

**CITY OF PORT ALBERNI - MEETING SCHEDULE  
MONDAY, JUNE 11, 2018**

7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
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**DATES TO NOTE**

<b>Thurs. June 14</b> 4:30 pm	Seniors Advisory Committee Meeting <i>@ Committee Room</i>	OPEN MEETING
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<b>Thurs. June 21</b> 12:00 pm	Advisory Planning Commission Meeting <i>@ Committee Room</i>	OPEN MEETING
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<b>Mon. June 25</b> 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
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# AGENDA

## REGULAR MEETING OF COUNCIL

**MONDAY, JUNE 11, 2018 AT 7:00 PM  
IN THE CITY HALL COUNCIL CHAMBERS**

*The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website [www.portalberni.ca](http://www.portalberni.ca) or contact the City Clerk phone: (250 720-2810) or email: [davina\\_hartwell@portalberni.ca](mailto:davina_hartwell@portalberni.ca)*

### **PRESENT:**

#### **A. CALL TO ORDER AND APPROVAL OF AGENDA (including introduction of late items)**

*The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.*

1. Recognition of Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the City Clerk.

*That the agenda be approved as circulated with the addition of late items as outlined.*

#### **B. ADOPTION OF MINUTES - Page 8**

1. Regular Council Meeting held at 7:00 pm on May 28, 2018.

#### **C. PUBLIC INPUT PERIOD**

*An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.*

## **D. DELEGATIONS**

*Delegations restricted to 10 minutes.*

### **Introduction of Deputy Director of Finance**

Cathy Rothwell, Director of Finance to introduce Rosalyn Macauley, the City's new Deputy Director of Finance.

#### **1. Maddie O'Neil-Johns - Page 16**

Maddie O'Neil-Johns in attendance to present information regarding the effects of plastic straws on our society and seeking Council's support to implement a ban.

#### **2. Tricia Knight - Jane Austen Festival**

In attendance to present information on the Jane Austen Festival which will take place in Port Alberni from July 6<sup>th</sup> to 8<sup>th</sup>, 2018.

#### **3. Trevor Bertrand - Page 18**

Letter dated May 30, 2018 requesting Council to consider changing Bylaw No. 4951 (Business License Bylaw) for an increase in summer store hours for medical marijuana dispensaries.

## **E. UNFINISHED BUSINESS**

*Includes items carried forward from previous Council meetings.*

## **F. STAFF REPORTS**

*Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.*

#### **1. Accounts**

*That the certification of the Director of Finance dated June 11, 2018 be received and the cheques numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, in payment of accounts totalling \$\_\_\_\_\_.\_\_, be approved.*

**2. City Clerk - Tar's Auto Sales - Page 20**

*That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Tar's Auto Sales for a two year term commencing April 1, 2018 at the current annual rent of \$350.00.*

**3. Director of Finance - Audit Committee - Page 26**

*That the minutes of the May 28, 2018 Audit Committee: the Responses to Questions arising from that meeting dated June 4, 2018, report from the Director of Parks, Recreation and Heritage, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31, 2018, the financial statements ending March 31, 2018, and the Vendor Cheque Register Report ending May 16, 2018, be received.*

**4. Fire Chief – Wildfire Protection – R8 Retro-Fit - Page 71**

Report dated June 11, 2018 requesting Council's consideration for retro-fitting Rescue 8 with the addition of a water tank and pump for response within municipal boundaries and for contract wildfire response outside municipal boundaries for British Columbia Ministry of Forests Wildfire Protection Services.

*That the report from the Fire Chief dated June 11, 2018 be received, and Council for the City of Port Alberni approve advancing the purchase of the Slide in Wildland Firefighting Box from year 2021 in the 2018-2022 Five Year Financial Plan to 2018 with funding from the Equipment Replacement Reserve Fund.*

**5. McLean Mill Society – Monthly Report - Page 73**

June monthly report from the Executive Director of the McLean Mill Society providing an overview of current initiatives and financial statements.

*That the monthly report including current initiatives and financial statements from the Executive Director of the McLean Mill Society, be received.*

**6. Current Status Report - Page 84**

*That the current Status Report be received.*

**7. Managers' Monthly Reports**

*Providing information about current departmental operations.*

**Development Services Report - Page 88**

*That the monthly report from the Director of Development Services providing information about current departmental operations, be received.*

**G. BYLAWS**

*Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.*

**H. CORRESPONDENCE FOR ACTION**

*All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.*

**I. PROCLAMATIONS**

**J. INFORMATIONAL CORRESPONDENCE**

*Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.*

**1. Alberni Valley Museum & Heritage Commission - Page 89**

Minutes from February 7, March 7, and April 4, 2018 meetings.

**2. Food Security and Climate Disruption Committee - Page 103**

Minutes of the May 3, 2018 meeting.

**3. Union of British Columbia Municipalities (UBCM) - Page 104**

Letter dated May 30, 2018 advising that Council's resolution to the Association of Vancouver Island Coastal Communities (AVICC) regarding funding of marine response facilities will be presented to the UBCM membership for their consideration at the 2018 UBCM Convention.

**4. Reconciliation Committee - Page 106**

Minutes of the May 2<sup>nd</sup> and May 16<sup>th</sup>, 2018 meetings.

**5. Councillor Alemany – Federation of Canadian Municipalities Annual Conference (FCM)**

Notes from the 2018 Annual FCM Conference held in Halifax.  
<https://www.chrisalemany.ca/?p=5124> (Note: Printed copy in the 'Reading File')

**6. District of Kent - Page 113**

Copy of a letter dated June 5, 2018 to the Minister of Finance requesting other options for an easier transition to the recently announced Employer Health Tax.

*That Informational Correspondence items numbered 1 through 6 be received and filed.*

**K. REPORT FROM IN-CAMERA**

**L. COUNCIL REPORTS**

**1. Mayor's Report**

*That the Mayor's verbal report be received.*

**2. Regional District Report (Mayor Ruttan/Councillor McLeman)**

*That the Regional District verbal report be received.*

**3. Councillors' Reports**

*That the Councillors' verbal reports be received.*

**M. NEW BUSINESS**

*An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.*

**1. National Indigenous Peoples Day**

*That Council for the City of Port Alberni endorse flying the Tseshah and Hupacasath First Nation flags at City Hall on National Indigenous Peoples Day, Thursday, June 21, 2018.*

**N. QUESTION PERIOD**

*An opportunity for the public and the press to ask questions of the Mayor and Council.*

**O. ADJOURNMENT**

*That the meeting adjourn at     pm.*

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
MONDAY, MAY 28, 2018 AT 7:00 PM  
IN THE CITY HALL COUNCIL CHAMBERS**

**PRESENT:** Mayor Ruttan; Councillors Alemany, McLeman, Paulson, Sauvé and Washington

**REGRETS:** Councillor Minions

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

*It was moved and seconded:*

***That the agenda be approved as circulated.***

CARRIED

**B. ADOPTION OF MINUTES**

*It was moved and seconded:*

***That the minutes of the Special Meeting held at 4:00 pm and Regular Council Meeting held at 7:00 pm on May 14, 2018, be adopted.***

CARRIED

**C. PUBLIC INPUT PERIOD**

**Sarah Thomas** advised today (May 28<sup>th</sup>) is the first day of Bike to Work Week. She noted the various events and celebrations taking place throughout the week culminating in a BBQ at Harbour Quay on Saturday and thanked the many sponsors.

**Rev. Brenda Nestergaard Paul** commented on the synergy happening in South Port as the residents/ businesses come together noting a thriving Port Alberni includes a thriving South Port with space for all.

**John Douglas** representing the CMHA gave a shout out to Dr. Lund and Dr. O'Dwyer and invited the community to participate in the 'Walk with your Doc' event taking place June 19<sup>th</sup> from 5-7 p.m. inside the Multiplex.



**D. DELEGATIONS**

**1. Uptown Merchants - Vision**

Uptown Merchants presented their vision for the core blocks between Argyle and Mar on 3<sup>rd</sup> Avenue stating they want the area to become a gathering place/social place for locals. They have identified a 'hipster' theme for the uptown and will be fundraising towards their vision which includes a traffic circle, boulevards, welcome sign and art program. A block party is in the works for July 12<sup>th</sup> between 4-9 p.m.

**E. UNFINISHED BUSINESS**

**1. BC Hydro – Net Metering Policy**

*It was moved and seconded:*

***That the City of Port Alberni send a letter expressing concern in proposed changes to BC Hydro's Net Metering policy in light of the City's efforts to promote the installation of solar technology on city, residential, and commercial buildings.***

CARRIED

**2. Director of Finance – Employer Health Tax Impact on City Budget**

*It was moved and seconded:*

***That the report from the Director of Finance dated May 22, 2018 providing information regarding the new Employer Health Tax implications on the City's budget, be received.***

CARRIED

**F. STAFF REPORTS**

**1. Accounts**

*It was moved and seconded:*

***That the certification of the Director of Finance dated May 28, 2018 be received and the cheques numbered 141564 to 141619 inclusive, in payment of accounts totalling \$359,361.90, be approved.***

CARRIED

2. City Clerk - Alberni Harbour Quay, Unit #14, Main Artery

*It was moved and seconded:*

***That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Unit #14 at the Alberni Harbour Quay with Dave and Gwynne Hunt for the Main Artery for a one year term commencing July 1, 2018 at the current monthly rent of \$290.53 per month plus GST.***

CARRIED

3. City Clerk - Harbour Quay Lease – Spirit Square

*It was moved and seconded:*

***That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Spirit Square at the Alberni Harbour Quay with Gwen Lowe and Beth Larsen for conducting a Crafters' Market for a five month term commencing May 1, 2018 at the current monthly rent of \$75.00 per month plus GST (\$393.75 for the term).***

CARRIED

4. City Clerk - Alberni Valley Community Forest Corporation

*It was moved and seconded:*

***That Council for the City of Port Alberni receive the resignation of Les Strachan from the Alberni Valley Community Forest Corporation and appoint Bob Cole as a Director effective May 29, 2018, representing the Sproat Lake Electoral Area as nominated by Penny Cote, ACRD Director, Area 'D'.***

CARRIED

5. Current Status Report

*It was moved and seconded:*

***That item 16 (report recommending alternate truck route options) be moved to a high priority.***

CARRIED

*It was moved and seconded:*

***That the current Status Report be received.***

CARRIED

**6. Managers' Monthly Reports**

**Parks, Recreation and Heritage**

*It was moved and seconded:*

***That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.***

CARRIED

**G. BYLAWS**

**1. “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963”**

*It was moved and seconded:*

***That “Automated Vote Counting System Authorization and Procedure Bylaw No. 4963” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4963.***

CARRIED

**2. “Election and Assent Voting, 2018, Bylaw No. 4964”**

*It was moved and seconded:*

***That “Election and Assent Voting, 2018, Bylaw No. 4964” be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4964.***

CARRIED

**3. Director of Development Services - Advisory Planning Commission**

*It was moved and seconded:*

***That the summary report of the May 17, 2018 meeting of the Advisory Planning Commission, be received and all recommendations accepted.***

CARRIED

**Zoning Bylaw Text Amendment No. T14 (4742 Bute Street - L. George),  
Bylaw No. 4965**

*It was moved and seconded:*

***That Zoning Bylaw Text Amendment No. T14 (4742 Bute Street - L. George), Bylaw No. 4965, be introduced and read a first time.***

CARRIED

*It was moved and seconded:*

***That Zoning Bylaw Text Amendment No. T14 (4742 Bute Street - L. George), Bylaw No. 4965, be read a second time.***

CARRIED

*It was moved and seconded:*

***That Zoning Bylaw Text Amendment No. T14 (4742 Bute Street - L. George), Bylaw No. 4965, be advanced to a Public Hearing on June 25, 2018 at 6:15 pm in the City Hall Council Chambers.***

CARRIED

**H. CORRESPONDENCE FOR ACTION**

**1. Citizens for Safe Technology**

*It was moved and seconded:*

***That the letter requesting Council to review all permits, antenna siting policies, and agreements currently in place with telecommunication companies, be received.***

CARRIED

**2. Western Vancouver Island Industrial Heritage Society (WVIHS)**

*It was moved and seconded:*

***That the letter dated May 22, 2018 from the Western Vancouver Island Industrial Heritage Society, be received and Council for the City of Port Alberni endorse the closure of Dunbar Street from the corner of 7<sup>th</sup> Avenue, and 9<sup>th</sup> Avenue from 7:00 am on Saturday, September 1<sup>st</sup> until 5 pm on Sunday, September 2<sup>nd</sup> for the Antique Truck and Steam Show.***

CARRIED

3. **City of Langley**

*It was moved and seconded:*

***That the letter from the City of Langley to BC Municipalities dated May 17, 2018 urging each municipality to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax, be received.***

CARRIED

I. **PROCLAMATIONS**

J. **INFORMATIONAL CORRESPONDENCE**

1. **City of Langford**

Copy of a letter to Finance Minister Carole James dated May 8, 2018 regarding concerns with the proposed British Columbia speculation tax and encouraging the government's support of a smart tax policy to allow for an increased supply of affordable housing.

2. **SPARC BC**

Letter received May 14, 2018 advising that Access Awareness week is May 27 – June 2, 2018.

3. **Ministry of Health**

Letter dated May 14, 2018 acknowledging the positive results of the BC Farmers' Market Nutrition Coupon Program and advising the province is expanding the program and increasing it from \$240 per participant household to \$336.

*It was moved and seconded:*

***That Informational Correspondence items numbered 1 through 3 be received and filed.***

CARRIED

K. **REPORT FROM IN-CAMERA**

**L. COUNCIL REPORTS**

**1. Mayor's Report**

*It was moved and seconded:*

*That the Mayor's verbal report be received.*

CARRIED

**2. Regional District Report (Mayor Ruttan/Councillor McLeman)**

*It was moved and seconded:*

*That the Regional District verbal report be received.*

CARRIED

**3. Councillors' Reports**

*It was moved and seconded:*

*That the Councillors' verbal reports be received.*

CARRIED

**M. NEW BUSINESS**

**N. QUESTION PERIOD**

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

Mike, AV News Reporter enquired when Council would be revisiting their budget based on the new Employer Health Tax costs. Mayor Ruttan advised that it will be a consideration during next year's budget discussions.

Chris Washington thanked City staff for their assistance to the Uptown Merchants.

O. ADJOURNMENT

*It was moved and seconded:*

***That the meeting adjourn at 8:21 pm.***

CARRIED

CERTIFIED CORRECT

\_\_\_\_\_  
Mayor

*Dawn Harfwich*  
\_\_\_\_\_  
Clerk

To Mayor and Council;

June 1<sup>st</sup> 2018

My name is Maddie O'Neil-Johns and I am here today to talk about single use plastic straws. Throughout my Independent Directed Study in Social Justice 12 I've been researching about the negative effects of plastic straws. Did you know that Canada uses 57 million single use plastic straws each day! That's 1.57 straws per person!

These straws are much worse then you may think. They are made of a petroleum plastic which can never fully decompose; they are also too light to be recycled meaning they will then be thrown into the trash. Plastic straws turn up in landfills and in our oceans, killing marine life and washing up on our beaches. These straws are in the top 10 for most common litter, as well as waste found on our beaches and oceans. By 2050 plastic is set to outweigh fish in the world's oceans: this is completely unacceptable. Many cities, and even countries, have already outlawed the use of these single use straws to make positive environmental change. Tofino and Vancouver have both recently announced they will be banning single use plastic straws. I believe Port Alberni can do the same.

I know that the scary part is the cost of alternatives. The good news is that it's a lot less then you may think: it's actually not much more than the average plastic straw. Paper straws truly are a cost effective, biodegradable alternative and can run from .03 cents to .087 cents per straw.

McDonalds in the UK has decided to stop the use of plastic straws in over 1300 of their restaurants as of this month! They are replacing them with a biodegradable paper straw instead. They will also be keeping straws behind the counter allowing their customers to ask for straws, therefore discouraging further waste.

I've listed some resources for alternatives to plastic straws along with the price points and sent these resources through the Chamber to businesses in the Valley. I know that running these fantastic businesses take a lot of work and I believe that with information on price points and resources businesses are better able to switch from single use plastic straws to alternatives.

More and more businesses are only providing straws upon request which is an awesome solution as well! Boomerangs has recently decided to do this. Coombs Country Candy has replaced their single use plastic straws with biodegradable paper straws. Many other businesses are also on the verge of change. Port Alberni business owners and managers know that plastic straws are a way of the past.

I hope to have Mayor and Councils support in this issue and to see a new by-law banning the use of single use plastic straws soon.

Thank you so much for your time.

Please feel free to contact me: [maddiesoneiljohns@gmail.com](mailto:maddiesoneiljohns@gmail.com)

Please also CC my teacher, Anne Ostwald: [aostwald@sd70.bc.ca](mailto:aostwald@sd70.bc.ca)

Sincerely,

*Maddie O'Neil-Johns*



Some Online Resources to Purchase Alternative Straws; All Canadian Companies!

Staples Canada:

8" Eco Packaging Compostable Paper Straws: \$106.34 for 3600 straws = 0.03 cents/straw

8" Eco Packaging Compostable Cocktail Straws: \$190.36 for 7200 straws =0.026 cents/straw

Greenmunch

5.5" Cocktail Paper Straws: \$15 for 250 straws =0.075 cents/straw or \$189 for 3000 straws =0.063 cents/straw

7.75" Paper Straws: \$195 for 2250 straws =0.0867 cents/straw

7.75" Milkshake Straws: \$33 for 200 straws= 0.165 cents/straw or \$156 for 1200 =0.13 cents/straw

\*Greenmunch also offers biodegradable eco-packaging for foods as well.

Cocktail Emporium

8.94" Kikkerland Red Stripe Paper Straws: \$8.99 for 144 straws =0.0625 cents/straws

8.98" Kikkerland Bamboo Paper Straws: \$10.99 for 144 straws =0.076 cents/straw

Fenigo.com

5.75" Aardvark Cocktail Paper Straws: \$65 for 875 straws =0.074 cents/straws or \$470 for 7000 straws =0.067 cents/straw

7.75" Aardvark Giant White Bulk Paper Straws: \$29 for 350 straws =0.083 cents/straw or \$200 for 2800 straws =0.071 cents/straw

7.75" Aardvark Flexible Paper Straws: \$35 for 600 straws =0.058 cents/straw or \$250 for 2800 straws =0.052 cents/straw

May 30, 2018

Trevor Bertrand, Owner  
The Port Alberni Cannabis Club  
4805 Bute Street  
Port Alberni, BC V9Y 3M4

Davina Hartwell  
Port Alberni City Clerk  
4850 Argyle Street  
Port Alberni, BC V9Y 1V8

Dear Ms. Hartwell;

RE: Request for Delegation - Change in Bylaw 4951 – 11.1.e - no person shall carry on business as a Medical Marijuana Dispensary between the hours of 8 p.m. and 8 a.m. the following day.

This is written request to be a delegation during the June 11, 2018 council meeting.

I will be requesting an increase of hours during the summer from an 8 p.m. closing until a 10:00 p.m. closing. This will only be during the summer when it's daylight later into the evening and when people carry on business later in the day due to the sunshine and warm weather.

I don't believe this would be detrimental to the neighbourhood since:

- King Edward Liquor Store, located at 3684 3<sup>rd</sup> Avenue, only 230 meters from our location, is open until 11 p.m.
- Alberni Liquor Store, located at 3835 Redford Street, 1 km from our location, is open until 11 p.m.

\* <http://bigthink.com/robby-berman/a-clear-eyed-comparison-of-alcohol-vs-marijuana> - Nov 17, 2017  
by Norman Berman

\* Since cannabis and alcohol get compared more and more lately I would like to state a few points:

1. The CDC says that from 2006 – 2010 excessive alcohol use resulted in roughly 88,000 deaths
2. Cannabis – no deaths
3. Alcohol consumption has been consistently linked to a greater chance of getting cancer
4. The largest controlled study ever done on marijuana and cancer found that not only is there no link between smoking grass and getting cancer, it may actually result in a reduced chance of being stricken
5. Alcohol puts seven times the amount of pressure on healthcare systems if a study released by British Columbia applies everywhere. Their calculations of the difference between healthcare costs for Canadian drinkers vs. weed smokers: \$20.50 per year per toker vs \$165.11 per drinker

I appreciate you taking the time to read my request and cannot wait to discuss my proposal with the honorable Mayor and council members.

Sincerely,



Trevor Bertrand, Owner  
The Port Alberni Cannabis Club

\* <http://bigthink.com/robby-berman/a-clear-eyed-comparison-of-alcohol-vs-marijuana> - Nov 17, 2017  
by Norman Berman

*This lease is made pursuant to the Land Transfer Form Act*

**LANDLORD:** City of Port Alberni  
4850 Argyle Street  
Port Alberni, BC V9Y 1V8

**TENANT:** Tar and Tarmet Binng  
Tar's Auto Sales  
3707 3<sup>rd</sup> Avenue  
Port Alberni, BC V9Y 4E9

**1.0 GRANT:**

1.1 The Landlord leases to the tenant the following property, ("the premises"):

Part of the land lying adjacent to Lot 15-17, Block 48, District Lot 1, Alberni Land District Plan 197B, outlined in bold on Schedule A attached to and forming part of this lease agreement.

**2.0 TERM:**

2.1 The term of this lease is:

Beginning Date: April 1, 2018  
End Date: March 31, 2020

**3.0 RENT:**

3.1 The rent is \$350.00 per year, plus applicable taxes, payable on the first day of each year of the term.

**4.0 PERMITTED USES:**

4.1 The Tenant may use the premises only for the purpose of access and parking for Tar's Auto Sales.

## 5.0 TENANT'S COVENANTS:

The Tenant covenants as follows:

- 5.1 To pay rent.
- 5.2 To use the premises only for the purposes set forth in paragraph 4.1.
- 5.3 To pay all property taxes and all water, electrical, gas, security alarm, telephone and other rates and charges imposed for services and utilities in respect of the premises.
- 5.4 To observe and comply with all laws, statutes, regulations, by-laws, rules and orders relating to the premises and the use or occupation thereof.
- 5.5 To indemnify and save harmless the Landlord from and against all claims and losses arising out of or in connection with any activities of the tenant, its servants, agents, contractors, or invitees.
- 5.6 The Tenant shall obtain and maintain for the Term, at its sole expense, comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage arising out of the Tenant's use and occupation of the Premises, in the amount of not less than \$2,000,000 per occurrence, all inclusive; and

Each insurance policy shall:

- (a) name the Landlord as an additional insured;
  - (b) be issued by an insurance company entitled under provincial law to carry on business in British Columbia;
  - (c) state that the policy;
    - (i) applies to each insured in the same manner and to the same extent as if a separate policy of insurance had been issued to each insured; and,
    - (ii) cannot be cancelled, lapsed or materially changed without thirty (30) days written notice to the Landlord;
  - (d) be maintained for a period ending twelve months after this Lease is terminated;
  - (e) not include any deductible amount greater than \$5,000.00 per occurrence; and
  - (f) be on other terms acceptable to the Landlord, acting reasonably.
- 5.7 To cause the surface and landscaping of the said lands to be maintained in a good and workmanlike manner.

- 5.8 To leave the premises in good repair.
- 5.9 Not to assign, sublet or part with possession of the premises, or any part thereof, without leave.
- 5.10 Not to register this lease in the Land Titles Office.
- 5.11 To repair.
- 5.12 Not to carry on any activity, that may be deemed a nuisance, on the premises.
- 5.13 Not to allow any liens to be filed against the premises. If any improvement as defined in the Builders Lien Act is made to the premises, the Tenant shall post and maintain notices in accordance with that Act.
- 5.14 To lawfully dispose of all waste and debris created by the Tenant on the premises in a manner satisfactory to the Landlord; to keep the premises free of flammable and/or explosive material; to have on the premises at all times fire extinguisher/s as advised are necessary by the Landlord; and to immediately notify the Landlord of any fire damage or other damage or hazards in the vicinity of the premises.
- 5.16 To provide the Landlord access at all times to its sewer and/or to perform any necessary work on or under the lane.

**6.0 LANDLORD'S COVENANTS:**

The Landlord covenants:

- 6.1 For quiet enjoyment.

**7.0 RE-ENTRY:**

- 7.1 Proviso for re-entry by the Landlord on non-payment of rent or non-performance of covenants.

**8.0 TENANT'S BANKRUPTCY:**

- 8.1 If the Tenant becomes bankrupt, this lease shall be terminated immediately.

**9.0 TERMINATION:**

- 9.1 Despite the term of this lease, it may be terminated by either party upon sixty (60) days written notice to the other party of its intention to terminate.

9.2 On the termination of this lease, the Tenant shall, at his expense and if the Landlord requires, remove all fixtures and improvements installed by the Tenant on the premises.

9.3 In case the premises, or any part thereof, is damaged by fire or tempest so as to render it unfit for the Tenant's use, the said term shall immediately come to an end.

**10.0 HOLDING OVER:**

10.1 If the Tenant continues to occupy the premises after the end date of the term and the Landlord accepts rent, then the tenancy created shall be deemed to be on a month-to-month basis and the Tenant shall continue to comply with all other terms and conditions of this agreement.

**11.0 NOTICES:**

11.1 All notices shall be in writing and are deemed duly given if delivered by hand or facsimile or mailed by registered mail postage prepaid addressed to the party concerned at the addresses set out in this lease or to another address a party may designate in writing. Any notice is deemed given and received, if delivered by hand or by facsimile, on the day delivered, and if mailed, when it should have been received in the ordinary course of post.

**12.0 ENUREMENT:**

12.1 This lease enures to the benefit of and is binding on the respective successors and permitted assignees of the parties.

**13.0 INTERPRETATION:**

13.1 The singular includes the plural and vice versa; the masculine includes the feminine and vice versa. The headings are inserted for convenience of reference only and do not affect the construction or interpretation of this lease.

**14.0 INTEREST CHARGES:**

14.1 The Tenant shall pay the Landlord interest at a rate of 2% monthly on any overdue rent or amounts payable under this lease.

**15.0 OTHER TERMS:**

15.1 This agreement is subject to any rights created in favour of British Columbia Hydro and Power Authority by virtue of a right of way agreement made between the Lessor herein and British Columbia Power Commission dated the 31<sup>st</sup> day of December, 1956 and registered in the Victoria Land registry Office under No: 204946-G.

**IN WITNESS WHEREOF** the parties herein have signed this lease as of the effective date.

**CITY OF PORT ALBERNI**

The Corporate Seal of the City of Port Alberni was hereunto affixed in the presence of:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**TENANT**

\_\_\_\_\_  
(Tenant's Name - PRINT)

\_\_\_\_\_  
(Tenant's Signature)

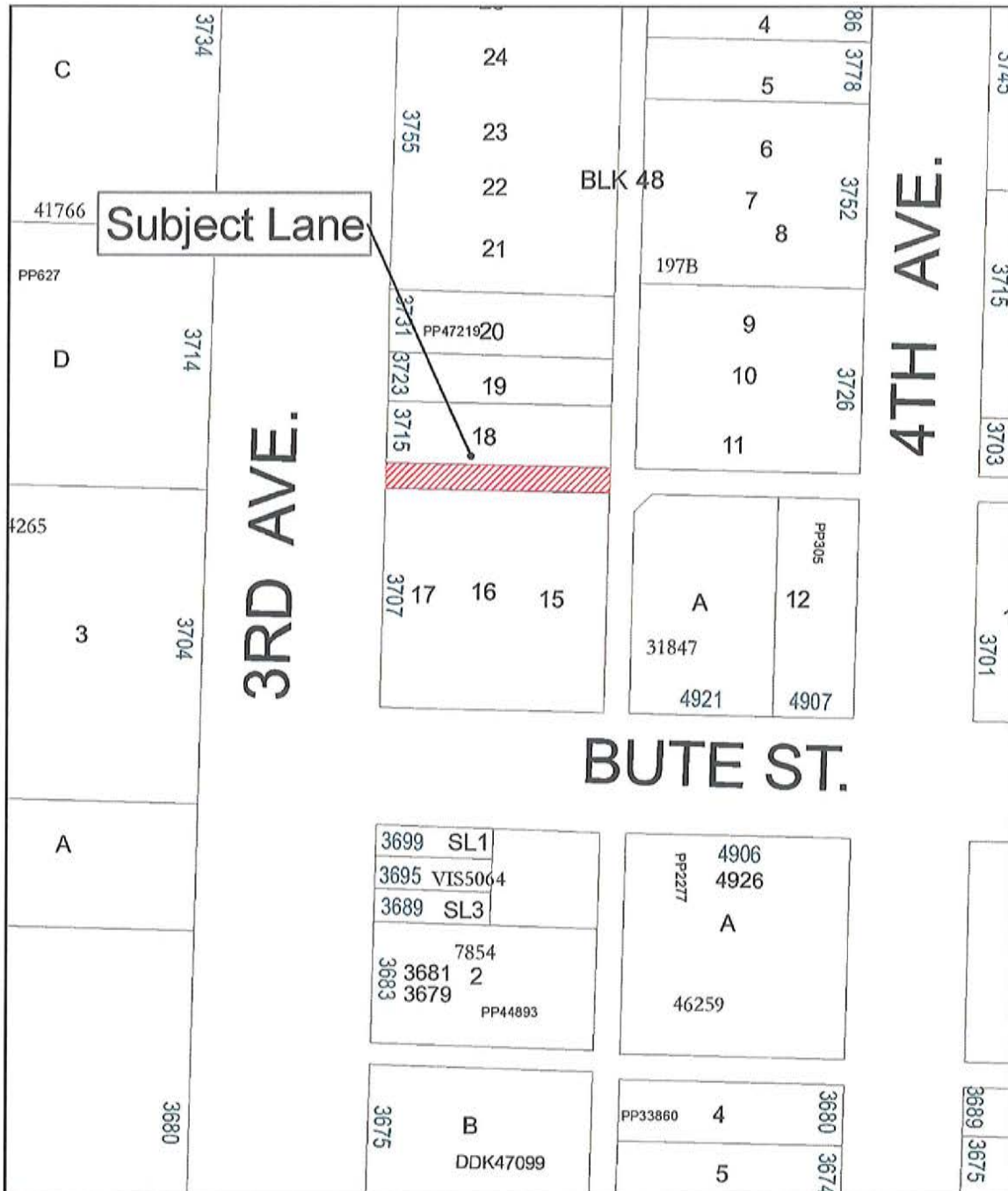
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(Witness Signature)

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SCHEDULE A TO LEASE

SCHEDULE A TO LEASE



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**City of Port Alberni  
Audit Committee  
Minutes from a Meeting held Monday, May 28, 2018 at 4:00 pm  
in the City Hall Committee Room**

**Present:** Councillor Dan Washington, Chair  
Councillor Denis Sauvé  
Councillor Ron Paulson

**Resource Staff:** Tim Pley, CAO  
Cathy Rothwell, Director of Finance  
Rosalyn Macauley, Deputy Director of Finance

**Media:** Dave Wiwchar, Peak Radio

**Regrets:**

**A. Adoption of Agenda**

*Sauvé/Paulson  
That the agenda be adopted as circulated.*

*Carried*

**B. Minutes**

*Sauvé/Paulson  
That the minutes of the February 26, 2018 Audit Committee Meeting be adopted  
as circulated.*

*Carried*

**C. Responses to questions arising from the February 26, 2018 Audit  
Committee Meeting**

*Sauvé/Paulson  
That the report dated March 6, 2018 from the Director of Finance responding to  
questions arising from the February 26, 2018 meeting, be received.*

*Carried*

**D. Quarterly Analysis of Mayor and Council Travel and Convention  
Expenses (March 31, 2018)**

*Paulson/Sauvé  
That the Mayor and Council Travel and Development Expenses report for the  
period ending March 31, 2018 be received, and questions arising from the  
Quarterly Analysis of Mayor and Council Travel and Convention Expenses be  
addressed in a report at the June 11, 2018 Regular Council Meeting.*

*Carried*

**E. Reports**

*The Director of Finance did not deem any of the items out of the ordinary so no summary was prepared.*

**General Revenue Fund by Department**

*Sauvé/Paulson*

*That the General Revenue Fund report for March 31, 2018 be received.*

*Carried*

**Water Revenue Fund**

*Sauvé/Paulson*

*That the Water Revenue Fund report for March 31, 2018 be received.*

*Carried*

**Sewer Revenue Fund**

*Sauvé/Paulson*

*That the Sewer Revenue Fund report for March 31, 2018 be received.*

*Carried*

**General Capital Fund**

*Sauvé/Paulson*

*That the General Capital Fund report for March 31, 2018 be received.*

*Carried*

**Water Capital Fund**

*Sauvé/Paulson*

*That the Water Capital Fund report for March 31, 2018 be received.*

*Carried*

**Sewer Capital Fund**

*Sauvé/Paulson*

*That the Sewer Capital Fund report for March 31, 2018 be received.*

*Carried*

**F. Vendor Cheque Register Report**

*Sauvé/Paulson*

*That the Vendor Cheque Register Report dated February 21, 2018 through May 16, 2018 be received, and questions arising from the Cheque Register be addressed in a report at the June 11, 2018 Regular Council Meeting.*

*Carried*

**G. Investments Report**

*No report.*

**H. Other Competent Business**

*Questions/information requests raised by the Audit Committee to be reported back at the June 11, 2018 Regular Council Meeting:*

- 1. Details of cheque no. 140844 – NCDS Canada Ltd.*
- 2. Details of cheque no. 140884 – Suttle Recreation Inc.*
- 3. Details of cheque no. 141305 – Hupacasath First Nation.*
- 4. Details of cheque no. 141406 – Michelle Lowery Arts.*
- 5. Details of cheque no. 141490 – To an individual.*
- 6. Details of credit card charge – Truck Loggers' Convention.*
- 7. General Capital Fund – Progress on Blair Park Playground project.*
- 8. Program and budget details for 027170 (Youth Services and Programs) and 027173 (Children's Programs).*
- 9. Details on the increase in 2018 of approximately \$100,000 in actual expenses over 2017 for Parks and Recreation (page 7 of General Revenue Fund).*

**I. Question Period**

*Dave Wiwchar from The Peak Radio asked why expenses that appear in the cheque register do not appear in the Quarterly Analysis of Mayor and Council Travel and Convention Expenses. The Director of Finance explained that the cheque register covers a longer period ending shortly before each Audit Committee meeting, and the Quarterly Analysis covers the period January 1 through March 31, 2018.*

**J. Next Meeting**

The next meeting will be on August 13, 2018 at 11:00 am in the Committee Room.

