
AGENDA – AUDIT COMMITTEE MEETING

Tuesday, May 28, 2024 @ 9:30 am

In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

A. CALL TO ORDER & APPROVAL OF THE AGENDA

1. Council for the City of Port Alberni would like to acknowledge and recognize that we work, live and play in the City of Port Alberni which is situated on the unceded territories of the Tseshah̓t [č̓išaaʔath̓] and Hupačasath First Nations.
2. Late items identified by Committee Members.
3. Late items identified by the Director of Finance.

That the agenda be approved, as circulated.

B. ADOPTION OF MINUTES

1. Minutes from the Audit Committee meeting held on February 27, 2024, as presented.

C. UNFINISHED BUSINESS

D. QUARTERLY ANALYSIS OF MAYOR & COUNCIL TRAVEL + DEVELOPMENT EXPENSES

1. Mayor and Council Travel and Development Expenses | 1st Quarter [Jan. – Mar. 2024].

E. REPORTS (as of March 31, 2024)

1. General Fund Revenue | Pages 1 - 3
2. General Fund Expenses | Pages 4 - 8
3. Sewer Fund Revenue and Expenses | Page 9
4. Water Fund Revenue and Expenses | Page 10
5. Capital Projects | Pages 11 - 14

F. VENDOR CHEQUE REGISTER REPORT

1. Vendor Cheque Register Report [February 1 – March 31, 2024].

G. INVESTMENTS REPORT

1. Portfolio Review as of March 31, 2024.

H. OTHER COMPETENT BUSINESS

I. QUESTION PERIOD

An opportunity for the public to ask questions of the Committee.

J. ADJOURNMENT

That the meeting adjourn at PM.

MINUTES OF THE AUDIT COMMITTEE
Tuesday, February 27, 2024 @ 9:30 AM
City Hall Council Chambers | 4850 Argyle Street, Port Alberni, BC

PRESENT: Councillor D. Dame
Councillor C. Solda, Chair
Councillor T. Patola

STAFF: A. McGifford, Director of Finance
M. Fox, Chief Administrative Officer
D. Monteith, Director of Corporate Services
A. O'Connor, Recording Secretary

GALLERY: 3

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 9:30 AM.

MOVED AND SECONDED, THAT the agenda be approved as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Audit Committee meeting held on November 28, 2023, be adopted.

CARRIED

C. UNFINISHED BUSINESS

D. QUARTERLY ANALYSIS OF MAYOR & COUNCIL TRAVEL + DEVELOPMENT EXPENSES

The Director of Finance provided an overview of Mayor and Council travel and development expenses up to December 31, 2023.

Members inquired as follows: (will review and update at next meeting)

- Councillor Solda would like the following expenses reviewed:
 - AVICC - Councillor Solda did not attend.
This is negative value (refund).
 - AVICC - Councillor Douglas' expenses are higher compared to other attendees.
Expenses are claimed by individual and reviewed to confirm eligible.
 - AVCoC - Councillor Solda attended as a City representative. Did Councillor Haggard attend in her own capacity or who did she represent?
 - UBCM - Councillor Douglas did not attend. There is a charge listed. Is this a non-refundable charge?
A credit from Westjet to a personal travel bank at this time.
 - LGLA - Councillor Douglas' expenses are higher compared to other attendees.
Expenses are claimed by individual and reviewed to confirm eligible.

E. REPORTS

General Fund – Revenue

The Director of Finance provided a summary of the General Revenue Fund as follows:

- Off-Street Parking Service – History and current practices.
- Line 14241 – Over plan - property classification change Light to Heavy Industry.

- Line 14560 – Over plan - Grant funding received for Economic Development.
- Line 14718 – Over plan - Bulldogs went into playoffs.
- Line 14716 - Closures to the pool do not provide savings.
- Line 15170 - Anticipated building projects were not submitted in 2023.
- Penalties & Interest - There was an increase in penalties for late payments.

Members inquired as follows:

- Line 15190 - Corporate Services – seek additional information regarding vacant building fees.

General Fund – Expenditures

The Director of Finance provided a summary of the General Fund:

- Expense overall were on or close to the budget allocation for 2023.

Members inquired as follows:

- Line 22121 Police Services Contract was \$305,387 over the anticipated costs.
Contract amendment after City's Plan approved – Contract settlement.
- Line 21252 City Hall, what changed?
Additional work to the facility in 2023, minor renovation of kitchen area.
- Line 21930 Insurance has decreased. Are we still in the same ballpark?
MIABC rates were lower than AON in 2021 when we switched, but have increased with new assets and higher coverage values. Water and Sewer are now allocated based on the property coverage of those specific assets. Insurance allocation includes some risk mitigation funding.
- Line 22921 – why would we budget so much and not use?
Anticipated contractor costs for commercial inspection, those permits did not materialize and not utilized.
- Line 23233 – Seeking more detail on this line item.
Two in nature items completed with operational funding - Elizabeth and Vimy.
- Line 21260 – How do carbon offsets work?
LGCAP Program – Climate Action Plan – no specific requirement for CPA funds. Used to support carbon reduction expenditures.
- Community Centres and Halls is overbudget. Was there a change in practice or renos?
Concession for the Bulldog games resulted in higher costs - 2 months longer for playoffs.
- Line 27515 – This is a 100% increase.
Grant funded – offsetting revenues received.

Sewer Revenue Fund Update

The Director of Finance provided a summary of the Sewer Fund Revenue and Expenses as follows:

- Revenue is fairly close to what we anticipated as people are more mindful of water consumption.
- \$193,039 under plan for sewer system expenses.
- Sewer increases are required to support LWMP projects (CSO) and contribution to reserves and debt servicing (lagoon).

Water Revenue Fund Update

The Director of Finance provided a summary of the Water Fund Revenue and Expenses as follows:

- There is an increase of \$376,000 over plan contributing to the supply to Tseshaht and Beaver Creek.
- Logging truck accident cost to repair was covered through ICBC.
- Transfers to Water Capital Fund is \$482,521 more than planned due to higher revenue received.

Members inquired as follows:

- Line 64185 - Is this for changes and upgrades to the meters?
Yes, it is the operation cost of the meters in system.

Capital All Funds Update

The Director of Finance provided a summary of the Capital Projects as follows:

In Progress:

- Projects 22008 and 22009 Trucks #140 & #141 require more funding.
- Project 23013 Solid Waste Truck - require more funding and delay in delivery.
- Project 23020 Paving - Anderson at North Park senior's housing and Burde Street.
- Project 21024 Child Care Spaces Grant – grant increased; complete in April.
- Project 21018 - McLean Mill Septic site upgrades to be completed early 2024.
- Project 23025 McLean Mill Capital Projects - Heritage - continuing.
- Project 15482 Clock Tower Repair - lighting and sign; wrapped up by March 2024.
- Connect the Quays - allocation; complete in 2024.
- Train Station completed in early 2024.
- Roger Creek - Aug-Sept 15 to complete project in fish window.
- Somass - exp. for net - salvage and material in 2023.
- Water meter replacement to be received in 2024.

Completed:

- 7th Avenue - Redford to Bute: underbudget overall.
- Small Capital Main Replacements: Vimy; Sage Haven.
- Relining Projects: complete and one to be reviewed for scope change.
- 10th Avenue - Redford and Dunbar Upgrades: Overbudget \$190,000; change orders required.

Members inquired as follows:

- Have we received all the water meters?
Report to follow.
- Will there be more in 2024?
Report would address.
- Project 22065 – Argyle/10th Avenue Roundabout design only - is this a recoding issue as the amount of (\$252,993) is out.
In the process of making corrections.
- Project 20089 - Harbour Rd/Bruce St Outfall Reline - \$136, 947 overbudget.
Project under review for audit.

- Project 22024 - Coal Creek Re-lining project. \$2,806 overbudget.
Project under review for audit.
- The Argyle/10th Roundabout Design Only project is listed under project numbers 22065 and 22051, but also listed under Proposed Paused Projects 22016.
Each fund has its each allocation. Project 22065 is sewer, street scape 22016.
- Why is the McLean Mill Septic project not being paused?
The project was already started in 2019 and is to be completed soon so is not feasible to pause the project.

F. VENDOR CHEQUE REGISTER REPORT

The Director of Finance provided an overview of the vendor cheque register report from November 1, 2023 – January 31, 2024.

- Payment to BC Housing.
Director of Finance will look into this item.
- Payment to Baker's Dozen Catering.
Director of Finance will look into this item.
- Payments to Fitness Experience.
Director of Finance will look into this item.
- Payment to Graphic Office Interiors.
Director of Finance will look into this item.
- Payment to MKM Projects Ltd.
Project manager for Rollins Child Care Centre and Train Station.
- Payments to Neighbourhood Welcome Program.
Director of Finance will look into this item –might be for Economic Development.
- Payment to Cindy Solda. Is this for travel?
Director of Finance will look into this item.

G. INVESTMENTS REPORT

The Director of Finance provided a verbal overview of the City's investment portfolio as of December 31, 2023.

Increase in interest rate; significantly higher than we usually see.

Members inquired as follows:

- Does the City leave the profits in or reinvest?
Leave them in.

H. OTHER COMPETENT BUSINESS

I. QUESTION PERIOD

L. Walerius inquired as follows:

- November 28th meeting overbudget has improved. Director of Finance was able to reallocate.
Admin has reviewed and made coding corrections, these will be included in the Financial Plan.
- Line 157148 is 65% higher.
Expenses rose due to the Bulldogs going to playoffs.
- Is the concession is staffed by volunteers?
CUPE staff.

- There are cheques paid to the Bulldogs. Is the team provided with a portion of sales?
Contract provides a portion of concession revenue.
- When will the contract be renewed?
Expires this year. Drafting new agreement now.
- Line 21950 Grants in Aid: \$11,000 budget; actual is \$0.
Grants in Aid – is an annual Alberni Valley Community Forest Corporation contribution \$10,000 and \$1,000 is available for Council through year, nothing expended in 2023.
- How do you disperse?
*Alberni Valley Community Forest Corporation recommends to Council.
Maritime Centre was recommended for 2024 and approved by Council.*
- Does Alberni Valley Community Forest Corporation have a City representative?
Councillor Douglas.
- Sewer Fund user charges actual \$0.
Still under review and corrections may be made if required.
- Water funds - revenue - over; increase \$100,000.
Director of Finance will follow up.
- Is the City collecting the McLean Mill 2020-2022 10% heritage surcharge through the Chamber?
Yes, we do receive funds through the gift shop, but we haven't received it yet.
- Do we receive it from the Mill site and Chamber or just the Mill site?
Just the Mill site per agreement.
- Renew agreement in 2023?
Non-historic to be renewed in 2024.

R. Smith inquired as follows:

- Is the RCMP reserve invested?
Reserve is not investment.
- What utilization rate is related to RCMP contract?
Average utilization rate is 30.5.
- What is the expected surplus for RCMP contract for 32 members.
*No surplus in 2023 - it will be overbudget.
Discussed RCMP contract with respect to retro pay, reserve, surplus and under utilization in prior and upcoming years.*
- Connect the Quays budget is 7 million. 5 million to 7 million; why are there two different numbers?
Timing of funding, full funding approved in 2024.

J. ADJOURNMENT

MOVED AND SECONDED THAT the meeting be adjourned at 11:44 am.

CARRIED

CERTIFIED CORRECT

Councillor Cindy Solda, Chair

2024 Council Travel and Development

Date	Event	Location	Mayor	Councillor	Councillor	Councillor	Councillor	Councillor	Councillor	Total	
			Minions	Dame	Haggard	Douglas	Mealey	Solda	Patola		
September 25, 2023	Lunch - Quality Foods	Port Alberni		6.98		6.98	6.98	6.98	6.98	34.90	
January 12, 2024	Lunch - The Broken Bow	Port Alberni	27.17							27.17	
January 18, 2024	Truck Loggers	Vancouver	1,195.63		1,118.32					2,313.95	
January 25, 2024	2024 Housing Summit	Online			300.00					300.00	
January 26, 2024	Meal - Alberni Valley Chamber of Commerce	Port Alberni			41.79					41.79	
February 1, 2024	2024 VI Business Excellence Awards	Nanaimo	249.00							249.00	
February 2, 2024	LGLA	Vancouver				1,041.77				1,041.77	
February 12, 2024	Lunch - Quality Foods	Port Alberni	7.68	7.93	7.68	7.68	7.68	7.68	7.68	54.01	
February 26, 2024	Meal - Alberni Valley Chamber of Commerce	Port Alberni			38.49					38.49	
March 6, 2024	AVICC AGM	Victoria	580.00	1,656.08	1,486.08	1,180.72	1,361.08	1,526.16	1,456.08	9,246.20	
March 6, 2024	COFI (Council of Forest Industries)	Vancouver				432.39				432.39	
March 20, 2024	FCM	Calgary	480.25	480.25	1,641.25				1,585.25	4,187.00	
Total - 1st Quarter (January - March 2024)			\$ 2,539.73	\$ 2,151.24	\$ 4,633.61	\$ 2,669.54	\$ 1,375.74	\$ 1,540.82	\$ 3,055.99	\$ 17,966.67	
Total - 2nd Quarter (April - June 2024)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total - 3rd Quarter (July - September 2024)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total - 4th Quarter (October - December 2024)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS - YTD 2024			\$ 2,539.73	\$ 2,151.24	\$ 4,633.61	\$ 2,669.54	\$ 1,375.74	\$ 1,540.82	\$ 3,055.99	\$ 17,966.67	
		FCM	\$ 4,187.00							Budget	\$ 76,000.00
		AVICC	\$ 9,246.20							Balance	\$ 58,033.33
		UBCM	\$ -								

PRIOR YEAR:

Total - 1st Quarter (January - March 2023)	\$ 1,906.45	\$ 1,114.74	\$ 2,063.24	\$ 2,986.78	\$ 742.95	\$ 784.50	\$ 803.96	\$ 10,402.62
Total - 2nd Quarter (April - June 2023)	\$ 5,674.87	\$ 1,191.41	\$ 1,085.02	\$ 1,301.23	\$ 405.62	\$ 1,221.15	\$ 7,312.84	\$ 18,192.14
Total - 3rd Quarter (July - September 2023)	\$ 4,003.15	\$ 3,335.88	\$ 3,579.96	\$ 372.00	\$ -	\$ 4,535.09	\$ 4,840.62	\$ 20,728.70
Total - 4th Quarter (October - December 2023)	\$ 2,522.83	\$ 25.30	\$ 1,594.25	\$ 520.30	\$ -	\$ 548.63	\$ 161.55	\$ 3,882.22
TOTALS - YTD 2023	\$ 14,107.30	\$ 5,667.33	\$ 8,322.47	\$ 5,180.31	\$ 1,148.57	\$ 7,089.37	\$ 13,118.97	\$ 53,205.68



CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
REAL PROPERTY TAXES				
11111 General Purposes - Taxes	31,011,903	-	(31,011,903)	0.00%
11112 Debt Purposes - Taxes	211,671	-	(211,671)	0.00%
TAX LEVY	31,223,574	-	(31,223,574)	0.00%
11211 Special Area Levy	18,540	-	(18,540)	0.00%
SPECIAL ASSESSMENTS	18,540	-	(18,540)	0.00%
11910 Utility Tax 1%	816,913	148,271	(668,642)	18.15%
TAXES	32,059,027	148,271	(31,910,756)	0.46%
FEDERAL GOVERNMENT				
12110 Federal Building Grant	550	-	(550)	0.00%
12210 CBC Grant	6,000	-	(6,000)	0.00%
PROVINCIAL GOVERNMENT				
12310 Provincial Government Grant	54,000	-	(54,000)	0.00%
12410 BC Hydro	106,000	-	(106,000)	0.00%
12411 Public Housing Grant (in lieu of taxes)	65,000	-	(65,000)	0.00%
OTHER ENTITIES				
12910 University of Victoria	200	-	(200)	0.00%
GRANTS IN LIEU OF TAXES	231,750	-	(231,750)	0.00%
SERVICES PROVIDED TO GOVERNMENT				
13121 PRISONER EXPENSE RECOVERY	70,000	20,602	(49,398)	29.43%
SALES OF SERVICES				
14120 ADMINISTRATION SERVICE CHARGE	25,500	7,315	(18,185)	28.68%
14221 Law Enforcement Service Charge	192,500	9,571	(182,929)	4.97%
14241 Fire Department Service Charge	279,333		(279,333)	0.00%
PROTECTIVE SERVICES	471,833	9,571	(462,262)	2.03%
14310 Public Works Service Charge	77,800	49,418	(28,382)	63.52%
14400 Public Transit Revenue	301,845	80,746	(221,099)	26.75%
TRANSPORTATION SERVICES	379,645		(379,645)	0.00%
14433 Commercial Solid Waste Collection	15,000	(333)	(15,333)	-2.22%
14434 Residential Solid Waste Collection	1,519,211	(5,157)	(1,524,368)	-0.34%
14434 Recycle BC Collection Incentive	296,115	73,656	(222,459)	24.87%
CURBSIDE WASTE COLLECTION	1,830,326	68,166	(1,762,160)	3.72%
14516 PUBLIC HEALTH-CEMETERIES	58,700	22,368	(36,332)	38.11%
14550 PLANNING ADMINISTRATION	45,000	8,250	(36,750)	18.33%
14560 ECONOMIC DEVELOPMENT	65,000	-	(65,000)	0.00%
14600 Marine Commercial Building	90,000	21,066	(68,934)	23.41%
14601 Port Building	50,000	12,533	(37,467)	25.07%
14602 Market Square	25,000	5,718	(19,282)	22.87%
14690 A. H. Q. Miscellaneous Revenue	250	-	(250)	0.00%
ALBERNI HARBOUR QUAY	165,250	39,317	(125,933)	23.79%



CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
RECREATION SERVICES				
RECREATION FACILITIES				
14710 Gyro Youth Centre	6,500	3,033	(3,467)	46.66%
14712 Echo '67 Centre	206,786	42,489	(164,297)	20.55%
14714 Glenwood Centre	39,050	6,076	(32,974)	15.56%
14716 Echo Aquatic Centre	32,000	4,767	(27,233)	14.90%
14718 AV Multiplex	647,000	204,160	(442,840)	31.55%
14720 Stadium & Athletic Fields	19,500	2,936	(16,564)	15.06%
RECREATION PROGRAMS				
SPORT PROGRAMS				
14730 Glenwood Centre	1,500	879	(621)	58.60%
14732 Echo Aquatic Centre	203,500	52,199	(151,301)	25.65%
14734 AV Multiplex	34,100	22,080	(12,020)	64.75%
LEISURE PROGRAMS				
14738 Children's Programs	275,000	44,182	(230,818)	16.07%
14740 Youth Programs & Services	10,180	92	(10,088)	0.90%
14742 Adult Programs	85,000	39,295	(45,705)	46.23%
14750 Special Events	1,000	-	(1,000)	0.00%
COMMUNITY SERVICES				
14760 Community Services Misc. Revenue	19,350	1,038	(18,312)	5.36%
14770 Contributions & Grants	140,447	70,200	(70,247)	49.98%
RECREATION SERVICES	1,720,913	493,426	(1,227,487)	28.67%
CULTURAL SERVICES				
MUSEUM SERVICES				
14810 Museum-Sales & Service	39,400	5,972	(33,428)	15.16%
14820 Museum-Federal Grants	3,400	-	(3,400)	0.00%
14830 Museum-Provincial Grants	100,000	65,000	(35,000)	65.00%
CULTURAL SERVICES	142,800	70,972	(71,828)	49.70%
SALES OF SERVICES	4,904,967	719,385	(4,185,582)	14.67%
OTHER REVENUE OWN SOURCES				
15110 Business License Fees	190,000	4,647	(185,353)	2.45%
15160 Dog License Fees	13,635	11,255	(2,380)	82.54%
15170 Building & Plumbing Permit Fees	400,000	43,087	(356,913)	10.77%
15181 Other Const/Demolition Permit Fees	500	100	(400)	20.00%
15190 Vacant Bldg. Registration Permit Fees	1,000	-	(1,000)	0.00%
LICENCES & PERMITS	605,135	59,089	(546,046)	9.76%
15210 FINES & PARKING TICKETS	151,000	135,683	(15,317)	89.86%
15320 RENTALS	180,993	37,811	(143,182)	20.89%
15510 Interest On Investments	400,000	104	(399,896)	0.03%
15590 Other Interest	306,000	20,064	(285,936)	6.56%
RETURN ON INVESTMENTS	706,000	20,168	(685,832)	2.86%
15611 Current Tax Penalties	210,000	332	(209,668)	0.16%
15621 Arrears & Delinquent Tax Interest	53,600	4,214	(49,386)	7.86%
15625 Residential Garbage Penalties	20,000	4,067	(15,933)	20.34%
PENALTIES & INTEREST	283,600	8,613	(274,987)	3.04%



CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
15930 Miscellaneous Revenue	239,782	81	(239,701)	0.03%
15940 Miscellaneous Revenue-IT Services	33,990	8,372	(25,618)	24.63%
MISCELLANEOUS REVENUE	273,772	8,453	(265,319)	3.09%
OTHER REVENUE OWN SOURCES	2,200,500	269,817	(1,930,683)	12.26%
UNCONDITIONAL TRANSFERS OTHER GOV'T				
PROVINCIAL GOVERNMENT				
16212 Small Community Protection Grant	210,000	-	(210,000)	0.00%
16214 Revenue Sharing - Traffic Fines	345,000	-	(345,000)	0.00%
16215 Community Gaming Revenue	500,000	-	(500,000)	0.00%
UNCOND TFRS OTHER GOV'T	1,055,000	-	(1,055,000)	0.00%
CONDITIONAL TRANSFERS OTHER				
18120 Grants/Contributions UBCM/FCM	-	-	-	-
18121 Grants/Contributions Other	70,000	-	(70,000)	0.00%
CONDITIONAL TRANSFERS - OTHER	70,000	-	(70,000)	0.00%
OTHER TRANSFERS & COLLECTIONS				
19110 Cemetery Trust Fund	2,000	-	(2,000)	0.00%
19114 Operating Funds From Prior Years	-	-	-	-
19115 Transfer from RCMP Surplus Reserve	193,116	-	(193,116)	0.00%
TRANSFERS FROM OWN RESERVES	195,116	-	(195,116)	0.00%
COLLECTIONS FOR OTHER GOV'T				
19811 Non-Residential School Tax	1,875,000	-	(1,875,000)	0.00%
19812 Residential School Tax	5,200,000	-	(5,200,000)	0.00%
COLLECTIONS FOR OTHER GOV'T	7,075,000	-	(7,075,000)	0.00%
REGIONAL GOVERNMENT				
19820 Alberni-Clayoquot Regional Hosp Dist.	679,233	-	(679,233)	0.00%
19821 Alberni-Clayoquot Regional District	1,807,199	-	(1,807,199)	0.00%
REGIONAL GOVERNMENT	2,486,432	-	(2,486,432)	0.00%
JOINT BOARDS AND COMMISSIONS				
19830 Municipal Finance Authority	1,200	-	(1,200)	0.00%
19831 BC Assessment	220,000	-	(220,000)	0.00%
JOINT BOARDS AND COMMISSIONS	221,200	-	(221,200)	0.00%
OTHER TRANSFERS, COLLECTIONS	9,782,632	-	(9,782,632)	0.00%
GENERAL FUND REVENUE	50,568,992	1,158,075	(49,410,917)	2.29%



CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
GENERAL GOVERNMENT SERVICE				
LEGISLATIVE				
21110 Mayor	74,724	16,096	(58,628)	21.54%
21130 Council	201,961	42,764	(159,197)	21.17%
21190 Receptions and Other Services	46,880	11,943	(34,937)	25.48%
LEGISLATIVE	323,565	70,803	(252,762)	21.88%
GENERAL ADMINISTRATION				
ADMINISTRATIVE				
21211 Chief Administrative Officer	338,984	54,445	(284,539)	16.06%
21212 Corporate Services	812,438	173,224	(639,214)	21.32%
21215 Legal Services	25,000	6,413	(18,587)	25.65%
21216 Bylaw Enforcement	474,853	86,285	(388,568)	18.17%
21217 Bylaw Enforcement Vehicles	21,362	2,892	(18,470)	13.54%
21218 Public Safety Building	59,727	5,314	(54,413)	8.90%
FINANCIAL MANAGEMENT				
21221 Financial Management Administration	1,034,184	224,168	(810,016)	21.68%
21225 External Audit	32,960	-	(32,960)	0.00%
21226 Purchasing Administration	134,015	24,357	(109,658)	18.17%
21229 Other Financial Management	79,290	16,716	(62,574)	21.08%
COMMON SERVICES				
21222 Administration Vehicle	12,639	2,603	(10,036)	20.59%
21252 City Hall	140,832	26,213	(114,619)	18.61%
21253 Other City Buildings	2,185	230	(1,955)	10.53%
21259 Other Common Services	671,462	190,756	(480,706)	28.41%
21260 Carbon Offsets	51,500	-	(51,500)	0.00%
INFORMATION SERVICES				
21261 Information Services	968,488	222,844	(745,644)	23.01%
OTHER ADMINISTRATIVE SERVICES				
21282 Appraisals	-	-	-	-
21283 Personnel (Human Resources)	435,976	80,638	(355,338)	18.50%
21285 Employee Wellness (EFAP)	17,812	10,750	(7,062)	60.35%
RECOVERIES				
21290 Administration Services Recovered	(530,000)	-	530,000	0.00%
GENERAL ADMINISTRATION	4,783,707	1,127,848	(3,655,859)	23.58%
21911 Election Expense	-	-	-	-
21920 Training and Development	191,212	25,626	(165,586)	13.40%
21925 Council Travel and Development	76,000	17,967	(58,033)	23.64%
21930 Insurance	404,642	198,514	(206,128)	49.06%
21931 Damage Claims	21,000	-	(21,000)	0.00%
21950 Grants In Aid	11,000	1,000	(10,000)	9.09%
OTHER GENERAL GOV'T SERVICES	703,854	243,107	(460,747)	34.54%
GENERAL GOVERNMENT SERVICE	5,811,126	1,441,758	(4,369,368)	24.81%
PROTECTIVE SERVICES				
22121 Police Services Contract	7,287,407	1,792,881	(5,494,526)	24.60%
22122 Police Services Administration	1,331,508	296,435	(1,035,073)	22.26%
22123 Police Services Consulting	36,000	-	(36,000)	0.00%
22130 Community Policing	159,292	28,877	(130,415)	18.13%
22160 Police Building Maintenance	196,663	38,625	(158,038)	19.64%
22180 Detention & Custody of Prisoners	571,751	124,706	(447,045)	21.81%
POLICE PROTECTION	9,582,621	2,281,524	(7,301,097)	23.81%



CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
22411 Fire Protection Administration	415,283	80,335	(334,948)	19.34%
22421 Fire Crew	3,488,594	742,552	(2,746,042)	21.29%
22422 Personnel Expense	58,127	3,084	(55,043)	5.31%
22431 Communication System	8,901	1,425	(7,476)	16.01%
22440 Fire Investigation	2,080	-	(2,080)	0.00%
22441 Fire Prevention	183,927	39,434	(144,493)	21.44%
22471 Fire Building Maintenance	93,915	17,514	(76,401)	18.65%
22480 Vehicle Repair & Maintenance	494,043	16,198	(477,845)	3.28%
22481 Sundry Equipment Repair & Mtce	28,359	4,103	(24,256)	14.47%
22482 Fire Fighting Tools/Supplies Purchases	53,824	2,822	(51,002)	5.24%
FIRE PROTECTION	4,827,053	907,467	(3,919,586)	18.80%
22510 Emergency Program (Tsunami Warning)	6,401	97	(6,304)	1.52%
22921 Building & Plumbing Inspection	278,481	60,883	(217,598)	21.86%
22926 Building Inspector Vehicle	10,395	758	(9,637)	7.29%
22931 Animal Control Services Contract	153,763	36,922	(116,841)	24.01%
OTHER PROTECTION	442,639	98,563	(344,076)	22.27%
PROTECTIVE SERVICES	14,858,714	3,287,651	(11,571,063)	22.13%
TRANSPORTATION SERVICE				
COMMON SERVICES				
23110 Engineering Administration	881,031	232,059	(648,972)	26.34%
23121 Engineering Consulting Services	50,000	48,132	(1,868)	96.26%
PUBLIC WORKS ADMINISTRATION				
23129 Clerical & Reception-Operation	172,045	32,791	(139,254)	19.06%
23130 Supervision Operations	390,448	127,915	(262,533)	32.76%
23134 Small Tools/Equipment/Supplies	55,303	397	(54,906)	0.72%
23136 Works Yard Maintenance	125,481	24,959	(100,522)	19.89%
23137 Main Building Maintenance	178,159	38,553	(139,606)	21.64%
23138 Shop Overhead	101,771	35,905	(65,866)	35.28%
23160 General Equipment Maintenance	759,351	201,173	(558,178)	26.49%
23161 Vehicle Maintenance & Replacement	34,107	5,544	(28,563)	16.25%
23162 Supv Vehicle Mtce & Replacement	28,000	-	(28,000)	0.00%
COMMON SERVICES	2,775,696	747,428	(2,028,268)	26.93%
ROAD TRANSPORTATION				
ROADS AND STREETS				
23205 Customer Service Requests-Streets	86,859	16,773	(70,086)	19.31%
23210 Small Tools/Supplies-Streets	2,354	-	(2,354)	0.00%
23220 Streets Inspections	45,033	12,310	(32,723)	27.34%
23231 Roadway Surfaces Maintenance	626,170	96,071	(530,099)	15.34%
23233 Road Allowance Maintenance	466,370	30,599	(435,771)	6.56%
23234 New Driveway Crossings	12,819	-	(12,819)	0.00%
23236 Street Sweeping	201,522	21,201	(180,321)	10.52%
23237 Snow & Ice Removal	211,751	123,388	(88,363)	58.27%
BRIDGES AND RETAINING WALLS				
23241 Bridges & Engineered Structures	26,681	-	(26,681)	0.00%
STREET LIGHTING				
23250 Overhead & Decorative Lighting	408,759	115,760	(292,999)	28.32%
23261 Signs & Traffic Marking	267,028	44,592	(222,436)	16.70%
23264 Traffic & Railroad Signals	25,218	2,937	(22,281)	11.65%



CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
PARKING				
23272 Off-Street Parking	17,946	1,989	(15,957)	11.08%
OTHER				
23291 Gravel	119,706	13,349	(106,357)	11.15%
ROADS & STREETS	2,518,216	478,969	(2,039,247)	19.02%
STORM DRAINAGE				
OPEN DRAINAGE				
23311 Ditch, Creek & Dyke Maintenance	108,312	22,464	(85,848)	20.74%
STORM SEWERS				
23331 Storm Sewer Maintenance	138,304	27,617	(110,687)	19.97%
23333 Storm Sewer Lift Station	52,657	2,065	(50,592)	3.92%
23335 Storm Sewer Connections	114,062	9,401	(104,661)	8.24%
STORM DRAINAGE	413,335	61,547	(351,788)	14.89%
OTHER COMMON SERVICES				
23881 Training Program	125,634	10,889	(114,745)	8.67%
23882 Safety	41,642	7,773	(33,869)	18.67%
23884 Special Streets Work Orders	2,964	2,210	(754)	74.56%
OTHER COMMON SERVICES	170,240	20,872	(149,368)	12.26%
OTHER				
23510 PUBLIC TRANSIT	1,119,137	283,478	(835,659)	25.33%
RECOVERIES				
23952 Main Building Expense Recovery	(24,000)	(6,000)	18,000	25.00%
23958 Equipment Charges Recovery	(400,000)	(85,476)	314,524	21.37%
23959 Gravel Cost Recovery	(75,000)	(16,023)	58,977	21.36%
RECOVERIES	(499,000)	(107,499)	391,501	21.54%
TRANSPORTATION SERVICE	6,497,624	1,484,795	(5,012,829)	22.85%
ENVIRONMENTAL HEALTH SERVICES				
SOLID WASTE COLLECTION				
24320 Residential Waste Collection	880,573	147,189	(733,384)	16.72%
24322 Solid Waste Containers Purchase & Mtce	51,088	10,062	(41,026)	19.70%
24323 Solid Waste Disposal Fees	550,000	44,949	(505,051)	8.17%
24324 City Facility Solid Waste Collection	6,203	27	(6,176)	0.44%
ENVIRONMENTAL HEALTH	1,487,864	202,227	(1,285,637)	13.59%
PUBLIC HEALTH				
25161 Cemetery Maintenance	14,510	132	(14,378)	0.91%
25162 Interments	47,936	7,668	(40,268)	16.00%
25163 Memorial Marker Installation	23,077		(23,077)	0.00%
CEMETERIES	85,523	7,800	(77,723)	9.12%
PUBLIC HEALTH	85,523	7,800	(77,723)	9.12%
DEVELOPMENT SERVICES				
26129 Planning Administration	796,927	174,202	(622,725)	21.86%
26132 Consulting Services - OCP	240,600	73,316	(167,284)	30.47%
RESEARCH AND PLANNING	1,037,527	247,518	(790,009)	23.86%
26234 Business Development	65,800	3,507	(62,293)	5.33%
26235 Economic Development	333,906	154,275	(179,631)	46.20%
26237 Community Serv-Community Inv Program	33,200	14,267	(18,933)	42.97%
26238 Community Serv-Community Engagement	500	-	(500)	0.00%
COMMUNITY DEVELOPMENT	433,406	172,049	(261,357)	39.70%
26701 Alberni Harbour Quay Overhead	19,289	14,998	(4,291)	77.75%
26770 Harbour Quay - Buildings Maintenance	136,825	28,708	(108,117)	20.98%
ALBERNI HARBOUR QUAY	156,114	43,706	(112,408)	28.00%



CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
OTHER ENVIRONMENTAL DEVELOPMENT				
26911 Chamber of Commerce Visitor Centre	103,000	22,292	(80,708)	21.64%
<i>OTHER</i>	103,000	22,292	(80,708)	21.64%
ENVIRONMENTAL DEVELOPMENT	1,730,047	485,565	(1,244,482)	28.07%
PARKS, RECREATION & HERITAGE RECREATION FACILITIES ADMINISTRATION				
27110 Parks, Recreation & Heritage Mgmt Serv	603,077	143,479	(459,598)	23.79%
COMMUNITY CENTRES AND HALLS				
27120 Gyro Youth Centre Maintenance	53,832	16,414	(37,418)	30.49%
27126 Glenwood Skate Shop	2,979	2,267	(712)	76.10%
27128 Glenwood Centre Maintenance	81,661	19,517	(62,144)	23.90%
27129 Bob Dailey Stadium	16,880	673	(16,207)	3.99%
27130 Echo Activity Centre Maintenance	309,660	77,121	(232,539)	24.91%
27134 Echo Aquatic Maintenance	512,687	115,200	(397,487)	22.47%
27140 AV Multiplex Concessions	228,461	103,028	(125,433)	45.10%
27142 AV Multiplex Skate Shop	29,545	6,211	(23,334)	21.02%
27144 AV Multiplex Maintenance	1,001,017	254,100	(746,917)	25.38%
27146 Parks Building & Fieldhouses	140,710	37,922	(102,788)	26.95%
27148 Echo Park Complex	65,285	12,050	(53,235)	18.46%
RECREATION PROGRAMS SPORT PROGRAMS				
27156 Glenwood Centre Programs	68,927	18,635	(50,292)	27.04%
27160 Echo Aquatic Programs	847,498	164,198	(683,300)	19.37%
27163 AV Multiplex Programs	274,681	64,565	(210,116)	23.51%
LEISURE PROGRAMS				
27166 Leisure Service Programs	287,255	47,805	(239,450)	16.64%
27170 Youth Services and Programs	6,046	-	(6,046)	0.00%
27173 Children's Programs	321,721	26,658	(295,063)	8.29%
27180 Adult Programs	88,755	32,415	(56,340)	36.52%
SPECIAL EVENTS				
27190 Special Events	13,250	2,401	(10,849)	18.12%
27198 Vehicle Maintenance & Repair	14,354	2,145	(12,209)	14.94%
RECREATION FACILITIES & PROGRAMS	4,968,281	1,146,804	(3,821,477)	23.08%
PARKS AND PLAYGROUNDS				
27210 Parks & Facility Management Services	351,065	63,021	(288,044)	17.95%
27215 Parks Maintenance	1,122,923	115,562	(1,007,361)	10.29%
27220 Horticultural Services	379,143	59,905	(319,238)	15.80%
27225 Vehicles & Equipment Mtce & Repair	233,802	45,808	(187,994)	19.59%
27230 Parks Upgrading	69,952	12,437	(57,515)	17.78%
27499 Equipment Recovery	(76,000)	(8,921)	67,079	11.74%
PARKS & PLAYGROUNDS	2,080,885	287,812	(1,793,073)	13.83%
CULTURAL SERVICES				
27510 Museum Services	325,234	42,812	(282,422)	13.16%
27515 Museum Programs-Curatorial	120,297	29,040	(91,257)	24.14%
27516 Museum Programs-Permanent Exhibits	1,000	131	(869)	13.10%
27517 Museum Programs-Temporary Exhibits	20,200	8,885	(11,315)	43.99%
27530 Industrial Collections	40,657	9,624	(31,033)	23.67%
27550 Museum Maintenance	89,742	15,312	(74,430)	17.06%
27600 Vancouver Island Regional Library	1,072,702	268,176	(804,526)	25.00%
27700 McLean Mill Operator Agreement	130,000	-	(130,000)	0.00%
27710 McLean Mill City operations	74,015	26,971	(47,044)	36.44%
CULTURAL SERVICES	1,873,847	400,951	(1,472,896)	21.40%



CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
RECREATION & CULTURAL	8,923,013	1,835,567	(7,087,446)	20.57%
TOTAL OPERATIONS EXPENSES	39,393,911	8,745,363	(30,648,548)	22.20%
INTEREST & DEBT SERVICING				
28115 Interest on Prepaid Taxes	50,000	32,593	(17,407)	65.19%
28121 Interest Payments on Debentures	83,777	-	(83,777)	0.00%
28131 Principal Payments on Debentures	120,468	-	(120,468)	0.00%
28193 Banking Service Charges	8,200	2,736	(5,464)	33.37%
FINANCING & BANK FEES	262,445	35,329	(227,116)	13.46%
TOTAL OPERATIONS AND DEBT SERVICING	39,656,356	8,780,692	(30,875,664)	22.14%
TRANSFERS TO RESERVES				
28910 Debt Reserve Fund Transfer	15,000	-	(15,000)	0.00%
28222 Transfer to Equipment Replacement	34,000	-	(34,000)	0.00%
28230 Transfer to Capital Works Reserve	70,000	-	(70,000)	0.00%
RESERVE TRANSFERS	119,000	-	(119,000)	0.00%
TRANSFERS TO GENERAL CAPITAL RES.				
28220 Projects TBD Council Direction	-	-	-	-
Administration	130,000	-	(130,000)	0.00%
Fire Department	15,500	-	(15,500)	0.00%
Transportation Services	272,078	-	(272,078)	0.00%
Other Public Works Projects	15,000	-	(15,000)	0.00%
Parks	39,675	-	(39,675)	0.00%
Parks, Recreation and Heritage	23,000	-	(23,000)	0.00%
TOTAL GENERAL CAPITAL TRANSFERS	495,253	-	(495,253)	0.00%
OTHER SERVICES				
OTHER BUDGET CONSIDERATIONS				
29911 Contingency Funds	275,000	-	(275,000)	0.00%
OTHER BUDGET CONSIDERATIONS	275,000	-	(275,000)	0.00%
TOTAL OPERATIONS, DEBT SERVICING, RESERVE AND CAPITAL TRANSFERS, CONTINGENCY	40,545,609	8,780,692	(31,764,917)	21.66%
TRANSFERS TO RESERVE ALLOWANCES				
28211 Transfers to Reserve - Asset Mangement	240,751	-	(240,751)	0.00%
TAXES COLLECTED FOR OTHERS				
REGIONAL DISTRICT				
28410 Alberni-Clayoquot Regional District	1,807,199	-	(1,807,199)	0.00%
SCHOOL DISTRICTS				
28811 Non-Residential School Tax	1,875,000	-	(1,875,000)	0.00%
28812 Residential School Tax	5,200,000	-	(5,200,000)	0.00%
REGIONAL GOVERNMENTS				
28820 Alberni-Clayoquot Regional Hosp District	679,233	-	(679,233)	0.00%
JOINT BOARDS AND COMMISSIONS				
28830 Municipal Finance Authority	1,200	-	(1,200)	0.00%
28831 BC Assessment	220,000	-	(220,000)	0.00%
TAXES COLLECTED FOR OTHERS	9,782,632	-	(9,782,632)	0.00%
GENERAL FUND EXPENDITURE	50,568,992	8,780,692	(41,788,300)	17.36%



CITY OF PORT ALBERNI
SEWER FUND - REVENUE & EXPENSES
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
SALES OF SERVICE				
94421 Sewer Fees	3,230,739	-	(3,230,739)	0.00%
94431 Sewer Connections	85,272	-	(85,272)	0.00%
94432 Service Charges Sundry	40,000	3,500	(36,500)	8.75%
94433 User Charges	21,318	-	(21,318)	0.00%
OTHER SERVICES				
94441 Sewage Disposal Fees	74,613	9,720	(64,893)	13.03%
SALES OF SERVICE	3,451,942	13,220	(3,438,722)	0.38%
OTHER REVENUE FROM OWN SOURCE				
95590 Interest Income	24,000	2,116	(21,884)	8.82%
95611 Sewer Penalty	38,045	7,636	(30,409)	20.07%
91210 Sewer Local Improvement Charges	1,000	-	(1,000)	0.00%
OTHER REVENUE	63,045	9,752	(53,293)	15.47%
SEWER FUND REVENUE	3,514,987	22,972	(3,492,015)	0.65%
ADMINISTRATION				
104210 Sewer Administration & Other	891,584	280,492	(611,092)	31.46%
ENGINEERING SERVICES				
104221 Consulting Services	36,086	17,461	(18,625)	48.39%
SEWER SYSTEM ADMINISTRATION				
104233 Customer Service Requests	32,704	29	(32,675)	0.09%
104236 Small Tools/Equipment/Supplies	4,472	1,244	(3,228)	27.82%
SEWER COLLECTION SYSTEM				
104240 Sewage Collection System Main	100,198	35,587	(64,611)	35.52%
104241 Sewer Service Connections	206,830	63,953	(142,877)	30.92%
SEWER LIFT STATIONS				
104260 Sewage Lift Stations	305,642	48,517	(257,125)	15.87%
SEWER TREATMENT AND DISPOSAL				
104280 Sewage Treatment	271,244	66,542	(204,702)	24.53%
OTHER COMMON SERVICES				
104294 Special Work Orders	1,000	-	(1,000)	0.00%
SEWER SYSTEM	1,849,760	513,825	(1,335,935)	27.78%
FISCAL SERVICES				
DEBT				
108120 Interest Payments On Debentures	519,558	-	(519,558)	0.00%
108130 Principal Payments On Debentures	204,577	-	(204,577)	0.00%
TOTAL DEBT	724,135	-	(724,135)	0.00%
TRANSFER TO FUNDS AND RESERVES				
108220 Transfer To Sewer Capital Fund	939,092	-	(939,092)	0.00%
108910 Debt Reserve Fund Transfer	2,000	-	(2,000)	0.00%
108211 Transfer to Reserves & Allowances	-	-	-	-
108920 Transfer to Infrastructure Capital Reserve	-	-	-	-
TRANSFERS	941,092	-	(941,092)	0.00%
FISCAL SERVICES	1,665,227	-	(1,665,227)	0.00%
EXCESS OF REVENUE OVER EXPENSE	-	(490,853)	(490,853)	
SEWER FUND EXPENSES	3,514,987	513,825	(3,001,162)	14.62%



CITY OF PORT ALBERNI
WATER FUND - REVENUE & EXPENSES
2024-2028 FINANCIAL PLAN
Audit Committee - 1st Quarter 2024

	Budget 2024	YTD 2024	Increase \$	Variance %
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
SALES OF SERVICE				
54421 Metered Sales	3,851,896	-	(3,851,896)	0.00%
54431 Connections	60,000	31,591	(28,409)	52.65%
54432 Turn-On Charges	1,500	1,390	(110)	92.67%
54433 Service Charges Sundry	50,000	2,013	(47,987)	4.03%
SALES OF SERVICE	3,963,396	34,993	(3,928,403)	0.88%
OTHER REVENUE FROM OWN SOURCE				
55590 Other Interest	100,460	231	(100,229)	0.23%
55611 Water Penalty	35,000	8,875	(26,125)	25.36%
OTHER REVENUE	135,460	9,106	(126,354)	6.72%
WATER FUND REVENUE	4,098,856	44,100	(4,054,756)	1.08%
WATER SUPPLY SYSTEM				
ADMINISTRATION				
64110 Water Administration & Other	895,089	90,461	(804,628)	10.11%
ENGINEERING SERVICES				
64121 Engineering Consulting Services	30,000	3,752	(26,248)	12.51%
WATER SYSTEM ADMINISTRATION				
64133 Customer Service Requests	20,756	8	(20,748)	0.04%
64136 Small Tools/Equipment/Supplies	10,523	1,091	(9,432)	10.37%
SERVICE OF SUPPLY				
64141 Supply Inspection & Operation	106,996	22,283	(84,713)	20.83%
PUMPING				
64161 Pumping Inspection & Operation	271,388	52,745	(218,643)	19.44%
TRANSMISSION & DISTRIBUTION				
64181 Transmission/Distribution System	380,556	67,556	(313,000)	17.75%
64183 Connections	86,841	42	(86,799)	0.05%
64185 Meters	282,746	32,670	(250,076)	11.55%
64187 Hydrants	61,574	7,889	(53,685)	12.81%
WATER SUPPLY SYSTEM	2,146,469	278,497	(1,867,972)	12.97%
FISCAL SERVICES				
DEBT				
68120 Interest Payments On Debentures	44,000	-	(44,000)	0.00%
68130 Principal Payments On Debentures	38,743	-	(38,743)	0.00%
DEBT	82,743	-	(82,743)	0.00%
TRANSFERS TO FUNDS AND RESERVES				
68220 Transfers To Water Capital Fund	1,869,184	-	(1,869,184)	0.00%
68910 Debt Reserve Fund Transfer	460	-	(460)	0.00%
FISCAL SERVICES	1,952,387	-	(1,952,387)	0.00%
EXCESS OF REVENUE OVER EXPENSE	-	(234,397)	(234,397)	
WATER FUND EXPENSE	4,098,856	278,497	(3,820,359)	6.79%



CITY OF PORT ALBERNI

CAPITAL PLAN 2024

Audit Committee - 1st Quarter 2024 - Unaudited

Account #	Project #	DEPARTMENT AND PROJECT DESCRIPTION	Total Capital Project Funding	Spend to March 31/2024	Remaining Funds	Comment
CAPITAL PROJECTS FROM PRIOR YEARS CAPITAL PLANS						
STRATEGIC PROJECTS						
485586	21024	Child Care Spaces - Grant	5,183,133	4,839,069	344,064	Project completion June 2024
485668	23003	Somass Mill - redevelopment funding	2,200,000	957,213	1,242,787	See project breakdown below
ADMINISTRATION						
485623	22003	GIS - Software upgrades - connectivity	58,010	25,938	32,072	In progress - complete in 2024
FIRE DEPARTMENT						
485626	22006	Confined Space Equipment Replacement	30,000	16,129	13,871	In progress - complete in 2024
485627	22007	Replace Garage Door Openers (7)	50,000	19,027	30,973	In progress - complete in 2024
485671	23007	Replace 2007 Dodge Dakota	70,000	70,525	(525)	Completed
EQUIPMENT & VEHICLES						
485561	21012	Replace 2005 Ford F350 W/Comp Body #520	120,532	-	120,532	On order - expecting Summer of 2024
485628	22008	Replace 2007 GMC 5500 W/SERVICE BOX #140 (2024 add - \$67,000)	201,000	-	201,000	Working to procure
485629	22009	Replace 2009 DODGE 5500 SERVICE TRUCK #141 (2024 add - \$60,000)	172,000	-	172,000	Working to procure
485630	22010	Replace 2007 GMC C5500 Utility Dump Trk #240	140,000	191	139,809	On order - expecting Summer of 2024
485673	23009	Replace 1998 GMC 4.5M3 Dump Truck #259	288,000	-	288,000	On order - Fall 2024
485674	23010	Replace 1999 GMC 4.5M3 Dump Truck #260	288,000	-	288,000	On order - Winter 2024
485675	23011	Replace 2004 Ford F450 w/Utility Dump Box #263	145,000	-	145,000	On order - expecting Summer of 2024
485676	23012	Replace 1997 Big 40 Diesel Miller Welder #393	10,000	9,470	530	Completed
485677	23013	Replace 2018 Freightliner Garbage Truck #401	523,940	-	523,940	On order - Fall 2024
485678	23014	Replace 2005 Ford F250 4X4 Pickup #610	47,501	-	47,501	Working to procure
485679	23015	Replace 2005 GMC TC5500 152" WB (Hort) #614	145,000	-	145,000	On order - expecting Summer of 2024
485680	23016	Replace 2005 GMC TC5500 128" WB (Util) #615	145,000	-	145,000	On order - expecting Summer of 2024
485682	23018	Replace 2007 Dodge Caliber #721	50,600	-	50,600	Working to procure
PAVING & ROAD CONSTRUCTION						
485684	23020	Anderson at North Park reconstruction	150,000	10,915	139,085	In progress - complete in 2024
TRAFFIC UPGRADES						
485642	22023	3rd Ave/Argyle Street - Signal Controller Replacement	27,000	-	27,000	
485685	23021	Intersection Safety #1a Gertrude/Roger	60,000	1,366	58,634	
485686	23022	Traffic Signal Controller Replacement - 3rd Ave and Redford	96,000	-	96,000	
STORM COLLECTION SYSTEM						
		CSO - Project aligned with sewer project	380,000	-	380,000	Council will be provided update/project for these funds & FP Amendment to consider
MCLEAN MILL						
485577	21018	McLean Mill Septic site upgrades	279,500	228,349	51,151	In progress - complete in 2024
485689	23025	McLean Mill Capital Projects - Heritage	154,758	5,853	148,906	
PARKS, RECREATION, & CULTURE - PARKS & TRAILS						
485542	20029	Connect The Quays	7,096,475	3,433,963	3,662,512	Scheduled to Complete in 2024
485645	22026	Victoria Quay Millstone Park Connector Foot Bridge	115,000	-	115,000	
485660	22040	Z3 - Tree planting	75,000	20,678	54,322	
485687	23024	Linking Roger Creek Trails	725,978	538,366	187,612	
485721	23099	Echo Park Field upgrade	140,000	78,226	61,774	
PARKS, RECREATION & CULTURE - FACILITIES						
485690	23026	Train Station - Phase II	320,000	351,960	(31,960)	Completed in 2nd Quarter 2024
485310	15482	Clock Tower Repair/Removal Plan	706,171	648,777	57,394	Completed
485700	23080	Multiplex - Weyer mezzanine repair	11,000	13,105	(2,105)	
485709	23089	PW Building - Boiler design	21,000	3,954	17,046	
485713	23093	Harbour Quay - window renewals	12,000	3,210	8,790	
485714	23094	Roger Creek Caretaker building siding	16,500	-	16,500	
485716	23096	Train Station - Water tower assessment	9,350	3,511	5,839	



CITY OF PORT ALBERNI

CAPITAL PLAN 2024

Audit Committee - 1st Quarter 2024 - Unaudited

Account #	Project #	DEPARTMENT AND PROJECT DESCRIPTION	Total Capital Project Funding	Spend to March 31/2024	Remaining Funds	Comment
WATER CAPITAL PROJECTS						
525546	23055	Burde Street - 11th Ave to Estevan 650m - Development related	160,000	324	159,676	
525550	23059	2023 Water meter replacements	300,000	65,582	234,418	
CAPITAL PROJECTS 2024						
STRATEGIC PROJECTS - MASTERPLANS						
485724	24001	Parks, Rec & Culture Dept	300,000	-	300,000	Awarded
485725	24002	Watershed Protection Plan	50,000	-	50,000	in process
485726	24003	Stormwater Master Plan	125,000	-	125,000	in process
485727	24004	Fire Services Master Plan	100,000	-	100,000	in process
485728	24005	Mobility Master Plan (Active Transportation & Trail Network)	200,000	-	200,000	in porcess
ADMINISTRATION						
485730	24010	Network Switch replacement	130,000	-	130,000	
485731	24011	Computer Equipment Replacement	86,400	-	86,400	
FIRE DEPARTMENT						
485732	24020	Fire Hall - design - Renovate Upper Shower Facilities	10,500	-	10,500	
485733	24021	Replace Exhaust Extraction Equipment	48,068	-	48,068	
EQUIPMENT & VEHICLES						
485734	24030	Replace 2008 Dodge Ram 2500 PU (Carpenter) #151	60,300	-	60,300	Working to procure
485735	24031	Replace 2006 LANGFAB DUMP PUP TRAILER - #367	73,800	-	73,800	Working to procure
485736	24032	Replace 1992 Ingersoll Rand Compressor/Trailer #377	29,600	-	29,600	Working to procure
485737	24033	Replace 1996 TRIPLE AXLE TILT TRAILER - #388	90,000	-	90,000	On order - Spring 2024
485738	24034	Replace 2007 FORD F350 PICKUP (CARPENTER) #622	75,000	-	75,000	Working to procure
485739	24035	Replace 2013 TORO MOWER #633	135,147	-	135,147	Working to procure
485740	24036	New - Manager of Operations - Compact SUV	43,000	-	43,000	Working to procure
485741	24037	New - Superintendent Roads and Drainage - Compact SUV	43,000	-	43,000	Working to procure
485754	24079	Replace 1997 CLARKE FLOOR SCRUBBER - ERRF	18,842	-	18,842	Working to procure
485742	24038	New - Facilities - Compact SUV	43,000	-	43,000	Working to procure
PAVING & ROAD CONSTRUCTION						
485729	24006	Burde Street renewal	585,000	19,104	565,896	allocation to be confirmed in report to Council
485771	24007	Athol Street Rail Crossing	113,935	-	113,935	work started in May 2024
TRAFFIC UPGRADES						
485743	24055	Intersection safety	150,000	-	150,000	
STORM						
485744	24060	CSO - 3rd Avenue Storm	380,000	-	380,000	
485758	24061	Burde Street renewal	585,000	-	585,000	allocation to be confirmed in report to Council
PUBLIC WORKS						
485745	24065	Crane replacement	15,000	-	15,000	
485753	24066	Total Station Survey Instrument - ERRF	53,835	-	53,835	



