



## CITY COUNCIL MEETING SUMMARY

*An information report summarizing the regular meeting of Council held June 14, 2021.  
This is not the official minutes. For more information, please contact the Director of Corporate Services at 250.720.2823 or e-mail: [twyla\\_slonski@portalberni.ca](mailto:twyla_slonski@portalberni.ca)*

### ■ DELEGATIONS

#### **Manager of Community Safety**

The Director of Corporate Services introduced Chris Baker, the City's new Manager of Community Safety. Chris began his employment with the City on June 7, 2021. Welcome Chris!

### ■ UNFINISHED BUSINESS

#### **Resolution Tracking Summary**

The Director of Corporate Services provided Council with a summary of Council directives made in 2021 including directives that remain outstanding from 2020. Through a review of the 2020 directives, Council directed staff to move forward with preparing a report regarding the City's Welcome Sign, and specifically, based on the sign submitted by Susan Roth. The staff report will identify costs associated with sign development, installation and maintenance costs.

### ■ STAFF REPORTS

#### **15<sup>th</sup> Avenue Trunk Water Project**

Council awarded the contract for the 15<sup>th</sup> Avenue Trunk Water Project to Bowerman Excavating Ltd., for the tendered price of \$1,042,611.15 [including GST].

#### **Development Permit 21-03 | 3111 & 3123 3<sup>rd</sup> Avenue**

Council authorized the issuance of Development Permit No. 21-03. Issuance of this permit will allow the property owner to facilitate improvements to the building's façade at 3111 & 3123 3<sup>rd</sup> Avenue.

#### **Development Permit 21-07 | 5062 Angus Street**

Council authorized the issuance of Development Permit No. 21-07. This development permit will allow the applicant to proceed with a second storey addition within a commercial building.

#### **Development Permit 21-08 | 3573 11<sup>th</sup> Avenue**

Council authorized the issuance of Development Permit 21-08. Issuance of this permit will enable the property owner to proceed with a low-

density multifamily residential development consisting of two duplex buildings [for a total of four dwelling units] at 3573 11<sup>th</sup> Avenue.

#### **Development Cost Charges [DCC]**

The Director of Finance provided Council with a report summarizing the balances of the City's DCC accounts as at December 31, 2020.

#### **Statement of Financial Information**

Council approved the City's statements and schedules included in the Statement of Financial Information for the 2020 calendar year.

#### **Municipal Appointment | Port Alberni Port Authority**

Council received a report from the Director of Corporate Services outlining the process Council utilized in appointing its municipal representative to the Port Alberni Port Authority Board, Mr. Arne Elias. The municipal appointment was necessary due to the conclusion of service of Council's previous appointee, Mr. Ken McRae. Mr. Elias' appointment takes effect on July 1, 2021 and for a term of three years.

#### **Proposal to Develop an Innovation Economy in Port Alberni**

Council supported staff's submission of a funding application to Island Coastal Economic Trust under the Economic Infrastructure and Innovation Program in the amount of \$84,820 for the purpose of undertaking an Innovation Economy Initiative. Council also resolved to move forward with sole sourcing award of the contract for this work to Spring Activator in the amount of \$125,500.

#### **Flag Raising Ceremony**

In celebration of National Indigenous People's Day and acting on one of the 27 recommendations identified by the Reconciliation Committee, Council authorized the temporary road closure on Argyle Street between 4<sup>th</sup> and 5<sup>th</sup> Avenue on Monday, June 21, 2021 from 10 am – 4 pm to conduct a

ceremony in honour of the raising of both Hupacasath and Tseshaht Flags for permanent display at City Hall. The ceremony is scheduled to begin at 12:15 pm in front of City Hall. Please note that the City will be hosting the event in accordance with Provincial Health orders/guidelines.

## ■ BYLAWS

### **Official Community Plan Bylaw and Zoning Bylaw Amendments – 4279 Ravenhill Avenue**

“Official Community Plan Amendment No. 33 (4279 Ravenhill Avenue – Jaenicke), Bylaw No. 5018” and “Zoning Bylaw Amendment No. 43 (4279 Ravenhill Avenue – Jaenicke), Bylaw No. 5019” were adopted. These amendments will provide for the rezoning of a portion of the property from FD-Future Development to R1-Single Family Residential with the remainder of the property rezoned to P2-Parks and Recreation.

### **“City of Port Alberni Road Closures and Removal of Dedication Bylaw No. 5028, 2021 [Portions of Road on Anderson Avenue & Gordon Street]**

was adopted. The bylaw, a result of the subdivision application for 4440 Vimy Street [ACAWS Second stage housing], will allow for alternate access to the site as well as facilitate the retention of mature trees on the property.

“Alberni Valley Community Forest Reserve Fund, Amendment No. 2, Bylaw No. 4854-2” was adopted. This bylaw amendment will allow the Alberni Valley Community Forest Corporation Board the ability to disburse, on an annual basis, \$10,000 of the funds subject to specific criteria.

## ■ CORRESPONDENCE

### **Char's Landing**

Council authorized the temporary road closure of Argyle Street between 4<sup>th</sup> and 5<sup>th</sup> Avenue July 1<sup>st</sup>, August 1<sup>st</sup>, and September 5, 2021 from 9:00 am to 12midnight for the purpose of holding a Family Arts and Culture gathering subject to:

- the notification of emergency services and BC Transit;
- consultation with all affected businesses/residents;
- implementation of a Traffic Plan;
- provision of standard liability insurance;
- regulation of noise as per City 'Noise Control Bylaw 2009, No. 4718';
- COVID-19 Safety Plan in accordance with Provincial Health orders/guidelines; and
- capacity/attendees to align with 'BC Restart Plan' guidelines.

## ■ CORRESPONDENCE SUMMARY

Following Council's review of its correspondence summary dated June 14, 2021 and in response to a letter from A. Brevick, Council directed staff to prepare a policy speaking to the use and application of pesticides within the City for Council's consideration at a future meeting.

## ■ PUBLIC ENGAGEMENT IN RESPONSE TO COVID-19

While Council meetings continue to be conducted electronically as per current provincial health orders, citizens continue to be invited to engage with Council by submitting comments/questions to [council@portalberni.ca](mailto:council@portalberni.ca). Submissions received in advance of, or during a Council meeting will be read out by City staff during 'Public Input' or during the 'Question Period'. Please identify your submission as either Public Input or a Question and submissions will be presented in the order that they are received. **Individuals wishing to provide public input and/or questions of Council in real time [during Council's virtual meeting] we ask that you contact the Corporate Services department [250.723.2146] no later than 9:00 am on the day of the meeting in order to register.**

### **Council Summary**

*is prepared following each regular Council meeting. It is posted on the City's website at [portalberni.ca](http://portalberni.ca) and distributed by e-mail. To be placed on the distribution list, please contact: [twyla.slonski@portalberni.ca](mailto:twyla.slonski@portalberni.ca)*

### **Complete Council agendas**

*including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each regular Council meeting and are archived on the site.*

## MEETINGS AT A GLANCE

### **CANCELLED - Thursday, June 17<sup>th</sup>**

12:00 pm – Advisory Planning Commission

### **CANCELLED - Monday, June 21<sup>st</sup>**

4:00 pm – Committee of the Whole Meeting

### **Monday, June 28<sup>th</sup>**

2:00 pm – Regular Council Meeting  
[Zoom Platform]