**K. Adjournment**

*Paulson/Sauvé  
That the meeting be adjourned at 4:30 pm.*

*Carried*

Respectfully submitted,

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Councillor Dan Washington, Chair

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Davina Hartwell, City Clerk



**CITY OF PORT ALBERNI  
M E M O R A N D U M**

To: Tim Pley, CAO  
From: Cathy Rothwell, Director of Finance  
Copy: Mayor and Council  
Date: June 4, 2018

I concur, forward to next Regular  
Council Meeting for Consideration:

  
Tim Pley, CAO

Subject: Responses to questions arising from the May 28, 2018 Audit  
Committee Meeting

The following is in response to questions raised by the Committee at the May 28, 2018 Audit Committee Meeting:

*The Audit Committee requested detail on the following items:*

1. *Details of cheque no. 140844 to NCDS Canada Ltd. **Payment for surveillance cameras and equipment.***
2. *Details of cheque no. 140884 to Suttle Recreation Inc. **Payment for playground equipment at Uplands Phase 2 subdivision.***
3. *Details of cheque no. 141305 to Hupacasath First Nation. **Payment for survey/archaeological work in sewage lagoon area.***
4. *Details of cheque no. 141406 to Michelle Loughery Arts. **Payment for Smart Cities Application (Economic Development).***
5. *Details of cheque no. 141490 to an individual. **Payment for refund of construction security.***
6. *Details of credit card charge – Truck Loggers Convention. **Payment for mileage and accommodation expenses in Victoria.***

7. *General Capital Fund – progress on Blair Park Playground project.*  
**Refer to report prepared by the Director of Parks and Recreation.**
  
8. *Program and budget details for 027170 (Youth Services and Programs) and 027173 (Children’s Programs).*  
**Refer to report prepared by the Director of Parks and Recreation.**
  
9. *Details on the increase in 2018 of approximately \$100,000 in net expenses over revenue over 2017 for Parks and Recreation (page 7 of General Revenue Fund).* **Revenue was down approximately \$85,000 for the period: Glenwood \$10,000 due to the fire; Aquatic Centre Child Programs revenue \$30,000 with a corresponding decrease in expenses; Discovery Preschool revenue \$20,000 (closed in 2017); Emergency Social Services ACRD revenue \$20,000; other revenue accounts had minor variations. Expenses were up approximately \$15,000: AV Multiplex maintenance expense up \$19,000 (security cameras and installation accounted for \$15,000), Aquatic Programs wages expense up \$16,000; Children’s Programs wages expense down \$13,000; other expense accounts had minor variations.**

Respectfully submitted,



Cathy Rothwell  
Director of Finance



## CITY OF PORT ALBERNI

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### MEMORANDUM

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TO: Tim Pley, CAO

FROM: Willa Thorpe, Director of Parks, Recreation and Heritage

COPY: Cathy Rothwell, Director of Finance

DATE: May 31, 2018

I concur, forward to next Regular Council Meeting for Consideration:

Tim Pley, CAO

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**SUBJECT: Responses to questions arising from the May 28, 2018 Audit Committee Meeting**

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The following is in response to questions raised by the Committee at the May 28, 2018 Audit Committee Meeting:

*The Audit Committee requested detail on the following items:*

1. *What is the difference between Youth Services and Children Programs?*  
**Youth Services and Children Programs are generally differentiated by age (children: 5 – 12 years, youth: 13 – 18 years). “Programs” and “services” are interchangeable terms used to describe registered programs, drop-in programs and special events.**
2. *What is the progress on Blair Park 2018 capital projects?*
  - a. **Staff will be meeting with the playground surface supplier in June; surface replacement to be complete by Sept. 30, 2018**
  - b. **The spray park surface will be patched before July 1 to ensure functionality for July and August; complete resurfacing and drainage repair will be completed by Sept. 30, 2018**

Respectfully submitted,

Willa Thorpe  
Director of Parks, Recreation and Heritage

**2018 Council Travel and Development**

Date	Event	Location	Mayor Ruttan	Councillor Allemany	Councillor Minions	Councillor McLeman	Councillor Paulson	Councillor Sauve	Councillor Washington	General	Total
1-Jan	2018 UBCM Convention - hotel pre-pay	Whistler	\$ 262.90	\$ 262.90	\$ 262.90	\$ 262.90	\$ 262.90	\$ 262.90	\$ 218.90		
1-Jan	2018 AVICC Convention - hotel pre-pay	Victoria		\$ 135.66	\$ 135.66	\$ 135.66	\$ 135.66	\$ 135.66	\$ 135.66		
1-Jan	AV Chamber of Commerce dinner	Port Alberni	\$ 31.45								
5-Jan	AV Chamber of Commerce lunch	Port Alberni	\$ 30.00								
10-Jan	Coast Pulp Fibre Advisory Committee meeting	Victoria	\$ 252.15								
17-Jan	Truck Logger's Convention - registration	Victoria	\$ 650.00			\$ 680.00					
Jan 17-20	Truck Logger's Convention - expenses	Victoria	\$ 1,009.40			\$ 354.19					
1-Feb	Meeting with Prime Minister at VIU	Nanaimo	\$ 90.20								
14-Feb	Fed of Cdn Municipalities Conf. - registration pre-pay	Halifax	\$ 971.75								
20-Feb	AVICC Convention (April 13-15) - registration pre-pay		\$ 320.25								
1-Mar	Coast Pulp Advisory Group meeting	Victoria	\$ 227.40								
6-Mar	AV Chamber of Commerce lunch	Port Alberni	\$ 31.95								
Mar 14-15	Mayor's Caucus - registration & expenses	Squamish	\$ 686.31								
<b>End of 1st Quarter</b>			<b>\$ 4,563.76</b>	<b>\$ 398.56</b>	<b>\$ 398.56</b>	<b>\$ 1,432.75</b>	<b>\$ 398.56</b>	<b>\$ 398.56</b>	<b>\$ 354.56</b>		<b>\$ 7,945.31</b>
<b>End of 2nd Quarter</b>											
<b>End of 3rd Quarter</b>											
<b>End of 4th Quarter</b>											

FCM -

AVICC \$ 1,134.21

UBCM \$ 1,796.30

Budget	\$ 50,000.00
Balance	\$ 42,054.69

Total - 1st Quarter (January - March 2017)		4,563.76	398.56	398.56	1,432.75	398.56	398.56	354.56		\$ 7,945.31
Total - 2nd Quarter (April - June 2017)		0.00	0.00	0.00	0.00	0.00	0.00	0.00		\$ -
Total - 3rd Quarter (July - September 2017)		0.00	0.00	0.00	0.00	0.00	0.00	0.00		\$ -
Total - 4th Quarter (October - December 2017)		0.00	0.00	0.00	0.00	0.00	0.00	0.00		\$ -
<b>TOTALS - Year-End 2017</b>		<b>4,563.76</b>	<b>398.56</b>	<b>398.56</b>	<b>1,432.75</b>	<b>398.56</b>	<b>398.56</b>	<b>354.56</b>		<b>\$ 7,945.31</b>



CITY OF PORT ALBERNI  
 GENERAL REVENUE FUND BY DEPARTMENT  
 For the Three Months Ending March 31, 2018  
 For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
GENERAL ADMINISTRATION						
Revenue						
011111		(\$22,271,803.00)	\$22,271,803.00	(100.00%)		(\$21,622,724.00)
011112		(211,671.00)	211,671.00	(100.00%)		(211,671.00)
011211		(10,500.00)	10,500.00	(100.00%)		(10,500.00)
011910		(600,000.00)	600,000.00	(100.00%)		(660,000.00)
012110		(500.00)	500.00	(100.00%)		(500.00)
012210		(2,000.00)	2,000.00	(100.00%)		(2,000.00)
012310		(45,000.00)	45,000.00	(100.00%)		(45,000.00)
012410		(111,000.00)	111,000.00	(100.00%)		(113,000.00)
012411		(60,000.00)	60,000.00	(100.00%)		(60,000.00)
012910		(200.00)	200.00	(100.00%)		(200.00)
014120	(5,453.64)	(30,500.00)	25,046.36	(82.12%)	(5,249.48)	(30,500.00)
014560		(42,230.00)	42,230.00	(100.00%)	(287,160.00)	(371,870.00)
015110	2,149.42	(120,000.00)	122,149.42	(101.79%)	(135,404.00)	(120,000.00)
015160	2,000.00	(10,000.00)	12,000.00	(120.00%)	(5,217.50)	(10,000.00)
015190		(1,000.00)	1,000.00	(100.00%)		(1,000.00)
015210	(980.00)	(9,500.00)	8,520.00	(89.68%)	(193.26)	(9,000.00)
015510	83,780.13	(230,000.00)	313,780.13	(136.43%)	10,023.76	(225,000.00)
015590	(6,231.18)	(25,000.00)	18,768.82	(75.08%)	(6,339.09)	(25,000.00)
015611		(119,000.00)	119,000.00	(100.00%)	(343.69)	(119,000.00)
015621	(3,890.11)	(44,800.00)	40,909.89	(91.32%)	(3,086.13)	(44,800.00)
015930	(164,827.79)	(249,500.00)	84,672.21	(33.94%)	(6,287.92)	(9,500.00)
015940		(23,800.00)	23,800.00	(100.00%)	(5,947.50)	(23,800.00)
016212		(259,000.00)	259,000.00	(100.00%)		(272,172.00)
016214		(280,700.00)	280,700.00	(100.00%)		(280,744.00)
016215		(445,000.00)	445,000.00	(100.00%)		(445,840.00)
018120				0.00%		(10,000.00)
018121	(35,150.00)	(70,000.00)	34,850.00	(49.79%)		(73,049.00)
	(128,603.17)	(25,272,704.00)	25,144,100.83	(99.49%)	(445,204.81)	(24,796,870.00)

CITY OF PORT ALBERNI  
GENERAL REVENUE FUND BY DEPARTMENT  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget	
Expenses							
021110	Mayor - Indemnity	9,829.76	44,653.00	(34,823.24)	(77.99%)	9,670.28	43,777.00
021130	Councillors - Indemnity	26,573.00	118,743.00	(92,170.00)	(77.62%)	26,087.23	116,415.00
021190	Receptions And Other Services	1,560.80	39,000.00	(37,439.20)	(96.00%)	13,948.03	39,000.00
021191	Reconciliation Committee	12.77		12.77	0.00%		
021211	City Manager	45,988.32	202,325.00	(156,336.68)	(77.27%)	73,286.26	196,677.00
021212	Municipal Clerk	72,052.05	411,115.00	(339,062.95)	(82.47%)	95,216.79	411,841.00
021215	Legal Services	2,387.38	40,000.00	(37,612.62)	(94.03%)	8,859.08	40,000.00
021216	By-Law Enforcement	22,599.79	263,321.00	(240,721.21)	(91.42%)	19,749.04	90,300.00
021217	By-Law Enforcement Vehicle	1,729.69	7,505.00	(5,775.31)	(76.95%)	2,586.14	7,409.00
021221	Financial Mgmt Administration	170,353.25	732,525.00	(562,171.75)	(76.74%)	160,098.73	715,100.00
021222	Administration Vehicle	3,680.24	8,115.00	(4,434.76)	(54.65%)	1,631.75	7,747.00
021225	External Audit		30,900.00	(30,900.00)	(100.00%)	15,000.00	30,600.00
021226	Purchasing Administration	47,622.74	211,000.00	(163,377.26)	(77.43%)	61,774.22	206,900.00
021229	Other Financial Management		22,200.00	(22,200.00)	(100.00%)	13,000.00	22,200.00
021252	City Hall	19,930.40	155,980.00	(136,049.60)	(87.22%)	19,207.30	90,040.00
021259	Other Common Services	81,264.96	342,654.00	(261,389.04)	(76.28%)	94,579.66	344,448.00
021260	Carbon Offsets Purchased		56,200.00	(56,200.00)	(100.00%)		58,800.00
021261	Information Systems Admin.	242,461.26	659,309.00	(416,847.74)	(63.22%)	302,871.88	640,681.00
021283	Human Resources	50,949.55	274,171.00	(223,221.45)	(81.42%)	77,895.36	284,887.00
021285	Employee & Family Assist.Prog.	8,211.72	15,300.00	(7,088.28)	(46.33%)	9,700.23	15,200.00
021290	Admin./Acc't Services Recovery		(456,000.00)	456,000.00	(100.00%)	(118,500.00)	(447,000.00)
021911	Election/Referendum Expenses	4,958.80	52,928.00	(47,969.20)	(90.63%)		
021920	Training & Development	20,308.66	150,960.00	(130,651.34)	(86.55%)	27,192.73	144,800.00
021925	Council Travel & Development	5,939.79	50,500.00	(44,560.21)	(88.24%)	12,968.30	50,000.00
021930	Public Liability Insurance	276,287.65	260,100.00	16,187.65	6.22%	252,144.92	257,500.00
021931	Damage Claims	368.81	20,808.00	(20,439.19)	(98.23%)	1,295.73	20,400.00
021950	Grants in Aid	18,899.49	11,000.00	7,899.49	71.81%	22,921.47	10,820.00
021990	Other General Services		2,000.00	(2,000.00)	(100.00%)		2,000.00
022510	Emergency Prog. Administration	93.74	500.00	(406.26)	(81.25%)	71.17	500.00
022931	Animal Pound Operation	36,919.92	151,212.00	(114,292.08)	(75.58%)	36,918.76	151,200.00
026234	Business Development	1,044.00	78,000.00	(76,956.00)	(98.66%)	17,691.79	75,000.00
026235	Economic Development	136,338.45	422,421.00	(286,082.55)	(67.72%)	75,383.29	744,508.00
026237	Community Investment Plan	4,019.25	43,200.00	(39,180.75)	(90.70%)	17,669.75	63,060.00
026238	Sustainability & Community Engagement		500.00	(500.00)	(100.00%)	8,829.26	11,000.00
026810	Security Lighting Incentive		25,000.00	(25,000.00)	(100.00%)		
026911	Chamber of Commerce	21,422.00	85,688.00	(64,266.00)	(75.00%)	21,000.00	84,840.00
028115	Interest On Prepaid Taxes	2,958.27	1,500.00	1,458.27	97.22%	611.24	1,500.00
028121	interest On Own Debentures		91,203.00	(91,203.00)	(100.00%)		91,203.00
028131	Principal Install On Own Deb.		120,468.00	(120,468.00)	(100.00%)		120,468.00
028193	Banking Service Charges	1,233.14	6,500.00	(5,266.86)	(81.03%)	1,182.49	6,500.00
	Total General Administration Expenses	1,337,999.65	4,753,504.00	(3,415,504.35)	(71.85%)	1,382,542.88	4,750,321.00
	Net General Administration	1,209,396.48	(20,519,200.00)	21,728,596.48	(105.89%)	937,338.07	(20,046,549.00)

CITY OF PORT ALBERNI  
GENERAL REVENUE FUND BY DEPARTMENT  
For the Three Months Ending March 31, 2018  
*For Management Purposes Only*

	March	Budget	Variance	% Variance	Prior Year	Budget
<b>POLICE PROTECTION</b>						
Revenue						
013121	(182.00)	(167,000.00)	166,818.00	(99.89%)		(167,000.00)
014221	(4,738.50)	(128,836.00)	124,097.50	(96.32%)	(531.53)	(128,700.00)
	<u>(4,920.50)</u>	<u>(295,836.00)</u>	<u>290,915.50</u>	<u>(98.34%)</u>	<u>(531.53)</u>	<u>(295,700.00)</u>
Expenses						
022121		5,353,114.00	(5,353,114.00)	(100.00%)	85,187.96	5,301,190.00
022122	222,088.41	885,458.00	(663,369.59)	(74.92%)	224,021.78	945,313.00
022123	5,854.93	24,000.00	(18,145.07)	(75.60%)	7,195.37	22,000.00
022130	1,886.86	26,010.00	(24,123.14)	(92.75%)	6,740.71	25,500.00
022140	6,966.57	25,000.00	(18,033.43)	(72.13%)	7,021.83	25,000.00
022160	29,335.60	153,664.00	(124,328.40)	(80.91%)	29,123.84	131,250.00
022180	107,728.37	507,230.00	(399,501.63)	(78.76%)	113,638.20	496,158.00
	<u>373,860.74</u>	<u>6,974,476.00</u>	<u>(6,600,615.26)</u>	<u>(94.64%)</u>	<u>472,929.69</u>	<u>6,946,411.00</u>
	<u>368,940.24</u>	<u>6,678,640.00</u>	<u>(6,309,699.76)</u>	<u>(94.48%)</u>	<u>472,398.16</u>	<u>6,650,711.00</u>
<b>FIRE PROTECTION</b>						
Revenue						
014241	(5,780.96)	(182,932.00)	177,151.04	(96.84%)	(27,203.63)	(179,545.00)
Expenses						
022411	72,835.92	338,811.00	(265,975.08)	(78.50%)	69,728.17	330,150.00
022421	571,825.72	2,612,512.00	(2,040,686.28)	(78.11%)	610,426.16	2,516,470.00
022422	238.85	47,779.00	(47,540.15)	(99.50%)	3,810.27	47,307.00
022431	1,457.17	11,604.00	(10,146.83)	(87.44%)	1,637.95	11,488.00
022440		985.00	(985.00)	(100.00%)		975.00
022441	31,861.58	152,279.00	(120,417.42)	(79.08%)	32,643.48	151,109.00
022471	12,066.84	60,158.00	(48,091.16)	(79.94%)	11,334.23	59,563.00
022472	21.92		21.92	0.00%	31.81	
022473		1,641.00	(1,641.00)	(100.00%)		1,624.00
022480	19,119.90	223,975.00	(204,855.10)	(91.46%)	56,777.90	239,051.00
022481	6,415.88	25,945.00	(19,529.12)	(75.27%)	2,935.62	25,688.00
022482	1,220.81	27,097.00	(25,876.19)	(95.49%)	1,142.81	26,830.00
	<u>717,064.59</u>	<u>3,502,786.00</u>	<u>(2,785,721.41)</u>	<u>(79.53%)</u>	<u>790,468.40</u>	<u>3,410,255.00</u>
	<u>711,283.63</u>	<u>3,319,854.00</u>	<u>(2,608,570.37)</u>	<u>(78.57%)</u>	<u>763,264.77</u>	<u>3,230,710.00</u>

CITY OF PORT ALBERNI  
 GENERAL REVENUE FUND BY DEPARTMENT  
 For the Three Months Ending March 31, 2018  
 For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget	
<b>ENGINEERING &amp; PUBLIC WORKS</b>							
Revenue							
014310	Public Works Service Charge	(8,236.41)	(65,600.00)	57,363.59	(87.44%)	(5,522.78)	(65,600.00)
Expenses							
023110	Engineering Administration	121,500.23	605,003.00	(483,502.77)	(79.92%)	106,475.81	608,313.00
023121	Engineering Consulting Service		32,000.00	(32,000.00)	(100.00%)	2,446.50	40,000.00
023129	Office Admin - Operations	27,338.23	108,549.00	(81,210.77)	(74.81%)	26,318.30	106,140.00
023130	Supervision Operations	88,731.35	372,338.00	(283,606.65)	(76.17%)	88,970.88	365,000.00
023134	Small Tools/Equipment/Supplies	9,017.65	45,869.00	(36,851.35)	(80.34%)	11,014.14	44,999.00
023136	Works Yard Maintenance	18,043.80	65,025.00	(46,981.20)	(72.25%)	13,641.11	63,400.00
023137	Main Building Maintenance	28,836.52	153,033.00	(124,196.48)	(81.16%)	26,521.05	112,020.00
023138	Automotive Shop Overhead	18,754.14	91,470.00	(72,715.86)	(79.50%)	25,243.26	84,333.00
023160	General Equipment Maintenance	186,254.67	721,840.00	(535,585.33)	(74.20%)	196,006.55	717,457.00
023161	Eng.Veh.Maint.& Replacement	3,469.68	10,734.00	(7,264.32)	(67.68%)	4,148.56	10,500.00
023162	Sup.Veh.Maint.& Replacement	6,700.87	32,218.00	(25,517.13)	(79.20%)	10,242.65	31,506.00
023205	Customer Service Requests-Sts.	11,180.17	47,508.00	(36,327.83)	(76.47%)	8,653.81	46,540.00
023210	Small Tools/Supplies-Streets	1,617.01	3,856.00	(2,238.99)	(58.07%)	401.53	3,800.00
023220	Streets Inspections	20,018.93	54,725.00	(34,706.07)	(63.42%)	9,709.63	53,600.00
023231	Roadway Surfaces Maintenance	85,285.72	619,527.00	(534,241.28)	(86.23%)	94,398.80	664,586.00
023233	Roadway Allowance Maintenance	53,136.75	256,680.00	(203,543.25)	(79.30%)	22,100.30	253,078.00
023234	New Driveway Crossings	5,067.70	21,324.00	(16,256.30)	(76.23%)	5,477.13	21,020.00
023236	Street Sweeping	50,472.85	141,525.00	(91,052.15)	(64.34%)	40,200.26	139,500.00
023237	Snow and Ice Removal	51,854.70	197,500.00	(145,645.30)	(73.74%)	255,133.29	185,250.00
023241	Bridges, Fencing & Retaining Walls	77.09	43,468.00	(43,390.91)	(99.82%)	2,350.02	43,500.00
023250	Overhead & Decorative Lighting	55,377.57	298,468.00	(243,090.43)	(81.45%)	51,642.10	298,400.00
023261	Signs And Traffic Marking	36,195.30	201,250.00	(165,054.70)	(82.01%)	27,464.74	199,000.00
023264	Traffic And Railroad Signals	628.28	12,506.00	(11,877.72)	(94.98%)	1,531.70	16,450.00
023272	Off-Street Parking	743.10	8,295.00	(7,551.90)	(91.04%)	1,022.08	8,200.00
023291	Gravel, Sand, Rock & Salt	26,150.30	178,125.00	(151,974.70)	(85.32%)	38,147.34	177,000.00
023311	Ditch/Creek & Dyke Maintenance	16,348.44	116,688.00	(100,339.56)	(85.99%)	26,681.08	115,000.00
023331	Storm Sewer Maintenance	40,987.61	135,000.00	(94,012.39)	(69.64%)	23,345.30	145,000.00
023333	Storm Sewer Pump Station	1,761.50	12,300.00	(10,538.50)	(85.68%)	1,461.65	14,800.00
023335	Storm Sewer Connections	32,469.15	56,175.00	(23,705.85)	(42.20%)	8,638.74	55,500.00
023881	Training Program	1,920.08	76,283.00	(74,362.92)	(97.48%)	1,354.29	75,000.00
023882	Safety	13,189.14	33,570.00	(20,380.86)	(60.71%)	9,398.45	33,800.00
023884	Special Streets Work Orders	819.24	8,000.00	(7,180.76)	(89.76%)	1,539.99	8,500.00
023951	General Overhead Recovery	(117,748.57)	(825,000.00)	707,251.43	(85.73%)	(181,967.42)	(808,900.00)
023952	Wrks Yard Purchasing Recovery		(23,500.00)	23,500.00	(100.00%)	(6,000.00)	(24,000.00)
023953	Shop Overhead Recovery	(17,594.36)	(99,600.00)	82,005.64	(82.33%)	(25,195.71)	(97,700.00)
023958	Equipment Charges Recovery	(98,191.77)	(543,000.00)	444,808.23	(81.92%)	(97,535.77)	(532,400.00)
023959	Gravel Cost Recovery	(22,769.05)	(104,000.00)	81,230.95	(78.11%)	(14,682.78)	(102,000.00)
	Total Engineering & Public Works Expenses	757,644.02	3,165,752.00	(2,408,107.98)	(76.07%)	816,299.36	3,176,192.00
	Net Engineering & Public Works	749,407.61	3,100,152.00	(2,350,744.39)	(75.83%)	810,776.58	3,110,592.00

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	March	Budget	Variance	% Variance	Prior Year	Budget	
<b>PUBLIC TRANSIT</b>							
014400	Public Transit Revenue	(65,553.72)	(331,687.00)	266,133.28	(80.24%)	(85,215.00)	(327,927.00)
	Total Public Transit Revenue	(65,553.72)	(331,687.00)	266,133.28	(80.24%)	(85,215.00)	(327,927.00)
023510	Public Transit	92,179.00	1,095,927.00	(1,003,748.00)	(91.59%)	176,176.00	1,077,292.00
	Net Public Transit	26,625.28	764,240.00	(737,614.72)	(96.52%)	90,961.00	749,365.00
<b>GARBAGE AND WASTE COLLECTION</b>							
Revenue							
014433	Comm. Garbage Collection Fees		(8,000.00)	8,000.00	(100.00%)	32.66	(8,000.00)
014434	Res. Garbage Collection Fees	(613.00)	(685,800.00)	685,187.00	(99.91%)	(693.68)	(676,924.00)
015625	Residential Garbage Penalty	(2,324.15)	(10,000.00)	7,675.85	(76.76%)	(2,307.87)	(10,000.00)
	Total Garbage & Waste Collection Revenue	(2,937.15)	(703,800.00)	700,862.85	(99.58%)	(2,968.89)	(694,924.00)
Expenses							
024320	Residential Waste Collection	95,781.35	431,105.00	(335,323.65)	(77.78%)	102,711.66	424,182.00
024321	Commercial Waste Collection	96.17		96.17	0.00%	171.57	
024322	Solid Waste Cont Purch/Maint	1,639.39	3,700.00	(2,060.61)	(55.69%)	31.80	950.00
024323	Solid Waste Disposal	61,657.20	252,500.00	(190,842.80)	(75.58%)	44,804.15	250,000.00
024324	Special Solid Waste-Recycling	13,249.60	45,720.00	(32,470.40)	(71.02%)	15,446.99	45,000.00
	Total Garbage & Waste Collection Expense	172,423.71	733,025.00	(560,601.29)	(76.48%)	163,166.17	720,132.00
	Net Garbage & Waste Collection	169,486.56	29,225.00	140,261.56	479.94%	160,197.28	25,208.00
<b>CEMETERY</b>							
Revenue							
014516	Cemeteries	(15,210.50)	(61,200.00)	45,989.50	(75.15%)	(11,697.25)	(61,200.00)
Expenses							
025161	Cemetery Maintenance	1,656.85	15,278.00	(13,621.15)	(89.16%)	2,727.06	17,050.00
025162	Interments	12,182.71	31,063.00	(18,880.29)	(60.78%)	8,576.82	30,500.00
025163	Memorial Marker Installation	3,737.50	14,281.00	(10,543.50)	(73.83%)	2,915.31	14,000.00
	Total Cemetery Expense	17,577.06	60,622.00	(43,044.94)	(71.01%)	14,219.19	61,550.00
	Net Cemetery	2,366.56	(578.00)	2,944.56	(509.44%)	2,521.94	350.00
<b>PLANNING SERVICES</b>							
Revenue							
014550	Planning Administration	(5,708.24)	(23,000.00)	17,291.76	(75.18%)	(4,925.00)	(22,500.00)
Expenses							
026129	Planning Administration	58,846.02	262,370.00	(203,523.98)	(77.57%)	56,086.73	251,860.00
	Total Planning Services Expense	58,846.02	262,370.00	(203,523.98)	(77.57%)	56,086.73	251,860.00
	Net Planning Services	53,137.78	239,370.00	(186,232.22)	(77.80%)	51,161.73	229,360.00

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<b>BUILDING INSPECTION</b>							
Revenue							
015170	Building/Plumbing Permit Fees	(14,030.20)	(77,000.00)	62,969.80	(81.78%)	(30,550.95)	(75,000.00)
015181	Other Const./Demo. Permit Fees	(40.00)	(140.00)	100.00	(71.43%)	(20.00)	(140.00)
	<b>Total Building Inspection Revenue</b>	<b>(14,070.20)</b>	<b>(77,140.00)</b>	<b>63,069.80</b>	<b>(81.76%)</b>	<b>(30,570.95)</b>	<b>(75,140.00)</b>
Expenses							
022921	Building/Plumbing Inspection	27,006.20	103,020.00	(76,013.80)	(73.79%)	25,398.00	101,510.00
022926	Building Inspector Vehicle	1,387.07	3,597.00	(2,209.93)	(61.44%)	1,684.63	3,562.00
	<b>Total Building Inspection Expenses</b>	<b>28,393.27</b>	<b>106,617.00</b>	<b>(78,223.73)</b>	<b>(73.37%)</b>	<b>27,082.63</b>	<b>105,072.00</b>
	<b>Net Building Inspection</b>	<b>14,323.07</b>	<b>29,477.00</b>	<b>(15,153.93)</b>	<b>(51.41%)</b>	<b>(3,488.32)</b>	<b>29,932.00</b>
<b>PARKS, RECREATION &amp; HERITAGE</b>							
Parks & Recreation							
Revenue							
014710	Gyro Youth Centre	(1,596.00)	(7,140.00)	5,544.00	(77.65%)	(2,280.00)	(7,000.00)
014712	Echo '67 Centre	(58,448.46)	(217,670.00)	159,221.54	(73.15%)	(57,313.97)	(213,384.00)
014714	Glenwood Centre	(8,381.60)	(43,720.00)	35,338.40	(80.83%)	(15,277.28)	(41,500.00)
014716	Echo Aquatic Centre	(9,884.25)	(38,700.00)	28,815.75	(74.46%)	(10,178.56)	(38,000.00)
014718	Community Arena	(178,223.87)	(550,960.00)	372,736.13	(67.65%)	(178,355.47)	(540,400.00)
014720	Stadium & Athletic Fields	(5,126.45)	(36,860.00)	31,733.55	(86.09%)	(6,074.05)	(32,500.00)
014730	Glenwood Centre	(1,640.04)	(5,000.00)	3,359.96	(67.20%)	(4,437.71)	(3,750.00)
014732	Echo Aquatic Centre	(83,360.11)	(253,350.00)	169,989.89	(67.10%)	(101,394.71)	(257,500.00)
014734	AV Multiplex	(7,090.35)	(22,255.00)	15,164.65	(68.14%)	(8,908.81)	(25,350.00)
014738	Children's Programs	(4,735.41)	(75,000.00)	70,264.59	(93.69%)	(25,012.65)	(106,000.00)
014740	Youth Programs & Services	(2,244.00)	(1,500.00)	(744.00)	49.60%	(470.00)	(7,000.00)
014742	Adult Programs	(22,339.73)	(85,000.00)	62,660.27	(73.72%)	(34,070.12)	(105,000.00)
014750	Special Events	(500.00)	(1,000.00)	500.00	(50.00%)	(747.50)	(1,000.00)
014760	Community Serv. Misc. Revenue	(1,565.92)	(3,500.00)	1,934.08	(55.26%)	(2,426.11)	(3,500.00)
014770	Contributions & Grants	(3,700.00)	(154,899.00)	151,199.00	(97.61%)	(28,800.00)	(150,725.00)
	<b>Total Parks &amp; Recreation Revenue</b>	<b>(388,836.19)</b>	<b>(1,496,554.00)</b>	<b>1,107,717.81</b>	<b>(74.02%)</b>	<b>(475,746.94)</b>	<b>(1,532,609.00)</b>

CITY OF PORT ALBERNI  
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	March	Budget	Variance	% Variance	Prior Year	Budget	
Expenses							
027110	Pks & Rec Management Services	81,573.46	516,066.00	(434,492.54)	(84.19%)	118,314.36	507,269.00
027120	Gyro Youth Centre Maintenance	9,003.93	34,845.00	(25,841.07)	(74.16%)	5,719.15	28,881.00
027124	Glenwood Concessions	1,142.99	6,079.00	(4,936.01)	(81.20%)	1,491.04	6,000.00
027126	Glenwood Skate Shop	697.84	3,442.00	(2,744.16)	(79.73%)	782.00	3,382.00
027128	Glenwood Centre Maintenance	26,100.34	80,941.00	(54,840.66)	(67.75%)	13,374.76	63,227.00
027129	Bob Dailey Stadium	1,178.69	10,149.00	(8,970.31)	(88.39%)	2,522.63	9,964.00
027130	Echo Activity Centre Maint.	75,638.42	384,517.00	(308,878.58)	(80.33%)	81,009.84	338,183.00
027134	Echo Aquatic Maintenance	80,994.28	525,926.00	(444,931.72)	(84.60%)	75,039.81	516,437.00
027140	AV Multiplex Concessions	57,305.89	160,000.00	(102,694.11)	(64.18%)	53,430.97	168,000.00
027142	AV Multiplex Skate Shop	3,242.46	10,185.00	(6,942.54)	(68.16%)	2,791.21	10,472.00
027144	AV Multiplex Maintenance	202,764.52	771,833.00	(569,068.48)	(73.73%)	183,400.28	779,995.00
027146	Parks Buildings & Fieldhouses	27,429.65	93,481.00	(66,051.35)	(70.66%)	19,018.36	87,056.00
027148	Echo Park Complex	7,297.48	51,092.00	(43,794.52)	(85.72%)	9,889.25	35,430.00
027156	Glenwood Centre Programs	107.29	9,180.00	(9,072.71)	(98.83%)	1,265.39	9,000.00
027160	Echo Aquatic Programs	197,489.08	780,718.00	(583,228.92)	(74.70%)	181,465.53	754,772.00
027163	AV Multiplex Programs	52,864.05	184,622.00	(131,757.95)	(71.37%)	52,511.51	181,639.00
027166	Leisure Services	61,701.47	284,930.00	(223,228.53)	(78.35%)	68,386.79	269,559.00
027170	Youth Services And Programs	5,687.69	24,800.00	(19,112.31)	(77.07%)	4,664.17	24,500.00
027173	Children's Programs	6,470.11	111,000.00	(104,529.89)	(94.17%)	19,031.62	170,000.00
027180	Adult Programs	15,917.78	70,000.00	(54,082.22)	(77.26%)	18,191.62	85,000.00
027190	Special Events	2,174.92	18,040.00	(15,865.08)	(87.94%)	3,200.00	20,000.00
027193	Community Services & Programs	3,016.13		3,016.13	0.00%		
027198	Vans Maintenance & Repair	2,490.51	16,905.00	(14,414.49)	(85.27%)	2,316.35	16,705.00
027210	Parks & Facility Mngmnt Serv.	54,690.89	253,342.00	(198,651.11)	(78.41%)	59,004.03	236,166.00
027215	Parks Maintenance	79,003.02	634,315.00	(555,311.98)	(87.55%)	81,663.96	604,500.00
027220	Horticultural Services	63,030.03	285,175.00	(222,144.97)	(77.90%)	32,169.11	346,550.00
027225	Parks Veh & Equip Mtce & Rep	39,246.59	168,298.00	(129,051.41)	(76.68%)	44,846.33	178,653.00
027230	Parks Upgrading	1,757.05	87,750.00	(85,992.95)	(98.00%)	12,870.55	84,400.00
027499	Equipment Recovery Parks	(8,019.93)	(84,897.00)	76,877.07	(90.55%)	(9,844.91)	(83,232.00)
	Total Parks & Recreation Expenses	1,151,996.63	5,492,734.00	(4,340,737.37)	(79.03%)	1,138,525.71	5,452,508.00
	Net Parks & Recreation Expenses	763,160.44	3,996,180.00	(3,233,019.56)	(80.90%)	662,778.77	3,919,899.00

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Heritage & Cultural Services						
Revenue						
014810	(8,192.92)	(24,250.00)	16,057.08	(66.21%)	(8,614.58)	(24,100.00)
014820		(3,340.00)	3,340.00	(100.00%)		(3,265.00)
014830	(65,000.00)	(65,000.00)		0.00%	(65,000.00)	(65,000.00)
014910	(160.00)		(160.00)	0.00%	(7.00)	
	<u>(73,352.92)</u>	<u>(92,590.00)</u>	<u>19,237.08</u>	<u>(20.78%)</u>	<u>(73,621.58)</u>	<u>(92,365.00)</u>
Expenses						
027510	68,618.99	334,234.00	(265,615.01)	(79.47%)	71,951.66	328,378.00
027515	4,152.97	17,555.00	(13,402.03)	(76.34%)	3,578.77	27,466.00
027516	1,274.49	6,464.00	(5,189.51)	(80.28%)	500.00	6,299.00
027517	19,887.37	36,618.00	(16,730.63)	(45.69%)	2,788.83	33,727.00
027530	7,567.58	30,364.00	(22,796.42)	(75.08%)	7,681.57	29,835.00
027550	8,163.09	60,852.00	(52,688.91)	(86.59%)	14,345.83	59,231.00
027555				0.00%	4,694.02	
027700	75,027.00	231,000.00	(155,973.00)	(67.52%)	50,533.14	261,000.00
027710	2,167.91		2,167.91	0.00%	1,630.72	
	<u>186,859.40</u>	<u>717,087.00</u>	<u>(530,227.60)</u>	<u>(73.94%)</u>	<u>157,704.54</u>	<u>745,936.00</u>
	<u>113,506.48</u>	<u>624,497.00</u>	<u>(510,990.52)</u>	<u>(81.82%)</u>	<u>84,082.96</u>	<u>653,571.00</u>
LIBRARY						
027600	181,749.00	726,996.00	(545,247.00)	(75.00%)	168,798.00	675,192.00
ALBERNI HARBOUR QUAY						
Revenue						
014600	(18,334.14)	(73,929.00)	55,594.86	(75.20%)	(19,397.25)	(73,197.00)
014601	(5,696.76)	(22,563.00)	16,866.24	(74.75%)	(5,585.07)	(22,340.00)
014602	(7,621.38)	(35,377.00)	27,755.62	(78.46%)	(7,472.43)	(35,027.00)
014690		(2,500.00)	2,500.00	(100.00%)	(114.00)	(2,500.00)
	<u>(31,652.28)</u>	<u>(134,369.00)</u>	<u>102,716.72</u>	<u>(76.44%)</u>	<u>(32,568.75)</u>	<u>(133,064.00)</u>
Expenses						
026701	951.41	19,620.00	(18,668.59)	(95.15%)	1,154.63	21,490.00
026770	17,166.34	94,651.00	(77,484.66)	(81.86%)	13,394.83	91,348.00
	<u>18,117.75</u>	<u>114,271.00</u>	<u>(96,153.25)</u>	<u>(84.14%)</u>	<u>14,549.46</u>	<u>112,838.00</u>
	<u>(13,534.53)</u>	<u>(20,098.00)</u>	<u>6,563.47</u>	<u>(32.66%)</u>	<u>(18,019.29)</u>	<u>(20,226.00)</u>



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<b>LAND &amp; BUILDING RENTALS</b>						
Revenue						
015320	(31,032.93)	(142,100.00)	111,067.07	(78.16%)	(30,563.75)	(141,000.00)
Expenses						
021253		2,845.00	(2,845.00)	(100.00%)	17.12	2,320.00
		2,845.00	(2,845.00)	(100.00%)	17.12	2,320.00
	(31,032.93)	(139,255.00)	108,222.07	(77.72%)	(30,546.63)	(138,680.00)
<b>TRANSFERS TO OTHER AGENCIES</b>						
Collections for Other Agencies						
011212		(134,000.00)	134,000.00	(100.00%)		(133,993.00)
019811		(2,100,000.00)	2,100,000.00	(100.00%)		(2,100,000.00)
019812		(3,000,000.00)	3,000,000.00	(100.00%)		(3,000,000.00)
019820		(707,600.00)	707,600.00	(100.00%)		(707,654.00)
019821		(1,070,000.00)	1,070,000.00	(100.00%)		(1,068,699.00)
019830		500.00	500.00	(100.00%)		(500.00)
019831		(160,000.00)	160,000.00	(100.00%)		(160,000.00)
		(7,172,100.00)	7,172,100.00	(100.00%)		(7,170,846.00)
Transfers To Other Agencies						
028410		1,204,000.00	(1,204,000.00)	(100.00%)		1,202,692.00
028811		2,100,000.00	(2,100,000.00)	(100.00%)		2,100,000.00
028812		3,000,000.00	(3,000,000.00)	(100.00%)		3,000,000.00
028820		707,600.00	(707,600.00)	(100.00%)		707,654.00
028830		500.00	(500.00)	(100.00%)		500.00
028831		160,000.00	(160,000.00)	(100.00%)		160,000.00
		7,172,100.00	(7,172,100.00)	(100.00%)		7,170,846.00
				0.00%		

CITY OF PORT ALBERNI  
 GENERAL REVENUE FUND BY DEPARTMENT  
 For the Three Months Ending March 31, 2018  
 For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
<b>TRANSFERS &amp; RESERVES</b>						
Transfers From Reserve Funds						
019110		(2,000.00)	2,000.00	(100.00%)		(2,000.00)
019114		(400,000.00)	400,000.00	(100.00%)		(400,000.00)
		<u>(402,000.00)</u>	<u>402,000.00</u>	<u>(100.00%)</u>		<u>(402,000.00)</u>
Transfers To Reserve Funds						
028211		400,000.00	(400,000.00)	(100.00%)		294,716.00
028220		823,500.00	(823,500.00)	(100.00%)		708,000.00
028222		64,000.00	(64,000.00)	(100.00%)	36,565.00	54,000.00
028230		70,000.00	(70,000.00)	(100.00%)		60,849.00
028910		15,000.00	(15,000.00)	(100.00%)		15,000.00
029911		200,000.00	(200,000.00)	(100.00%)		200,000.00
		<u>1,572,500.00</u>	<u>(1,572,500.00)</u>	<u>(100.00%)</u>	<u>36,565.00</u>	<u>1,332,565.00</u>
		<u>1,170,500.00</u>	<u>(1,170,500.00)</u>	<u>(100.00%)</u>	<u>36,565.00</u>	<u>930,565.00</u>
		<u>4,318,815.67</u>	<u>4,318,815.67</u>	<u>0.00%</u>	<u>4,188,790.02</u>	

CITY OF PORT ALBERNI  
WATER REVENUE FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget	
Water Revenue Fund							
Revenue From Operations							
Sales of Service							
054421	Metered Sales	\$9,326.89	(\$3,584,439.00)	\$3,593,765.89	(100.26%)	\$2,247.27	(\$3,258,580.00)
054431	Connections		(38,639.00)	38,639.00	(100.00%)	(11,901.00)	(35,126.00)
054432	Turn-On Charges	(52.00)	(364.00)	312.00	(85.71%)	(150.00)	(331.00)
054433	Service Charges Sundry	(839.50)	(9,716.00)	8,876.50	(91.36%)	(625.00)	(8,833.00)
	Total Sales of Service	8,435.39	(3,633,158.00)	3,641,593.39	(100.23%)	(10,428.73)	(3,302,870.00)
Other Revenue							
055590	Other Interest	(4.50)	(13,300.00)	13,295.50	(99.97%)	(665.01)	(13,300.00)
055611	Water Penalty	(8,132.15)	(28,000.00)	19,867.85	(70.96%)	(7,043.88)	(28,000.00)
	Total Other Revenue	(8,136.65)	(41,300.00)	33,163.35	(80.30%)	(7,708.89)	(41,300.00)
	Total Revenue From Operations	298.74	(3,674,458.00)	3,674,756.74	(100.01%)	(18,137.62)	(3,344,170.00)
Water Supply System							
Administration							
064110	Water Administration & Other	6,989.44	264,269.00	(257,279.56)	(97.36%)	67,813.94	258,471.00
064121	Engineering Consulting Service	3,739.62	30,000.00	(26,260.38)	(87.53%)		30,000.00
064133	Customer Service Requests	22,590.43	92,120.00	(69,529.57)	(75.48%)	19,174.08	63,100.00
064136	Small Tools/Equipment/Supplies	2,059.54	11,885.00	(9,825.46)	(82.67%)	3,317.05	11,750.00
064141	Supply Inspection & Operation	50,158.28	119,913.00	(69,754.72)	(58.17%)	31,831.29	123,525.00
064161	Pumping Inspection & Operation	53,807.31	269,650.00	(215,842.69)	(80.05%)	92,684.14	266,500.00
064181	Transmission/Distribution Sys.	49,490.20	294,450.00	(244,959.80)	(83.19%)	62,635.64	255,400.00
064183	Connections	50,474.18	133,025.00	(82,550.82)	(62.06%)	43,789.11	131,000.00
064185	Meters	35,843.13	228,888.00	(193,044.87)	(84.34%)	62,606.96	224,400.00
064187	Hydrants	23,137.73	39,130.00	(15,992.27)	(40.87%)	7,064.53	38,500.00
	Total Water Supply System	298,289.86	1,483,330.00	(1,185,040.14)	(79.89%)	390,916.74	1,402,646.00
Fiscal Services							
068120	Interest On Own Debentures		44,000.00	(44,000.00)	(100.00%)		44,000.00
068130	Principal Install.On Own Deb.		38,743.00	(38,743.00)	(100.00%)		38,743.00
			82,743.00	(82,743.00)	(100.00%)		82,743.00
Transfers to Funds and Reserves							
068220	Transfer To Water Capital Fund		2,035,277.00	(2,035,277.00)	(100.00%)		1,508,276.00
068230	Transfer to Infrastructure Capital Reserve		69,808.00	(69,808.00)	(100.00%)		347,205.00
068910	Debt Reserve Transfer		3,300.00	(3,300.00)	(100.00%)		3,300.00
			2,108,385.00	(2,108,385.00)	(100.00%)		1,858,781.00
	Total Fiscal Services		2,191,128.00	(2,191,128.00)	(100.00%)		1,941,524.00
	Total Expenses	298,289.86	3,674,458.00	(3,376,168.14)	(91.88%)	390,916.74	3,344,170.00
	Revenue (Over) Under Expense	298,588.60		298,588.60	0.00%	372,779.12	

