of Finance was preparing to report to Council on this matter to get clarification on management of this reserve. The balance of the reserve to date is \$1,085,187.96.

DISCUSSION:

For the years 2016 through 2018, parts of the surpluses were used to fund two RCMP member positions. The remaining RCMP contract surplus went into the City's total accumulated surplus for those years, as it had in years prior to the establishment of the reserve.

RCMP contracts for policing services with municipalities cover the operational costs at normal staffing levels. Police investigations into major crimes are costly, are in addition to the contract costs for police services, and are the responsibility of the municipality.

Public Safety Canada has a report on its website (link below) "Costs of Crime and Criminal Justice Responses" that provides insight into the costs associated with various offences (2014 dollars). https://www.publicsafety.gc.ca/cnt/rsrcs/pblctns/2015-r022/index-en.aspx#s52

According to Table 7 in the Public Safety Canada report, the City's RCMP Surplus Reserve will not go far in a homicide investigation with some degree of complexity.

Council direction is requested.

RECOMMENDATION:

The following resolution is recommended:

That the report from the Director of Finance dated May 17, 2019 be received.

That the Emergency Reserve Fund maximum amount be raised from \$1 million to \$2 million.

Respectfully submitted,

ChoHnvcc Director of Finance



CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

I concur, forward to next Regular Council Meeting for Consideration:

TO:

Tim Pley - CAO

FROM:

Cathy Rothwell - Director of Finance

COPIES TO:

Mayor and Council

Davina Hartwell - City Clerk

DATE:

May 21, 2019

SUBJECT:

Equipment Replacement Reserve Fund Sustainability

ISSUE:

Council requested an update on the Equipment Replacement Reserve Fund, with respect to how it is funded, its sustainability, and future projections.

BACKGROUND:

The ERRF fund was established by Bylaw No. 3178 in December 1973 "to provide for depreciation and obsolescence of machinery and equipment...there shall be set aside annually out of the revenue of the current year monies in amounts estimated to be sufficient to replace equipment and machinery at the end of its useful lifetime and such monies shall be paid into the Equipment Replacement Reserve Fund. The monies so set aside, together with any interest earned thereon, shall be used for the replacement of machinery and equipment and not otherwise."

Council has directed at times that funds be transferred out of ERRF to another reserve fund. In May of 2002, Council directed the transfer of \$1,000,000 from ERRF to the Capital Works Reserve Fund under Bylaw No. 4501. An additional \$500,000 was transferred from ERRF to Capital Works in 2003. A further \$1,000,000 was transferred in increments of \$200,000 per year for the years 2009 through 2013 by Bylaw No. 4775, adopted June 13, 2011.

Had the transfers to the Capital Works Reserve Fund not been made, the ERRF's projected fund balance would be on track well into the future with its target fund balance of 33% of the estimated replacement value of the fleet and equipment.

At the Regular Council Meeting of August 10, 2015, the Director of Finance provided a report on the ERRF sustainability. Council endorsed the recommendations, including a 3% increase to ERRF contributions, commencing in 2017.

DISCUSSION:

Annual contributions to the ERRF are projected to be approximately \$830,000, with 3% annual increases, with possible variations arising from changes in replacement of equipment or replacement costs. These contributions are funded through operating funds. Interest earned



remains in the reserve, and any trade in or sale proceeds are returned to the ERRF. ERRF withdrawals vary from year to year, depending on the equipment due for replacement. Three dual compartment garbage trucks were purchased in 2018 for approximately \$1M. Future significant planned replacement costs, some of which have been postponed from previous years, occur in 2020 (Parks and Public Works vehicles and equipment; and a ladder truck); 2021 (#1 pumper truck; Parks and Public works heavy equipment and garbage carts); 2022 (software systems and Public Works equipment); 2024 (2nd replacement of garbage trucks; 2025 (#4 pumper truck, loader, grader, sweeper); 2029 (#3 pumper truck, dump truck); and 2031 (2nd replacement of garbage carts). Assessments of the condition of equipment and vehicles are done annually, and replacement may be accelerated or delayed according to necessity and consequences of failure. In absence of the ERRF, replacement of equipment will require the City to increase its debt through external financing, and incur interest expense.

A graph is attached to chart the balance of the ERRF for the years 2007 through 2031. The graph indicates a 3% annual increase to the contributions and the current time line of equipment replacement, and the effect on the balance of the Fund. The target balance/cap of the Fund in 2031 is approximately \$6.8M (fleet value \$20.7M), if the fund value were to be 33% of the fleet value. The projected balance lands at approximately \$4M with the current contributions.

For the Fund to reach the target balance in 2031, the contributions would have to increase by an additional 2% each year. This would equate to an annual \$16,000 increase in ERRF contributions. The increase in the ERRF contributions would be funded from general revenue (property taxes).

In 2015, Council directed a raise to the ERRF contributions of 3% per year. While this increase was not ideal in restoration of the Fund, there was consideration given of the impact of the increase on the municipal taxes collected as per the City's 2015-2019 Five Year Financial Plan. The ERRF shows growth after the year 2026, although at \$4M, it is still short of the previously established target/cap balance of \$6.8M. For the present, increasing interest rates and strategic investing practices are offsetting price increases arising from external influences, for example U.S. steel tariffs and foreign exchange. An up to date review of best practices and industry standards in reference to target fund balance ratios; and a renewed comprehensive estimate of the City's fleet value would be complementary to this report.

RECOMMENDATION:

The following resolution is recommended:

That the report from the Director of Finance dated May 21, 2019 be received.

Respectfully submitted,

ChoHnvuc
Director of Finance



CITY OF PORT ALBERNI

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

CLERK'S DEPARTMENT REPORT TO COUNCIL

TO:

Tim Pley, CAO

FROM:

Davina Hartwell, City Clerk

COPIES TO:

Mayor and Council

DATE:

May 19, 2019

SUBJECT:

Upcoming Meetings & Procedures

ssue:

Council's consideration required to waive requirements of the City's Procedures Bylaw for distribution of June 24th Council meeting agenda as well as to cancel the June 17th, 2019 Committee of the Whole meeting.

Background:

Due to upcoming absences during June, staff requests that Council cancel the currently scheduled June 17th, 2019 Committee of the Whole meeting.

Staff also requests that Council waive the provisions of s. 15 (3) of Council's Procedures Bylaw for distribution of the June 24th regular agenda which requires the agenda "to be made available to the public by 5 p.m. on the Thursday afternoon prior to each Regular meeting". This would mean instead of being available on June 20th, staff commits to making the agenda available by the end of afternoon on Friday, June 21st.

Recommendation:

That the June 17th, 2019 Committee of the Whole meeting be cancelled.

That Council for the City of Port Alberni waive the provisions of Section 15(3) of Council's Procedures Bylaw for the June 24th regular meeting.

Respectfully submitted,

Davina Hartwell City Clerk

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ECONOMIC DEVELOPMENT REPORT

TO:

Davina Hartwell, City Clerk and Acting CAO

FROM:

Pat Deakin - Economic Development Manager

COPIES TO:

Timothy Pley, CAO

Cathy Rothwell, Director of Finance

DATE:

For May 27, 2019 Council Meeting

RE:

Council Resolution Required for UBCM Housing Needs Reports Program

ISSUE:

There is a May 31st deadline for the intake of applications to the UBCM 'Housing Needs Reports Program'. Applications require a resolution from Council indicating support for the proposed project and a willingness to provide overall grant management. May 27th is the only Council meeting prior to the deadline.

BACKGROUND:

Shaila Somaia, the individual coordinating the Age-Friendly Needs Assessment being done in Port Alberni currently, responded to the Mayor's call for a variety of housing solutions by finding the 'Housing Needs Reports Program' funding offered by UBCM. Shaila subsequently met with the Mayor, Councillor Corbeil and I to explain the opportunity this funding presents.

The funding program itself is in response to the April 19, 2019 legislative change (*Local Government Statutes (Housing Needs Reports) Amendment Act*) requiring local governments, at least every five years, to prepare a housing needs report.

DISCUSSION:

The Port Alberni project proposes to leverage the work being done during the Age-Friendly Needs Assessment and:

- conduct a follow-up assessment of the initiatives and recommendations from the 2015 document produced by the Alberni Valley Stakeholders Initiative entitled 'Still at Home'
- focus on the housing needs of the most vulnerable populations in our community (i.e. seniors, Indigenous suffering from trauma, youth, residents with mental and physical disabilities and addictions
- engage all residents in an effort to identify how to create innovative, financially rewarding and sustainable housing solutions

The project proposes to accomplish these goals through a variety of activities, data collection techniques, collaboration and public engagement.

