

**CITY OF PORT ALBERNI - MEETING SCHEDULE
MONDAY, JUNE 23, 2014**

10:00 am	Tour of Upnit Power Facility <i>@ Inlet Trail Parking Lot</i>	BY INVITATION
5:45 pm	Special Meeting of Council <i>@ Council Chambers</i>	OPEN MEETING
7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

DATES TO NOTE

Thurs. July 3 6:00 pm	Special Meeting of Council <i>@ Council Chambers</i>	OPEN MEETING
Mon. July 14 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

AGENDA

REGULAR MEETING OF COUNCIL

**MONDAY, JUNE 23, 2014 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Late items identified by Councillors.
2. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 10

1. Regular Council Meeting held June 9, 2014.

PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

C. DELEGATIONS

D. PROCLAMATIONS

1. United Way - Page 25

Email dated June 12, 2014 requesting that September 14 to 20, 2014 be proclaimed as “United Way Week” in Port Alberni.

That the letter be received and that September 14 to 20, 2014 be proclaimed as “United Way Week” in Port Alberni.

E. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. Gary Robertson, Event Coordinator, Uptown Merchants Association - Page 27

Letter received June 11, 2014 requesting closure of 3rd Avenue between Argyle and Mar Streets on Saturday July 26, 2014 to accommodate the Annual Uptown Street Market.

That the letter from the Uptown Merchants Association received June 11, 2014 requesting closure of 3rd Avenue between Argyle and Mar Streets on Saturday July 26, 2014 to accommodate the Annual Uptown Street Market, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

2. Union of British Columbia Municipalities (UBCM) Gas Tax Program Services / Community Works Fund Agreement - Page 28

Letter dated May 30, 2014 enclosing the Community Works Fund Agreement 2014 – 2024 which replaces the current 2005 – 2015 Community Works Fund Agreement.

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into the 2014-2024 Community Works Fund Agreement under the Administrative Agreement on the Federal Gas Tax Fund in British Columbia with the Union of British Columbia Municipalities.

3. Benita and Marcus Schluschen - Page 50

Email dated June 11, 2014 expressing concern regarding Shaw's city-wide Wi-Fi proposal and urging that Council decline their proposal.

That the email dated June 11, 2014 expressing concern regarding Shaw's city-wide Wi-Fi proposal and urging that Council decline their proposal, be received.

F. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Dennis Urbonas - Page 52

Email dated June 12, 2014 expressing appreciation to the City Engineer and City staff with regards to a flooding issue on Elizabeth Street and the attentive response received.

2. BC Ferry Coalition - Page 53

Letter dated June 11, 2014 thanking Council for their letter to Premier Christy Clark of February 26, 2014 (*copy of Council's letter attached*) in support of the BC Ferry Coalition's initiatives.

3. Dennis Chalmers, Fisheries Management Officer - Page 59

Email dated June 16, 2014 providing a copy of a report commissioned by the Province on the potential impact that Canadian Freezer trawlers may have on shore side processing.

4. Jane Armstrong - Page 76

Letter dated May 2, 2014 expressing support for Port Alberni Firefighters and a four person response.

That Informational Correspondence items numbered 1 through 4 be received and filed.

G. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

1. Alberni Valley Bulldogs - Page 77

Amendment to Agreement with the Alberni Valley Bulldogs to reflect the reduction in rental fees for the two remaining years of the contract.

That the Mayor and Clerk be authorized to sign the amended agreement with the Alberni Valley Bulldogs which reflects a 50% reduction in rental fees for the remaining two years of the contract.

2. City Planner – New Liquor Rules Report - Page 79

As requested by Council, a report dated June 18, 2014 regarding the issues involved in the new BC liquor rules.

That the report dated June 18, 2014 from the City Planner regarding the issues involved in the new BC liquor rules, be received.

H. **BYLAWS**

Bylaws are required for the adoption of regulations, financial plans, changes to landuse policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. **"Sewer Connection and Regulation Bylaw, Amendment No. 8 (Sewer Rates and Septage Dump Fee) 2014, Bylaw No. 4845"**

That "Sewer Connection and Regulation Bylaw, Amendment No. 8 (Sewer Rates and Septage Dump Fee) 2014, Bylaw No. 4845", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4845.

2. **"5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847"**

That "5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4847.

3. **"Traffic Regulation Amendment No. 1 (Parking Fines), Bylaw No. 4839"**

That "Traffic Regulation Amendment No. 1 (Parking Fines), Bylaw No. 4839", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4839.

4. **"Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849" - Page 81**

Report dated June 16, 2014 from the City Clerk regarding an amendment to the Election Bylaw.

That the report dated June 16, 2014 from the City Clerk, be received.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849", be now introduced and read a first time.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849", be read a second time.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849", be read a third time.

5. “Recreation Facilities Fees and Charges 2014, Bylaw No. 4850” - Page 83

Report dated June 16, 2014 from the Director of Parks, Recreation and Heritage providing the proposed 2014 fees and charges for the Parks and Recreation Department.

That the report from the Director of Parks, Recreation and Heritage dated June 16, 2014, be received.

That "Recreation Facilities Fees and Charges 2014, Bylaw No. 4850", be now introduced and read a first time.

That “Recreation Facilities Fees and Charges 2014, Bylaw No. 4850”, be read a second time.

That “Recreation Facilities Fees and Charges 2014, Bylaw No. 4850”, be read a third time.

I. REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated June 23, 2014 be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

2. Director of Parks, Recreation and Heritage – Esso Harbour Quay Beach Property - Page 92

Report dated June 16, 2014 from the Director of Parks, Recreation and Heritage providing proposed changes to the ESSO Harbour Quay beach property.

That the report from the Director of Parks, Recreation and Heritage dated June 16, 2014, be received and Council direct staff to proceed with the installation of wooden stairs at the south end of the property at a cost of \$2,500 to be taken from Contingency.

3. Current Status Report - Page 95

That the Current Status Report be received.

4. Managers' Monthly Reports

Providing information about current departmental operations.

RCMP Department - Page 99

That the monthly report from the RCMP providing information about current departmental operations, be received.

Parks, Recreation and Heritage - Page 102

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

Economic Development - Page 108

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

Corporate Services Department - Page 110

That the monthly report from the Director of Corporate Services providing information about current departmental operations, be received.

5. Mayor's Report

That the Mayor's report be received.

6. Regional District Report (Councillors Solda/McLeman)

That the Regional District report be received.

7. Councillors' Reports

That the Councillors' reports be received.

J. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

K. OTHER COMPETENT BUSINESS

An opportunity for the Mayor or Council to raise issues the result of the business of the meeting or to identify new items for subsequent meetings.

1. Funding Proposal to Island Coastal Economic Trust (ICE-T)

Notice of Motion provided by Mayor Douglas

That Council for the City of Port Alberni direct staff to develop a waterfront plan with associated costs for non-motorized vessel access at the beach on Lot C of the former Plywood Mill site for a funding proposal to ICE-T prior to their next meeting on September 19, 2014.

L. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JUNE 9, 2014 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Douglas, Councillors Chopra, Cole, Kerr, McLeman, Solda and Washington

A. APPROVAL OF AGENDA (including introduction of late items)

Solda/Washington

That the agenda be approved as circulated with the addition of late item E.2.1, Jenny's Fine Foods and E.2.2, Glen Walushka.

Carried

B. ADOPTION OF MINUTES

Solda/Washington

That the minutes of the Regular Council Meeting held May 26, 2014, be approved.

Carried

PUBLIC INPUT PERIOD

Public Input was focused on the proposed Lease of Lots A&B to Port Alberni Port Authority:

Chris Alemany, 6th Avenue, referenced a petition supporting a future vision of the entire beach site.

Ximena Bermudez, 7th Avenue, talked about the environmental concerns and asked why the Port Authority needs to negotiate between the City and CAE.

Mike McKay, 7th Avenue, spoke on behalf of the business community and suggested the expansion of Lots A&B is an opportunity to bring diversification beyond the forest industry.

Ron Sopow, 7th Avenue, referenced previous studies and asked about proposals for improvements to Canal Beach in the future.

Kerr/Cole

That additional public input regarding the proposed lease of Lots A & B to Port Alberni Port Authority, be accepted when item G1 is being considered.

Carried

ENTERED

C. DELEGATIONS

1. Jeanine Bond, Ducks Unlimited

In attendance at the request of Council to provide further information on their request for exemption to Bylaw No. 3608 (prohibition of Discharging firearms) to allow limited hunting of geese in the Somass Estuary and an update on their conservation work in the Somass Estuary.

McLeman/Chopra

That Council for the City of Port Alberni concur with the request for an exemption to Bylaw No. 3608 to allow limited hunting of geese in the Somass Estuary from September 2014 to September 2015.

Solda/Kerry

That the motion be tabled pending consultation with First Nations.

Defeated

McLeman/Chopra

That Council for the City of Port Alberni concur with the request for an exemption to Bylaw No. 3608 to allow limited hunting of geese in the Somass Estuary from September 2014 to September 2015.

Carried

2. Jeff Bray, Shaw Communications

Provided information with regards to Shaw's proposal to provide non-exclusive WiFi in locations throughout the City.

D. PROCLAMATIONS NIL

E. CORRESPONDENCE FOR ACTION

Councillor Washington declared a perceived conflict of interest due to the nature of his employment with Canadian Alberni Engineering (proposed sub-tenant for the property) and left the meeting at 7:51 pm.

1. Carolyn & Terry Jasken

Kerr/Chopra

That the email dated May 26, 2014 expressing support of the Port Authority and Canadian Alberni Engineering proposal for Lot A of the former Plywood Mill Site and suggestions to improve beach access, be received.

Carried

2. Malcolm Menninga

McLeman/Chopra

That the e-mail dated June 4, 2014 asking why Council has denied public input and the release of details of the plan to dispose of Lot A to the Port Authority, be received with thanks.

Carried

2.1 Jenny's Fine Foods

E-mail dated June 5, 2014 expressing support for the on-going development of the beach at the former Plywood Mill site and suggesting it is short-sighted to return the land to industry unless it can be proven that it does not and cannot pass residential and parkland environmental standards.

2.2 Glen Walushka

E-mail dated June 9, 2014 and attached letter suggesting a decision regarding the lease of Lots A&B to Port Alberni Port Authority be deferred until after the November 2014 election.

Chopra/Cole

That the e-mails from Jenny's Fine Foods dated June 5, 2014 and Glen Walushka dated June 9, 2014, regarding the former Plywood Mill site, be received.

Carried

Councillor Washington returned to the meeting at 7:55 pm.

3. Ian Thomas

Solda/Chopra

That the letter dated May 16, 2014 providing a number of ideas for improvements in the City for the consideration of Council and staff, be received and forwarded to Department Heads.

Carried

4. The Valley Street Rods Car Club

Cole/Solda

That the e-mail dated May 29, 2014 from the Valley Street Rods Car Club requesting use of the Harbour Quay for the annual Show & Shine event on Friday, August 8, 2014, and closure to regular traffic to the Harbour Quay from 2:00 pm until 9:00 pm to accommodate the event, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

Carried

5. Alliance Corp

Washington/Chopra

That the letter dated May 30, 2014 providing an invitation to the 1st annual breakfast and networking events during the Union of BC Municipalities Conference in Whistler on September 23 & 24, 2014, be received and the two members of Council interested in attending confirm with the Administrative Assistant as soon as possible.

Carried

6. BC Transit

Kerr/McLeman

That the Letter dated May 26, 2014 advising that our transit system has not been identified for expansion in its Annual Operating Agreement from 2015-2016, be received and Council for the City of Port Alberni confirm that no expansion is being considered at this time.

Carried

F. INFORMATIONAL CORRESPONDENCE

1. Angela de Bruijn, Sproat Lake Canoe Club

Copy of a letter dated May 14, 2014 to Sandra Gentleman, Canal Beach Watersports Society, supporting development of Canal Beach as a recreational park.

2. City of Pitt Meadows

Copy of a letter dated May 26, 2014 to the Minister of Health regarding the British Columbia Emergency Health Services Resource Allocation Plan and asking the provincial government to properly fund and resource the BC Ambulance Service as a critical public safety agency.

3. Island Roundtable on the Environment & Economy

News Release dated June 3, 2014 announcing a new Society has formed to gather advice on sustainable development on Vancouver Island.

4. Peace River Regional District Board

Providing copy of a letter dated May 26, 2014 to the Premier of BC requesting that the British Columbia Utilities Commission be involved in the Site C Clean Energy Project approval process.

5. Chris Alemany

Email dated June 3, 2014 encouraging public attendance at the Council meeting to voice opinion regarding the Plywood Site.

6. Island Timberlands

Copy of a letter dated May 26, 2014 responding to Scott Fraser, MLA, regarding Island Timberlands' Alberni Valley logging operations.

7. **WorkSafeBC**
Letter dated May 28, 2014 regarding the 2013 Certificate of Recognition incentive which recognizes and rewards employers who go beyond the legal requirements of the *Workers Compensation Act* and the *Occupational Health and Safety Regulations* and providing an incentive award to the City of Port Alberni in the amount of \$16,740.41.
8. **VIHA/Island Health**
News Release dated May 30, 2014 advising that Island Health, the Canadian Cancer Society and Save Your Skin Foundation are joining forces this summer to help prevent skin cancer.
9. **Minister of Health**
Letter dated May 27, 2014 responding to Council's letter dated January 21, 2014 supporting Bill C-356, an *Act respecting a National Strategy for Dementia*.
10. **Minister of Justice**
Letter dated May 28, 2014 responding to Council's letter dated May 2, 2014 supporting increased utilization and enforcement of the *Westray, Criminal Code* amendments.
11. **Bill Woolam**
E-mail dated June 9, 2014 concerned about hydraulic fracking for natural gas and how it contaminates aquifers and groundwater sources.

Chopra/Solda
That Informational Correspondence items numbered 1 through 11 be received and filed.

Carried

G. UNFINISHED BUSINESS

1. City Clerk - Disposition of City Property - Lots A and B Former Plywood Site

Councillor Washington declared a perceived conflict of interest due to the nature of his employment with Canadian Alberni Engineering (proposed sub-tenant for the property) and left the meeting at 8:07 pm.

Public input was invited with regards to the proposed disposition of Lots A&B of the former Plywood Mill site to Port Alberni Port Authority.

Denis Sauve, Clegg Crescent advised he had spent the day helping clean up at the beach site. He suggested he was on the fence regarding the issue expressing concern regarding the potential clean-up cost of contamination on Lot A should the beach be expanded to that site and the impact of that on taxpayers.

Jacob Hansen, Argyle Street, suggested a balance needs to be found between economy and recreation. He felt that a 25 year lease closes the door. He commented on the affordable real estate in Port Alberni but that people need a reason to move here. He supported both the beach and industry but felt there ways to more efficiently use Port Authority lands.

Dan Cebuliak, 4th Avenue, representing Ubuntu Port Alberni urged Council to vote down the public beach project suggesting this was not the right time.

Sandra Gentleman, Canal Beach Water Sports advised they were partnering with the City on a large event this weekend at the beach site and wanted Council to wait until after the event before making a decision in order that they could see the potential of the area.

Sam Brownlee, Burde Street said she was speaking from a business perspective and that this decision is one that impacts the City for a very long time. She didn't understand why the Port Authority was involved in the situation.

Glen Walushka wished to reinforce what 25 years really means and noted the importance of waterfront property once again requesting Council defer any decisions until after the 2014 election.

Malcolm Menninga, 7th Avenue said he voiced his concerns in April regarding in-camera meetings and suggested he was told there would be public consultation. He wanted to know why that was denied. He commented there was no guarantee of one single job or that CAE will even be there.

Neil Anderson, 8th Avenue emphasized the need for public input and felt the decision should not go forward tonight. He felt Council should make a motion to table.

At Council's request, the City Manager reviewed the main terms and conditions of the lease particularly with regards to the investment thresholds which, if not met, will result in the property being returned to the City.

The City Manager further responded to questions from Council noting that the \$500,000 investment in site improvements in two years can also include infrastructure and paving.

Rob English of CAE responded to a question regarding the options considered noting that with their proposal to build a 12,000 sq.ft. facility in phase one and an expanded 30,000 sq.ft. facility moving forward, the current option is by far the preferred option. Their other options were their current facility on Harbour Road which has jurisdictional issues; Bird Street which restricts any future growth and the last option was not in Port Alberni. He advised that the performance measurement he has been set is to grow the company to 120 employees.

In response to a question from Council he advised that the potential investment value during the first phase is \$2.7-\$3.8 million and that the second phase would

In response to a question from Council, David McCormick, Port Alberni Port Authority stated that the Port has no interest in operating a log sort. He advised that the *Canada Marine Act* designates what businesses the Port can be involved in and that their purpose is to facilitate shipping.

Chopra/Cole

That the report from the City Clerk dated June 5, 2014, be received and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Port Alberni Port Authority for Lots A&B of the former Plywood Mill Site for a twenty five (25) year term effective July 1st, 2014 at the commencement rent of \$1,200 per month plus taxes.

Recorded Vote:

For the motion: Councillors Cole, Solda, Chopra and McLeman

Against the motion: Mayor Douglas and Councillor Kerr

Carried

Councillor Washington returned to the meeting at 9:20 p.m.

2. Director of Corporate Services - Hupacasath First Nation

McLeman/Cole

That the report dated June 4, 2014 from the Director of Corporate Services, be received and Council for the City of Port Alberni approve the CIP Grant of \$2,100 (cash) to the Hupacasath First Nation for provision of washroom facilities during their Sunset Market events at Victoria Quay during 2014 and that they be encouraged to attend the Community Investment Program workshop in the Fall should they be interested in applying for a grant in 2015.

Cole/Chopra

That the motion be amended to reflect a \$1,100 CIP grant.

Carried

McLeman/Cole

That the report dated June 4, 2014 from the Director of Corporate Services, be received and Council for the City of Port Alberni approve the CIP Grant of \$1,100 (cash) to the Hupacasath First Nation for provision of washroom facilities during their Sunset Market events at Victoria Quay during 2014 and that they be encouraged to attend the Community Investment Program workshop in the Fall should they be interested in applying for a grant in 2015.

Carried

3. Community Paramedicine Pilot Project

Chopra/Kerr

That discussion regarding the Community Paramedicine Pilot Project, be lifted from the table.

Carried

Kerr/Solda

That Council for the City of Port Alberni petition the Ministry of Health and other partners, including Island Health and BC Emergency Health Services, with regards to establishing a Community Medicine pilot project in the Port Alberni region.

Carried

4. Fire Chief - Two Firefighter Response - Medical Incidents

Chopra/Washington

That the report dated May 27, 2014 from the Fire Chief providing information regarding the implementation of a two firefighter response model for medical incidents', be received.

Carried

5. City Planner - Resilient Cities

Solda/McLeman

That the report dated June 2, 2014 from the City Planner, be received and Council for the City of Port Alberni decline participation in the "Making Cities Resilient" campaign.

Carried

H. BYLAWS

1. "City of Port Alberni Sign Bylaw, 2014, Bylaw No. 4843"

Cole/Chopra

That "City of Port Alberni Sign Bylaw, 2014, Bylaw No. 4843", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4843.

Carried

2. "Waterworks Bylaw, Amendment No. 6 Rate Changes, Bylaw No. 4844"

Washington/Chopra

That "Waterworks Bylaw, Amendment No. 6 Rate Changes, Bylaw No. 4844", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4844.

Carried

3. "Sewer Connection and Regulation Bylaw, Amendment No. 8 (Sewer Rates and Septage Dump Fee) 2014, Bylaw No. 4845"

Kerr/Chopra

That "Sewer Connection and Regulation Bylaw, Amendment No. 8 (Sewer Rates and Septage Dump Fee) 2014, Bylaw No. 4845", be amended at third reading to reflect a correction in Schedule "A", 1.1 flat fee of \$221.76.

Carried

Kerr/Chopra

That "Sewer Connection and Regulation Bylaw, Amendment No. 8 (Sewer Rates and Septage Dump Fee) 2014, Bylaw No. 4845", be read a third time as amended.

Carried

4. "Official Community Plan Amendment No. 13 (4961 Melrose Street - Van Dyk), Bylaw No. 4833" and "Zoning Amendment No. 1 (4961 Melrose Street - Van Dyk), Bylaw No. 4834"

McLeman/Chopra

That the report dated May 30, 2014 from the City Planner, be received.

Carried

McLeman/Chopra

That "Official Community Plan Amendment No. 13 (4961 Melrose Street - Van Dyk), Bylaw No. 4833", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4833.

Carried

McLeman/Chopra

That "Zoning Amendment No. 1 (4961 Melrose Street - Van Dyk), Bylaw No. 4834", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4834.

Carried

5. "Dry Creek Flood Improvements Loan Authorization 2014, Bylaw No. 4846"

Chopra/Solda

That the report dated May 29, 2014 from the Director of Finance, be received.

Carried

McLeman/Chopra

That "Dry Creek Improvements Loan Authorization 2014, Bylaw No. 4846", be now introduced and read a first time.

Carried

McLeman/Kerr

That "Dry Creek Improvements Loan Authorization 2014, Bylaw No. 4846", be read a second time.

Carried

McLeman/Kerr

That "Dry Creek Improvements Loan Authorization 2014, Bylaw No. 4846", be read a third time.

Carried

6. "Bainbridge Water Treatment Plant Loan Authorization 2014, Bylaw No. 4848"

Solda/Kerr

That, per the provisions of Council's Procedures Bylaw, the meeting continue beyond 10:00 pm.

Carried

Chopra/McLeman

That the report dated June 2, 2014 from the Director of Finance, be received.

Carried

Chopra/McLeman

That "Bainbridge Water Treatment Plant Loan Authorization 2014, Bylaw No. 4848", be now introduced and read a first time.