CITY OF PORT ALBERNI  
SEWER REVENUE FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget	
Sewer Revenue Fund							
Revenue From Operations							
Sales of Service							
094421	Sewer Fees	\$7,214.29	(\$2,942,399.00)	\$2,949,613.29	(100.25%)	\$6,512.72	(\$2,888,332.00)
094431	Sewer Connections	(7,500.00)	(37,742.00)	30,242.00	(80.13%)	(1,000.00)	(37,002.00)
094432	Service Charges Sundry		(3,747.00)	3,747.00	(100.00%)	(573.50)	(3,674.00)
094433	User Charges		(17,238.00)	17,238.00	(100.00%)		(16,900.00)
094441	Sewage Disposal Fees	(6,885.00)	(12,232.00)	5,347.00	(43.71%)	(3,098.25)	(11,992.00)
	Total Sales of Service	(7,170.71)	(3,013,358.00)	3,006,187.29	(99.76%)	1,840.97	(2,957,900.00)
Other Revenue							
095590	M.F.A. Debt Reserve Income	(3.60)	(12,000.00)	11,996.40	(99.97%)	(415.80)	(12,000.00)
095611	Sewer Penalty Charges	(7,662.29)	(20,000.00)	12,337.71	(61.69%)	(6,252.72)	(20,000.00)
091210	Local Improvements		(3,200.00)	3,200.00	(100.00%)		
095722	Transfer Of Sewer L/I Charges				0.00%		(45,208.00)
	Total Other Revenue	(7,665.89)	(35,200.00)	27,534.11	(78.22%)	(6,668.52)	(77,208.00)
	Total Revenue From Operations	(14,836.60)	(3,048,558.00)	3,033,721.40	(99.51%)	(4,827.55)	(3,035,108.00)
Transfers							
099110	Federal Transfers - Gas Tax		(46,000.00)	46,000.00	(100.00%)		(40,000.00)
099111	Reserve For Projects/Purchases		(280,000.00)	280,000.00	(100.00%)		
	Total Transfers		(326,000.00)	326,000.00	(100.00%)		(40,000.00)
	Total Revenue	(14,836.60)	(3,374,558.00)	3,359,721.40	(99.56%)	(4,827.55)	(3,075,108.00)
Expenses							
Administration							
104210	Sewer Administration & Other	24,198.83	291,900.00	(267,701.17)	(91.71%)	88,773.11	291,990.00
104221	Contract Services	2,505.57	31,000.00	(28,494.43)	(91.92%)		25,000.00
104233	Customer Service Requests	20,598.61	122,825.00	(102,226.39)	(83.23%)	31,989.19	122,400.00
104236	Small Tools/Equipment/Supplies	2,025.73	13,931.00	(11,905.27)	(85.46%)	1,894.28	15,300.00
	Total Administrative Expenses	49,328.74	459,656.00	(410,327.26)	(89.27%)	122,656.58	454,690.00
Collection and Treatment							
104240	Sewage Collection System Maint	52,808.65	114,500.00	(61,691.35)	(53.88%)	33,752.69	100,000.00
104241	Sewer Service Connections	62,237.84	182,475.00	(120,237.16)	(65.89%)	54,069.30	181,500.00
104260	Sewage Lift Stations	47,118.34	160,806.00	(113,687.66)	(70.70%)	57,133.27	167,600.00
104280	Sewage Treatment	89,940.78	293,413.00	(203,472.22)	(69.35%)	35,100.62	287,000.00
104294	Cost Of Sales - Sewer	123.00	2,000.00	(1,877.00)	(93.85%)	573.50	2,000.00
	Total Collection and Treatment Expenses	252,228.61	753,194.00	(500,965.39)	(66.51%)	180,629.38	738,100.00
	Total Expenses	301,557.35	1,212,850.00	(911,292.65)	(75.14%)	303,285.96	1,192,790.00

CITY OF PORT ALBERNI  
SEWER REVENUE FUND  
For the Three Months Ending March 31, 2018  
*For Management Purposes Only*

	March	Budget	Variance	% Variance	Prior Year	Budget
<b>Debt</b>						
108120		252,925.00	(252,925.00)	(100.00%)		252,925.00
108130		187,932.00	(187,932.00)	(100.00%)		187,932.00
		<u>440,857.00</u>	<u>(440,857.00)</u>	<u>(100.00%)</u>		<u>440,857.00</u>
<b>Transfers</b>						
108220		450,000.00	(450,000.00)	(100.00%)		580,000.00
108910		2,000.00	(2,000.00)	(100.00%)		2,000.00
108920		1,268,851.00	(1,268,851.00)	(100.00%)		859,461.00
		<u>1,720,851.00</u>	<u>(1,720,851.00)</u>	<u>(100.00%)</u>		<u>1,441,461.00</u>
		<u>2,161,708.00</u>	<u>(2,161,708.00)</u>	<u>(100.00%)</u>		<u>1,882,318.00</u>
	301,557.35	3,374,558.00	(3,073,000.65)	(91.06%)	303,285.96	3,075,108.00
	<u>286,720.75</u>		<u>286,720.75</u>	<u>0.00%</u>	<u>298,458.41</u>	

CITY OF PORT ALBERNI  
GENERAL CAPITAL FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
General Capital Fund						
Source of Funds						
Federal and Provincial Assistance						
477211	Federal Assistance					
477411	Provincial Assistance					
478126	Emergency Mgmt BC					
	Total Federal and Provincial					
478100	Other Contributions					
478105	New Deal Gas Tax Funding					
	Total Other Contributions					
Transfers From Other Funds and Reserves						
478123	P&R Contributions-McLean Mill					
479211	Contr. From Gen. Revenue Fund					
479214	Contr. From Land Sale Reserve					
479221	Contr. From Gen. Revenue Fund					
479223	Contribution From E.R.R.F.					
479224	Contribution From Land Sale					
479231	Contr. From Gen. Revenue Fund					
479233	Contribution From E.R.R.F.					
479234	Contr. From Land Sale Reserves					
479235	Contr From Capital Works Res.					
	Total Transfers from Other Funds and Reserves					
Borrowing						
479222	Short Term Capital Borrowing					
479225	Debenture Borrowing					
	Total Borrowing					
Other Income						
478190	Gain/Loss on Disposals					
	Total Source of Funds					
Projects						
Capital Purchases						
485310	Alberni Harbour Quay					
485321	Parks & Rec Admin Cap Purchase					
485325	Parks & Rec - Parks & Playgrounds					
485330	General Government					
485350	Fire Protection					
485360	Museum Purchases					
485365	McLean Mill Capital Purchases					
485370	Transportation Services					
	Total Capital Purchases					

CITY OF PORT ALBERNI  
GENERAL CAPITAL FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
<b>Capital Construction</b>						
485320 Parks & Rec Facilities Construction	31,907.69	6,000.00	25,907.69	431.79%	13,666.26	70,000.00
485400 Parks Capital Construction		10,000.00	(10,000.00)	(100.00%)		
485401 Recreation Park Revitalization	522,305.15	275,000.00	247,305.15	89.93%	321.25	285,000.00
485423 P&R Capital Construction - New	74,372.38		74,372.38	0.00%		
485429 Trail Development-Roger Creek	155,944.24		155,944.24	0.00%		
485430 Glenwood Roof Replacement				0.00%		27,500.00
485431 Gyro Youth Centre Wheelchair Ramp	5,344.11		5,344.11	0.00%		35,000.00
<b>Total Capital Construction</b>	<b>789,873.57</b>	<b>291,000.00</b>	<b>498,873.57</b>	<b>171.43%</b>	<b>13,987.51</b>	<b>417,500.00</b>
<b>Paving and Road Construction</b>						
485404 Coal CreekStorm Phase 2	122.96	130,000.00	(129,877.04)	(99.91%)		130,000.00
485405 Paving Argyle- 17th to 21st				0.00%		100,000.00
485406 Athol St-3rd to 4th	281.01	35,000.00	(34,718.99)	(99.20%)		35,000.00
485407 Margaret St-Richardson to Glenside				0.00%		40,000.00
485408 Virginia Rd-Leslie to Gordon				0.00%		40,000.00
485409 Harbour Rd-Argyle to Dunbar	8,789.05		8,789.05	0.00%		50,000.00
485410 Burde St-10th to Anderson				0.00%		175,000.00
485411 Burde St-Estevan to Lyall Pt				0.00%		35,000.00
485414 Compton Rd-Asphalt Apron Infill Ditch Neill School				0.00%		25,000.00
485426 Stamp Ave Multi Use Path Redford-Roger	778.99		778.99	0.00%		200,000.00
485432 Beaver Creek Widening-Pineo to Compton	1,455.98		1,455.98	0.00%		55,000.00
485433 City Hall Elevator	67,234.28		67,234.28	0.00%		
485434 Bute St Storm	456.75		456.75	0.00%		
485435 Paving & Road Construction	21,811.64		21,811.64	0.00%	532,676.58	130,000.00
485436 10th Ave Reconstruct - Survey/Design		60,000.00	(60,000.00)	(100.00%)		
485437 11 Maitland St 8th Ave-10th Av		150,000.00	(150,000.00)	(100.00%)		
485445 09 Cherry Creek/ Hwy 4 Mall En		115,000.00	(115,000.00)	(100.00%)		
485447 06 Marpole - Strathcona-Tebo		780,000.00	(780,000.00)	(100.00%)		
<b>Total Paving and Road Construction</b>	<b>100,930.66</b>	<b>1,270,000.00</b>	<b>(1,169,069.34)</b>	<b>(92.05%)</b>	<b>532,676.58</b>	<b>1,015,000.00</b>
<b>Storm Drain Construction</b>						
485415 Small Capital Storm Main Replacements		100,000.00	(100,000.00)	(100.00%)		200,000.00
485416 Craig-Regina to Tebo				0.00%		90,000.00
485417 Athol-3rd to 4th Apt Bldg Dev		55,000.00	(55,000.00)	(100.00%)		55,000.00
485418 Virginia Rd-Leslie to Gordon				0.00%		75,000.00
485419 Hilton Ave Culvert	19.78	60,000.00	(59,980.22)	(99.97%)		25,000.00
485420 14th Ave 3800 Block Alley				0.00%		20,000.00
485421 Somass Mill Drain	21,801.22		21,801.22	0.00%		20,000.00
485424 Compton Rd Storm Drain & Infill Ditch Neill School				0.00%		75,000.00
485425 Coal Creek Phase 2	17,551.60	244,000.00	(226,448.40)	(92.81%)	3,654.02	244,000.00
485450 Lathom Rd Gertrude East				0.00%	35,173.54	25,000.00
<b>Total Storm Drain Construction</b>	<b>39,372.60</b>	<b>459,000.00</b>	<b>(419,627.40)</b>	<b>(91.42%)</b>	<b>38,827.56</b>	<b>829,000.00</b>

CITY OF PORT ALBERNI  
 GENERAL CAPITAL FUND  
 For the Three Months Ending March 31, 2018  
 For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Other Construction						
485428 Solar Installation FSCDC	11,813.48	100,000.00	(88,186.52)	(88.19%)		100,000.00
485486 Traffic Upgrades		25,000.00	(25,000.00)	(100.00%)	3,442.00	
485490 Works Other Capital Projects		25,000.00	(25,000.00)	(100.00%)	1,569.75	
485499 Other Construction	561.75	6,000.00	(5,438.25)	(90.64%)		62,600.00
Total Other Construction	12,375.23	156,000.00	(143,624.77)	(92.07%)	5,011.75	162,600.00
Total Projects	1,185,706.15	2,714,775.00	(1,529,068.85)	(56.32%)	983,304.60	3,742,300.00
Transfers						
Total Transfers				0.00%		
Revenue (Over) Under Expenses	1,029,624.89	2,714,775.00	(1,685,150.11)	(62.07%)	979,686.60	3,742,300.00



CITY OF PORT ALBERNI  
WATER CAPITAL FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Source of Funds						
517211 Federal and Provincial Assistance						
517411 Federal Assistance						
517411 Provincial Assistance						
Total Federal & Provincial Assistance				0.00%		
Other Contributions						
Total Other Contributions				0.00%		
Transfers From Other Funds and Reserves						
Total Transfers				0.00%		
Total Source of Funds				0.00%		
Projects						
Capital Construction						
525401 Bainbridge Lake New Intake	2,520.00		2,520.00	0.00%	7,645.76	335,000.00
525402 21st Ave Cowichan Reservoir to Burde St				0.00%		160,000.00
525403 Argyle St-17th to 21st	140.55	700,000.00	(699,859.45)	(99.98%)		600,000.00
525406 Margaret St-Richardson to Glenside				0.00%		125,000.00
525407 Athol St-3rd to 4th Apt Bldg Dev		40,000.00	(40,000.00)	(100.00%)		40,000.00
525416 Capital Construction	27,910.13	300,000.00	(272,089.87)	(90.70%)	88,732.14	300,000.00
Total Capital Construction	30,570.68	1,040,000.00	(1,009,429.32)	(97.06%)	96,377.90	1,560,000.00
Treatment, Pumping & Metering						
525408 Water Meter Replacement Program	38,479.70	400,000.00	(361,520.30)	(90.38%)		150,000.00
525409 Bainbridge Pump Station Pumps				0.00%		15,000.00
525420 Treatment, Pumping & Metering		280,000.00	(280,000.00)	(100.00%)		30,000.00
525425 10 SCADA Communications Upgrade	343,389.01		343,389.01	0.00%	330,595.94	
525429 NEW		400,000.00	(400,000.00)	(100.00%)		
525430 NEW		250,000.00	(250,000.00)	(100.00%)		
525431 NEW		362,000.00	(362,000.00)	(100.00%)		
Total Treatment, Pumping & Metering	381,868.71	1,692,000.00	(1,310,131.29)	(77.43%)	330,595.94	195,000.00
Total Capital Projects	412,439.39	2,732,000.00	(2,319,560.61)	(84.90%)	426,973.84	1,755,000.00
Transfers						
Total Expenses	412,439.39	2,732,000.00	(2,319,560.61)	(84.90%)	426,973.84	1,755,000.00
Source of Funds (Over) Under Expenses	412,439.39	2,732,000.00	(2,319,560.61)	(84.90%)	426,973.84	1,755,000.00

CITY OF PORT ALBERNI  
SEWER CAPITAL FUND  
For the Three Months Ending March 31, 2018  
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Source of Funds						
557411 Federal and Provincial Assistance						
Provincial Assistance				0.00%	(\$2,193,175.00)	
Total Federal and Provincial Assistance				0.00%	(2,193,175.00)	
Other						
Transfers From Funds and Reserves						
Borrowing						
Total Source of Funds				0.00%	(2,193,175.00)	
Projects						
Main Renewals and Relines						
565400 Bute St-4th to 5th	20,488.22		20,488.22	0.00%		160,000.00
565401 14th Ave 3800 Block Alley				0.00%		40,000.00
565403 Coal Creek Phase 2	19,388.19	280,000.00	(260,611.81)	(93.08%)		280,000.00
565404 Lagoon Decommission & Wetland Restoration				0.00%		348,030.00
565405 13 Bruce St H65 to H61	404,961.74		404,961.74	0.00%		
565406 11 4932 Bruce St Sewer upgrade	1,089.86	200,000.00	(198,910.14)	(99.46%)		
565408 Small Capital Main Replacement		100,000.00	(100,000.00)	(100.00%)		100,000.00
565420 NEW		150,000.00	(150,000.00)	(100.00%)		
Total Renewals and Relines	445,928.01	730,000.00	(284,071.99)	(38.91%)		928,030.00
Treatment and Pumping						
565431 12 Sewer Treatment Upgrade	1,763,785.48		1,763,785.48	0.00%	1,346,941.57	
Total Treatment and Pumping	1,763,785.48		1,763,785.48	0.00%	1,346,941.57	
Total Capital Projects	2,209,713.49	730,000.00	1,479,713.49	202.70%	1,346,941.57	928,030.00
Transfers						
Total Expenses	2,209,713.49	730,000.00	1,479,713.49	202.70%	1,346,941.57	928,030.00
Source of Funds (Over) Under Expenses	2,209,713.49	730,000.00	1,479,713.49	202.70%	(846,233.43)	928,030.00

Ranges:	From:	To:	From:	To:
Cheque Number	140795	141578	Cheque Date	First
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
140795	203440	ALBERNI VALLEY HOSPICE SOCIETY	2/21/2018	BMO1	PMCHQ00000880	\$156.00
140796	204827	ATS TRAFFIC BRITISH COLUMBIA	2/21/2018	BMO1	PMCHQ00000880	\$1,230.26
140797	6950	BAGLEY, CATHY	2/21/2018	BMO1	PMCHQ00000880	\$47.88
140798	205201	CAPPUS, ANNE	2/21/2018	BMO1	PMCHQ00000880	\$399.00
140799	17572	CITIZENS ON PATROL	2/21/2018	BMO1	PMCHQ00000880	\$420.00
140800	18735	COFFEE FUND	2/21/2018	BMO1	PMCHQ00000880	\$60.00
140801	16501	FORTIS BC - NATURAL GAS	2/21/2018	BMO1	PMCHQ00000880	\$8,521.51
140802	203804	FOURNIER, YOLANDE	2/21/2018	BMO1	PMCHQ00000880	\$600.00
140803	203958	GAGNON, MICHELLE	2/21/2018	BMO1	PMCHQ00000880	\$473.27
140804	25970	GRANT MD INC, JAMES	2/21/2018	BMO1	PMCHQ00000880	\$37.50
140806	91414	HAACK, ESTER	2/21/2018	BMO1	PMCHQ00000880	\$1,312.50
140807	205264	HIGGINS, JORDAN	2/21/2018	BMO1	PMCHQ00000880	\$46.19
140808	205109	INNER STILLNESS HOLISTIC STUDI	2/21/2018	BMO1	PMCHQ00000880	\$185.22
140809	205207	IRWIN, CAITLIN	2/21/2018	BMO1	PMCHQ00000880	\$336.00
140810	205265	KOSZEGI, ERIN	2/21/2018	BMO1	PMCHQ00000880	\$73.50
140811	205261	PUUSEPP, ALICIA	2/21/2018	BMO1	PMCHQ00000880	\$443.20
140812	200900	RECEIVER GENERAL FOR CANADA -	2/21/2018	BMO1	PMCHQ00000880	\$175.00
140813	203356	SAMSON, NOMI	2/21/2018	BMO1	PMCHQ00000880	\$1,350.00
140814	52450	SHAW CABLE	2/21/2018	BMO1	PMCHQ00000880	\$920.45
140815	205263	SMITH, ALAN	2/21/2018	BMO1	PMCHQ00000880	\$75.00
140816	54170	STAFF FUND	2/21/2018	BMO1	PMCHQ00000880	\$58.00
140817	204270	STEWART, GERRY	2/21/2018	BMO1	PMCHQ00000880	\$108.19
140818	10920	TELUS	2/21/2018	BMO1	PMCHQ00000880	\$2,438.20
140819	10868	TELUS MOBILITY CELLULAR INC	2/21/2018	BMO1	PMCHQ00000880	\$4,232.78
140820	204992	THOMPSON, JANE	2/21/2018	BMO1	PMCHQ00000880	\$392.00
140821	200969	VAN NISPEN, PIP	2/21/2018	BMO1	PMCHQ00000880	\$560.00
140822	205266	WHITEHOUSE, JED	2/21/2018	BMO1	PMCHQ00000880	\$40.00
140823	559	0946982 BC LTD	2/22/2018	BMO1	PMCHQ00000882	\$1,662.42
140824	250	A C E COURIER SERVICES	2/22/2018	BMO1	PMCHQ00000882	\$266.30
140825	560	ACKLANDS - GRAINGER INC	2/22/2018	BMO1	PMCHQ00000882	\$2,280.11
140826	205170	ADELHARDT CONCRETE PLUS	2/22/2018	BMO1	PMCHQ00000882	\$13,779.50
140827	8600	BERK'S INTERTRUCK LTD	2/22/2018	BMO1	PMCHQ00000882	\$1,012.05
140828	15301	CANADIAN TIRE #488	2/22/2018	BMO1	PMCHQ00000882	\$66.68
140829	17550	CIRCLE DAIRY 1987 LTD	2/22/2018	BMO1	PMCHQ00000882	\$60.50
140830	203788	CLOVERDALE PAINT INC	2/22/2018	BMO1	PMCHQ00000882	\$279.71
140831	18719	COCA COLA BOTTLING	2/22/2018	BMO1	PMCHQ00000882	\$228.11
140832	18975	COLYN'S NURSERY & GARDEN CENTR	2/22/2018	BMO1	PMCHQ00000882	\$241.92
140833	201046	DIGITAL POSTAGE ON CALL	2/22/2018	BMO1	PMCHQ00000882	\$10,500.00
140834	23495	EXHAUST MASTERS - A.P. BRAKE &	2/22/2018	BMO1	PMCHQ00000882	\$38.08
140835	16501	FORTIS BC - NATURAL GAS	2/22/2018	BMO1	PMCHQ00000882	\$3,799.65
140836	204574	IGI RESOURCES	2/22/2018	BMO1	PMCHQ00000882	\$5,660.16
140837	204778	ISLAND BEVERAGE SERVICES	2/22/2018	BMO1	PMCHQ00000882	\$257.94
140838	31495	ISLAND FIRE PROTECTION LTD.	2/22/2018	BMO1	PMCHQ00000882	\$284.81
140839	36890	M B LABORATORIES LTD	2/22/2018	BMO1	PMCHQ00000882	\$2,289.00
140840	205236	MEMORY EXPRESS INC	2/22/2018	BMO1	PMCHQ00000882	\$674.24
140841	200307	MICROSERVE	2/22/2018	BMO1	PMCHQ00000882	\$2,944.06
140842	38560	MINISTER OF FINANCE - Product	2/22/2018	BMO1	PMCHQ00000882	\$91.39
140843	203674	MYRA SYSTEMS CORP	2/22/2018	BMO1	PMCHQ00000882	\$21,165.76
140844	205252	NCDS CANADA INC	2/22/2018	BMO1	PMCHQ00000882	\$8,312.81
140845	205260	NIELSEN, CAROLE	2/22/2018	BMO1	PMCHQ00000882	\$51.45
140846	290067	NORTH ISLAND TRACTOR	2/22/2018	BMO1	PMCHQ00000882	\$66.31
140847	43530	PACIFIC CUSTOMS BROKERS	2/22/2018	BMO1	PMCHQ00000882	\$578.75
140848	204235	PORT ALBERNI SHELTER SOCIETY	2/22/2018	BMO1	PMCHQ00000882	\$54.60
140849	204572	RAIDER HANSEN	2/22/2018	BMO1	PMCHQ00000882	\$28.49
140850	47950	RAYNER BRACHT CONSTRUCTION	2/22/2018	BMO1	PMCHQ00000882	\$8,628.62
140851	204900	RECEIVER GENERAL FOR CANADA -	2/22/2018	BMO1	PMCHQ00000882	\$425,241.81

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
140852	203689	RICOH CANADA	2/22/2018	BMO1	PMCHQ00000882	\$5,522.56
140853	52733	SHRED-IT INTERNATIONAL ULC	2/22/2018	BMO1	PMCHQ00000882	\$70.55
140854	53910	SOUTHSIDE AUTO SUPPLY LTD	2/22/2018	BMO1	PMCHQ00000882	\$2,254.80
140855	203124	STAPLES ADVANTAGE	2/22/2018	BMO1	PMCHQ00000882	\$608.16
140856	202288	STAPLES/ BD# 321 PORT ALBERNI	2/22/2018	BMO1	PMCHQ00000882	\$175.39
140857	205238	STAT MEDICAL INC	2/22/2018	BMO1	PMCHQ00000882	\$1,121.12
140858	204329	STERICYCLE COMMUNICATION SOLUT	2/22/2018	BMO1	PMCHQ00000882	\$211.97
140859	915751	THYSSENKRUPP ELEVATOR	2/22/2018	BMO1	PMCHQ00000882	\$265.23
140860	203092	TKS HYDRAULICS & SUPPLY	2/22/2018	BMO1	PMCHQ00000882	\$172.16
140861	60613	WESTCOAST HOME HARDWARE	2/22/2018	BMO1	PMCHQ00000882	\$41.29
140862	200530	YELLOW PAGES GROUP	2/22/2018	BMO1	PMCHQ00000882	\$24.50
140863	204233	ART MATTERS SOCIETY	2/28/2018	BMO1	PMCHQ00000884	\$195.00
140864	10360	B C HYDRO & POWER AUTHORITY	2/28/2018	BMO1	PMCHQ00000884	\$595.81
140865	205259	BARTON, GLEN	2/28/2018	BMO1	PMCHQ00000884	\$215.39
140866	205274	BURTON, HANNAH	2/28/2018	BMO1	PMCHQ00000884	\$20.00
140867	18719	COCA COLA BOTTLING	2/28/2018	BMO1	PMCHQ00000884	\$816.06
140868	205275	FORBES, ANITA	2/28/2018	BMO1	PMCHQ00000884	\$1,045.00
140869	203958	GAGNON, MICHELLE	2/28/2018	BMO1	PMCHQ00000884	\$214.52
140870	205262	GULSTENE, DARLENE	2/28/2018	BMO1	PMCHQ00000884	\$47.37
140871	28205	HILTON CENTRE	2/28/2018	BMO1	PMCHQ00000884	\$599.00
140872	205272	JAGER, VERONIQUE	2/28/2018	BMO1	PMCHQ00000884	\$175.00
140873	204183	JERICHO ROAD CHURCH	2/28/2018	BMO1	PMCHQ00000884	\$700.00
140874	204060	KUU-US CRISIS LINE SOCIETY	2/28/2018	BMO1	PMCHQ00000884	\$152.23
140875	34987	LAWSON, HEATHER	2/28/2018	BMO1	PMCHQ00000884	\$81.90
140876	205270	LINNING, JEREMY	2/28/2018	BMO1	PMCHQ00000884	\$55.00
140877	204928	MARKIEWICZ, ANDREA	2/28/2018	BMO1	PMCHQ00000884	\$31.50
140878	91167	MILLER, DORIANNE	2/28/2018	BMO1	PMCHQ00000884	\$1,252.80
140879	42598	NORTH DOUGLAS FOOD SERVICE DIS	2/28/2018	BMO1	PMCHQ00000884	\$2,521.88
140880	205273	PAGANI, TINA	2/28/2018	BMO1	PMCHQ00000884	\$56.70
140881	205141	PORT ALBERNI PHYSIOTHERAPY CLI	2/28/2018	BMO1	PMCHQ00000884	\$358.40
140882	205271	PRESTON, JACKLYNN	2/28/2018	BMO1	PMCHQ00000884	\$55.00
140883	53650	S P C A	2/28/2018	BMO1	PMCHQ00000884	\$12,294.96
140884	205269	SUTTLE RECREATION INC	2/28/2018	BMO1	PMCHQ00000884	\$41,390.72
140885	205268	WESTRA, MARIAH	2/28/2018	BMO1	PMCHQ00000884	\$39.57
140886	205036	DARGATZ, GERALD	2/28/2018	BMO1	PMCHQ00000885	\$2,280.00
140887	250	A C E COURIER SERVICES	3/2/2018	BMO1	PMCHQ00000887	\$158.35
140888	560	ACKLANDS - GRAINGER INC	3/2/2018	BMO1	PMCHQ00000887	\$249.94
140889	203139	ALBERNI VALLEY TOURISM	3/2/2018	BMO1	PMCHQ00000887	\$12,506.55
140890	8600	BERK'S INTERTRUCK LTD	3/2/2018	BMO1	PMCHQ00000887	\$1,272.26
140891	205079	BRITTON, SHAYLA	3/2/2018	BMO1	PMCHQ00000887	\$26.57
140892	205042	C J NIELSEN FOREST CONSULTANT	3/2/2018	BMO1	PMCHQ00000887	\$1,008.00
140893	15301	CANADIAN TIRE #488	3/2/2018	BMO1	PMCHQ00000887	\$20.13
140894	17550	CIRCLE DAIRY 1987 LTD	3/2/2018	BMO1	PMCHQ00000887	\$29.69
140895	17640	CITY OF PORT ALBERNI	3/2/2018	BMO1	PMCHQ00000887	\$830.30
140896	203788	CLOVERDALE PAINT INC	3/2/2018	BMO1	PMCHQ00000887	\$65.21
140898	205043	DYNAMIC RESCUE TRAINING LTD	3/2/2018	BMO1	PMCHQ00000887	\$6,615.00
140899	202377	ENTERPRISE PAPER PARKSVILLE	3/2/2018	BMO1	PMCHQ00000887	\$71.53
140900	55160	FRED SURRIDGE LTD	3/2/2018	BMO1	PMCHQ00000887	\$1,059.72
140901	31495	ISLAND FIRE PROTECTION LTD.	3/2/2018	BMO1	PMCHQ00000887	\$523.96
140902	201669	JOHNSON, ANTHONY	3/2/2018	BMO1	PMCHQ00000887	\$330.00
140903	204781	LULHAM, DEBRA	3/2/2018	BMO1	PMCHQ00000887	\$202.00
140904	290067	NORTH ISLAND TRACTOR	3/2/2018	BMO1	PMCHQ00000887	\$91.55
140905	48080	RECEIVER GENERAL FOR CANADA -	3/2/2018	BMO1	PMCHQ00000887	\$6,015.00
140906	203008	RESCUE 7 INC	3/2/2018	BMO1	PMCHQ00000887	\$3,198.00
140907	53910	SOUTHSIDE AUTO SUPPLY LTD	3/2/2018	BMO1	PMCHQ00000887	\$610.05
140908	203124	STAPLES ADVANTAGE	3/2/2018	BMO1	PMCHQ00000887	\$568.15
140909	203942	STARBOARD GRILL	3/2/2018	BMO1	PMCHQ00000887	\$153.83
140910	915751	THYSSENKRUPP ELEVATOR	3/2/2018	BMO1	PMCHQ00000887	\$265.23
140911	203092	TKS HYDRAULICS & SUPPLY	3/2/2018	BMO1	PMCHQ00000887	\$787.69
140912	203434	VANDERMAY, BARRY	3/2/2018	BMO1	PMCHQ00000887	\$59.90
140913	204848	VERITIV CANADA, INC	3/2/2018	BMO1	PMCHQ00000887	\$1,054.37
140914	204830	WELCOME WAGON	3/2/2018	BMO1	PMCHQ00000887	\$28.35
140915	60613	WESTCOAST HOME HARDWARE	3/2/2018	BMO1	PMCHQ00000887	\$9.27

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
140916	203974	ECONICS INNOVATIONS INC	3/7/2018	BMO1	PMCHQ00000888	\$6,245.22
140917	35200	LIQUOR DISTRIBUTION BRANCH	3/7/2018	BMO1	PMCHQ00000888	\$1,450.80
140918	52450	SHAW CABLE	3/7/2018	BMO1	PMCHQ00000888	\$590.19
140919	204503	KRISTENSEN, LAURY	3/7/2018	BMO1	PMCHQ00000889	\$10.00
140920	205424	POVEY, BRIAN	3/7/2018	BMO1	PMCHQ00000889	\$42.00
140921	205425	PREFONTAINE, CINDY	3/7/2018	BMO1	PMCHQ00000889	\$51.45
140922	205427	PULFORD, CHELSEY	3/7/2018	BMO1	PMCHQ00000889	\$20.00
140923	205428	RALPH, KATIE	3/7/2018	BMO1	PMCHQ00000889	\$5.00
140924	205429	REDFORD, ROSEMARIE	3/7/2018	BMO1	PMCHQ00000889	\$5.50
140925	202499	REVAI, GENE	3/7/2018	BMO1	PMCHQ00000889	\$89.00
140926	205430	RIGDEN CHRIS	3/7/2018	BMO1	PMCHQ00000889	\$20.00
140927	205431	ROBERTS, CANDYSE	3/7/2018	BMO1	PMCHQ00000889	\$58.80
140928	205432	ROBERTS, CYNTHIA	3/7/2018	BMO1	PMCHQ00000889	\$7.05
140929	205433	ROGERS, MARGARET	3/7/2018	BMO1	PMCHQ00000889	\$22.05
140930	205434	ROGERS, RACHEL	3/7/2018	BMO1	PMCHQ00000889	\$20.00
140931	205435	RONALDS, DAVE	3/7/2018	BMO1	PMCHQ00000889	\$47.25
140932	205436	RONHOVDE, IVANKA	3/7/2018	BMO1	PMCHQ00000889	\$74.81
140933	205437	RYDING, PETER	3/7/2018	BMO1	PMCHQ00000889	\$30.01
140934	205438	RYE, DAN	3/7/2018	BMO1	PMCHQ00000889	\$52.50
140935	205439	SAM, ALIZA`	3/7/2018	BMO1	PMCHQ00000889	\$58.80
140936	205440	SANDRI, GINO	3/7/2018	BMO1	PMCHQ00000889	\$25.00
140937	205441	SASAKI, KELLY	3/7/2018	BMO1	PMCHQ00000889	\$7.35
140938	202417	SCHELLA, CHARMEAD	3/7/2018	BMO1	PMCHQ00000889	\$100.00
140939	205442	SCHMIDT, JILLIAN	3/7/2018	BMO1	PMCHQ00000889	\$3.00
140940	205443	SCHUT, JULIAN	3/7/2018	BMO1	PMCHQ00000889	\$50.00
140941	205444	SCHUT, REBECCA	3/7/2018	BMO1	PMCHQ00000889	\$7.35
140942	205445	SEETON, KATHY	3/7/2018	BMO1	PMCHQ00000889	\$88.20
140943	205446	SELVA, STEPHANIE	3/7/2018	BMO1	PMCHQ00000889	\$15.00
140944	205447	SEREDICK, VICKI	3/7/2018	BMO1	PMCHQ00000889	\$27.01
140945	205448	SHANNON, JOSH	3/7/2018	BMO1	PMCHQ00000889	\$56.70
140946	205449	SHARMA, KIRUNN	3/7/2018	BMO1	PMCHQ00000889	\$75.00
140947	205450	SHARMA, POOJA	3/7/2018	BMO1	PMCHQ00000889	\$25.00
140948	205451	SHAW, MEGHAN	3/7/2018	BMO1	PMCHQ00000889	\$36.75
140949	205452	SHAW, PAMELA	3/7/2018	BMO1	PMCHQ00000889	\$10.80
140950	205453	SHERWOOD, BEVERLY	3/7/2018	BMO1	PMCHQ00000889	\$94.50
140951	205454	SHILLITO, TANYA	3/7/2018	BMO1	PMCHQ00000889	\$17.50
140952	205455	SIDHU, KULBIR	3/7/2018	BMO1	PMCHQ00000889	\$39.20
140953	205456	SIMON, JAVEN	3/7/2018	BMO1	PMCHQ00000889	\$40.00
140954	205476	SIMPSON, LINDA	3/7/2018	BMO1	PMCHQ00000889	\$31.50
140955	204714	SIMPSON, TATIANA	3/7/2018	BMO1	PMCHQ00000889	\$12.00
140956	205477	SKRJANEC, JOYCE	3/7/2018	BMO1	PMCHQ00000889	\$12.60
140957	205478	SPALDING, ARIEL	3/7/2018	BMO1	PMCHQ00000889	\$22.85
140958	205479	ST. PIERRE, JEAN-MARC	3/7/2018	BMO1	PMCHQ00000889	\$55.00
140959	205480	STEINBACH, KRISTIE	3/7/2018	BMO1	PMCHQ00000889	\$7.30
140960	205481	STERLING, VICKI	3/7/2018	BMO1	PMCHQ00000889	\$26.25
140961	205482	STEVENS, KIRSTY	3/7/2018	BMO1	PMCHQ00000889	\$49.50
140962	205483	STEVES, ANDREA	3/7/2018	BMO1	PMCHQ00000889	\$17.22
140963	205457	SUTHERLAND, NATASHA	3/7/2018	BMO1	PMCHQ00000889	\$13.65
140964	205458	SWANSON, LYNDSEY	3/7/2018	BMO1	PMCHQ00000889	\$100.00
140965	205459	SZYMANIS, THERESA	3/7/2018	BMO1	PMCHQ00000889	\$36.90
140966	56075	THOEN, RANDY	3/7/2018	BMO1	PMCHQ00000889	\$4.10
140967	205460	THOMAS, JONAH	3/7/2018	BMO1	PMCHQ00000889	\$24.15
140968	205461	THOMPSON, JESSICA	3/7/2018	BMO1	PMCHQ00000889	\$56.70
140969	205022	THOROGOOD, GAYLENE	3/7/2018	BMO1	PMCHQ00000889	\$10.00
140970	204965	TILLEY, CHERYL	3/7/2018	BMO1	PMCHQ00000889	\$28.35
140971	205462	VAN VIEGEN, NATALIE A	3/7/2018	BMO1	PMCHQ00000889	\$37.80
140972	205463	VANKOOTEN, JOHANNES	3/7/2018	BMO1	PMCHQ00000889	\$22.60
140973	205464	VARGA, RHONDA	3/7/2018	BMO1	PMCHQ00000889	\$12.00
140974	205465	VEENKAMP, CAROL	3/7/2018	BMO1	PMCHQ00000889	\$23.00
140975	205466	VEZINA, CHANTAL	3/7/2018	BMO1	PMCHQ00000889	\$22.50
140976	205467	VIGRASS, MICHELLE	3/7/2018	BMO1	PMCHQ00000889	\$66.15
140977	204353	WALL, THOMAS & SUSAN	3/7/2018	BMO1	PMCHQ00000889	\$40.00
140978	205468	WELLSINGTON, SHARON	3/7/2018	BMO1	PMCHQ00000889	\$91.50