The request of UBCM for the Housing Needs Report funding is \$30,000 which is the maximum for our population level. No matching funds are required.



Council's Concurrence with the Proposed Resolution is Desired

The proposed resolution is as follows:

That Council for the City of Port Alberni support the proposed '2019 Port Alberni Collaborative Housing Needs Assessment' and provide overall grant management for the project.

Respectfully submitted

Economic Development Manager



CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

TO:

Tim Pley, CAO

FROM:

Cathy Rothwell, Director of Finance

COPIES TO:

Mayor and Council

Davina Hartwell, City Clerk

DATE:

May 22, 2019

Tim Pley, CAO

I concur, forward to next Regular

Council Meeting for Consideration:

SUBJECT:

Climate Action Revenue Incentive Program (CARIP) Report

Issue

The Climate Action Revenue Incentive Program (CARIP) report for the year ended December 31, 2018 was released to the public (via City website) on May 23, 2019. The CARIP report must be released to the public and submitted to the province prior to June 1 of each year. This is a condition of the City's application for refund of carbon tax paid (\$40,575) under CARIP for the 2018 year. City Council must receive and approve the Report to meet the CARIP funding application requirements.

Background

The City of Port Alberni, together with the Province of BC and the UBCM signed the Climate Action Charter (CAC) pledging to achieve the following goals: Be carbon neutral in corporate operations by 2012; measure and report on our community greenhouse gas emission profile; and work to create compact, more energy efficient communities. In 2008, then Premier Gordon Campbell announced that communities that have signed onto the CAC and agree to publicly report on their climate action progress would be eligible for the Climate Action Revenue Incentive Program (CARIP) grant. The report meets the CARIP requirements to publicly report on climate actions undertaken by this local government in the current year and intended climate actions for the following year; and to publicly report progress on achieving carbon neutrality.

Discussion

The report is a brief statement of the City's annual corporate emissions and carbon trust contributions, and actual and planned actions for GHG emissions reductions. The City's annual corporate emissions from direct delivery of services were 1,939 tonnes of carbon dioxide (tCO2e); and 26 tonnes from contracted services, for a total of 1,965 tonnes, a reduction of 864 tCO2e (30.6%) from the baseline year of 2007.

The City's 2019 contribution of \$48,975 to the statutory Carbon Trust Reserve Fund is calculated by the number of tonnes of 2018 emissions by \$25 per tonne. This amount will be transferred from the City's General Revenue Fund to the Carbon Trust Reserve Fund.

Recommendation

The following resolution is proposed:

That the report from the Director of Finance dated May 22, 2019, be received and Council for the City of Port Alberni approve the Climate Action Revenue Incentive report as produced under the Climate Action Revenue Incentive Program for 2018.

Respectfully submitted,

Cathy Rothwell

Director of Finance

ChoHuruc



Climate Action Revenue Incentive (CARIP) Public Report for 2018

Local Government: City of Port Alberni

Report Submitted by:
Name: Cathy Rothwell
Role: Director of Finance

Email: cathy_rothwell@portalberni.ca

Phone: 250-720-2821

Date: May 15, 2019

Optional box for image

The City of Port Alberni has completed the 2018 Climate Action Revenue Incentive Program (CARIP) Public Report as required by the Province of BC. The CARIP report summarizes actions taken in 2018 and proposed for 2019 to reduce corporate and community-wide energy consumption and greenhouse gas emissions (GHG) and reports on progress towards achieving carbon neutrality.

2018 BROAD PLANNING ACTIONS



Broad Planning Actions

Broad Planning refers to high level planning that sets the stage for GHG emissions reductions, including plans such as Official Community Plans, Integrated Community Sustainability Plans, Climate Action Plans or Community Energy Emissions Plans. Land use planning that focuses on Smart Growth principles (compact, complete, connected, and centred) plays an especially important role in energy and GHG reduction.

Q 6 + Q 7 Community-Wide Broad Planning Actions Taken in 2018 + Additional Actions		
	Continued waste water separation	
	Sewage lagoon construction in progress	
	Oil to heat pump home heating exchange program	
	Food Security and Climate Disruption Committee recommendations incorporated into Five Year	
	Financial Plan	
	Zoning and bylaw changes for densification, lot sizes, secondary suites	
Q 8	Community-Wide Broad Planning Actions Proposed for 2019	
	Continued waste water separation	
	Continued sewage lagoon construction	

Q 9	Q 9 + Q 10 Corporate Broad Planning Actions Taken in 2018 + Additional Actions	
	Continued conservation based billing system for water and sewer	
	Active Transportation Plan elements implemented	
	Continued promotion of energy consumption	
Q 1	1 Corporate Broad Planning Actions Proposed for 2019	
	Continue conservation plans for utilities and energy	
	Continued promotion of energy conservation	
	Continue Active Transportation Plan implementation	
	Expanded watering restrictions	
	Continue alignment of strategic plan with financial plans and goals for cleaner air and water	

Broad Planning		
Q 12 What is (are) your	(Please provide details here)	
current GHG reduction target(s)?	Annual decrease to reach carbon neutrality	
Q 13 Are you familiar with your local government's community energy and emissions inventory (e.g. CEEI or another inventory)?		Yes



Q 14 What plans, policies or guidelines govern the implementation of climate mitigation in your community?	
 Community Energy and Emissions Plan Integrated Community Sustainability Plan Community- Wide Climate Action Plan Official Community Plan Regional Growth Strategy Do not have a plan Other: 	Yes Yes No Yes No Yes/No Yes/No
Q 15 Does your local government have a corporate GHG reduction plan?	Yes – incorporated into Environmental Sustainability Progress Report/Plan

2018 BUILDING AND LIGHTING ACTIONS

Building and Lighting Actions

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially when calculated over the long term. This category also includes reductions realized from energy efficient street lights and lights in parks or other public spaces.

Q1	Q 16 + Q 17 Community-Wide Building and Lighting Actions Taken in 2018 + Additional Actions	
	Oil furnace/heat pump exchange for residents	
Q 1	8 Community-Wide Building and Lighting Actions Proposed for 2019	
	Traffic signal heads upgrade to LED	

	Q 19 + Q 20 Corporate Building and Lighting Actions Taken in 2018 + Additional Actions	
		Recreation Park LED lighting
		Energy efficient building renovations
ĺ		



Q 2	21 Corporate Building and Lighting Actions Proposed for 2019
	Multiplex lighting replacement with LED
	Multiplex ice plant chiller replacement

Building and Lighting

The Province has committed to taking incremental steps to increase energy-efficiency requirements in the BC Building Code to make buildings net-zero energy ready by 2032. The BC Energy Step Code--a part of the BC Building Code--supports that effort

of the Be Building code supports that error	
Q 22 Is your local government aware of the <u>BC Energy Step Code</u> ?	Yes
Q 23 Is your local government implementing the <u>BC Energy Step Code</u> ?	No

P5 2018 ENERGY GENERATION ACTIONS

Energy Generation Actions

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems.

Q 2	Q 24 + Q 25 Community-Wide Energy Generation Actions Taken in 2018 + Additional Actions	
Q 2	26 Community-Wide Energy Generation Actions Proposed for 2019	



Q 2	27 + Q 28 Corporate Energy Generation Actions Taken in 2018 + Additional Actions
Q 2	29 Corporate Energy Generation Actions Proposed for 2019

Energy Generation	
Q 30 Is your local government developing, or constructing a	
district energy system	No
renewable energy system	No
none of the above	
Q 31 Is your local government operating a	
district energy system	No
renewable energy system	No
none of the above	
Q 32 Is your local government connected to a district energy system that is operated by another	No
energy provider?	
Q 33 Are you familiar with the 2018 <u>List of Funding Opportunities for Clean Energy Projects Led</u>	Yes
by First Nations and Local Governments?	

2018 GREENSPACE/NATURAL RESOURCE PROTECTION ACTIONS

Greenspace Actions

Greenspace/Natural Resource Protection refers to the creation of parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites as well as the protection of wetlands, waterways and other naturally occurring features.