CITY OF PORT ALBERNI

CAPITAL PLAN 2024

Audit Committee - 1st Quarter 2024 - Unaudited

Account #	Project #	DEPARTMENT AND PROJECT DESCRIPTION	Total Capital Project Funding	Spend to March 31/2024	Remaining Funds	Comment
PARKS, RECREATION & CULTURE - PARKS & TRAILS						
485746	24070	John Deer overseeder	16,675	-	16,675	
485747	24071	Bob Dailey Track - Line repainting	23,000	-	23,000	
485748	24072	Echo Phase II - Sports field upgrading	157,550	-	157,550	
MCLEAN MILL						
485749	24074	McLean Mill Capital Projects (heritage) - grant funded only for 2024	89,900	-	89,900	
PARKS, RECREATION & CULTURE - FACILITIES						
485757	24082	Echo Centre - Tables and Chairs	14,850	-	14,850	
485750	24076	Multiplex - Stereo System	33,600	-	33,600	
485755	24080	City Hall - Front & Council Chamber entrance reconfiguration	100,000	-	100,000	
485756	24081	Public Works - Boiler replacement	402,500	-	402,500	
485751	24077	Harbour Quay - Rot repair and window replacement	23,000	-	23,000	
485752	24078	Train Station - Water Tower Structure	15,000	-	15,000	
485723	24075	Multiplex - Dehumidifier replacement study (Grant)	50,000	8,996	41,005	
WATER CAPITAL PROJECTS						
525555	24090	Watershed Masterplan	50,000	-	50,000	
525552	24091	Franklin River Rd-Supply Main Replace - Design - Phase 1	35,000	-	35,000	
525553	24092	Light Plant	30,000	-	30,000	
525554	24093	Water Masterplan	150,000	-	150,000	
SEWER CAPITAL PROJECTS						
565468	24100	Sewer Flow monitoring	30,000	-	30,000	
565469	24101	Josephine Sewer Forcemain Replacement - design	105,000	1,791	103,209	
565470	24102	CSO - 3rd Avenue Storm	72,311	-	72,311	
565463	24103	CSO - Burde St - 9th to North Park	1,242,000	-	1,242,000	
565464	24104	SCADA - communication requirements	100,000	-	100,000	
565465	24105	Decommission old lagoon - consulting/ARO	30,000	-	30,000	
565466	24106	South Street raised sewer culvert replacement	150,000	-	150,000	
565467	24107	Sewer Masterplan	200,000	-	200,000	
TRANSPORTATION SERVICES 2025 - EARLY APPROVAL						
EQUIPMENT & VEHICLES						
485769	25030	Replace 2018 Freightliner Garbage Truck #402	588,500	-	588,500	Ordered
485770	25031	Replace 2018 Freightliner Garbage Truck #403	588,500	-	588,500	Ordered

DETAILED BREAKDOWN						
SOMASS REDEVELOPMENT - Revenue and cost up to March 31, 2024						
		Total Somass funding from CPA	1,200,000			
		Grant Funding receive for remedition - REDIP - Provincial	1,000,000			
		Salvage Revenue from November 2022 to March 31, 2024	1,034,444			
		Remediation expenditure to March 31st 2024	(438,225)			
		Site maintenance & demolition to March 31, 2024	(1,553,431)			
		Net funding remaining for Somass redevelopment	1,242,787			

Report for FP Amendment coming to June CoW

Administration						
485532	20017	Welcome Sign	1,806	25,000	23,194	Project in queue since 2020 cost estimate confirmed and working within available budget
485636	22016	Argyle / 10th Roundabout (ptp, w, st, s) Design only	58,288	135,000	76,712	Project pause for transportation master plan competition
485637	22017	Argyle 1st to 3rd Avenue - CSO	43,325	100,000	56,675	Close and new project in 2024 with estimated budget update
485640	22019	Wallace - 4th to 6th Ave - Paving	-	60,000	60,000	Design funding only. No data to support moving forward. Wait for completion of Master planning.
485683	23019	Road Network Survey	-	150,000	150,000	Considered before Masterplan commitment - new funding source to be considered & still fund
485685	23021	Intersection Safety #1a Gertrude/Roger	-	230,000	230,000	project pushed to 2025-26 need to look at street scape design.
485639	22021	Wallace - 4th to 6th Ave - Storm	-	60,000	60,000	No Engineering support to move forward at this time. Wait till master planning is complete.
485641	22022	Anderson Road - Wallace to Maitland St	-	40,000	40,000	Design funding only. No data to support moving forward. Wait for completion of Master planning.
Sewer Capital						
565453	22064	Anderson Road - Wallace to Maitland St	-	4,000	4,000	Design funding only. No data to support moving forward. Wait for completion of Master planning.
565458	23071	Josephine Forcemain Detailed Design & Geotech	6,203	250,000	243,797	Close and new project in 2024 with estimated budget update
Water Capital						
525446	22051	Argyle / 10th Roundabout (ptp, w, st, s) Design only	-	15,000	15,000	Project was planed because of surface changes. Pause till surface works continue.
525447	22052	Wallace - 4th to 6th Ave	-	10,000	10,000	Design funding only. No data to support moving forward. Wait for completion of Master planning.
525448	22053	Anderson Road - Wallace to Maitland St	-	40,000	40,000	Design funding only. No data to support moving forward. Wait for completion of Master planning.
525449	22054	Cowichan Reservoir to Burde St. New Twin Main Ph 6 - design	15,076	95,000	79,924	Completed
525543	23051	Dunbar St-10th Ave to 11th Ave loop 200mm PVC	-	100,000	100,000	paused till completion of master planning
525544	23053	Bainbridge Plant to Cowichan Reservoir Supply Main Replacement	34,107	150,000	115,893	new project created as needed to define better
525547	23056	CSO - Argyle (1st-3rd) (240m st,w, CSO)	-	115,000	115,000	Close and new project in 2024 with estimated budget update
525548	23057	CSO - 6th Ave Bruce -Melrose	866	48,000	47,134	paused to update CSO priorities
525549	23058	CSO - Wallace 4th - 6th (120m)	-	25,000	25,000	paused to update CSO priorities

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	2/1/2024
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		

Sorted By: Vendor Name

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010159	204779	0858133 BC LTD DBA NICKLIN WAS	2/9/2024	BMO1	PMCHQ00002074	\$451.50
EFT0010160	559	0946982 BC LTD DBA ACE FLAGGIN	2/9/2024	BMO1	PMCHQ00002074	\$3,415.13
EFT0010399	559	0946982 BC LTD DBA ACE FLAGGIN	3/22/2024	BMO1	PMCHQ00002093	\$1,641.15
154476	207194	1015244 BC LTD	2/28/2024	BMO1	PMCHQ00002084	\$763.22
154360	206241	1228529BC LTD	2/9/2024	BMO1	PMCHQ00002075	\$6,063.75
154492	250	A C E COURIER SERVICES	3/6/2024	BMO1	PMCHQ00002086	\$2,776.73
154579	250	A C E COURIER SERVICES	3/22/2024	BMO1	PMCHQ00002094	\$324.78
154642	250	A C E COURIER SERVICES	3/27/2024	BMO1	PMCHQ00002099	\$1,880.19
154361	202615	A R MOWER SUPPLY LTD	2/9/2024	BMO1	PMCHQ00002075	\$1,888.99
154580	202615	A R MOWER SUPPLY LTD	3/22/2024	BMO1	PMCHQ00002094	\$1,657.60
EFT0010161	205825	ABELL PEST CONTROL INC	2/9/2024	BMO1	PMCHQ00002074	\$94.40
EFT0010253	205825	ABELL PEST CONTROL INC	2/23/2024	BMO1	PMCHQ00002080	\$739.06
EFT0010400	205825	ABELL PEST CONTROL INC	3/22/2024	BMO1	PMCHQ00002093	\$688.82
EFT0010254	555	ACHINBACK FOUNDRY	2/23/2024	BMO1	PMCHQ00002080	\$340.20
EFT0010335	555	ACHINBACK FOUNDRY	3/8/2024	BMO1	PMCHQ00002087	\$379.18
154347	560	ACKLANDS - GRAINGER INC	2/7/2024	BMO1	PMCHQ00002073	\$248.19
154362	560	ACKLANDS - GRAINGER INC	2/9/2024	BMO1	PMCHQ00002075	\$522.66
154418	560	ACKLANDS - GRAINGER INC	2/21/2024	BMO1	PMCHQ00002079	\$838.27
154445	560	ACKLANDS - GRAINGER INC	2/23/2024	BMO1	PMCHQ00002081	\$36.79
154511	560	ACKLANDS - GRAINGER INC	3/8/2024	BMO1	PMCHQ00002088	\$402.97
154581	560	ACKLANDS - GRAINGER INC	3/22/2024	BMO1	PMCHQ00002094	\$406.40
EFT0010162	201833	ADDY POWER LTD	2/9/2024	BMO1	PMCHQ00002074	\$2,296.88
EFT0010337	201833	ADDY POWER LTD	3/8/2024	BMO1	PMCHQ00002087	\$3,204.62
EFT0010387	201833	ADDY POWER LTD	3/20/2024	BMO1	PMCHQ00002091	\$29,715.00
EFT0010401	203082	ADVANCED AUTOMATIC DOORS	3/22/2024	BMO1	PMCHQ00002093	\$2,474.85
154363	207179	AES ENGINEERING LTD	2/9/2024	BMO1	PMCHQ00002075	\$5,742.19
154582	207179	AES ENGINEERING LTD	3/22/2024	BMO1	PMCHQ00002094	\$885.94
154643	205842	AGGRESSIVE TRUCK REPAIR	3/27/2024	BMO1	PMCHQ00002099	\$9,670.43
EFT0010146	1000	AGO INDUSTRIES INC	2/7/2024	BMO1	PMCHQ00002072	\$772.85
EFT0010255	1000	AGO INDUSTRIES INC	2/23/2024	BMO1	PMCHQ00002080	\$512.56
EFT0010163	202415	AINSWORTH	2/9/2024	BMO1	PMCHQ00002074	\$604.28
EFT0010336	202415	AINSWORTH	3/8/2024	BMO1	PMCHQ00002087	\$1,817.22
EFT0010164	27020	AIR LIQUIDE CANADA INC	2/9/2024	BMO1	PMCHQ00002074	\$550.52
EFT0010233	27020	AIR LIQUIDE CANADA INC	2/21/2024	BMO1	PMCHQ00002078	\$697.53
EFT0010311	27020	AIR LIQUIDE CANADA INC	3/6/2024	BMO1	PMCHQ00002085	\$415.73
EFT0010338	27020	AIR LIQUIDE CANADA INC	3/8/2024	BMO1	PMCHQ00002087	\$9,912.00
EFT0010402	27020	AIR LIQUIDE CANADA INC	3/22/2024	BMO1	PMCHQ00002093	\$652.52
154419	1765	ALBERNI CHRYSLER LTD.	2/21/2024	BMO1	PMCHQ00002079	\$269.20
154583	1765	ALBERNI CHRYSLER LTD.	3/22/2024	BMO1	PMCHQ00002094	\$289.77
154420	205223	ALBERNI CLASSICAL CONCERTS SOC	2/21/2024	BMO1	PMCHQ00002079	\$600.00
EFT0010290	1960	ALBERNI DISTRICT CO-OP ASSOC	2/28/2024	BMO1	PMCHQ00002083	\$493.90
EFT0010339	1960	ALBERNI DISTRICT CO-OP ASSOC	3/8/2024	BMO1	PMCHQ00002087	\$382.97
EFT0010165	45585	ALBERNI ECO DRY CLEANERS	2/9/2024	BMO1	PMCHQ00002074	\$63.00
EFT0010291	45585	ALBERNI ECO DRY CLEANERS	2/28/2024	BMO1	PMCHQ00002083	\$1,355.55
EFT0010340	45585	ALBERNI ECO DRY CLEANERS	3/8/2024	BMO1	PMCHQ00002087	\$88.20
EFT0010403	45585	ALBERNI ECO DRY CLEANERS	3/22/2024	BMO1	PMCHQ00002093	\$1,347.15
154477	2200	ALBERNI FIRST AID	2/28/2024	BMO1	PMCHQ00002084	\$456.75
EFT0010166	204741	ALBERNI FITNESS CENTRE	2/9/2024	BMO1	PMCHQ00002074	\$162.75
EFT0010167	200877	ALBERNI GLASS & MIRROR 2003 LT	2/9/2024	BMO1	PMCHQ00002074	\$15.13
EFT0010168	2540	ALBERNI INDUSTRIAL MARINE SUPP	2/9/2024	BMO1	PMCHQ00002074	\$86.43
EFT0010256	2540	ALBERNI INDUSTRIAL MARINE SUPP	2/23/2024	BMO1	PMCHQ00002080	\$30.24
EFT0010312	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/6/2024	BMO1	PMCHQ00002085	\$162.57
EFT0010341	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/8/2024	BMO1	PMCHQ00002087	\$80.62
EFT0010404	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/22/2024	BMO1	PMCHQ00002093	\$42.22
EFT0010224	3120	ALBERNI TOWING	2/14/2024	BMO1	PMCHQ00002076	\$201.60
EFT0010234	3120	ALBERNI TOWING	2/21/2024	BMO1	PMCHQ00002078	\$2,100.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010292	3120	ALBERNI TOWING	2/28/2024	BM01	PMCHQ00002083	\$1,742.83
EFT0010405	3120	ALBERNI TOWING	3/22/2024	BM01	PMCHQ00002093	\$483.84
154421	204035	ALBERNI TOYOTA	2/21/2024	BM01	PMCHQ00002079	\$219.27
154493	204035	ALBERNI TOYOTA	3/6/2024	BM01	PMCHQ00002086	\$1,103.65
EFT0010235	1561	ALBERNI VALLEY BULLDOGS	2/21/2024	BM01	PMCHQ00002078	\$7,211.62
EFT0010388	1561	ALBERNI VALLEY BULLDOGS	3/20/2024	BM01	PMCHQ00002091	\$3,193.39
154422	207192	ALBERNI VALLEY DISC GOLF CLUB	2/21/2024	BM01	PMCHQ00002079	\$2,000.00
EFT0010170	3665	ALBERNI VALLEY REFRIGERATION	2/9/2024	BM01	PMCHQ00002074	\$7,244.14
EFT0010257	3665	ALBERNI VALLEY REFRIGERATION	2/23/2024	BM01	PMCHQ00002080	\$18,820.98
EFT0010406	3665	ALBERNI VALLEY REFRIGERATION	3/22/2024	BM01	PMCHQ00002093	\$3,757.10
154423	4000	ALPORT INSURANCE AGENCIES INC	2/21/2024	BM01	PMCHQ00002079	\$5,836.00
154584	4000	ALPORT INSURANCE AGENCIES INC	3/22/2024	BM01	PMCHQ00002094	\$505.00
154556	202230	AMES, MICHAEL	3/20/2024	BM01	PMCHQ00002092	\$222.48
EFT0010147	52570	ANDREW SHERET LIMITED	2/7/2024	BM01	PMCHQ00002072	\$7,955.65
EFT0010171	52570	ANDREW SHERET LIMITED	2/9/2024	BM01	PMCHQ00002074	\$679.87
EFT0010236	52570	ANDREW SHERET LIMITED	2/21/2024	BM01	PMCHQ00002078	\$395.30
EFT0010293	52570	ANDREW SHERET LIMITED	2/28/2024	BM01	PMCHQ00002083	\$3,280.52
EFT0010313	52570	ANDREW SHERET LIMITED	3/6/2024	BM01	PMCHQ00002085	\$2,609.94
EFT0010407	52570	ANDREW SHERET LIMITED	3/22/2024	BM01	PMCHQ00002093	\$169.63
154585	206611	ARROWSMITH SEAMLESS GUTTERS	3/22/2024	BM01	PMCHQ00002094	\$1,984.50
154512	207177	ARSENAULT, DAVE	3/8/2024	BM01	PMCHQ00002088	\$24.22
EFT0010294	5740	ASSOCIATED ENGINEERING (BC) LT	2/28/2024	BM01	PMCHQ00002083	\$6,619.59
EFT0010314	5740	ASSOCIATED ENGINEERING (BC) LT	3/6/2024	BM01	PMCHQ00002085	\$2,951.95
154364	5743	ASSOCIATED FIRE & SAFETY INC.	2/9/2024	BM01	PMCHQ00002075	\$564.85
154404	10360	B C HYDRO & POWER AUTHORITY	2/14/2024	BM01	PMCHQ00002077	\$90,977.07
154446	10360	B C HYDRO & POWER AUTHORITY	2/23/2024	BM01	PMCHQ00002081	\$349.99
154478	10360	B C HYDRO & POWER AUTHORITY	2/28/2024	BM01	PMCHQ00002084	\$3,137.14
154513	10360	B C HYDRO & POWER AUTHORITY	3/8/2024	BM01	PMCHQ00002088	\$94,830.99
EFT0010258	10950	B C TRANSIT	2/23/2024	BM01	PMCHQ00002080	\$2,000.00
154365	6801	B PLETTI CONTRACTING, INC.	2/9/2024	BM01	PMCHQ00002075	\$711.37
EFT0010172	7000	BAILEY ELECTRIC CO LTD	2/9/2024	BM01	PMCHQ00002074	\$11,712.31
EFT0010259	7000	BAILEY ELECTRIC CO LTD	2/23/2024	BM01	PMCHQ00002080	\$10,894.51
EFT0010342	7000	BAILEY ELECTRIC CO LTD	3/8/2024	BM01	PMCHQ00002087	\$52,589.69
EFT0010408	7000	BAILEY ELECTRIC CO LTD	3/22/2024	BM01	PMCHQ00002093	\$14,410.09
154424	7568	BARR PLASTICS INC.	2/21/2024	BM01	PMCHQ00002079	\$1,958.85
154366	205099	BAUER, BRYAN	2/9/2024	BM01	PMCHQ00002075	\$40.00
154405	202955	BC ECONOMIC DEVELOPMENT ASSOCI	2/14/2024	BM01	PMCHQ00002077	\$688.80
154348	203183	BC HYDRO	2/7/2024	BM01	PMCHQ00002073	\$861.60
154479	203183	BC HYDRO	2/28/2024	BM01	PMCHQ00002084	\$1,008.51
154641	203183	BC HYDRO	3/27/2024	BM01	PMCHQ00002098	\$6,367.20
154644	203183	BC HYDRO	3/27/2024	BM01	PMCHQ00002099	\$594.36
EFT0010148	7860	BEAVER CREEK HOME CENTRE	2/7/2024	BM01	PMCHQ00002072	\$240.00
EFT0010173	7860	BEAVER CREEK HOME CENTRE	2/9/2024	BM01	PMCHQ00002074	\$2,559.62
EFT0010260	7860	BEAVER CREEK HOME CENTRE	2/23/2024	BM01	PMCHQ00002080	\$1,927.55
EFT0010343	7860	BEAVER CREEK HOME CENTRE	3/8/2024	BM01	PMCHQ00002087	\$63.29
EFT0010409	7860	BEAVER CREEK HOME CENTRE	3/22/2024	BM01	PMCHQ00002093	\$1,607.39
154367	202402	BERKE, KARRY	2/9/2024	BM01	PMCHQ00002075	\$150.00
EFT0010149	8600	BERK'S INTERTRUCK LTD	2/7/2024	BM01	PMCHQ00002072	\$408.37
EFT0010174	8600	BERK'S INTERTRUCK LTD	2/9/2024	BM01	PMCHQ00002074	\$583.94
EFT0010237	8600	BERK'S INTERTRUCK LTD	2/21/2024	BM01	PMCHQ00002078	\$18,598.50
EFT0010261	8600	BERK'S INTERTRUCK LTD	2/23/2024	BM01	PMCHQ00002080	\$648.05
EFT0010295	8600	BERK'S INTERTRUCK LTD	2/28/2024	BM01	PMCHQ00002083	\$923.73
EFT0010344	8600	BERK'S INTERTRUCK LTD	3/8/2024	BM01	PMCHQ00002087	\$912.21
EFT0010410	8600	BERK'S INTERTRUCK LTD	3/22/2024	BM01	PMCHQ00002093	\$845.38
154447	206540	BILLYBEAUTY MKTG	2/23/2024	BM01	PMCHQ00002081	\$35.84
EFT0010296	206965	BIRD, TRACY	2/28/2024	BM01	PMCHQ00002083	\$620.00
EFT0010367	206965	BIRD, TRACY	3/13/2024	BM01	PMCHQ00002089	\$200.00
EFT0010389	206965	BIRD, TRACY	3/20/2024	BM01	PMCHQ00002091	\$200.00
EFT0010175	9065	BLACK PRESS GROUP	2/9/2024	BM01	PMCHQ00002074	\$1,421.68
EFT0010225	9065	BLACK PRESS GROUP	2/14/2024	BM01	PMCHQ00002076	\$1,315.42
EFT0010263	9065	BLACK PRESS GROUP	2/23/2024	BM01	PMCHQ00002080	\$1,229.63
EFT0010297	9065	BLACK PRESS GROUP	2/28/2024	BM01	PMCHQ00002083	\$1,302.30
EFT0010474	9065	BLACK PRESS GROUP	3/27/2024	BM01	PMCHQ00002095	\$629.79