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
140979	202785	WEST, SUSAN	3/7/2018	BMO1	PMCHQ00000889	\$32.08
140980	205469	WESTCOAST MULTIPLEX SOCIETY	3/7/2018	BMO1	PMCHQ00000889	\$4.58
140981	205470	WILLIAMS, SARAH E	3/7/2018	BMO1	PMCHQ00000889	\$15.00
140982	205471	WILLMAN, KATHLEEN	3/7/2018	BMO1	PMCHQ00000889	\$20.80
140983	205472	WINDLEY, ROSE	3/7/2018	BMO1	PMCHQ00000889	\$56.70
140984	205473	WITTE, BARB	3/7/2018	BMO1	PMCHQ00000889	\$52.50
140985	205474	WOLFF, SILVIA	3/7/2018	BMO1	PMCHQ00000889	\$84.00
140986	205281	ADSHEAD, GORDON	3/7/2018	BMO1	PMCHQ00000890	\$1.10
140987	205286	ALZHEIMER SOCIETY OF BC	3/7/2018	BMO1	PMCHQ00000890	\$54.60
140988	205287	AMES, KYLA	3/7/2018	BMO1	PMCHQ00000890	\$40.00
140989	205288	ANDERSON, BONNIE	3/7/2018	BMO1	PMCHQ00000890	\$60.00
140990	205289	ANDERSON, MANDI	3/7/2018	BMO1	PMCHQ00000890	\$68.25
140991	205290	ARGOTOW, BETTY	3/7/2018	BMO1	PMCHQ00000890	\$28.48
140992	205291	ASH, GERTRUDE	3/7/2018	BMO1	PMCHQ00000890	\$50.40
140993	205292	AYLARD, ANNE	3/7/2018	BMO1	PMCHQ00000890	\$47.25
140994	205293	BALL, DON	3/7/2018	BMO1	PMCHQ00000890	\$52.27
140995	205295	BANMAN, KATIE	3/7/2018	BMO1	PMCHQ00000890	\$35.00
140996	205294	BARBER, AMANDA	3/7/2018	BMO1	PMCHQ00000890	\$5.50
140997	205296	BARKHOUSE, APRIL	3/7/2018	BMO1	PMCHQ00000890	\$20.00
140998	205297	BASRA, SURINDERPAL	3/7/2018	BMO1	PMCHQ00000890	\$55.08
140999	205298	BASSINGTHWAITE, CHERYL	3/7/2018	BMO1	PMCHQ00000890	\$38.00
141000	205299	BATH, GURMIT	3/7/2018	BMO1	PMCHQ00000890	\$26.88
141001	205300	BAUMI-MURRAY, MARIANNE	3/7/2018	BMO1	PMCHQ00000890	\$99.75
141002	205301	BECKETTM BRANDY	3/7/2018	BMO1	PMCHQ00000890	\$13.00
141003	203027	BERGMANN, CLAUS	3/7/2018	BMO1	PMCHQ00000890	\$44.10
141004	205302	BEST, DIANE	3/7/2018	BMO1	PMCHQ00000890	\$47.80
141005	205303	BJORNSON, BERNADETTE	3/7/2018	BMO1	PMCHQ00000890	\$36.75
141006	205304	BOFFY, RONALD	3/7/2018	BMO1	PMCHQ00000890	\$7.35
141007	205305	BOLT, MARIA	3/7/2018	BMO1	PMCHQ00000890	\$46.20
141008	205306	BROUARD, TARYN	3/7/2018	BMO1	PMCHQ00000890	\$35.00
141009	205282	BROWN, JENNY LYNN	3/7/2018	BMO1	PMCHQ00000890	\$1.75
141010	205308	BURTON, MELODY J.	3/7/2018	BMO1	PMCHQ00000890	\$7.35
141011	205309	BUSE, VERN	3/7/2018	BMO1	PMCHQ00000890	\$6.40
141012	205310	CAINE, WENDY	3/7/2018	BMO1	PMCHQ00000890	\$52.50
141013	205311	CALDWELL, NATASHA	3/7/2018	BMO1	PMCHQ00000890	\$66.00
141014	205312	CALLOW, KENNETH G	3/7/2018	BMO1	PMCHQ00000890	\$10.00
141015	91066	CAPPUS, DAVE	3/7/2018	BMO1	PMCHQ00000890	\$37.80
141016	205314	CHAN, ELIZABETH	3/7/2018	BMO1	PMCHQ00000890	\$36.75
141017	205315	CHARBONNEAU, KARA	3/7/2018	BMO1	PMCHQ00000890	\$60.00
141018	205316	CHARLES, BRIANNE	3/7/2018	BMO1	PMCHQ00000890	\$33.60
141019	205283	CHARLESON, TYLER	3/7/2018	BMO1	PMCHQ00000890	\$1.81
141020	205317	CHARLESWORTH, JANINE	3/7/2018	BMO1	PMCHQ00000890	\$210.00
141021	205318	CHIPMAN, CLAUDIA	3/7/2018	BMO1	PMCHQ00000890	\$52.50
141022	205319	CHIZMADIA, KAREN	3/7/2018	BMO1	PMCHQ00000890	\$48.00
141023	205320	CLARK, SHAUNA	3/7/2018	BMO1	PMCHQ00000890	\$99.00
141024	205321	COTE, TRINA	3/7/2018	BMO1	PMCHQ00000890	\$7.36
141025	205322	CROTEAU, MELANIE	3/7/2018	BMO1	PMCHQ00000890	\$5.00
141026	205323	CULINA, NICOLE	3/7/2018	BMO1	PMCHQ00000890	\$42.00
141027	205324	CURLEY, ERIKA	3/7/2018	BMO1	PMCHQ00000890	\$77.70
141028	205325	DALLMAN, APRIL	3/7/2018	BMO1	PMCHQ00000890	\$6.15
141029	205326	DELUCA, DANIELLE	3/7/2018	BMO1	PMCHQ00000890	\$12.00
141030	205327	DERLACHTER, JUNE	3/7/2018	BMO1	PMCHQ00000890	\$4.10
141031	205328	DIEWOLD, MICHAEL	3/7/2018	BMO1	PMCHQ00000890	\$55.00
141032	205329	DOWNTON, JESSICA	3/7/2018	BMO1	PMCHQ00000890	\$5.00
141033	205330	EELY, DANIELLE	3/7/2018	BMO1	PMCHQ00000890	\$33.60
141034	205331	ELIM TABERNACLE CHURCH	3/7/2018	BMO1	PMCHQ00000890	\$30.00
141035	205333	FALKENBERG, SHERRI	3/7/2018	BMO1	PMCHQ00000890	\$130.00
141036	205334	FALLE, MYRON	3/7/2018	BMO1	PMCHQ00000890	\$17.50
141037	205335	FEARING, LISA	3/7/2018	BMO1	PMCHQ00000890	\$75.00
141038	205336	FOURNIER, DANIELLE	3/7/2018	BMO1	PMCHQ00000890	\$67.40
141039	205337	FOX, CHELAN	3/7/2018	BMO1	PMCHQ00000890	\$9.80
141040	205338	GALLAGHER, TASHA	3/7/2018	BMO1	PMCHQ00000890	\$50.77
141041	205339	GROUPE, RON	3/7/2018	BMO1	PMCHQ00000890	\$36.75

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141042	205340	GIBSON, KARLI	3/7/2018	BMO1	PMCHQ00000890	\$88.80
141043	205341	GIBSON, NANCY	3/7/2018	BMO1	PMCHQ00000890	\$95.40
141044	205342	GILGES, LAURA	3/7/2018	BMO1	PMCHQ00000890	\$33.60
141045	205343	GILL, MANGAT	3/7/2018	BMO1	PMCHQ00000890	\$1.01
141046	205346	GOMEZ, KRISANDRA	3/7/2018	BMO1	PMCHQ00000890	\$10.00
141047	205347	GRAVEL, SYLVIE	3/7/2018	BMO1	PMCHQ00000890	\$12.66
141048	205348	GRAVELLE, CANDI	3/7/2018	BMO1	PMCHQ00000890	\$40.00
141049	205349	GRAY, ALYSSA	3/7/2018	BMO1	PMCHQ00000890	\$5.00
141050	205350	GRAY, ASHLEY	3/7/2018	BMO1	PMCHQ00000890	\$44.10
141051	205351	GRAYDON, BRENDA	3/7/2018	BMO1	PMCHQ00000890	\$11.45
141052	205352	GULBRANSON, KELLY	3/7/2018	BMO1	PMCHQ00000890	\$175.00
141053	205355	HARRIS, DAWN	3/7/2018	BMO1	PMCHQ00000890	\$5.50
141054	205356	HARTARD, TYLER	3/7/2018	BMO1	PMCHQ00000890	\$23.00
141055	205357	HENSON, SHELLY	3/7/2018	BMO1	PMCHQ00000890	\$67.20
141056	205280	HINES, NANCY	3/7/2018	BMO1	PMCHQ00000890	\$40.60
141057	205358	HODGE KWAN, MAGGIE	3/7/2018	BMO1	PMCHQ00000890	\$11.55
141058	205359	HOLMES, CANDRA	3/7/2018	BMO1	PMCHQ00000890	\$5.25
141059	205360	HULKS, ED	3/7/2018	BMO1	PMCHQ00000890	\$37.98
141060	205361	HUMPHRIES-LOUITT, ANNIE	3/7/2018	BMO1	PMCHQ00000890	\$51.66
141061	201181	HURST, RAEBURN	3/7/2018	BMO1	PMCHQ00000890	\$1.32
141062	205362	HUTCHISON, JUDITH	3/7/2018	BMO1	PMCHQ00000890	\$63.00
141063	205363	IRG, KYLEE	3/7/2018	BMO1	PMCHQ00000890	\$18.10
141064	205364	IRVINE, TINA-MARIE	3/7/2018	BMO1	PMCHQ00000890	\$10.00
141065	205365	JACOBS, DANIELLE	3/7/2018	BMO1	PMCHQ00000890	\$13.00
141066	205366	JENSEN, JAMIE	3/7/2018	BMO1	PMCHQ00000890	\$45.00
141067	205367	JOHNSON, JAMIE	3/7/2018	BMO1	PMCHQ00000890	\$25.20
141068	205368	JOHNSON, KRISTINA	3/7/2018	BMO1	PMCHQ00000890	\$12.00
141069	205369	JUBA, BROOKE	3/7/2018	BMO1	PMCHQ00000890	\$15.00
141070	205370	KANNGIESSER, JEAN	3/7/2018	BMO1	PMCHQ00000890	\$11.84
141071	205372	KENT, LINDA	3/7/2018	BMO1	PMCHQ00000890	\$39.88
141072	205284	NEUFELD, DAVID GEORGE	3/7/2018	BMO1	PMCHQ00000890	\$2.10
141073	205285	PERRY, JESSE	3/7/2018	BMO1	PMCHQ00000890	\$1.96
141074	205279	RAMEY, CAROL	3/7/2018	BMO1	PMCHQ00000890	\$390.00
141075	205277	SAWATZKY, LISA	3/7/2018	BMO1	PMCHQ00000890	\$100.00
141076	205313	TILLEY, PENNY	3/7/2018	BMO1	PMCHQ00000890	\$5.50
141077	205278	TURNER, MICHELLE	3/7/2018	BMO1	PMCHQ00000890	\$112.00
141078	205276	URSEL, EILEEN	3/7/2018	BMO1	PMCHQ00000890	\$110.00
141079	204932	MCKAY, JESSIE	3/7/2018	BMO1	PMCHQ00000891	\$43.75
141080	205398	MCLELLAN, MEAGAN	3/7/2018	BMO1	PMCHQ00000891	\$80.00
141081	205399	MCMAHON, KARLENE	3/7/2018	BMO1	PMCHQ00000891	\$75.00
141082	205400	MCVIE, SIMONE	3/7/2018	BMO1	PMCHQ00000891	\$7.35
141083	205401	MICHAUD, ALATNA	3/7/2018	BMO1	PMCHQ00000891	\$23.00
141084	205402	MILES, CHARLENE	3/7/2018	BMO1	PMCHQ00000891	\$20.00
141085	91167	MILLER, DORIANNE	3/7/2018	BMO1	PMCHQ00000891	\$63.00
141086	205403	MONCRIEFF, BARBARA	3/7/2018	BMO1	PMCHQ00000891	\$81.90
141087	205404	MOORES, MICHELLE	3/7/2018	BMO1	PMCHQ00000891	\$36.00
141088	202544	MULLER, ANETTE	3/7/2018	BMO1	PMCHQ00000891	\$7.80
141089	205405	NAGEL, LUCY	3/7/2018	BMO1	PMCHQ00000891	\$36.75
141090	205406	NAKAMURA, MAHO	3/7/2018	BMO1	PMCHQ00000891	\$10.00
141091	205407	NEUFELD, MELISSA	3/7/2018	BMO1	PMCHQ00000891	\$10.50
141092	205408	NEUWIRTH, NANCY	3/7/2018	BMO1	PMCHQ00000891	\$7.35
141093	205409	NOILES, GLENDA	3/7/2018	BMO1	PMCHQ00000891	\$15.75
141094	205410	NOILES, KEITH	3/7/2018	BMO1	PMCHQ00000891	\$15.75
141095	205411	O'BRIEN, DARLENE	3/7/2018	BMO1	PMCHQ00000891	\$68.25
141096	205412	OLIVER, KAREN	3/7/2018	BMO1	PMCHQ00000891	\$52.50
141097	205413	OSCIENNY, BRENDA J.	3/7/2018	BMO1	PMCHQ00000891	\$25.20
141098	205414	PALMER, MARK	3/7/2018	BMO1	PMCHQ00000891	\$42.00
141099	205415	PALMER, OLIN	3/7/2018	BMO1	PMCHQ00000891	\$36.75
141100	205416	PAQUETTE, MATRACA	3/7/2018	BMO1	PMCHQ00000891	\$9.50
141101	205417	PARKIN, MICHELLE	3/7/2018	BMO1	PMCHQ00000891	\$4.55
141102	205418	PATER, FIA	3/7/2018	BMO1	PMCHQ00000891	\$7.00
141103	205419	PAYNE, CHRISTEEN	3/7/2018	BMO1	PMCHQ00000891	\$3.00
141104	205420	PAYNE, TANITA	3/7/2018	BMO1	PMCHQ00000891	\$40.00

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141105	205421	PHILLIPS, BETTY	3/7/2018	BMO1	PMCHQ00000891	\$18.90
141106	205422	POIRIER, LISA	3/7/2018	BMO1	PMCHQ00000891	\$33.08
141107	205423	POTTER, DAVE	3/7/2018	BMO1	PMCHQ00000891	\$10.00
141108	205344	GOLBECK, BRAD	3/8/2018	BMO1	PMCHQ00000892	\$7.35
141109	205345	GOLDEN, KELLY	3/8/2018	BMO1	PMCHQ00000892	\$49.50
141110	205371	KENNEDY, DARREN	3/8/2018	BMO1	PMCHQ00000892	\$99.75
141111	205374	KIRKMAN, BEVERLEY	3/8/2018	BMO1	PMCHQ00000892	\$26.25
141112	205375	KLASSEN, SARAH	3/8/2018	BMO1	PMCHQ00000892	\$30.00
141113	205376	KLINT, KRISTYNA	3/8/2018	BMO1	PMCHQ00000892	\$11.00
141114	205377	KRANEVELDT, ROBERT	3/8/2018	BMO1	PMCHQ00000892	\$35.00
141115	205378	KRISTENSEN, MARGI	3/8/2018	BMO1	PMCHQ00000892	\$12.52
141116	205379	KUJALA, AVALON	3/8/2018	BMO1	PMCHQ00000892	\$71.40
141117	205380	LABRIE, FAWN	3/8/2018	BMO1	PMCHQ00000892	\$25.00
141118	205381	LAFORGE, CINDY	3/8/2018	BMO1	PMCHQ00000892	\$43.20
141119	205382	LAPRADE, CARON	3/8/2018	BMO1	PMCHQ00000892	\$7.35
141120	205383	LEBLANC, BRIENNE	3/8/2018	BMO1	PMCHQ00000892	\$24.00
141121	205384	LESSARD, KATHLEEN	3/8/2018	BMO1	PMCHQ00000892	\$23.00
141122	205385	LINCOLN, JOEL	3/8/2018	BMO1	PMCHQ00000892	\$7.35
141123	205386	LLOYD, KATHERINE	3/8/2018	BMO1	PMCHQ00000892	\$50.00
141124	205387	LOGAN, RENA	3/8/2018	BMO1	PMCHQ00000892	\$44.00
141125	205388	LONGEUAY, JILL	3/8/2018	BMO1	PMCHQ00000892	\$52.50
141126	205389	LOTHROP, ARLENE D.	3/8/2018	BMO1	PMCHQ00000892	\$61.95
141127	205390	MACGREGOR, LEAZA	3/8/2018	BMO1	PMCHQ00000892	\$50.00
141128	205391	MANSON, BERNICE	3/8/2018	BMO1	PMCHQ00000892	\$12.20
141129	205392	MARCINEK, JOANNE	3/8/2018	BMO1	PMCHQ00000892	\$11.70
141130	205393	MARGETISH, KIRK	3/8/2018	BMO1	PMCHQ00000892	\$12.85
141131	205395	MARTIN, SHAUNA	3/8/2018	BMO1	PMCHQ00000892	\$40.00
141132	205396	MCINNES, GRACE	3/8/2018	BMO1	PMCHQ00000892	\$55.00
141133	205092	MCINTOSH, RON	3/8/2018	BMO1	PMCHQ00000892	\$36.75
141134	205397	MCKAY, BRIAN	3/8/2018	BMO1	PMCHQ00000892	\$99.75
141135	560	ACKLANDS - GRAINGER INC	3/9/2018	BMO1	PMCHQ00000894	\$5,092.22
141136	205485	ADAMS, DARELL	3/9/2018	BMO1	PMCHQ00000894	\$2,176.58
141137	1800	ALBERNI COMMUNICATIONS & ELECT	3/9/2018	BMO1	PMCHQ00000894	\$159.03
141138	204059	ALBERNI VALLEY ROLLER GIRLS SO	3/9/2018	BMO1	PMCHQ00000894	\$1,132.50
141139	8600	BERK'S INTERTRUCK LTD	3/9/2018	BMO1	PMCHQ00000894	\$151.34
141140	17550	CIRCLE DAIRY 1987 LTD	3/9/2018	BMO1	PMCHQ00000894	\$191.13
141141	203788	CLOVERDALE PAINT INC	3/9/2018	BMO1	PMCHQ00000894	\$118.35
141142	18735	COFFEE FUND	3/9/2018	BMO1	PMCHQ00000894	\$55.00
141143	24098	FIRE CHIEF'S ASSOCIATION OF BC	3/9/2018	BMO1	PMCHQ00000894	\$581.03
141144	205267	KNOLL, FRANK	3/9/2018	BMO1	PMCHQ00000894	\$137.78
141145	203693	LADYBIRD ENGRAVING & WEB CREAT	3/9/2018	BMO1	PMCHQ00000894	\$145.60
141146	205487	LION'S CLUB OF PORT ALBERNI	3/9/2018	BMO1	PMCHQ00000894	\$461.50
141147	36890	M B LABORATORIES LTD	3/9/2018	BMO1	PMCHQ00000894	\$6,575.10
141148	205488	MARTENS, KELSI	3/9/2018	BMO1	PMCHQ00000894	\$29.00
141149	205489	MONEY, KAMA	3/9/2018	BMO1	PMCHQ00000894	\$42.00
141150	205490	NANAIMO REGION JOHN HOWARD SOC	3/9/2018	BMO1	PMCHQ00000894	\$197.40
141151	45800	PORT ALBERNI FIRE FIGHTERS ASS	3/9/2018	BMO1	PMCHQ00000894	\$4,704.00
141152	53910	SOUTHSIDE AUTO SUPPLY LTD	3/9/2018	BMO1	PMCHQ00000894	\$4.82
141153	54170	STAFF FUND	3/9/2018	BMO1	PMCHQ00000894	\$58.00
141154	205492	WHITE, AMY	3/9/2018	BMO1	PMCHQ00000894	\$7.80
141155	250	A C E COURIER SERVICES	3/9/2018	BMO1	PMCHQ00000896	\$99.69
141156	560	ACKLANDS - GRAINGER INC	3/9/2018	BMO1	PMCHQ00000896	\$893.50
141157	8600	BERK'S INTERTRUCK LTD	3/9/2018	BMO1	PMCHQ00000896	\$526.11
141158	204837	PETERBILT PACIFIC INC	3/9/2018	BMO1	PMCHQ00000896	\$675.96
141159	53910	SOUTHSIDE AUTO SUPPLY LTD	3/9/2018	BMO1	PMCHQ00000896	\$432.66
141160	203092	TKS HYDRAULICS & SUPPLY	3/9/2018	BMO1	PMCHQ00000896	\$58.22
141161	60613	WESTCOAST HOME HARDWARE	3/9/2018	BMO1	PMCHQ00000896	\$90.52
141162	10950	B C TRANSIT	3/14/2018	BMO1	PMCHQ00000898	\$81,126.00
141166	200969	VAN NISPEN, PIP	3/14/2018	BMO1	PMCHQ00000898	\$880.00
141167	203966	WALERIUS, LESLIE	3/14/2018	BMO1	PMCHQ00000898	\$200.00
141168	205170	ADELHARDT CONCRETE PLUS	3/15/2018	BMO1	PMCHQ00000900	\$11,673.20
141169	10360	B-C HYDRO & POWER AUTHORITY	3/15/2018	BMO1	PMCHQ00000900	\$105,212.37
141170	24947	FRANCOEUR, LB	3/15/2018	BMO1	PMCHQ00000900	\$838.88



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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141171	205035	SRM PROJECTS LTD	3/15/2018	BMO1	PMCHQ00000900	\$2,585.96
141172	205494	ethier, sarah	3/16/2018	BMO1	PMCHQ00000901	\$600.00
141173	24925	FODEN, CARA	3/16/2018	BMO1	PMCHQ00000901	\$127.60
141174	250	A C E COURIER SERVICES	3/21/2018	BMO1	PMCHQ00000902	\$4,372.36
141175	9065	BLACK PRESS GROUP	3/21/2018	BMO1	PMCHQ00000902	\$231.92
141176	205036	DARGATZ, GERALD	3/21/2018	BMO1	PMCHQ00000902	\$3,420.00
141177	201565	GUERIN, ANDRE	3/21/2018	BMO1	PMCHQ00000902	\$567.35
141178	203633	ROSE, BRENT	3/21/2018	BMO1	PMCHQ00000902	\$599.41
141179	202576	SCOTIABANK	3/21/2018	BMO1	PMCHQ00000902	\$8,630.66
141180	559	0946982 BC LTD	3/23/2018	BMO1	PMCHQ00000904	\$1,002.49
141181	560	ACKLANDS - GRAINGER INC	3/23/2018	BMO1	PMCHQ00000904	\$779.09
141182	205495	BARNWELL, JAYDEN	3/23/2018	BMO1	PMCHQ00000904	\$89.00
141183	204789	BC ONE CALL	3/23/2018	BMO1	PMCHQ00000904	\$321.30
141184	205497	BERGESEN, CHELSEA	3/23/2018	BMO1	PMCHQ00000904	\$165.00
141185	8600	BERK'S INTERTRUCK LTD	3/23/2018	BMO1	PMCHQ00000904	\$113.63
141186	205307	BROWN,TARA	3/23/2018	BMO1	PMCHQ00000904	\$10.00
141187	203484	CAMLOCK HOLDINGS LTD	3/23/2018	BMO1	PMCHQ00000904	\$138.60
141188	14380	CANADIAN LINEN AND UNIFORM SER	3/23/2018	BMO1	PMCHQ00000904	\$136.41
141189	15301	CANADIAN TIRE #488	3/23/2018	BMO1	PMCHQ00000904	\$11.19
141190	205496	CHAPMAN, ROSELAND	3/23/2018	BMO1	PMCHQ00000904	\$44.10
141191	17550	CIRCLE DAIRY 1987 LTD	3/23/2018	BMO1	PMCHQ00000904	\$174.54
141192	203788	CLOVERDALE PAINT INC	3/23/2018	BMO1	PMCHQ00000904	\$123.07
141193	22526	DUNCAN ELECTRIC MOTOR LTD	3/23/2018	BMO1	PMCHQ00000904	\$2,780.96
141194	204826	ENTERTAINMENT ONE FILMS CANADA	3/23/2018	BMO1	PMCHQ00000904	\$493.50
141195	202959	FORT GARRY FIRE TRUCKS	3/23/2018	BMO1	PMCHQ00000904	\$119.29
141196	205028	FPIINNOVATIONS	3/23/2018	BMO1	PMCHQ00000904	\$44,625.00
141197	203958	GAGNON, MICHELLE	3/23/2018	BMO1	PMCHQ00000904	\$419.66
141198	205061	GILDAY, KELLY	3/23/2018	BMO1	PMCHQ00000904	\$330.84
141199	205353	GUNN,ROBERT	3/23/2018	BMO1	PMCHQ00000904	\$56.70
141200	27366	HARBOURVIEW COLLISION LTD	3/23/2018	BMO1	PMCHQ00000904	\$500.00
141201	27371	HARDING, SHELLEY	3/23/2018	BMO1	PMCHQ00000904	\$817.36
141202	53940	HARTWELL, DAVINA	3/23/2018	BMO1	PMCHQ00000904	\$54.11
141203	204581	ISLAND ROOFING	3/23/2018	BMO1	PMCHQ00000904	\$452.22
141204	205498	KAYLL, LANCE	3/23/2018	BMO1	PMCHQ00000904	\$19.68
141205	203600	LOOMIS EXPRESS	3/23/2018	BMO1	PMCHQ00000904	\$239.84
141206	205389	LOTHROP, ARLENE D.	3/23/2018	BMO1	PMCHQ00000904	\$99.75
141207	205499	MALLON, MARION	3/23/2018	BMO1	PMCHQ00000904	\$45.00
141208	37239	MANCHESTER SUPPLY	3/23/2018	BMO1	PMCHQ00000904	\$162.79
141209	205500	MCDOWALL, JOHNATHON	3/23/2018	BMO1	PMCHQ00000904	\$99.75
141210	205236	MEMORY EXPRESS INC	3/23/2018	BMO1	PMCHQ00000904	\$6,374.98
141211	204577	MERCURI TELECONFERENCING	3/23/2018	BMO1	PMCHQ00000904	\$31.93
141212	203674	MYRA SYSTEMS CORP	3/23/2018	BMO1	PMCHQ00000904	\$273.00
141213	42598	NORTH DOUGLAS FOOD SERVICE DIS	3/23/2018	BMO1	PMCHQ00000904	\$10,382.76
141214	205373	PATIO SOCIAL INC	3/23/2018	BMO1	PMCHQ00000904	\$52.50
141215	204837	PETERBILT PACIFIC INC	3/23/2018	BMO1	PMCHQ00000904	\$659.21
141216	48153	RECEIVER GENERAL FOR CANADA -	3/23/2018	BMO1	PMCHQ00000904	\$40.00
141217	200900	RECEIVER GENERAL FOR CANADA -	3/23/2018	BMO1	PMCHQ00000904	\$100.00
141218	203334	RUTTAN, MIKE	3/23/2018	BMO1	PMCHQ00000904	\$31.95
141219	204953	SAVEGNAGO, CHRISTINE	3/23/2018	BMO1	PMCHQ00000904	\$58.80
141220	205031	SECURTEK MONITORING SOLUTIONS	3/23/2018	BMO1	PMCHQ00000904	\$472.50
141221	52450	SHAW CABLE	3/23/2018	BMO1	PMCHQ00000904	\$1,573.23
141222	52710	SHOPPERS DRUG MART	3/23/2018	BMO1	PMCHQ00000904	\$14.05
141223	52733	SHRED-IT INTERNATIONAL ULC	3/23/2018	BMO1	PMCHQ00000904	\$282.20
141224	53910	SOUTHSIDE AUTO SUPPLY LTD	3/23/2018	BMO1	PMCHQ00000904	\$993.95
141225	203124	STAPLES ADVANTAGE	3/23/2018	BMO1	PMCHQ00000904	\$904.08
141226	202288	STAPLES/ BD# 321 PORT ALBERNI	3/23/2018	BMO1	PMCHQ00000904	\$97.92
141227	205484	STEWART,,MICHAEL	3/23/2018	BMO1	PMCHQ00000904	\$42.00
141228	10920	TELUS	3/23/2018	BMO1	PMCHQ00000904	\$2,009.24
141229	10868	TELUS MOBILITY CELLULAR INC	3/23/2018	BMO1	PMCHQ00000904	\$4,368.05
141230	205022	THOROGOOD, GAYLENE	3/23/2018	BMO1	PMCHQ00000904	\$135.40
141231	203092	TKS HYDRAULICS & SUPPLY	3/23/2018	BMO1	PMCHQ00000904	\$212.25
141232	205501	TOTEM TREE OPERATIONS	3/23/2018	BMO1	PMCHQ00000904	\$1,323.00
141233	57050	UBCM - Union of BC Municipalities	3/23/2018	BMO1	PMCHQ00000904	\$9,217.88

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141234	204848	VERITIV CANADA, INC	3/23/2018	BMO1	PMCHQ00000904	\$570.30
141235	205044	VICEDA - VANCOUVER ISLAND COAS	3/23/2018	BMO1	PMCHQ00000904	\$2,143.00
141236	60613	WESTCOAST HOME HARDWARE	3/23/2018	BMO1	PMCHQ00000904	\$56.01
141237	559	0946982 BC LTD	3/28/2018	BMO1	PMCHQ00000906	\$3,573.55
141238	203918	BRACK, CHRISTINA	3/28/2018	BMO1	PMCHQ00000906	\$180.00
141239	205064	BRITISH COLUMBIA HISTORICAL FE	3/28/2018	BMO1	PMCHQ00000906	\$8.50
141240	202994	BUFFIE, COLTON	3/28/2018	BMO1	PMCHQ00000906	\$63.00
141241	21600	DEAKIN, PATRICK	3/28/2018	BMO1	PMCHQ00000906	\$5,600.20
141242	205332	EMBLEM, MARJORIE	3/28/2018	BMO1	PMCHQ00000906	\$39.38
141243	202099	FARRELL, JEANNETTE	3/28/2018	BMO1	PMCHQ00000906	\$130.05
141244	16501	FORTIS BC - NATURAL GAS	3/28/2018	BMO1	PMCHQ00000906	\$9,264.30
141245	205354	HAMILTON, DEBRA	3/28/2018	BMO1	PMCHQ00000906	\$32.08
141246	24810	HOME CRAFT MANUFACTURING	3/28/2018	BMO1	PMCHQ00000906	\$504.00
141247	204574	IGI RESOURCES	3/28/2018	BMO1	PMCHQ00000906	\$4,750.15
141248	32565	JEMCO FOOD EQUIPMENT SERVICES	3/28/2018	BMO1	PMCHQ00000906	\$536.42
141249	203693	LADYBIRD ENGRAVING & WEB CREAT	3/28/2018	BMO1	PMCHQ00000906	\$1,600.78
141250	203600	LOOMIS EXPRESS	3/28/2018	BMO1	PMCHQ00000906	\$30.24
141251	205394	MARKO, LENORE	3/28/2018	BMO1	PMCHQ00000906	\$21.60
141252	205502	MCMURTRIE, GRACE	3/28/2018	BMO1	PMCHQ00000906	\$252.63
141253	44520	PARKS & RECREATION PETTY CASH	3/28/2018	BMO1	PMCHQ00000906	\$133.15
141254	204743	PAUL DAVIS CENTRAL VANCOUVER I	3/28/2018	BMO1	PMCHQ00000906	\$488.81
141255	203990	SCHMIDT, JUSTINE	3/28/2018	BMO1	PMCHQ00000906	\$123.30
141256	203598	SLOAN, JOYCE	3/28/2018	BMO1	PMCHQ00000906	\$997.50
141257	53499	SMITH, KIRSTEN	3/28/2018	BMO1	PMCHQ00000906	\$58.30
141258	204214	SPARTAN CONTROLS	3/28/2018	BMO1	PMCHQ00000906	\$288.75
141259	205022	THOROGOOD, GAYLENE	3/28/2018	BMO1	PMCHQ00000906	\$123.30
141260	205475	TOOKE, JACKIE	3/28/2018	BMO1	PMCHQ00000906	\$42.00
141261	203966	WALERIUS, LESLIE	3/28/2018	BMO1	PMCHQ00000906	\$11.00
141262	205493	WELLS, CHRISTINE	3/28/2018	BMO1	PMCHQ00000906	\$219.79
141263	205503	BAKER, SHARRON L	4/4/2018	BMO1	PMCHQ00000908	\$990.65
141264	203457	BISARO, MICHELLE	4/4/2018	BMO1	PMCHQ00000908	\$10.00
141265	202994	BUFFIE, COLTON	4/4/2018	BMO1	PMCHQ00000908	\$34.17
141266	203962	BURKOSKY, PEGGY	4/4/2018	BMO1	PMCHQ00000908	\$600.00
141267	18719	COCA COLA BOTTLING	4/4/2018	BMO1	PMCHQ00000908	\$911.02
141268	25435	GIRI, AMAR	4/4/2018	BMO1	PMCHQ00000908	\$47.04
141269	28205	HILTON CENTRE	4/4/2018	BMO1	PMCHQ00000908	\$599.00
141270	205109	INNER STILLNESS HOLISTIC STUDI	4/4/2018	BMO1	PMCHQ00000908	\$210.00
141271	205504	MISIURAK, STEPHEN	4/4/2018	BMO1	PMCHQ00000908	\$828.34
141272	203674	MYRA SYSTEMS CORP	4/4/2018	BMO1	PMCHQ00000908	\$34.13
141273	43530	PACIFIC CUSTOMS BROKERS	4/4/2018	BMO1	PMCHQ00000908	\$101.10
141274	53650	S P C A	4/4/2018	BMO1	PMCHQ00000908	\$12,294.96
141275	52450	SHAW CABLE	4/4/2018	BMO1	PMCHQ00000908	\$1,088.63
141276	53999	SPIFFY IN A JIFFY JANITORIAL I	4/4/2018	BMO1	PMCHQ00000908	\$1,260.00
141277	10920	TELUS	4/4/2018	BMO1	PMCHQ00000908	\$496.06
141278	203495	THINQ TECHNOLOGIES LTD	4/4/2018	BMO1	PMCHQ00000908	\$136.64
141279	204992	THOMPSON, JANE	4/4/2018	BMO1	PMCHQ00000908	\$364.00
141280	91767	WATTON, STACY	4/4/2018	BMO1	PMCHQ00000908	\$40.00
141281	205505	WILLIAMS, SHARIEN L	4/4/2018	BMO1	PMCHQ00000908	\$813.48
141282	205491	WILSON, FRANCES	4/4/2018	BMO1	PMCHQ00000908	\$50.39
141283	250	A C E COURIER SERVICES	4/5/2018	BMO1	PMCHQ00000910	\$23.01
141284	205204	A D S S PROM 2018	4/5/2018	BMO1	PMCHQ00000910	\$2,100.00
141285	560	ACKLANDS - GRAINGER INC	4/5/2018	BMO1	PMCHQ00000910	\$376.67
141286	205170	ADELHARDT CONCRETE PLUS	4/5/2018	BMO1	PMCHQ00000910	\$23,607.50
141287	1300	AINES & TYLER ELECTRIC CO LTD	4/5/2018	BMO1	PMCHQ00000910	\$753.98
141288	29104	ALBERNI COLOUR CORNER	4/5/2018	BMO1	PMCHQ00000910	\$51.51
141289	2870	ALBERNI PAVING & CONTRACTING L	4/5/2018	BMO1	PMCHQ00000910	\$6,868.50
141290	3521	ALBERNI VALLEY MINOR HOCKEY AS	4/5/2018	BMO1	PMCHQ00000910	\$2,100.00
141291	8600	BERK'S INTERTRUCK LTD	4/5/2018	BMO1	PMCHQ00000910	\$216.91
141292	205079	BRITTON, SHAYLA	4/5/2018	BMO1	PMCHQ00000910	\$24.04
141293	15052	CANADIAN RED CROSS SOCIETY - C	4/5/2018	BMO1	PMCHQ00000910	\$154.84
141294	15301	CANADIAN TIRE #488	4/5/2018	BMO1	PMCHQ00000910	\$796.78
141295	17550	CTEGLE DARY 1987 LTD	4/5/2018	BMO1	PMCHQ00000910	\$47.87
141296	46369	CELENTCH INDUSTRIES INC	4/5/2018	BMO1	PMCHQ00000910	\$465.08

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141297	203788	CLOVERDALE PAINT INC	4/5/2018	BMO1	PMCHQ00000910	\$147.20
141298	18970	COLYN'S LANDSCAPING LTD	4/5/2018	BMO1	PMCHQ00000910	\$12,075.00
141299	21490	DEL EQUIPMENT LIMITED	4/5/2018	BMO1	PMCHQ00000910	\$3,334.55
141300	204575	FASTENAL	4/5/2018	BMO1	PMCHQ00000910	\$32.34
141301	202959	FORT GARRY FIRE TRUCKS	4/5/2018	BMO1	PMCHQ00000910	\$376.21
141302	26320	GREEN THUMB NURSERIES &	4/5/2018	BMO1	PMCHQ00000910	\$2,836.96
141303	26545	GREYHOUND COURIER EXPRESS	4/5/2018	BMO1	PMCHQ00000910	\$58.23
141304	27300	HANDY ANDY MAINTENANCE LTD	4/5/2018	BMO1	PMCHQ00000910	\$53.76
141305	204297	HUPACASATH FIRST NATION	4/5/2018	BMO1	PMCHQ00000910	\$7,901.25
141306	204778	ISLAND BEVERAGE SERVICES	4/5/2018	BMO1	PMCHQ00000910	\$214.57
141307	35975	KEN MACKAY AND SON	4/5/2018	BMO1	PMCHQ00000910	\$1,308.93
141308	34360	KWIK AS AIR	4/5/2018	BMO1	PMCHQ00000910	\$25.36
141309	36890	M B LABORATORIES LTD	4/5/2018	BMO1	PMCHQ00000910	\$1,978.20
141310	205063	MCLEAN MILL SOCIETY	4/5/2018	BMO1	PMCHQ00000910	\$100.00
141311	204164	ORKIN CANADA	4/5/2018	BMO1	PMCHQ00000910	\$156.45
141312	204623	PATTERSON, WES	4/5/2018	BMO1	PMCHQ00000910	\$50.00
141313	205506	PETERS, KEVIN	4/5/2018	BMO1	PMCHQ00000910	\$452.30
141314	45800	PORT ALBERNI FIRE FIGHTERS ASS	4/5/2018	BMO1	PMCHQ00000910	\$4,704.00
141315	46620	PRICE'S ALARM SYSTEMS	4/5/2018	BMO1	PMCHQ00000910	\$157.34
141316	204572	RAIDER HANSEN	4/5/2018	BMO1	PMCHQ00000910	\$78.80
141317	204073	ROBERT GUNN & ASSOC	4/5/2018	BMO1	PMCHQ00000910	\$200.00
141318	50260	ROLLINS MACHINERY LTD	4/5/2018	BMO1	PMCHQ00000910	\$164.71
141319	52450	SHAW CABLE	4/5/2018	BMO1	PMCHQ00000910	\$237.08
141320	53726	SOFTCHOICE CORP	4/5/2018	BMO1	PMCHQ00000910	\$636.69
141321	53910	SOUTHSIDE AUTO SUPPLY LTD	4/5/2018	BMO1	PMCHQ00000910	\$3,510.27
141322	203124	STAPLES ADVANTAGE	4/5/2018	BMO1	PMCHQ00000910	\$172.30
141323	204052	STEAMPUNK CAFE & COFFEE HOUSE	4/5/2018	BMO1	PMCHQ00000910	\$218.14
141324	915751	THYSSENKRUPP ELEVATOR	4/5/2018	BMO1	PMCHQ00000910	\$265.23
141325	203092	TKS HYDRAULICS & SUPPLY	4/5/2018	BMO1	PMCHQ00000910	\$72.44
141326	56520	TRAN SIGN (1999) LTD.	4/5/2018	BMO1	PMCHQ00000910	\$2,291.79
141327	204848	VERITIV CANADA, INC	4/5/2018	BMO1	PMCHQ00000910	\$3,150.68
141328	204830	WELCOME WAGON	4/5/2018	BMO1	PMCHQ00000910	\$53.55
141329	60613	WESTCOAST HOME HARDWARE	4/5/2018	BMO1	PMCHQ00000910	\$897.13
141330	201960	WOMENS RECREATIONAL HOCKEY LEA	4/5/2018	BMO1	PMCHQ00000910	\$3,000.00
141331	205063	MCLEAN MILL SOCIETY	4/10/2018	BMO1	PMCHQ00000911	\$249,873.00
141332	205511	PETKAU, SUSAN	4/11/2018	BMO1	PMCHQ00000912	\$3,000.00
141333	250	A C E COURIER SERVICES	4/12/2018	BMO1	PMCHQ00000914	\$517.38
141334	205513	ALPINE POLE MAINTENANCE	4/12/2018	BMO1	PMCHQ00000914	\$1,407.00
141335	202820	ARROWSMITH ROTARY	4/12/2018	BMO1	PMCHQ00000914	\$4,200.00
141336	500	ASSOC OF VANCOUVER ISLAND & CO	4/12/2018	BMO1	PMCHQ00000914	\$31.50
141337	10360	B C HYDRO & POWER AUTHORITY	4/12/2018	BMO1	PMCHQ00000914	\$97,583.98
141338	205317	CHARLESWORTH, JANINE	4/12/2018	BMO1	PMCHQ00000914	\$56.00
141339	17640	CITY OF PORT ALBERNI	4/12/2018	BMO1	PMCHQ00000914	\$165.30
141340	202896	DEL RIO, JIM	4/12/2018	BMO1	PMCHQ00000914	\$169.00
141341	22410	DUKE, LAWRENCE	4/12/2018	BMO1	PMCHQ00000914	\$80.00
141342	10530	ENVIRONMENTAL OPERATORS	4/12/2018	BMO1	PMCHQ00000914	\$966.00
141343	205507	EVTA OF BC	4/12/2018	BMO1	PMCHQ00000914	\$674.75
141344	205516	FOUAD, MIKE	4/12/2018	BMO1	PMCHQ00000914	\$92.00
141345	204999	GEE DANN PRODUCTIONS	4/12/2018	BMO1	PMCHQ00000914	\$20,025.00
141346	205514	GILL, SUKHRAJ	4/12/2018	BMO1	PMCHQ00000914	\$30.00
141347	205508	KAMOH, GURCHARAN	4/12/2018	BMO1	PMCHQ00000914	\$16.32
141348	205515	PADJEN, DANIEL	4/12/2018	BMO1	PMCHQ00000914	\$16.50
141349	205509	PARKS, JOAN	4/12/2018	BMO1	PMCHQ00000914	\$25.44
141350	46100	PORT ALBERNI INTERNATIONAL TWI	4/12/2018	BMO1	PMCHQ00000914	\$839.28
141351	203378	POVEY, BRIAN	4/12/2018	BMO1	PMCHQ00000914	\$110.00
141352	47950	RAYNER BRACHT CONSTRUCTION	4/12/2018	BMO1	PMCHQ00000914	\$5,392.20
141353	200900	RECEIVER GENERAL FOR CANADA -	4/12/2018	BMO1	PMCHQ00000914	\$325.00
141354	205510	ROYAL BANK	4/12/2018	BMO1	PMCHQ00000914	\$1,577.76
141355	205030	SHAPE SHYPHTER STUDIOS	4/12/2018	BMO1	PMCHQ00000914	\$3,250.00
141356	52450	SHAW CABLE	4/12/2018	BMO1	PMCHQ00000914	\$330.71
141357	202144	SOULES CONSULTING	4/12/2018	BMO1	PMCHQ00000914	\$7,876.89
141358	10920	TEIUS	4/12/2018	BMO1	PMCHQ00000914	\$666.53
141359	205158	THORNE, WILHE	4/12/2018	BMO1	PMCHQ00000914	\$145.20