Q 3	Q 34 + Q 36 Community-Wide Greenspace Actions Taken in 2018 + Additional Actions (Q 35 below Q 41)		
	Street tree inventory maintained – replacements made as required		
	Continued operations of Alberni Valley Community Forest Corp under stewardship plan that models		
	best practices in forestry		
	Regional wildfire awareness and education		
	Sewage lagoon construction and estuarine restoration		
Q 3	7 Community-Wide Greenspace Actions Proposed for 2019		
	Increase street tree inventory		
	GIS/mapping software to inventory lands		

Q3	Q 38 + Q 39 Corporate Greenspace Actions Taken in 2018 + Additional Actions		
	Revitalization of Recreation Park		
	Continued construction at Canal Waterfront Park		
	Bob Dailey Stadium site irrigation		
	Lower Dry Creek Trail bridge		
Q 4	0 Corporate Greenspace Actions Proposed for 2019		
	Victoria Quay shelter		
	Esso Beach improvements		

Greenspace	
Q 41 Does your local government have urban forest policies, plans or programs?	Yes
Q 35. Does your local government have policies, plans or programs to support local food production?	Yes

2018 SOLID WASTE ACTIONS

Solid Waste Actions

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality.

Q 42 + Q 43 Community-Wide Solid Waste Actions Taken in 2018 + Additional Actions



	Continued discussions with ACRD for organics pickup and competing		
	Continued discussions with ACRD for organics pickup and composting		
	Purchased 3 dual compartment garbage trucks		
	Continued implementation of Food Security and Climate Disruption Committee recommendations		
Q 4	Q 44 Community-Wide Solid Waste Actions Proposed for 2019		
	Continued discussions with ACRD for organics pickup/transfer station/composting		

Q4	Q 45 + Q 46 Corporate Solid Waste Actions Taken in 2018 + Additional Actions		
	Continued implementation of Food Security and Climate Disruption Committee recommendations		
	Purchased 3 dual compartment garbage trucks		
Q4	17 Corporate Solid Waste Actions Proposed for 2019		
	Continued implementation of Food Security and Climate Disruption Committee recommendations		

Solid Waste	
Q 48 Does your local government have construction and demolition waste reduction	Yes
policies, plans or programs?	
Q 49 Does your local government have organics reduction/diversion policies, plans or	Yes
programs?	

2018 TRANSPORTATION ACTIONS

Transportation Actions

Transportation actions that increase transportation system efficiency emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling and public transit, can contribute to reductions in GHG emissions and more livable communities.

Q 50 + Q 51 Community-Wide Transportation Actions Taken in 2018 + Additional Actions	
	Continued development of Active Transportation Plan



Q 5	2 Community-Wide Transportation Actions Proposed for 2019
	Continued development of Active Transportation Plan

Q 5	Q 53 + Q 54 Corporate Transportation Actions Taken in 2018 + Additional Actions	
	Fleet vehicle replaced with plug in hybrid	
	Maintenance and painting bike lane sharrows	
	Promotion of public transit	
Q 55 Corporate Transportation - Actions Proposed for 2019		
	Fleet vehicle replacement with plug in hybrid	
	Maintenance and painting bike lane sharrows	
	Promotion of public transit	
	Fleet vehicles – fuel efficient replacements	

Transportation	
Q 56 Does your local government have policies, plans or programs to support:	
Walking	Yes
Cycling	Yes
Transit Use	Yes
Electric Vehicle Use	Yes
Other (please specify)	Yes
Q 57 Does your local government have a Transportation Demand Management (TDM) strategy (e.g. to reduce single-vehicle occupancy trips, increase travel options, provide incentives to encourage individuals to modify travel behaviour)?	
Q 58 Does your local government integrate its transportation and land use planning?	Yes

2018 WATER AND WASTEWATER ACTIONS

Water and Wastewater Actions

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces GHG emissions.



Q 5	Q 59 + Q 60 Community-Wide Water and Wastewater Actions Taken in 2018 + Additional Actions	
	Continued construction of sewage treatment facility	
	Incremental increases in water and sewer rates to fund infrastructure replacement	
	Separation of storm and sani sewer	
	Replacement of water meters	
Q6	1 Community-Wide Water and Wastewater Actions Proposed for 2019	
	Continued construction of sewage treatment facility	
	Incremental increases in water and sewer rates to fund infrastructure replacement	
	Separation of storm and sani sewer	
	Replacement of water meters	

Q6	2 + Q 63 Corporate Water and Wastewater Actions Taken in 2018 + Additional Actions
	Watering restrictions
	Promotion of conservation
	Irrigation installed at Bob Dailey Stadium
Q6	4 Corporate Water and Wastewater Actions Proposed for 2019
	More stringent watering restrictions year round
	Promotion of conservation
	Electronic on/off switches for Blair and 16 th Ave park sprays

Water Conservation	
Q 65 Does your local government have water conservation policies, plans or programs?	Yes

2018 CLIMATE CHANGE ADAPTATION ACTIONS

This section of the CARIP survey is designed to collect information related to the types of climate impacts local governments are experiencing and how they are being addressed.

Q 66 Please identify the THREE climate impacts that are most relevant to your Local Government.	
Warmer winter temperatures reducing snowpack	Υ
 Changes to temperature and precipitation causing seasonal drought 	
Heatwaves impacting population health	
 Increased temperatures increasing wildfire activity 	Υ
Increased temperatures affecting air quality	Υ
Changing temperatures influencing species migration and ecosystem shifts	
Changing temperatures influencing ecosystem shifts	



- Extreme weather events contributing to urban and overland flooding
- Sea level rise and storms causing coastal flooding and/or erosion

Other (please specify):

Q 67 In 2018 has your local government addressed the impacts of a changing climate using any of the following?

ionoming.	
Risk and Vulnerability Assessments	Yes
Risk Reduction Strategies	Yes
Emergency Response Planning	Yes
Asset Management	Yes
Natural/Eco Asset Management Strategies	Yes
Infrastructure Upgrades (e.g. stormwater system upgrades)	Yes
Beach Nourishment Projects	No
Economic Diversification Initiatives	Yes
Strategic and Financial Planning	Yes
Cross-Department Working Groups	Yes
Official Community Plan Policy Changes	Yes
Changes to Zoning and other Bylaws and Regulations	Yes
Incentives for Property Owners (e.g. reducing storm water run-off)	Yes
Public Education and Awareness	Yes
Research	Yes
Mapping	Yes
Partnerships	Yes
Other (please specify):	

Q 68 Climate Change Adaptation Actions Taken in 2018

Please elaborate on key actions and/or partnerships your local government has engaged in to prepare for, and adapt to a changing climate. Add links to key documents and information where appropriate.

TOP	for, and adapt to a changing climate. Add links to key documents and information where appropriate.		
	Watering restrictions		
	Conservation based utility billing		
	Outdoor burning ban		
	Public education		
	Oil to heat pump exchange program		
	Food Security and Climate Disruption Committee		
Q 69 Climate Change Adaptation Actions Proposed for 2019			
	More stringent watering restrictions, year round		
	Continued conservation based utility billing		
	Outdoor burning ban		
	Public education, Food Security and Climate Disruption Committee		



Continued upgrades to waste water systems

*The City is partnering with ICLEI Canada with 7 other BC communities in the Together for Climate project, to develop community climate change adaptation plans. The purpose of a climate change adaptation plan is to mainstream adaptation actions into City operations and to reduce the risks climate change poses to a community's physical, economic, social, and ecological systems. Each participating municipality will have a community-wide adaptation strategy that includes actionable elements for all participating stakeholders. This process involves:

- Identifying locally relevant climate change impacts
- Completing organizational vulnerability and risk assessments
- Establishing long-term adaptation vision and goals
- Identifying relevant adaptation actions
- Developing implementation action plans
- *from Together for Climate Port Alberni by ICLEI Canada

Q 70 For more information please contact



Q 71. The following are key resources that may be helpful to your local government in identifying climate impacts, as well as, strategies, actions and funding to deal with them. For those resources that you have used, please indicate whether they were useful in advancing your work in climate change adaptation? Indicators of Climate Change for British Columbia Haven't Used/Useful/Not Useful Haven't Used /Useful/Not Useful Plan2Adapt Climate Projections for Metro Vancouver Haven't Used /Useful/Not Useful Climate Projections for the Capital Region Haven't Used /Useful/Not Useful Climate Projections for the Cowichan Valley Regional District Haven't Used /Useful/Not Useful Province of BC's BC Adapts Video Series Haven't Used /Useful/Not Useful Preparing for Climate Change: Implementation Guide for Local Governments Haven't Used /Useful/Not Useful Public Infrastructure and Engineering Vulnerability Committee's (PIEVC) Haven't Used /Useful/Not Useful Sea Level Rise Adaptation Primer Haven't Used /Useful/Not Useful **BC** Regional Adaptation Collaborative Webinars Haven't Used /Useful/Not Useful **Retooling for Climate Change** Haven't Used /Useful/Not Useful Water Balance Model Haven't Used /Useful/Not Useful **Water Conservation Calculator** Haven't Used /Useful/Not Useful Funding: National Disaster Mitigation Program (NDMP) Haven't Used /Useful/Not Useful Community Emergency Preparedness Fund (CEPF) Useful Municipalities for Climate Innovation Program (MCIP) Useful Climate Adaptation Partner Grants (FCM) Useful **Infrastructure Planning Grants (MAH)** Haven't Used /Useful/Not Useful Federal Gas Tax Fund Useful

2018 OTHER CLIMATE ACTIONS

Other Climate Actions

Other (please specify)

This section provides local governments the opportunity to report other climate actions that are not captured in the categories above.