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010262	206367	BLACK PRESS-ALBERNI VALLEY NEW	2/23/2024	BM01	PMCHQ00002080	\$407.24
154586	206692	BLACKBERRY LIMITED	3/22/2024	BM01	PMCHQ00002094	\$7,046.44
154448	204347	BLUE ATLAS SAWMILLS LTD	2/23/2024	BM01	PMCHQ00002081	\$315.00
EFT0010150	204775	BODIN, KRISTA	2/7/2024	BM01	PMCHQ00002072	\$132.00
EFT0010315	204775	BODIN, KRISTA	3/6/2024	BM01	PMCHQ00002085	\$110.70
154557	207207	BOOTH, TONY	3/20/2024	BM01	PMCHQ00002092	\$15.00
154449	207052	BOROVICA, ERWIN	2/23/2024	BM01	PMCHQ00002081	\$436.76
154532	207052	BOROVICA, ERWIN	3/13/2024	BM01	PMCHQ00002090	\$166.53
154533	206871	BOULDER EXCAVATING LTD	3/13/2024	BM01	PMCHQ00002090	\$20,580.00
EFT0010316	206082	BOURGAIN, SHAWN	3/6/2024	BM01	PMCHQ00002085	\$146.40
EFT0010176	206515	BOWERMAN CONSTRUCTION LTD	2/9/2024	BM01	PMCHQ00002074	\$70,380.63
EFT0010226	206515	BOWERMAN CONSTRUCTION LTD	2/14/2024	BM01	PMCHQ00002076	\$329,520.44
EFT0010264	206515	BOWERMAN CONSTRUCTION LTD	2/23/2024	BM01	PMCHQ00002080	\$265,144.59
EFT0010345	206515	BOWERMAN CONSTRUCTION LTD	3/8/2024	BM01	PMCHQ00002087	\$6,914.49
EFT0010390	206515	BOWERMAN CONSTRUCTION LTD	3/20/2024	BM01	PMCHQ00002091	\$2,321.15
EFT0010411	206515	BOWERMAN CONSTRUCTION LTD	3/22/2024	BM01	PMCHQ00002093	\$509,233.53
154425	207017	BRANDER, BETH	2/21/2024	BM01	PMCHQ00002079	\$21.59
EFT0010346	54350	BRENNTAG CANADA INC.	3/8/2024	BM01	PMCHQ00002087	\$5,028.95
EFT0010151	26710	BROGAN FIRE & SAFETY	2/7/2024	BM01	PMCHQ00002072	\$9,629.74
EFT0010347	26710	BROGAN FIRE & SAFETY	3/8/2024	BM01	PMCHQ00002087	\$2,633.13
EFT0010412	26710	BROGAN FIRE & SAFETY	3/22/2024	BM01	PMCHQ00002093	\$1,102.36
EFT0010152	206470	BUNZL	2/7/2024	BM01	PMCHQ00002072	\$3,557.59
EFT0010177	206470	BUNZL	2/9/2024	BM01	PMCHQ00002074	\$1,878.62
EFT0010265	206470	BUNZL	2/23/2024	BM01	PMCHQ00002080	\$221.44
EFT0010298	206470	BUNZL	2/28/2024	BM01	PMCHQ00002083	\$627.91
EFT0010413	206470	BUNZL	3/22/2024	BM01	PMCHQ00002093	\$2,460.66
154450	203363	BUSINESS EXAMINER	2/23/2024	BM01	PMCHQ00002081	\$2,100.00
154587	206142	BUTLER CONCRETE & AGGREGATE LT	3/22/2024	BM01	PMCHQ00002094	\$2,476.74
EFT0010266	207161	BUTLER, JANICE	2/23/2024	BM01	PMCHQ00002080	\$1,375.00
EFT0010368	207161	BUTLER, JANICE	3/13/2024	BM01	PMCHQ00002089	\$650.00
EFT0010391	207161	BUTLER, JANICE	3/20/2024	BM01	PMCHQ00002091	\$650.00
154368	203484	CAMLOCK HOLDINGS LTD	2/9/2024	BM01	PMCHQ00002075	\$526.26
154406	203484	CAMLOCK HOLDINGS LTD	2/14/2024	BM01	PMCHQ00002077	\$245.42
154588	203484	CAMLOCK HOLDINGS LTD	3/22/2024	BM01	PMCHQ00002094	\$582.68
154451	207190	CANADIAN HYDROGEN & FUEL CELL	2/23/2024	BM01	PMCHQ00002081	\$262.50
EFT0010178	14380	CANADIAN LINEN AND UNIFORM SER	2/9/2024	BM01	PMCHQ00002074	\$932.33
EFT0010238	14380	CANADIAN LINEN AND UNIFORM SER	2/21/2024	BM01	PMCHQ00002078	\$508.50
EFT0010369	14380	CANADIAN LINEN AND UNIFORM SER	3/13/2024	BM01	PMCHQ00002089	\$353.65
EFT0010414	14380	CANADIAN LINEN AND UNIFORM SER	3/22/2024	BM01	PMCHQ00002093	\$663.49
EFT0010267	204107	CANADIAN MARITIME ENGINEERING	2/23/2024	BM01	PMCHQ00002080	\$269.01
EFT0010415	204107	CANADIAN MARITIME ENGINEERING	3/22/2024	BM01	PMCHQ00002093	\$353.95
154369	206593	CANADIAN MUSEUMS OF HISTORY	2/9/2024	BM01	PMCHQ00002075	\$2,480.63
EFT0010179	15301	CANADIAN TIRE #488	2/9/2024	BM01	PMCHQ00002074	\$2,421.05
EFT0010348	15301	CANADIAN TIRE #488	3/8/2024	BM01	PMCHQ00002087	\$1,576.69
EFT0010416	15301	CANADIAN TIRE #488	3/22/2024	BM01	PMCHQ00002093	\$341.78
EFT0010239	15580	CANADIAN UNION OF PUBLIC EMPLO	2/21/2024	BM01	PMCHQ00002078	\$13,685.45
EFT0010392	15580	CANADIAN UNION OF PUBLIC EMPLO	3/20/2024	BM01	PMCHQ00002091	\$13,842.67
EFT0010317	16005	CARR MCLEAN	3/6/2024	BM01	PMCHQ00002085	\$933.88
154407	207144	CARVELLO LAW	2/14/2024	BM01	PMCHQ00002077	\$424.32
154494	200559	CATALYST PAPER CORPORATION	3/6/2024	BM01	PMCHQ00002086	\$61,929.93
154408	49165	CBI REHABILITATION IN MOTION I	2/14/2024	BM01	PMCHQ00002077	\$630.00
154589	49165	CBI REHABILITATION IN MOTION I	3/22/2024	BM01	PMCHQ00002094	\$120.00
154495	203688	CDW CANADA	3/6/2024	BM01	PMCHQ00002086	\$26.43
154590	203688	CDW CANADA	3/22/2024	BM01	PMCHQ00002094	\$87.06
154452	207126	CHAISSON CREATIVE	2/23/2024	BM01	PMCHQ00002081	\$2,493.79
154558	207022	CHEM-AQUA	3/20/2024	BM01	PMCHQ00002092	\$972.16
154480	207195	CHEVRIER, ALABAMA	2/28/2024	BM01	PMCHQ00002084	\$315.00
EFT0010349	206239	CIRA	3/8/2024	BM01	PMCHQ00002087	\$265.83
EFT0010153	17550	CIRCLE DAIRY 1987 LTD	2/7/2024	BM01	PMCHQ00002072	\$2,059.68
EFT0010180	17550	CIRCLE DAIRY 1987 LTD	2/9/2024	BM01	PMCHQ00002074	\$1,478.73
EFT0010240	17550	CIRCLE DAIRY 1987 LTD	2/21/2024	BM01	PMCHQ00002078	\$4,702.29
EFT0010299	17550	CIRCLE DAIRY 1987 LTD	2/28/2024	BM01	PMCHQ00002083	\$9,014.16
EFT0010370	17550	CIRCLE DAIRY 1987 LTD	3/13/2024	BM01	PMCHQ00002089	\$288.02

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EFT0010393	17550	CIRCLE DAIRY 1987 LTD	3/20/2024	BM01	PMCHQ000002091	\$7,125.11
154534	17640	CITY OF PORT ALBERNI	3/13/2024	BM01	PMCHQ000002090	\$30.00
EFT0010268	17971	CIVIC INFO BC	2/23/2024	BM01	PMCHQ000002080	\$1,085.70
EFT0010241	205870	CLARK, JAYDE	2/21/2024	BM01	PMCHQ000002078	\$15.62
154426	205743	CLARKSTONE & DEARIN NOTARY COR	2/21/2024	BM01	PMCHQ000002079	\$135.70
154559	205743	CLARKSTONE & DEARIN NOTARY COR	3/20/2024	BM01	PMCHQ000002092	\$188.99
154453	46589	CLEARTECH INDUSTRIES INC	2/23/2024	BM01	PMCHQ000002081	\$2,474.55
154591	46589	CLEARTECH INDUSTRIES INC	3/22/2024	BM01	PMCHQ000002094	\$900.00
154370	203788	CLOVERDALE PAINT INC	2/9/2024	BM01	PMCHQ000002075	\$84.95
154454	203788	CLOVERDALE PAINT INC	2/23/2024	BM01	PMCHQ000002081	\$206.48
154592	203788	CLOVERDALE PAINT INC	3/22/2024	BM01	PMCHQ000002094	\$54.93
EFT0010350	12586	CMJ EQUIPMENT	3/8/2024	BM01	PMCHQ000002087	\$519.75
154514	204803	COAST INDUSTRIAL MACHINING LTD	3/8/2024	BM01	PMCHQ000002088	\$2,167.20
EFT0010269	202866	COASTAL BRIDGE & CONSTRUCTION	2/23/2024	BM01	PMCHQ000002080	\$21,907.57
EFT0010351	202866	COASTAL BRIDGE & CONSTRUCTION	3/8/2024	BM01	PMCHQ000002087	\$17,417.15
EFT0010417	202866	COASTAL BRIDGE & CONSTRUCTION	3/22/2024	BM01	PMCHQ000002093	\$8,086.60
154593	205911	COASTAL RISK SOLUTIONS	3/22/2024	BM01	PMCHQ000002094	\$4,675.81
154594	18719	COCA COLA BOTTLING	3/22/2024	BM01	PMCHQ000002094	\$1,715.17
154371	18735	COFFEE FUND	2/9/2024	BM01	PMCHQ000002075	\$120.00
154595	18735	COFFEE FUND	3/22/2024	BM01	PMCHQ000002094	\$168.00
EFT0010181	18740	COKELY WIRE ROPE LTD	2/9/2024	BM01	PMCHQ000002074	\$277.40
EFT0010227	18740	COKELY WIRE ROPE LTD	2/14/2024	BM01	PMCHQ000002076	\$33.82
EFT0010242	18740	COKELY WIRE ROPE LTD	2/21/2024	BM01	PMCHQ000002078	\$644.31
154427	204251	COLCLOUGH, BRANDON	2/21/2024	BM01	PMCHQ000002079	\$150.00
EFT0010300	206918	COLLINS ELECTRIC INC	2/28/2024	BM01	PMCHQ000002083	\$10,395.00
EFT0010318	206918	COLLINS ELECTRIC INC	3/6/2024	BM01	PMCHQ000002085	\$3,944.96
154372	207113	COLYN, DAVE	2/9/2024	BM01	PMCHQ000002075	\$35.20
154373	18970	COLYN'S LANDSCAPING LTD	2/9/2024	BM01	PMCHQ000002075	\$2,562.00
154481	18970	COLYN'S LANDSCAPING LTD	2/28/2024	BM01	PMCHQ000002084	\$241.50
154428	19200	COMMUNITY ARTS COUNCIL OF THE	2/21/2024	BM01	PMCHQ000002079	\$5,000.00
154374	19263	COMMUNITY FUTURES DEVELOPMENT	2/9/2024	BM01	PMCHQ000002075	\$23,737.25
EFT0010243	19300	COMOX PACIFIC EXPRESS LTD	2/21/2024	BM01	PMCHQ000002078	\$148.66
EFT0010371	201803	CO-OPERATORS, THE	3/13/2024	BM01	PMCHQ000002089	\$16,528.56
EFT0010394	201803	CO-OPERATORS, THE	3/20/2024	BM01	PMCHQ000002091	\$16,720.15
154560	207205	COPITHORNE, ADRIENNE	3/20/2024	BM01	PMCHQ000002092	\$315.00
EFT0010182	206854	CRAIG INDUSTRIAL SERVICES	2/9/2024	BM01	PMCHQ000002074	\$392.00
EFT0010418	206854	CRAIG INDUSTRIAL SERVICES	3/22/2024	BM01	PMCHQ000002093	\$196.00
154496	203885	CROSS, TRAVIS	3/6/2024	BM01	PMCHQ000002086	\$15,933.93
154561	203885	CROSS, TRAVIS	3/20/2024	BM01	PMCHQ000002092	\$525.00
154482	204361	CUSSON, DAVE	2/28/2024	BM01	PMCHQ000002084	\$111.80
154483	204129	DAST WELDING INC	2/28/2024	BM01	PMCHQ000002084	\$13,158.67
154535	204129	DAST WELDING INC	3/13/2024	BM01	PMCHQ000002090	\$913.68
154596	204129	DAST WELDING INC	3/22/2024	BM01	PMCHQ000002094	\$1,239.24
EFT0010183	44880	DB PERKS & ASSOCIATES LTD.	2/9/2024	BM01	PMCHQ000002074	\$593.60
EFT0010228	44880	DB PERKS & ASSOCIATES LTD.	2/14/2024	BM01	PMCHQ000002076	\$159.53
EFT0010352	44880	DB PERKS & ASSOCIATES LTD.	3/8/2024	BM01	PMCHQ000002087	\$2,258.48
154409	206927	DECLERCQ, BRAD	2/14/2024	BM01	PMCHQ000002077	\$170.51
154484	203525	DEL COMMUNICATIONS INC	2/28/2024	BM01	PMCHQ000002084	\$420.00
EFT0010184	22200	DOLANS CONCRETE LTD	2/9/2024	BM01	PMCHQ000002074	\$4,172.57
EFT0010419	22200	DOLANS CONCRETE LTD	3/22/2024	BM01	PMCHQ000002093	\$788.01
154455	202758	DOUGLAS, JOHN	2/23/2024	BM01	PMCHQ000002081	\$213.05
154429	207137	DR D.S. JOHNSON INC	2/21/2024	BM01	PMCHQ000002079	\$50.00
154536	207202	DR. HERMANN S NELL	3/13/2024	BM01	PMCHQ000002090	\$40.00
EFT0010420	206857	DRIVING FORCE	3/22/2024	BM01	PMCHQ000002093	\$3,287.20
154375	22526	DUNCAN ELECTRIC MOTOR LTD	2/9/2024	BM01	PMCHQ000002075	\$6,608.00
154410	207187	E & K PAINTING LTD	2/14/2024	BM01	PMCHQ000002077	\$16,663.50
154349	205017	ENERSYS CANADA INC	2/7/2024	BM01	PMCHQ000002073	\$2,016.00
EFT0010185	42374	ENEX FUELS LTD.	2/9/2024	BM01	PMCHQ000002074	\$34,446.05
EFT0010229	42374	ENEX FUELS LTD.	2/14/2024	BM01	PMCHQ000002076	\$571.08
EFT0010421	42374	ENEX FUELS LTD.	3/22/2024	BM01	PMCHQ000002093	\$1,207.06
EFT0010475	42374	ENEX FUELS LTD.	3/27/2024	BM01	PMCHQ000002095	\$31,620.50
154430	205990	ENTANDEM	2/21/2024	BM01	PMCHQ000002079	\$1,982.32
154431	10530	ENVIRONMENTAL OPERATORS	2/21/2024	BM01	PMCHQ000002079	\$394.44