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141360	60030	WATSON, KENNETH	4/12/2018	BMO1	PMCHQ00000914	\$306.82
141361	200530	YELLOW PAGES GROUP	4/12/2018	BMO1	PMCHQ00000914	\$12.60
141362	52570	ANDREW SHERET LIMITED	4/18/2018	BMO1	PMCHQ00000916	\$710.49
141363	202820	ARROWSMITH ROTARY	4/18/2018	BMO1	PMCHQ00000916	\$500.00
141364	205518	BHALA, JASBIR	4/18/2018	BMO1	PMCHQ00000916	\$27.84
141365	17572	CITIZENS ON PATROL	4/18/2018	BMO1	PMCHQ00000916	\$520.00
141366	18735	COFFEE FUND	4/18/2018	BMO1	PMCHQ00000916	\$114.00
141367	205036	DARGATZ, GERALD	4/18/2018	BMO1	PMCHQ00000916	\$2,320.00
141368	205153	FARRELL, PAT	4/18/2018	BMO1	PMCHQ00000916	\$95.00
141369	16501	FORTIS BC - NATURAL GAS	4/18/2018	BMO1	PMCHQ00000916	\$6,267.04
141370	203958	GAGNON, MICHELLE	4/18/2018	BMO1	PMCHQ00000916	\$332.36
141371	205061	GILDAY, KELLY	4/18/2018	BMO1	PMCHQ00000916	\$292.96
141372	27371	HARDING, SHELLEY	4/18/2018	BMO1	PMCHQ00000916	\$1,537.00
141373	205521	IVEZICH, KIM	4/18/2018	BMO1	PMCHQ00000916	\$1,000.90
141374	205519	JANSEN, TASHA	4/18/2018	BMO1	PMCHQ00000916	\$71.40
141375	203600	LOOMIS EXPRESS	4/18/2018	BMO1	PMCHQ00000916	\$158.70
141376	44587	PAULSON, RON	4/18/2018	BMO1	PMCHQ00000916	\$317.25
141377	203334	RUTTAN, MIKE	4/18/2018	BMO1	PMCHQ00000916	\$319.45
141378	205520	SAXTON, KIMBERLY	4/18/2018	BMO1	PMCHQ00000916	\$42.00
141379	915744	SCHWARZ, MIKI	4/18/2018	BMO1	PMCHQ00000916	\$85.41
141380	53499	SMITH, KIRSTEN	4/18/2018	BMO1	PMCHQ00000916	\$1,066.61
141381	10920	TELUS	4/18/2018	BMO1	PMCHQ00000916	\$4,237.47
141383	202367	BECKETT, SCOTT	4/19/2018	BMO1	PMCHQ00000917	\$1,200.00
141384	203356	SAMSON, NOMI	4/19/2018	BMO1	PMCHQ00000917	\$1,450.00
141385	559	0946982 BC LTD	4/19/2018	BMO1	PMCHQ00000919	\$1,587.60
141386	250	A C E COURIER SERVICES	4/19/2018	BMO1	PMCHQ00000919	\$2,186.18
141387	560	ACKLANDS - GRAINGER INC	4/19/2018	BMO1	PMCHQ00000919	\$1,237.25
141388	204089	ACTIONPAGES CANADA ULC	4/19/2018	BMO1	PMCHQ00000919	\$220.50
141389	205164	BEAVER ELECTRICAL MACHINERY LT	4/19/2018	BMO1	PMCHQ00000919	\$2,895.20
141390	8600	BERK'S INTERTRUCK LTD	4/19/2018	BMO1	PMCHQ00000919	\$3,313.28
141391	15301	CANADIAN TIRE #488	4/19/2018	BMO1	PMCHQ00000919	\$517.66
141392	200233	CANSEL SURVEY EQUIPMENT	4/19/2018	BMO1	PMCHQ00000919	\$3,100.96
141393	17550	CIRCLE DAIRY 1987 LTD	4/19/2018	BMO1	PMCHQ00000919	\$80.44
141394	203788	CLOVERDALE PAINT INC	4/19/2018	BMO1	PMCHQ00000919	\$212.97
141395	203480	ENVIROSMART BIODEGRADABLES	4/19/2018	BMO1	PMCHQ00000919	\$2,191.80
141396	204907	FALCONER, SHEENA	4/19/2018	BMO1	PMCHQ00000919	\$500.00
141397	204575	FASTENAL	4/19/2018	BMO1	PMCHQ00000919	\$526.31
141398	203787	GRAY WATER MINI EXCAVATOR & BO	4/19/2018	BMO1	PMCHQ00000919	\$567.00
141399	203680	GROENEVELD CPL SYSTEMS CANADA	4/19/2018	BMO1	PMCHQ00000919	\$437.07
141400	27366	HARBORVIEW COLLISION LTD	4/19/2018	BMO1	PMCHQ00000919	\$317.68
141401	31200	IRITEX PUMPS & IRRIGATION INC.	4/19/2018	BMO1	PMCHQ00000919	\$2,567.75
141402	203693	LADYBIRD ENGRAVING & WEB CREAT	4/19/2018	BMO1	PMCHQ00000919	\$50.63
141403	36878	LAFARGE ASPHALT TECHNOLOGIES	4/19/2018	BMO1	PMCHQ00000919	\$11,214.26
141404	204667	LLOYD, BYRON	4/19/2018	BMO1	PMCHQ00000919	\$379.25
141405	204577	MERCURI TELECONFERENCING	4/19/2018	BMO1	PMCHQ00000919	\$35.90
141406	205517	MICHELLE LOUGHERY ARTS	4/19/2018	BMO1	PMCHQ00000919	\$6,562.50
141407	38560	MINISTER OF FINANCE - Product	4/19/2018	BMO1	PMCHQ00000919	\$54.46
141408	203389	MINISTER OF GOVERNMENT SERVICE	4/19/2018	BMO1	PMCHQ00000919	\$40.31
141409	41801	ND GRAPHICS	4/19/2018	BMO1	PMCHQ00000919	\$37.18
141410	205512	NGD DESIGN & DEVELOPMENT	4/19/2018	BMO1	PMCHQ00000919	\$2,882.25
141411	204164	ORKIN CANADA	4/19/2018	BMO1	PMCHQ00000919	\$156.45
141412	43530	PACIFIC CUSTOMS BROKERS	4/19/2018	BMO1	PMCHQ00000919	\$82.26
141413	44520	PARKS & RECREATION PETTY CASH	4/19/2018	BMO1	PMCHQ00000919	\$88.35
141414	47749	RAINBOW LANES	4/19/2018	BMO1	PMCHQ00000919	\$201.60
141415	52733	SHRED-IT INTERNATIONAL ULC	4/19/2018	BMO1	PMCHQ00000919	\$141.10
141416	53910	SOUTHSIDE AUTO SUPPLY LTD	4/19/2018	BMO1	PMCHQ00000919	\$638.25
141417	54170	STAFF FUND	4/19/2018	BMO1	PMCHQ00000919	\$87.00
141418	203124	STAPLES ADVANTAGE	4/19/2018	BMO1	PMCHQ00000919	\$972.90
141419	202288	STAPLES/ BD# 321 PORT ALBERNI	4/19/2018	BMO1	PMCHQ00000919	\$991.05
141420	204052	STEAMPUNK CAFE & COFFEE HOUSE	4/19/2018	BMO1	PMCHQ00000919	\$54.81
141421	204329	STERICYCLE COMMUNICATION SOLUT	4/19/2018	BMO1	PMCHQ00000919	\$204.67
141422	56280	TIMES COLONIST	4/19/2018	BMO1	PMCHQ00000919	\$2,094.75
141423	203092	TIG HYDRACELLS & SUPPLY	4/19/2018	BMO1	PMCHQ00000919	\$187.26

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141424	205501	TOTEM TREE OPERATIONS	4/19/2018	BM01	PMCHQ00000919	\$945.00
141425	60010	WASHINGTON, DAN	4/19/2018	BM01	PMCHQ00000919	\$262.00
141426	60613	WESTCOAST HOME HARDWARE	4/19/2018	BM01	PMCHQ00000919	\$27.15
141427	250	A C E COURIER SERVICES	4/26/2018	BM01	PMCHQ00000921	\$650.55
141428	205170	ADELHARDT CONCRETE PLUS	4/26/2018	BM01	PMCHQ00000921	\$14,603.75
141429	200669	ALBERNI WRESTLING CLUB	4/26/2018	BM01	PMCHQ00000921	\$2,100.00
141430	204521	ALEMANY, CHRIS	4/26/2018	BM01	PMCHQ00000921	\$289.50
141431	204532	ARKLIE, KRISTINE	4/26/2018	BM01	PMCHQ00000921	\$43.00
141432	204692	BARKLEY SOUNDS CHOIR	4/26/2018	BM01	PMCHQ00000921	\$240.00
141433	205523	BASRA, PIARA	4/26/2018	BM01	PMCHQ00000921	\$53.02
141434	202367	BECKETT, SCOTT	4/26/2018	BM01	PMCHQ00000921	\$5,400.00
141435	204153	BOS, ANDREW	4/26/2018	BM01	PMCHQ00000921	\$2,360.00
141436	205201	CAPPUS, ANNE	4/26/2018	BM01	PMCHQ00000921	\$302.40
141437	204803	COAST INDUSTRIAL MACHINING LTD	4/26/2018	BM01	PMCHQ00000921	\$1,120.00
141438	203672	DICK, JOAN	4/26/2018	BM01	PMCHQ00000921	\$360.00
141439	202746	DOLANS GASFITTING & HEATING LT	4/26/2018	BM01	PMCHQ00000921	\$151.20
141440	202041	FELTRIN, TANIS	4/26/2018	BM01	PMCHQ00000921	\$58.30
141441	16501	FORTIS BC - NATURAL GAS	4/26/2018	BM01	PMCHQ00000921	\$3,224.88
141442	203958	GAGNON, MICHELLE	4/26/2018	BM01	PMCHQ00000921	\$300.01
141443	91414	HAACK, ESTER	4/26/2018	BM01	PMCHQ00000921	\$1,312.50
141444	204727	HAYDEN, AMELIA	4/26/2018	BM01	PMCHQ00000921	\$216.08
141445	204574	IGI RESOURCES	4/26/2018	BM01	PMCHQ00000921	\$4,173.13
141446	204188	MCCABE, PAMELA	4/26/2018	BM01	PMCHQ00000921	\$111.00
141447	203685	MIA'S TAILOR SHOP	4/26/2018	BM01	PMCHQ00000921	\$80.00
141448	205041	PROLINE GLASS LTD	4/26/2018	BM01	PMCHQ00000921	\$426.30
141449	203356	SAMSON, NOMI	4/26/2018	BM01	PMCHQ00000921	\$1,050.00
141450	201160	SCHROEDER, JUDIT	4/26/2018	BM01	PMCHQ00000921	\$800.00
141451	915744	SCHWARZ, MIKI	4/26/2018	BM01	PMCHQ00000921	\$211.25
141452	52450	SHAW CABLE	4/26/2018	BM01	PMCHQ00000921	\$405.24
141453	53499	SMITH, KIRSTEN	4/26/2018	BM01	PMCHQ00000921	\$126.62
141454	53715	SOCAN	4/26/2018	BM01	PMCHQ00000921	\$690.17
141455	10868	TELUS MOBILITY CELLULAR INC	4/26/2018	BM01	PMCHQ00000921	\$3,392.63
141456	204992	THOMPSON, JANE	4/26/2018	BM01	PMCHQ00000921	\$369.60
141457	205138	THORPE, WILLA	4/26/2018	BM01	PMCHQ00000921	\$94.49
141458	200969	VAN NISPEN, PIP	4/26/2018	BM01	PMCHQ00000921	\$960.00
141459	205525	WILSON, KENNETH D	4/26/2018	BM01	PMCHQ00000921	\$1,354.05
141460	204153	BOS, ANDREW	5/2/2018	BM01	PMCHQ00000923	\$500.00
141461	18735	COFFEE FUND	5/2/2018	BM01	PMCHQ00000923	\$103.00
141462	203606	GAUDET, KEVIN	5/2/2018	BM01	PMCHQ00000923	\$99.40
141463	204783	GILCHRIST, JESSICA	5/2/2018	BM01	PMCHQ00000923	\$37.14
141464	205061	GILDAY, KELLY	5/2/2018	BM01	PMCHQ00000923	\$108.10
141465	202708	HERITAGE CHRISTIAN ONLINE SCHO	5/2/2018	BM01	PMCHQ00000923	\$175.00
141466	28205	HILTON CENTRE	5/2/2018	BM01	PMCHQ00000923	\$599.00
141467	203693	LADYBIRD ENGRAVING & WEB CREAT	5/2/2018	BM01	PMCHQ00000923	\$3,407.33
141468	204065	MCHALE, COSTA	5/2/2018	BM01	PMCHQ00000923	\$100.00
141469	205517	MICHELLE LOUGHERY ARTS	5/2/2018	BM01	PMCHQ00000923	\$6,562.50
141470	53650	S P C A	5/2/2018	BM01	PMCHQ00000923	\$12,294.96
141471	205031	SECURTEK MONITORING SOLUTIONS	5/2/2018	BM01	PMCHQ00000923	\$283.50
141472	10920	TELUS	5/2/2018	BM01	PMCHQ00000923	\$102.06
141473	205526	THE FLAG SHOP - VICTORIA	5/2/2018	BM01	PMCHQ00000923	\$227.87
141474	205036	DARGATZ, GERALD	5/3/2018	BM01	PMCHQ00000924	\$2,760.00
141476	202348	HARRISON, JANETTE	5/7/2018	BM01	PMCHQ00000925	\$35.00
141477	204789	BC ONE CALL	5/9/2018	BM01	PMCHQ00000928	\$385.09
141478	205532	BUTLER BROTHERS SUPPLIES LTD	5/9/2018	BM01	PMCHQ00000928	\$1,816.04
141479	17090	CHARLTON, M D CO LTD	5/9/2018	BM01	PMCHQ00000928	\$2,044.50
141480	202937	CITY OF NANAIMO	5/9/2018	BM01	PMCHQ00000928	\$500.00
141481	17640	CITY OF PORT ALBERNI	5/9/2018	BM01	PMCHQ00000928	\$324.00
141482	24925	FODEN, CARA	5/9/2018	BM01	PMCHQ00000928	\$1,585.96
141483	203606	GAUDET, KEVIN	5/9/2018	BM01	PMCHQ00000928	\$183.75
141484	204783	GILCHRIST, JESSICA	5/9/2018	BM01	PMCHQ00000928	\$38.16
141485	201565	GUERIN, ANDRE	5/9/2018	BM01	PMCHQ00000928	\$196.00
141486	205257	HARVEST THYME FINE FOODS LTD	5/9/2018	BM01	PMCHQ00000928	\$315.00
141487	27495	CLUB TANK PROTECTION LTD	5/9/2018	BM01	PMCHQ00000928	\$984.22

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141488	205521	IVEZICH, KIM	5/9/2018	BMO1	PMCHQ00000928	\$584.60
141489	34311	KRANEVELDT, ROB	5/9/2018	BMO1	PMCHQ00000928	\$981.12
141490	205530	LINDSAY, GEOFF	5/9/2018	BMO1	PMCHQ00000928	\$19,010.63
141491	204394	MINISTRY OF ENVIRONMENT	5/9/2018	BMO1	PMCHQ00000928	\$15,884.47
141492	200900	RECEIVER GENERAL FOR CANADA -	5/9/2018	BMO1	PMCHQ00000928	\$175.00
141493	203633	ROSE, BRENT	5/9/2018	BMO1	PMCHQ00000928	\$1,060.01
141494	52450	SHAW CABLE	5/9/2018	BMO1	PMCHQ00000928	\$242.87
141495	204214	SPARTAN CONTROLS	5/9/2018	BMO1	PMCHQ00000928	\$288.75
141496	203420	SUPREMEX INC	5/9/2018	BMO1	PMCHQ00000928	\$934.02
141497	205021	TIDE LINE RESOURCES LTD	5/9/2018	BMO1	PMCHQ00000928	\$19,010.63
141498	56270	TIMBRE	5/9/2018	BMO1	PMCHQ00000928	\$200.00
141499	205036	DARGATZ, GERALD	5/10/2018	BMO1	PMCHQ00000929	\$1,040.00
141500	202402	BERKE, KARRY	5/10/2018	BMO1	PMCHQ00000930	\$128.00
141501	25435	GIRI, AMAR	5/10/2018	BMO1	PMCHQ00000930	\$128.00
141502	559	0946982 BC LTD	5/11/2018	BMO1	PMCHQ00000932	\$2,813.09
141503	202615	A R MOWER SUPPLY LTD	5/11/2018	BMO1	PMCHQ00000932	\$2,824.64
141504	560	ACKLANDS - GRAINGER INC	5/11/2018	BMO1	PMCHQ00000932	\$3,200.48
141505	1765	ALBERNI CHRYSLER LTD.	5/11/2018	BMO1	PMCHQ00000932	\$96.77
141506	1800	ALBERNI COMMUNICATIONS & ELECT	5/11/2018	BMO1	PMCHQ00000932	\$128.80
141507	2870	ALBERNI PAVING & CONTRACTING L	5/11/2018	BMO1	PMCHQ00000932	\$4,431.00
141508	204128	APW ENGINEERING INC.	5/11/2018	BMO1	PMCHQ00000932	\$779.63
141509	10360	B C HYDRO & POWER AUTHORITY	5/11/2018	BMO1	PMCHQ00000932	\$410.64
141510	205522	BANG THE TABLE	5/11/2018	BMO1	PMCHQ00000932	\$9,968.00
141511	8600	BERK'S INTERTRUCK LTD	5/11/2018	BMO1	PMCHQ00000932	\$695.52
141512	7540	BEST WESTERN BARCLAY HOTEL	5/11/2018	BMO1	PMCHQ00000932	\$1,378.25
141513	205079	BRITTON, SHAYLA	5/11/2018	BMO1	PMCHQ00000932	\$25.30
141514	203484	CAMLOCK HOLDINGS LTD	5/11/2018	BMO1	PMCHQ00000932	\$247.03
141515	15301	CANADIAN TIRE #488	5/11/2018	BMO1	PMCHQ00000932	\$581.42
141516	30140	CATT PLASTIC SHOP LTD-INDUSTRI	5/11/2018	BMO1	PMCHQ00000932	\$302.37
141517	202459	CHANCES RIMROCK	5/11/2018	BMO1	PMCHQ00000932	\$340.07
141518	17550	CIRCLE DAIRY 1987 LTD	5/11/2018	BMO1	PMCHQ00000932	\$124.81
141519	46589	CLEARTECH INDUSTRIES INC	5/11/2018	BMO1	PMCHQ00000932	\$235.63
141520	203788	CLOVERDALE PAINT INC	5/11/2018	BMO1	PMCHQ00000932	\$3,437.73
141521	202725	COASTAL COMMUNITY INSURANCE SE	5/11/2018	BMO1	PMCHQ00000932	\$18.00
141522	19785	CORIX WATER PRODUCTS LP	5/11/2018	BMO1	PMCHQ00000932	\$75.22
141523	202746	DOLANS GASFITTING & HEATING LT	5/11/2018	BMO1	PMCHQ00000932	\$46.76
141524	18008	DOROTHY CLARKSTONE NOTARY CORP	5/11/2018	BMO1	PMCHQ00000932	\$557.39
141525	203016	FARALLON CONSULTANTS LTD	5/11/2018	BMO1	PMCHQ00000932	\$7,867.13
141526	25436	GIRISON LAUNDROMAT	5/11/2018	BMO1	PMCHQ00000932	\$1,242.17
141527	204998	GREG LLOYD'S PAINTING COMPANY	5/11/2018	BMO1	PMCHQ00000932	\$3,963.75
141528	27300	HANDY ANDY MAINTENANCE LTD	5/11/2018	BMO1	PMCHQ00000932	\$176.69
141529	204441	LAWSON LUNDELL LLP	5/11/2018	BMO1	PMCHQ00000932	\$5,588.91
141530	35220	LITTLE VALLEY DELI	5/11/2018	BMO1	PMCHQ00000932	\$45.32
141531	36890	M B LABORATORIES LTD	5/11/2018	BMO1	PMCHQ00000932	\$4,998.00
141532	205527	M I B EXCAVATING,0813188 BC LT	5/11/2018	BMO1	PMCHQ00000932	\$40,729.50
141533	205528	MCRUER, JOHN A. (SANDY)	5/11/2018	BMO1	PMCHQ00000932	\$250.00
141534	205236	MEMORY EXPRESS INC	5/11/2018	BMO1	PMCHQ00000932	\$173.60
141535	38860	MINISTER OF FINANCE	5/11/2018	BMO1	PMCHQ00000932	\$2,567.31
141536	205027	MK2 MILE END	5/11/2018	BMO1	PMCHQ00000932	\$304.50
141537	203834	MTS MAINTENANCE TRACKING SYSTE	5/11/2018	BMO1	PMCHQ00000932	\$471.74
141538	204164	ORKIN CANADA	5/11/2018	BMO1	PMCHQ00000932	\$156.45
141539	43435	P & R WESTERN STAR TRUCKS	5/11/2018	BMO1	PMCHQ00000932	\$59.02
141540	204837	PETERBILT PACIFIC INC	5/11/2018	BMO1	PMCHQ00000932	\$865.74
141541	46620	PRICE'S ALARM SYSTEMS	5/11/2018	BMO1	PMCHQ00000932	\$188.69
141542	47000	PUROLATOR INC	5/11/2018	BMO1	PMCHQ00000932	\$66.74
141543	205524	RAINCOAST VENTURES	5/11/2018	BMO1	PMCHQ00000932	\$1,086.75
141544	205529	RATA, THOMAS	5/11/2018	BMO1	PMCHQ00000932	\$167.59
141545	47950	RAYNER BRACHT CONSTRUCTION	5/11/2018	BMO1	PMCHQ00000932	\$4,742.53
141546	205534	SCOTT, MELISSA	5/11/2018	BMO1	PMCHQ00000932	\$75.91
141547	52733	SHRED-IT INTERNATIONAL ULC	5/11/2018	BMO1	PMCHQ00000932	\$146.03
141548	205533	SLF INVESTMENT SERVICES INC	5/11/2018	BMO1	PMCHQ00000932	\$2,468.25
141549	53910	SOUTHSIDE AUTO SUPPLY LTD	5/11/2018	BMO1	PMCHQ00000932	\$1,539.01
141550	53910	SOUTHSIDE AUTO SUPPLY LTD	5/11/2018	BMO1	PMCHQ00000932	\$58.00

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
141551	203124	STAPLES ADVANTAGE	5/11/2018	BMO1	PMCHQ00000932	\$445.42
141552	203092	TKS HYDRAULICS & SUPPLY	5/11/2018	BMO1	PMCHQ00000932	\$516.77
141553	56340	TOMKO SPORTS SYSTEMS INC	5/11/2018	BMO1	PMCHQ00000932	\$221.77
141554	56410	TORONTO INTERNATIONAL FILM	5/11/2018	BMO1	PMCHQ00000932	\$205.51
141555	56520	TRAN SIGN (1999) LTD.	5/11/2018	BMO1	PMCHQ00000932	\$2,107.39
141556	99877	TRUCK LOGGERS ASSOCIATION,THE	5/11/2018	BMO1	PMCHQ00000932	\$404.25
141557	58875	VAN NOORT,M.& SONS	5/11/2018	BMO1	PMCHQ00000932	\$174.84
141558	202104	VANCOUVER ISLAND ECONOMIC ALLI	5/11/2018	BMO1	PMCHQ00000932	\$1,500.00
141559	16659	VANCOUVER ISLAND HEALTH AUTHOR	5/11/2018	BMO1	PMCHQ00000932	\$950.00
141560	205006	WARRENDER, MEGAN	5/11/2018	BMO1	PMCHQ00000932	\$1,100.00
141561	60030	WATSON, KENNETH	5/11/2018	BMO1	PMCHQ00000932	\$496.25
141562	204830	WELCOME WAGON	5/11/2018	BMO1	PMCHQ00000932	\$37.80
141563	60613	WESTCOAST HOME HARDWARE	5/11/2018	BMO1	PMCHQ00000932	\$185.50
141564	250	A C E COURIER SERVICES	5/16/2018	BMO1	PMCHQ00000934	\$347.00
141565	10360	B C HYDRO & POWER AUTHORITY	5/16/2018	BMO1	PMCHQ00000934	\$94,256.21
141566	203311	COAST BC CATERING 2010	5/16/2018	BMO1	PMCHQ00000934	\$355.95
141567	203804	FOURNIER, YOLANDE	5/16/2018	BMO1	PMCHQ00000934	\$640.56
141568	26545	GREYHOUND COURIER EXPRESS	5/16/2018	BMO1	PMCHQ00000934	\$48.97
141569	205217	KRANEVELDT, JIM	5/16/2018	BMO1	PMCHQ00000934	\$2,450.00
141570	203693	LADYBIRD ENGRAVING & WEB CREAT	5/16/2018	BMO1	PMCHQ00000934	\$182.56
141571	205236	MEMORY EXPRESS INC	5/16/2018	BMO1	PMCHQ00000934	\$557.70
141572	2002051	NEWBERRY, RICK	5/16/2018	BMO1	PMCHQ00000934	\$1,461.98
141573	204837	PETERBILT PACIFIC INC	5/16/2018	BMO1	PMCHQ00000934	\$735.63
141574	25322	PORT ALBERNI FIRE DEPARTMENT P	5/16/2018	BMO1	PMCHQ00000934	\$128.05
141575	203633	ROSE, BRENT	5/16/2018	BMO1	PMCHQ00000934	\$61.00
141576	52450	SHAW CABLE	5/16/2018	BMO1	PMCHQ00000934	\$1,541.19
141577	10920	TELUS	5/16/2018	BMO1	PMCHQ00000934	\$2,053.40
141578	200530	YELLOW PAGES GROUP	5/16/2018	BMO1	PMCHQ00000934	\$36.62

Total Cheques: 777

Total Amount of Cheques: \$2,988,190.83

Ranges: From: To: From: To:  
 Cheque Number EFT0001138 EFT0001511 Cheque Date First Last  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001138	204741	ALBERNI FITNESS CENTRE	2/21/2018	BMO1	PMCHQ00000879	\$145.57
EFT0001139	52570	ANDREW SHERET LIMITED	2/21/2018	BMO1	PMCHQ00000879	\$234.73
EFT0001140	15580	CANADIAN UNION OF PUBLIC EMPLO	2/21/2018	BMO1	PMCHQ00000879	\$11,591.14
EFT0001141	201803	CO-OPERATORS, THE	2/21/2018	BMO1	PMCHQ00000879	\$16,431.64
EFT0001142	203417	HAUTZINGER, TIM	2/21/2018	BMO1	PMCHQ00000879	\$32.47
EFT0001143	45725	PORT ALBERNI CIVIC MANAGERS AS	2/21/2018	BMO1	PMCHQ00000879	\$510.00
EFT0001144	203043	PELECH, JEFF	2/21/2018	BMO1	PMCHQ00000879	\$135.68
EFT0001145	56323	TOM HARRIS CELLULAR LTD	2/21/2018	BMO1	PMCHQ00000879	\$279.65
EFT0001146	27020	AIR LIQUIDE CANADA INC	2/22/2018	BMO1	PMCHQ00000881	\$112.77
EFT0001147	45585	ALBERNI ECO DRY CLEANERS	2/22/2018	BMO1	PMCHQ00000881	\$1,054.72
EFT0001148	2540	ALBERNI INDUSTRIAL MARINE SUPP	2/22/2018	BMO1	PMCHQ00000881	\$104.02
EFT0001149	3665	ALBERNI VALLEY REFRIGERATION	2/22/2018	BMO1	PMCHQ00000881	\$1,385.14
EFT0001150	204769	ALLEN, PAULETTE	2/22/2018	BMO1	PMCHQ00000881	\$31.59
EFT0001151	5720	ASPLUNDH CANADA INC	2/22/2018	BMO1	PMCHQ00000881	\$10,710.00
EFT0001152	7000	BAILEY ELECTRIC CO LTD	2/22/2018	BMO1	PMCHQ00000881	\$7,389.64
EFT0001153	7860	BEAVER CREEK HOME CENTRE	2/22/2018	BMO1	PMCHQ00000881	\$647.80
EFT0001154	9065	BLACK PRESS GROUP	2/22/2018	BMO1	PMCHQ00000881	\$414.15
EFT0001155	9475	BOWERMAN EXCAVATING LTD.	2/22/2018	BMO1	PMCHQ00000881	\$2,710.40
EFT0001156	9515	BOWMARK CONCRETE LTD.	2/22/2018	BMO1	PMCHQ00000881	\$273.17
EFT0001157	13790	CANADIAN CORPS OF COMMISSIONAI	2/22/2018	BMO1	PMCHQ00000881	\$1,161.09
EFT0001158	23250	COASTAL PEST MANAGEMENT	2/22/2018	BMO1	PMCHQ00000881	\$94.50
EFT0001159	18740	COKELY WIRE ROPE LTD	2/22/2018	BMO1	PMCHQ00000881	\$36.89
EFT0001160	204614	COMMUNICATION CONNECTION	2/22/2018	BMO1	PMCHQ00000881	\$7,131.79
EFT0001161	204527	CPS (CANADA) INC	2/22/2018	BMO1	PMCHQ00000881	\$1,990.15
EFT0001162	44880	DB PERKS & ASSOCIATES LTD.	2/22/2018	BMO1	PMCHQ00000881	\$26.71
EFT0001163	22200	DOLANS CONCRETE LTD	2/22/2018	BMO1	PMCHQ00000881	\$5,972.90
EFT0001164	42374	ENEX FUELS LTD.	2/22/2018	BMO1	PMCHQ00000881	\$4,221.71
EFT0001165	24890	FLOORING DEPOT	2/22/2018	BMO1	PMCHQ00000881	\$249.71
EFT0001166	204276	GARDAWORLD	2/22/2018	BMO1	PMCHQ00000881	\$1,384.68
EFT0001167	204719	HARRIS & COMPANY LLP	2/22/2018	BMO1	PMCHQ00000881	\$147.84
EFT0001168	28877	HOULE PRINTING	2/22/2018	BMO1	PMCHQ00000881	\$60.48
EFT0001169	30194	INLAND KENWORTH/PARKER PACIFIC	2/22/2018	BMO1	PMCHQ00000881	\$451.27
EFT0001170	32270	JACK'S TIRE SALES & SERVICES L	2/22/2018	BMO1	PMCHQ00000881	\$3,805.76
EFT0001171	33777	KENDRICK EQUIPMENT 2003 LTD.	2/22/2018	BMO1	PMCHQ00000881	\$1,394.00
EFT0001172	34215	KOERS & ASSOCIATES ENGINEERING	2/22/2018	BMO1	PMCHQ00000881	\$5,994.85
EFT0001173	34420	L B WOODCHOPPERS LTD	2/22/2018	BMO1	PMCHQ00000881	\$985.37
EFT0001174	204686	LIN HAW INTERNATIONAL CO LTD	2/22/2018	BMO1	PMCHQ00000881	\$232.28
EFT0001175	203605	MCCONNELL, ROBYN	2/22/2018	BMO1	PMCHQ00000881	\$23.76
EFT0001176	36260	MCLEAN & HIGGINS LTD	2/22/2018	BMO1	PMCHQ00000881	\$1,197.66
EFT0001177	201071	NEOPOST CANADA LTD.	2/22/2018	BMO1	PMCHQ00000881	\$6,845.39
EFT0001178	203450	NFS TELECOM SOLUTIONS	2/22/2018	BMO1	PMCHQ00000881	\$1,575.00
EFT0001179	42905	OAK CREEK GOLF & TURF INC.	2/22/2018	BMO1	PMCHQ00000881	\$878.61
EFT0001180	32500	PLANETCLEAN (NANAIMO) LTD	2/22/2018	BMO1	PMCHQ00000881	\$1,414.48
EFT0001181	45995	PORT ALBERNI ONLINE	2/22/2018	BMO1	PMCHQ00000881	\$787.50
EFT0001182	46595	PRAXAIR DISTRIBUTION	2/22/2018	BMO1	PMCHQ00000881	\$104.57
EFT0001183	47333	QUALITY FOODS	2/22/2018	BMO1	PMCHQ00000881	\$1,559.80
EFT0001184	49140	REGIONAL DISTRICT OF ALBERNI C	2/22/2018	BMO1	PMCHQ00000881	\$34,729.20
EFT0001185	49150	REGIONAL DISTRICT OF ALBERNI C	2/22/2018	BMO1	PMCHQ00000881	\$720.00
EFT0001186	50260	ROLLINS MACHINERY LTD	2/22/2018	BMO1	PMCHQ00000881	\$709.54
EFT0001187	50412	ROYAL CANADIAN LEGION - BC/YUK	2/22/2018	BMO1	PMCHQ00000881	\$275.00
EFT0001188	203661	SCHAFFERS' EQUIPMENT	2/22/2018	BMO1	PMCHQ00000881	\$257.77
EFT0001189	204241	SHEEN ARNOLD MCNEIL	2/22/2018	BMO1	PMCHQ00000881	\$342.72
EFT0001190	56323	TOM HARRIS CELLULAR LTD	2/22/2018	BMO1	PMCHQ00000881	\$446.88
EFT0001191	62740	WINDSOR PLYWOOD	2/22/2018	BMO1	PMCHQ00000881	\$2,423.93
EFT0001192	35130	YOUNG, ANDERSON	2/22/2018	BMO1	PMCHQ00000881	\$732.10
EFT0001193	1961	ALBERNI VALLEY BULLDOGS	2/28/2018	BMO1	PMCHQ00000883	\$4,568.06