Carried

Chopra/Solda

That "Bainbridge Water Treatment Plant Loan Authorization 2014, Bylaw No. 4848", be read a second time.

Carried

Chopra/Solda

That "Bainbridge Water Treatment Plant Loan Authorization 2014, Bylaw No. 4848", be read a third time.

Carried

7. "5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847"

Solda/Cole

That the report dated May 28, 2014 from the Director of Finance, be received.

Carried

Solda/Cole

That "5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847", be now introduced and read a first time.

Carried

Councillor McLeman left the meeting at 10:01 pm

Solda/Cole

That "5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847", be read a second time.

Carried

Solda/Cole

That "5 Year Financial Plan Bylaw 2014-2018, Amendment No. 1, Bylaw No. 4847", be read a third time.

Carried

8. City Planner - Parking Infraction Fines

Cole/Solda

That the report dated June 4, 2014 from the City Planner to consider input received from the public regarding the proposed increase in fines for parking ticket infractions, be received.

Carried

Cole/Solda

That "Traffic Regulation Amendment No. 1 (Parking Fines), Bylaw No. 4839", be read a second time.

Carried

Cole/Solda

That "Traffic Regulation Amendment No. 1 (Parking Fines), Bylaw No. 4839", be read a third time.

Carried

I. REPORTS

1. Accounts

Chopra/Solda

That the certification of the Director of Finance dated June 9, 2014 be received and the cheques numbered 127357 to 127507 inclusive, in payment of accounts totalling \$518,344.56, be approved.

Councillor McLeman returned to the meeting at 10:04 pm.

Carried

2 Director of Finance - Audit Committee

Solda/Chopra

That the minutes of the May 26, 2014 Audit Committee; the Responses to Questions arising from that meeting dated May 29, 2014, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31, 2014, the financial statements ending March 31, 2014 and the Vendor Cheque Register Report ending May 21, 2014,

Carried

3. Director of Corporate Services - Council Travel Expenditures - Policy Improvements

McLeman/Solda

That the report dated June 3, 2014 from the Director of Corporate Services, be received.

Carried

McLeman/Solda

That staff be directed to arrange a Special Meeting of Council to discuss improvements with regards to Council's expense reimbursements.

Carried

4. City Engineer - Contract Award - Bainbridge Water Treatment Plant Energy Recovery Equipment Supply Award

McLeman/Washington

That the report dated June 3, 2014 from the City Engineer, be received and Council for the City of Port Alberni award the tender for the Energy Recovery Equipment to the low bidder, Thomson and Howe Energy Systems for \$64,332 plus taxes with funds provided from the Water Reserve Account.

Mayor Douglas left the meeting at 10:17 pm; Acting Mayor Kerr assumed the Chair.

Carried

5. City Manager - Caretaker Policy

McLeman/Washington

That the report dated June 5, 2014 from the City Manager, be received and Council for the City of Port Alberni endorse the Parks Fieldhouse Caretaker Selection & Agreement Policy for inclusion in the City's Policy Manual.

Mayor Douglas returned to the meeting at 10:23 pm.

Carried

6. Current Status Report

*Washington/Solda
That the Current Status Report be received.*

Carried

7. Managers' Monthly Reports

Alberni Valley Heritage Commission

*Washington/Solda
That the minutes of the Alberni Valley Heritage Commission meetings held
February 5, March 5 and April 2, 2014, be received.*

Carried

Planning Department

*Cole/Solda
That the monthly report from the City Planner providing information about
current departmental operations be received.*

Carried

Engineering Department

*Solda/Washington
That the monthly report from the City Engineer providing information about
current departmental operations be received.*

Carried

8. Mayor's Report

*Chopra/Solda
That the Mayor's report be received.*

Carried

9. Regional District Report (Councillors Solda/McLeman)

*Chopra/Solda
That the Regional District report be received.*

Carried

10. Councillors' Reports

*McLeman/Solda
That the Councillors' reports be received.*

Carried

J. QUESTION PERIOD

Neil Anderson enquired as to how many companies were requested to bid on the Zamboni and lawn mower. The City Manager advised bids are published therefore open to anyone but are also submitted to select companies. Information will be provided.

Sandra Gentleman enquired as to industrial trucks on driveway to the beach. The City Manager advised that it is a dedicated road and will be subject to truck traffic, however, Tony Winters' trucks in future would be accessing the site via Western Forest Products lands.

Chris Alemany commented on the Environmental Assessment report suggesting the contamination seems to be on the water lot which is owned by the Port. The City Manager advised that the contamination is both on the foreshore and on Lot A.

Denis Sauve requested confirmation that clean-up of contamination would cost in excess of \$1.2 million.

K. OTHER COMPETENT BUSINESS

1. Alberni Harbour Quay, Esso Site and Argyle Street - funding opportunities

Solda/McLeman

That staff provide a report outlining costs to complete projects at Harbour Quay, the Esso Site and on Argyle Street and identify potential funding opportunities.

Carried

2. New Liquor Rules

Solda/McLeman

That staff provide a report regarding implications of new liquor rules in our community.

Carried

3. River Bend Park

Kerr/Solda

That staff be directed to provide a report on upgrading stairs and clearing brush at River Bend Park to create parking stalls.

Carried

4. **Notice of motion**

Councillor Solda provided a notice of motion that the Beaufort Hotel owner be invited to a meeting of Council to discuss plans to improve his property.

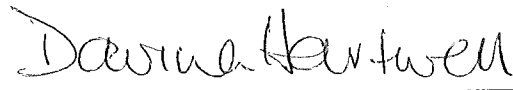
L. **ADJOURNMENT**

*Chopra/McLeman
That the meeting adjourn at 11:02 pm.*

Carried

CERTIFIED CORRECT

Mayor John Douglas



Davina Hartwell, City Clerk

J:\Clerks\Council\RegularCouncilMeetings\Minutes\June9_jmac.doc

From: Gillian Tidey
Sent: Thursday, June 12, 2014 1:19 PM
To: Davina Hartwell
Subject: Proclamation Request

Hello

My name is Gillian Tidey and I am the Resource Development Assistant for the United Way Central & Northern Vancouver Island. I am emailing today in order to request a Proclamation naming the week of September 14-20 2014 as United Way Week in the City of Port Alberni. I have provided the wording in an attachment. If you require any further information in order to process this request please contact our office.

If you could please send me confirmation if/when council approves this request it would be much appreciated!

Thank you,

Gillian Tidey



Gillian Tidey

Resource Development Assistant
rda@uwcncvi.ca

United Way Central & Northern Vancouver Island
Be an Agent of Change. Donate today!

#9-327 Prideaux St. Nanaimo, BC V9R 2N4
250-591-8731
www.uwcncvi.ca

Give. Volunteer. Act.
Reg. Charity Number: 119260537RR0001

United Way Week

WHEREAS the United Way stimulates community involvement in the improvement of social conditions in our district;

AND WHEREAS the United Way provides leadership and promotes volunteerism in all segments of the community;

AND WHEREAS the United Way provides funding for non-profit agencies in our community;

AND WHEREAS these health and social programs help to improve the quality of life in our community;

AND WHEREAS the United Way Fundraising Campaign is now under way.

NOW THEREFORE, I, John Douglas, Mayor of the City of Port Alberni, do hereby proclaim the week of September 14-20 2014 to be:

“United Way Week”

in the City of Port Alberni, British Columbia.

Uptown Merchants Association

RECEIVED

JUN 11 2014

CITY OF PORT ALBERNI

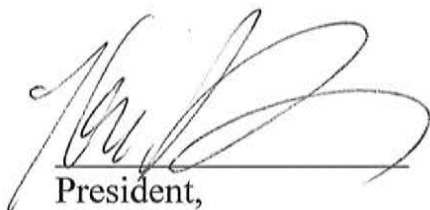
To Port Alberni City Council,

As the Uptown Merchants Association we are interested in fostering events and plans that make the South Port area a more favourable place to do business. One of these events we wish to host is our Annual Uptown Street Market. This year it takes place on Saturday July 26th.

This letter is a formal application for approval to block off the 2 blocks of 3rd Ave from Argyle to Mar. Our goal is to draw thousands of people into the area with an outdoor market atmosphere. Each year we have held this event it has been fuller and more heavily attended. We are looking forward to a very successful event this year.

As in years past, we will take responsibility of notifying the police, fire and ambulance in regards to the closure. If we can, as before, borrow the road barricades we will put them up in the morning and take them down when the event is over.

Thank you for your consideration.



President,
Kevin Wright
Steam Punks Coffee House



Promotion Coordinator
Gary Robertson
Alien Sports



Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

May 30, 2014

RECEIVED

JUN 06 2014

CITY OF PORT ALBERNI

Administration provided
By UBCM

Funding provided by:
Government of Canada

Canada

In partnership with:
The Province of BC



Gas Tax Program
Services

Local Government House
525 Government St
Victoria BC V8V 0A8

Phone: 250-356-5134
Fax: 250-356-5119

Website:

www.ubcm.ca
under
Funding Programs

Renewed Gas Tax Fund

Mayor John Douglas
City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Dear Mayor John Douglas:

Please find enclosed two (2) copies of your Community Works Fund (CWF) Agreement 2014-2024 under the Administrative Agreement on the Federal Gas Tax Fund in British Columbia (Gas Tax Agreement). This Agreement will replace your current 2005-2015 CWF Agreement.

If Council resolves to enter into the Agreement, the Mayor and the Corporate Officer should sign both copies and return both to UBCM, along with a certified Council resolution. Upon receipt, the Union of BC Municipalities (UBCM) will sign and date the Agreement and return one fully executed copy for your records. At that time, and provided UBCM has received your 2013 Gas Tax annual expenditure report, UBCM will release your first of two Community Works Fund payments for 2014 in the amount of \$381,419.75. Your second payment is expected to be released by December 2014 and payments will continue in a semi-annual basis over the term of the 2014-2024 CWF Agreement.

The CWF will continue to provide dedicated long-term predictable federal funding to local governments for investments in capital and capacity building projects. Local governments will continue to make local choice on which eligible projects to fund through this program.

UBCM will also be making an additional payment towards CWF funding from interest accumulated over the term of the first Gas Tax Agreement (2005 – present). It is expected that this payment will see an additional \$8 million allocated to BC Local Governments over the next two years of funding, and will coincide with your regular CWF payment starting July 2014.

Any CWF funding that you still have as unspent through CWF payments from 2005-2013 will be considered funds under your new CWF Agreement and any obligations outlined in the new Agreement will take effect for those funds upon completion of your 2013 Gas Tax annual expenditure report.

The renewed Gas Tax Agreement can be found on the UBCM website at www.ubcm.ca under the Funding Programs, Renewed Gas Tax Agreement tab.

Please feel free to contact Brant Felker, Gas Tax Policy & Program Manager if you have any questions about CWF or other programs under the Gas Tax Agreement. Brant can be reached by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Yours truly,

A handwritten signature in black ink, appearing to read "Rhona Martin". The signature is written in a cursive style with a large initial "R".

Rhona Martin
UBCM President

2014-2024 COMMUNITY WORKS FUND AGREEMENT
under the
ADMINISTRATIVE AGREEMENT
ON THE FEDERAL GAS TAX FUND IN BRITISH COLUMBIA

This Agreement made as of _____, 201__.

BETWEEN:

City of Port Alberni (the Local Government)

AND

The **UNION OF BRITISH COLUMBIA MUNICIPALITIES** (UBCM) as continued by section 2 of the *Union of British Columbia Municipalities Act RSBC 2006, c.1*, as represented by the President

WHEREAS:

- A. Canada, British Columbia and UBCM wish to help communities build and revitalize their public infrastructure that supports national objectives of productivity and economic growth, a clean environment and strong cities and communities;
- B. Canada, British Columbia and UBCM have entered into the Agreement setting out the roles and responsibilities of the Parties for the administration of the Federal Gas Tax Fund (GTF) in British Columbia;
- C. The Agreement provides for delivery of funding that may be received by UBCM from Canada, including interest thereon, through three programs, one of which is Community Works Fund;
- D. The Agreement sets out the purpose, terms and conditions of the Community Works Fund, and requires that in order to receive Community Works Fund funding, a Local Government must sign a Funding Agreement with UBCM;

NOW THEREFORE, in consideration of the mutual promises herein, UBCM and the Local Government agree as follows:

1. PURPOSE

The purpose of this Community Works Fund Agreement is to set out the roles and responsibilities of the Local Government and UBCM related to any Community Works Fund funds that may be delivered to the Local Government by UBCM:

2. SCHEDULES

The following Schedules, originating in whole or part from the Agreement, are attached to and form part of this Community Works Fund Agreement:

- Schedule A - Definitions
- Schedule B - Eligible Project Categories
- Schedule C - Eligible and Ineligible Expenditures

Schedule D - Reporting and Audits
Schedule E - Communications Protocol

3. ROLE OF UBCM

3.1 UBCM has, pursuant to the Agreement, agreed with Canada and British Columbia to:

- A. receive GTF funding from Canada and allocate funds so received from Canada pursuant to the Agreement, including allocating Community Works Funds to the Local Government to be spent on Eligible Projects and Eligible Expenditures in accordance with the terms and conditions of this Community Works Fund Agreement;
- B. report to Canada and British Columbia, including Annual Reports and Outcome Reports, as required by the Agreement; and
- C. fulfill other roles and responsibilities as set out in the Agreement.

4. CONTRIBUTION PROVISIONS

- 4.1 Over the term of this Community Works Fund Agreement, UBCM will pay the Local Government its annual allocation within 30 days of receipt of such funds from Canada.
- 4.2 Payments under section 4.1 are subject to UBCM receiving sufficient GTF funds from Canada, and Local Government compliance with this Community Works Fund Agreement and any other Funding Agreement under the First Agreement.
- 4.3 Annual allocation is based on a formula set out in section 3.4 of Annex B of the Agreement. In the first year of this Community Works Fund Agreement, the Local Government will receive \$762,839.50, in two equal instalments which, subject to section 4.2, are expected to be delivered in the month following July 15 and November 15, 2014.
- 4.4 Annual allocation to the Local Government for all subsequent years under this Community Works Fund Agreement continue to be based on the funding formula set out in the Agreement, but are subject to change by UBCM from the amount set out in section 4.3 due to such circumstances as local government boundary changes and new Local Government incorporations, changes in Census populations and changes in amounts that may be received by UBCM from Canada.
- 4.5 Timing of payments in subsequent years under this Community Works Fund Agreement to the Local Government by UBCM are subject to change due to any changes in timing of payments to UBCM by Canada.

5. USE OF FUNDS BY LOCAL GOVERNMENT

- 5.1 Any GTF funding that may be received by the Local Government and any Unspent Funds, and any interest earned thereon held by the Local Government must be used by the Local Government in accordance with this Community Works Fund Agreement, including specifically Section 6. (Commitments of the Local Government).
- 5.2 Any GTF funding that may be received by the Local Government and any Unspent Funds, and any interest earned thereon held by the Local Government will be treated as federal funds with respect to other federal infrastructure programs.

6. COMMITMENTS OF THE LOCAL GOVERNMENT

- 6.1 The Local Government shall:
- A. Ensure that any Unspent Funds and any GTF funding received from UBCM, as well as any interest earned thereon are expended and used in accordance with Schedule B (Eligible Project Categories) and Schedule C (Eligible and Ineligible Expenditures).
 - B. Treat any Unspent Funds and any GTF funding received from UBCM, as well as any interest earned thereon as federal funds with respect to other federal infrastructure programs.
 - C. Over the term of this Community Works Fund Agreement, ensure that any Unspent Funds and any GTF funding received from UBCM, as well as any interest earned thereon result in incremental spending as measured by the methodology, which will include a Base Amount, approved by the Partnership Committee.
 - D. Comply with all Ultimate Recipient requirements outlined in Schedule E (Communications Protocol).
 - E. During the term of this Community Works Fund Agreement work to strengthen Asset Management, in accordance with the Asset Management framework developed by the Partnership Committee.
 - F. Invest, in a distinct account, GTF funding received from UBCM in advance of paying Eligible Expenditures.
 - G. With respect to Contracts, award and manage all Contracts in accordance with the Local Government's relevant policies and procedures and, if applicable, in accordance with the Agreement on Internal Trade and applicable international trade agreements, and all other applicable laws.
 - H. Invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
 - I. Submit a report to UBCM, in a format acceptable to UBCM, by June 1 in each year, which includes:
 - GTF transactions of the Local Government for the previous calendar year, in sufficient detail to allow UBCM to produce the Annual Report required by Schedule D (Reporting and Audits);
 - a declaration from the Chief Financial Officer that the Local Government has complied with all Funding Agreements between it and UBCM; and

- any other information required by UBCM to fulfill its responsibilities under the Agreement, including, but not limited to project outcomes in relation to anticipated program benefits, expenditures made for tangible capital assets, and progress made towards Asset Management improvements.
- J. Allow Canada and UBCM reasonable and timely access to all of its documentation, records and accounts and those of their respective agents or Third Parties related to the use of any Unspent Funds and any GTF funding, as well as any interest earned thereon, and all other relevant information and documentation requested by Canada or UBCM or its designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Community Works Fund Agreement.
- K. Ensure that no current or former public servant or public office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from GTF funding, Unspent Funds and interest earned thereon, unless the provision or receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.
- L. Keep proper and accurate accounts and records in respect of all Eligible Projects for at least six (6) years after completion of the Eligible Project and, upon reasonable notice, make them available to Canada or UBCM.
- M. Ensure actions do not establish or be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Canada, British Columbia, or UBCM and the Local Government, or between Canada, British Columbia, or UBCM and a Third Party.
- N. Ensure the Local Government does not represent themselves, including in any agreement with a Third Party, as a partner, employee or agent of Canada, British Columbia or UBCM.
- O. Ensure that the Local Government will not, at any time, hold the Government of Canada or British Columbia or any of their respective officers, servants, employees or agents responsible for any claims or losses of any kind that they, Third Parties or any other person or entity may suffer in relation to any matter related to GTF funding or an Eligible Project and that they will, at all times, compensate the Government of Canada or British Columbia and their respective officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to GTF funding or an Eligible Project, except to the extent to which such claims or losses relate to the negligence of an officer, employee, or agent of Canada in the performance of his or her duties.
- P. Ensure that the Local Government will not, at any time, hold UBCM or any of its officers, servants, employees or agents responsible for any claims or losses of any kind that they, Third Parties or any other person or entity may suffer in relation to any matter related to GTF funding or an Eligible Project and that they will, at all times, compensate UBCM and its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to GTF funding or an Eligible Project, except to the extent to which such claims or losses relate to the act of negligence of an officer, employee, or agent of UBCM in the performance of his or her duties.
- Q. Agree that the above requirements which, by their nature, should extend beyond the expiration or termination of this Agreement will extend beyond such expiration or termination.

7. TRANSITION

- 7.1 As of the effective date of this Community Works Fund Agreement, the First Community Works Fund Agreement is terminated.
- 7.2 Notwithstanding section 7.1, the Parties agree that prior to its termination, the First Community Works Fund Agreement is amended to add to section 6.2 of that agreement: Schedule A (Eligible Project Categories and Project Examples); Schedule B (Eligible Costs for Eligible Recipients) and Schedule E (Reporting and Audit).
- 7.3 Notwithstanding section 7.1, the Parties agree that the survival rights and obligations in Section 6.2 of the First Community Works Fund Agreement (including those added to that section by virtue of Section 7.2), and any other section of the First Community Works Fund Agreement that is required to give effect to that survival section, will continue to apply beyond the termination of the First Community Works Fund Agreement subject to the following:
- A. Regardless of any wording in the First Community Works Fund Agreement with another effect, Unspent Funds, including interest earned thereon, will, as of the effective date of this Community Works Fund Agreement, be subject to this Community Works Fund Agreement;
 - B. Unspent Funds that fall within the reporting period of the 2013 Annual Expenditure Report (as defined in the First Community Works Fund Agreement) will be reported by the Local Government to UBCM in accordance with the First Community Works Fund Agreement;
 - C. Unspent Funds that fall within the reporting period that includes January 1, 2014 to the effective date of this Community Works Fund Agreement will be reported by the Local Government to UBCM in accordance with this Community Works Fund Agreement;
 - D. The survival of the reporting obligations under Section 3.2 and section 1.1 of Schedule E (Reporting and Audits) of the First Community Works Fund Agreement extends only until these obligations are fulfilled by the Local Government for the 2013 reporting year, after which, the reporting obligations under Section 6.1(i) and Schedule D of this Community Works Fund Agreement will apply; and
 - E. Any matters that Section 3.1 (iv) and Schedule G of the First Community Works Fund Agreement would have applied to will be dealt with under Section 6.1(d) and Schedule E (Communications Protocol) of this Community Works Fund Agreement.

8. TERM

This Community Works Fund Agreement will be effective as of April 1, 2014 and will be in effect until March 31, 2024 unless the Parties agree to renew it. In the event where this Community Works Fund Agreement is not renewed, any GTF funding and Unspent Funds, and any interest earned thereon held by the Local Government, that have not been expended on Eligible Projects or other expenditures authorized by this Community Works Fund Agreement as of March 31, 2024 will nevertheless continue to be subject to this Community Works Fund Agreement until such time as may be determined by the Parties.

9. SURVIVAL

The rights and obligations, set out in Sections 5.1, 5.2 and 6.1 will survive the expiry or early termination of this Community Works Fund Agreement and any other section which is required to give effect to the termination or to its consequences shall survive the termination or early termination of this Community Works Fund Agreement.