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154597	200914	ESRI CANADA LTD	3/22/2024	BM01	PMCHQ00002094	\$1,544.01
EFT0010353	23450	EVITT ELECTRIC CO LTD	3/8/2024	BM01	PMCHQ00002087	\$65.98
154537	24389	FIRST GLASS LTD	3/13/2024	BM01	PMCHQ00002090	\$672.00
EFT0010186	24890	FLOORING DEPOT	2/9/2024	BM01	PMCHQ00002074	\$1,218.00
154538	24925	FODEN, CARA	3/13/2024	BM01	PMCHQ00002090	\$124.44
154376	204697	FOLKGRAPHIS FRAMES (1992) LTD	2/9/2024	BM01	PMCHQ00002075	\$989.73
EFT0010354	204191	FOOTPRINTS SECURITY PATROL INC	3/8/2024	BM01	PMCHQ00002087	\$126.00
EFT0010422	204191	FOOTPRINTS SECURITY PATROL INC	3/22/2024	BM01	PMCHQ00002093	\$3,552.69
EFT0010476	204191	FOOTPRINTS SECURITY PATROL INC	3/27/2024	BM01	PMCHQ00002095	\$1,769.52
EFT0010423	202959	FORT GARRY FIRE TRUCKS	3/22/2024	BM01	PMCHQ00002093	\$325.11
154411	16501	FORTIS BC - NATURAL GAS	2/14/2024	BM01	PMCHQ00002077	\$23,522.79
154539	16501	FORTIS BC - NATURAL GAS	3/13/2024	BM01	PMCHQ00002090	\$13,708.90
154598	16501	FORTIS BC - NATURAL GAS	3/22/2024	BM01	PMCHQ00002094	\$6,986.78
EFT0010230	206720	FRANK PLANNING COLLABORATIVE	2/14/2024	BM01	PMCHQ00002076	\$17,344.69
EFT0010424	206720	FRANK PLANNING COLLABORATIVE	3/22/2024	BM01	PMCHQ00002093	\$19,029.94
EFT0010355	206916	FRASER VALLEY REFRIGERATION	3/8/2024	BM01	PMCHQ00002087	\$958.31
EFT0010425	206916	FRASER VALLEY REFRIGERATION	3/22/2024	BM01	PMCHQ00002093	\$346.50
EFT0010154	55160	FRED SURRIDGE LTD	2/7/2024	BM01	PMCHQ00002072	\$16,863.43
EFT0010270	55160	FRED SURRIDGE LTD	2/23/2024	BM01	PMCHQ00002080	\$24,521.51
EFT0010301	55160	FRED SURRIDGE LTD	2/28/2024	BM01	PMCHQ00002083	\$5,447.54
EFT0010426	204015	FRIESEN PLASTICS INC	3/22/2024	BM01	PMCHQ00002093	\$1,679.97
154540	205875	G&G ROOFING LTD	3/13/2024	BM01	PMCHQ00002090	\$1,737.35
154432	207175	GALCON PRECAST	2/21/2024	BM01	PMCHQ00002079	\$734.72
154515	207198	GAME THEORY FILMS	3/8/2024	BM01	PMCHQ00002088	\$837.20
EFT0010319	204276	GARDAWORLD	3/6/2024	BM01	PMCHQ00002085	\$2,071.80
EFT0010427	204276	GARDAWORLD	3/22/2024	BM01	PMCHQ00002093	\$2,071.80
EFT0010187	25368	GENESIS FIRE PROTECTION	2/9/2024	BM01	PMCHQ00002074	\$1,191.75
EFT0010372	25368	GENESIS FIRE PROTECTION	3/13/2024	BM01	PMCHQ00002089	\$2,620.56
EFT0010188	205749	GFL ENVIRONMENTAL SERIVICES IN	2/9/2024	BM01	PMCHQ00002074	\$99.75
EFT0010428	205749	GFL ENVIRONMENTAL SERIVICES IN	3/22/2024	BM01	PMCHQ00002093	\$1,256.19
EFT0010320	2003100	GIBSON, MARILYN	3/6/2024	BM01	PMCHQ00002085	\$7.50
154645	202296	GINGRAS, JEFF	3/27/2024	BM01	PMCHQ00002099	\$20.00
154412	209191	GOVERNMENT FRAMEWORKS.COM INC	2/14/2024	BM01	PMCHQ00002077	\$36,855.00
EFT0010189	26070	GRAPHICS FACTORY	2/9/2024	BM01	PMCHQ00002074	\$1,298.58
EFT0010429	26070	GRAPHICS FACTORY	3/22/2024	BM01	PMCHQ00002093	\$525.28
EFT0010271	37255	GREAT WEST EQUIPMENT	2/23/2024	BM01	PMCHQ00002080	\$1,303.66
EFT0010430	37255	GREAT WEST EQUIPMENT	3/22/2024	BM01	PMCHQ00002093	\$1,238.43
154599	26320	GREEN THUMB NURSERIES &	3/22/2024	BM01	PMCHQ00002094	\$2,060.80
EFT0010155	205009	GREGG DISTRIBUTORS (BC) LTD	2/7/2024	BM01	PMCHQ00002072	\$1,221.67
EFT0010190	205009	GREGG DISTRIBUTORS (BC) LTD	2/9/2024	BM01	PMCHQ00002074	\$2,119.81
EFT0010244	205009	GREGG DISTRIBUTORS (BC) LTD	2/21/2024	BM01	PMCHQ00002078	\$493.30
EFT0010272	205009	GREGG DISTRIBUTORS (BC) LTD	2/23/2024	BM01	PMCHQ00002080	\$1,290.81
EFT0010302	205009	GREGG DISTRIBUTORS (BC) LTD	2/28/2024	BM01	PMCHQ00002083	\$678.71
EFT0010431	205009	GREGG DISTRIBUTORS (BC) LTD	3/22/2024	BM01	PMCHQ00002093	\$1,064.02
154497	201565	GUERIN, ANDRE	3/6/2024	BM01	PMCHQ00002086	\$45.50
154562	204278	GUY, BRIAN	3/20/2024	BM01	PMCHQ00002092	\$28.00
154377	206582	H2X CONTRACTING LTD	2/9/2024	BM01	PMCHQ00002075	\$7,415.98
154456	205790	HAGGARD, DEBBIE	2/23/2024	BM01	PMCHQ00002081	\$820.45
EFT0010191	27850	HAYLOCK BROS PAVING LTD	2/9/2024	BM01	PMCHQ00002074	\$7,151.66
EFT0010432	27850	HAYLOCK BROS PAVING LTD	3/22/2024	BM01	PMCHQ00002093	\$1,012.48
EFT0010192	204004	HEROLD ENGINEERING LIMITED	2/9/2024	BM01	PMCHQ00002074	\$426.56
EFT0010231	204004	HEROLD ENGINEERING LIMITED	2/14/2024	BM01	PMCHQ00002076	\$299.25
EFT0010356	28223	HI-PRO SPORTING GOODS	3/8/2024	BM01	PMCHQ00002087	\$2,290.26
EFT0010321	206959	HOSTEDBIZZ INC	3/6/2024	BM01	PMCHQ00002085	\$1,159.09
EFT0010477	206959	HOSTEDBIZZ INC	3/27/2024	BM01	PMCHQ00002095	\$1,184.51
EFT0010193	28877	HOULE PRINTING	2/9/2024	BM01	PMCHQ00002074	\$688.80
EFT0010433	28877	HOULE PRINTING	3/22/2024	BM01	PMCHQ00002093	\$285.60
154378	206919	IAM ISLAND ARCHITECTURAL MILLW	2/9/2024	BM01	PMCHQ00002075	\$18,493.65
154517	206919	IAM ISLAND ARCHITECTURAL MILLW	3/8/2024	BM01	PMCHQ00002088	\$23,018.73
154433	206665	IMPERIAL DADE CANADA INC	2/21/2024	BM01	PMCHQ00002079	\$888.16
154600	206665	IMPERIAL DADE CANADA INC	3/22/2024	BM01	PMCHQ00002094	\$902.17
EFT0010373	202319	INDUSTRIAL ALLIANCE INSURANCE	3/13/2024	BM01	PMCHQ00002089	\$550.42
154601	205868	INEO EMPLOYMENT SERVICES	3/22/2024	BM01	PMCHQ00002094	\$94.50

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010434	31200	IRITEX PUMPS & IRRIGATION INC.	3/22/2024	BM01	PMCHQ00002093	\$3,431.64
EFT0010435	31675	ISLAND KEY COMPUTER LTD	3/22/2024	BM01	PMCHQ00002093	\$2,486.18
EFT0010194	12530	ISLAND RADIO LTD.	2/9/2024	BM01	PMCHQ00002074	\$302.40
154379	206853	ISLAND TIMBERFRAME	2/9/2024	BM01	PMCHQ00002075	\$33,366.29
EFT0010322	205963	ITEL NETWORKS INC	3/6/2024	BM01	PMCHQ00002085	\$4,410.56
EFT0010273	32270	JACK'S TIRE SALES & SERVICES L	2/23/2024	BM01	PMCHQ00002080	\$3,528.85
EFT0010437	32270	JACK'S TIRE SALES & SERVICES L	3/22/2024	BM01	PMCHQ00002093	\$207.20
EFT0010323	32400	JAL DESIGNS AND GRAPHICS INC	3/6/2024	BM01	PMCHQ00002085	\$100.80
EFT0010438	32400	JAL DESIGNS AND GRAPHICS INC	3/22/2024	BM01	PMCHQ00002093	\$114.24
154457	206137	JAVEN SIMON ROOFING LTD	2/23/2024	BM01	PMCHQ00002081	\$6,026.07
EFT0010245	29140	JOHN DEERE FINANCIAL	2/21/2024	BM01	PMCHQ00002078	\$525.16
EFT0010274	33496	JUST RITE PRECISION SHARPENING	2/23/2024	BM01	PMCHQ00002080	\$181.44
EFT0010439	203777	KLITSA DOORS (2012) LTD	3/22/2024	BM01	PMCHQ00002093	\$361.33
154458	207193	KNUDSON, TUCKER	2/23/2024	BM01	PMCHQ00002081	\$6.71
EFT0010275	34215	KOERS & ASSOCIATES ENGINEERING	2/23/2024	BM01	PMCHQ00002080	\$2,420.79
EFT0010324	34215	KOERS & ASSOCIATES ENGINEERING	3/6/2024	BM01	PMCHQ00002085	\$3,750.81
EFT0010440	34215	KOERS & ASSOCIATES ENGINEERING	3/22/2024	BM01	PMCHQ00002093	\$11,752.71
154563	51746	KRAUSE, LISA	3/20/2024	BM01	PMCHQ00002092	\$675.83
154434	206550	KUSUMOTO, TOMOKO	2/21/2024	BM01	PMCHQ00002079	\$1,286.39
EFT0010156	34420	L B WOODCHOPPERS LTD	2/7/2024	BM01	PMCHQ00002072	\$622.13
EFT0010195	34420	L B WOODCHOPPERS LTD	2/9/2024	BM01	PMCHQ00002074	\$1,295.79
EFT0010276	34420	L B WOODCHOPPERS LTD	2/23/2024	BM01	PMCHQ00002080	\$8,481.63
EFT0010303	34420	L B WOODCHOPPERS LTD	2/28/2024	BM01	PMCHQ00002083	\$840.15
EFT0010325	34420	L B WOODCHOPPERS LTD	3/6/2024	BM01	PMCHQ00002085	\$280.27
EFT0010357	34420	L B WOODCHOPPERS LTD	3/8/2024	BM01	PMCHQ00002087	\$63.22
EFT0010441	34420	L B WOODCHOPPERS LTD	3/22/2024	BM01	PMCHQ00002093	\$454.63
EFT0010326	206907	L42 SOLUTIONS	3/6/2024	BM01	PMCHQ00002085	\$23,382.20
EFT0010196	36878	LAFARGE ASPHALT TECHNOLOGIES	2/9/2024	BM01	PMCHQ00002074	\$21,371.84
EFT0010277	36878	LAFARGE ASPHALT TECHNOLOGIES	2/23/2024	BM01	PMCHQ00002080	\$31,662.40
EFT0010197	34615	LANDMARK CINEMAS	2/9/2024	BM01	PMCHQ00002074	\$420.00
EFT0010327	34615	LANDMARK CINEMAS	3/6/2024	BM01	PMCHQ00002085	\$420.00
EFT0010374	34615	LANDMARK CINEMAS	3/13/2024	BM01	PMCHQ00002089	\$420.00
154541	205088	LANDSVIK, ERIK	3/13/2024	BM01	PMCHQ00002090	\$582.30
154646	205088	LANDSVIK, ERIK	3/27/2024	BM01	PMCHQ00002099	\$533.04
EFT0010395	206282	LEUCO CONSTRUCTION INC	3/20/2024	BM01	PMCHQ00002091	\$56,659.09
EFT0010198	35105	LEWKOWICH ENGINEERING ASSOCIAT	2/9/2024	BM01	PMCHQ00002074	\$803.62
EFT0010278	35105	LEWKOWICH ENGINEERING ASSOCIAT	2/23/2024	BM01	PMCHQ00002080	\$8,365.72
154542	204725	LEYENAAR, CURTIS	3/13/2024	BM01	PMCHQ00002090	\$652.30
154647	204725	LEYENAAR, CURTIS	3/27/2024	BM01	PMCHQ00002099	\$81.50
EFT0010442	204710	LIDSTONE & COMPANY - IN TRUST	3/22/2024	BM01	PMCHQ00002093	\$372.96
EFT0010199	35132	LIFESAVING SOCIETY	2/9/2024	BM01	PMCHQ00002074	\$1,109.42
EFT0010443	35132	LIFESAVING SOCIETY	3/22/2024	BM01	PMCHQ00002093	\$535.20
EFT0010444	46595	LINDE CANADA INC	3/22/2024	BM01	PMCHQ00002093	\$105.96
154435	35255	LOISELLE, ALLAN	2/21/2024	BM01	PMCHQ00002079	\$100.00
EFT0010478	205767	LONG VIEW SYSTEMS CORPORATION	3/27/2024	BM01	PMCHQ00002095	\$10,501.52
154380	203600	LOOMIS EXPRESS	2/9/2024	BM01	PMCHQ00002075	\$153.88
EFT0010200	202355	LORDCO PARTS LTD	2/9/2024	BM01	PMCHQ00002074	\$302.40
EFT0010279	202355	LORDCO PARTS LTD	2/23/2024	BM01	PMCHQ00002080	\$22.20
EFT0010445	202355	LORDCO PARTS LTD	3/22/2024	BM01	PMCHQ00002093	\$457.72
EFT0010375	207075	LOTS VENTURES CANADA INC	3/13/2024	BM01	PMCHQ00002089	\$250.62
154564	207206	LOUGHEED, HEATHER	3/20/2024	BM01	PMCHQ00002092	\$1,200.00
154565	205541	LOW, CAILEAN	3/20/2024	BM01	PMCHQ00002092	\$45.50
154381	36895	M & D AUTO PARTS LTD	2/9/2024	BM01	PMCHQ00002075	\$274.03
154459	36895	M & D AUTO PARTS LTD	2/23/2024	BM01	PMCHQ00002081	\$894.65
154518	36895	M & D AUTO PARTS LTD	3/8/2024	BM01	PMCHQ00002088	\$1,171.09
154602	36895	M & D AUTO PARTS LTD	3/22/2024	BM01	PMCHQ00002094	\$88.82
154382	36890	M B LABORATORIES LTD	2/9/2024	BM01	PMCHQ00002075	\$1,039.53
154460	36890	M B LABORATORIES LTD	2/23/2024	BM01	PMCHQ00002081	\$5,251.84
154519	36890	M B LABORATORIES LTD	3/8/2024	BM01	PMCHQ00002088	\$2,557.33
154603	36890	M B LABORATORIES LTD	3/22/2024	BM01	PMCHQ00002094	\$458.51
154604	206889	M2 GREEN MECHANICAL LTD	3/22/2024	BM01	PMCHQ00002094	\$60,167.20
EFT0010201	206889	M2 GREEN MECHANICAL LTD	2/9/2024	BM01	PMCHQ00002074	\$10,826.14
154543	206890	MAKON PROJECTS	3/13/2024	BM01	PMCHQ00002090	\$10,647.67