\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001194	7860	BEAVER CREEK HOME CENTRE	2/28/2018	BMO1	PMCHQ00000883	\$1,913.49
EFT0001195	9065	BLACK PRESS GROUP	2/28/2018	BMO1	PMCHQ00000883	\$1,903.09
EFT0001196	202319	INDUSTRIAL ALLIANCE INSURANCE	2/28/2018	BMO1	PMCHQ00000883	\$454.90
EFT0001197	203605	MCCONNELL, ROBYN	2/28/2018	BMO1	PMCHQ00000883	\$44.00
EFT0001198	43190	OLD DUTCH FOODS LTD	2/28/2018	BMO1	PMCHQ00000883	\$76.40
EFT0001199	45593	PLEY, TIM	2/28/2018	BMO1	PMCHQ00000883	\$335.50
EFT0001200	53999	SPIFFY IN A JIFFY JANITORIAL I	2/28/2018	BMO1	PMCHQ00000883	\$1,260.00
EFT0001201	640	ACME SUPPLIES LTD	3/2/2018	BMO1	PMCHQ00000886	\$1,059.00
EFT0001202	27020	AIR LIQUIDE CANADA INC	3/2/2018	BMO1	PMCHQ00000886	\$751.54
EFT0001203	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/2/2018	BMO1	PMCHQ00000886	\$222.97
EFT0001204	3150	ALBERNI VALLEY CHAMBER OF COMM	3/2/2018	BMO1	PMCHQ00000886	\$63.90
EFT0001205	204769	ALLEN, PAULETTE	3/2/2018	BMO1	PMCHQ00000886	\$31.59
EFT0001206	5740	ASSOCIATED ENGINEERING (BC) LT	3/2/2018	BMO1	PMCHQ00000886	\$98,058.19
EFT0001207	10997	BRANDT TRACTOR LTD.	3/2/2018	BMO1	PMCHQ00000886	\$911.39
EFT0001208	13790	CANADIAN CORPS OF COMMISSIONAI	3/2/2018	BMO1	PMCHQ00000886	\$1,044.98
EFT0001209	14380	CANADIAN LINEN AND UNIFORM SER	3/2/2018	BMO1	PMCHQ00000886	\$299.06
EFT0001210	44880	DB PERKS & ASSOCIATES LTD.	3/2/2018	BMO1	PMCHQ00000886	\$1,592.08
EFT0001211	201054	E-CARD ID PRODUCTS	3/2/2018	BMO1	PMCHQ00000886	\$1,981.06
EFT0001212	42374	ENEX FUELS LTD.	3/2/2018	BMO1	PMCHQ00000886	\$7,075.70
EFT0001213	23450	EVITT ELECTRIC CO LTD	3/2/2018	BMO1	PMCHQ00000886	\$201.49
EFT0001214	204015	FRIESEN PLASTICS INC	3/2/2018	BMO1	PMCHQ00000886	\$1,099.85
EFT0001215	205009	GREGG DISTRIBUTORS (BC) LTD	3/2/2018	BMO1	PMCHQ00000886	\$228.48
EFT0001216	34420	L B WOODCHOPPERS LTD	3/2/2018	BMO1	PMCHQ00000886	\$864.88
EFT0001217	36260	MCLEAN & HIGGINS LTD	3/2/2018	BMO1	PMCHQ00000886	\$234.17
EFT0001218	38161	MID ISLAND FIRE EQUIPMENT LTD	3/2/2018	BMO1	PMCHQ00000886	\$385.88
EFT0001219	47333	QUALITY FOODS	3/2/2018	BMO1	PMCHQ00000886	\$562.21
EFT0001220	48940	REC TEC INDUSTRIES	3/2/2018	BMO1	PMCHQ00000886	\$64,178.24
EFT0001221	57040	UAP INC	3/2/2018	BMO1	PMCHQ00000886	\$11.06
EFT0001222	200217	VOYSEY, SHANE	3/2/2018	BMO1	PMCHQ00000886	\$229.51
EFT0001223	62740	WINDSOR PLYWOOD	3/2/2018	BMO1	PMCHQ00000886	\$2,180.15
EFT0001224	27020	AIR LIQUIDE CANADA INC	3/9/2018	BMO1	PMCHQ00000893	\$235.86
EFT0001225	45585	ALBERNI ECO DRY CLEANERS	3/9/2018	BMO1	PMCHQ00000893	\$893.55
EFT0001226	52570	ANDREW SHERET LIMITED	3/9/2018	BMO1	PMCHQ00000893	\$356.55
EFT0001227	7000	BAILEY ELECTRIC CO LTD	3/9/2018	BMO1	PMCHQ00000893	\$955.03
EFT0001228	7860	BEAVER CREEK HOME CENTRE	3/9/2018	BMO1	PMCHQ00000893	\$335.72
EFT0001229	9475	BOWERMAN EXCAVATING LTD.	3/9/2018	BMO1	PMCHQ00000893	\$241.92
EFT0001230	15301	CANADIAN TIRE #488	3/9/2018	BMO1	PMCHQ00000893	\$5.59
EFT0001231	15580	CANADIAN UNION OF PUBLIC EMPLO	3/9/2018	BMO1	PMCHQ00000893	\$11,822.45
EFT0001232	23250	COASTAL PEST MANAGEMENT	3/9/2018	BMO1	PMCHQ00000893	\$47.25
EFT0001233	18740	COKELY WIRE ROPE LTD	3/9/2018	BMO1	PMCHQ00000893	\$29.19
EFT0001234	22200	DOLANS CONCRETE LTD	3/9/2018	BMO1	PMCHQ00000893	\$300.62
EFT0001235	27009	HACH SALES & SERVICE CANADA	3/9/2018	BMO1	PMCHQ00000893	\$357.52
EFT0001236	202319	INDUSTRIAL ALLIANCE INSURANCE	3/9/2018	BMO1	PMCHQ00000893	\$459.09
EFT0001237	32400	JAL DESIGNS AND GRAPHICS INC	3/9/2018	BMO1	PMCHQ00000893	\$207.20
EFT0001238	34420	L B WOODCHOPPERS LTD	3/9/2018	BMO1	PMCHQ00000893	\$285.60
EFT0001239	43190	OLD DUTCH FOODS LTD	3/9/2018	BMO1	PMCHQ00000893	\$40.45
EFT0001240	45725	PORT ALBERNI CIVIC MANAGERS AS	3/9/2018	BMO1	PMCHQ00000893	\$510.00
EFT0001241	32500	PLANETCLEAN (NANAIMO) LTD	3/9/2018	BMO1	PMCHQ00000893	\$24.02
EFT0001242	49140	REGIONAL DISTRICT OF ALBERNI C	3/9/2018	BMO1	PMCHQ00000893	\$1,065.60
EFT0001243	202207	SHERINE INDUSTRIES LTD	3/9/2018	BMO1	PMCHQ00000895	\$290.68
EFT0001244	27020	AIR LIQUIDE CANADA INC	3/9/2018	BMO1	PMCHQ00000895	\$469.55
EFT0001245	7860	BEAVER CREEK HOME CENTRE	3/9/2018	BMO1	PMCHQ00000895	\$188.72
EFT0001246	14380	CANADIAN LINEN AND UNIFORM SER	3/9/2018	BMO1	PMCHQ00000895	\$185.71
EFT0001247	34420	L B WOODCHOPPERS LTD	3/9/2018	BMO1	PMCHQ00000895	\$140.75
EFT0001248	203661	SCHAFFERS' EQUIPMENT	3/9/2018	BMO1	PMCHQ00000895	\$175.19
EFT0001249	204335	MOTION CANADA	3/9/2018	BMO1	PMCHQ00000895	\$30.55
EFT0001250	52570	ANDREW SHERET LIMITED	3/9/2018	BMO1	PMCHQ00000895	\$1,558.16
EFT0001251	32500	PLANETCLEAN (NANAIMO) LTD	3/9/2018	BMO1	PMCHQ00000895	\$37.49
EFT0001252	58172	VAN KAM FREIGHTWAYS LTD	3/9/2018	BMO1	PMCHQ00000895	\$317.34
EFT0001253	204741	ALBERNI FITNESS CENTRE	3/14/2018	BMO1	PMCHQ00000897	\$280.00
EFT0001254	53999	SPIFFY IN A JIFFY JANITORIAL I	3/14/2018	BMO1	PMCHQ00000897	\$1,260.00
EFT0001255	52570	ANDREW SHERET LIMITED	3/14/2018	BMO1	PMCHQ00000899	\$839.30
EFT0001256	640	ACME SUPPLIES LTD	3/23/2018	BMO1	PMCHQ00000903	\$1,476.05

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001257	27020	AIR LIQUIDE CANADA INC	3/23/2018	BMO1	PMCHQ00000903	\$209.58
EFT0001258	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/23/2018	BMO1	PMCHQ00000903	\$94.67
EFT0001259	3665	ALBERNI VALLEY REFRIGERATION	3/23/2018	BMO1	PMCHQ00000903	\$1,692.78
EFT0001260	52570	ANDREW SHERET LIMITED	3/23/2018	BMO1	PMCHQ00000903	\$635.18
EFT0001261	204842	AV CH OF COMM RURAL DIVIDEND P	3/23/2018	BMO1	PMCHQ00000903	\$4,494.00
EFT0001262	7860	BEAVER CREEK HOME CENTRE	3/23/2018	BMO1	PMCHQ00000903	\$2,704.39
EFT0001263	203651	BELZONA MOLECULAR LTD.	3/23/2018	BMO1	PMCHQ00000903	\$2,471.70
EFT0001264	13790	CANADIAN CORPS OF COMMISSIONAI	3/23/2018	BMO1	PMCHQ00000903	\$1,161.09
EFT0001265	204580	COAST ENVIRONMENTAL LTD	3/23/2018	BMO1	PMCHQ00000903	\$1,511.92
EFT0001266	204595	COAST INTERIOR ARCHAEOLOGY	3/23/2018	BMO1	PMCHQ00000903	\$13,650.89
EFT0001267	201803	CO-OPERATORS, THE	3/23/2018	BMO1	PMCHQ00000903	\$16,476.29
EFT0001268	28173	DANN HIGGINS GAS SERVICES	3/23/2018	BMO1	PMCHQ00000903	\$2,934.75
EFT0001269	44880	DB PERKS & ASSOCIATES LTD.	3/23/2018	BMO1	PMCHQ00000903	\$2,666.22
EFT0001270	22527	DURAGLAS COMPOSITES	3/23/2018	BMO1	PMCHQ00000903	\$1,977.15
EFT0001271	205024	ELEVATION PICTURES CORP.	3/23/2018	BMO1	PMCHQ00000903	\$353.50
EFT0001272	203978	ENCORE BUSINESS SOLUTIONS INC	3/23/2018	BMO1	PMCHQ00000903	\$10,820.25
EFT0001273	42374	ENEX FUELS LTD.	3/23/2018	BMO1	PMCHQ00000903	\$4,117.61
EFT0001274	202415	ESC AUTOMATION INC	3/23/2018	BMO1	PMCHQ00000903	\$232.96
EFT0001275	204276	GARDAWORLD	3/23/2018	BMO1	PMCHQ00000903	\$1,384.68
EFT0001276	25368	GENESIS FIRE PROTECTION	3/23/2018	BMO1	PMCHQ00000903	\$1,057.35
EFT0001277	26070	GRAPHICS FACTORY.	3/23/2018	BMO1	PMCHQ00000903	\$172.48
EFT0001278	27009	HACH SALES & SERVICE CANADA	3/23/2018	BMO1	PMCHQ00000903	\$178.76
EFT0001279	27370	HARLAN FAIRBANKS CO	3/23/2018	BMO1	PMCHQ00000903	\$1,066.80
EFT0001280	28067	HETHERINGTON INDUSTRIES LTD	3/23/2018	BMO1	PMCHQ00000903	\$199.50
EFT0001281	32270	JACK'S TIRE SALES & SERVICES L	3/23/2018	BMO1	PMCHQ00000903	\$2,412.37
EFT0001282	34215	KOERS & ASSOCIATES ENGINEERING	3/23/2018	BMO1	PMCHQ00000903	\$11,440.62
EFT0001283	34420	L B WOODCHOPPERS LTD	3/23/2018	BMO1	PMCHQ00000903	\$1,290.74
EFT0001284	35105	LEWKOWICH GEOTECHNICAL ENGINEE	3/23/2018	BMO1	PMCHQ00000903	\$1,507.28
EFT0001285	35132	LIFESAVING SOCIETY	3/23/2018	BMO1	PMCHQ00000903	\$240.00
EFT0001286	204686	LIN HAW INTERNATIONAL CO LTD	3/23/2018	BMO1	PMCHQ00000903	\$505.03
EFT0001287	203605	MCCONNELL, ROBYN	3/23/2018	BMO1	PMCHQ00000903	\$6.05
EFT0001288	35900	MCGILL & ASSOCIATES	3/23/2018	BMO1	PMCHQ00000903	\$2,009.79
EFT0001289	36260	MCLEAN & HIGGINS LTD	3/23/2018	BMO1	PMCHQ00000903	\$308.45
EFT0001290	204335	MOTION CANADA	3/23/2018	BMO1	PMCHQ00000903	\$217.09
EFT0001291	201071	NEOPOST CANADA LTD.	3/23/2018	BMO1	PMCHQ00000903	\$109.76
EFT0001292	43190	OLD DUTCH FOODS LTD	3/23/2018	BMO1	PMCHQ00000903	\$103.36
EFT0001293	204735	PERFECTMIND INC	3/23/2018	BMO1	PMCHQ00000903	\$16,654.50
EFT0001294	32500	PLANETCLEAN (NANAIMO) LTD	3/23/2018	BMO1	PMCHQ00000903	\$289.77
EFT0001295	45995	PORT ALBERNI ONLINE	3/23/2018	BMO1	PMCHQ00000903	\$787.50
EFT0001296	47333	QUALITY FOODS	3/23/2018	BMO1	PMCHQ00000903	\$949.74
EFT0001297	204821	REGIONAL DISTRICT OF ALBERNI C	3/23/2018	BMO1	PMCHQ00000903	\$1,627.78
EFT0001298	49140	REGIONAL DISTRICT OF ALBERNI C	3/23/2018	BMO1	PMCHQ00000903	\$27,207.60
EFT0001299	203661	SCHAFFERS' EQUIPMENT	3/23/2018	BMO1	PMCHQ00000903	\$1,349.94
EFT0001300	9325	SHANKS, RONDI	3/23/2018	BMO1	PMCHQ00000903	\$34.93
EFT0001301	56323	TOM HARRIS CELLULAR LTD	3/23/2018	BMO1	PMCHQ00000903	\$1,856.75
EFT0001302	203759	VICTORIA BOX & PAPER	3/23/2018	BMO1	PMCHQ00000903	\$248.37
EFT0001303	204597	WESTERN EQUIPMENT LTD	3/23/2018	BMO1	PMCHQ00000903	\$388.83
EFT0001304	59700	WL SOLUTIONS LTD	3/23/2018	BMO1	PMCHQ00000903	\$462.00
EFT0001305	35130	YOUNG, ANDERSON	3/23/2018	BMO1	PMCHQ00000903	\$561.24
EFT0001306	640	ACME SUPPLIES LTD	3/28/2018	BMO1	PMCHQ00000905	\$145.80
EFT0001307	1960	ALBERNI DISTRICT CO-OP ASSOC	3/28/2018	BMO1	PMCHQ00000905	\$277.86
EFT0001308	204685	CHEMPOSITE INC	3/28/2018	BMO1	PMCHQ00000905	\$660.80
EFT0001309	915759	FORMAN, SANDI	3/28/2018	BMO1	PMCHQ00000905	\$88.00
EFT0001310	201255	CHEVELDAVE, WAYNE	4/4/2018	BMO1	PMCHQ00000907	\$20.00
EFT0001311	12990	K. G. CAMPBELL CONTRACTING LTD	4/4/2018	BMO1	PMCHQ00000907	\$1,228.50
EFT0001312	203219	ROTHWELL, CATHY	4/4/2018	BMO1	PMCHQ00000907	\$122.48
EFT0001313	49140	REGIONAL DISTRICT OF ALBERNI C	4/4/2018	BMO1	PMCHQ00000907	\$103,023.96
EFT0001314	24937	A J FORSYTH, A DIVISION OF RUS	4/5/2018	BMO1	PMCHQ00000909	\$562.40
EFT0001315	203082	ADVANCED AUTOMATIC DOORS	4/5/2018	BMO1	PMCHQ00000909	\$322.56
EFT0001316	27020	AIR LIQUIDE CANADA INC	4/5/2018	BMO1	PMCHQ00000909	\$483.91
EFT0001317	2540	ALBERNI INDUSTRIAL MARINE SUPP	4/5/2018	BMO1	PMCHQ00000909	\$83.91
EFT0001319	201769	ALLEN, PAUL ETTE	4/5/2018	BMO1	PMCHQ00000909	\$31.59
EFT0001320	3740	ASSOCIATED ENGINEERING (BC) LI	4/5/2018	BMO1	PMCHQ00000909	\$202,602.67

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001321	7000	BAILEY ELECTRIC CO LTD	4/5/2018	BMO1	PMCHQ00000909	\$16,727.94
EFT0001322	7860	BEAVER CREEK HOME CENTRE	4/5/2018	BMO1	PMCHQ00000909	\$288.09
EFT0001323	9475	BOWERMAN EXCAVATING LTD.	4/5/2018	BMO1	PMCHQ00000909	\$1,666.56
EFT0001324	9515	BOWMARK CONCRETE LTD.	4/5/2018	BMO1	PMCHQ00000909	\$268.80
EFT0001325	10997	BRANDT TRACTOR LTD.	4/5/2018	BMO1	PMCHQ00000909	\$95.23
EFT0001326	13790	CANADIAN CORPS OF COMMISSIONAI	4/5/2018	BMO1	PMCHQ00000909	\$1,161.09
EFT0001327	14380	CANADIAN LINEN AND UNIFORM SER	4/5/2018	BMO1	PMCHQ00000909	\$565.84
EFT0001328	204107	CANADIAN MARITIME ENGINEERING	4/5/2018	BMO1	PMCHQ00000909	\$523.65
EFT0001329	15580	CANADIAN UNION OF PUBLIC EMPLO	4/5/2018	BMO1	PMCHQ00000909	\$17,757.56
EFT0001330	23250	COASTAL PEST MANAGEMENT	4/5/2018	BMO1	PMCHQ00000909	\$94.50
EFT0001331	18740	COKELY WIRE ROPE LTD	4/5/2018	BMO1	PMCHQ00000909	\$6.72
EFT0001332	20200	CROCKER EQUIPMENT CO LTD	4/5/2018	BMO1	PMCHQ00000909	\$1,904.00
EFT0001333	44880	DB PERKS & ASSOCIATES LTD.	4/5/2018	BMO1	PMCHQ00000909	\$30.24
EFT0001334	22200	DOLANS CONCRETE LTD	4/5/2018	BMO1	PMCHQ00000909	\$5,370.00
EFT0001335	42374	ENEX FUELS LTD.	4/5/2018	BMO1	PMCHQ00000909	\$16,009.47
EFT0001336	23450	EVITT ELECTRIC CO LTD	4/5/2018	BMO1	PMCHQ00000909	\$166.49
EFT0001337	27850	HAYLOCK BROS PAVING LTD	4/5/2018	BMO1	PMCHQ00000909	\$6,606.78
EFT0001338	28877	HOULE PRINTING	4/5/2018	BMO1	PMCHQ00000909	\$1,354.08
EFT0001339	8680	J W BERRY TRUCKING LTD.	4/5/2018	BMO1	PMCHQ00000909	\$776.18
EFT0001340	33496	JUST RITE PRECISION SHARPENING	4/5/2018	BMO1	PMCHQ00000909	\$235.20
EFT0001341	34420	L B WOODCHOPPERS LTD	4/5/2018	BMO1	PMCHQ00000909	\$1,125.49
EFT0001342	35132	LIFESAVING SOCIETY	4/5/2018	BMO1	PMCHQ00000909	\$120.00
EFT0001343	35576	LUSSIER & SON CONTRACTING LTD	4/5/2018	BMO1	PMCHQ00000909	\$3,161.76
EFT0001344	203605	MCCONNELL, ROBYN	4/5/2018	BMO1	PMCHQ00000909	\$89.00
EFT0001345	35900	MCGILL & ASSOCIATES	4/5/2018	BMO1	PMCHQ00000909	\$2,754.59
EFT0001346	36260	MCLEAN & HIGGINS LTD	4/5/2018	BMO1	PMCHQ00000909	\$1,528.59
EFT0001347	204017	OPUS CONSULTING GROUP LTD	4/5/2018	BMO1	PMCHQ00000909	\$2,725.77
EFT0001348	203043	PELECH, JEFF	4/5/2018	BMO1	PMCHQ00000909	\$67.04
EFT0001349	204735	PERFECTMIND INC	4/5/2018	BMO1	PMCHQ00000909	\$6,090.00
EFT0001350	32500	PLANETCLEAN (NANAIMO) LTD	4/5/2018	BMO1	PMCHQ00000909	\$949.44
EFT0001351	46595	PRAXAIR DISTRIBUTION	4/5/2018	BMO1	PMCHQ00000909	\$47.35
EFT0001352	46686	PROFIRE EMERGENCY EQUIPMENT IN	4/5/2018	BMO1	PMCHQ00000909	\$125.57
EFT0001353	47333	QUALITY FOODS	4/5/2018	BMO1	PMCHQ00000909	\$451.02
EFT0001354	49140	REGIONAL DISTRICT OF ALBERNI C	4/5/2018	BMO1	PMCHQ00000909	\$196,823.72
EFT0001355	49150	REGIONAL DISTRICT OF ALBERNI C	4/5/2018	BMO1	PMCHQ00000909	\$720.00
EFT0001356	202207	SHERINE INDUSTRIES LTD	4/5/2018	BMO1	PMCHQ00000909	\$906.87
EFT0001357	200217	VOYSEY, SHANE	4/5/2018	BMO1	PMCHQ00000909	\$237.93
EFT0001358	62740	WINDSOR PLYWOOD	4/5/2018	BMO1	PMCHQ00000909	\$2,728.91
EFT0001359	1960	ALBERNI DISTRICT CO-OP ASSOC	4/12/2018	BMO1	PMCHQ00000913	\$616.98
EFT0001360	10976	B C W W A (BC Water & Waste A	4/12/2018	BMO1	PMCHQ00000913	\$1,886.85
EFT0001361	203417	HAUTZINGER, TIM	4/12/2018	BMO1	PMCHQ00000913	\$60.00
EFT0001362	12990	K. G. CAMPBELL CONTRACTING LTD	4/12/2018	BMO1	PMCHQ00000913	\$525.00
EFT0001363	53999	SPIFFY IN A JIFFY JANITORIAL I	4/12/2018	BMO1	PMCHQ00000913	\$1,260.00
EFT0001364	55727	TEMPEST DEVELOPMENT GROUP INC.	4/12/2018	BMO1	PMCHQ00000913	\$3,837.75
EFT0001365	3951	ALOYD FITNESS	4/18/2018	BMO1	PMCHQ00000915	\$172.21
EFT0001366	7860	BEAVER CREEK HOME CENTRE	4/18/2018	BMO1	PMCHQ00000915	\$2,860.84
EFT0001367	9065	BLACK PRESS GROUP	4/18/2018	BMO1	PMCHQ00000915	\$2,582.76
EFT0001368	54350	BRENNTAG CANADA INC.	4/18/2018	BMO1	PMCHQ00000915	\$4,522.17
EFT0001369	29890	IMAGE INSPECTION SERVICES LTD	4/18/2018	BMO1	PMCHQ00000915	\$1,926.31
EFT0001370	45593	PLEY, TIM	4/18/2018	BMO1	PMCHQ00000915	\$332.75
EFT0001371	201503	SAUVE, DENIS	4/18/2018	BMO1	PMCHQ00000915	\$315.60
EFT0001372	27020	AIR LIQUIDE CANADA INC	4/19/2018	BMO1	PMCHQ00000918	\$235.11
EFT0001373	45585	ALBERNI ECO DRY CLEANERS	4/19/2018	BMO1	PMCHQ00000918	\$1,051.57
EFT0001374	200877	ALBERNI GLASS & MIRROR 2003 LT	4/19/2018	BMO1	PMCHQ00000918	\$77.28
EFT0001375	2540	ALBERNI INDUSTRIAL MARINE SUPP	4/19/2018	BMO1	PMCHQ00000918	\$73.91
EFT0001376	3120	ALBERNI TOWING	4/19/2018	BMO1	PMCHQ00000918	\$144.90
EFT0001377	5740	ASSOCIATED ENGINEERING (BC) LT	4/19/2018	BMO1	PMCHQ00000918	\$1,369.87
EFT0001378	7000	BAILEY ELECTRIC CO LTD	4/19/2018	BMO1	PMCHQ00000918	\$5,802.28
EFT0001379	7860	BEAVER CREEK HOME CENTRE	4/19/2018	BMO1	PMCHQ00000918	\$347.36
EFT0001380	9475	BOWERMAN EXCAVATING LTD.	4/19/2018	BMO1	PMCHQ00000918	\$3,843.84
EFT0001381	10997	BRANDT TRACTOR LTD.	4/19/2018	BMO1	PMCHQ00000918	\$64.59
EFT0001382	13790	CANADIAN CORPS OF COMMISSIONAI	4/19/2018	BMO1	PMCHQ00000918	\$1,296.59
EFT0001383	14380	CANADIAN LINEN AND UNIFORM SER	4/19/2018	BMO1	PMCHQ00000918	\$582.29

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001384	16201	CASEWARE INTERNATIONAL INC	4/19/2018	BMO1	PMCHQ00000918	\$131.25
EFT0001385	204614	COMMUNICATION CONNECTION	4/19/2018	BMO1	PMCHQ00000918	\$14,250.60
EFT0001386	19300	COMOX PACIFIC EXPRESS LTD	4/19/2018	BMO1	PMCHQ00000918	\$423.65
EFT0001387	44880	DB PERKS & ASSOCIATES LTD.	4/19/2018	BMO1	PMCHQ00000918	\$792.53
EFT0001388	22200	DOLANS CONCRETE LTD	4/19/2018	BMO1	PMCHQ00000918	\$1,013.73
EFT0001389	42374	ENEX FUELS LTD.	4/19/2018	BMO1	PMCHQ00000918	\$22,383.75
EFT0001390	204557	FUSIONCINE	4/19/2018	BMO1	PMCHQ00000918	\$3,762.81
EFT0001391	27009	HACH SALES & SERVICE CANADA	4/19/2018	BMO1	PMCHQ00000918	\$1,237.16
EFT0001392	204719	HARRIS & COMPANY LLP	4/19/2018	BMO1	PMCHQ00000918	\$1,529.31
EFT0001393	27850	HAYLOCK BROS PAVING LTD	4/19/2018	BMO1	PMCHQ00000918	\$3,078.95
EFT0001394	28067	HETHERINGTON INDUSTRIES LTD	4/19/2018	BMO1	PMCHQ00000918	\$99.75
EFT0001395	28877	HOULE PRINTING	4/19/2018	BMO1	PMCHQ00000918	\$118.72
EFT0001396	30194	INLAND KENWORTH/PARKER PACIFIC	4/19/2018	BMO1	PMCHQ00000918	\$712.77
EFT0001397	32270	JACK'S TIRE SALES & SERVICES L	4/19/2018	BMO1	PMCHQ00000918	\$1,482.04
EFT0001398	33496	JUST RITE PRECISION SHARPENING	4/19/2018	BMO1	PMCHQ00000918	\$235.20
EFT0001399	33777	KENDRICK EQUIPMENT 2003 LTD.	4/19/2018	BMO1	PMCHQ00000918	\$369.79
EFT0001400	34215	KOERS & ASSOCIATES ENGINEERING	4/19/2018	BMO1	PMCHQ00000918	\$4,151.81
EFT0001401	34420	L B WOODCHOPPERS LTD	4/19/2018	BMO1	PMCHQ00000918	\$258.98
EFT0001402	35900	MCGILL & ASSOCIATES	4/19/2018	BMO1	PMCHQ00000918	\$1,246.14
EFT0001403	36260	MCLEAN & HIGGINS LTD	4/19/2018	BMO1	PMCHQ00000918	\$242.21
EFT0001404	204735	PERFECTMIND INC	4/19/2018	BMO1	PMCHQ00000918	\$17,976.00
EFT0001405	201272	PCAG PROPERTY ADVISORS INC	4/19/2018	BMO1	PMCHQ00000918	\$320.25
EFT0001406	32500	PLANETCLEAN (NANAIMO) LTD	4/19/2018	BMO1	PMCHQ00000918	\$472.15
EFT0001407	45725	PORT ALBERNI CIVIC MANAGERS AS	4/19/2018	BMO1	PMCHQ00000918	\$765.00
EFT0001408	46595	PRAXAIR DISTRIBUTION	4/19/2018	BMO1	PMCHQ00000918	\$58.18
EFT0001409	47333	QUALITY FOODS	4/19/2018	BMO1	PMCHQ00000918	\$203.63
EFT0001410	49140	REGIONAL DISTRICT OF ALBERNI C	4/19/2018	BMO1	PMCHQ00000918	\$52,321.60
EFT0001411	49150	REGIONAL DISTRICT OF ALBERNI C	4/19/2018	BMO1	PMCHQ00000918	\$720.00
EFT0001412	50260	ROLLINS MACHINERY LTD	4/19/2018	BMO1	PMCHQ00000918	\$42.83
EFT0001413	50820	RUSSELL FOOD EQUIPMENT LIMTED	4/19/2018	BMO1	PMCHQ00000918	\$250.71
EFT0001414	203661	SCHAFFERS' EQUIPMENT	4/19/2018	BMO1	PMCHQ00000918	\$187.66
EFT0001415	204241	SHEEN ARNOLD MCNEIL	4/19/2018	BMO1	PMCHQ00000918	\$313.60
EFT0001416	202207	SHERINE INDUSTRIES LTD	4/19/2018	BMO1	PMCHQ00000918	\$219.41
EFT0001417	52640	SHERWOOD AUTO PARTS AND RADIAT	4/19/2018	BMO1	PMCHQ00000918	\$520.80
EFT0001418	56323	TOM HARRIS CELLULAR LTD	4/19/2018	BMO1	PMCHQ00000918	\$33.32
EFT0001419	62740	WINDSOR PLYWOOD	4/19/2018	BMO1	PMCHQ00000918	\$816.31
EFT0001420	59700	WL SOLUTIONS LTD	4/19/2018	BMO1	PMCHQ00000918	\$10,360.69
EFT0001421	35130	YOUNG, ANDERSON	4/19/2018	BMO1	PMCHQ00000918	\$199.75
EFT0001422	204107	CANADIAN MARITIME ENGINEERING	4/26/2018	BMO1	PMCHQ00000920	\$2,660.16
EFT0001423	203974	ECONICS INNOVATIONS INC	4/26/2018	BMO1	PMCHQ00000920	\$291.83
EFT0001424	23181	EMCO LIMITED	4/26/2018	BMO1	PMCHQ00000920	\$16,869.60
EFT0001425	25368	GENESIS FIRE PROTECTION	4/26/2018	BMO1	PMCHQ00000920	\$1,857.35
EFT0001426	9900	B C AIR FILTER LTD	4/26/2018	BMO1	PMCHQ00000920	\$637.06
EFT0001427	203043	PELECH, JEFF	4/26/2018	BMO1	PMCHQ00000920	\$429.68
EFT0001428	52570	ANDREW SHERET LIMITED	5/2/2018	BMO1	PMCHQ00000922	\$17,046.12
EFT0001429	17971	CIVIC INFO BC	5/2/2018	BMO1	PMCHQ00000922	\$446.25
EFT0001430	2003100	GIBSON, MARILYN	5/2/2018	BMO1	PMCHQ00000922	\$10.00
EFT0001431	203417	HAUTZINGER, TIM	5/2/2018	BMO1	PMCHQ00000922	\$400.00
EFT0001432	53999	SPIFFY IN A JIFFY JANITORIAL I	5/2/2018	BMO1	PMCHQ00000922	\$1,260.00
EFT0001433	3150	ALBERNI VALLEY CHAMBER OF COMM	5/9/2018	BMO1	PMCHQ00000926	\$21,422.00
EFT0001434	10976	B C W W A (BC Water & Waste A	5/9/2018	BMO1	PMCHQ00000926	\$1,089.00
EFT0001435	27009	HACH SALES & SERVICE CANADA	5/9/2018	BMO1	PMCHQ00000926	\$1,059.77
EFT0001436	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	5/9/2018	BMO1	PMCHQ00000926	\$80.00
EFT0001437	91004	PLEY, LAURIE	5/9/2018	BMO1	PMCHQ00000926	\$1,946.15
EFT0001438	203043	PELECH, JEFF	5/9/2018	BMO1	PMCHQ00000926	\$112.00
EFT0001439	45725	PORT ALBERNI CIVIC MANAGERS AS	5/9/2018	BMO1	PMCHQ00000926	\$510.00
EFT0001440	45800	PORT ALBERNI FIRE FIGHTERS ASS	5/9/2018	BMO1	PMCHQ00000926	\$4,704.00
EFT0001441	23181	EMCO LIMITED	5/9/2018	BMO1	PMCHQ00000927	\$4,533.77
EFT0001442	640	ACME SUPPLIES LTD	5/11/2018	BMO1	PMCHQ00000931	\$2,400.89
EFT0001443	27020	AIR LIQUIDE CANADA INC	5/11/2018	BMO1	PMCHQ00000931	\$331.72
EFT0001444	45585	ALBERNI ECO DRY CLEANERS	5/11/2018	BMO1	PMCHQ00000931	\$1,040.55
EFT0001445	200877	ALBERNI GLASS & MIRROR 2003 LT	5/11/2018	BMO1	PMCHQ00000931	\$1,448.16
EFT0001446	2540	ALBERNI INDUSTRIAL MARINE SUPP	5/11/2018	BMO1	PMCHQ00000931	\$155.22

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001447	3120	ALBERNI TOWING	5/11/2018	BMO1	PMCHQ00000931	\$193.20
EFT0001448	3665	ALBERNI VALLEY REFRIGERATION	5/11/2018	BMO1	PMCHQ00000931	\$1,530.90
EFT0001449	204842	AV CH OF COMM RURAL DIVIDEND P	5/11/2018	BMO1	PMCHQ00000931	\$8,988.00
EFT0001450	7000	BAILEY ELECTRIC CO LTD	5/11/2018	BMO1	PMCHQ00000931	\$18,037.89
EFT0001451	7860	BEAVER CREEK HOME CENTRE	5/11/2018	BMO1	PMCHQ00000931	\$2,466.55
EFT0001452	9065	BLACK PRESS GROUP	5/11/2018	BMO1	PMCHQ00000931	\$2,031.39
EFT0001453	10997	BRANDT TRACTOR LTD.	5/11/2018	BMO1	PMCHQ00000931	\$175.05
EFT0001454	54350	BRENNYTAG CANADA INC.	5/11/2018	BMO1	PMCHQ00000931	\$1,992.62
EFT0001455	13790	CANADIAN CORPS OF COMMISSIONAI	5/11/2018	BMO1	PMCHQ00000931	\$2,206.07
EFT0001456	14380	CANADIAN LINEN AND UNIFORM SER	5/11/2018	BMO1	PMCHQ00000931	\$452.49
EFT0001457	204107	CANADIAN MARITIME ENGINEERING	5/11/2018	BMO1	PMCHQ00000931	\$152.76
EFT0001458	15580	CANADIAN UNION OF PUBLIC EMPLO	5/11/2018	BMO1	PMCHQ00000931	\$11,653.77
EFT0001459	204685	CHEMPOSITE INC	5/11/2018	BMO1	PMCHQ00000931	\$619.50
EFT0001460	12586	CMJ EQUIPMENT	5/11/2018	BMO1	PMCHQ00000931	\$745.50
EFT0001461	23250	COASTAL PEST MANAGEMENT	5/11/2018	BMO1	PMCHQ00000931	\$141.75
EFT0001462	18740	COKELY WIRE ROPE LTD	5/11/2018	BMO1	PMCHQ00000931	\$323.71
EFT0001463	20200	CROCKER EQUIPMENT CO LTD	5/11/2018	BMO1	PMCHQ00000931	\$596.41
EFT0001464	28173	DANN HIGGINS GAS SERVICES	5/11/2018	BMO1	PMCHQ00000931	\$1,008.00
EFT0001465	44880	DB PERKS & ASSOCIATES LTD.	5/11/2018	BMO1	PMCHQ00000931	\$2,204.05
EFT0001466	22200	DOLANS CONCRETE LTD	5/11/2018	BMO1	PMCHQ00000931	\$5,542.60
EFT0001467	42374	ENEX FUELS LTD.	5/11/2018	BMO1	PMCHQ00000931	\$22,755.48
EFT0001468	23450	EVITT ELECTRIC CO LTD	5/11/2018	BMO1	PMCHQ00000931	\$2,788.37
EFT0001469	24890	FLOORING DEPOT	5/11/2018	BMO1	PMCHQ00000931	\$937.38
EFT0001470	26070	GRAPHICS FACTORY	5/11/2018	BMO1	PMCHQ00000931	\$1,622.88
EFT0001471	26710	GUILLEVIN INT. INC. IND/SAFETY	5/11/2018	BMO1	PMCHQ00000931	\$102.49
EFT0001472	27850	HAYLOCK BROS PAVING LTD	5/11/2018	BMO1	PMCHQ00000931	\$6,583.43
EFT0001473	28067	HETHERINGTON INDUSTRIES LTD	5/11/2018	BMO1	PMCHQ00000931	\$914.27
EFT0001474	28877	HOULE PRINTING	5/11/2018	BMO1	PMCHQ00000931	\$152.32
EFT0001475	30194	INLAND KENWORTH/PARKER PACIFIC	5/11/2018	BMO1	PMCHQ00000931	\$38.17
EFT0001476	204033	INTER-MOUNTAIN TESTING	5/11/2018	BMO1	PMCHQ00000931	\$2,505.30
EFT0001477	204137	ISLAND EQUIPMENT RENTALS	5/11/2018	BMO1	PMCHQ00000931	\$175.70
EFT0001478	12530	ISLAND RADIO LTD.	5/11/2018	BMO1	PMCHQ00000931	\$2,100.00
EFT0001479	32270	JACK'S TIRE SALES & SERVICES L	5/11/2018	BMO1	PMCHQ00000931	\$1,247.68
EFT0001480	33500	JUSTICE INSTITUTE OF BC	5/11/2018	BMO1	PMCHQ00000931	\$357.19
EFT0001481	34215	KOERS & ASSOCIATES ENGINEERING	5/11/2018	BMO1	PMCHQ00000931	\$23,437.55
EFT0001482	34420	L B WOODCHOPPERS LTD	5/11/2018	BMO1	PMCHQ00000931	\$713.43
EFT0001483	35105	LEWKOWICH GEOTECHNICAL ENGINEE	5/11/2018	BMO1	PMCHQ00000931	\$1,135.16
EFT0001484	35132	LIFESAVING SOCIETY	5/11/2018	BMO1	PMCHQ00000931	\$100.00
EFT0001485	203605	MCCONNELL, ROBYN	5/11/2018	BMO1	PMCHQ00000931	\$24.20
EFT0001486	36260	MCLEAN & HIGGINS LTD	5/11/2018	BMO1	PMCHQ00000931	\$4,072.32
EFT0001487	43190	OLD DUTCH FOODS LTD	5/11/2018	BMO1	PMCHQ00000931	\$53.93
EFT0001488	32500	PLANETCLEAN (NANAIMO) LTD	5/11/2018	BMO1	PMCHQ00000931	\$112.20
EFT0001489	45995	PORT ALBERNI ONLINE	5/11/2018	BMO1	PMCHQ00000931	\$787.50
EFT0001490	46686	PROFIRE EMERGENCY EQUIPMENT IN	5/11/2018	BMO1	PMCHQ00000931	\$1,115.93
EFT0001491	47333	QUALITY FOODS	5/11/2018	BMO1	PMCHQ00000931	\$760.05
EFT0001492	49140	REGIONAL DISTRICT OF ALBERNI C	5/11/2018	BMO1	PMCHQ00000931	\$34,893.82
EFT0001493	50260	ROLLINS MACHINERY LTD	5/11/2018	BMO1	PMCHQ00000931	\$2,644.52
EFT0001494	203661	SCHAFFERS' EQUIPMENT	5/11/2018	BMO1	PMCHQ00000931	\$296.96
EFT0001495	9325	SHANKS, RONDI	5/11/2018	BMO1	PMCHQ00000931	\$38.50
EFT0001496	202207	SHERINE INDUSTRIES LTD	5/11/2018	BMO1	PMCHQ00000931	\$1,340.60
EFT0001497	53999	SPIFFY IN A JIFFY JANITORIAL I	5/11/2018	BMO1	PMCHQ00000931	\$1,260.00
EFT0001498	57040	UAP INC	5/11/2018	BMO1	PMCHQ00000931	\$54.85
EFT0001499	203234	VAN ISLE FORD	5/11/2018	BMO1	PMCHQ00000931	\$555.93
EFT0001500	58660	VANCOUVER ISLAND REGIONAL LIBR	5/11/2018	BMO1	PMCHQ00000931	\$181,749.00
EFT0001501	200217	VOYSEY, SHANE	5/11/2018	BMO1	PMCHQ00000931	\$251.02
EFT0001502	62740	WINDSOR PLYWOOD	5/11/2018	BMO1	PMCHQ00000931	\$2,782.08
EFT0001503	59700	WL SOLUTIONS LTD	5/11/2018	BMO1	PMCHQ00000931	\$1,848.00
EFT0001504	1960	ALBERNI DISTRICT CO-OP ASSOC	5/16/2018	BMO1	PMCHQ00000933	\$158.53
EFT0001505	9065	BLACK PRESS GROUP	5/16/2018	BMO1	PMCHQ00000933	\$1,722.31
EFT0001506	204107	CANADIAN MARITIME ENGINEERING	5/16/2018	BMO1	PMCHQ00000933	\$594.43
EFT0001507	17971	CIVIC INFO BC	5/16/2018	BMO1	PMCHQ00000933	\$446.25
EFT0001508	20200	CROCKER EQUIPMENT CO LTD	5/16/2018	BMO1	PMCHQ00000933	\$111.72
EFT0001509	49335	CH ALBERNI	5/16/2018	BMO1	PMCHQ00000933	\$787.50

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0001510	47333	QUALITY FOODS	5/16/2018	BMO1	PMCHQ00000933	\$476.37
EFT0001511	35130	YOUNG, ANDERSON	5/16/2018	BMO1	PMCHQ00000933	\$463.07
Total Cheques: 373						Total Amount of Cheques: \$1,740,519.32



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**FIRE DEPARTMENT  
REPORT TO COUNCIL FOR DECISION**

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TO: Tim Pley, CAO  
FROM: Kelly Gilday, Fire Chief  
COPIES TO: Mayor and Council  
Cathy Rothwell, Director of Finance  
DATE: June 11, 2018

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I concur, forward to next Regular Council Meeting for Consideration:



Tim Pley, CAO

**SUBJECT: Wildfire Protection – R8 Retro-Fit**

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**Issue:**

Retro-fitting Rescue 8 with the addition of a water tank and pump for response within municipal boundaries and for contract wildfire response outside municipal boundaries for British Columbia Ministry of Forests Wildfire Protection Service (BCWS).