10. AMENDMENT

The Local Government acknowledges that the Agreement may from time to time be amended by agreement of Canada, British Columbia and UBCM and if and whenever such amendments to the Agreement are made, the Local Government agrees that UBCM may require this Community Works Fund Agreement to be amended to reflect, at the sole discretion of UBCM, the amendments made to the Agreement. Where UBCM requires this Community Works Fund Agreement to be so amended, it will provide to the Local Government notice in writing of the amendments it requires. Such amendments shall form part of this Community Works Fund Agreement and be binding on the Local Government and UBCM thirty (30) days after such notice, unless before then the Local Government elects in writing to give written notice of termination of this Community Works Fund Agreement to UBCM.

11. WAIVER

No provision of this Community Works Fund Agreement shall be deemed to be waived by UBCM, unless waived in writing with express reference to the waived provisions and no excusing, condoning or earlier waiver of any default by the Local Government shall be operative as a waiver, or in any way limit the rights and remedies of UBCM or Canada.

12. NO ASSIGNMENT

This Community Works Fund Agreement is not assignable by the Local Government and the Local Government shall not assign, pledge, or otherwise transfer any entitlement to allocation of funds under this Community Works Fund Agreement to any person and shall upon receipt of any allocation of funds hereunder pay and expend such funds thereafter only in accordance with the terms of this Community Works Fund Agreement.

13. NOTICE

Any notice, information or document provided for under this Community Works Fund Agreement must be in writing and will be effectively given if delivered or sent by mail, postage or other charges prepaid, or by facsimile or email. Any notice that is delivered will have been received on delivery; and any notice mailed will be deemed to have been received eight (8) calendar days after being mailed.

Any notice to UBCM will be addressed to:

Executive Director
525 Government Street
Victoria, British Columbia
V8V 0A8
Facsimile: 250 356-5119
Email: ubcm@ubcm.ca

Any notice to the Local Government will be addressed to:

The Corporate Officer at the place designated as the Local Government office.

SIGNATURES

This Community Works Fund Agreement has been executed on behalf of the Local Government by those officers indicated below and each person signing the agreement represents and warrants that they are duly authorized and have the legal capacity to execute the agreement.

City of Port Alberni

UNION OF BC MUNICIPALITIES

Original signed by:

Original signed by:

Mayor

Corporate Officer

Corporate Officer

General Manager, Victoria Operations

Signed by City of Port Alberni on the _____ day of _____, 201__.

The Community Works Fund Agreement have been executed by UBCM on the _____ day of _____, 201__.

Schedule A – Definitions

“Agreement” means the Administrative Agreement on the Federal Gas Tax Fund in British Columbia.

“Annual Report” means the duly completed annual report to be prepared and delivered by UBCM to Canada and British Columbia, as described in Schedule D (Reporting and Audits).

“Asset Management” (AM) includes planning processes, approaches or plans that support integrated, lifecycle approaches to effective stewardship of infrastructure assets in order to maximize benefits and manage risk. AM is further described in Schedule F (Asset Management) of the Agreement, and can include:

- an inventory of assets;
- the condition of assets;
- level of service;
- risk assessment;
- a cost analysis;
- community priority setting;
- long-term financial planning.

“Base Amount” means an amount established over a time-period, reflecting non-federal investments in Infrastructure and against which GTF investments will be measured to ensure that GTF investments are incremental.

“Chief Financial Officer” means in the case of a municipality, the officer assigned financial administration responsibility under S. 149 of the *Community Charter*, and in the case of a Regional District, the officer assigned financial administration responsibility under S. 199 of the *Local Government Act*, R.S.B.C. 1996, c.323.

“Communications Protocol” means the protocol by which all communications activities related to GTF funding will be delivered as described in Schedule E (Communications Protocol).

“Community Works Fund” means the fund provided from the Federal gas tax revenues to be dispersed to local governments based on a percentage of the per capita allocation for local spending priorities in accordance with the terms and conditions set out in the Agreement.

“Community Works Fund Agreement” means this Agreement made between UBCM and Local Government.

“Contract” means an agreement between an Ultimate Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditures” means those expenditures described as eligible in Schedule C (Eligible and Ineligible Expenditures).

“Eligible Projects” means projects as described in Schedule B (Eligible Project Categories).

“First Agreement” means the agreement for the transfer of federal gas tax revenues entered into on September 19, 2005 by the Government of Canada, British Columbia and UBCM, with an expiry date of March 31, 2019, as amended.

“First Community Works Fund Agreement” means the agreement entered between UBCM and Local Government in order to administer the Community Works Fund under the First Agreement.

“Funding Agreement” means an agreement between UBCM and an Ultimate Recipient setting out the terms and conditions of the GTF funding to be provided to the Ultimate Recipient as entered under the First Agreement or the Agreement.

“GTF” means the Gas Tax Fund, a program established by the Government of Canada setting out the terms and conditions for the administration of funding that may be provided by Canada to recipients under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, or any other source of funding as determined by Canada.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C (Eligible and Ineligible Expenditures).

“Infrastructure” means municipal or regional, publicly or privately owned tangible capital assets in British Columbia primarily for public use or benefit.

“Local Government” means a municipality as defined in the *Community Charter* [SBC 2003] Chapter 26, a regional district as defined in the *Local Government Act* [RSBC 1996] Chapter 323, and the City of Vancouver as continued under the *Vancouver Charter* [SBC 1953] Chapter 55.

“Outcomes Report” means the report to be delivered by March 31, 2018 and again by March 31, 2023 by UBCM to Canada and British Columbia which reports on how GTF investments are supporting progress towards achieving the program benefits, more specifically described in Schedule D (Reporting and Audits).

“Partnership Committee” means the Committee required to be established by the Agreement to govern the implementation of the Agreement and further described in Annex C of the Agreement.

“Party” means Canada, British Columbia or UBCM when referred to individually and collectively referred to as “Parties”.

“Third Party” means any person or legal entity, other than Canada, British Columbia, UBCM or an Ultimate Recipient, who participates in the implementation of an Eligible Project by means of a Contract.

“Ultimate Recipient” means a Local Government.

“Unspent Funds” means Funds (as defined by the First Agreement) that have not been spent towards an Eligible Project (as defined under the First Agreement) prior to the effective date of the Agreement.

Schedule B – Eligible Project Categories

Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in each of the following categories:

- A. Local roads, bridges – roads, bridges and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails).
- B. Highways – highway infrastructure.
- C. Short-sea shipping – infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
- D. Short-line rail – railway related infrastructure for carriage of passengers or freight.
- E. Regional and local airports – airport-related infrastructure (excludes the National Airport System).
- F. Broadband connectivity – infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
- G. Public transit – infrastructure that supports a shared passenger transport system which is available for public use.
- H. Drinking water – infrastructure that supports drinking water conservation, collection, treatment and distribution systems.
- I. Wastewater – infrastructure that supports wastewater and storm water collection, treatment and management systems.
- J. Solid waste – infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
- K. Community energy systems – infrastructure that generates or increases the efficient usage of energy.
- L. Brownfield Redevelopment – remediation or decontamination and redevelopment of a brownfield site within Local Governments boundaries, where the redevelopment includes:
 - the construction of public infrastructure as identified in the context of any other eligible project category under the GTF, and/or;
 - the construction of Local Government public parks and publicly-owned social housing.
- M. Sport Infrastructure – amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams (e.g. Western Hockey League)).
- N. Recreational infrastructure – recreational facilities or networks.

O. Cultural infrastructure – infrastructure that supports arts, humanities, and heritage.

P. Tourism infrastructure – infrastructure that attract travelers for recreation, leisure, business or other purposes.

Q. Disaster mitigation – infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.

Eligible Projects also include:

R. Capacity building – includes investments related to strengthening the ability of Local Governments to develop long-term planning practices.

Note: Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.

Schedule C – Eligible and Ineligible Expenditures

1. ELIGIBLE EXPENDITURES

1.1 Eligible Expenditures of Ultimate Recipients will be limited to the following:

A. the expenditures associated with acquiring, planning, designing, constructing or renovating a tangible capital asset, as defined by Generally Accepted Accounting Principles (GAAP), and any related debt financing charges specifically identified with that asset;

B. for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:

- studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
- training directly related to asset management planning; and,
- long-term infrastructure plans.

C. the expenditures directly associated with joint communication activities and with federal project signage for GTF-funded projects.

1.2 Employee and Equipment Costs: The incremental costs of the Ultimate Recipient's employees or leasing of equipment may be included as Eligible Expenditures under the following conditions:

- the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- the arrangement is approved in advance and in writing by UBCM.

1.3 Administration expenses of UBCM related to program delivery and implementation of this Agreement, in accordance with Section 9 (Use and Recording of Funds by UBCM) of Annex B (Terms and Conditions).

2. INELIGIBLE EXPENDITURES

The following are deemed Ineligible Expenditures:

- A. project expenditures incurred before April 1, 2005;
- B. project expenditures incurred before April 1, 2014 for the following investment categories:
 - highways;
 - regional and local airports;
 - short-line rail;
 - short-sea shipping;
 - disaster mitigation;
 - broadband connectivity;
 - brownfield redevelopment;
 - cultural infrastructure;
 - tourism infrastructure;
 - sport infrastructure; and
 - recreational infrastructure.
- C. the cost of leasing of equipment by the Ultimate Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Ultimate Recipient, its direct or indirect operating or administrative costs of Ultimate Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Expenditures above;
- D. taxes for which the Ultimate Recipient is eligible for a tax rebate and all other costs eligible for rebates;
- E. purchase of land or any interest therein, and related costs;
- F. legal fees; and
- G. routine repair and maintenance costs.

Schedule D –Reporting and Audits

1. REPORTING

Reporting requirements under the GTF will consist of an Annual Report and an Outcomes Report that will be submitted to Canada and British Columbia for review and acceptance. The reporting year is January 1st to December 31st.

1.1 ANNUAL REPORT

By September 30th of each year, UBCM will provide to Canada and British Columbia an Annual Report in an electronic format deemed acceptable by Canada consisting of the following in relation to the previous reporting year:

Financial Report Table: The financial report table will be submitted in accordance with the following template.

Annual Report Financial Table	Annual	Cumulative
	20xx - 20xx	2014 - 20xx
UBCM		
Opening Balance ²⁴⁵	\$xxx	
Received from Canada	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Administrative Cost	(\$xxx)	(\$xxx)
Transferred to Ultimate Recipients	(\$xxx)	(\$xxx)
Closing Balance of unspent funds	\$xxx	
Ultimate Recipients in aggregate		
Opening Balance ²⁴⁶	\$xxx	
Received from UBCM	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Spent on Eligible Expenditures	(\$xxx)	(\$xxx)
Closing Balance of unspent funds	\$xxx	

²⁴⁵ For the 2014 Annual Report this means the amount reported as unspent by UBCM the 2013 Annual Expenditure Report (as defined under the First Agreement).

²⁴⁶ For the 2014 Annual Report this means the amount reported as unspent by Eligible Recipients (as defined under the First Agreement) in the 2013 Annual Expenditure Report (as defined under the First Agreement).

Independent Audit or Audit Based Attestation:

UBCM will provide an independent audit opinion, or an attestation based on an independent audit and signed by a senior official designated in writing by British Columbia and UBCM, as to:

- A. the accuracy of the information submitted in the Financial Report Table; and
- B. that Funds were expended for the purposes intended.

Project List

UBCM will maintain, and provide to Canada and British Columbia a project list submitted in accordance with the following template.

Annual Report - GTF Project List Template

Project ID	Ultimate Recipient	Project Title	Project Description	Investment category	Total Project Cost	Funds (GTF) Spent	Completed

1.2 OUTCOMES REPORT

By March 31, 2018 and March 31, 2023, UBCM will provide to Canada and British Columbia and make publicly available, an Outcomes Report that will report in aggregate on the degree to which investments are supporting the progress in British Columbia towards achieving the following program benefits:

- A. Beneficial impacts on communities of completed Eligible Projects;
- B. Enhanced impact of GTF as a predictable source of funding including incremental spending; and
- C. Progress made on improving Local Government Asset Management.

The Outcomes Report will present performance data and a narrative on program benefits. The partnership committee will develop and approve a methodology for reporting on performance in respect of each of the program benefits

2. AUDITS

Canada may, at its expense, carry out any audit in relation to the Agreement, and for this purpose, reasonable and timely access to all documentation, records and accounts that are related to the Agreement and the use of GTF funding, and any interest earned thereon, and to all other relevant information and documentation requested by Canada or its designated representatives, will be provided to Canada and its designated representatives by:

- British Columbia and UBCM, as applicable, where these are held by British Columbia, UBCM, or their respective agents or Third Parties; and
- Ultimate Recipients where these are held by the Ultimate Recipient or a Third Party or their respective agents.

Canada may, at its expense, complete a periodic evaluation of the GTF to review the relevance and performance (i.e. effectiveness, efficiency and economy) of the GTF. British Columbia and UBCM will provide Canada with information on program performance and may be asked to participate in the evaluation process. The results of the evaluation will be made publicly available.

Schedule E – Communications Protocol

1. PURPOSE

1.1 The provisions of this Communications Protocol apply to all communications activities related to any GTF funding which may be delivered by Canada, including allocations, and Eligible Projects funded under this Agreement. Communications activities may include, but are not limited to, public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, awards programs, and multi-media products.

1.2 Through collaboration, the Parties agree to work to ensure clarity and consistency in the communications activities meant for the public.

2. JOINT COMMUNICATIONS APPROACH

2.1 The Parties agree to work in collaboration to develop a joint communications approach that identifies guiding principles, including those related to the provision of upfront project information, project signage, and planned communications activities throughout the year. This joint communications approach will have the objective of ensuring that communications activities undertaken each calendar year communicate a mix of Eligible Project types from both large and small communities, span the full calendar year and use a wide range of communications mediums.

2.2 The Parties agree that the initial annual joint communications approach will be finalized and approved by the partnership committee within 60 working days following the inaugural meeting of the partnership committee.

2.3 The Parties agree that achievements under the joint communications approach will be reported to the partnership committee once a year, or more frequently as requested by the partnership committee.

2.4 The Parties agree to assess the effectiveness of the joint communications approach on an annual basis and, as required, update and propose modifications to the joint communications approach. Any modifications will be brought to the partnership committee for approval.

3. INFORM CANADA ON ALLOCATION AND INTENDED USE OF GTF FUNDING FOR COMMUNICATIONS PLANNING PURPOSES

3.1 UBCM agrees to provide to Canada upfront information on planned Eligible Projects and Eligible Projects in progress on an annual basis, prior to the construction season. The Parties will agree, in the joint communications approach, on the date this information will be provided. The information will include, at a minimum:

Ultimate Recipient name; Eligible Project name; Eligible Project category, a brief but meaningful Eligible Project description; amount of Funds being used toward the Eligible Project; and anticipated start date.

3.2 The Parties agree that the above information will be delivered to Canada in an electronic format deemed acceptable by Canada. This information will only be used for communications planning purposes and not for program reporting purposes.

3.3 The Parties agree that the joint communications approach will define a mechanism to ensure the most up-to-date Eligible Project information is available to Canada to support media events and announcements for Eligible Projects.

4. PROJECT SIGNAGE

4.1 The Parties and Ultimate Recipients may each have a sign recognizing their contribution to Eligible Projects.

4.2 At Canada's request, Ultimate Recipients will install a federal sign to recognize federal funding at Eligible Project site(s). Federal sign design, content, and installation guidelines will be provided by Canada and included in the joint communications approach.

4.3 Where British Columbia, UBCM or an Ultimate Recipient decides to install a permanent plaque or other suitable marker with respect to an Eligible Project, it must recognize the federal contribution to the Eligible Project(s) and be approved by Canada.

4.4 The Ultimate Recipient is responsible for the production and installation of Eligible Project signage, or as otherwise agreed upon.

4.5 British Columbia or UBCM agree to inform Canada of signage installations on a basis mutually agreed upon in the joint communications approach.

5. MEDIA EVENTS AND ANNOUNCEMENTS FOR ELIGIBLE PROJECTS

5.1 The Parties agree to have regular announcements of Eligible Projects that are benefiting from GTF funding that may be provided by Canada. Key milestones may be marked by public events, news releases and/or other mechanisms.

5.2 Media events include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.

5.3 A Party or an Ultimate Recipient may request a media event.

5.4 Media events related to Eligible Projects will not occur without the prior knowledge and agreement of the Parties and the Ultimate Recipient.

5.5 The Party or Ultimate Recipient requesting a media event will provide at least 15 working days' notice to the other Parties or Ultimate Recipient of their intention to undertake such an event. The event will take place at a mutually agreed date and location. The Parties and the Ultimate Recipient will have the opportunity to participate in such events through a designated representative. The Parties will each designate their own representative.

5.6 The conduct of all joint media events and products will follow the *Table of Precedence for Canada* as outlined at <http://www.pch.gc.ca/pgm/ceem-cced/prtcl/precedence-eng.cfm>.

5.7 All joint communications material related to media events must be approved by Canada and recognize the funding of the Parties.

5.8 All joint communications material must reflect Canada's policy on official languages and the federal identity program.

6. PROGRAM COMMUNICATIONS

6.1 The Parties and Ultimate Recipients may include messaging in their own communications products and activities with regard to the GTF.

6.2 The Party or Ultimate Recipient undertaking these activities will provide the opportunity for the other Parties and Ultimate Recipient to participate, where appropriate, and will recognize the funding of all contributors.

6.3 The Parties agree that they will not unreasonably restrict the other Parties or Ultimate Recipient from using, for their own purposes, public communications products related to the GTF prepared by a Party or Ultimate Recipients, or, if web-based, from linking to it.

6.4 Notwithstanding Section 5 (Communications Protocol), Canada retains the right to meet its obligations to communicate information to Canadians about the GTF and the use of funding through communications products and activities.

7. OPERATIONAL COMMUNICATIONS

7.1 The Ultimate Recipient is solely responsible for operational communications with respect to Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official language policy.

7.2 Canada, British Columbia, UBCM or the Ultimate Recipient will share information promptly with the Parties should significant emerging media or stakeholder issues relating to an Eligible Project arise. The Parties will advise Ultimate Recipients, when appropriate, about media inquiries received concerning an Eligible Project.

8. COMMUNICATING SUCCESS STORIES

British Columbia and UBCM agree to facilitate communications between Canada and Ultimate Recipients for the purposes of collaborating on communications activities and products including but not limited to Eligible Project success stories, Eligible Project vignettes, and Eligible Project start-to-finish features.

9. ADVERTISING CAMPAIGNS

Recognizing that advertising can be an effective means of communicating with the public, a Party or an Ultimate Recipient may, at their own cost, organize an advertising or public information campaign related to the GTF or Eligible Projects. However, such a campaign must respect the provisions of this Agreement. In the event of such a campaign, the sponsoring Party or Ultimate Recipient agrees to inform the other Parties of its intention, and to inform them no less than 21 working days prior to the campaign launch.

From: Photography by Marcus
Sent: Wednesday, June 11, 2014 2:46 PM
To: Photography by Marcus; John Douglas; Hira Chopra; Rob Cole; Wendy Kerr; Jack McLeman; Cindy Solda; Dan Washington; Davina Hartwell
Cc: Jeff Pelech; Timothy Pley
Subject: Re: Shaw, City wide WiFi

Re: City-Wide Wi-Fi

Mr. Mayor and Councilors,

The informaton package we supplied to you at Monday's Council Meeting, represents only a fraction of letters submitted to Toronto Council. 124 delegates from all walks of life attended, from technology, electrosensitives, medicine & science, etc. Result: - **Toronto council voted against Wi-Fi expansion!**

I am including a few quotes from letters that were submitted to Toronto Council.

Department of Physiology and Cellular Biophysics - Columbia University, College of Physicians and Surgeons

"The biological research is compelling and it indicates that the project is apt to result in serious health effects that cannot be undone. In circumstances such as these, it is highly advisable to adopt and maintain a precautionary approach that minimizes the exposure of the public to RF radiation." - Dr. Martin Blank

American Academy of Environmental Medicine

"To install WiFi in schools plus public spaces risks a widespread public health hazard that the medical system is not yet prepared to address. Statistics show that you can expect to see an immediate reaction in 3% and delayed in 30% of citizens of all ages."

Department of Neuroscience - Karolinska Institute, Stockholm (origin of the Nobel Price)

"The evidence for non-thermal adverse effects on human health is overwhelming and the Precautionary Principle should be immediately reflected in guidelines for public and occupational EMF exposures.

Children are at particular risk and preventive measures ensuring minimal EMF exposure should be of the highest priority."

- Dr. Olle Johansson

Doctors for Safe Schools

"This radiation is against any consent. The medical, psychological and social effects of EMR are theoretically quite concerning." - board member, Canadian surgeon Dr. John Barnhill MD

"We are engaged in an uncontrolled global experiment with wide spread exposure of cell and WiFi radiation. Children and pregnant are most at risk." - board member, Nobel Co-Laureate Dr. Devra Davis

I like to comment regarding Shaw's lobbyist statement on Monday, that WiFi radiation is as safe as a baby monitor.

The word 'baby-monitor' sounds rather harmless. Unfortunately, the gentleman failed to inform you that baby monitors are of the very same DECT technology as the cordless DECT phone.

Wi-Fi, cordless phones and baby monitors operate at the same frequency of **2.45 Ghz.** as a microwave oven
Some of the more expensive models emit microwave radiation from 750 to 2000 feet!

Since DECT technology is designed to penetrate concrete walls with ease, consider that the small bodies of children and babies are comprised mainly of water. By nature, water in the body is a perfect highly conductive element. Numerous warnings were issued to governments.

In May of 2011, the IARC (International Association for Research on Cancer) of the World Health Organization, classified RF radiation as a 2B Carcinogen.

Dr. Jonathan Samet, MD of the IARC (WHO) working group

"the designation of class 2B RF-EMFs is unspecified as to source, class 2B has broad applicability to sources that emit RF-EMFs."