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
154566	207204	MARBLE MEDIA INC.	3/20/2024	BM01	PMCHQ00002092	\$837.20
154383	207117	MARLEY BROTHERS EXCAVATING	2/9/2024	BM01	PMCHQ00002075	\$59,818.50
154567	207117	MARLEY BROTHERS EXCAVATING	3/20/2024	BM01	PMCHQ00002092	\$119,637.00
154648	207117	MARLEY BROTHERS EXCAVATING	3/27/2024	BM01	PMCHQ00002099	\$32,749.50
154544	206966	MCCULLOUGH, ANTHONY	3/13/2024	BM01	PMCHQ00002090	\$582.30
154649	206966	MCCULLOUGH, ANTHONY	3/27/2024	BM01	PMCHQ00002099	\$81.50
154520	35701	MCELHANNEY CONSULTING SERVICES	3/8/2024	BM01	PMCHQ00002088	\$5,050.50
EFT0010202	35900	MCGILL & ASSOCIATES	2/9/2024	BM01	PMCHQ00002074	\$648.64
EFT0010328	35900	MCGILL & ASSOCIATES	3/6/2024	BM01	PMCHQ00002085	\$808.08
EFT0010446	35900	MCGILL & ASSOCIATES	3/22/2024	BM01	PMCHQ00002093	\$890.35
EFT0010203	36260	MCLEAN & HIGGINS LTD	2/9/2024	BM01	PMCHQ00002074	\$4,191.93
EFT0010280	36260	MCLEAN & HIGGINS LTD	2/23/2024	BM01	PMCHQ00002080	\$5,243.91
EFT0010447	36260	MCLEAN & HIGGINS LTD	3/22/2024	BM01	PMCHQ00002093	\$7,968.68
154384	205930	MCNAUGHT, KIARA	2/9/2024	BM01	PMCHQ00002075	\$13.90
154461	205930	MCNAUGHT, KIARA	2/23/2024	BM01	PMCHQ00002081	\$22.08
EFT0010358	38079	MERIT FURNITURE	3/8/2024	BM01	PMCHQ00002087	\$1,463.29
EFT0010329	200307	MICROSERVE	3/6/2024	BM01	PMCHQ00002085	\$1,680.00
154545	207033	MIHALICZ, WAYNE	3/13/2024	BM01	PMCHQ00002090	\$582.30
154568	206592	MILL CREEK COFFEE COMPANY	3/20/2024	BM01	PMCHQ00002092	\$1,013.39
154462	204502	MINIONS, SHARIE	2/23/2024	BM01	PMCHQ00002081	\$710.10
154485	204502	MINIONS, SHARIE	2/28/2024	BM01	PMCHQ00002084	\$517.60
154350	207186	MINISTER OF FINANCE	2/7/2024	BM01	PMCHQ00002073	\$91.00
154351	38560	MINISTER OF FINANCE - Product	2/7/2024	BM01	PMCHQ00002073	\$158.73
154385	38560	MINISTER OF FINANCE - Product	2/9/2024	BM01	PMCHQ00002075	\$416.91
154413	203389	MINISTER OF GOVERNMENT SERVICE	2/14/2024	BM01	PMCHQ00002077	\$712.72
154650	203389	MINISTER OF GOVERNMENT SERVICE	3/27/2024	BM01	PMCHQ00002099	\$137.67
154352	204394	MINISTRY OF ENVIRONMENT	2/7/2024	BM01	PMCHQ00002073	\$54,359.09
EFT0010204	206607	MKM PROJECTS LTD	2/9/2024	BM01	PMCHQ00002074	\$33,255.06
EFT0010304	206607	MKM PROJECTS LTD	2/28/2024	BM01	PMCHQ00002083	\$72,140.21
EFT0010448	206607	MKM PROJECTS LTD	3/22/2024	BM01	PMCHQ00002093	\$165,464.64
154521	40381	MONGREL MEDIA INC	3/8/2024	BM01	PMCHQ00002088	\$1,674.40
154386	203834	MTS MAINTENANCE TRACKING SYSTE	2/9/2024	BM01	PMCHQ00002075	\$498.40
154387	206401	MUNICIPAL INSURANCE ASSOC OF B	2/9/2024	BM01	PMCHQ00002075	\$176,493.00
154464	204089	NAMES AND NUMBERS	2/23/2024	BM01	PMCHQ00002081	\$693.00
154436	205536	NANAIMO MITSUBISHI	2/21/2024	BM01	PMCHQ00002079	\$948.25
154437	47480	NATIONAL ENERGY EQUIPMENT INC.	2/21/2024	BM01	PMCHQ00002079	\$1,197.66
154388	41801	ND GRAPHICS	2/9/2024	BM01	PMCHQ00002075	\$4,233.71
154465	41801	ND GRAPHICS	2/23/2024	BM01	PMCHQ00002081	\$1,251.04
EFT0010205	206394	NEIGHBOURHOOD WELCOME PROGRAM	2/9/2024	BM01	PMCHQ00002074	\$115.50
EFT0010281	207163	NEWMAN, ED	2/23/2024	BM01	PMCHQ00002080	\$620.00
EFT0010376	207163	NEWMAN, ED	3/13/2024	BM01	PMCHQ00002089	\$200.00
EFT0010396	207163	NEWMAN, ED	3/20/2024	BM01	PMCHQ00002091	\$200.00
154546	206173	NISA INTERNET SOLUTIONS	3/13/2024	BM01	PMCHQ00002090	\$556.50
154499	206060	NORLOCK, JENNIFER	3/6/2024	BM01	PMCHQ00002086	\$300.00
154605	42626	NORTH ISLAND COLLEGE	3/22/2024	BM01	PMCHQ00002094	\$114,000.00
EFT0010246	204527	NUTRIEN AG SOLUTIONS INC	2/21/2024	BM01	PMCHQ00002078	\$1,279.95
EFT0010449	204527	NUTRIEN AG SOLUTIONS INC	3/22/2024	BM01	PMCHQ00002093	\$1,116.15
EFT0010330	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	3/6/2024	BM01	PMCHQ00002085	\$362.00
EFT0010377	42905	OAK CREEK GOLF & TURF INC.	3/13/2024	BM01	PMCHQ00002089	\$675.37
154522	205026	OFFROAD DIESEL	3/8/2024	BM01	PMCHQ00002088	\$918.40
EFT0010206	204256	ORCA HEALTH & SAFETY	2/9/2024	BM01	PMCHQ00002074	\$630.00
EFT0010207	204164	ORKIN CANADA	2/9/2024	BM01	PMCHQ00002074	\$221.64
EFT0010378	204164	ORKIN CANADA	3/13/2024	BM01	PMCHQ00002089	\$221.64
EFT0010450	204164	ORKIN CANADA	3/22/2024	BM01	PMCHQ00002093	\$221.64
154466	206638	OSBORNE, DAVE	2/23/2024	BM01	PMCHQ00002081	\$13.42
154547	206638	OSBORNE, DAVE	3/13/2024	BM01	PMCHQ00002090	\$11.59
154569	206638	OSBORNE, DAVE	3/20/2024	BM01	PMCHQ00002092	\$31.64
EFT0010451	206669	OSPREY ELECTRIC LTD	3/22/2024	BM01	PMCHQ00002093	\$34,981.86
154651	207201	OTG DEVELOPMENTS LTD	3/27/2024	BM01	PMCHQ00002099	\$4,323.38
EFT0010282	205822	OWENS, MIKE	2/23/2024	BM01	PMCHQ00002080	\$1,172.32
EFT0010305	205822	OWENS, MIKE	2/28/2024	BM01	PMCHQ00002083	\$1,221.31
EFT0010379	205822	OWENS, MIKE	3/13/2024	BM01	PMCHQ00002089	\$525.00
154606	43435	P & R TRUCK CENTRE	3/22/2024	BM01	PMCHQ00002094	\$2,759.80

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154389	43435	P & R WESTERN STAR TRUCKS	2/9/2024	BM01	PMCHQ00002075	\$262.81
154523	43435	P & R WESTERN STAR TRUCKS	3/8/2024	BM01	PMCHQ00002088	\$121.62
154548	43435	P & R WESTERN STAR TRUCKS	3/13/2024	BM01	PMCHQ00002090	\$5,402.32
154438	45881	P A ORCHESTRA & CHORUS SOCIETY	2/21/2024	BM01	PMCHQ00002079	\$1,406.00
EFT0010247	204000	PACIFIC CHEVROLET BUICK GMC	2/21/2024	BM01	PMCHQ00002078	\$350.13
EFT0010452	204000	PACIFIC CHEVROLET BUICK GMC	3/22/2024	BM01	PMCHQ00002093	\$647.17
154390	206437	PACIFIC SEAWEEED INDUSTRY ASSOC	2/9/2024	BM01	PMCHQ00002075	\$2,100.00
154391	43960	PANAGO	2/9/2024	BM01	PMCHQ00002075	\$189.00
154500	206108	PARK PLACE TECHNOLOGIES LLC	3/6/2024	BM01	PMCHQ00002086	\$7,498.56
154607	204837	PETERBILT PACIFIC INC	3/22/2024	BM01	PMCHQ00002094	\$99.77
154524	206615	PG SOLUTIONS INC	3/8/2024	BM01	PMCHQ00002088	\$17,267.04
154608	206615	PG SOLUTIONS INC	3/22/2024	BM01	PMCHQ00002094	\$253.81
154353	27354	PIZZA FACTORY	2/7/2024	BM01	PMCHQ00002073	\$569.38
154652	27354	PIZZA FACTORY	3/27/2024	BM01	PMCHQ00002099	\$592.67
154549	207188	POLAR ENGINEERING	3/13/2024	BM01	PMCHQ00002090	\$9,445.28
EFT0010248	45725	PORT ALBERNI CIVIC MANAGERS AS	2/21/2024	BM01	PMCHQ00002078	\$430.00
EFT0010453	45725	PORT ALBERNI CIVIC MANAGERS AS	3/22/2024	BM01	PMCHQ00002093	\$430.00
EFT0010208	45800	PORT ALBERNI FIRE FIGHTERS ASS	2/9/2024	BM01	PMCHQ00002074	\$5,856.91
EFT0010232	45800	PORT ALBERNI FIRE FIGHTERS ASS	2/14/2024	BM01	PMCHQ00002076	\$5,607.17
EFT0010397	45800	PORT ALBERNI FIRE FIGHTERS ASS	3/20/2024	BM01	PMCHQ00002091	\$6,206.78
154475	204092	PORT ALBERNI MARITIME HERITAGE	2/26/2024	BM01	PMCHQ00002082	\$10,000.00
EFT0010209	45995	PORT ALBERNI ONLINE	2/9/2024	BM01	PMCHQ00002074	\$787.50
EFT0010359	45995	PORT ALBERNI ONLINE	3/8/2024	BM01	PMCHQ00002087	\$787.50
EFT0010479	45995	PORT ALBERNI ONLINE	3/27/2024	BM01	PMCHQ00002095	\$787.50
154501	45850	PORT ALBERNI PORT AUTHORITY	3/6/2024	BM01	PMCHQ00002086	\$130,994.69
154609	45850	PORT ALBERNI PORT AUTHORITY	3/22/2024	BM01	PMCHQ00002094	\$14,860.39
154571	203378	POVEY, BRIAN	3/20/2024	BM01	PMCHQ00002092	\$578.24
154525	207197	PRARIE COAST EQUIPMENT	3/8/2024	BM01	PMCHQ00002088	\$3,318.23
EFT0010210	46686	PROFIRE EMERGENCY EQUIPMENT IN	2/9/2024	BM01	PMCHQ00002074	\$180.18
EFT0010211	205662	PROTELEC SECURITY &SAFETY	2/9/2024	BM01	PMCHQ00002074	\$359.52
EFT0010454	205662	PROTELEC SECURITY &SAFETY	3/22/2024	BM01	PMCHQ00002093	\$387.85
154467	206700	PT&T HYDRAULICS	2/23/2024	BM01	PMCHQ00002081	\$55.78
EFT0010331	201071	QUADIENT	3/6/2024	BM01	PMCHQ00002085	\$3,609.36
EFT0010212	47333	QUALITY FOODS	2/9/2024	BM01	PMCHQ00002074	\$409.59
EFT0010249	47333	QUALITY FOODS	2/21/2024	BM01	PMCHQ00002078	\$738.93
EFT0010455	47333	QUALITY FOODS	3/22/2024	BM01	PMCHQ00002093	\$703.14
154392	206978	QUINSAM COMMUNICATIONS GROUP	2/9/2024	BM01	PMCHQ00002075	\$241.66
154393	47749	RAINBOW LANES	2/9/2024	BM01	PMCHQ00002075	\$168.00
154414	207189	RAINCOAST DISTRIBUTION GROUP	2/14/2024	BM01	PMCHQ00002077	\$293.23
154502	47935	RAYLEC POWER LTD.	3/6/2024	BM01	PMCHQ00002086	\$1,092.00
154610	206647	READY PROPANE	3/22/2024	BM01	PMCHQ00002094	\$399.84
154653	207210	RECEIVER GENERAL FOR CANADA	3/27/2024	BM01	PMCHQ00002099	\$6,818.34
EFT0010332	48370	RECEIVER GENERAL FOR CANADA -	3/6/2024	BM01	PMCHQ00002085	\$1,792,881.00
154486	200900	RECEIVER GENERAL FOR CANADA -	2/28/2024	BM01	PMCHQ00002084	\$225.00
154394	207023	RECSTAFF	2/9/2024	BM01	PMCHQ00002075	\$268.80
154611	207023	RECSTAFF	3/22/2024	BM01	PMCHQ00002094	\$295.13
EFT0010283	49140	REGIONAL DISTRICT OF ALBERNI C	2/23/2024	BM01	PMCHQ00002080	\$37,112.85
EFT0010480	49140	REGIONAL DISTRICT OF ALBERNI C	3/27/2024	BM01	PMCHQ00002095	\$56,952.55
154612	207200	Rennie	3/22/2024	BM01	PMCHQ00002094	\$10,263.75
154572	206632	RFX DISTRIBUTION INC	3/20/2024	BM01	PMCHQ00002092	\$34.94
EFT0010380	205040	RICHMOND ELEVATOR	3/13/2024	BM01	PMCHQ00002089	\$348.37
154468	204835	RICH-TEK INDUSTRIES	2/23/2024	BM01	PMCHQ00002081	\$12,750.15
154503	203689	RICOH CANADA	3/6/2024	BM01	PMCHQ00002086	\$45.84
154654	203689	RICOH CANADA	3/27/2024	BM01	PMCHQ00002099	\$1,469.20
154487	207196	RIDERS OF ALBERNI VALLEY	2/28/2024	BM01	PMCHQ00002084	\$40.00
154488	52450	ROGERS COMMUNICATIONS INC	2/28/2024	BM01	PMCHQ00002084	\$1,435.11
154504	52450	ROGERS COMMUNICATIONS INC	3/6/2024	BM01	PMCHQ00002086	\$679.32
154550	52450	ROGERS COMMUNICATIONS INC	3/13/2024	BM01	PMCHQ00002090	\$873.04
154655	52450	ROGERS COMMUNICATIONS INC	3/27/2024	BM01	PMCHQ00002099	\$3,141.90
EFT0010456	50260	ROLLINS MACHINERY LTD	3/22/2024	BM01	PMCHQ00002093	\$6,633.93
154395	207115	RON'S DRYWALL	2/9/2024	BM01	PMCHQ00002075	\$58,046.63
154489	207115	RON'S DRYWALL	2/28/2024	BM01	PMCHQ00002084	\$30,313.24
154439	206941	RORKE, DEBORAH	2/21/2024	BM01	PMCHQ00002079	\$98.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
154573	203633	ROSE, BRENT	3/20/2024	BM01	PMCHQ00002092	\$28.00
EFT0010284	50265	ROTO-ROOTER	2/23/2024	BM01	PMCHQ00002080	\$176.70
EFT0010457	50265	ROTO-ROOTER	3/22/2024	BM01	PMCHQ00002093	\$532.88
EFT0010306	53650	S P C A	2/28/2024	BM01	PMCHQ00002083	\$12,295.00
EFT0010333	204514	SAFE SOFTWARE INC	3/6/2024	BM01	PMCHQ00002085	\$672.00
154613	204552	SAYWELL DEVELOPMENTS LTD	3/22/2024	BM01	PMCHQ00002094	\$49,560.53
154354	207185	SAYWELL, TAYLOR	2/7/2024	BM01	PMCHQ00002073	\$500.00
EFT0010398	915744	SCHWARZ, MIKI	3/20/2024	BM01	PMCHQ00002091	\$125.18
EFT0010250	206484	SCOTT SECURITY SYSTEMS	2/21/2024	BM01	PMCHQ00002078	\$132.14
154614	205031	SECURTEK MONITORING SOLUTIONS	3/22/2024	BM01	PMCHQ00002094	\$472.50
154574	207208	SELVA, ANTHONY	3/20/2024	BM01	PMCHQ00002092	\$15.00
154469	202409	SHAW BUSINESS	2/23/2024	BM01	PMCHQ00002081	\$9,752.96
154656	202409	SHAW BUSINESS	3/27/2024	BM01	PMCHQ00002099	\$9,752.96
154355	52450	SHAW CABLE	2/7/2024	BM01	PMCHQ00002073	\$1,153.28
154415	52450	SHAW CABLE	2/14/2024	BM01	PMCHQ00002077	\$295.08
EFT0010458	202207	SHERINE INDUSTRIES LTD	3/22/2024	BM01	PMCHQ00002093	\$3,632.16
154396	52733	SHRED-IT INTERNATIONAL ULC	2/9/2024	BM01	PMCHQ00002075	\$517.91
154526	52733	SHRED-IT INTERNATIONAL ULC	3/8/2024	BM01	PMCHQ00002088	\$106.95
EFT0010213	204140	SIGMA SAFETY	2/9/2024	BM01	PMCHQ00002074	\$13,291.90
EFT0010381	204140	SIGMA SAFETY	3/13/2024	BM01	PMCHQ00002089	\$395.98
154397	207037	SKYTEC CONTRACTING CANADA LTD	2/9/2024	BM01	PMCHQ00002075	\$90,240.75
154490	207037	SKYTEC CONTRACTING CANADA LTD	2/28/2024	BM01	PMCHQ00002084	\$2,844.19
154505	53499	SMITH, KIRSTEN	3/6/2024	BM01	PMCHQ00002086	\$27.82
154551	53498	SMITH, SCOTT	3/13/2024	BM01	PMCHQ00002090	\$223.60
154506	53726	SOFTCHOICE CORP	3/6/2024	BM01	PMCHQ00002086	\$2,552.48
154527	53726	SOFTCHOICE CORP	3/8/2024	BM01	PMCHQ00002088	\$140.76
154575	205160	SORENSEN TRILOGY ENGINEERING	3/20/2024	BM01	PMCHQ00002092	\$4,211.92
154470	201900	SOURCE OFFICE FURNISHINGS	2/23/2024	BM01	PMCHQ00002081	\$3,070.31
EFT0010214	53910	SOUTHSIDE AUTO SUPPLY LTD	2/9/2024	BM01	PMCHQ00002074	\$4,117.77
EFT0010360	53910	SOUTHSIDE AUTO SUPPLY LTD	3/8/2024	BM01	PMCHQ00002087	\$1,535.99
EFT0010382	53910	SOUTHSIDE AUTO SUPPLY LTD	3/13/2024	BM01	PMCHQ00002089	\$5,049.09
EFT0010459	53910	SOUTHSIDE AUTO SUPPLY LTD	3/22/2024	BM01	PMCHQ00002093	\$3,752.16
154398	54170	STAFF FUND	2/9/2024	BM01	PMCHQ00002075	\$46.00
154399	203124	STAPLES ADVANTAGE	2/9/2024	BM01	PMCHQ00002075	\$1,133.63
154491	203124	STAPLES ADVANTAGE	2/28/2024	BM01	PMCHQ00002084	\$356.76
154507	203124	STAPLES ADVANTAGE	3/6/2024	BM01	PMCHQ00002086	\$2,820.17
154528	203124	STAPLES ADVANTAGE	3/8/2024	BM01	PMCHQ00002088	\$1,331.05
154552	203124	STAPLES ADVANTAGE	3/13/2024	BM01	PMCHQ00002090	\$81.00
154615	203124	STAPLES ADVANTAGE	3/22/2024	BM01	PMCHQ00002094	\$1,771.18
154400	202288	STAPLES/ BD# 321 PORT ALBERNI	2/9/2024	BM01	PMCHQ00002075	\$1,554.01
154471	207138	STEVENSON, HALEY	2/23/2024	BM01	PMCHQ00002081	\$187.50
EFT0010285	207112	STREET, ANGELINE	2/23/2024	BM01	PMCHQ00002080	\$4,344.47
EFT0010383	207112	STREET, ANGELINE	3/13/2024	BM01	PMCHQ00002089	\$815.46
EFT0010460	207112	STREET, ANGELINE	3/22/2024	BM01	PMCHQ00002093	\$4,000.00
154356	204828	SURESPAN STRUCTURES LTD	2/7/2024	BM01	PMCHQ00002073	\$7,744.80
154616	207062	Synergy Sustainability Foundat	3/22/2024	BM01	PMCHQ00002094	\$2,801.47
154440	206291	TECH ELECTRICAL OVERHEAD CRANE	2/21/2024	BM01	PMCHQ00002079	\$880.95
154617	206291	TECH ELECTRICAL OVERHEAD CRANE	3/22/2024	BM01	PMCHQ00002094	\$553.00
EFT0010461	9868	TECHNICAL SAFETY BC	3/22/2024	BM01	PMCHQ00002093	\$672.00
154357	10920	TELUS	2/7/2024	BM01	PMCHQ00002073	\$114.24
154416	10920	TELUS	2/14/2024	BM01	PMCHQ00002077	\$5,887.40
154508	10920	TELUS	3/6/2024	BM01	PMCHQ00002086	\$1,428.31
154657	10920	TELUS	3/27/2024	BM01	PMCHQ00002099	\$4,546.64
154441	10868	TELUS MOBILITY CELLULAR INC	2/21/2024	BM01	PMCHQ00002079	\$6,423.26
154618	10868	TELUS MOBILITY CELLULAR INC	3/22/2024	BM01	PMCHQ00002094	\$6,725.65
EFT0010251	203942	THE STARBOARD GRILL LTD	2/21/2024	BM01	PMCHQ00002078	\$353.20
154472	206204	THIBEAU, NADINE	2/23/2024	BM01	PMCHQ00002081	\$234.85
154553	206204	THIBEAU, NADINE	3/13/2024	BM01	PMCHQ00002090	\$67.75
EFT0010215	205138	THORPE, WILLA	2/9/2024	BM01	PMCHQ00002074	\$59.54
EFT0010384	205138	THORPE, WILLA	3/13/2024	BM01	PMCHQ00002089	\$35.87
154576	207203	TIMBER CITY HOLDING	3/20/2024	BM01	PMCHQ00002092	\$28,720.72
154529	205139	TIMBERROSE VENTURES LTD	3/8/2024	BM01	PMCHQ00002088	\$1,543.50
EFT0010216	915751	TK ELEVATOR	2/9/2024	BM01	PMCHQ00002074	\$736.03