**Background:**

The City of Port Alberni Fire Department responds to several wildfires within its municipal boundary each year and the department has at times been requested to respond to wildfires outside of the municipality either under contract to BC Wildfire Service (BCWS) or as requested by BCWS under a single event task number.

The Fire Department currently responds to wildfire within the City utilizing one of its main fire engines but also can use an older reserve (1991) fire engine that has been outfitted with wildland firefighting equipment. The reserve engine is due to expire as a reserve engine in 2020.

As we experienced in 2017 with the large wildfire in the Roger Creek area our access with the reserve engine was limited. The size of the engine did not allow us to access the lower portion of Roger Creek and fire was mainly fought from the top which is not ideal but in this case was adequate. A smaller vehicle such as R8 with a water tank and pump could access the lower sections of Roger Creek which could make the difference in suppressing a small fire before it grows and becomes more difficult.

In previous years the Port Alberni Fire Department has also leased a pickup truck and outfitted it with a water tank, pump, and wildland firefighting equipment. This allowed the department to enter into contract agreements with BCWS, to provide an initial response to wildland fires outside the municipal boundary that could potentially threaten the community.

In 2017 the province called for apparatus and staff to assist with the wildfires burning in the central part of the province which many departments responded to and gained considerable revenue from. The City of Port Alberni chose to keep its apparatus and staff in the city to protect the community due to the extreme fire hazard in the valley. However the Wildfire Protection Branch did call upon the City to respond to a fire in the valley but outside of the municipality and the Fire Department did respond under a task number for which it will be paid.

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The cost to purchase a new Wildland Brush Truck would range from \$160,000 to \$280,000. The cost to purchase just the wildland deck that could be retro-fitted onto our current rescue truck would range from \$40,000 to \$60,000, but would restrict the current use of the rescue truck.

The fire department's current R8 truck has the capability to be retro-fitted with a water tank, pump and wildland firefighting equipment without compromising its current capacity. Funding in the amount of \$35,000 is being accrued as part of the equipment replacement reserve fund for a Wildland Firefighting Slide in box which is scheduled to be purchased in 2021.

The Port Alberni Fire Department would like to complete the purchase of the Wildland Firefighting Slide in Box in 2018 as part of a retro-fit of R8 to improve its wildland response capability within the City. This would also improve the opportunities for potential response outside municipal boundaries under contract agreement with Ministry of Forests and BCWS as a source of revenue.

The current cost to purchase the Slide in Wildland Firefighting Box for the Retro-Fit of R8 in 2018 is approx. \$25,000.00 and can be completed within 4-6 weeks. This provides a savings of \$10,000.00 from the original \$35,000 projected for 2021, and an immediate increase in capability.

**Options:**

1. Continue with the current response model and wait till 2021 to install the slide in wildland firefighting box as part of the 2021 capital projects budget.
2. Move the purchase of the slide in wildland firefighting box forward to 2018 using funds from the equipment replacement reserve fund.

**Recommendation:**

*That the report from the Fire Chief dated June 11, 2018 be received, and Council for the City of Port Alberni approve advancing the purchase of the Slide in Wildland Firefighting Box from year 2021 in the 2018-2022 Five Year Financial Plan to 2018 with funding from the Equipment Replacement Reserve Fund.*

Respectfully submitted,

Kelly Gilday  
Fire Chief



## MMS Executive Director Report June 2018

### We are OPEN for Business and June's theme is STEAM

This month, with thanks to the many hard working staff and many more volunteers from the Western Vancouver Island Industrial Heritage Society, The Alberni Valley Ambassadors and our board of directors we are back hosting guests, locals and tourists alike. This June we are going to be able to offer STEAM as well.



We are so happy to report the return of the steamed up JJ Logging Show to the site of McLean Mill Historic Park! Pictured above, left during our boiler inspection last week. On the right, happy guests on the platform waiting to board.



**JUNE STEAM:** Beginning with **Port Day, June 16<sup>th</sup>** in the Harbour Quay, we will hear that familiar whistle of the Historic No. 7 Baldwin Steam Engine for some back and forth excursions all day long. The next day, **Father's Day – McLean Mill Historic Park presents, The Mystery of the Lost Coins** – A day out with Dad! Begin your special Father's day aboard the No. 7 Steam Locomotive and journey back in time to help solve the mystery of the Lost Coins. Lots of fun for the whole family! A few short weeks later, another **Historic Event – Race the Train!** In Partnership with the Alberni Valley Chamber of Commerce fan favorite, the **ICONIC, Triconic.**

### Development Updates

Campground: We have Power!

- ❖ 7 RV sites are powered and ready to receive guests, campground amenities include, indoor & outdoor washrooms, complimentary access to the NHS, the park and 15% off in the Café. Bookings are welcome.
- ❖ There is some finishing work to be done, grading of the road and landscaping.
- ❖ Tent sites are in development.

RFP, Train Station

- ❖ We have begun the next level of engagement with our new board in order to prioritize this development opportunity.
- ❖ Pat Deacon this past month repurposed our RFP to a wider network of potential partners, an article was written and submitted to the Business Examiner.
- ❖ Route Blue. These folks are responsible for the art trail famously known as Route 66 in the united states, the Merritt Walk of Fame Murals, and several others. We are in the preliminary stages of discussion as they are looking for a space to host art training programs and think we may be a good fit.

## Marketing



### Flavors of the West Coast:

Had the opportunity to join several tourism operators, including Coleman Meadows, and Swept Away Inn to host the cooking show for an episode as an opportunity to market Port Alberni! Our part was featuring the historic cookhouse in the National Historic Site as a way to bring awareness to the high priority need we have to fundraise for a new roof. We hope this type of exposure will benefit those efforts.

### Zen Seekers Media Group:

- ❖ We hosted a film crew on Sunday June 3<sup>rd</sup> as part of a cross promotion between The City of Port Alberni, Zen Seekers, Festival Seekers, Miss 604, & Five Acre Productions. This is an opportunity to tell our McLean Mill Historic Park story to a much wider demographic.





**GIFT SHOP OPEN:** Please note, the new “look” of our staff, Red and Black. With our gift shop open for business 7 days a week, you too can sport one of these fantastic flannels. We are also carrying a brand new inventory of merchandise for our guest’s enjoyment.



Please accept the following McLean Mill Society June Summery Update, Prepared by Executive Director Deanna Beaudoin.

**McLean Mill Society**  
**Balance Sheet as at February 28, 2018**

**ASSET**

**Current Assets**

Gift Cards - Canadian Tire	23	
Petty Cash - Events	500	
Coastal Community Credit Union	<u>75,787</u>	
Total Cash		76,310
Accounts Receivable	<u>13,893</u>	
Total Receivable		13,893
<b>Total Current Assets</b>		<u>90,203</u>

**Inventory Assets**

Inventory - Food		1,984
Inventory - General Store		7,194
Inventory - Supplies (Janitorial)		<u>2,261</u>
<b>Total Inventory Assets</b>		<u>11,438</u>

**Capital Assets**

Computer & Technical Equipment	10,373	
Accum. Amort. Computer & Equip	<u>-1,037</u>	
Net - Computer/Technical Equipment		9,335
Equipment & Machinery	12,518	
Accum. Amort. Equip & Machine	<u>-1,252</u>	
Net - Equipment & Machinery		11,266
Leasehold Improvements	86,115	
Accum. Amort. Leasehold Improvement	<u>-8,612</u>	
Net - Leasehold Improvements		77,504
<b>Total Capital Assets</b>		<u>98,105</u>

**TOTAL ASSET** 199,746

**LIABILITY**

**Current Liabilities**

Accounts Payable		11,748
Capital Grants		15,994
Capital Grants Deferred		98,105
Gratuity Payable	<u>324</u>	
Total Payables		324
Accrued Liabilities		2,100
Vacation Accrual		1,619
PST Payable		963
GST/HST Owning (Refund)		-1,799
Prepaid Sales/Deposits		<u>13,525</u>
<b>Total Current Liabilities</b>		<u>142,579</u>

**TOTAL LIABILITY** 142,579

**EQUITY**

**Owners Equity**

Retained Earnings - Previous Year		9,413
Current Earnings		<u>47,754</u>
<b>Total Owners Equity</b>		<u>57,167</u>

**TOTAL EQUITY** 57,167

**LIABILITIES AND EQUITY** 199,746

**McLean Mill Society**  
**Balance Sheet as at March 31, 2018**

<b>ASSET</b>		
<b>Current Assets</b>		
Gift Cards - Canadian Tire	22.86	
Petty Cash - Events	500.00	
Credit Union Operational Account	52,330.64	
Total Cash		52,853.50
Accounts Receivable	6,527.74	
Total Receivable		6,527.74
<b>Total Current Assets</b>		<b>59,381.24</b>
<b>Inventory Assets</b>		
Inventory - Food		1,983.57
Inventory - General Store		10,465.10
Inventory - Supplies (Janitorial)		2,260.53
<b>Total Inventory Assets</b>		<b>14,709.20</b>
<b>Capital Assets</b>		
Net - Computer/Technical Equipment		9,335.33
Net - Equipment & Machinery		11,266.24
Net - Leasehold Improvements		80,453.80
<b>Total Capital Assets</b>		<b>101,055.37</b>
<b>TOTAL ASSET</b>		<b>175,145.81</b>
<b>LIABILITY</b>		
<b>Current Liabilities</b>		
Accounts Payable		13,481.63
Capital Grants - Port Alberni		15,994.04
Capital Grants Deferred		98,105.37
Gratuity Payable	324.00	
Total Payables		324.00
Accrued Liabilities		2,100.00
Vacation Accrual		1,619.00
PST Payable		963.33
GST Owing/Refund		-362.31
WorkSafeBC Payable		-962.22
Prepaid Revenue/Sales/Deposits		13,524.60
<b>Total Current Liabilities</b>		<b>144,787.44</b>
<b>TOTAL LIABILITY</b>		<b>144,787.44</b>
<b>EQUITY</b>		
<b>Owners Equity</b>		
Retained Earnings - Previous Year		9,412.94
Current Earnings		20,945.43
<b>Total Owners Equity</b>		<b>30,358.37</b>
<b>TOTAL EQUITY</b>		<b>30,358.37</b>
<b>LIABILITIES AND EQUITY</b>		<b>175,145.81</b>

**McLean Mill Society**  
**Income Statement & Budget Comparison**  
**Year To Date and January 2018**

	ACCOUNT		BUDGET	YEAR TO DATE	% of BUDGET	CURRENT MONTH
<b>REVENUE</b>						
1	4570	Canada Summer Student/NETP Grants	40,000	-	0%	-
2	4600	City of Port Alberni Grant	200,000	-	0%	-
3	4650/4655	Events	40,000	4,943	12%	4,943
4	4700	Fundraising/Donations/Sponsorships	20,000	350	2%	350
5	4010	Sales: Admissions / Train Tickets	113,875	-	0%	-
6	4015	Sales: Camping	47,150	-	0%	-
7	4030	Sales: Food	44,000	-	0%	-
8	4040	Sales: General Store	10,000	-	0%	-
9	4200	Sales: Other	-	0	0%	0
10		<b>TOTAL REVENUE</b>	<b>515,025</b>	<b>5,293</b>	<b>1%</b>	<b>5,293</b>
<b>EXPENSE</b>						
11	5030	Cost of Goods for General Store	5,000	-	0%	-
12	5040	Cost of Food: Café	14,520	-	0%	-
13	5610	Accounting & Legal	8,500	720	8%	720
14	5615	Advertising & Promotions	25,000	1,721	7%	1,721
15	5625	Business Fees & Licences	10,000	201	2%	201
16	5628	Caretaker Expense	10,000	-	0%	-
17	5662	Firewatch Expense	7,000	-	0%	-
18	5670	Fundraising/Donations/Sponsorships	2,000	-	0%	-
19	5675	Fuel	12,500	74	1%	74
20	5680	I.H.S. Honourarium	8,000	-	0%	-
21	5685	Insurance	1,800	1,685	94%	1,685
22	5690	Interest & Bank Charges	4,000	236	6%	236
23	5692	Janitorial Expenses	5,000	-	0%	-
24	5700	Office Supplies	4,000	118	3%	118
25	5715	Propane	9,000	-	0%	-
26	5740	Meeting / Programming Expenses	40,000	721	2%	721
27	5745/5825	Mileage / Travel	5,000	-	0%	-
28	5750	Miscellaneous/Contingency	4,705	-	0%	-
29	5765	Repairs & Maintenance	76,000	2,990	4%	2,990
30	5775	Security	3,000	-	0%	-
31	5778	Supplies	8,000	-	0%	-
32	5790/5850	Telephone/Utilities/Waste Management	16,500	186	1%	186
33	5785	Track Crew Expense	15,000	-	0%	-
34	5787	Train Crew Expense	30,000	-	0%	-
35	5788	Training / Education	2,500	-	0%	-
36	5830	Volunteer Appreciation	3,000	-	0%	-
37		<b>TOTAL EXPENSES</b>	<b>330,025</b>	<b>8,650</b>	<b>3%</b>	<b>8,650</b>
<b>WAGES &amp; SALARIES</b>						
39	5410-5464	Wages & Salaries	185,000	6,654	4%	6,654
40		<b>TOTAL WAGES &amp; SALARIES</b>	<b>185,000</b>	<b>6,654</b>	<b>4%</b>	<b>6,654</b>
<b>TOTAL EXPENSE</b>			<b>515,025</b>	<b>15,304</b>	<b>-</b>	<b>15,304</b>
<b>NET INCOME</b>			<b>-</b>	<b>(10,011)</b>	<b>-</b>	<b>(10,011)</b>

NOTES:

26 Meeting/Programming Expenses include Executive Director's Vehicle & Cellphone Allowances

**Income Statement & Budget Comparison  
Year To Date and February 2018**

	ACCOUNT		BUDGET	YEAR TO DATE	% of BUDGET	CURRENT MONTH
<b>REVENUE</b>						
1	4570	Canada Summer Student/NETP Grants	40,000	-	0%	-
2	4600	City of Port Alberni Grant	200,000	75,000	38%	75,000
3	4650/4655	Events	40,000	457	1%	(4,486)
4	4700	Fundraising/Donations/Sponsorships	20,000	600	3%	250
5	4010	Sales: Train Ticket	113,875	56	0%	56
6	4015	Sales: Camping	47,150	-	0%	-
7	4030	Sales: Food	44,000	-	0%	-
8	4040	Sales: General Store	10,000	-	0%	-
9	4200	Sales: Other	-	1	0%	-
10		<b>TOTAL REVENUE</b>	<b>515,025</b>	<b>76,114</b>	<b>15%</b>	<b>70,820</b>
<b>EXPENSE</b>						
11	5030	Cost of Goods for General Store	5,000	-	0%	-
12	5040	Cost of Food: Café	14,520	-	0%	-
13	5610	Accounting & Legal	8,500	1,240	15%	520
14	5615	Advertising & Promotions	25,000	5,426	22%	3,705
15	5625	Business Fees & Licences	10,000	324	3%	123
16	5628	Caretaker Expense	10,000	-	0%	-
17	5662	Firewatch Expense	7,000	-	0%	-
18	5670	Fundraising/Donations/Sponsorships	2,000	-	0%	-
19	5675	Fuel	12,500	106	1%	33
20	5680	I.H.S. Honourarium	8,000	-	0%	-
21	5685	Insurance	1,800	1,685	94%	-
22	5690	Interest & Bank Charges	4,000	433	11%	198
23	5692	Janitorial Expenses	5,000	-	0%	-
24	5700	Office Supplies	4,000	118	3%	-
25	5715	Propane	9,000	-	0%	-
26	5740	Meeting / Programming Expenses	40,000	1,061	3%	340
27	5745/5825	Mileage / Travel	5,000	-	0%	-
28	5750	Miscellaneous/Contingency	4,705	86	2%	86
29	5765	Repairs & Maintenance	76,000	6,058	8%	3,069
30	5775	Security	3,000	-	0%	-
31	5778	Supplies	8,000	-	0%	-
32	5790/5850	Telephone/Utilities/Waste Management	16,500	1,838	11%	1,652
33	5785	Track Crew Expense	15,000	-	0%	-
34	5787	Train Crew Expense	30,000	-	0%	-
35	5788	Training / Education	2,500	-	0%	-
36	5830	Volunteer Appreciation	3,000	-	0%	-
37		<b>TOTAL EXPENSES</b>	<b>330,025</b>	<b>18,375</b>	<b>6%</b>	<b>9,725</b>
<b>WAGES &amp; SALARIES</b>						
39	5410-5464	Wages & Salaries	185,000	9,985	5%	3,332
40		<b>TOTAL WAGES &amp; SALARIES</b>	<b>185,000</b>	<b>9,985</b>	<b>5%</b>	<b>3,332</b>
<b>TOTAL EXPENSE</b>			<b>515,025</b>	<b>28,360</b>	<b>-</b>	<b>13,056</b>
<b>NET INCOME</b>			<b>-</b>	<b>47,754</b>	<b>-</b>	<b>57,764</b>

NOTES:

- 3 Receivables for Events were moved to Prepaid Revenue and will be recognized in the month they occur.
- 26 Meeting/Programming Expenses include Executive Director's Vehicle & Cellphone Allowances



**Income Statement & Budget Comparison  
Year To Date and March 2018**

	ACCOUNT		BUDGET	YEAR TO DATE	% of BUDGET	CURRENT MONTH
<b>REVENUE</b>						
1	4570	Canada Summer Student/NETP Grants	40,000	-	0%	-
2	4600	City of Port Alberni / ACRD Grants	200,000	75,000	38%	-
3	4650/4655	Events	40,000	457	1%	-
4	4700	Fundraising/Donations/Sponsorships	20,000	635	3%	35
5	4010	Sales: Train Ticket	113,875	56	0%	-
6	4015	Sales: Camping	47,150	-	0%	-
7	4030	Sales: Food	44,000	27	0%	27
8	4040	Sales: General Store	10,000	338	3%	338
9	4200	Sales: Other	-	2	0%	1
10		<b>TOTAL REVENUE</b>	<b>515,025</b>	<b>76,515</b>	<b>15%</b>	<b>401</b>
<b>EXPENSE</b>						
11	5030	Cost of Goods for General Store	5,000	-	0%	-
12	5040	Cost of Food: Café	14,520	-	0%	-
13	5610	Accounting & Legal	8,500	3,840	45%	2,600
14	5615	Advertising & Promotions	25,000	6,262	25%	836
15	5625	Business Fees & Licences	10,000	211	2%	(113)
16	5628	Caretaker Expense	10,000	-	0%	-
17	5662	Firewatch Expense	7,000	-	0%	-
18	5670	Fundraising/Donations/Sponsorships	2,000	-	0%	-
19	5675	Fuel	12,500	286	2%	180
20	5680	I.H.S. Honourarium	8,000	-	0%	-
21	5685	Insurance	1,800	1,685	94%	-
22	5690	Interest & Bank Charges	4,000	630	16%	197
23	5692	Janitorial Expenses	5,000	55	1%	55
24	5700	Office Supplies	4,000	1,294	32%	1,176
25	5715	Propane	9,000	-	0%	-
26	5740	Meeting / Programming Expenses	40,000	1,455	4%	394
27	5745/5825	Mileage / Travel	5,000	-	0%	-
28	5750	Miscellaneous/Contingency	4,705	146	3%	60
29	5765	Repairs & Maintenance	76,000	7,740	10%	1,682
30	5775	Security	3,000	-	0%	-
31	5778	Supplies	8,000	204	3%	204
32	5790/5850	Telephone/Utilities/Waste Management	16,500	4,733	29%	2,894
33	5785	Track Crew Expense	15,000	165	1%	165
34	5787	Train Crew Expense	30,000	-	0%	-
35	5788	Training / Education	2,500	-	0%	-
36	5830	Volunteer Appreciation	3,000	-	0%	-
37		<b>TOTAL EXPENSES</b>	<b>330,025</b>	<b>28,706</b>	<b>9%</b>	<b>10,331</b>
<b>WAGES &amp; SALARIES</b>						
39	5410-5464	Wages & Salaries	185,000	26,863	15%	16,878
40		<b>TOTAL WAGES &amp; SALARIES</b>	<b>185,000</b>	<b>26,863</b>	<b>15%</b>	<b>16,878</b>
<b>TOTAL EXPENSE</b>			<b>515,025</b>	<b>55,570</b>	<b>-</b>	<b>27,209</b>
<b>NET INCOME</b>			<b>-</b>	<b>20,945</b>	<b>-</b>	<b>(26,808)</b>

NOTES:

- 2 When CPA grant funding is received, \$16,664.42 will be recognized each month
- 3 Receivables for Events are shown on the Balance Sheet in Prepaid Revenue and will be recognized in the month they occur
- 26 Meeting/Programming Expenses include Executive Director's Vehicle & Cellphone Allowances

## McLean Mill Society

### Departmental Income Statement - January 1 to February 28, 2018

	YEAR TO DATE			DEPARTMENTAL INCOME							
	BUDGET	REVENUE & EXPENSES	PERCENTAGE OF BUDGET	ADMIN	GENERAL STORE & PARK	STEAM POT CAFÉ	TRAIN	SPECIAL EVENTS	TOTAL		
<b>REVENUE</b>											
Canada Summer Student / NETP Grants	40,000	-	0%	-	-	-	-	-	-	-	1
City of Port Alberni Grants	200,000	75,000	38%	75,000	-	-	-	-	75,000	2	
Events	40,000	457	1%	-	457	-	-	-	457	3	
Fundraising / Donations / Sponsorships	20,000	600	3%	600	-	-	-	-	600	4	
Sales: Admissions / Train Tickets	113,875	56	0%	-	-	-	56	-	56	5	
Sales: Camping	47,150	-	0%	-	-	-	-	-	-	6	
Sales: Food Sales	44,000	-	0%	-	-	-	-	-	-	7	
Sales: General Store	10,000	-	0%	-	-	-	-	-	-	8	
Other	-	1	N/A	1	-	-	-	-	1	9	
<b>TOTAL REVENUE</b>	<b>515,025</b>	<b>76,114</b>	<b>15%</b>	<b>75,601</b>	<b>457</b>	<b>-</b>	<b>56</b>	<b>-</b>	<b>76,114</b>	<b>10</b>	
<b>EXPENSE</b>											
Cost of Goods Sold	19,520	-	0%	-	-	-	-	-	-	11	
General Expenses	310,505	18,375	6%	8,479	3,646	3,017	3,233	-	18,375	12	
Wages & Salaries	185,000	9,985	5%	9,015	970	-	-	-	9,985	13	
<b>TOTAL EXPENSE</b>	<b>515,025</b>	<b>28,360</b>	<b>6%</b>	<b>17,494</b>	<b>4,616</b>	<b>3,017</b>	<b>3,233</b>	<b>-</b>	<b>28,360</b>	<b>14</b>	
<b>NET INCOME / LOSS</b>	<b>-</b>	<b>47,754</b>		<b>58,107</b>	<b>(4,158)</b>	<b>(3,017)</b>	<b>(3,177)</b>	<b>-</b>	<b>47,754</b>	<b>15</b>	

### CAPITAL ASSETS

	YEAR TO DATE			CAPITAL ASSETS - DEPARTMENTAL						
	BUDGET	REVENUE & EXPENSES	PERCENTAGE OF BUDGET	ADMIN	MCLEAN MILL GIFT SHOP	MCLEAN MILL KITCHEN	TRAIN	SPECIAL PROJECTS	TOTAL	
City of Port Alberni Capital Grant	125,000	-	0%	-	-	-	-	-	-	16
Capital Expense	125,000	-	0%	-	-	-	-	-	-	17
<b>REVENUE LESS CAPITAL EXPENSE</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18</b>

NOTES: General Store & Park revenue/expenses also include lumber mill and historic buildings

Train revenue/expenses also include train station and tracks

McLean Mill Society  
 Departmental Income Statement - January 1 to March 31, 2018

	YEAR TO DATE			DEPARTMENTAL INCOME							
	BUDGET	REVENUE & EXPENSES	PERCENTAGE OF BUDGET	ADMIN	GENERAL STORE & PARK	STEAM POT CAFÉ	TRAIN	SPECIAL EVENTS	TOTAL		
<b>REVENUE</b>											
Canada Summer Student / NETP Grants	40,000	-	0%	-	-	-	-	-	-	-	1
City of Port Alberni Grants	200,000	75,000	38%	75,000	-	-	-	-	-	75,000	2
Events	40,000	457	1%	-	457	-	-	-	-	457	3
Fundraising / Donations / Sponsorships	20,000	635	3%	635	-	-	-	-	-	635	4
Sales: Admissions / Train Tickets	113,875	395	0%	-	338	-	56	-	-	395	5
Sales: Camping	47,150	-	0%	-	-	-	-	-	-	-	6
Sales: Food Sales	44,000	27	0%	-	-	27	-	-	-	27	7
Sales: General Store	10,000	-	0%	-	-	-	-	-	-	-	8
Other	-	2	N/A	2	-	-	-	-	-	2	9
<b>TOTAL REVENUE</b>	<b>515,025</b>	<b>76,515</b>	<b>15%</b>	<b>75,637</b>	<b>795</b>	<b>27</b>	<b>56</b>	<b>-</b>	<b>-</b>	<b>76,515</b>	10
<b>EXPENSE</b>											
Cost of Goods Sold	19,520	-	0%	-	3,271	-	-	-	-	3,271	11
General Expenses	310,505	28,706	9%	16,025	4,239	3,166	4,716	560	-	28,706	12
Wages & Salaries	185,000	26,863	15%	16,884	1,638	1,424	6,917	-	-	26,863	13
<b>TOTAL EXPENSE</b>	<b>515,025</b>	<b>55,570</b>	<b>11%</b>	<b>32,910</b>	<b>9,147</b>	<b>4,590</b>	<b>11,633</b>	<b>560</b>	<b>-</b>	<b>58,840</b>	14
<b>NET INCOME / LOSS</b>	<b>-</b>	<b>20,945</b>		<b>42,727</b>	<b>(8,352)</b>	<b>(4,563)</b>	<b>(11,577)</b>	<b>(560)</b>	<b>-</b>	<b>17,674</b>	15

**CAPITAL ASSETS**

	YEAR TO DATE			CAPITAL ASSETS - DEPARTMENTAL							
	BUDGET	REVENUE & EXPENSES	PERCENTAGE OF BUDGET	ADMIN	MCLEAN MILL GIFT SHOP	MCLEAN MILL KITCHEN	TRAIN	SPECIAL PROJECTS	TOTAL		
City of Port Alberni Capital Grant	125,000	-	0%	-	-	-	-	-	-	-	16
Capital Expense	125,000	-	0%	-	-	-	-	-	-	-	17
<b>REVENUE LESS CAPITAL EXPENSE</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	18

NOTES: General Store & Park revenue/expenses also include lumber mill and historic buildings  
 Train revenue/expenses also include train station and tracks

<b>Council Directed Action Items on Current Status Report</b>					
	<b>Meeting Date</b>	<b>Item</b>	<b>Strategic Plan Fit</b>	<b>Status / Recommendation</b>	<b>Priority</b>
<b>Chief Administrative Officer (CAO)</b>					
1.	Regular March 27/17	MOU between City and Hupacasath First Nation	Goal #5: Responsive Government	Council to Council discussion	High
2.	Regular March 27/17	Renewal of Protocol Agreement with Tseshaht First Nation	Goal #5: Responsive Government	Council to Council discussion	High
3.	Regular March 27/17	Report regarding the Truth and Reconciliation Commission's specific Calls to Action and the United Nations Declaration of Indigenous Peoples	Goal #5: Responsive Government	Review pending completion of Reconciliation Committee work. Reconciliation Committee hosted a public input session on March 27, 2018 – will be reviewing final report and preparing recommendations	High
4.	Org. Structure Review	Pursue Shared Service opportunities with ACRD	Goal #5: Responsive Government	Ongoing. Direction from Council (May 15/17) to schedule meeting of Council to discuss this matter before requesting a meeting with the ACRD.	Medium
5.	January 8/18	Issue RFP for supply and installation of solar PV arrays on one or more city owned facilities		Not to exceed \$100,000 available in Carbon Reserve Fund. RFP currently being developed. Awaiting Engineer sign-off of roof load capacity	Medium
6.	Regular May 24/16  Special Dec 12/16	Staff to investigate potential for receiving market revenues for services from properties under jurisdiction of senior governments.	Goal #5: Responsive Government	Ongoing	Low
<b>Clerk's Dept.</b>					
7.	Regular April 23/18	Representatives of business, labour and the general public to develop formula for council wages taking into account recent tax changes		To be completed by Aug. 1. City Clerk/CAO meeting with Chamber/Labour to discuss process May 30	High
8.	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal #5: Responsive Government	Recommend changes to Policy Manual. Ratification of all Policies in Manual by Council.	Medium
9.	Regular Sep 5/17	Update AV Community Forest Terms of Reference		City Clerk to review	Low

<b>Council Directed Action Items on Current Status Report</b>					
	<b>Meeting Date</b>	<b>Item</b>	<b>Strategic Plan Fit</b>	<b>Status / Recommendation</b>	<b>Priority</b>
<b>Parks, Recreation &amp; Heritage</b>					
10.	Regular March 27/17  April 23/18	Pursue development of a quad-partite agreement between City, Tseshaht, Hupacasath and ACRD for operation of the Alberni Valley Museum	Goal #1 Live Within Our Means	Separate meetings to be arranged with each of the parties to determine interest (City Clerk). In process – have reached out to each organization	<b>High</b>
11.	Regular Sept. 28/15	Review 'Partner in Parks' Program (City of Nanaimo) and provide recommendations	Goal #5: Responsive Government	Provide brief report to Council regarding potential of this program	<b>Low</b>
12.	Regular June 27/16	Draft development plan options for Canal Beach for public consultation regarding a long-term development plan.	Goal #4: Revitalizing Economy/Liveability	Kiwanis delegation April 24/17 – initiatives supported by Council. WFP advised of planned improvements.  Review of structural integrity of pier supports complete	<b>Low</b>
<b>Economic Development Dept.</b>					
<b>Engineering &amp; Public Works Dept.</b>					
13.	Regular Sept 14/15 Regular May 28/18	Report recommending alternate truck route options (other than 3 <sup>rd</sup> /Anderson)	Goal #2: Connected Community	Report outlining options/next steps June 25, 2018 (funding not included in 5 year plan)	<b>High</b>
14.	Regular April 10/17  Regular Jan 11/16	Update of Active Transportation Plan with options for "AAA" bike facilities Create a phased implementation plan for all-abilities protected bike lanes including possible tree and garden planting (FSCDC Report)	Goal #2: Connected Community	Director of Engineering & Public Works	<b>Medium</b>

<b>Council Directed Action Items on Current Status Report</b>					
	<b>Meeting Date</b>	<b>Item</b>	<b>Strategic Plan Fit</b>	<b>Status / Recommendation</b>	<b>Priority</b>
15.	Regular Sep 5/17	Investigate improvements to intersection of Gertrude & Southgate	Goal #2: Connected Community	Report on traffic counts received and forwarded to ICBC for comment. Will consider what improvements can be made	<b>Medium</b>
16.	Regular Sep 5/17	Investigate improvements to intersection of Argyle & Anderson	Goal #2: Connected Community	Report on traffic counts received and forwarded to ICBC for comment. Will consider what improvements can be made	<b>Medium</b>
<b>Finance</b>					
17.	Regular Nov 27/17	Develop a purchasing policy that supports local vendors and contractors.	Goal #5 Responsive Government	Economic Development Manager reviewing	<b>High</b>
18.	Regular Dec 11/17	Review social procurement policy examples	Goal #5 Responsive Government		<b>High</b>
<b>Fire Dept.</b>					
<b>Development Services Dept.</b>					
19.	Regular Dec. 14/15	Report on secondary suite provisions of zoning bylaw including provisions for carriage houses	Goal #4: Revitalize Economy/Liveability		<b>High</b>
20.	Regular May 23/17 April 23/18	Commence remedial action against owner of Arrowview Hotel, Athol Street.	Safety Issue	Direction to proceed with Demolition order – notice provided. Deadline April 26, 2018. Working on next steps	<b>High</b>
21.	Regular Jan 23/17	Issue RFP for sale and development of a portion of City owned property adjacent to Westporte	Goal #4: Revitalize Economy/Liveability	RFP to be issued – appraisal being undertaken	<b>Medium</b>
22.	Regular Feb. 9/16 Regular Dec 11/17	Draft bylaw to establish a Social Planning Commission	Goal #5 Responsive Government	Social Planning Council attendance at COW April 16, 2018 – no recommendation from COW to Council.	<b>Medium</b>
23.	Regular May 23/17	Report regarding the City's Nuisance Abatement Bylaw, including enforcement and increases to the fees and charges recoverable	Goal #4: Revitalize Economy/Liveability		<b>Medium</b>

<b>Council Directed Action Items on Current Status Report</b>					
	<b>Meeting Date</b>	<b>Item</b>	<b>Strategic Plan Fit</b>	<b>Status / Recommendation</b>	<b>Priority</b>
24.	Budget Feb 1/18	Identify how fines levied under Nuisance Abatement & Property Maintenance Bylaws could help fund additional bylaw services in 2019.	Goal #4: Revitalize Economy/Liveability		<b>Medium</b>
25.	Regular Feb 13/18	Update Schedule A of Nuisance Abatement Bylaw	Goal #4: Revitalize Economy/Liveability		<b>Medium</b>
26.	Regular Feb 13/18	Include Schedule A of Nuisance Abatement Bylaw with Property Maintenance Bylaw	Goal #4: Revitalize Economy/Liveability	Director of Dev Services/City Clerk to review.	<b>Medium</b>
27.	Regular Jan 22/18	Report and recommendations for consideration on panhandling bylaw	Goal #4: Revitalize Economy/Liveability		<b>Medium</b>
28.	Regular May 15, 2018	Review current bylaws related to marijuana/cannabis to ensure compliance with potential fed govt changes			<b>Medium</b>
29.	Regular March 27/17	Report re general regulation and licensing of dogs		COW November 20/December 19, 2017	<b>Low</b>
30.	Regular March 27/17	Report re the current provision of parking enforcement within business districts	Goal #4: Revitalize Economy/Liveability	COW November 20/December 19, 2017	<b>Low</b>

Respectfully Submitted



Tim Pley - CAO

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**CITY OF PORT ALBERNI DEVELOPMENT SERVICES  
DEPARTMENT  
MONTHLY REPORT FOR MAY, 2018**

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For the month of May 2018 the Development Services Department reports the following significant items:

- The Approving Officer gave final approval for the building strata conversion on 2<sup>nd</sup> Avenue.
- As of the end of May the Oil to Heat Pump incentive program has 7 registered and 7 approved rebates.

<b>DEVELOPMENT APPLICATION ACTIVITY REPORT</b>		
<b>Type</b>	<b>Year to Date - 2017</b>	<b>Year to Date – 2018</b>
Subdivision	5	6
OCP and/or Rezoning	5	3
Development Variance	0	0
Development Permit	2	0
Temporary Use Permit	0	0
Sign Bylaw	0	0
<b>Total Applications</b>	<b>12</b>	<b>9</b>

<b>RESIDENTIAL BUILDING UNITS COMPARISON</b>		
<b>Type</b>	<b>Year to Date - 2017</b>	<b>Year to Date - 2018</b>
Single Family	15	15
Duplex	2	0
Multiple	0	0
Secondary Suite	4	0
<b>Total Units</b>	<b>21 units</b>	<b>15 units</b>



Alberni Valley Museum  
and Heritage Commission



**Alberni Valley Museum and Heritage Commission**  
**Meeting of Wednesday February 7, 2018**  
**7:00 pm in Echo Centre**

**Minutes**

**Attending:**

Pam Craig  
Bert Simpson  
Nancy Blair  
Judy Carlson  
Dan Washington  
John Douglas  
Gareth Flostrand  
Penny Cote  
Bill Collette  
Jamie Morton, Manager of Museum, Heritage and Culture

**Regrets:**

Libby Manson  
Deanna Beaudoin  
Jolleen Dick

**Guests:**

Willa Thorpe, Director of Parks, Recreation & Heritage  
Sandy Brown

Called to order 7:03 pm

1. Moved by Pam Craig, seconded by Penny Cote, that the agenda of the February 7, 2018 meeting be approved.
2. Moved by Pam Craig, seconded by Penny Cote, that the minutes of the January 3, 2018 meeting, as amended, be approved.
3. Correspondence
  - February 2 e-mail inquiry from Karen Freethy of Parks, Recreation & Heritage concerning the interest of the Heritage Commission in becoming involved in Our Town, summer camps, and other P R & H programming.
  - Discussion ensued – request that Ms. Freethy be invited to present to the Commission at its March 7 meeting.

Museum and Heritage Commission City of Port Alberni  
4255 Wallace Street Port Alberni BC Canada V9Y3Y6  
TEL (250) 723 2181 FAX (250) 723 1035

4. Updates:
  - o Discussion of the revised version of City Bylaw No.4687, as distributed to Heritage Commissioners January 22:
    - o Voting – question of who was eligible to vote – determined that all Commissioners had a vote, with one vote per organization – quorum will be half of Commissioners plus one.
    - o Question of role – advising on request or offering advice proactively? Director Thorpe noted that such language was not required in the Bylaw. Further discussion of the need to ensure that City Council actually would seek the advice of the Heritage Commission.
    - o Membership/composition of the Commission – suggestion of one representative and one alternate for each organization – number of members revised to 14.
    - o Consensus reached that S.6 – “Limitation of Number of Terms Served” – to be removed – and that S.4.a) – appointment – should have the clause “subject to the approval of the commission” added.
  