Dr. Robert Baan, responsible officer of IARC (WHO) working group, Lyon - France

"Many other devices emit the same type of RF radiation, e.g. base station antennas (cell towers), radio/tv antennas, Wi-Fi stations, smart meters etc."

US National Library of Public Medicine

"It is generally accepted in the scientific community that radiofrequency (RF) radiation is a biologically active substance."

Since Wi-Fi is now considered *genotoxic* by international science, this is clearly a public health issue that cannot be ignored.

Thanks to the councillors who have taken the time to read some of the many items I have sent over the last few months, and that you asked pertinent questions to the Shaw representative.

I urge you to exercise the *Precautionary Principal* in Port Alberni, just as Toronto council has recently done in their city and DECLINE Shaw's city-wide Wi-Fi proposal.

Sincerely,

Benita & Marcus Schluschen
Port Alberni
www.citizensforsafetechnology.org

From: Dennis Urbonas <durbonas@telus.net>
Sent: Thursday, June 12, 2014 9:36 AM
To: Guy Cicon
Cc: John Douglas; Ken Watson
Subject: A note of thanks (re: flooding in backyard of 4877 Elizabeth Street)

Good morning Mr. Cicon,

I'd like to express my appreciation for your attentive response to my concerns about an unusual degree of flooding in the backyard of my property at 4877 Elizabeth Street over the past few months.

In our initial phone conversation, I proposed to you that the unusual flooding might be due to a possible problem in the city's drainage system. You listened to my concerns respectfully and indicated that you'd definitely check into the matter. A couple of weeks ago, I found out that the flooding was being caused by a major undetected leak in the underground pipe on my property that carries water from the city mains to the house. The pipe has now been replaced and the ground is beginning to dry out.

When discussing the flooding with you, I was impressed and pleased by your approachability, by your willingness to give serious consideration to my concerns and by your immediate problem-solving approach to the issue.

Thank you!
Regards,
Dennis Urbonas



BC Ferry Coalition, P.O. Box 824, Sechelt, B.C., V0N 3A0
mail@bcferrycoalition.com -- www.bcferrycoalition.com

June 11, 2014

Mayor John Douglas,
City of Port Alberni,
4850 Argyle Street,
Port Alberni, B.C.,
V9Y 1V8

Dear Mayor Douglas:

Re Letter from Port Alberni Council in support of the BC Ferry Coalition

Thank you and the entire Port Alberni Council for your warm and welcome letter of February 26th, 2014 in support for the work of the BC Ferry Coalition. It is enormously gratifying to hear that our plea for fairness and sanity in the management of BC Ferries echoes up and down BC's coast and across our inland communities.

Let me personally apologize for our belated response, which is entirely my responsibility, due to being out of the country on an extended trip and still catching up on correspondence.

Despite common sense and the breadth of opposition to the provincial government's imposed BC Ferries service cuts and fare increases, those cuts and fare increases have gone ahead and are causing substantial harm to all ferry dependent communities.

We know that Route 1 - Tsawwassen/Swartz Bay and Route 2 - Horseshoe Bay/Nanaimo are slated for as yet unannounced service cuts as BC Ferries attempts to effect almost \$5 million more in service cuts, likely sometime this Fall. This will further exacerbate the increasingly difficult situation for British Columbians and our businesses on our marine highways. As these impending cuts come to public knowledge there will be more individuals and communities expressing their justified anger toward the provincial government. This will be amplified as the

almost 4% fare increase scheduled to take effect April Fools Day 2014 looms closer.

We believe that it is imperative for individuals, organizations and civic governments who care about the future of BC Ferries and the BC economy as a whole to remain united in expressing our angst and anger at the provincial governments mismanagement of BC Ferries and continue to press for:

- Returning BC Ferries to more direct provincial government direction and control;
- Reduce ferry fares to stimulate greater usage and revitalize ferry dependent communities;
- Conduct detailed needs assessments in all ferry dependent communities and redesign schedules to meet those needs;
- Increase daily sailings to reduce wait times in busy periods;
- Adjust the ferry fare rate structure to eliminate route inequities, and
- Restore the Seniors' Discount.

For our part, the BC Ferry Coalition is committed to continuing our work over the long haul to keep the needs of British Columbians with respect to BC Ferries and the provincial government's destructive policies alive as public issues within our communities. We intend to take these issues into our urban centres in the months ahead. We have produced handbills, postcards addressed to Premier Clark and Transportation Minister Todd Stone, lapel buttons and lawn signs which we are asking our supporters to obtain and display in their respective communities. More details are covered in the attached inaugural *June 2014 BC Ferry Coalition Update*, intended as an online newsletter to keep our supporters up to speed on Coalition activities.

In closing, let us thank you again for your warm and welcome support for the work of the BC Ferry Coalition.

Sincerely,

Jef Keighley
Chair - BC Ferry Coalition
604 885-2290



CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, BC V9Y 1V8
Telephone: 250-723-2146 Fax: 250-723-1003
www.portalberni.ca

February 26, 2014

The Honourable Christy Clark
Premier of British Columbia
PO BOX 9041 STN PROV GOVT
Victoria BC V8W 9E1

Dear Premier Clark:

At the February 24, 2014 Regular Meeting, Council for the City of Port Alberni received correspondence from the Skeena-Queen Charlotte Regional District (SQCRD) outlining their concerns regarding the planned changes to BC Ferries.

As an island community we share the concerns of SQCRD regarding the service reductions and fare increases at BC Ferries that will impede our efforts to attract further residents and tourists and grow our economy.

It is our understanding that the Association of Vancouver Island Coastal Communities (AVICC) has recently struck a committee to consider these issues. The creation of this committee and the formation of the citizen led BC Ferry Coalition are indicative of the apprehension felt by communities along the coast regarding this issue.

On behalf of Council for the City of Port Alberni, I encourage you and your government to meet with the SQCRD and others to fully consider their concerns and input regarding our critically important ferry system in BC.

Yours Truly,
CITY OF PORT ALBERNI

ORIGINAL SIGNED BY

John Douglas
Mayor

pc. Skeena-Queen Charlotte Regional District
BC Ferry Coalition
Mayor Larry Cross, President, AVICC

J:\Clerks_Confidential\Administration\Mayor\Letters\2014\PremierClark_BCFerries_Feb2014.docx

OUR GOALS:

- Return BC Ferries to Government Ministry
- Reduce fares
- Increase daily sailings
- Re-instate Seniors' discount
- Adjust ferry fare structure to eliminate route inequities

Community Awareness Campaign

The rising ferry fares and cuts in sailings are showing negative impacts to the vitality of our communities. Businesses are suffering with the ever increasing costs of importing goods from the mainland.

Families are moving off the Coast for job security and to improve opportunities to be closer to family members such as Grandparents.

Many Coastal residents fear that nothing can be changed, but change is only possible if the voices of our residents are heard by the Provincial Government.

A Community Awareness campaign has been started by the B.C. Ferry Coalition to garner support for improvements to our ferry system. To that end, an info card is now being handed out by

BCFC volunteers at Community events all up and down the Coast. Watch for them, and if you can help us get the message

out, please contact us at:
mail@bcferrycoalition.com

The highway to Our Community is a BC Ferry ...

THE BC FERRY COALITION

Government Message ... past and present

Gordon Campbell, former Liberal Premier
"B.C. Ferries routes are an extension of the highway system and ferry travellers have the right to access those routes as they need to."

Todd Stone, current Liberal Transportation Minister
"CMLN's Bill Good interview: 'I believe many ferry users want the ferries to be an extension of the highway system. Do you reject that argument?'
Stone: 'Yes, I reject that argument and to have every B.C. Government for a good number of decades now, including ours, the previous NDP government and Social Credit Governments before that.'"

Make it affordable!

Excessive Rate Increases = Decreased Ridership

Since 2004, the rate of inflation has increased by 14.9%, but depending on the route, ferry fares have increased between 50% to 93%. At the same time, both vehicle and passenger ridership have declined. In 2013/12, BC Ferries reported the lowest vehicle numbers in 13 years, and the lowest passenger volume in 21 years.

FERRY ROUTES	2003	2013	Increase
Mainland - Vancouver Island	\$85.50	\$133.50	56%
Horseshoe Bay - Langford	\$37.00	\$63.60	72%
Saltary Bay - Earls Cove	\$10.77	\$62.05	48%
Powell River - Comox	\$67.50	\$118.30	75%

What is needed for Vibrant Coastal Communities

- ⇒ Return BC Ferries to Government Ministry
- ⇒ Reduce fares to encourage increased usage
- ⇒ Increase daily sailings to reduce wait times in busy periods
- ⇒ Re-instate Senior's discount
- ⇒ Adjust ferry fare structure to eliminate route inequities

What you can do:

- ⊙ Visit our website at: www.bcferrycoalition.com
- ⊙ Send letters of concern to:
 - B.C. Premier
 - Transportation Minister
 - Local newspapers
- ⊙ Read local newspapers for notification about community action events
- ⊙ Support the B.C. Ferry Coalition at: BC Ferry Coalition P.O. Box 824 Sechelt, B.C. V0N 3A0

Keeping in Touch . . .

If you have received this newsletter you are on the B.C. Ferry Coalition email list.

We appreciate your support and hope we have all your information correctly entered.

If you are receiving several email copies from us, or information is incorrect, or even if you wish to be removed from the list, please let us know so that we can make the required changes. We always welcome the

opportunity to add the name and email address of new supporters. Please forward info to our email address.

Stay tuned for more exciting advocacy projects from B.C. Ferry Coalition.

Postcards to Government

With regards to B.C. Ferries
The continuing cuts to service and rising ferry fares impact me by:

Signature _____

Name (printed) _____

Address _____

Along with the information cards being distributed up and down the Coast, there are also postcards available for mailing to Premier Christy Clark and to Transportation Minister Todd Stone.

On the card to Premier Clark, you can put your comments and concerns about Coastal ferry service, sign the card, as well as providing your name

and address. Then just put on a stamp and in the mail it can go!

The postcard for Minister of Transportation Todd Stone lists some of the major changes required to ensure the long term existence of vibrant, ferry dependent coastal communities. This postcard only requires a signature, name and address, as well as a stamp.

With regards to B.C. Ferries

To ensure vibrant, ferry dependent Coastal Communities, B.C. needs to:

- * Return BC Ferries to Ministry of Transportation & Infrastructure
- * Reduce fares to encourage increased usage
- * Increase daily sailings to reduce wait times in busy periods
- * Re-instate Seabirds' discount
- * Adjust ferry fare structure to allocate route inequities

Signature _____

Name (printed) _____

Address _____

"BC Ferries routes are an extension of the highway system and ferry travelers have the right to access those routes as they need to."

Former Premier Gordon Campbell

Button, Button, who has the Button?

The Coalition has the button, and they are available for a small \$2 donation -- but we will ALWAYS welcome more.

Wear your support button proudly and help us tell the government that ferry service has to improve.

We will have the buttons available at community events.

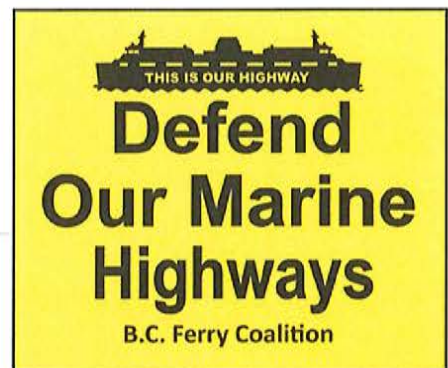
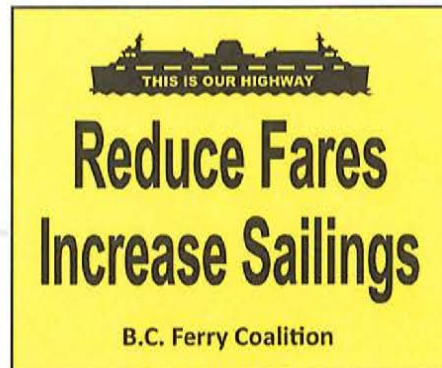


Coming Soon to a Lawn Near You!!

The B.C. Ferry Coalition is expecting delivery soon of vinyl lawn signs that can be placed on private property on the Coast. They have two messages on them, which we hope will

develop a broader awareness of the ferry issue for all Coastal residents and attract the attention of the government. A small donation of \$7 will provide you with 1 sign or \$12

for 2 signs, and bulk orders are available. Please email your order to us, and then you can pick up at a Coast location near you to avoid shipping costs.





B.C. Ferry Coalition
A Voice for Coastal Communities

P.O. Box 824
Sechelt, B.C. V0N 3A0

Phone:
E-mail: mail@bcferrycoalition.com

The B.C. Ferry Coalition began on the Lower Sunshine Coast of British Columbia in December 2013. We grew out of a community consensus where it was felt that the inadequate and expensive ferry service was causing significant negative impacts on local coastal communities. These concerns are not being addressed by the provincial government.

To this point there had been various coastal organizations advocating for change, but were functioning independently and emphasized different concerns. There was a lack of a common voice and therefore effective impact.

By working together, with support from local governments, business, labour, community organizations and citizens, we intend to grow our voice and influence.

We're on the Web!
bcferrycoalition.com

Why do We Need Your Financial Support?

There is a cost for advocacy and despite our constant efforts to minimize our expenditures, if we want to get the attention of the provincial government, we need to purchase items for that work.

We are all volunteers, and we try to

give everything we can, but the cost of paper, stamps, phone-calls, etc. all start to add up.

We have created information cards, and postcards for mailing to the government and we must pay those printing costs.

We want to continue the work for a better community with improved ferry service. We cannot do it without you.

Please consider volunteering with us or send a financial contribution to the above address.



From: Chalmers, Dennis AGRI:EX <Dennis.Chalmers@gov.bc.ca>
Sent: Monday, June 16, 2014 8:35 AM
To: 'birving@ucluelet.ca'; John Douglas; Pat Deakin; 'dmccormick@alberniport.ca'; Ken Watson; "Dario Corlazzoli (Councilor Ucluelet) (CCN alternate)"
Subject: Freezer Trawler Study Final report

Attached is a copy of the report that the Province commissioned Stu Nelson to do on the potential impact that the Canadian Freezer trawlers may have on Shore side processing. I have sent copies to Tracy Bond so that she can distribute them to the Alberni/Clayoquot regional District Fisheries Committee for discussion at the meeting on June 23.

Thank you for your input when we visited you They were very informative discussions
If you have any questions pleased email or call me (250-714-9887)

(DRAFT) STUDY:
**FREEZER TRAWLERS IN THE BC
GROUND FISH TRAWL FISHERY**

Prepared for: Province of British Columbia,
Corporate Governance, Policy and Legislation Branch

Prepared by: Stuart Nelson,
Nelson Bros Fisheries Ltd
stu@nelsonbroconsulting.com

Date: March 28, 2014 (revised June 12 2014)



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INTRODUCTION

The British Columbia hake fishery is the largest on Canada's Pacific coast in terms catch volume. Hake is a low-valued species, however, so the vessels and processing operations involved in the fishery generally seek high throughput volumes to generate adequate returns.

While the bulk of the BC hake fleet delivers whole fresh product to shore-based facilities for processing, the fleet now includes four freezer trawlers—Viking Enterprise, Osprey, Northern Alliance, and Raw Spirit—that dress and freeze their catch at sea. The scale of the four freezer trawlers is larger than most vessels in the fresh fleet, and the vessels are relatively new to the fishery, with two in operation for about eight years, and two having been commissioned in the last two years.

The scale and novelty of the vessels in the BC fishery has aroused some attention, both positive and negative. The Province of BC, taking the view that objective baseline information is required, has commissioned Nelson Bros Fisheries Ltd to prepare this paper to shed light on the freezer trawler segment of the BC hake fleet.

BACKGROUND

In this section background information is provided to convey some context for the entry of freezer trawlers into the BC hake industry. Following are summaries of:

- The evolution of the BC hake industry.
- Key attributes of the hake resource.
- Hake TAC and landings trends.

EVOLUTION OF THE BC HAKE INDUSTRY

The hake fishery in BC has seen a steady evolution, encapsulated as follows:

- Prior to 1978, before the introduction of the 200-mile limit, hake was entirely harvested by foreign factory vessels. There was virtually no involvement in the hake fishery by Canadian participants.
- In 1978 Canadian involvement began. In the absence of significant shore-based processing capacity in BC, an arrangement was made whereby Canadian trawlers would deliver to foreign factory motherships. The Canadian fishing industry (represented by the Hake Consortium of BC) contracted with foreign interests to purchase and process hake caught by BC trawlers. This became known as the Joint Venture, or JV fishery. The foreign factory ships accompanied the fishing fleet, taking on-grounds deliveries, and processing the catch on the spot.
- A shore-based BC hake processing sector began to emerge, and by the 1990s, shore processing was conferred a priority over utilization of the BC hake catch. The Total Allowable Catch (TAC) was allocated entirely to BC vessels for delivery to BC shore plants. The exception was that if the expected catch was surplus to the planned needs of the shore-based sector, and all key stakeholders agreed, then a JV fishery could be allowed.

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

- The BC shore-based processing sector initially focused on production of surimi, primarily for Asian markets. Fillets were soon added to the product mix. Processing was centered in Ucluelet, with a plant also operating in nearby Port Alberni. The plants and equipment were highly specialized for hake production. In the early 2000s surimi production ceased to be viable for shore-based operations, and a switch to headed and gutted (H&G) product was effected.
- The emergence of H&G markets for BC hake, generally bound for Eastern European markets, opened up the business to a host of BC processors and buyers, as the equipment to produce the product was generic, and strong demand attracted new entrants.
- The evolution of the hake industry has also been influenced by the adoption in 1997 of the Individual Vessel Quota/Groundfish Development Authority (IVQ/GDA) plan. This plan allowed vessel/quota holders to better plan their fisheries, and gave interests not directly invested in the fishery, such as coastal communities, a greater profile in the fishery management process.

Hake is a very new fishery that has already seen considerable change. Allocation decisions surrounding hake have at times been highly contentious. Positions—and perceptions—regarding shore-based versus at-sea processing are highly entrenched.

ABOUT THE HAKE RESOURCE

Some key points regarding the Pacific hake resource relevant to this analysis are:

1. Hake is a large biomass that also exhibits considerable volatility. TACs have fluctuated significantly over the years.
2. It is a trans-boundary stock, managed through Treaty arrangements with the USA. The Treaty specified both scientific and management arrangements, and prescribes a division of the TAC to the nations (73.88% to the USA, 26.12% to Canada). Though the stock ranges from southern California to Alaska, the bulk of the resource is found in waters south of the 49th parallel for most of the year.
3. The distribution of the stock during the fishing season (traditionally May through October) varies considerably from year to year, influenced by oceanic and environmental factors. Some years, the stock is abundant in Canadian waters that are proximal to southwest Vancouver Island, and delivery by vessels to Ucluelet or the Lower Mainland is facilitated. Other years, the resource is more dispersed along the BC coastline, and vessels are challenged to deliver cost effectively to these locations.
4. It is a highly perishable fish that presents logistical challenges for shore-based delivery—unless fish distribution is optimal. Ideally, the fish should be processed within a day or two of capture.

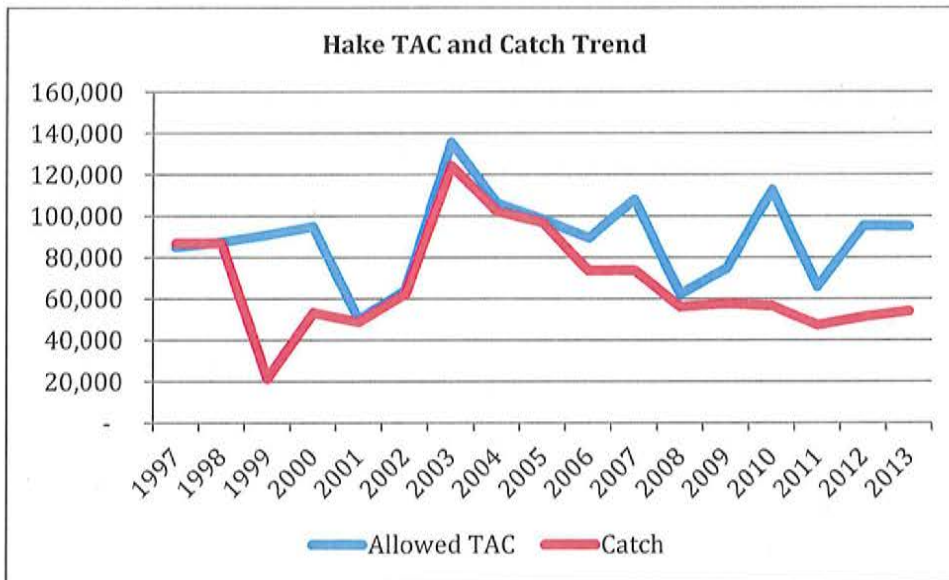
These characteristics of the hake resource have strongly influenced the above-described evolution of the hake industry.

HAKE FLEET: HARVEST AND EFFORT LEVELS

While hake TACs are very large relative to other BC fisheries, and the trawl fleet has ample capacity to exploit them, the fleet has nevertheless struggled at times to fully utilize TACs in recent years.