Q7	Q 72 Community-Wide Other Actions Taken in 2018	
Q7	73 Corporate Other Actions Taken in 2018	



Other	
Q 74 Are you familiar with the Community Lifecycle Infrastructure Costing Tool (CLIC)?	Yes
Q 75 Is your local government using the <u>CLIC</u> tool?	No

INNOVATION AND PEER-TO-PEER LEARNING

Innovation

This section provides the opportunity to showcase an innovative *Corporate and/or Community-Wide* GHG reduction and/or climate change adaptation activity that your local government has undertaken and that has had, or has the potential to have, a significant impact. You are welcome to highlight an action that has already been listed.

Projects included here may be featured as success stories on the <u>B.C. Climate Action Toolkit</u> and/or shared with other local governments to inspire further climate action. Please add links to additional information where possible.

Communities that have conducted innovative initiatives may want to consider making applications to CEA's Climate and Energy Action Awards, FCM Sustainable Communities Awards or to FCM's National Measures Report.

Q 76 Community-Wide Innovation Action
Q 77 Corporate Innovation Action
Q 78 For more information on actions described above contact

Programs, Partnerships and Funding Opportunities

Local governments often rely on programs, partnerships and funding opportunities to achieve their climate action goals. Please share the names of programs and organizations that have supported your local government's climate actions by listing each entry in the box below separated by a forward slash (e.g. program1/program2).

Mitigation



Q 79 Mitigation Programs, Partnerships and Funding

BC Hydro

Province of BC

Trees Canada

UBCM

FCM/MCIP

Gas Tax Strategic Priorities Fund

Gas Tax Community Works

Clean Wastewater Fund

Adaptation

Q 80 Adaptation Programs, Partnerships and Funding	

2018 CARBON NEUTRAL REPORTING

Local governments are required to report on their progress in achieving their carbon neutral goal under the <u>B.C. Climate Action Charter</u>. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee (GCC) has established a common approach to determining carbon neutrality for the purposes of the Climate Action Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this portion of the survey, please ensure that you are familiar with guidance available on the <u>B.C. Climate Action Toolkit website</u>, especially the <u>Workbook</u> and <u>Becoming Carbon</u> <u>Neutral: A Guide for Local Governments in British Columbia.</u>

Please note: As a result of the BC Recycling Regulation, local governments are no longer required to account for GHG emissions from vehicles, equipment and machinery required for the collection, transportation and diversion of packaging and printed paper, in their annual Climate Action Revenue Incentive Program (CARIP) reports.

Reporting Emissions

Q 81 Did your local government measure corporate GHG emissions for 2018?	Yes
Q 82 If your local government measured 2018 corporate GHG emissions, please	1939.3
report the number of corporate GHG emissions from services delivered directly by	



your local government (in tonnes of carbon dioxide equivalent)	
Q 83 If your local government measured 2018 corporate GHG emissions, please report the number of corporate GHG emissions from contracted services (in tonnes of carbon dioxide equivalent)	25.7
Q 84 TOTAL A: CORPORATE GHG EMISSIONS FOR 2018 (Direct GHGs + Contracted	1965.0 tCO2e
GHGs)	

Reporting Reductions and Offsets

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions generated in 2018 by one or a combination of the following actions:

- undertake GCC-supported Option 1 Project(s)
- undertake GCC-supported Option 2 Project(s)
- purchase carbon offsets from a credible offset provider

For more information about options to balance or offset corporate GHG emissions please refer to Becoming Carbon Neutral: A Guidebook for Local Governments in British Columbia.

If applicable, please report the 2018 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from any of the following Option 1 GHG Reduction Projects:

OPTION 1 PROJECTS	REDUCTIONS
Q 85 Energy Efficient Retrofits (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 86 Solar Thermal (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 87 Household Organic Waste Composting (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 88 Low Emission Vehicles (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 89 Avoided Forest Conversion (in tonnes of carbon dioxide equivalent (tCO2e))	
Q 90 TOTAL B: REDUCTIONS FROM ALL OPTION 1 PROJECTS FOR 2018	tCO2e

Q 91 If applicable, please report the names and 2018 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from Option 2 GHG Reduction Projects:



Option 2 Project Name	REDUCTIONS
Option 2 GHGs Reduced (tCO2e)	
Option 2 Project Name	
Option 2 GHGs Reduced (tCO2e)	
Option 2 Project Name	
Option 2 GHGs Reduced (tCO2e)	
Q 92 TOTAL C: REDUCTIONS FROM ALL OPTION 2 PROJECTS FOR 2018	tCO2e

Offsets

Q 93 If applicable, please report the name of the offset provider, type of project and number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO2e)) from an offset provider for the 2018 reporting year:

NOTE: DO NOT INCLUDE ANY FUNDS THAT MAY BE SET ASIDE IN A CLIMATE ACTION RESERVE FUND.

Offset Provider Name	OFFSETS
Offsets (tCO2e)	
Offset Provider Name	
Offsets (tCO2e)	
Q 94 TOTAL D: OFFSETS PURCHASED FOR 2018	tCO2e

Q 95 TOTAL REDUCTIONS AND OFFSETS FOR 2018 (Total $B+C+D$) =	tCO2e
---	-------

Corporate GHG Emissions Balance for 2018



Your local government's Corporate GHG Emissions Balance is the difference between total corporate offsetable GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

Q 96 CORPORATE GHG EMISSIONS BALANCE FOR 2018 = (A – (B+C+D)) = ____1965.0______tCO2e

If your Corporate GHG Emissions Balance is negative or zero, your local government is carbon neutral. CONGRATULATIONS!

Q 97 If your local government was carbon neutral in 2018, please record any emissions reductions you will be carrying over for future years and the source of the reductions, including the year they were earned (e.g. organics diversion, 2018 100 tCO2e)

SOURCE OF CARRY OVER EMISSION REDUCTIONS (and year earned)	REDUCTIONS
Q 98 BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR	tCO2e

Carbon Neutral Reporting	
Q 99 Does your local government set aside funds in a climate reserve fund or similar?	Yes

GCC CLIMATE ACTION RECOGNITION PROGRAM

Green Communities Committee Climate Action Recognition Program

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:



Level 1 – Demonstrating Progress on Charter Commitments: For local governments who demonstrate progress on fulfilling one or more of their Charter commitments.

Level 2 – Measuring GHG Emissions: For local governments that achieve Level 1, and who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with their community's energy and emissions inventory (i.e. CEEI)

Level 3 – Accelerating Progress on Charter Commitments: For those local governments who have achieved Level 1 and 2 and have demonstrated undertaking significant action (corporately or community wide) to reduce GHG emissions in the reporting year (e.g. through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).

Level 4 - Achievement of Carbon Neutrality: For local governments who achieve carbon neutrality in the reporting year.

Q 100 Based on your local government's 2018 CARIP Climate Action/Carbon Neutral Progress Survey, please check the GCC Climate Action Recognition Program level that best applies:

Level 1 – Demonstrating Progress on Charter Commitments	х
Level 2 – Measuring GHG Emissions	X
Level 3 – Accelerating Progress on Charter Commitments	
Level 4 - Achievement of Carbon Neutrality	
Not Sure	

Q 101 Related to Level 3 recognition, if applicable, please identify any new or ongoing corporate or community wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time and/or financial resources and is intended to result in significant GHG reductions:

PROJECT NAME:		

Regular Meeting of Council May 14, 2019

Staff Report → Parks, Recreation and Heritage

Projects

- The Multiplex Chiller project is 30% complete (Chiller is in place, plumbing in progress); still on schedule for June 24 completion and ice production.
- Annual Multiplex shutdown is in progress, with staff completing cleaning, painting and maintenance items in preparation for the 2019-2020 ice season.





Multiplex Chiller replacement

Events

• The community Wellness Fair was held Thursday, May 2. A record number of vendors/services participated (95) and approximately 600 people attended the two hour event.