5. Potential Use of the Train Station:
  - o Bill Collette outlined the proposal of the McLean Mill Society to rent the train station to photographer Darran Chaisson on a month to month basis as a studio and retail space. This will generate revenue prior to the MMS releasing a Request for Proposals for the longterm occupation and use of the Station. The MMS requires rental income as it will be responsible for utility and upkeep costs for the building beginning in 2019. Discussion:
    - o Pam Craig noted the potential of such a high-visibility central heritage building to market McLean Mill NHS, sales of tickets, gift shop items, etc.
    - o Bill Collette emphasized the need to generate revenue as the RFP process has taken longer than anticipated – noted that the proposed use would encourage “heritage” photo opportunities, and that the MMS would be granted copyright to the photos for promotional and retail purposes.
    - o What is the role of the Heritage Commission in this decision? Nancy Blair mentioned that it could help to advise that the uses of the building were compatible with its heritage value.
    - o Director Thorpe noted that an RFP should be let prior to even a short-term rental – for the appearance of transparency in the process. Bill Collette suggested a collaborative approach – and it was agreed that Director Thorpe and himself would develop a suitable RFP for the building.
  
6. Reports:
  - 6.1 Bert Simpson reported for the WVIHS.
    - o Volunteers at the IHC and the Roundhouse continue their work on the Strathcona Parlour Car, the former Macdonald’s caboose, and the 1941 fire truck.
    - o The speeder trailer recently recovered from Ladysmith is to be unloaded on the tracks in the rail yard.
    - o Soup Campbell has sold his shop, and there is an ongoing project to move material from it to the IHC.

6.2 Pam Craig reported for SD70.

- Changes in Aboriginal Education program – David Maher, superintendent of the program in the district, to report on February 13 on new programs and new relationships with all 14 Nuu chah nulth nations.
- Participated in Heritage BC webinar for Heritage Commissions – participation by Councillor King of Delta, and city planner – productive session.
- Raised the idea of a “Pioneer Family Register” for the Alberni Valley – to recognize & commemorate those who built the community.

6.3 Penny Cote reported for the ACRD.

- Budget talks continuing.
- Historical Notes prepared for the Heritage Commission by the AVM were rejected by the ACRD Council, due to potential First Nations sensitivity to regional history.
- The ACRD is reconsidering its grant in aid for the support of the Log Train Trail.

6.4 Nancy Blair reported for the Community Arts Council

- Rollin Art Centre will feature works by Naomi MacDonald & Desneige Zvonarova from February 8 – March 2, 2018 – reception to be held on Saturday, February 10.
- A Beer & Burger CAC fundraiser will be held at the Blue Marlin on March 2, 2018.
- Art workshops with Cynthia Bonesky are coming up.
- The Days With the Arts event is coming up on June 15-16.

6.5 Gareth Flostrand reported for the Community at Large.

- Free Family Day – February 12 – events from Parks & Recreation – free rollerblading at Glenwood Centre, 11 AM – 1 PM; free admission & skates at the Multiplex – 12 – 2 PM; free swim at Echo Centre Pool, 6:30 – 8 PM.
- Blood Donor Clinic February 21-22 at the Italian Hall.
- Banner painting – Glenwood Centre February 8-11; 4-8 PM on Thursday, 12-8 PM on Friday, and 9 AM – 4 PM on Saturday and Sunday.
- Port Alberni Rotary Mardi Gras – Barclay Hotel, Saturday, February 17 at 6 PM.
- Alberni Film Fest presents *The Breadwinner* Sunday February 25 at 5 PM.
- The Sunshine Club Craft & Bake Sale will be held at Echo Centre on Saturday March 3 from 1-3 PM.
- *Nunsations* will be presented at the Capitol Theatre on February 23-25, March 2-4, and March 8-11.

6.6 Bill Collette reported for the Chamber of Commerce.

- The Chamber’s Community Excellence Awards are coming up on April 20 – nominations from the culture and heritage sectors are strongly encouraged.
- There will be a “Race the Train” event on Father’s Day – as one part of a larger event – a version of the Triconic Challenge.
- Free tourism training will be offered at Char’s Landing on March 8.
- Tourism Tofino is ending its contribution to the operations of the Visitor Centre – a considerable loss to the budget.

6.7 Dan Washington reported for the City of Port Alberni.

- The February 1 budget meeting discussion included proposed increases of \$210,000 for Bylaw Enforcement and \$420,000 for infrastructure improvements – the next budget meeting is on Feb. 19 – Dan Washington will participate by telephone.

6.8 John Douglas reported for the Port Alberni Maritime Heritage Society.

- Thanks to Bill Collette and Director Willa Thorpe for their efforts.
- PAMHS is hosting its next Maritime Heritage Night on March 1, with David Leverton of the Maritime Museum of BC presenting on the sinking of the *Princess Sophia*.
- The project to research more on the harbour coal mine from the early twentieth century continues – any leads gratefully accepted.

6.9 Judy Carlson reported for the ADHS

- A presentation will be hosted on March 15 focussed on farming in the region, with farming families such as Thomson, Haack, Lewis, and Dyson represented.
- The interpretive signs on the Inlet Trail are nearly all installed, with one to complete.

6.10 Jamie Morton reported for the AV Museum.

- The *Home Front* exhibit continues to be well received – just hosted a group of cadets and chaperones for a presentation and tour this evening prior to this meeting.
- The Winter 2018 Alberni Film Fest series continues on February 25 with its second film, *The Breadwinner*, an animated feature.
- Submitted a grant application in support of two summer students, and another in support of an intern position to work on updating collections management.
- Collections Curator Kirsten Smith will host "Artefacts Up Close" on February 22 at 7:00 PM, at which the public can interact with objects from the collection.
- Education Curator Shelley Harding and a volunteer committee are working toward organizing the May 2018 Regional Heritage Fair, including outreach to schools.

6.11 Bill Collette [for Deanna Beaudoin] reported for the McLean Mill Society.

- The MMS has presented at two major wedding shows, and lots of interest was expressed in the venue, with 50 responses in Courtenay, and more in Nanaimo.
- Efforts are also being made to book corporate events such as meetings and retreats.

7. Next Meeting

- 7:00 PM, Wednesday, March 7, 2018, at the AV Museum.

8. Adjournment

- Moved at 8:30 by Pam Craig to adjourn the meeting.



Gareth Flostrand, Chair  
Alberni Valley Museum and Heritage Commission

Davina Hartwell, City Clerk  
City of Port Alberni

Alberni Valley Museum  
and Heritage Commission



**Alberni Valley Museum and Heritage Commission  
Meeting of Wednesday March 7, 2018  
7:00 pm in the Alberni Valley Museum**

**Minutes**

**Attending:**

Pam Craig  
Bert Simpson  
Nancy Blair  
Judy Carlson  
Dan Washington  
Libby Manson  
Gareth Flostrand  
Jamie Morton, Manager of Museum, Heritage and Culture

**Regrets:**

Penny Cote  
Bill Collette  
John Douglas  
Deanna Beaudoin  
Jolleen Dick

**Guests:**

Willa Thorpe, Director of Parks, Recreation & Heritage  
Karen Freethy, Programmer, Parks, Recreation & Heritage

Called to order 7:00 pm

1. Moved by Pam Craig, seconded by Judy Carlson, that the agenda of the March 7, 2018 meeting be approved.
2. Moved by Pam Craig, seconded by Judy Carlson, that the minutes of the February 7, 2018 meeting, as amended, be approved.
3. Correspondence
  - Letter from BC Arts Council, February 5, 2018, received February 9, notifying Heritage Commission Chair Gareth Flostrand & Manager Jamie Morton of success in the application for a \$65,000 Operating Grant for the AV Museum for 2018. This is for year one of a two-year cycle, so subject to significant changes in museum operations, the same grant may be anticipated for 2019.

Museum and Heritage Commission City of Port Alberni

4255 Wallace Street Port Alberni BC Canada V9Y3Y6

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4. Updates:
  - Presentation by Karen Freethy of Parks, Recreation & Heritage concerning possible Heritage Commission involvement in PR & H programming.
    - Ms. Freethy introduced herself to the Commissioners, and outlined some of the existing programs, including Our Town, summer programs and camps, and in particular Camp Roots, introduced in the summer of 2017, and with a strong heritage component.
    - Noted existing linkages, with the AV Museum a partner in programs such as Camp Roots and Dad's Night Out, along with other organizations represented by members of the Heritage Commission, including the WWIIHS, PAMHS with Dad's Night Out, and Kiwanis with Our Town.
    - Encouraging further input – and an invitation to get involved in new ways.
    - Questions about, and discussion of, potential First Nations participation in programming – may present an opportunity.
    - Questions about, and further description of the Playground Program at Gyro Park, as a free drop-in program for children 5-11 years of age.
    - More detail on programs is available in the online guide and the seasonal hard copy guides produced by PR & H.
    - Karen Freethy may be reached by e-mail at [karen\\_freethy@portalberni.ca](mailto:karen_freethy@portalberni.ca) if Commissioners would like more information.
  - Update by Director Willa Thorpe on the status of the revised Community Heritage Commission Bylaw 2018, Bylaw No. 4959.
    - The Bylaw went through its first three readings at the Council meeting of February 26, without any comments. It is expected that it will be officially adopted at the Council Meeting of March 12.
    - Pam Craig noted that this exercise has increased Council's understanding of the existence and the role of the Heritage Commission.
5. Director Willa Thorpe – presentation of information on the proposed AV Museum Quad-partite Agreement, and request for advice from the Heritage Commission concerning the requirements for such an agreement, to be included in Director Thorpe's report to Council on the matter.
  - Following a summary of the evolution of Council's direction on this matter, discussion took place, with Director Thorpe recording the criteria determined by the Heritage Commission to be essential to success in developing a quad-partite agreement:
    - Engaging elected officials – Mayor and Council of the City of Port Alberni to take the lead on reaching out to the Tseshaht, Hupacasath and Alberni Clayoquot Regional District, confirming the other parties' interest in involvement, their incentive to get involved, and their resource capacity (staff, volunteers, and financial).
    - An adequate and ongoing financial commitment from each of the parties.
    - Developing strong trust among all parties, engaging the Reconciliation Committee and other groups as required.
    - Identifying the vision, goals and mandate of the collective.

- Determining the structure of the agreement, including a framework of investment by each of the partners, delineation of responsibilities, completion of an audit of all assets and a plan for managing artefacts.
- It was recommended that Director Thorpe's report to Council incorporate data relating to the operation of the Courtenay Museum, as a visit to that institution shaped Council's instructions concerning the future of the AV Museum.

6. Reports:

6.1 Nancy Blair reported for the Community Arts Council

- The CAC is continuing to celebrate its fifty years of service to the community.
- Rollin Art Centre will feature "Art in the School" – original works by high school students – from March 8 – March 29, 2018 – reception on Saturday, March 10.
- The CAC AGM held its AGM on February 28.
- The "Fabulous Fabrics" workshop with Cynthia Bonesky in taking place on April 7-8 at the Athletic Hall – registration is available at the Rollin Centre.
- The annual CAC Book Sale fundraiser is coming on May 11-12 at Echo Centre – donations are desperately required.
- The Solstice Arts Festival event is coming up on June 15-16.

6.2 Jamie Morton reported for the AV Museum.

- The *Home Front* exhibit continues to be well received – one of the upcoming Spring Break camps is based on it.
- The Winter 2018 Alberni Film Fest series continues on March 18 with its third film, *The Leisure Seeker*, starring Donald Sutherland and Helen Mirren.
- Education Curator Shelley Harding and a volunteer committee are working toward organizing the May 2018 Regional Heritage Fair, including outreach to schools.
- Jamie Morton presented to the CAC AGM on February 28 on the AV Museum collection, and presented a different talk on the same theme to a group of 80 ladies of the Alberni Christian Women's Club on March 6 – a good opportunity.

6.3.a Libby Manson reported for the Community at Large.

- NDP National Leader Jagmeet Singh visited ADSS on the invitation of the Model UNJ Club – made a strong impression on the students.
- The ADSS Debate Club will be hosting a debate tournament, and requires bilingual French-English judges – interested parties should contact Madame Chambers at ADSS.
- The ADSS Gay Straight Alliance and Alberni Pride are planning a Homecoming event for 2018, with music, dancing, and a drag competition.

6.3.b Gareth Flostrand reported for the Community at Large.

- The final performances of *Nunsations* will be presented at the Capitol Theatre March 8-11 – Thursday to Saturday at 7:00 PM & Sunday at 2:00 PM.
- The Rock & Gem Show will be held at the Athletic Hall on Saturday March 10, 10-5, and Sunday March 11, 10-4 – admission is \$3.00.
- The Spring Home Expo is being held at Glenwood Centre on Saturday March 10, 10-5:30, and Sunday March 11, 10-4 – free admission.

- AV Curling Club is holding its mixed bonspiel March 16-18.
- The Beaver Creek Community Hall is hosting a St. Patrick's Day Dance, March 17 at 7:00 PM – tickets are \$20 each.
- Port Alberni Sea & Army Cadets Beer & Burger fundraiser at the Blue Marlin Inn – Saturday March 17, \$15 per ticket, with \$10 going to the cadets.
- Seedy Saturday March 17 at Char's Landing from 10-2 – includes seed vendors, berries, trees, etc.
- Arrowsmith Rotary is holding its Annual Hops Fest on Saturday March 24 at Echo Centre – 7-9 PM & \$35 per ticket.
- Easter Bunny Bonanza is being held at Echo Centre on Saturday March 31 from 11-1 – tickets are \$6 per child.

#### 6.4 Dan Washington reported for the City of Port Alberni.

- The 2018 Budget process is complete.
- The focus on nuisance properties and City Bylaw enforcement expansion is a positive move – it is expected that fines will pay for the operation of the department.

#### 6.5 Bert Simpson reported for the WVIHS.

- The monthly meeting was delayed until next week.
- The report on the rail trestles recently received by the MMS is said to be positive – a visit from BC Safety is booked for March 11, and it looks positive for the steam locomotive to run again in 2018.
- The WVIHS AGM was held on February 21, with Robert Turner the featured speaker, presenting on remaining steam railways of the world.
- Four new Directors were elected; Bob East, Pete Geddes, Paul Blake, and Ted Mollet.
- At the IHC, the volunteers hosted a Dad's Night Out program, in conjunction with Parks, Recreation & Heritage – also hosting a visit from the Vancouver Island chapter of the American Truck Historical Society – a new Hydro meter has been installed to monitor consumption.

#### 6.6 Pam Craig reported for SD70.

- A review in funding has been initiated, due to changes in provincial tax structures – including MSP billing – which will have a significant impact on the operating budget.
- ADSS had very good results at the invitational wrestling event it hosted last week – “won everything!”
- Tom McEvay is to be nominated for a place in the BC Sports Hall of Fame for his great contributions.

#### 6.7 Judy Carlson reported for the ADHS

- Neil Dirom is leading an effort to nominate Elmer Speidel, the long-time coach of the Alberni Athletics, for a place in the BC Sports Hall of Fame.
- The Archives volunteers are presenting on their activities to a Rotary lunch group tomorrow – March 8.
- A presentation will be hosted on March 15 focussed on farming in the region, with farming families such as Thomson, Haack, Lewis, and Dyson represented.



7. Next Meeting
  - 7:00 PM, Wednesday, April 4, 2018, at the AV Museum.
8. Adjournment
  - Moved at 8:12 by Libby Manson to adjourn the meeting.



Gareth Flostrand, Chair  
Alberni Valley Museum and Heritage Commission

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Davina Hartwell, City Clerk  
City of Port Alberni

Alberni Valley Museum  
and Heritage Commission



**Alberni Valley Museum and Heritage Commission  
Meeting of Wednesday April 4, 2018  
7:00 pm in the Alberni Valley Museum**

**Minutes**

**Attending:**

Pam Craig  
Nancy Blair  
Judy Carlson  
Dan Washington  
Penny Cote  
Libby Manson  
Gareth Flostrand  
Pete Geddes

**Regrets:**

Bert Simpson  
Bill Collette  
John Douglas  
Deanna Beaudoin  
Jolleen Dick  
Jamie Morton, Manager of Museum, Heritage and Culture

**Guests:**

Willa Thorpe, Director of Parks, Recreation & Heritage  
Shelley Harding, Education Curator, Alberni Valley Museum

Called to order 7:00 pm

1. Moved by Pam Craig, seconded by Nancy Blair, that the agenda of the April 4, 2018 meeting be approved.
2. Moved by Penny Cote, seconded by Nancy Blair, that the minutes of the March 7, 2018 meeting be approved.
3. Correspondence
  - None.

Museum and Heritage Commission City of Port Alberni  
4255 Wallace Street Port Alberni BC Canada V9Y3Y6  
TEL (250) 723 2181 FAX (250) 723 1035

4. Updates:
  - Update by Director Willa Thorpe on the status of the revised Community Heritage Commission Bylaw 2018, Bylaw No. 4959.
    - The Bylaw was moved and adopted by Council at its March 12, 2018 meeting. Bylaw No. 4959 may now be accessed on the City of Port Alberni website.
  
5. Director Willa Thorpe – presented her draft Report for Council concerning the proposed Alberni Valley Museum Quad-partite Agreement, requesting any comments and input. She has discussed it with Jamie Morton, and will finalize the report with CAO Tim Pley before presenting it to City Council at its meeting of April 23, 2018. Discussion followed:
  - Judy Carlson asked if the financial inputs of the City of Courtenay to its museum be included – Director Thorpe cautioned about being too specific about the finances and operating model of a particular institution.
  - Nancy Blair raised the issue of maintaining professional staff, as previously raised, suggesting it should be more explicitly included – further discussion.
  - Dan Washington requested clarification concerning the Courtenay Museum building – ownership, subsidies, etc. – discussion of its former status as a post office/Federal building.
  - Discussion about the importance of getting all potential partners together to determine interest and contributions – the first order of business and top priority at this time.
  
6. Reports:
  - 6.1 Pam Craig read Deanna Beaudoin’s written report for McLean Mill NHS
    - Successful April 1 Easter event attracted over 250 people for an Easter egg hunt & breakfast.
    - Developing a campsite, with seven serviced RV sites, in time for the May long weekend.
    - An assessment of the historic buildings is to be carried out in cooperation with the Alberni Valley Museum.
    - Marketing is underway for the 2018 season – including Music in the Park, Nanaimo cruise ships, five wedding bookings, and the Shaker Music Festival August 10-12.
    - A job fair is planned to hire summer employees.
    - Following approval of the trestles on the line, the first steam train of the season is scheduled for April 28.
    - Other scheduled events for 2018 include the Alberni Bowmen on April 22-23, the JJ Logging show on May 5, “Muriel’s Mad Hatters Mothers’ Day Tea” on May 13, a Solstice Evening with the Arts fundraiser on June 15, Port Day on June 16, Art at the Station on June 15-17, Fathers’ Day on June 17, Music in the Park on June 24, and “Race the Train” on July 1.
  
  - 6.2.a Libby Manson reported for the Community at Large.
    - ADSS Drama will be presenting *Grease* on May 10, 11, & 12 at 7:00 PM.
    - The Debate Club has cancelled the planned bilingual French-English debate tournament.

6.2.b Gareth Flostrand reported for the Community at Large.

- The Mt. Klitsa Garden Club monthly meeting will be held April 5 at 7:00 PM in the Dogwood Room at Echo Centre – to discuss “Grasses.”
- A Sunset Market relocation meeting will be held April 6 at 9:00 AM at the Chamber of Commerce offices.
- The Centennial Belles will present “Visions of Vintage” – fashions from 1945-1995 – at Echo Centre, 2:00 PM, April 7 – tickets are available for \$20 at Boutique Belles Amies.
- Portal Players and Stages Youth Theatre will present “The Jungle Book,” starting on April 13, and running for the next two weekends.
- The Port Alberni Open Highland Competition will be held on Saturday April 14 from 9:00 AM to 3:00 PM at the Alberni Athletic Hall.
- The Legion is presenting a Happy Easter event on Saturday April 14 from 2:00 – 5:00 PM, offering a burger, fries, and a small beer for \$10.00.
- The Barclay Sounds Community Choir is presenting “Celebrate Spring” on Sunday April 22 at 2:30 in the ADSS Auditorium.
- The Timbre! Choir is presenting “For the Beauty of the Earth” on Sunday April 29 at 2:30 in the ADSS Auditorium.

6.3 Dan Washington reported for the City of Port Alberni.

- City Clerk Davina Hartwell has been designated as the City Member for the single-member McLean Mill Society. The McLean Mill Society is seeking Board members.
- The 2018 Budget process is complete with Council’s adoption of the City’s Five Year Financial Plan.
- Exempt City Staff and Council have a pay rise.
- April is Parkinson’s Awareness Month.
- Brought cans of salmon – from the Salmon Derby winner – to distribute to the Commission.

6.4 Pete Geddes reported for the WVIHS.

- Continuing to work to get an agreement for the WVIHS with the City and with the MMS – is challenging.
- Some volunteers continue meanwhile to do some work for the MMS.
- There is discussion between the WVIHS & MMS regarding running steam or Diesel locomotives this year.
- The first train to McLean Mill is scheduled for April 28.

6.5 Pam Craig reported for SD70.

- Board has scheduled a meeting with Minister & local MLA Scott Fraser – concerning issues for local School Board.
- Following a provincial meeting with the Minister of Education, concerned about being one of the have-not Districts – no new money.
- Tuesday April 10 the Board will be in Tofino for a budget meeting.
- May 17 – Program “Raising Digitally Responsible Youth,” presented at ADSS Auditorium, 6:30 – 8:00 PM.
- Proposing a title change for local Board to – School District #70 Pacific Rim

- Penny Cote asked if the re-branding is in response to a problem with recruitment similar to that in the health sector – Pam Craig confirmed similarity – now we are selling ourselves as “the place to live.”

#### 6.6 Judy Carlson reported for the ADHS

- Doug Harrison will be the guest speaker at their next meeting on April 19, at 7:00 PM in the Dogwood Room of Echo Centre – presenting on the Martin Mars Water Bombers.

#### 6.7 Penny Cote reported for the ACRD.

- The Association of Vancouver Island and Coastal Communities is meeting in Victoria next week – Penny Cote is running again for the organization’s executive.
- The ACRD has approved its 2018 budget.

#### 6.8 Nancy Blair reported for the Community Arts Council

- Rollin Art Centre will feature “West Coast Wanderings” – photography by Darren Chiasson – from April 5 – 27, 2018 – reception on Saturday, April 7.
- The “Fabulous Fabrics” workshop with Cynthia Bonesky in taking place on April 7-8 at the Athletic Hall – registration is available at the Rollin Centre.
- The Beer & Burger fundraiser at the Blue Marlin Inn on March 2 raised \$1,749.
- The CAC has applied to be included in the AV Golf Classic charity event.
- The application for a Provincial Gaming Grant has been submitted.
- The Barclay Sounds Community Choir presentation on Sunday April 22 and the Timbre! Choir presentation on Sunday April 29 include fundraising raffles for gift baskets – items are still being sought.
- Discussion concerning a Rollin Art Centre Ticket Outlet, which will charge a fee on tickets sold on behalf of community groups.
- Call to Artists for 2019 Art Show at Rollin Art Centre.
- The annual CAC Book Sale fundraiser is coming on May 11-12 at Echo Centre – donations are still required.
- The Solstice Arts Festival event is coming up on June 15-16.
- The CAC has formed a Cruise Ship Committee to investigate potential excursions from the anticipated 2019 visits.
- The Teas on the Terrace will return with eight events scheduled for this summer.
- A Summer Sock Hop is planned for July 15, 2:00 – 5:00 PM – with a 1950s theme – live music, cars, and food – admission by donation.

#### 6.9 Shelley Harding (for Jamie Morton) reported for the AV Museum.

- The *Home Front* exhibit continues to be well received – will be winding up in May, following Heritage Fair.
- The Winter 2018 Alberni Film Fest series concludes on April 29 with its fourth and final film, *C’est la Vie*.
- Education Curator Shelley Harding and a volunteer committee are working toward organizing the May 2018 Regional Heritage Fair, including outreach to schools, and in-school Heritage Fairs in April.
- The AVM presented a “Home Front Kids” camp for the first week of Spring Break in connection with the museum’s temporary exhibit, and a Dinosaur camp for the second week of Spring Break, including interactive broadcasts from the Royal Tyrrell Museum in Drumheller AB.

- Work continues on the planning and development of our next two exhibits in 2018, a regional invitational art show "My Place" being prepared by Robert Gunn and Chris Doman in June-July, to be followed by an in-house show featuring clothing and textiles from the Museum's Textile Collection, which will also see some different collaborative programming – Kirsten and Shelley are working on this exhibit.
  - From April 10-13 Curators Shelley Harding and Kirsten Smith are representing the AVM at the Canadian Museums Association Conference, held in Vancouver for 2018 – a good opportunity for professional development.
7. Other Business
- Penny Cote suggested that letters be sent to reach out again to Tseshaht and Hupacasath First Nations to invite/recruit representatives to the Heritage Commission – ideally someone with an interest in heritage.
  - Discussion – should the representative be from the elected Councils, rather than from the community at large? Are the minutes from the commission meetings sent to the to the councils of the First Nations? If not, is that possible?
8. Next Meeting
- 7:00 PM, Wednesday, May 2, 2018, at the AV Museum.
9. Adjournment
- Moved at 8:00 by Pam Craig to adjourn the meeting.



Gareth Flostrand, Chair  
Alberni Valley Museum and Heritage Commission

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Davina Hartwell, City Clerk  
City of Port Alberni

## FOOD SECURITY AND CLIMATE DISRUPTION COMMITTEE

THURSDAY, May 3 2018

4:30 p.m. in the City Hall Committee Room

Present: Guy Langlois, Rosalind Chapman, Gary Swann, Chris Alemany, Sam Brownlee

Regrets: Brendan Chase, Sandra Gentleman, John Mayba

1. Approval of Agenda  
Sam Brownlee moved to approve
2. Approval of Minutes from April 5 2018  
Chris Alemany moved to approve
3. New Business  
No new business
4. Old Business
  - i) Review of the three recommendations that were defeated by City Council.
  - ii) Heather Shobe will attend our next meeting to discuss the property behind No Frills
  - iii) Rosalind Chapman will draft a letter for administration to send to the ACRD recommending that Gary Swann be appointed to the Solid Waste Management Committee.
  - iv) Rosalind Chapman and Chris Alemany will work on the recommendation to City Council regarding protecting old trees in our community.
5. Meeting adjourned 5:45
6. Next meeting June 7 2018

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Rosalind Chapman, Chair

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Davina Hartwell, City Clerk

**RECEIVED**

**JUN 04 2018**

**CITY OF PORT ALBERNI**

May 30, 2018

Mayor Mike Ruttan  
City of Port Alberni  
4850 Argyle Street  
Port Alberni, BC V9Y 1V8

Dear Mayor Ruttan:

**Re: 2018 Resolutions**

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the AVICC Spring 2018 AGM.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2018 UBCM Convention in September.

Please feel free to contact Jamee Justason, Information & Resolutions Coordinator, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Sincerely,



Director Wendy Booth  
President

*Enclosure*

**ENTERED**

J.3.



## **West Coast Marine Spill Response Guarantee**

**Port Alberni**

Whereas Kinder Morgan has announced they may cancel their expansion project as soon as May 31st, 2018 and the West Coast Marine Spill Response Corporation has suspended activities at facilities they are building across our region which are tied to the completion of the Kinder Morgan project;

And whereas there is an existing and continued need for world class spill response and the jobs that are tied to that response on the West Coast of British Columbia:

Therefore be it resolved that the AVICC ask the Governments of British Columbia and Canada to guarantee funding for the construction and operation of the marine response facilities including those steered by First Nations, so that those jobs and the world class ocean protection they provide are guaranteed.

**Convention Decision:**

**MINUTES OF THE  
RECONCILIATION COMMITTEE  
WEDNESDAY, MAY 2, 2018, AT 4:30 PM  
AT TSESHAHT BAND OFFICE**

**Committee:** Sharie Minions (Co-Chair), Jim Tatoosh, Brandy Lauder, Ann Robinson, Ian Benoit and Sheena Falconer  
Regrets: Cynthia Dick (Co-Chair) and Wally Samuel

**City Staff:** Alicia Puusepp, Manager of Communications  
Tim Pley, CAO

Sharie Minions welcomed guests to the Tseshaht Band Office and acknowledged the meeting was taking place on the unceded territories of the Hupacasath and Tseshaht First Nations. Dinner was provided.

**1. Approval of Agenda**

*It was moved and seconded:*

*That the agenda be approved as circulated.*

CARRIED

**2. Adoption of Minutes**

*It was moved and seconded:*

*That the minutes of the April 4, 2018 meeting be adopted.*

CARRIED

**3. Community-to-Community Forum Summary of Input - review**

Committee members asked if Keith Hunter had been invited to attend as requested at the previous meeting. Alicia indicated that an invitation was extended to Mr. Hunter; however, he was unable to join due to a prior commitment. Alicia will extend another invitation to a future meeting at the direction of the Committee.

Alicia walked Committee members through the draft summary of input and noted that pages 19 – 66 are the raw notes, referred to as the Addendum, from the March 27<sup>th</sup> event. Alicia recommended that only the summary portion of the document (Pages 1 – 18) be distributed via email and that the City post the full 66-page document online, should people wish to see/read their input.

Committee members discussed how they should approach the review process for the summary to best determine next steps for the Committee. Members decided additional time would be required and recommended they meet on May 12, 2018, provided all members can attend. The meeting will be held at the Hupacasath Band Office from 9 am – 1 pm. Alicia will confirm everyone's attendance and send an agenda in the coming days.

It was recommended that copies of the Truth and Reconciliation Calls to Action be available at the meeting to help align next steps in the local Reconciliation process. It was also discussed whether Mr. Hunter should be invited to attend. The Committee elected not to extend an invitation to Mr. Hunter for the review meeting, but instead ask him to a future regular Reconciliation Committee meeting.

Committee members also discussed vocabulary contained in the summary document and debated if the term "First Nation," "Aboriginal," or "Indigenous" should be used. The Committee elected to use "First Nation." Alicia will make adjustments in the summary document to reflect this choice.

#### **4. UBCM Community-to-Community Forum Final Report**

Alicia walked Committee members through the Union of BC Municipalities (UBCM) Community-to-Community Forum Final Report which was submitted on April 30, 2018. Alicia will report back on the grant funding outcome at a future meeting.

#### **5. Future Structure of the Reconciliation Committee**

Jim asked why the April 16<sup>th</sup> Reconciliation Committee meeting was cancelled when quorum would have been maintained. Sharie noted that neither of the Chairs was available and staffing was short on the City's side.

Committee members then began discussing the future of the Reconciliation Committee and its structure.

Tim Pley, CAO, reminded Committee members of the Terms of Reference they are currently operating under and that the Committee is to provide a report to Council on their recommendations to advance Reconciliation in Port Alberni before the Committee disbanding.

Members recognized the amount of support provided by the City and asked if it could continue under a new structure. Mr. Pley responded stating that staff support would cease; however, there could be an opportunity for City staff to continue providing support if framed strategically in the Committee's final report to Council.

Committee members were asked to start thinking about a framework for a new Terms of Reference if a new structure were to go forward. They also discussed creating a timeframe for when the final report is to go to City Council, noting that elections are not far-off and any changes in Council could affect the work they are doing.

Members also expressed an interest in knowing what the Alberni-Clayoquot Regional District (ACRD) is doing regarding Reconciliation in their jurisdiction. Mr. Pley recommended that the Committee invite John Jack from the ACRD to present on the ACRD's approach at a future meeting.

**6. Next Meeting**

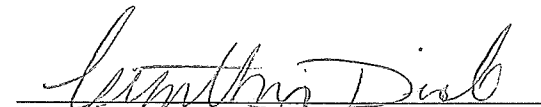
The next meeting will be hosted by West Coast Aquatic on **May 16, 2018, at 4:30 pm.**

**7. Adjournment**

It was moved and seconded:

***That the meeting adjourn at 6:20 pm***

**CARRIED**

  
\_\_\_\_\_  
Sharie Minions, Chair  
\_\_\_\_\_  
Davina Hartwell, City Clerk  
\_\_\_\_\_  
Cynthia Dick, Chair

**MINUTES OF THE  
RECONCILIATION COMMITTEE  
WEDNESDAY, MAY 16, 2018, AT 4:30 PM  
AT WEST COAST AQUATIC**

**Committee:** Sharie Minions (Co-Chair), Brandy Lauder, Wally Samuel, Ian Benoit and Sheena Falconer  
Regrets: Cynthia Dick (Co-Chair), Jim Tatoosh, and Ann Robinson

**City Staff:** Alicia Puusepp, Manager of Communications

**Public:** John Douglas, Al Zimmerman and Mini H.

Sharie Minions welcomed guests to the West Coast Aquatic office and acknowledged the meeting was taking place on the unceded territories of the Hupacasath and Tseshaht First Nations. Dinner was provided.

**1. Approval of Agenda**

*It was moved and seconded:*

*That the agenda be approved as circulated.*

CARRIED

**2. Adoption of Minutes**

*It was moved and seconded:*

*That the minutes of the May 2, 2018 meeting be adopted.*

CARRIED

**3. Community-to-Community Forum Summary of Input - review**

Sharie opened the review by discussing the May 12<sup>th</sup> meeting cancellation stating that the meeting was cancelled due to a death in the community. The funeral services were planned for May 12<sup>th</sup>. Sharie then went on to form the basis of the review discussion noting that the Committee would try to get through as many questions in the summary as possible and that a future meeting outside of the regularly scheduled ones may be required to complete the review.

The Committee then discussed its approach to reviewing and implementing actions from the summary. It was also mentioned that the Truth and Reconciliation Calls to Action would be kept separate from the review and discussed at a future meeting with Keith Hunter possibly facilitating the discussion.

Committee members also discussed the scope of the Reconciliation Committee and noted that Reconciliation in Port Alberni is much larger than what the Committee is mandated to do. Their mandate should be stated in all outreach materials so citizens understand the scope of the Committee's work.

The Committee then went on to review the summary document.

Question 1: What does reconciliation mean to you?

<b>Theme</b>	<b>Opportunity</b>
Improve Govt. to Govt. relations	<ul style="list-style-type: none"> <li>○ Encourage FN to run for City Council. There is an event that encourages women to run for Council; there should be a similar event for FN</li> <li>○ Appoint a liaison from each Nation that represents FN interests on City Council. This could also be done in reverse where the City appoints a liaison to attend FN Council meetings.</li> <li>○ A Protocol Agreement or the renewal of a Protocol Agreement would be a good first step in government to government relations.</li> <li>○ Improve the working relationship by making engagement true. Not making the decision then engaging.</li> </ul>
Reconciliation through education	<ul style="list-style-type: none"> <li>○ Local schools are building FN education programs. We need to look at having Dave M. from School District 70 present to the Committee. The Committee can then look at how it can help further those efforts.</li> </ul> <p data-bbox="584 1228 1201 1260">ACTION: Invite Dave M. to a future meeting</p> <ul style="list-style-type: none"> <li>○ Highlight what actions/steps have been done to reconcile with local FN. Showcase people/organization that are trying to make a difference.</li> </ul> <p data-bbox="584 1449 1266 1480">ACTION: Add Catholic school to stakeholder list</p>

Question 2: What can the community do to advance Reconciliation in Port Alberni?

<b>Theme</b>	<b>Opportunity</b>
Cityscapes	<ul style="list-style-type: none"> <li>○ The City needs to look at how it presents itself to the world; names are important, and there is an opportunity to showcase FN culture and heritage.</li> </ul> <p data-bbox="584 1827 1331 1900">ACTION: Look at what other municipalities are doing. Squamish, for example, has a FN naming program.</p>

<p>Cityscapes cont.</p>	<ul style="list-style-type: none"> <li>○ Look at adding FN names to numbered streets within City limits.</li> <li>○ The City should build a process around how it names streets/places/buildings and provide criteria for FN naming. An engagement process should be built into this process to ensure FN are consulted when using a FN word for streets/places/buildings.</li> <li>○ Redesign the City’s flag to incorporate FN elements.</li> </ul>
<p>Events</p>	<ul style="list-style-type: none"> <li>○ Hold events in common public spaces where it is visible and welcoming to all. People want to eat together and learn together in a more casual setting.</li> </ul> <p>ACTION: Alicia to gather info on Aboriginal Day events around town and post to social media.</p> <p style="text-align: center;">Note: Aboriginal Days is already planned within t FN communities so it would not be appropriate for the City to host an event on this day.</p> <ul style="list-style-type: none"> <li>○ City (Sharie), Hupacasath (Brandy), Tseshahat (Cynthia) and Friendship Centre (Wally) reps work together to plan a summer event in a public space.</li> </ul> <p>ACTION: Draft a joint letter to Scott Fraser’s office requesting funding for the event.</p>
<p>Language</p>	<ul style="list-style-type: none"> <li>○ FN cultures need to preserve and teach their traditional languages; however, there are fundamental flaws in the education system that hinders efforts from advancing.</li> </ul> <p>ACTION: Draft letter endorsed by governments (City, Tseshahat, and Hupacasath) with recommendations on what needs to change in the educational structure for teaching traditional languages and enrolling for courses in traditional language within Port Alberni’s jurisdiction.</p>

**4. UBCM Community-to-Community Forum Final Report**

Alicia noted that Union of BC Municipalities (UBCM) reviewed the final report and that grant funding was approved.

**5. Next Steps**

Alicia requested permission to send the Summary of Input to Forum attendees and the stakeholder database. The Committee agreed. The summary will be sent via email and posted to the City's website. The Addendum within the summary will not go via email but rather posted online should people wish to see the full version.

Alicia also requested permission to build a dedicated Reconciliation tile on the Let's Connect Port Alberni platform. The content will be provided to Reconciliation Committee members for review and comment.

Alicia recommended the two items (summary and platform) be sent live in tandem. The Committee agreed.

The Committee will continue with its summary review at the next Reconciliation Committee meeting.

**6. Next Meeting**


The next meeting will be hosted by the City of Port Alberni at City Hall on **May 30, 2018, at 4:30 pm.**

**7. Adjournment**

It was moved and seconded:

***That the meeting adjourn at 6:56 pm***

CARRIED

  
Sharie Minions, Chair

  
Davina Hartwell, City Clerk

  
Cynthia Dick, Chair





7170 Cheam Avenue  
P.O. Box 70  
Agassiz, British Columbia  
Canada V0M 1A0

Tel: (604) 796-2235  
Fax: (604) 796-9854  
Web: www.district.kent.bc.ca

June 5, 2018

File: 0400-20

The Honourable Carole James  
Minister of Finance  
PO Box 9048 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister James:

**Re: Employer Health Tax**

Although we appreciate that the recently announced Employer Health Tax is administratively more efficient, it also results in a significant cost increase for many local governments.

The direct impact of this change by 2020 for the District of Kent is that we will be paying twice what we are currently paying in 2018 for Medical Service Plan (MSP) premiums. While many large and midsize businesses will experience significant increases, local governments, unlike businesses, have not benefited from recent business tax reductions.

Local governments have few options to cover cost increases. If unchanged, the new payroll tax will result in increases to property taxes and/or reductions to municipal services resulting from funds being reallocated to cover the Employer Health Tax.

During the 2019 transition year, municipalities will also be burdened with both the MSP premiums and the Employer Health Tax, resulting in increased taxes for many municipalities.

Please consider other options to ease the burden and make an easier transition to the Employer Health Tax cost for local governments.

Sincerely,

A handwritten signature in black ink that reads "John Van Laerhoven".

John Van Laerhoven  
Mayor

pc: UBCM Members (via email)  
District of Kent Council  
Wallace Mah, Chief Administrative Officer  
Judy Lewis, Director of Financial Services