Catch vs. TAC

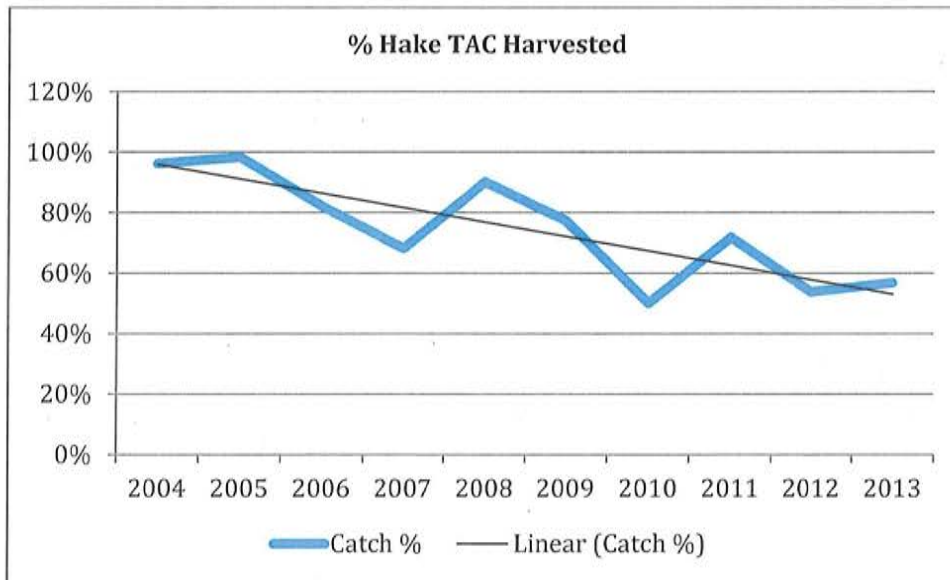
The following chart confirms the volatility of the hake TAC, and reveals that the BC trawl fleet has periodically failed to fully utilize it. In past years, catch shortfalls were most related to market conditions; that is, low market demand and prices stifled fishing efforts. This was true, for instance, in 1999 and 2000, when weak surimi markets caused Ucluelet shore-based plants to curtail production.



More recently, however, the frequent failure to fully harvest available TACs is due to problematic hake distribution and abundance. The “preferred” abundance pattern—considered to be the norm in the past—saw thick schools of hake summering in the waters adjacent to southwest Vancouver Island. This pattern suited Barkley Sound area processors perfectly, and even worked for fresh deliveries to Lower Mainland operations. More typical of current patterns, however, are hake that are thin and intermittently distributed throughout the BC coast.

The utilization of hake TACs expressed in percentage terms for the last 10 years, is shown below:

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

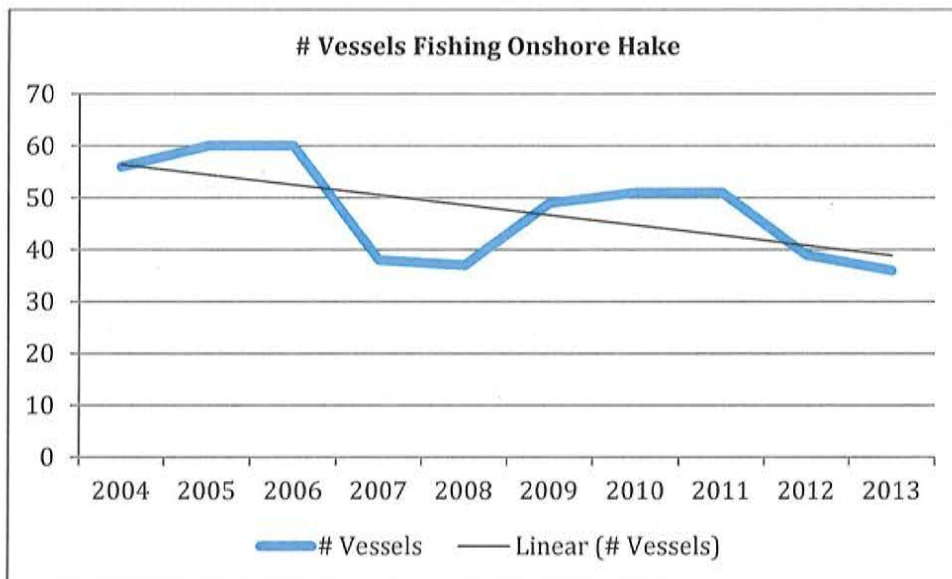


The clear downward trend is troubling on a few fronts:

- There is substantial socio-economic benefit to Canada left on the table.
- If Canada consistently fails to utilize its TAC, there is concern that the USA may press, with some rationale, to gain a larger share of the TAC for American fleets upon expiry of the current Treaty.
- Since the catch of the freezer trawlers is included in the values, the downward trend for the fresh/shore-based sector of the fleet is even more pronounced.

Number of Vessels

The number of vessels participating in the hake fishery follows a cyclical pattern, though the overall trend is downward.

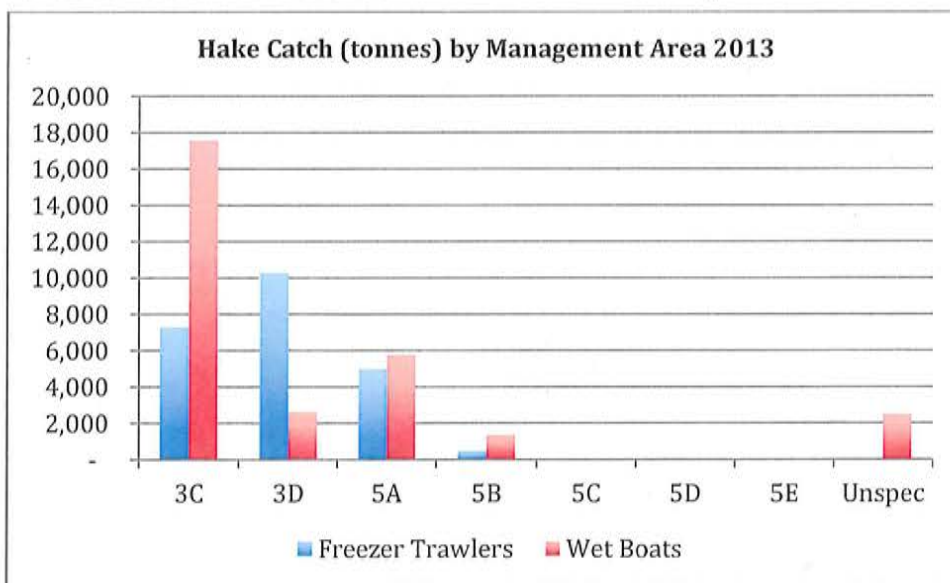


STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

The reason for the trend is not certain, though it seems likely that recent challenges in catching fish have caused many hake quota owners to opt to lease out to other vessels, rather than attempt to catch the fish themselves. In this regard, the freezer trawlers provide a demand for hake IVQ on the lease market.

Location of Catch

The next chart shows, for the 2013 season, the breakdown of catch by DFO management area for the 32-vessel fresh fleet vs the 4-vessel freezer trawl segment.



As expected, wet (fresh) vessel effort centered in area 3C (south west Vancouver Island), with about 60% of the sector's catch in this region. Area 5A (top end of Vancouver Island) saw the second largest catch level (20%) for the fresh fleet; fish caught in this area may be processed in Port Hardy or trucked to plants on southern Vancouver Island or the Lower Mainland.

The freezer trawler catch was more evenly dispersed between southern, northern, and top-ends of Vancouver Island. The largest catch concentration was in area 3D (northern Vancouver Island).

The total catch for the 32-boat fresh fleet was about 30,000 tonnes, while four freezer trawlers caught about 23,000 tonnes. Over 40,000 tonnes of TAC was left uncaught.

This result demonstrates a reality of the hake fishery: unless large volumes of fish are harvestable in area 3C, the fresh fleet will struggle to attain high catch volumes and satisfactory utilization. The primary reasons for this are difficulty catching economical loads of fish, cost (fuel being a major one), and time to transport perishable fish to shore-based plants. By contrast, the freezer trawler segment can work on hake schools wherever located, without regard for perishability, and without needing to shuttle fish to processing sites.

POLICY ENVIRONMENT

Key elements of the policy and regulatory environment governing BC's trawl fleet are summarized in this section.

BC AT SEA PROCESSING POLICY

The following is quoted from the report "Discussion Paper on At-Sea Processing" (Nelson, 2004).

The 1980 At-Sea Processing policy (still in effect) states:

In the interest of providing for social stability, offshore processing will be limited to fishermen who process their own catches only. Exceptions will apply only where the fish species cannot be economically processed in existing shore-based facilities.

The policy allows fishermen to dress, freeze, package, and ice their own fish. Further processing is prohibited unless an exception is granted by the Province.

Exceptions to the policy may be considered when:

- *There are no existing shore-based facilities or limited processing capabilities in the harvest area.*
- *The quality of the raw material deteriorates so quickly after landing that the fishery cannot be adequately served by shore-based processing facilities.*
- *The product is underutilised.*

In many of BC's commercial fisheries, fishermen take advantage of the exemption to the offshore processing prohibition that allows them to dress, freeze, package, and ice their own fish. Examples include:

- Salmon trollers virtually always deliver a dressed product, sometimes iced, and sometimes frozen at sea.
- Halibut fishermen deliver dressed, iced fish.
- Prawn fishermen often freeze their catch onboard and place it cartons that can be directly shipped to Japanese customers.
- Sablefish (black cod) fishermen deliver a "J-cut" product (head and guts removed), either iced or frozen on board.
- Groundfish trawlers freeze their thorny-head catch onboard.

None of these practices has aroused any apparent contention. In fact, product that is frozen at sea (known as FAS) is beginning to develop a marketing niche, as consumers recognize that FAS product provides a high-quality alternative to fresh.

Further processing of fish is barred by policy. The same prohibition that precludes groundfish trawlers from filleting their catch on board precludes a salmon gillnetter from filleting a fish at a public sales float for a customer.

The four freezer trawlers dress, freeze, and package their catch under the same policy as the balance of the BC commercial fishing fleet.

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

AT SEA PROCESSING POLICY IN OTHER JURISDICTIONS

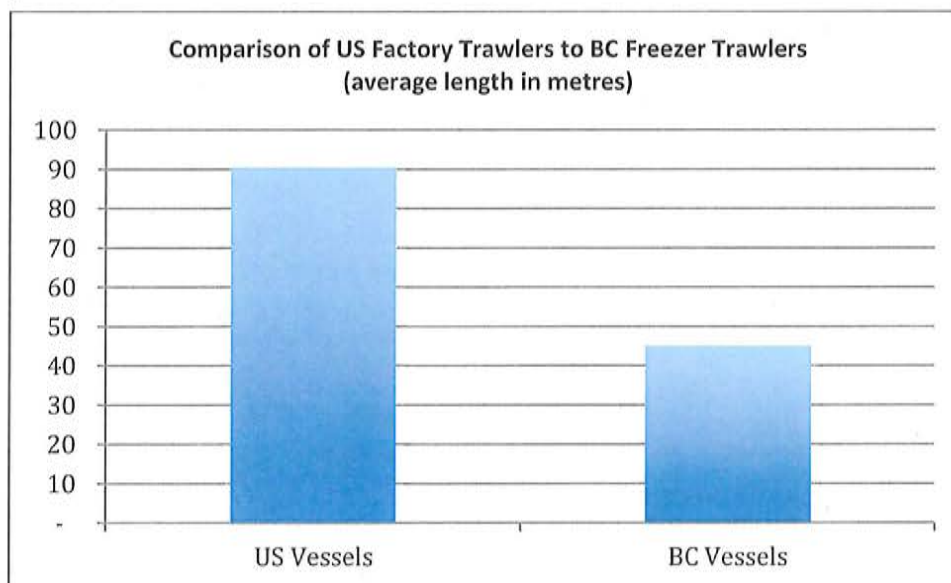
A discussion paper prepared by Nelson in 2004 compared BC's at sea processing policy to that of other jurisdictions including: Atlantic Canada, Alaska, Washington State, Iceland, and New Zealand.

The comparison concluded with the observation that "regulations limiting at sea processing are either non-existent or less-restrictive in the areas surveyed than in BC."¹

The USA hake fishery, managed under Treaty with Canada, and conducted primarily off the Washington and northern Oregon coasts, provides a direct comparison to BC. In the USA fishery the hake TAC is divided amongst three sectors as follows²:

- Shore-side sector (fresh vessels delivering to shore plants): 42%
- Catcher-processors (factory trawlers that process their own catch): 34%
- Motherships (at sea factory vessels that take deliveries from fresh vessels): 24%

Unlike BC, catcher processors are not restricted to dressing and freezing their catch, and vessels produce a variety of product forms including fillets. Compared to BC, the American catcher processor vessels are extremely large, about double the length on average of the BC freezer trawlers, and have exponentially greater capacity. They typically participate in Bering Sea pollock fisheries as well as hake.



¹ BC's At Sea Processing Policy. Nelson and Blewett. 2004. p 12-13

² Pacific Whiting Conservation Cooperative website "About PWCC." Note that hake is usually referred to as whiting in the USA.

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

According to Pacific Whiting Conservation Cooperative literature, 6-7 catcher processors participate in the hake fishery annually. The calculated catch for these vessels for the 2013 season is shown below:

2013 Season (tonnes)	USA Catch	Allocation	Indicated Share
Catcher processor sector	229,413	34%	78,000

This volume far exceeds the 2013 catch by BC freezer trawlers (23,000 tonnes) and indeed eclipses the total Canadian hake catch (54,000 tonnes).

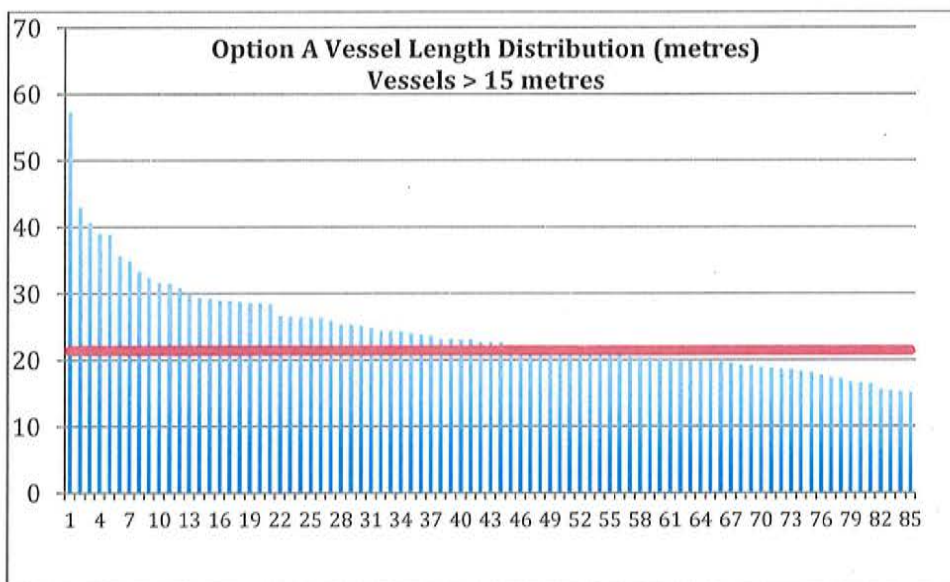
It is clear that the larger hake fishery in the lower 48 states is far more weighted to at sea processing than BC's fishery.

FISHERY MANAGEMENT POLICY

The IVQ/GDA plan that governs the conduct of the groundfish trawl fishery (including hake) is extremely complex. This management plan was developed jointly by stakeholders that included DFO, fishermen, processors, the Coastal Community Network, and the fishermen's Union. It sought a balance between business and social considerations.

A key part of the vision for the trawl fleet was to limit consolidation of the fleet; that is, prevent an undue amount of quota from being stacked upon a small number of large vessels. A series of rules were developed in this regard, including:

- Vessel length restrictions—each trawl licence had a maximum length restriction to prevent owners from replacing existing vessels with significantly larger ones. The chart below shows the distribution of vessel length for the trawl fleet. Each bar on the chart represents a single vessel, and while the four freezer trawlers are among the five longest vessels in the industry, they are not aberrantly larger than others in the fleet. The average vessel length is 21.4 meters.



STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

- Holdings caps—each trawl licence was capped at certain amounts of overall quota holdings; this was to prevent the fleet from collapsing onto too few³ vessels.
- Species caps—for each quota (groundfish is a multi-species, multi-area fishery), vessels were capped at a maximum holdings percentage; this was a further safeguard to prevent too few vessels from hoarding key species.

The intent of these (and other) regulations was to give the fleet adequate flexibility to adapt to changing market and resource conditions, while preserving a diverse fleet with a reasonable number of vessels.

The IVQ/GDA plan rules, coupled with at-sea processing policy, have provided the latitude for the freezer trawl vessels owners to import sizeable vessels and assemble economic parcels of hake IVQ. Conversely, they preclude operators from:

- Bringing in USA-sized ships (licence length restrictions).
- Appreciably growing the amount of quota they place on their vessels (holdings and species caps); the freezer trawlers are, to use industry parlance, “capped out.”
- Producing fillets, surimi, or other product forms that require processing other than dressing/freezing.

RULES ON OWNERSHIP

The policy framework under which the trawl industry operates includes several safeguards to prevent pyramiding of quota onto too-few vessels, and affords protections for shore-based processors (including limits on at-sea processing, and priority allocations of fish). However, there is nothing to preclude:

1. Foreign interests from buying into the BC trawl fishery⁴ (or any other fishery).
2. Individual interests from buying multiple fishing or processing units in BC fisheries.

This is in stark contrast to the American fishery system, where severe concentration and ownership limits are in place, but not atypical of Canadian natural resources generally, where a high degree of ownership by foreign interests is common.

Currently, the four freezer trawlers are owned by bona-fide Canadian interests. A significant groundfish operation (including hake and groundfish quota, vessels, and processing facilities) is now owned by an American parent company.

³ While “too few” vessels is referred to, the architects of the IVQ/GDA plan did not specify specific fleet-counts by fishery. They recognized the fleet would specialize into different business models. Overall, they envisaged a 60-80 boat working trawl fleet (including both groundfish and hake). The fleet has remained within these bounds according to periodic reviews of the IVQ/GDA plan.

⁴ Foreign interests have only to form a Canadian corporation to hold the fishing licences/quotas.

BC' S FREEZER TRAWLERS

In this section specific information on the four freezer trawlers is provided.

BUSINESS FUNDAMENTALS

The business case for the four freezer trawlers is encapsulated as follows:

- Potential to target under-utilized species; predominantly hake but also pollock and arrowtooth flounder. The TACs for these species are rarely fully harvested.
- Vessel owners are also substantial owners of hake IVQ; can utilize own fish.
- Ability to follow fish stocks wherever located without the need to offload regularly. Lesser dependence on abundance of hake in area 3C (southern Vancouver Island).
- Dressing and freezing at sea, when raw material is still extremely fresh, produces a very high quality product; the inherent perishability of these species is not an issue for FAS production.
- Large holding capacity reduces the frequency of offloads (leaving the fishing grounds).
- Exploit strong demand for H&G products, particularly in Eastern Europe.
- Cost effective production.
- Some costs borne by shore plants are not applicable, such as municipal and property taxes.
- Ability to return offal to the sea (the natural flushing action of the open ocean renders the offal harmless).
- Earn financial returns through efficient production and achieving economies of scale.
- Supply of suitable used vessels in other jurisdictions with limited re-fit required (none of the four BC freezer trawlers were purpose-built or purchased new).

Conversely, freezer trawlers face some disadvantages compared to shore-based processing operations:

- Limited by policy to dressing and freezing. Shore plants are free to produce any product form (such as fillets or value-added), a valuable option when markets are ever changing.
- Limited, because of licensing and vessel configuration to targeting hake, pollock, and arrowtooth flounder. Shore plants can diversify into a range of other species such as salmon, herring, and shellfish. Thus, the freezer trawlers are vulnerable to resource or market glitches for these species.
- At sea processors bear some additional or incremental costs compared to shore-based operations, such as fuel (a major expense) and moorage. Repairs and maintenance costs are likely higher, employees (crew persons) earn higher rates, and capital cost (vessel purchase and refit) is significant.
- Current inability to derive value from offal (because of vessel size constraints and equipment costs), whereas shore plant can render offal into valuable byproducts (meal and oil).

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

In essence, freezer trawlers enjoy a competitive advantage compared to shore operations arising from their mobility, efficiency, and product quality. The current pattern of hake distribution in BC waters favours freezer trawlers over fresh boats that deliver ashore. The business model is highly reliant on access to a healthy hake resource and Eastern European market conditions, however; should either or both of these factors deteriorate significantly, then the viability of the vessels would be undermined.

EXPENDITURE METRICS

The four freezer trawlers represent a new and substantial chunk of capital investment in a BC fishery that has seen very little new vessel construction or replacement in the last 25 years. While most of the vessels in the wet/fresh trawl fleet are now 30-40 years old (nearing or having reached the end of their service cycles), the freezer trawlers, imported from overseas fisheries, are 10-15 years old. This is new by BC standards, but these vessels were sold by their former owners to enable upgrade to more modern craft.

The operating expenses incurred by the four freezer trawlers, for key categories, are shown for an average year in the following table⁵:

Freezer Trawler Aggregate Annual Expenses	Amount (\$millions)
Fuel	\$5.8
Observer program	0.5
Groceries	0.3
Payroll (captain, crew, wages, shares)	8.2
R&M (labour & materials)	3.0
Insurance	0.6
Moorage/docking charges	0.3
Unloading	1.6
Packaging materials	0.8
Trucking	1.6
Ocean freight	3.1
Cold storage	0.5
Total	\$26.5

This scale of economic activity is substantial. The vessel owners indicate that the vast majority of these expenditures are made to local (BC) suppliers of goods and services. At least 40% of crew members reside in Vancouver Island communities, while most of the balance dwell in the Lower Mainland.

One of the freezer trawlers is based out of Port Alberni. Local officials report that the economic impact of the vessel is significant, and that they view this vessel as an “anchor tenant” that can be used to attract other fish boats to the port.

Municipal governments in both Port Alberni and Ucluelet are taking a broad view of commercial fishing vessels that use their harbours; they see harbours, not merely as places where vessels moor, but as engines for meaningful economic activity.