Alberni Valley Museum

- Hosted Dr. Robyn Woodward "Across the Top of the World The Franklin Expedition" (101 people in attendance).
- The AV Museum Winter 2019 series of Film Fest screening of the fourth and final film in the series, *The Wife* had 221 in attendance compared to 113 in April 2018.
- Echoes in the Ice attendance March 15 to April 30 = 2004. Compared to 1369 for the same time period in 2018.
- Museum staff are continuing the artefact review started by our former intern catalogue books
 are being installed with new covers and revised/updated cataloguing and images and work
 continues with exhibit cases at the front of the museum.

McLean Mill

 A certified inspector assessed the septic system and fields on April 29, 30 & May 1, and will be generating a report (report expected in early June) detailing the findings, providing any recommendations, and assessing future capacity.



Western Vancouver Island Industrial Heritage Society

- Society sorting out their papers and archives and are setting up records keeping system in IHC moving records there from the train station.
- Society has a committee in place to work on cataloging artefacts and developing deaccessioning
 procedures as members attended the recent course at the museum. These members are
 meeting with and will work in conjunction with museum staff.

Port Alberni Maritime Heritage Society

- Received funding for one student for the summer had requested three.
- Developed new brochure and updating website
- Continue to work out restoration plan for the Nahanni/Pelican
- Installing hardhat diving exhibit for the summer.
- Totem Pole: Work is continuing on the carving under the direction and guidance of Tim Paul and Gordon Dick.

REPORT OF THE PUBLIC HEARING HELD ON MONDAY, MAY 13, 2019 AT 6:30 PM IN COUNCIL CHAMBERS TO HEAR REPRESENTATION RELATIVE TO PROPOSED AMENDMENTS TO THE ZONING BYLAWS

PRESENT:

Council:

Mayor Minions (Chair)

Councillor Corbeil Councillor Haggard Councillor Poon Councillor Solda

Councillor Washington

City Staff:

Tim Pley, Chief Administrative Officer

Davina Hartwell, City Clerk

Katelyn McDougall, Manager of Planning

Members of the Public: 8

The chair explained the Public Hearing procedures for the meeting.

Part A - Applicant: Carriere, 2940 Bellshill Road

The City Clerk provided a summary of the application:

The applicant is applying to amend the Official Community Plan and the Zoning Bylaw to facilitate the subdivision of the property into six (6) semi-rural, single family, residential parcels.

The proposed bylaws are:

- "Official Community Plan Amendment No.27 (2940 Bellshill Road Carriere), Bylaw No. 4985"
- "Zoning Bylaw Map Amendment No.32 (2940 Bellshill Road Carriere), Bylaw No. 4986"

A2. Background Information from the Manager of Planning

The Manager of Planning provided background information regarding the proposed amendments by way of summarizing her report of May 8, 2019, attached hereto and forming part of this report.

A3. Correspondence

None

A4. Late Correspondence Regarding the Matter

None

A5. Input from the Public regarding the Bylaw

Simon DeWaal, Gagne Road, stated he does not object to the development but he does object to culverts being paid for by the City.

Tasha Frechette, Bellshill Road, enquired about access to the lots. The applicant, Mr. Carriere advised that there will be no access off Gagne Road – Carriere Road will be extended with access from there. He noted proper drainage will need to be in place and that he is in discussion with the City regarding ditching.

Alf Waddell, Gagne Road, asked about how septic fields can be installed on lots smaller than an acre. He noted the lots proposed are less than ½ acre. The applicant, Mr. Carriere commented that septic systems have come a long way in the last 8 years.

A6. Questions from Council:

Council asked how close the City sewer comes to the proposed development and who would pay if City infrastructure was extended. The Manager of Planning advised that on some occasions the cost is shared. She also advised that if sewer was extended there would be opportunity for other properties to connect.

B1. Description of the Application

Part B - Applicant: Bourelle, 3512 Gagne Road

The City Clerk provided a summary of the application:

The applicant is applying to amend the Zoning Bylaw to facilitate the subdivision of the property into approximately two (2) single family, residential parcels.

The proposed bylaw is:

 "Zoning Bylaw Map Amendment No.33 (3512 Gagne Road - Bourelle), Bylaw No.4987"

B2. Background Information from the Manager of Planning report dated May 8, 2019.

The Manger of Planning provided background information regarding the proposed amendment by way of summarizing her report of May 8, 2019, attached hereto and forming part of this report.

B3. Correspondence

None

B4. Late Correspondence Regarding the Matter

None

B5. Input from the Public regarding the Bylaw

Simon DeWaal, Gagne Road again stated he was not opposed to the development and enquired if culverts are to be paid for by the City or the owner.

B6. Questions from Council:

N	O	n	6

7. Calling for any Further Input:

The Chair asked for any further input from the public.

Mr. Carriere suggested that it would be a hard sell to people who have functioning septic systems to have them connect to the City's sewer. He noted he would strategically locate dwellings on the property to be able to tap in at some point. He stated his intent is to retain the rural feel of the area.

The Chair called a second time for input. There was none.

The Chair asked for input for a third and final time. There was none.

8. Closing Remarks by the Chair:

The Chair made closing remarks on the matters of the public hearing.

9. Termination of the Public Hearing:

It was moved and seconded:

That the Public Hearing terminate at 6:51 p.m.

CARRIED

Pursuant to Sections 464, 465 and 466 of the *Local Government Act*, I hereby certify the foregoing to be a fair and accurate summary of the representations made at the Public Hearing held May 13, 2019 regarding:

- "Official Community Plan Amendment No.27 (2940 Bellshill Road -Carriere), Bylaw No. 4985"
- "Zoning Bylaw Map Amendment No.32 (2940 Bellshill Road Carriere), Bylaw No. 4986"
- "Zoning Bylaw Map Amendment No.33 (3512 Gagne Road Bourelle), Bylaw No.4987"

Davina Hartwell

City Clerk

CITY OF PORT ALBERNI

BYLAW NO. 4985

A BYLAW TO AMEND THE OFFICIAL COMMUNITY PLAN FOR THE CITY OF PORT ALBERNI

The Municipal Council of the City of Port Alberni in Open Meeting Assembled Enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985".

- 2. Official Community Plan Map Amendment
 - 2.1 **Schedule A (Land Use Map)** that forms an integral part of Official Community Plan Bylaw, No. 4602 is hereby amended to change the designation of Lot E, District Lot 139, Alberni District, Plan 38023 (PID: 001-011-090), located at **2940 Bellshill Road**, from 'Future Residential' use to **'Residential'** use as shown on Schedule "A" attached hereto and forming part of this bylaw.

READ A FIRST TIME THIS 8TH DAY OF APRIL, 2019.

READ A SECOND TIME THIS 8TH DAY OF APRIL, 2019.

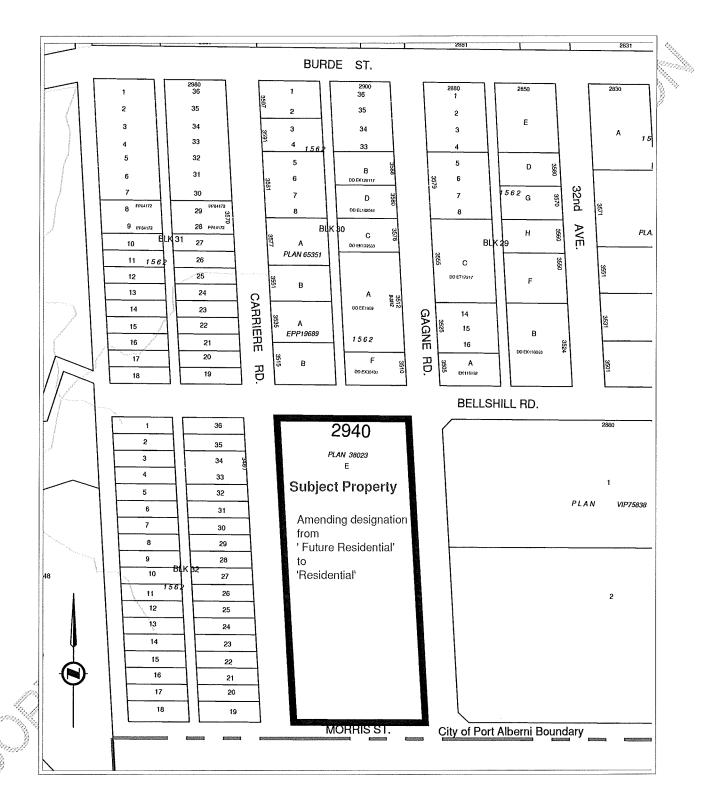
A PUBLIC HEARING WAS HELD THIS 13TH DAY OF MAY, 2019.