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010462	915751	TK ELEVATOR	3/22/2024	BM01	PMCHQ00002093	\$329.24
EFT0010217	205501	TOTEM TREE OPERATIONS	2/9/2024	BM01	PMCHQ00002074	\$4,053.00
154554	204698	TREMBLAY, JUSTIN	3/13/2024	BM01	PMCHQ00002090	\$123.90
EFT0010218	57040	UAP INC	2/9/2024	BM01	PMCHQ00002074	\$1,216.28
EFT0010286	57040	UAP INC	2/23/2024	BM01	PMCHQ00002080	\$5,728.67
EFT0010463	57040	UAP INC	3/22/2024	BM01	PMCHQ00002093	\$813.34
EFT0010464	57050	UBCM - Union of BC Municipalit	3/22/2024	BM01	PMCHQ00002093	\$11,363.12
154401	202823	ULINE	2/9/2024	BM01	PMCHQ00002075	\$172.56
154619	202823	ULINE	3/22/2024	BM01	PMCHQ00002094	\$553.74
154555	203581	UPS CANADA	3/13/2024	BM01	PMCHQ00002090	\$66.31
EFT0010219	204121	URBAN SYSTEMS LTD	2/9/2024	BM01	PMCHQ00002074	\$5,785.52
EFT0010287	204121	URBAN SYSTEMS LTD	2/23/2024	BM01	PMCHQ00002080	\$21,529.12
EFT0010307	204121	URBAN SYSTEMS LTD	2/28/2024	BM01	PMCHQ00002083	\$3,675.00
EFT0010334	204121	URBAN SYSTEMS LTD	3/6/2024	BM01	PMCHQ00002085	\$2,100.00
EFT0010361	204121	URBAN SYSTEMS LTD	3/8/2024	BM01	PMCHQ00002087	\$1,134.00
EFT0010465	204121	URBAN SYSTEMS LTD	3/22/2024	BM01	PMCHQ00002093	\$15,993.48
154442	204816	VALLEY TRAFFIC SYSTEMS	2/21/2024	BM01	PMCHQ00002079	\$411.78
154473	204816	VALLEY TRAFFIC SYSTEMS	2/23/2024	BM01	PMCHQ00002081	\$4,374.77
EFT0010466	203234	VAN ISLE FORD	3/22/2024	BM01	PMCHQ00002093	\$64.68
EFT0010308	58172	VAN KAM FREIGHTWAYS LTD	2/28/2024	BM01	PMCHQ00002083	\$405.20
154402	200036	VANCOUVER ISLAND POTTERY WAREH	2/9/2024	BM01	PMCHQ00002075	\$5,102.21
EFT0010309	58660	VANCOUVER ISLAND REGIONAL LIBR	2/28/2024	BM01	PMCHQ00002083	\$268,175.50
EFT0010467	52551	VI ISLAND CLEANING SUPPLIES	3/22/2024	BM01	PMCHQ00002093	\$451.22
EFT0010362	206120	VISSERS SALES CORP	3/8/2024	BM01	PMCHQ00002087	\$3,144.79
154577	204723	VOYSEY, SCOTT	3/20/2024	BM01	PMCHQ00002092	\$30.00
EFT0010288	200217	VOYSEY, SHANE	2/23/2024	BM01	PMCHQ00002080	\$96.14
EFT0010363	200217	VOYSEY, SHANE	3/8/2024	BM01	PMCHQ00002087	\$59.00
154358	207001	WARBRICK CONTRACTING INC	2/7/2024	BM01	PMCHQ00002073	\$29,588.29
154509	207001	WARBRICK CONTRACTING INC	3/6/2024	BM01	PMCHQ00002086	\$8,860.93
154578	207001	WARBRICK CONTRACTING INC	3/20/2024	BM01	PMCHQ00002092	\$26,250.00
154658	207001	WARBRICK CONTRACTING INC	3/27/2024	BM01	PMCHQ00002099	\$10,396.29
154417	206067	WASTE CONNECTIONS OF CANADA IN	2/14/2024	BM01	PMCHQ00002077	\$2,707.44
154620	206067	WASTE CONNECTIONS OF CANADA IN	3/22/2024	BM01	PMCHQ00002094	\$2,652.76
EFT0010481	203974	WATERWORTH	3/27/2024	BM01	PMCHQ00002095	\$7,515.20
EFT0010468	205871	WAYMARK	3/22/2024	BM01	PMCHQ00002093	\$12,619.72
EFT0010157	60613	WESTCOAST HOME HARDWARE	2/7/2024	BM01	PMCHQ00002072	\$48.32
EFT0010220	60613	WESTCOAST HOME HARDWARE	2/9/2024	BM01	PMCHQ00002074	\$38.29
EFT0010310	60613	WESTCOAST HOME HARDWARE	2/28/2024	BM01	PMCHQ00002083	\$48.32
EFT0010364	60613	WESTCOAST HOME HARDWARE	3/8/2024	BM01	PMCHQ00002087	\$56.93
EFT0010469	60613	WESTCOAST HOME HARDWARE	3/22/2024	BM01	PMCHQ00002093	\$75.16
154510	206149	WESTERN OIL SERVICES	3/6/2024	BM01	PMCHQ00002086	\$5,346.45
EFT0010386	61805	WFR WHOLESALE FIRE & RESCUE LT	3/13/2024	BM01	PMCHQ00002089	\$1,340.44
EFT0010470	61805	WFR WHOLESALE FIRE & RESCUE LT	3/22/2024	BM01	PMCHQ00002093	\$148.06
154403	206516	WHITE PACIFIC AUTOMATION	2/9/2024	BM01	PMCHQ00002075	\$3,315.94
EFT0010221	62740	WINDSOR PLYWOOD	2/9/2024	BM01	PMCHQ00002074	\$3,645.93
EFT0010385	62740	WINDSOR PLYWOOD	3/13/2024	BM01	PMCHQ00002089	\$2,683.69
EFT0010471	62740	WINDSOR PLYWOOD	3/22/2024	BM01	PMCHQ00002093	\$674.95
EFT0010222	204598	WSP CANADA INC	2/9/2024	BM01	PMCHQ00002074	\$2,937.38
EFT0010289	204598	WSP CANADA INC	2/23/2024	BM01	PMCHQ00002080	\$17,175.09
EFT0010365	204598	WSP CANADA INC	3/8/2024	BM01	PMCHQ00002087	\$2,262.99
EFT0010472	204598	WSP CANADA INC	3/22/2024	BM01	PMCHQ00002093	\$9,180.41
154443	63140	WYNANS FURNITURE & UPHOLSTERY	2/21/2024	BM01	PMCHQ00002079	\$224.00
EFT0010482	204302	XYLEM CANADA COMPANY	3/27/2024	BM01	PMCHQ00002095	\$11,743.00
154530	200530	YELLOW PAGES GROUP	3/8/2024	BM01	PMCHQ00002088	\$33.01
154621	200530	YELLOW PAGES GROUP	3/22/2024	BM01	PMCHQ00002094	\$7.98
154659	200530	YELLOW PAGES GROUP	3/27/2024	BM01	PMCHQ00002099	\$31.62
EFT0010158	35130	YOUNG, ANDERSON	2/7/2024	BM01	PMCHQ00002072	\$3,470.33
EFT0010252	35130	YOUNG, ANDERSON	2/21/2024	BM01	PMCHQ00002078	\$3,277.19
EFT0010473	35130	YOUNG, ANDERSON	3/22/2024	BM01	PMCHQ00002093	\$1,840.21
154359	207184	YOUNG, GARY	2/7/2024	BM01	PMCHQ00002073	\$47.00
154444	206576	ZINC STRATEGIES	2/21/2024	BM01	PMCHQ00002079	\$19,740.00
154531	206576	ZINC STRATEGIES	3/8/2024	BM01	PMCHQ00002088	\$1,837.51
154474	206903	ZOE BATTIE	2/23/2024	BM01	PMCHQ00002081	\$67.83

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0010223	20208	ZONE WEST LTD	2/9/2024	BM01	PMCHQ00002074	\$441.28
EFT0010366	20208	ZONE WEST LTD	3/8/2024	BM01	PMCHQ00002087	\$224.00

Total Cheques:	625				Total Amount of Cheques:	\$6,825,900.50
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Short Term Investment Accounts	As of December 31st, 2023	Interest Earned as of December 31st, 2023	Redemptions	Transfers	Interest Earned as of March 31st, 2024	As of March 31st, 2024	Maturity Dec 11th, 2024 6.05% Propera Credit Union GIC FIXED 1 YR. Canaccord Genuity	Maturity Dec 11th, 2024 5.9% Propera Credit Union GIC CASHABLE 180 DAYS Canaccord Genuity	Maturity Dec 11th, 2024 5.6% Propera Credit Union GIC CASHABLE 90 DAYS Canaccord Genuity	Non Fixed 5.55% Pooled MFA High Intrest Savings CIBC MFA HISA	Non Fixed 5.37% Pooled MFA Money Market Fund
General Operating Funds Invested	\$1,481,338.09	\$314,698.20	\$1,481,199.33		\$11,554.31	\$11,693.07		138.74		11,554.31	
Cemetery - Carbon Investments	153,914.75	9,601.23			2,307.61	156,222.36	156,222.36				
Equipment Replacement Reserve Fund	5,893,575.53	268,768.77	277,723.28		82,077.35	5,699,784.95		2,646,667.71	3,050,950.82	2,166.42	
Capital Works Fund	113,927.02	2,711.64			1,583.45	115,510.47			115,242.76	267.71	
Parkland Acquisition	335,533.44	14,254.81			4,915.75	340,449.19		339,065.36		1,383.83	
Land Sale Reserve	105,179.99	5,907.34			1,459.29	106,639.28			106,733.24	(93.96)	
Parks & Recreation	2,975,030.45	104,727.70			40,711.70	2,821,732.06		814,314.75	2,005,903.91	1,513.40	
Canadas Community Building Fund	2,981,678.88	103,057.55	539,109.17		50,534.49	2,493,104.20			1,823,433.02	669,671.18	
MFA General	282,764.06	10,414.95			3,945.59	286,709.65			283,995.20	2,714.45	
MFA Water	318,335.94	11,725.15			4,441.94	322,777.88			319,721.96	3,055.92	
Growing Communities reserve Fund	5,405,779.33	111,121.46			79,207.17	5,484,986.50		3,053,680.33	2,175,089.07	256,217.10	
Water capital	7,042,981.17	207,959.47	2,255,003.33		93,864.11	4,881,841.95		2,517,216.53	2,339,062.30	25,563.12	
Sewer Capital	6,935,349.91	226,295.97	3,052,816.03		101,305.74	3,983,700.85		1,658,735.93	2,278,903.28	46,061.64	
Alberni Valley Community Forest	639,483.37	41,031.37			9,592.25	649,075.62					649,075.62
Totals	\$34,664,871.93	\$1,432,275.61	\$7,605,851.14		\$487,500.76	\$27,354,228.03	156,222.36	11,029,819.35	14,499,035.56	1,020,075.14	649,075.62

Market Rates have held staeady for the first quarter of 2024 allowing the City to take advantage of non fixed investments in high interest savings. In anticipation of rate drops the City did move reserve funds into fixed rate investments to take advantage of high interest rates over the 2024 year. Currently the City's portfilio is invested in the MFA's High interest pooled savings accounts with a floating rate 5.55% & 5.37%. Remaining reserve funds are invested with Canaccord Genuity using a ladder approach to take advantage of high interest rates until December of 2024, with the option to redeem after 180 or 90 days to meet capital and cashflow requirements. As of March 31st, 2024 The City's interest earned through investment totaled \$487,500. The next Bank of Canada interest rate announcement will be June 5th, there is some speculation of an interest rate drop of up to .25% brining the policy rate of the bank of Canada to 4.75, however this may be postponed until fall of 2024.



MFA Pooled Investment Fund Quarterly Market Update

As of March 31, 2024

Interest Rates

The fourth quarter of 2023 saw the bond market pricing in rate cuts starting early in the new year. However, with economic data continuing to be resilient so far in 2024, the expectation for rate cuts has been pushed to later this year. For now, most major developed market central banks remain on the sidelines, including the BoC, which left its policy rate unchanged at 5% for the fifth consecutive time at its March meeting. While the annual pace of inflation has slowed considerably, the BoC would like to see sustained progress before committing to a step down in its policy rate. South of the border, the Fed also held its policy rate steady in the range of 5.25–5.50% during the quarter. With the timing of rate cuts pushed out, GoC yields ended the period modestly higher. The GoC yield curve remained significantly inverted at quarter-end despite short-term yields increasing less than longer-term yields.