⁵ Expense data provided by each of the owners of the four freezer trawlers. Data is aggregated to preserve confidentiality.

STUDY: FREEZER TRAWLERS IN THE BC GROUND FISH FISHERY (DRAFT)

FREEZER TRAWLERS VS SHORE BASED PROCESSING

This is not an “either-or” issue: both types of hake processing generate important socio-economic benefits. While owners of shore based plants, and the communities in which they operate, would prefer that *all* the fish was processed ashore, this preference belies fundamental attributes of the hake fishery:

- In every jurisdiction where hake—or comparable low-value white fish—are harvested, at sea processing is an important component of the business, because of the competitive advantages of the business model.
- In BC, the distribution of the hake stocks, particularly in recent years, has meant that wet/fresh boats have been unable to provide a consistent, high-volume supply of hake to shore based plants throughout the season. Without a freezer trawler segment, overall BC hake utilization would be even lower than it has been in recent years.
- The policy and regulatory environment in BC balances flexibility for participants to implement varying business models, with safeguards to prevent undue fleet rationalization. The freezer trawlers are operating within the bounds of this long established framework.
- Shore based plants enjoy certain advantages over freezer trawlers, particularly the ability to diversify into other species and product forms.
- The operations of the four freezer trawlers should not be confused with the Joint Venture fishery, where foreign factory motherships are periodically contracted to purchase fish from the BC hake trawlers. The JV requires a year-to-year exception (that must be agreed to by all hake stakeholders including shore-based processors and community representatives) that creates an allocation separate from the shore allocation. The freezer trawlers operate under the shore allocation, quite apart from the JV.
- The owners of the four BC hake trawlers are without exception also invested in groundfish trawl assets, on both the harvesting and processing sides, in the fresh/wet boat sector. They are choosing to operate in both spheres, not shunning one in favour of the other.

With fundamental fishery attributes in place that have contributed to the early success of the freezer trawler segment, it is simplistic to think that hake processing can be the exclusive domain of shore-based plants. Community representatives opined that a four-vessel freezer trawl fleet comprises an acceptable segment of the hake fishery.

OUTLOOK

While an objective analysis of the BC hake fishery supports a conclusion that freezer trawlers fit strategically into a competitive industry, anxiety about the future make-up of the fleet was expressed by community interests.

Will the number of freezer trawlers, now at four, grow further?

If the fleet is left to self-adjust, it is uncertain how much, if any, the count of freezer trawlers will grow. On one hand:

- The success of the existing freezer trawlers may attract more entrants.
- The policy framework allows vessels to enter the segment, providing pertinent vessel length, holdings caps, and species caps are adhered to.

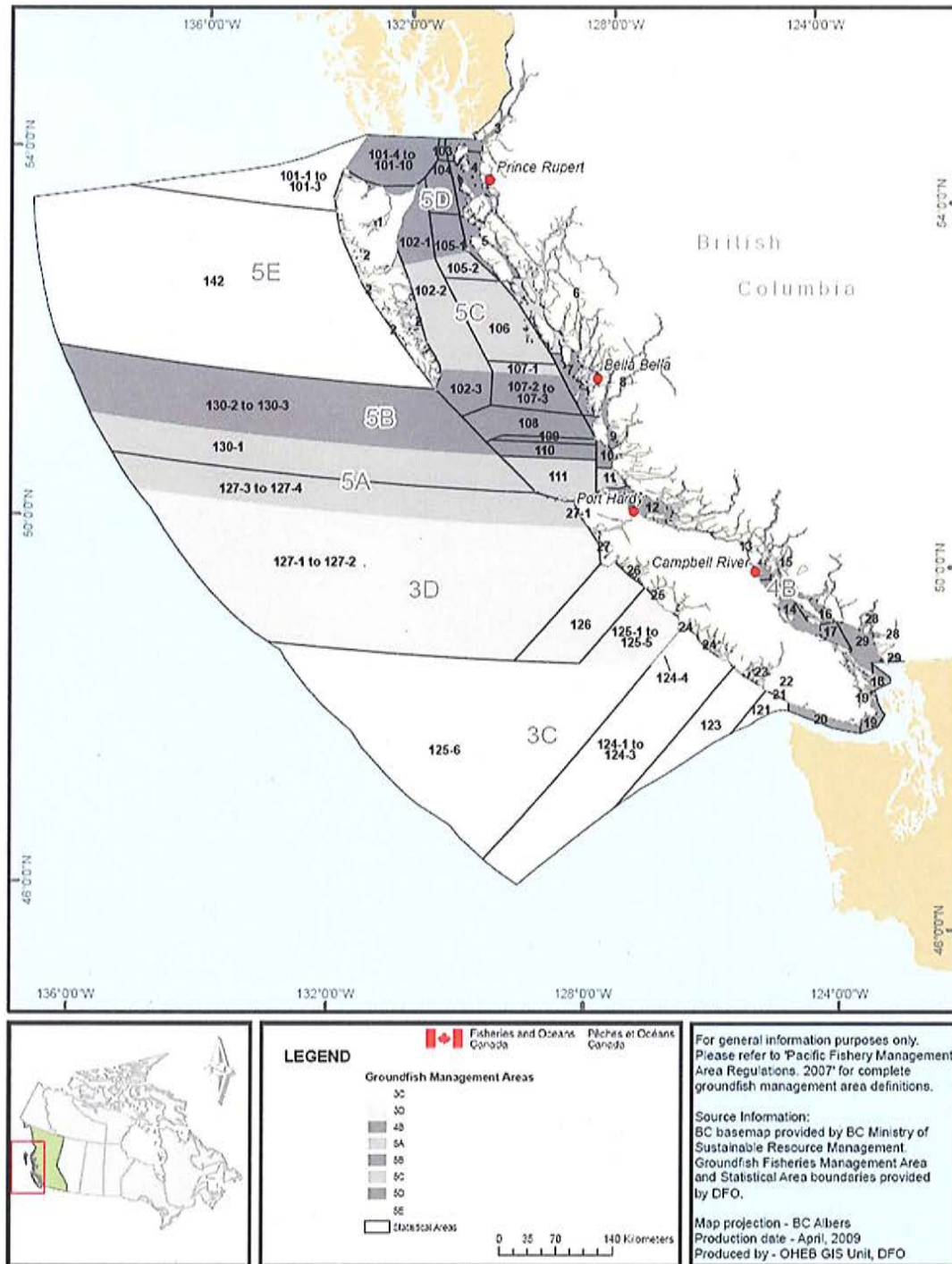
On the other hand:

- The high capital cost of freezer trawlers poses a daunting impediment to entry.
- Operators considering investment in additional freezer trawlers may gauge that diminishing returns will be accrued as the segment size grows.
- It is uncertain if the business fundamentals—access to the hake resource and strong H&G markets—will prevail in order to support freezer trawler operations.

Community leaders expressed a fear that future growth of the freezer trawler segment will begin to erode access to fish for shore based plants, particularly those plants located in small communities. They call upon government to develop a vision regarding hake industry make-up to ensure an orderly and rational evolution of the hake business going forward.

APPENDIX

Map of DFO Groundfish Management Areas



Jane Armstrong
3238 6th Ave.,
Port Alberni, BC
V9Y 4L2

May 2, 2014

Mayor and City Councilors, Port Alberni

Re: City Firefighters

The Port Alberni Firefighters are a deeply dedicated integral part of our community, performing a dangerous job that comes with a myriad of high risks including cancer.

A recent CBC radio program highlighted the statistics of PA's firefighters – 1000 calls and at least 55 fires in the last year. Both involve life saving actions. But one action should not be at the expense of the other and certainly not compromise the work of the firefighters.

The facts are that WCB requires 4 firefighters on the scene in order to send even one firefighter into a burning building. As well the National Institute of Standards and Technology (NIST) demonstrates the efficiency of 4 people on the scene as opposed to two who have to wait for another two to arrive before engaging in life-saving action.

Unfortunately, our city council has endorsed a two person emergency first responder vehicle leaving only two on duty to be prepared to fight fires. The chances of both occurring at the same time are high in this city.

While the optics of efficiency are there the facts say otherwise and lives and property are at stake. The fire event in Vernon that aired on Global News is a real life example of what happens when crews are split and only two are available for the fire truck.

With the high value first responder action we need a minimum of 4 remaining at the station to respond to the high value firefighting function of the station.

Is the risk of delay in responding to either life threatening situation worth the optics? I don't think so. I am writing because to do otherwise ignores a serious risk which I do not wish for myself or the firefighters.

Sincerely,

Jane I Armstrong

THIS AGREEMENT DATED FOR REFERENCE THIS _____ DAY OF _____, 2014.

BETWEEN:

CITY OF PORT ALBERNI, a municipal Corporation duly incorporated under the laws of the Province of British and having an office at 4850 Argyle Street, in the City of Port Alberni, Province of British Columbia, V9Y1V8.

("City")

AND

Port Alberni Junior Hockey Society
3737 Roger Street
Port Alberni, B.C. V9Y 8J4

("Team")

It is hereby agreed that the original agreement between 666082 B.C. Ltd and The City of Port Alberni dated for reference March 7, 2011 be amended to reflect the reduced rent to be paid to the City of Port Alberni for seasons, 2014-15 and 2015-16. This change was approved by City Council at their regular meeting held on May 26, 2014 and was considered to be on a temporary basis for the balance of the current agreement. Sections B of the Agreement shall be amended as follows. All other terms and conditions shall remain in effect:

B. Rent:

The Team must pay to the City rent as noted below per year for each year of the Term. Each monthly payment will be 1/12 of the annual amount listed plus tax:

YEAR	Base Rate Tax Not Included
2009	41235
2% Increase	825
Lights	3200
2011 Base Rate	45260

YEAR	2% Increase	HST	Annual Rate	Increase	Monthly Rate	Reduced Rate
2009-10	41235	2062	43297	0	3608	n/a
2010-11	41235	2062	43297	0	3608	n/a
2011-12	44473	5337	49810	6513	4151	n/a
2012-13	45362	5443	50806	996	4234	n/a
2013-14	46270	5552	51822	1016	4319	n/a
2014-15	47195	5663	52859	1036	4405	2203
2015-16	48139	5777	53916	1057	4493	2247

The rent shall be a gross rent for the total Premises being used by the Team and to be made on a monthly basis in advance beginning August 1, 2014 for a period of twelve (12) months per year for the remaining two seasons of the current agreement. The rent shall include the power cost to increase the lighting from 400 watts to 1000 watts during warm-up and during game play.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

**THE CORPORATE SEAL OF THE CITY
OF PORT ALBERNI WAS HEREUNTO
AFFIXED IN THE PRESENCE OF:**

Mayor

Clerk

Date

PORT ALBERNI JUNIOR HOCKEY SOCIETY

Affixed in the presence of:

Authorized Signatory

Authorized Signatory

Date

J:\Clerks\Agreements & Leases\Agreements\AV Bulldogs amendmend June 2014.docx

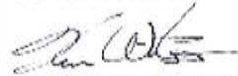


CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Ken Watson, City Manager
FROM: Scott Smith, City Planner
DATE: June 18, 2014

Forward to next Regular
Council Meeting
for Information:


Ken Watson, City Manager

SUBJECT: New Liquor Rules

Issue

To consider the issues involved in the new BC liquor rules.

Background

City Council requested a report on the issues around the new liquor rules in BC. Staff has reviewed the available online information on the new BC government liquor rules. The Province conducted a review of liquor policy that resulted in a report from Parliamentary Secretary John Yap in the Fall of 2013. The Province then introduced legislation that will make the following changes to liquor rules:

1. A two part model for liquor sales in grocery stores. The timeline for implementation is 2015.
 - a. The first part will allow liquor, beer and wine stores within a grocery store.
 - b. The second part will allow the sale of BC made VQA wine and possibly BC craft beer on grocery store shelves beside other grocery items.
2. The Province is in the process of updating the regulation around the transfer and relocation of liquor store licenses, including the elimination of the five kilometer restriction on the movement of licenses.
3. BC liquor manufacturers will be permitted to offer products for sample and sale at temporary off-site locations such as farmer's markets. The timeline for implementation is summer of 2014.
4. Happy hours will be allowed. There will be a minimum price.
5. Festivals, concerts and other outdoor events will no longer have to build fencing around beer gardens.
6. Weddings, family reunions and other special events will be allowed to serve homemade beer and wine.
7. Golf courses and ski hills will be able to temporarily extend their licensed areas to another part of their property to permit alcohol sales near club house patios or ski lifts.

The regulations that will provide more details on the actual implementation of the above items have not been completed as of the date of this report, so staff has limited comments to what we know at this time. As the regulations become available further consideration of the issues may be of interest to City Council. A complete rewrite of the Liquor Control and Licensing Act is planned for the spring of 2015, so further changes are anticipated as the Province proceeds.

Discussion

1. Liquor sales will not be permitted in convenience stores, but what the Province considers a grocery store will be defined under regulations that have not been completed.
 - a. A liquor, beer and wine store within a grocery store will be required to be a “store-within-a-store” model with a separate checkout. This will require a liquor store license and the Province has indicated that no new liquor store licenses will be issued at this time. Therefore a relocation of an existing liquor store license would be required. The City of Port Alberni permits liquor stores under site specific zoning within the Zoning Bylaw, so any proposed relocation of a liquor store to a grocery store would require a rezoning with a full public process.
 - b. The details of the sale of BC wine and craft beer on grocery store shelves will be determined through regulations, but it appears some type of new license will be required. It is not clear if local zoning may apply to BC wine and beer as just another retail item on the shelf of a grocery store.
2. The elimination of the five kilometer restriction will essentially allow liquor store licenses to apply to move to other municipalities from their current municipal locations. Any proposed relocation of a liquor store to Port Alberni would require a rezoning. This change may see existing liquor store licenses applying to move to larger municipalities. The Province is maintaining the rule that a liquor store license cannot relocate within one kilometer of an existing public or private liquor store.
3. The regulations that would potentially allow BC liquor manufactures to offer products for sampling and sale at farmer’s markets have not been completed, but are expected soon.

Recommendation

That the City Planner report be received.

Respectfully submitted,



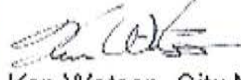
Scott Smith, MCIP
City Planner



CITY OF PORT ALBERNI

CLERK'S DEPARTMENT REPORT TO COUNCIL

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

TO: Ken Watson, City Manager
FROM: Davina Hartwell, City Clerk/Chief Election Officer
COPIES TO: Mayor and Council
Tanya Meek, Deputy Chief Election Officer
DATE: June 16, 2014

SUBJECT: Amendment to Election Bylaw

Issue:

An amendment is required to the Election Bylaw to allow for change in advance voting opportunity.

Background:

Amendments to Election bylaws must be adopted by August 5th, 2014. The City's bylaw has been reviewed and one minor change is required to the date of one of the advance voting opportunities. The bylaw currently states that there will be an opportunity on the 4th day before general voting day. This year, however, the 4th day prior to voting is Remembrance Day. The change proposed is to add to clause 7.1 stating that when the 4th day before general voting is a statutory holiday, the 3rd day shall be established as an advance voting opportunity.

- 7.1 In addition to the required advance voting opportunity on the 10th day before general voting day, the 4th day before general voting day is hereby established as an advance voting opportunity for general local elections and other voting. **In the event that the 4th day before general voting day is a statutory holiday the 3rd day before general voting shall be established as an advance voting opportunity.**

Recommendation:

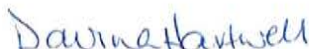
That the report from the City Clerk dated June 16th, 2014, be received.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849" be now introduced and read a first time.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849" be read a second time.

That "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849" be read a third time.

Respectfully submitted,



CITY OF PORT ALBERNI

BYLAW NO. 4849

A BYLAW TO AMEND
ELECTION BYLAW, No. 4589, 2005

THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI IN OPEN MEETING
ASSEMBLED ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited for all purposes as "Election Bylaw, No. 4589, 2005, Amendment No. 3, Bylaw No. 4849".

2. Amendments

"Election Bylaw, No. 4589, 2005" is hereby amended as follows:

(a) Subsection 7.1 is hereby deleted and replaced with the following:

- 7.1 In addition to the required advance voting opportunity on the 10th day before general voting day, the 4th day before general voting day is hereby established as an advance voting opportunity for general local elections and other voting. **In the event that the 4th day before general voting day is a statutory holiday the 3rd day before general voting shall be established as an advance voting opportunity.**

READ A FIRST TIME THIS DAY OF , 2014.

READ A SECOND TIME THIS DAY OF , 2014.

READ A THIRD TIME THIS DAY , 2014.

FINALLY ADOPTED BY COUNCIL THIS DAY OF , 2014.

Mayor

Clerk



CITY OF PORT ALBERNI

PARKS, RECREATION & HERITAGE DEPARTMENT REPORT

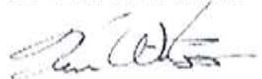
TO: Ken Watson, City Manager

FROM: Scott Kenny, Director of Parks and Recreation

COPIES TO: Steve Bilodeau, Manager Recreation Services
Cathy Rothwell, Director of Finance

DATE: June 16, 2014

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

SUBJECT: Parks & Recreation 2014 Fees and Charges

Issue:

Attached to this document are the proposed 2014 fees and charges for the Parks, Recreation and Heritage Department which for the most part will be effective July 15 upon adoption of the Bylaw, the admission changes will be implemented with the startup of the pool and the multiplex in September.

Background:

The rates follow the current projections included in our 2014-2018 Five Year Financial Plan which has been approved by Council and included a general increase of 2% for registered programs and facility rentals. Our rates have once again been compared to the current rates for similar facilities on Vancouver Island. Some of the highlights of the document are noted below.

Discussion:

1. Facility rental fees have been increased by 2% plus tax.
2. General admission rates for Children, Seniors and Teens will not increase and remain at the City Resident discounted rate of \$3.00 which is below the 2014 Vancouver Island recreation facilities average of \$3.10
3. General admission rates for adults, ages 19 to 55, will remain at the City Resident discounted rate of \$5.00 which is below the 2014 Vancouver Island recreation facilities average of \$5.91
4. The Non Resident fee for general Admissions has been eliminated since we now have three Valley electoral areas, Beaver Creek, Cherry Creek and Sproat Lake and both local First Nations Tseshaht and Hupacasath on board with purchasing City Resident status.
5. The Multiplex Prime Youth rate will remain at \$88 which is above the 2014 average for Island arenas at \$83.40.
6. The Multiplex prime Adult rate will remain at \$181 which is above the 2014 average for Vancouver Island arenas of \$176.83.
7. To encourage active living for children and the young at heart we will continue to offer:
 - ✓ Free general admission rate for seniors over the age of 80; and
 - ✓ Free general admission for children under 5.

Recommendation:

That the report from the Director of Parks, Recreation and Heritage dated June 16, 2014, be received.

That "Recreation Facilities Fees and Charges 2014, Bylaw No. 4850", be now introduced and read a first time.

That "Recreation Facilities Fees and Charges 2014, Bylaw No. 4850", be read a second time.

That "Recreation Facilities Fees and Charges 2014, Bylaw No. 4850", be read a third time.

Respectfully submitted,



Scott Kenny
Director of Parks, Recreation and Heritage

CITY OF PORT ALBERNI

BYLAW NO. 4850

A BYLAW TO FIX AND CHARGE FEES AND ADMISSION TO OR FOR THE USE OF
COMMUNITY RECREATION FACILITIES

WHEREAS the Council of the City of Port Alberni has the authority by bylaw pursuant to Section 194 of the *Community Charter*, RSBC, 2003 to impose fees payable in respect of all or part of a service of the municipality and the use of municipal property;

AND WHEREAS the Council of the City of Port Alberni has the authority by bylaw pursuant to Section 12 of the *Community Charter* to make different provisions for different areas, times, conditions or circumstances as described by bylaw; to establish different classes of persons, places, activities, property or things; and to make different provisions, including exceptions, for different classes established as above;

NOW THEREFORE the Council of the City of Port Alberni, in open meeting assembled, enacts as follows:

1. **Title**

This Bylaw may be known and cited for all purposes as the "**Recreation Facilities Fees and Charges 2014, Bylaw No. 4850**".

2. **Fees and Charges**

The fees and charges for admission to and the use of community recreation facilities shall be as fixed in Schedule "A" attached hereto and forming part of this Bylaw.

3. **Effective Date**

Recreation Facilities Fees and Charges 2014 shall become effective upon adoption of this Bylaw.

4. **Repeal**

"**Recreation Facilities Fees and Charges 2013, Bylaw No. 4821**" is hereby repealed.

READ A FIRST TIME THIS DAY OF , 2014.

READ A SECOND TIME THIS DAY OF , 2014.

READ A THIRD TIME THIS DAY OF , 2014.

FINALLY ADOPTED THIS DAY OF , 2014.