READ A THIRD TIME THIS ___DAY OF ______, 2019.

FINALLY ADOPTED THIS ___DAY OF ______, 2019.

Mayor Clerk

Schedule "A" to Bylaw 4985



J:\Clerks\Bylaws\BYLAWS\4985_2940BellshillRd_Carriere_OCPAmendBylaw_tf.docx

CITY OF PORT ALBERNI

BYLAW NO. 4986

A BYLAW TO AMEND PORT ALBERNI ZONING BYLAW 2014, NO. 4832

The Municipal Council of the City of Port Alberni in Open Meeting Assembled Enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986".

2. Zoning Amendment

2.1That Lot E, District Lot 139, Alberni District, Plan 38023 (PID: 001-011-090), located at **2940 Bellshill Road**, as shown outlined in bold on Schedule A attached hereto, and forming part of this bylaw, is hereby rezoned from 'FD Future Development' zone to 'RR2 Semi Rural Residential' zone.

3. Map Amendment

Schedule "A" (Zoning District Map) which forms an integral part of Port Alberni Zoning Bylaw 2014, No. 4832 is hereby amended to denote the zoning outlined in Section 2 above.

READ A FIRST TIME THIS 8TH DAY OF APRIL, 2019.

READ A SECOND TIME THIS 8TH DAY OF APRIL, 2019.

A PUBLIC HEARING WAS HELD THIS 13TH DAY OF MAY, 2019.

READ A THIRD TIME THIS ___ DAY OF _____, 2019.

FINALLY ADOPTED THIS ___ DAY OF _____, 2019.

Mayor Clerk

J:\Clerks\Bylaws\BYLAWS\4986_2940BellshillRd_Carriere_ZonMapAmendBylaw_tf.docx

Schedule "A" to Bylaw No. 4986

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CITY OF PORT ALBERNI

BYLAW NO. 4987

A BYLAW TO AMEND PORT ALBERNI ZONING BYLAW 2014, NO. 4832

The Municipal Council of the City of Port Alberni in Open Meeting Assemb follows:	led E	nacts	as
follows:	11	%)	

1. <u>Title</u>

This Bylaw may be known and cited for all purposes as "Zoning Bylaw Map Amendment No. 33 (3512 Gagne Road – Bourelle), Bylaw No. 4987".

- 2. Zoning Amendment
 - 2.1 That Lot A (DD EE1959), Block 30, District Lot 139, Alberni District, Plan 1562 (PID: 017-028-591)), located at **3512 Gagne Rd.**, as shown outlined in bold on Schedule A attached hereto, and forming part of this bylaw, is hereby rezoned from 'RR1 Rural Residential' to 'R1 Single Family Residential'.
- 3. Map Amendment

Schedule "A" (Zoning District Map) which forms an integral part of Port Alberni Zoning Bylaw 2014, No. 4832 is hereby amended to denote the zoning outlined in Section 2 above.

READ A FIRST TIME	THIS 8 TH DAY OF	APRIL , 2019	Э.
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A PUBLIC HEARING V	WAS HELD THIS	13 TH DAY OF	F MAY, 2019.
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Mayor		Clark	

Schedule "A" to Bylaw No. 4987

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PORT ALBERNI

ANNUAL OPERATING AGREEMENT

between

THE CITY OF PORT ALBERNI

and

BRITISH COLUMBIA TRANSIT

Effective

April 1, 2019

INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT WITH THE AUTHORITY PRIOR TO RELEASING INFORMATION TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

ANNUAL OPERATING AGREEMENT

BETWEEN:

THE CITY OF PORT ALBERNI

(the "Municipality")

AND:

BRITISH COLUMBIA TRANSIT

(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

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SECTION 4: TERM AND RENEWAL	4
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SECTION 1: DEFINITIONS

Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "Transit Service Agreement" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2019, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2020 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - a. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.
 - b. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom Of Information And Protection Of Privacy Act* ("FOIPPA"). Any information developed in the performance of this Agreement, or any personal information obtained, collected, stored pursuant

to this Agreement, including database information, shall be deemed confidential and subject to the provisions of the FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of the FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) Operating Reserve Fund: In accordance with OIC 594, in fiscal year 2015/16, BC Transit established a Reserve Fund to record, for each local government, the contributions that BC Transit has received but has not yet earned.
 - a. BC Transit will invoice and collect on monthly Municipal invoices based on budgeted Eligible Expenses.
 - b. Any expenditure of monies from the Reserve Fund will only be credited towards Eligible Expenses for the location for which it was collected.
 - c. Eligible Expenses are comprised of the following costs of providing Public Passenger Transportation Systems:
 - i. For Conventional Transit Service:
 - 1. the operating costs incurred in providing Conventional Transit Service excluding interest and amortization;
 - 2. the amount of any operating lease costs incurred by BC Transit for Conventional Transit Services;
 - 3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - 4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
 - ii. For Custom Transit Service:
 - the operating costs incurred in providing Custom Transit Service excluding interest and amortization, but including the amount paid by BC Transit to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - 2. the amount of any operating lease costs incurred by BC Transit for Custom Transit Service;

- 3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
- 4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
- d. Eligible Expenses exclude the costs of providing third-party 100%-funded services; and,
- e. BC Transit will provide an annual statement of account of the reserves received and utilized, including any interest earned for each local government.
- e) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

SECTION 8: GOVERNING LAW

This Agreement is governed by and shall be construed in accordance with the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the government of Canada.

SECTION 9: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or pdf copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 10: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed or if mailed by prepaid registered mail to the Authority at:

BRITISH COLUMBIA TRANSIT

c/o President & CEO P.O. Box 610 520 Gorge Road East Victoria, British Columbia V8W 2P3

and to the Municipality at:

City of Port Alberni c/o Treasurer 4850 Argyle Street Port Alberni, BC V9Y 1V8

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereun 20	to set their hand this day of,
THE CITY OF PORT ALBERNI	
	-
	-
BRITISH COLUMBIA TRANSIT	
Brian Anderson, Chief Operating Officer	
Kevin Schubert, Director of Regional Transit Systems	

SCHEDULE "A": TARIFF AND FARES

Appendix 1: Tariff Notes

No additional notes required. See Appendix 2 for details.

Appendix 2: Tariff and Fares

Fare Zones:

The boundaries of fare zones for this Tariff are the corporate boundaries of the City of Port Alberni.

Fares:

Effective October 1, 2014

a)	Single Cash Fares: i) Adult/Senior/Student ii) Child, 5 years and under	\$2.00 Free, when accompanied by an adult
b)	Tickets (sheets of 10 tickets): i) Adult ii) Senior/Student	\$15.75 \$13.50
c)	Day Pass: i) Adult/Senior/Student	\$4.25
d)	Monthly Pass: i) Adult ii) Senior/Student	\$48.00 \$25.00
e)	College Semester Pass	\$100.00

- f) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program.
- g) Family Pass Program: this program enables an adult passenger (over 19 years of age) to bring up to four children aged 12 years and younger on-board for free when paying a fare with a monthly pass, semester pass, or BC Bus Pass.
- h) CNIB Identification Card available from the local office of the CNIB.
- i) BC Transit Employee Bus Pass

SCHEDULE "B": SERVICE SPECIFICATIONS

Effective April 1, 2019

Port Alberni Conventional Service:

The <u>Local Transit Service</u> Area for Port Alberni conventional service shall be: the municipal boundaries of the Corporation of the City of Port Alberni.

