

**City of Port Alberni
Audit Committee
Minutes from a Meeting held Monday, May 26, 2014 at 4:00 pm
in the City Hall Committee Room**

Present: Councillor Hira Chopra, Chair
Councillor Jack McLeman
Councillor Dan Washington

Resource Staff: Ken Watson, City Manager
Theresa Kingston, Director of Corporate Services
Scott Kenny, Director of Parks, Recreation & Heritage
Guy Cicon, City Engineer
Cathy Rothwell, Director of Finance

Regrets:

Media: Dave Wiwchar, The Peak Radio

A. Adoption of Agenda

*McLeman/Washington
That the agenda be adopted as circulated.*

Carried

B. Minutes

*Washington/McLeman
That the minutes of the February 24, 2014 Audit Committee Meeting be adopted
as circulated.*

Carried

C. Responses to questions arising from the February 24, 2014 Audit Committee Meeting

No report.

D. Quarterly Analysis of Mayor and Council Travel and Convention Expenses (ending March 31, 2014)

*Washington/McLeman
That the Mayor and Council Travel and Convention Expenses report for the
period ending March 31, 2013 be received.*

Carried

E. Reports

The Director of Finance did not deem any of the items out of the ordinary so no summary was prepared.

General Revenue Fund by Department

McLeman/Washington

That the General Revenue Fund report for March 31, 2014 be received.

Carried

Water Revenue Fund

Washington/McLeman

That the Water Revenue Fund report for March 31, 2014 be received.

Carried

Sewer Revenue Fund

Washington/McLeman

That the Sewer Revenue Fund report for March 31, 2014 be received.

Carried

General Capital Fund

McLeman/Washington

That the General Capital Fund report for March 31, 2014 be received.

Carried

Water Capital Fund

Washington/McLeman

That the Water Capital Fund report for March 31, 2014 be received.

Carried

Sewer Capital Fund

Washington/McLeman

That the Sewer Capital Fund report for March 31, 2014 be received.

Carried

F. Vendor Cheque Register Report

McLeman/Washington

That the Vendor Cheque Register Report dated May 21, 2014 be received.

Carried

G. Other Competent Business

There was none.

H. Question Period

Dave Wiwchar of The Peak Radio requested and received a copy of the Mayor and Council Travel and Convention Expenses report.

I. Next Meeting

Washington/McLeman

The next meeting will be on Monday, August 11, 2014 at 4:00 pm in the Committee Room.

Carried

J. Adjournment

McLeman/Washington

The meeting adjourned at 4:25 pm.

Carried

Respectfully submitted,

Councillor Hira Chopra, Chair

Davina Hartwell, City Clerk