Mayor

Clerk

SCHEDULE 'A' TO BYLAW NO. 4850

CITY OF PORT ALBERNI PARKS, RECREATION & HERITAGE DEPT											
2014 FEES AND CHARGES											
Effective September 1, 2014 Unless Noted											
1	Admissions										
	2014	General Admission	Economy Ten Pack NCR	City Res Discount 45%	Monthly Pass NCR	City Res Discount 45%	3 Month Pass NCR	City Res Discount 45%	Annual Pass NCR	City Res Discount 45%	
	Children Under 18, Students & Seniors Over 55 Current	3.00	43.00	24.00	53.00	29.00	107.00	59.00	385.00	212.00	
	Proposed 2014 CR Fees = 20% discount of NCR rate	3.00	30.00	24.00	48.00	28.80	96.00	57.60	288.00	172.80	
	VI Average 2013 Children	3.10									
	VI Average 2013 Teens	4.12									
	VI Average 2013 Seniors	4.51									
	Adults (Current)	5.00	75.00	45.00	94.00	56.00	187.00	112.00	673.00	370.00	
	Proposed 2014 CR Fees = 20% discount of NCR rate	5.00	50.00	40.00	80.00	56.00	160.00	112.00	480.00	336.00	
	VI Average 2013 Adults	5.91									
	Family Pass 2 Adults & 4 Children (Current)	12.00	162.00	97.00	203.00	122.00	405.00	243.00	1,458.00	802.00	
	Proposed 2014 CR Fees = 20% discount of NCR rate	12.00	120.00	90.00	160.00	120.00	320.00	240.00	960.00	720.00	
	VI Average 2013 Families	12.30									
	NIC Student Pass per term (4 months)						60.00				
	Corporate Pass				Three Month	5-10	112.00	20%	90	90	
						20-40	112.00	30%	78	75	
						40+	112.00	40%	67	60	
2	Non City Resident Fees										
	Registered Program surcharge for non-City residents								50%	50%	
	City Resident Pass - Valley Resident								100.00	175.00	
	Family Pass Beaufort and Non-Valley Residents								160.00	n/a	
	Note: Family members must present their Resident Card to receive the City Resident rates										
	Sports Pass Youth Single Sport								20.00	20.00	
	Sports Pass Youth Multi-sport								40.00	40.00	
	Sports Pass Adult Single Sport								40.00	40.00	
	Sports Pass Adult Multi-sport								60.00	60.00	

3/16/2014

Fees & Charges 2014

SCHEDULE 'A' TO BYLAW NO. 4850

	POSSESSION OF PASSES - REQUIRED BEAUFORT RESIDENTS ONLY										
	All non-City residents and non-Valley residents who wish to participate in organized sports that utilize City-owned facilities must possess a current sport pass or family pass at rates as set in the rates posted above.										
	POSSESSION OF TEAM ROSTERS - REQUIRED BEAUFORT RESIDENTS ONLY										
	All organized sport leagues which use City-owned facilities must submit team rosters containing at least the names, addresses and telephone numbers of all participants registered in their leagues. They must also include the sport or family pass expiry dates for their non-City resident participants.										
3	Alberni Valley Multiplex										
	Rental Rates to be effective July 1, 2014 (Tax Extra)										
3a	Ice Rentals										
	Youth Rate										
	Special Day Rate (9am to 3pm)										
	Adult Prime Rate										
	Hockey School Rate										
3b	Dry Floor Rentals										
	Youth Rate										
	Adult Rate										
3c	Miss Services										
	Skate Rentals										
	Skate Sharpening										
3d	AV Multiplex Facility Rentals										
	Local Recreation, Religious, Political & Private functions										
	Commercial & Out of Town										
	Major Entertainment Event Weyerhaeuser Arena - (floor use)										
	Major Entertainment Event Weyerhaeuser Arena - (bleacher seating and floor use)										
	Liquor Fee										
	Notes: Maintenance is charged out at current rates for full and part-time staff for set-ups, take down and clean up.										

SCHEDULE 'A' TO BYLAW NO. 4850

4 Glenwood Centre										
Glenwood Centre Daily Rates (Tax Extra)										
							2% Inc.	Current	2014	
I	Public events approved by Council & Dept events are free							N/C	N/C	N/C
II	Public leisure or fundraising event - Local recreational, cultural, service or support group hosting events of interest to the public, excluding socials.							469.20	460.00	469.00
III	Commercial, Religious, Political, Labour and Out of Town organizations & socials - full day							738.48	724.00	738.00
Glenwood Centre Hourly Rates (Tax Extra)										
Floor Rentals										
							2% Inc.	Current	2014	
Full facility for roller skating, including a skate shop attendant							78.54	77.00	79.00	
Adult floor rentals							51.00	50.00	51.00	
Youth floor rentals							32.64	32.00	33.00	
Tennis rentals (per court)							15.30	15.00	15.00	
Adult batting cage rentals							45.90	45.00	46.00	
Youth Batting cage rentals							32.64	32.00	33.00	
Sports groups batting cage rentals							32.64	32.00	33.00	
Miscellaneous Rentals										
Roller skate or roller blade rentals								2.50	2.50	
5 Echo Aquatic Centre Hourly Rates (Tax Extra)										
5a Youth Groups/Swim Meets (does not include staffing)										
							2% Inc.	Current	2014	
Per Lane							13.26	13.00	13.00	
Shallow Pool							26.52	26.00	27.00	
Shared Use of Fitness Centre							39.78	39.00	40.00	
5b Adult Groups										
Full facility including one staff person							201.96	198.00	202.00	
25 metre pool including one staff person							151.98	149.00	152.00	
Shared 25 metre pool including one staff person							75.48	74.00	75.00	
5c Miscellaneous Pool Fees										
Shower								3.25	3.25	
Best Rate Pool Rental							159.12	156.00	159.00	
Birthday Party Rental							134.77	132.13	135.00	

3/16/2014

Fees & Charges 2014

SCHEDULE 'A' TO BYLAW NO. 4850

6 Echo Park Fieldhouse (Tax Extra)			
6a	Lounge, Kitchen, Terrace and Officials Room		
		2% Inc.	Current
			2014
	Two hours	51.00	50.00
	Four Hours	71.40	70.00
	Eight Hours	155.04	152.00
	Day and Evening	193.80	190.00
	Concession rental only	105.06	103.00
	Concession rental only - Day Use Concession Operator	29.58	29.00
	Concession rental only - Evening Use Concession Operator	14.42	14.00
	Changeroom Showers	25.50	25.00
6b	Officials Meeting Room		
	Two Hours	25.50	25.00
	All Day	49.98	49.00
7 Echo '67 Centre (Tax Extra)			
Note: All rates are for two hour periods daily except for the daily rates.			
Category of Use	I	II	III
Cedar Front (2hrs) Current	NC	25.00	38.00
2% Increase		25.50	38.76
Proposed		26.00	39.00
Cedar Centre, Cedar East & Dogwood (2hrs) Current	NC	34.00	65.00
2% Increase		34.68	66.30
Proposed		35.00	66.00
Cedar Frt, East, & Centre, Dog Rm Daily (each) Current	NC	78.00	198.00
2% Increase		79.56	201.96
Proposed		80.00	202.00
Hemlock, Pine & Fir (two hours) Current	NC	25.00	38.00
2% Increase		25.50	38.76
Proposed		26.00	39.00
Craftrooms A or B Current	NC	25.00	38.00
2% Increase		25.50	38.76
Proposed		26.00	39.00
Full Facility Daily Current	NC	420.00	740.00
Weekend Non Prime Discount		300.00	525.00
Kitchen Only (current)			100.00
I	Public events approved by Council & Dept events are free		
II	Public leisure or fundraising event - Local recreational, cultural, service or support group hosting events of interest to the public, excluding socials.		
III	Commercial, Religious, Political, Labour and Out of Town organizations & socials		

3/16/2014

Fees & Charges 2014

SCHEDULE 'A' TO BYLAW NO. 4850

11	Regional Grant-In-Aid Fees - Effective January 1, 2015									
		2006 POP	Current	Ave PC Rate	20% Inc	2011	2,012	2013(2%)	2014(2%)	2015(2%)
	Beaufort	476	5900	9.97	11.96	5,695	6,834	6,971	7,110	7,252
	Beaver Creek	2822	21800	9.97	11.96	31,100	31,100	31,722	32,356	33,004
	Cherry Creek	1882	19000	9.97	11.96	22,509	22,509	22,959	23,418	23,887
	Sproat Lake	2027	26300	9.97	11.96	24,243	24,243	24,728	25,222	25,727
	Tseshahat	450			11.96	7,010	5,382	5,490	5,599	5,711
	Hupacasath	130			11.96		1,555	1,586	1,618	1,650
12	Field User Fees - GST Included									
	Hourly User Fee All Softball, Baseball and Soccer Fields									
13	Miscellaneous									
			Previous							
	Ticket sales surcharge		5%	5.0%						
	Electronic sign advertising - non-City events		25	30.00						
	Park, playgrounds & spraypark bookings		25	25.00						

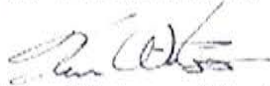


CITY OF PORT ALBERNI

PARKS, RECREATION & HERITAGE DEPARTMENT REPORT

TO: Ken Watson, City Manager
FROM: Scott Kenny, Director of Parks and Recreation
COPIES TO: Cathy Rothwell, Director of Finance
DATE: June 16, 2014

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

SUBJECT: ESSO Harbour Quay Beach Property

Issue:

This report details the proposed changes to the ESSO Harbour Quay beach property now that the City has secured a five year lease for the site.

Background:

The City has signed a five year lease with Imperial Oil, (Imperial), for the right to use the old ESSO bulk site located on Harbour Road beside Harbour Quay. The agreement is conditional upon the following:

1. There is a 30 day termination notice without any compensation;
2. There is an option to renew the lease for an additional 5 years;
3. The fee is \$1.00 per year;
4. We can do nothing that will disturb the soils;
5. At the termination of the agreement, the City must, at our cost, remove all property, improvements and equipment and restore the site to the original condition;
6. Damaged to monitoring wells will be repaired by Imperial and costs will be billed to the City.
7. The City must carry 5 million in general public liability insurance;
8. Additional contamination to the site will be the responsibility of the City and the City will bear all costs to investigate and remediate the additional contamination;
9. Imperial may enter the site at any time to examine and inspect the site; and
10. Any planned changes must be pre-approved by Imperial.

Discussion:

Given that soils investigations are continuing on the site, the City submitted the request to lease the property with the goal of completing some very basic maintenance and improvements, including:

- A. Constructing wooden stairs at the south end of the property in order to improve access to the beach area at an estimated cost of \$2500;
- B. Remove the junk and surplus fence panels from inside the compound; and
- C. Trim and weed the site.

Imperial staff had no objection to the above proposed scope of work but they did provide a plan showing the monitoring well locations to ensure that we would design and build around them without causing any damage.

They also requested that any soil or fill brought onto site for leveling must be tested before anything is deposited. For example if we wanted to fill the hole at the south end of the site, we must find a suitable date for their consultant to be on site during the delivery in order to test any materials before it's spread on site.

Imperial also indicated their remediation plan should be completed shortly and indicated that they may need to remove some of the bedrock. They went on to say that we should avoid any permanent improvements at this point. A gravel path may be ok along with some localized leveling however most of the site will be disturbed when they execute this work which may possibly be this summer.



Should the City have an opportunity at the completion of their remediation process to continue with the lease, we may want to proceed with the following tasks in order to make the site more accessible and usable for the public:

1. Cut the fence posts on the water side wall to 4 feet and install lower chain link fencing;
2. Remove the fence at the sides and along Harbour Road;
3. Remove some of the asphalt from the site;
4. Install a top of bank stone chip walkway;
5. Install a concrete median to separate Harbour Road from the park space and landscape with shrubs for colour;
6. Add angle parking up to the walkway which would add to the HQ numbers and provide a place for the public to look at the harbour;
7. Fill the low areas to level off the site;
8. Provide beach access at the north ends of the site;
9. Install railing or fencing at the south end where the high bank is exposed;
10. Reconstruct the boat ramp to reduce the slope and install a wharf along the south edge of the boat ramp to improve access and safety;
11. Install riprap along the beach front to protect the bank from further erosion; and
12. Install signage as required.

This work and investment should only proceed if we have assurance from Imperial that the property will not be sold in the near future.

Recommendation:

That the report from the Director of Parks, Recreation and Heritage dated June 16, 2014, be received and Council direct staff to proceed with the installation of wooden stairs at the south end of the property at a cost of \$2500 to be taken from Contingency.

Respectfully submitted,



Scott Kenny
Director of Parks, Recreation and Heritage

STATUS REPORT
ACTIONS DIRECTED BY COUNCIL
For June 23rd, 2014 Regular Meeting of Council

	Meeting and Date	Item	Strategic Plan Priorities of Council	Strategic Plan Other	Not identified as Strategic Plan Priority	Status of Progress
1.	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal 5: Service Excellence Objective 5.5			Early 2015
3.	Regular May 14/12	Tseshah Protocol Agreement endorsed – City Manager to meet with Tseshah staff to operationalize	Goal 5: Service Excellence Objective 5.1.3			Awaiting Tseshah response
4.	Regular Feb 25/13 Nov 12/13	Meetings to discuss Coal Port issue – ACRD, Tseshah, Hupacasath, Port Authority			✓	Council direction for public meeting. No application filed as yet. Meeting postponed to July 2014.
5.	Special Mar 5/13	Staff to provide report and associated bylaw required to amend the OCP to delete the proposed bypass in the major road network map.			✓	Report from City Planner
6.	Regular Nov 12/13	Fire Chief report on options to further restrict outdoor burning.	Goal 1: Environmental Sustainability Objective 1.3:2			Defer to decision re yard waste pickup program
7.	Regular Nov 25/13	Report re lifetime dog licencing for spayed/neutered dogs.			✓	
8.	Regular Nov 25/13	Direction to proceed with updated Fire Dept. Empowering/Fire Control Bylaws	Goal 5: Service Excellence			In progress
9.	Regular Feb 11/14	Form Select Committee to recommend project for Community Forest profits to be allocated to. Terms of Ref + appointments			✓	Terms of Reference endorsed. Committee members invited from ACRD and Community Forest. Ad placed for community member – closing June 25 th

STATUS REPORT
ACTIONS DIRECTED BY COUNCIL
For June 23rd, 2014 Regular Meeting of Council

	Meeting and Date	Item	Strategic Plan Priorities of Council	Strategic Plan Other	Not identified as Strategic Plan Priority	Status of Progress
10.	Regular Feb 24/14	Work with commercial business areas re agreement on a program of streetscape improvements funded by commercial tax increase	Goal 3: Economic Sustainability Objective 3.2:1			City Manager to draft Terms of Reference and committee structure for Council's review
11.	Regular Mar 10/14	Review existing policies regarding application of expense portion of Council stipend and development of new Council Travel Policy			✓	Report June 9/14 requesting feedback from Council. Council direction to hold special meeting to discuss.
12.	Regular Mar 10/14	Invite Coast Pilots Ltd. to address Council and other stakeholders re risks and recommendations with regards to safety of tankers/coal carriers in our waters.			✓	Special meeting of Council July 3/14 – stakeholders invited
13.	Regular May 12/14	Request for Proposals to review City to determine potential sponsorships revenues (consideration to doing in-house)				
14.	Regular May 26/14	Prepare bylaw to address graffiti issues as well as public education campaign. Purchase kits and reimburse Uptown Merchants				
15.	Regular May 26/14	Preparation of Bylaws and policies for implementation of bylaw adjudication system				
16.	Regular May 26/14	Report and recommendations re development of tax revitalization program for all commercial areas				

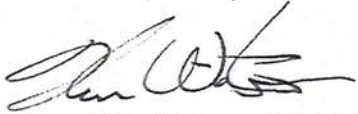
STATUS REPORT
ACTIONS DIRECTED BY COUNCIL
For June 23rd, 2014 Regular Meeting of Council

	Meeting and Date	Item	Strategic Plan Priorities of Council	Strategic Plan Other	Not identified as Strategic Plan Priority	Status of Progress
17.	Regular May 26/14	Consult with business community regarding Sign Bylaw				In progress
18.	Regular June 9/14	Report outlining costs to complete projects at Harbour Quay, Esso Site and Argyle Street – identify potential funding opportunities (I-CET?)				Meeting with ICET held on June 16th
19.	Regular June 9/14	Report re implications of new liquor rules				June 23 rd agenda
20.	Regular June 9/14	Report re upgrading stairs and clearing brush at River Bend Park to create parking stalls.				

**STATUS REPORT
BUDGET ACTIONS DIRECTED BY COUNCIL**

	Meeting and Date	Item	Strategic Plan Priorities of Council	Strategic Plan Other	Not identified as Strategic Plan Priority	Status of Progress
1.	Regular Mar 10/14	Business Case Report re addition of ½ time person to assist Economic Development Manager				Director of Corporate Services/Economic Development Manager to prepare business case
2.	Regular Mar 10/14	Report re feasibility of contracting out components of IT Dept Capital (eg. servers)				2015 budget process
3.	Special Mar 17/14	½ time RCMP position deferred pending Auditor General Report and Business Case				Director of Corporate Services/OIC to prepare business case (2015)

Respectfully Submitted



Ken Watson - City Manager

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CITY OF PORT ALBERNI

Royal Canadian Mounted Police (RCMP) REPORT

TO: Ken Watson – City Manager FILE

FROM: Inspector Richards – Department Head (RCMP)

COPIES TO: City Clerk – Davina Hartwell

DATE: June 11, 2014

SUBJECT: City of Port Alberni Departmental Report

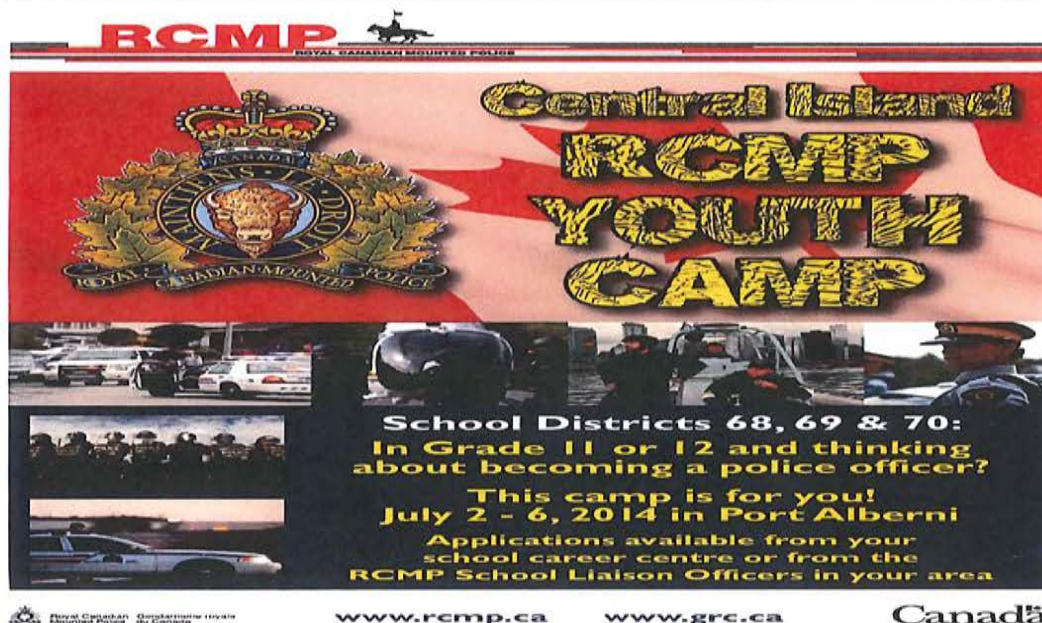
ISSUE: May 2014 RCMP report to Mayor and Council

DISCUSSION:

This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during May 2014. I have included an update on policing activities thus far in 2014 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month of May.

- 792 calls for service were received and attended to by Detachment members.
- The General Investigation Section executed a search warrant which resulted in the seizure of a number of marihuana plants and packaged marihuana.
- Traffic is an area of focus for the Detachment. May saw an increase in complaints with respect to traffic as well as traffic enforcement. This was true for both Provincial and Criminal Code driving offences. The Detachment is augmented in traffic enforcement as community groups are assisting the Detachment with both Speed Watch and Cell Watch.
- Constables Cargill, Gill and Royer were recognized for their work with respect to the detection of impaired drivers. Each was recognized for this feat by being named as part of Alexa's Team.
- Youth is a Detachment focus for 2014/15.
 - The youth officer has been working with a number of different agencies to develop a coordinated approach to address missing youth.
 - The 2014 Central Island Youth Camp will be held July 2-6. This will bring two other Detachments and youth from School Districts 68, 69 and 70 to Port Alberni. Eleven local youth will participate in this unique learning experience.



- RCMP visibility initiatives began with boat patrols on Sproat Lake over the long weekend. Foot patrols and licensed premises checks are continuing throughout the community. Additional officers have been trained and will augment our bicycle patrols.
- Victim Services had a busy month assisting 39 new clients and accompanying witnesses to court.
- The local Crime Stoppers program was recognized Provincially by having our local Crime Stoppers President, Quintin Winks, recognized as the Crime Stoppers President of the Year.

For 2014/15, after speaking to you and other stakeholders, the Port Alberni RCMP's Annual Performance Plan will focus on:

- Crime Reduction:** Reduce the incidents of criminal activity by focussing on offenders. Conduct 1200 curfew checks and reduce thefts by 5% to 1000
- Substance abuse** (alcohol and drugs): Reduce the impact of substance abuse in the community. Complete 300 bar walks, reduce alcohol/drug involvement in files by 5% to 2500
- Youth:** Reduce youth involvement as offenders and victims. Increase diversion files by 10% to 140
- Visibility/engagement:** The RCMP will be active within the community. Complete 30 patrols and attend 20 community events

The following resolution is proposed:

That the monthly report from the RCMP providing information about current departmental operations be received.