The <u>Annual Service Level</u> for Port Alberni conventional service shall be **12,500** Revenue Service Hours

The Exception Days recognized annually for the Port Alberni conventional service are:

Exception Days	Service Level
Good Friday	Sunday
Easter Monday	Monday
Victoria Day	Sunday
Canada Day	Sunday
BC Day	Sunday
Labour Day	Sunday
Thanksgiving Day	Sunday
Remembrance Day	Sunday
Christmas Day	No Service
Boxing Day	Sunday
New Years Day	Sunday
Family Day	Sunday

SCHEDULE "C": BUDGET

PORT ALBERNI CONVENTIONAL

	BASE BUDGET
	2019/20
TOTAL REVENUE	\$302,620
TOTAL OPERATING COSTS	\$1,798,100
TOTAL COSTS (including Local Government Share of Lease Fees)	\$1,979,503
NET LOCAL GOVERNMENT SHARE OF COSTS	\$753,487

Alberni Valley Pride Society albernivalleypride@gmail.com

June 14- Youth Dance June 15- Pride Family Picnic June 15- 19+ Pride Dance

Mayor and Council City of Port Alberni 4850 Argyle Street Port Alberni, BC V9Y 1V8

May 21, 2019

Subject: Pride 2019 and Flag Raising

The Alberni Valley Pride Society will be hosting the 2019 Pride events on June 14-15, 2019 in Port

Alberni. The Pride events include:

June 14: Youth Pride Dance

June 15- Pride Family Picnic at Blair Park 12-2pm

June 15- Pride 19+ Dance at the Kingsway

We are reaching out to the mayor and council to approve raising the Pride rainbow flag at City Hall during the Pride weekend. School District 70 will be raising the Pride Ally flag on June 14, 2019 in recognition and we are hoping the city will also be participating.

Thank you for your consideration and we invite the mayor and council to join us on June 15, 2019 at the Pride Family Picnic and Dance.

Sincerely,

Paul Thompson Alberni Valley Pride Society President <u>albernivalleypride@gmail.com</u> 250 731 9895







Dear Mayor and Council:

RE: Access Awareness Day - June 1, 2019

June 1, 2019 is Access Awareness Day! Access Awareness Day provides an opportunity to look at our communities and reflect on ways to make them more accessible and inclusive for everyone! Access Awareness Day is part of National AccessAbility Week which takes place from May 26 to June 1, 2019.

As part of National AccessAbility Week, the goal is to recognize the efforts of individuals and communities that are actively removing barriers such that Canadians of all abilities have the best chance to succeed! The theme for this year's Access Awareness Day is "Accessibility Makes Communities Complete". As part of this year's planning, our goal is to draw attention to accessibility as being integral to where people live, work, learn and play.

Each year, as part of our annual Access Awareness Day campaign we reach out to local governments and community partners to learn more about the work that they are doing to ensure that all citizens are able to share their talents, experiences and abilities in all aspects of community life — social, physical, cultural, economic, and recreational. Please find enclosed thirty (30) copies of posters that have been developed to help build increased public awareness and support around accessibility and to recognize the importance of working together to ensure that everyone is included. Please share these posters with your local library, your accessibility committee, your department of parks and recreation and other local partners. Also, please do not hesitate to request additional posters.

I am also pleased to announce that this year, the Government of Canada's Social Development Partnerships Program — Disability component as well as the Ministry of Social Development and Poverty Reduction have made \$500 in funding available to municipalities and community-based disability groups who are holding local accessibility events. If you are planning an event, please do not hesitate to reach out to share your ideas and to request this funding. We know that by building accessibility we are creating stronger and healthier communities.

Email us at <u>abattalova@sparc.bc.ca</u> or tweet us at @SPARCBC to request funding for your event or to request additional materials or posters.

Thank you for the part that you play in helping to make our communities more accessible and inclusive for everyone!

Sincerely

Alfiya Battalova

Manager of Accessibility Initiatives, SPARC BC







RECEIVED

MAY 2 1 2019

CITY OF PORT ALBERNI

May 16, 2019

Mayor Sharie Minions City of Port Alberni 4850 Argyle Street Port Alberni, BC V9Y 1V8

Dear Mayor Minions:

Re: 2018 Resolutions

Please find attached an additional federal response to resolution 2018-B122 put forward by your local government and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Jamee Justason, UBCM Resolutions and Policy Analyst with any questions.

Tel: 604-270-8226 ext. 100 Email: jjustason@ubcm.ca

Very best wishes,

Arjun Singh President

Enclosure



Whereas Kinder Morgan has announced they may cancel their expansion project as soon as May 31st, 2018 and the West Coast Marine Spill Response Corporation has suspended activities at facilities they are building across our region which are tied to the completion of the Kinder Morgan project;

And whereas there is an existing and continued need for world class spill response and the jobs that are tied to that response on the West Coast of British Columbia:

Therefore be it resolved that UBCM ask the provincial and federal governments to guarantee funding for the construction and operation of the marine response facilities including those steered by First Nations, so that those jobs and the world class ocean protection they provide are guaranteed.

Convention Decision:

Endorsed

Provincial Response

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Responsibility for regulating and managing spill prevention and preparedness in the marine environment rests with the federal government. Marine spill prevention and preparedness is of critical importance to the provincial government because a spill in the marine environment inevitably impacts our coastline, marine economy, the culture and quality of life of Indigenous and local coastal communities, the environment, and other provincial resources.

The Provincial Government encourages its federal partners to continue to work collaboratively with Indigenous peoples, local coastal communities and provincial ministries to ensure there are adequate resources in place to respond effectively should a spill occur. Working with coastal First Nations to establish a network of marine response facilities represents an excellent opportunity to strengthen preparedness up and down the coast. Should any new products be proposed that increase the risk of a marine spill, it is incumbent on the federal government to ensure adequate resources are in place.

While the Province cannot regulate marine spill prevention and preparedness, provincial requirements for spill response and environmental recovery must be addressed following a marine spill when provincial resources are impacted or could be impacted, including timely and effective response actions, spill reporting, restoring damage done to the environment and ensuring polluters pay for government costs associated with the spill.

Federal Response

Minister of Fisheries and Oceans

The Government of Canada continues to implement the Oceans Protection Plan, which is enhancing marine safety and the protection of Canada's marine environment. In particular, it includes several initiatives that are strengthening Canada's environmental response regime. We encourage the members of the Union of BC Municipalities to share their views via the Let's Talk OPP Forum. The Forum is available online at the following website:

https://letstalktransportation.ca/OPP

Regarding funding for marine response facilities, it should be noted that the Western Canada Marine Response Corporation is an industry-funded organization. The federal government does not direct these investments.

Minister of Natural Resources

We have the responsibility to ensure the stability and growth of the Canadian economy and to get our resources to markets, but that is only possible if we achieve the required public trust by addressing environmental, Indigenous Peoples' and local concerns.

Moving forward in the right way on the Project means following the advice of the August 30, 2018, decision by the Federal Court of Appeal (FCA). The FCA decision quashed the approval of the Project on two grounds: (i) the National Energy Board (NEB) erred in its decision to exclude consideration of marine shipping impacts; and (ii) Canada failed to properly execute its legal duty to consult with Indigenous Peoples.

On September 21, 2018, the Government took the first step in addressing the FCA decision by instructing the NEB to reconsider its recommendation, taking into account the effects of project-related marine shipping. The NEB published its Recommendation Report on February 22, 2019, recommending that the Project be approved, subject to 156 binding conditions. The NEB also made 16 recommendations to the Government related to marine shipping. This report marks an important milestone in this process.

To support the NEB review, the Government presented detailed information on recent actions to improve marine safety and protect the marine environment through the worldleading Oceans Protection Plan, complemented by measures to protect Southern Resident Killer Whales off the coast of British Columbia. In addition, we appointed a Marine Technical Advisor to the NEB to ensure it had the expertise and capacity to deliver the best advice to the review process.

Consultations with all potentially impacted Indigenous groups is now our focus and priority. The Government continues to learn from the honest and meaningful relationships that continue to develop. We are committed to fulfilling our duty to consult and, where appropriate, accommodate. The Government also appointed former Supreme Court of Canada Justice, the Honourable Frank lacobucci, as Federal Representative to oversee and provide direction to the consultation process. We are doing things differently this time; we are listening, responding and outlining reasonable accommodations.

The Governor in Council will make a decision on the Project once we are satisfied that the Crown has adequately fulfilled its duty to consult and that consultations with all potentially impacted Indigenous groups were offered and undertaken in a meaningful and responsive manner.

From: Roland Smith [mailto:rolandsmith@shaw.ca]

Sent: Tuesday, May 14, 2019 12:08 AM

To: Cindy Solda; Dan Washington; Debbie Haggard; Helen Poon; Ron Corbeil; Ron Paulson; Sharie

Minions

Cc: Timothy Pley; Davina Hartwell

Subject: Consideration of opinion from Dr. Hasselback regarding McLean Mill

Hello Mayor Minions and Council:

At this late hour, I am watching a replay of Monday afternoon's council meeting. Regarding the idea of contacting Dr. Hasselback for his opinion on whether or not the McLean Mill site should be restricted to the public in a limited capacity, or if the public should not be permitted entry at all, please see the attached letter I received from Dr. Hasselback where he directed me to forward my questions about contamination issues at the McLean Mill property to the Ministry of Environment. Based on the information in this letter, and Mr. Adams' similar interaction with Dr. Hasselback, the City will need to seek advice elsewhere on the question of health concerns for the public attending the McLean Mill property. I asked Dr. Hasselback where to direct my questions within the Ministry of Environment, but I did not get a reply. Perhaps the City will be more successful.