Respectfully submitted: Insp. Mac Richards, OIC Port Alberni RCMP Detachment

Detailed Crime - 2014 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	38	43	58	47	35								186
Relationship Violence	8	7	12	14	13								41
Thefts	72	57	62	61	56								252
Break and enter	23	25	24	15	15								87
Mischief	29	31	34	87	49								181
Drugs	23	17	25	26	15								91
Provincial Traffic	45	59	63	55	69								222
Criminal Code Traffic	14	15	9	13	15								51
Motor Vehicle Incidents	15	24	18	17	26								74
Calls for Service	759	710	809	797	792								3075

6 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	676	621	528	539	547	451			3362
Relationship Violence	193	149	127	87	118	78			752
Thefts	1258	1101	963	896	936	814			5968
Break and enter	374	263	246	308	198	245			1634
Mischief	631	581	456	480	500	480			3128
Drugs	390	282	219	326	298	275			1790
Provincial Traffic	858	832	851	814	697	759			4811
Criminal Code Traffic	278	272	290	288	248	223			1599
Motor Vehicle Incidents	360	326	254	253	253	231			1677
Calls for Service	12018	10666	9961	10455	9830	9712			62642

2008 – 2013 Averages

Assault	560
Relationship Violence	125
Thefts	994
Break and Enter	272
Mischief	521
Drugs	298
Provincial Traffic	801
Criminal Code Traffic	266
Motor Veh. Incidents	280
Calls for Service	10440

**Parks, Recreation and Heritage
Director's Report to City Council**

Date: June 18, 2014

The following information is provided for members of City Council as a means of keeping you up to date on current activities, events and projects.

PARKS

- Local volunteers completed major "Broom Busting" throughout the City with specific attention to Greenwood Cenetry and Papermill Dam Park.
- Beach cleanup continues. Staff continue to cleanup debris from the low tide zone at the Beach as noted in the photo below and a reminder that the site is a former industrial area and debris continues to surface. We are also continuing to work with VIHA on the weekly water tests to ensure the water is afe for recreational use.

LEISURE

It's summer and a time for families to get out and enjoy water activities such as swimming and boating. Please note the attached "Health and Safety Tips" from the Canadian Red Cross.

Our Town, with the support of our long time sponsor, the Kiwanis Club of Port Alberni, kicks off the summer season with our first evenyt on Tuesday, July 8th at Blair Park!

Moovovin' and Groovovin'
Tuesday, July 8
6:30 - 8:30 pm at Blair Park
CUPE 118

Are you ready to move and groove? Come kick off the summer with this ever popular family petting farm event. This Our Town boasts the best of the barnyard with animals to pet from the Alberni Valley Cloverpatch, Arrowsmith Club and the AV Kennel Club. Boots and Bridles will be there, offering horse rides to children and there will even be a hay ride to enjoy. Check out the animal crafts, games, giant bubbles, lasso the pony game, spray park and a scavenger hunt challenge! Participants will also enjoy groovin' to the Folk Song Circle sing-along and some "cool" summer refreshments and treats. Fun will be had by all! Thank you to Cupe 118 for being our Gold Sponsor so we can bring this event to our community.

*Our Town is brought to you by the Port Alberni Parks, Recreation and Heritage Department and the Port Alberni Kiwanis Club. Volunteer help is also provided by the Echo Sunshine Club. A special thank you to all of our sponsors for making these free, family events possible.

GYRASSIC PARK
Tuesday, August 5
at Gyro/Recreation Park
6:30 - 8:30 pm
BC Hydro

Look for fossils in our "dinosaur dig" and make some prehistoric crafts. Follow the dinosaur footprints and go on an archeology hunt to find your favourite dinosaurs. Enjoy parachute games, sidewalk chalk, face painting, obstacle course, howling, giant bubbles, helium balloons, crafts and playground activities. The BC Hydro PowerSmart team will also be there with their great interactive activity centre. Children will love the dinosaur sized sandbox provided by Dolan's Concrete and helium balloons compliments of Alberni Engineering. Cool off with summer 'no cones' provided by the Kiwanis Club and enjoy prizes donated by Quality Foods. Thank you so much to BC Hydro for being our Gold Sponsor and making this event possible! Join us and have a great evening for the whole family.

DOLAN'S CONCRETE LTD.

**IT'S A BIRD, IT'S A PLANE ...
IT'S SUPER OUR TOWN!**

SUPERHEROES
Tuesday, July 22
6:30 - 8:30 pm at Williamson Park

**The Alberni Valley
Community Foundation**

All superheroes must report to Williamson Park for fun and games right away! So fly, zoom and zap your way over for an amazing night of face painting, balloon animals, bounce tent, crafts, activities, music and much more. Put on your superhero costume and meet at the park. Make your own superhero mask and cape so you are ready for the next call for help. Coastal Community Credit Union is sponsoring a superhero scavenger hunt and there will also be an activity organized by PacificCare. There will even be tasty treats and refreshments because even superheroes need to rest sometimes! Thank you to the Kiwanis Club for providing popcorn and to Buy Low Foods for donating drinks to help keep us hydrated. Thank you to the Alberni Valley Community Foundation for being our Gold Sponsor so that we can celebrate this event in super style.

BLAST OFF!
Tuesday, August 19
at the Harbour Quay
6:30 - 8:30 pm
**PORT ALBERNI
TOY RUN**

R, U, K, I... we are going to have a blast at the last Our Town celebration of the summer! Join us as we explore the wonders of our galaxy and launch into space. We are going to have some great space adventures as we discover stars, rocket ships, planets and go on alien hunts. Participants will enjoy the High Flying kite, bean bag tosses, hockey shoot, face painting, and much more. Get out your hockey sticks and get ready to play a floating hockey game on the pier against the Alberni Valley Bulldogs. Participants will enjoy some fabulous, local entertainment by Quay Side Dance Studio, Shawwest, Martin Bam Buzz and the West Coast Highlander Pipes and Drums. Fantasy Market has donated cookies for everyone and we will rest all with a refreshing orange drink, compliments of McDonald's. So come on out as we soar through the 29th year of "Our Town"!

HERITAGE

AV Museum & Heritage Network – to June 18 2014

- AVM – with guest curator Rod Sayers and Emily Luce, completed the installation of the Nelson Joseph exhibit.
 - the official opening June 12, 2014 was attended by over 100 guests.
 - Shaw TV shot bridges on the exhibit June 17.
- AVM – working with the Port Alberni Maritime Heritage Society:
 - To facilitate the installation of a Tseshah First Nation whaling exhibit for summer 2014 – opened June 9, 2014 [below] – this included editing and printing text panels, assisting with the installation, providing professional support to facilitate the loan of objects from the Canadian Museum of History.
- AVM – May 2-3 – hosted the Regional Heritage Fair – coordinated by Education Curator Shelley Harding - with nearly 120 students, great projects, and 6 students selected to attend the Provincial Heritage Fair in Kamloops. Over 50 people volunteered as judges, facilitators, and the students rode on the train to McLean Mill as part of the event.
- AVM – June 5 – unveiling event for the ADSS Comparative Civilizations project – well-attended.
- AVM – ongoing:
 - Meeting with Dr. Andrea Walsh and Survivors' Group toward developing the fall exhibit on the children's art from the Alberni Indian Residential School.
 - Presented to the School Board May 27 – to obtain a commitment to incorporating this exhibit in the curricula of district schools.
 - Dismantled and moved the existing tsunami exhibit from the Hutcheson Gallery to the Train Station, in preparation for mounting the summer exhibit in the Baggage Room at that facility.
 - Successful in obtaining a YCW/CMA grant to subsidize the hiring of a summer student to assist in the mounting and interpretation of that exhibit, as well as at the Museum – interviews and selection June 11.
 - School tours, birthday parties, etc. continuing.
 - Hosted the Book Launch for Jan Peterson's new "Port Alberni" book – May 29 – sold over 50 copies at the event.
 - Good progress on developing the Gift Shop, following consultation with other museum shops, led by Curator of Collections Kirsten Smith – new stock ordered, display systems developed, and promotion of Mother's Day and Father's Day sales has resulted in greatly increased sales – now considering summer retail strategies. We sold \$1200 in the recent pre-Father's Day book sale.
- PAMHS – in cooperation with the Tseshah First Nation [Darrell Ross taking the lead], installed the Tseshah exhibit "HISHOK, TSESHAHT WHALING, one with the whale spirit" – soft opening June 9, 2014; official opening June 21, 2014, and running through Labour Day.
 - Hired 2 students for the summer operations

- WVIHS
 - IHC/Old Arena – work completed on the repair & retubing of the McLean Mill steam donkey – also work proceeding on the chain drive Hayes, the Railway Mack, and various other vehicles.
 - Roundhouse – continuing maintenance on the Number 7 steam locomotive in preparation for the running season – some work starting on the cosmetics of the #2 Shay.
 - Train Station – with the AV Museum, reactivated the Station Committee – completion of the model train room/exhibit, using the former storage room behind the main station room – doors and locks installed by Parks & Rec carpenters to control access.

- McLean Mill – the porch/veranda on the front of the Visitor Centre reconstructed with concrete with exposed aggregate finish – big improvement from the rotting wooden veranda.
- McLean Mill – summer students hired in anticipation of the summer operating season.
- McLean Mill – two sponsorships of \$1,000 per year for five years obtained from local businesses for repairs and restoration of buildings in the historic zone.
- McLean Mill & APR – marketing initiative continuing to improve profitability of the operations – resulting in a program of season’s passes, discounted tickets for local residents, and promotion via radio and print ads.

- McLean Mill – work proceeding on the Kitsuksis Creek fishway & mill pond dam project:
 - Spar tree move, under the direction of Jack James & JJ Logging completed for its first demonstration on June 8, 2014 – this included:
 - Preparing the new site
 - Re-installing the repaired/restored McLean Mill steam donkey – which passed its boiler inspection on June 5.
 - Re-erecting the gin pole on May 14 and the spar tree on May 25 – then finishing the rigging.
 - May – saddle berm completed – channel south of the road/bridge location excavated.
 - Acquisition of the bridge donated by BC Timber Sales – reconstructed and repainted on site.
 - Preparation of engineered bridge abutments.
 - June 17 – bridge installed – planking started by the Parks & Rec carpenters.
 - June – preparation of the site for the fish fence – forming to start June 18.



Opening of the Nelson Joseph exhibit



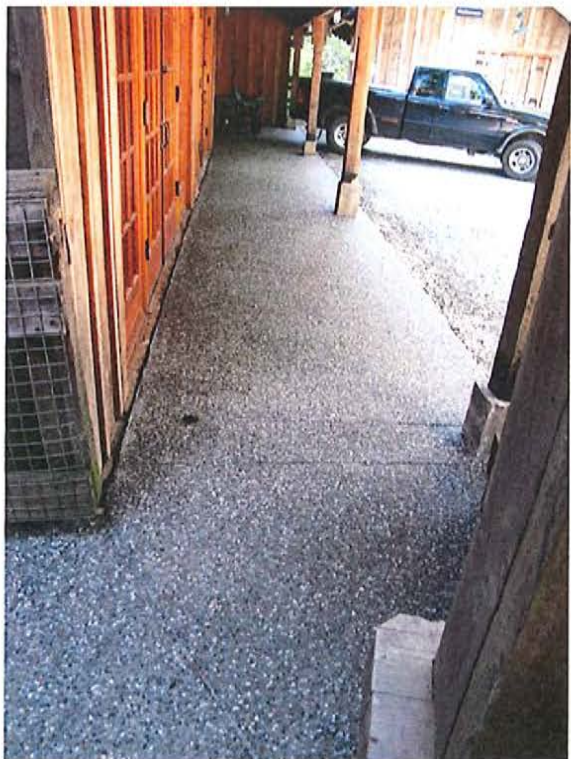
Jan Peterson book launch & signing



Restored McLean Mill Steam Donkey back in place.



View of the new stream channel



New concrete visitor centre veranda, McLean Mill



Tseshah whaling exhibit in the Hutcheson Gallery



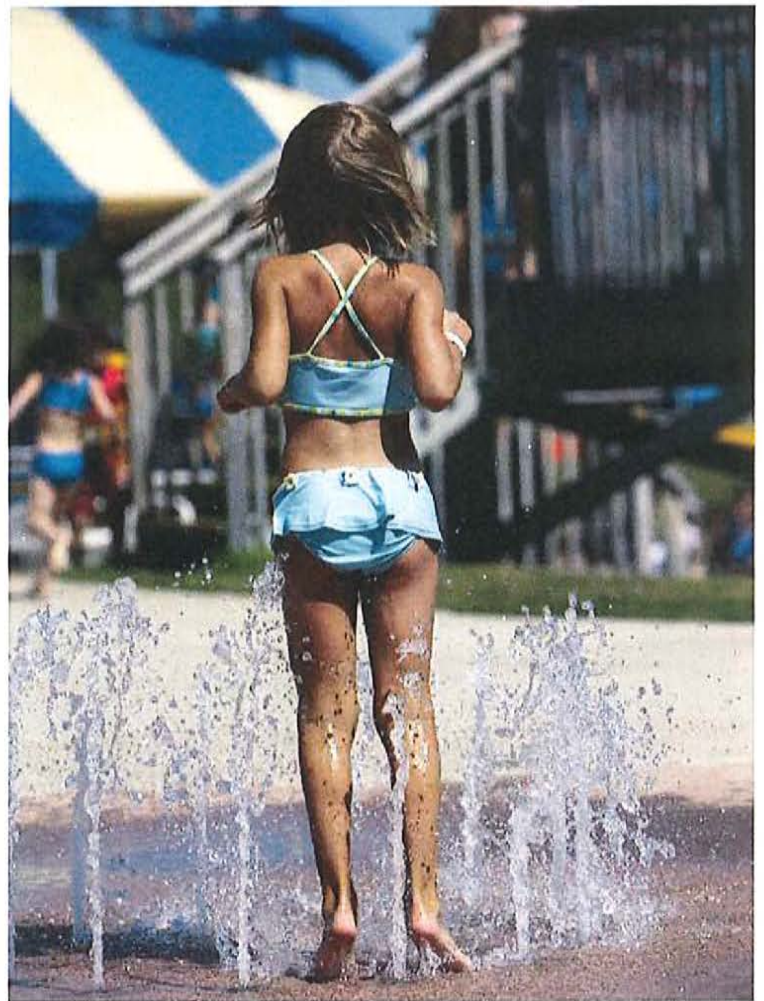
Health and Safety Tips

Summer Water Safety

For many Canadian families, summer includes activities such as boating and swimming.

But each year, tragic and avoidable water-related fatalities occur across Canada. A Canadian Red Cross report examining these fatalities over 10 years revealed many common factors:

- Young children ages 1 to 4 and men ages 15 to 44 are at the greatest risk of drowning.
- Drowning is one of the leading causes of unintentional death for Canadian children ages one to four.
- A small child can disappear in seconds and can drown in only a few centimetres of water—enough to cover the mouth and nose. Typically these drownings occur in backyard pools, toddler pools, the bathtub, or at the beach.
- Small children are also the most vulnerable group for near drownings. For every death, there are an estimated four to five additional near-drowning incidents, which require hospitalization and often result in varying degrees of brain damage.
- Infants and toddlers drowned mainly in bathtubs and pools, whereas older children and youth drowned mainly in large bodies of water.
- Other factors for adults in water-related fatalities included current and alcohol consumption.



1-877-356-3226 | redcross.ca/swim



CANADIAN
RED CROSS

Water Safety in Addition to Skills

Though important, swimming skills alone aren't always enough to save a life. Many drowning incidents involve other factors that swimming skills alone cannot prepare an individual for. Learning water safety—such as how to prepare for an emergency, and what to do if one should occur—is key to preventing an emergency in or on the water. It's swimming skills combined with safety knowledge and skills that saves lives.

The Red Cross Swim program teaches both swimming skills and water safety. The infant and preschool program, Red Cross Swim Preschool, teaches caregivers strategies on how to effectively supervise children around water and teaches preschoolers not to go near the water without an adult.

Prevention

Active supervision

- The absence of adult supervision is a factor in most child drownings.
- Whether it's a pool, the bathtub, a water park, or the beach, always watch children actively around water—even if they can swim.
- Consider requiring all non-swimmers to wear a lifejacket to keep them at the surface to assist you while supervising.

Backyard pools

- Backyard pools are especially dangerous for small children. Ensure adequate barriers are in place such as four-sided fencing along with a self-closing, self-latching gate.
- Empty portable toddler pools after each use.

Bathing children

- When bathing infants or toddlers, an adult should remain with the child at all times— children should never be relied upon to supervise other children in the bath.
- When a child is in the bathtub, never leave to answer the phone or for any other momentary distraction.



Diving

- Diving headfirst into water should be avoided unless the individual is properly trained and is sure that the water is deep enough.
- Avoid diving in home pools and always enter the water feet-first.

Open water

- Never underestimate the power of current. Swimmers or waders can be swept away in an instant, particularly if non-swimmers or weak swimmers get caught by current in rivers or out of their depth in abrupt drop-offs.
- Be cautious about swimming in currents, and know what to do if caught in a current.



June 23, 2014 Report to City Council on work from May 26 to June 18

ONGOING INITIATIVES:

- Business Attraction:
 - Work with three unrelated companies, each of which would be utilizing wood biomass to create a very high value product.
 - Hosted Provincial Nominee Program participants seeking business opportunities
 - Continue development of a Graffiti Bylaw

- Business Expansion:
 - Work with Port Authority and one local marine industrial business.
 - Establish a business case for improvements to the Alberni Valley Airport

- Diversify Economy:
 - Establish the District Energy System.
 - Facilitated Wood Tech 21 meeting with North Island College, forest and marine industries looking at transferable skills training requirements

- Marketing:
 - Advertise 'Vancouver Island's 'Most Affordable Community' in various publications
 - Develop a social media campaign to assist in the marketing of the Alberni Valley.
 - Review development of MyAlberni App and marketing possibilities

NEW INITIATIVES:

- Attended BC Economic Development Association annual conference (Richmond)
- Met with ICET CEO Line Robert to discuss funding opportunities for local projects
- Prepared presentation for Urban Development meeting/workshop

The remainder of this monthly report provides information about the agreement reached with the Industrial Heritage Society with respect to efforts to increase the profitability of the McLean Mill (Council's **Corporate Strategic Plan Initiative 2.5.1**)

1. The Steam Train/McLean's Mill Season's Passes will be discounted approximately 20% to attract more local buyers. A Corporate Season Pass valued at \$1,500 and consisting of 4 tickets per scheduled regular steam train ride will be added to the suite of season's passes. All Season's Passes will include a membership in the IHS. Membership includes the 2-Spot newsletter which is distributed electronically.

2. All Alberni Valley residents will be given a 20% discount on advance sales. The 'cut-off' for an advance sale will be 5:15 PM the day before a ride, the same as the current cut-off time for reservations.

3. 100% of the price of an individual day pass purchased this year will be applied to the purchase of a season pass for this year at the request of the purchaser.
4. A frequent passenger punch card is being introduced and will give the buyer a 5th ride free once he/she has paid for 4 rides.
5. In exchange for a Corporate Season Pass, PEAK Radio will provide approximately \$3,000 worth of radio ads to promote the sale of the season's passes, the discount on advance sales for Alberni Valley residents, the IHS calendar of events and the frequent passenger card.
7. In exchange for two Family Season's Passes, Nichele Portrait Studio will provide approximately \$2,000 worth of photography of the Steam Train and McLean Mill to be used in advertising and promotion'
8. A pop up retail space will be accommodated at the train station except during the days when some of the station is given over to Art Rave.
9. Kevin Wright will assist the McLean Mill/Steam Train's social media.
10. As time permits over the summer season, the IHS will commission plans for changes desired at the McLean Mill. The changes include but are not limited to moving the restaurant into the exhibit space. A team of people will then submit grant applications for the work.
11. A strategic plan for the IHS operations will be developed at the conclusion of the current summer operations in a day-long facilitated event with the IHS and others as desired; the starting point for that will include a review of the 2007 strategic plan.



Pat Deakin, Economic Development Manager

**City of Port Alberni – Corporate Services
June 2014 Report to Council**

Human Resources Activities

- **Seasonal Hires** – the following people have been recently hired or posted into seasonal jobs:
 - **Museum Summer Assistant** – Jacqueline Savoie
- **Casual Hires** –
 - Lifeguards/Instructors – Serena Schwager, Nina Carroll, Sarah Gray, Blaire Sutton
 - **RCMP Receptionist** – currently in hiring process
 - **RCMP Guard** – currently advertising
- **Sports Facilities Supervisor** – Steve Bilodeau has been hired as the Sports Facilities Supervisor overseeing the Multiplex, Glenwood, Bob Dailey Stadium and Sports Fields. Steve was in the Acting Recreation Manager position following Ron Doetzel's retirement.
- **Echo & Aquatic Facilities Supervisor** – this position will soon be advertised.

Community Development Activities

- **Community Investment Program**
Final workshop for those wishing to apply for a grant in 2015 is scheduled for September 3 at 7:00 pm. Any organizations wanting to apply for cash or in kind services grant must send a representative to the workshop. They can register by calling Echo Centre.

Information Technology Activities

- Recent efforts in troubleshooting telephone loudness issues on all desktop sets seem to have proven successful. We removed and replaced an integral piece of our PBX system Monday night. The telephone system repair began at 10pm and took approximately 1.5 hours. So far, we have not received any additional complaints regarding loudness, but we are paying close attention.
- An investigation was made into the potential of using old telephone equipment that the ACRD is replacing, as suggested by Council. It was determined by our third-party contractor that the ACRD's old system and our current system are entirely incompatible. The only parts we would be able to use would be the curly-corded handsets. The option of using their old system for parts is not viable.
- Microsoft stopped support of Windows XP and Office 2003 as of April 8, 2014. We have been aware of this for some time, but were required to keep using Windows XP due to specific software that staff use. We have been upgrading to Windows 7 at an increased rate since February 2014. We have been using Office 2007 for some time and so have no issues with upgrading at this time.
- The Mobile Maintenance Viewer app is going into full production. This is a project that was spearheaded by our Water Works staff and allows them to work with our Tempest land/utilities software using tablet computers in the field, as opposed to driving back and forth on the job, as well as saves on paper and increases efficiency.

Theresa Kingston

Submitted by:
Theresa Kingston, Director of Corporate Services
June 18, 2014