On the point of people being on the McLean Mill site since 1965, and there being no smoking gun with respect to whether or not it is safe to be on the site, regardless areas of contamination on the property already identified, in Monday's agenda on page 115, the City's own planning department discusses development permit 19-02 regarding 4721 Johnston Road, and points out that, "the applicant has provided a certificate of compliance to demonstrate that there is no reason to believe any site contamination issues exist."

So a question is, would the Planning Department or Council not grant permission to the applicant to develop 4721 Johnston Road had the applicant failed to supply the City with a Certificate of Compliance stating that to the best available knowledge, no contamination issues were believed to be present on the property?

If the answer to the question is no, and the City would have granted permission to the applicant to proceed with development at 4721 Johnston in the absence of a Certificate of Compliance, then it is easy for me to understand why the City allows commercial activity on the McLean Mill property in the absence of a Certificate of Compliance for the McLean Mill property. But if the answer to the question is yes, then why does the City continue to allow commercial activity on their McLean Mill property in spite of areas on the property having been identified as areas of concern, and in the absence of a Certificate of Compliance for the property, if the City would prohibit others from operating on former industrial properties that may have environmental concerns?

Finally, there is a difference between an assessment, and remediation. A stage two assessment at the McLean Mill property would be a deeper dive into what is really there. Subsequent to the deep dive, are any expenses for remediation resulting from a stage two assessment. Is Council contemplating any potential remediation expenses resulting from a stage two assessment?

Respectfully submitted, Roland Smith



Excellent care, for everyone, everywhere, every time.



November 22, 2018

File 19909

Roland Smith 2702 11th Avenue Port Alberni, BC 250-724-3836

Thank you for your detailed letter of November 16 on the McLean Mill site. As you are clearly aware, this is a site that has been subjected to numerous studies, several reviews and continues to be actively utilized. Ongoing management is the responsibility of the City of Port Alberni and our office continues to interface with the City of Port Alberni in respect of the site.

The role of the office of the Medical Health Officer and other Island Health staff relates to the protection of human health. Our reviews of past and current testing have not identified health concerns that have required other interventions. This includes the most recent testing results which are still being reviewed. We have also engaged provincial toxicological expertise through the BC Center for Disease Control in interpretation of recent testing at the site to provide some independent interpretation.

We have recognized the concerns about the recent sewerage system modifications. We have been working with the City of Port Alberni to address an identified shortcoming in work at the site.

So you are aware, my office reviewed the Toquaht recreation area and was one of three independent groups that recommended its immediate closure. The findings related to that site are very different from the McLean Mill site. Similar health risk levels are utilized in these decision processes.

Most of the questions you have raised relate to ongoing environmental assessment and decisions of the Ministry of Environment and should be directed to the Ministry of Environment and copied to the City of Port Alberni as the operator. We had already recommended to the City of Port Alberni based on recent testing the need for collective review of the current information and issues. I trust that you will not have objections to the issues raised in your letter to assist in contributing to these discussions.

Yours in health

P. Hasselback MD MSc FRCPC

Baralle

Medical Health Officer

Cc: Ms. S. Bruvall

Medical Health Officer

Located at: 3rd Floor 6475 Metral Drive | Nanaimo, BC V9T 2L9 Tel: 250.739.6304 | Fax: 250.755.3372

viha.ca

Mayor's Report Sharie Minions May 21, 2019

Reconciliation Circle

Attended a reconciliation circle put on by Friendship Centre. It was a great opportunity to connect with local residents and hear what Reconciliation means to them and how we can continue to move forward as a community, government and person to person level.

Health Network Meeting

Attended ACRD Health Network meeting as a guest. We heard a great presentation from air quality council. There was talk about how far Catalyst had come in terms of improving the air quality in the valley and interestingly, that they're only using roughly 5% of their air emission permit. It was a very informative meeting.

Mattress Recycling Facility

Attended grand opening of new mattress recycling facility. This site is a social enterprise working to employ people receiving El or other benefits and trying to bridge back into the workforce. Huge congratulations to INEO and Terry Deakin for this initiative.

Kackaamin Graduation Ceremony

Attended program graduation ceremony at Kackaamin. It was a beautiful ceremony celebrating the hard work of the people recently completing their trauma and addictions program. The centre is looking to expand their childcare offering so they can operate at max capacity and there was a representative from the province there as well to discuss funding opportunities afterward.

Childcare Event

Attended an event with representative from the Province and local childcare providers to discuss current funding availability and bursary programs. Childcare BC plan has a number of aspects to it including capital funding, bursary funding for people entering the ECE field, and affordability initiatives for families.

Permissive Tax Exemption Policy Committee

Attended the initial meeting of the permissive tax exemption policy committee. The City is reviewing our policy for permissive tax exemptions. We spent quite a bit of time reviewing what other communities policies are. We're hoping to look at best practice elsewhere, as well as what the needs are in our community.



Ron Corbeil: Report to City Council - May 27, 2019

On behalf of the Port Alberni City Council I attended:

- 1. May 14, 2019 School District 70 Trustees Meeting:
 - Presentations: Dr. Paul Hasselback talked about young mothers and social economic issues, children in care and vaping concerns.
- 2. May 21, 2019 Meeting with Shaila Somaia, Mayor Minions and Pat Deakin to discuss the Age Friendly Assessment update and the potential to apply for funding to do a Housing Assessment.
- 3. May 22, 2019 Alberni Valley Community Forest Corporation Board of Directors Meeting Discussions on Financials, Faller Training, Logging/Planning update, City Dividend, Expansion and WorkSafeBC inspection.

Councillor Report

For May 29, 2019

Councillor Debbie Haggard

May 9, 2019 – I attended the first Permissive Tax Exemption Policy review meeting. The present policy was reviewed, along with policies from other communities. Commonalities among the tax exemption policies were identified and discussed.

May 10, 2019 – I met with a local small business owner to discuss her new business venture and other upcoming opportunities to expand her business.

May 10, 2019 – Due to the medical leave of Councillor Paulson, I was asked to act on his behalf and visit some of the major stakeholders located in the Harbour Quay and Harbour Road area that may be affected by the upcoming visits of the cruise ships to our community. The cruise ship committee has tried to mitigate any possible adverse effects that may have an impact on their ability to do business. I am pleased to report that all of the businesses visited were very supportive of the efforts of the cruise ship committee and the positive impact it will have on our community.

May 11, 2019 – I attended and participated the grand opening of the new playground located at Cherry Creek Community Hall. While this playground is not located with the city, many children who are city residents enjoy the playground. Thank you to the Co-op Community Spaces funding which made this new playground possible.

May 15, 2019 - I attended an open house at Recycle Matters, located at 3169 2nd Ave. This new business is the brain child of local entrepreneur and community advocate, Terry Deakin. This new business provides employment experience and a mattress recycling service. 90 - 95% of the mattress will be recycled. It is expected that up to 3000 mattresses will be saved from the landfill per year. As one employee proudly stated "Saving the environment, one mattress at a time!" Well done Terry and the staff at Recycle Matters!

May 21, 2019 – The Committee of the Whole meeting highlighted a new initiative of North Island College to bring foreign students to our community to attend a two year ECCE diploma program. This new program is truly a win-win situation for North Island College and for Port Alberni.

Councillor Report

For May 27, 2019

Councillor Helen Poon

- **8 May 2019** attended a tour of the recently renovated Canadian Mental Health Association premises on 2nd and Athol
- **9 May 2019** attended permissive tax exemption committee meeting. Accepted appointment to Chair the committee.
- 9 May 2019 met with Mayor and Councillor Washington
- **9 May 2019** attended #exploreportalberni event at Rollin Art Centre. It was very heartwarming to know that so many people were on the same page promoting tourism in our community and beyond.
- 9 May 2019 briefly attended ACAWS fundraiser at Boston Pizza.
- **10 May 2019** met with Aaron Stone, Mayor of Ladysmith and toured their downtown core to understand the success of their downtown revitalization that took place within the span of ten years. We had mid-morning coffee at a bakery that had a queue out the door, with 60-70 people served during our 30 minute meeting.
- **14 May 2019** Reviewed the minutes for the Uptown Merchants monthly meeting, 8am at Full of Beans cafe.
- 21 May 2019 attended Committee of the Whole meeting, presentation from North Island College