

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, June 14, 2021 @ 2:00 PM
Via Video-Conference

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be approved as circulated.
CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on May 25, 2021 and Special meeting held at 10:30 am on June 7, 2021 be adopted.
CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

1. Introduction of Manager of Community Safety

The Director of Corporate Services introduced Chris Baker, the City's new Manager of Community Safety. Chris began his role with the City on June 7, 2021.

E. UNFINISHED BUSINESS

1. Director of Corporate Services – Resolution Tracking Summary

MOVED AND SECONDED, THAT Council direct staff to prepare a detailed report regarding the City's Welcome Sign with said report to be based on the sign submitted by Susan Roth and to include costs associated with sign development, installation and maintenance.

CARRIED | Res. No. 21-134

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated June 14, 2021, be received and the cheques numbered 148549 to 148651 inclusive, in payment of accounts totalling \$989,726.95, be approved.

CARRIED

2. Director of Engineering and Public Works – Award of 15th Avenue Trunk Water Project

MOVED AND SECONDED, THAT Council award the contract for the 15th Avenue Trunk Water Project to Bowerman Excavating Ltd., for the tendered price of \$1,042,611.15 [includes GST].

CARRIED | Res. No. 21-135

3. Development Planner – Development Permit 21-03

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-03, and that the Director of Corporate Services be authorized to sign the permit including the following development plans prepared by McGill & Associates Engineering titled 'Façade Improvements 3123 3rd Avenue' and dated April 14, 2021.

CARRIED | Res. No. 21-136

4. Development Planner – Development Permit 21-07

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-07, and that the Director of Corporate Services be authorized to sign the permit including the following development plans prepared by McGill & Associates titled 'Ruissen Addition 5062 Angus Street' and dated March 25, 2021.

CARRIED | Res. No. 21-137

5. Development Planner – Development Permit 21-08

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-08, and that the Director of Corporate Services be authorized to sign the permit including the development plans as shown on Schedule 'B' – Permit, prepared by Knudsen Homes and Design issued for '3573 11th Avenue' and dated April 21, 2021.

CARRIED | Res. No. 21-138

6. Director of Finance – 2020 Development Cost Charges [DCC] Report

Report for information dated June 7, 2021 from the Director of Finance providing information about the City's DCC accounts.

7. Director of Finance – Statement of Financial Information

MOVED AND SECONDED, THAT Council approve the statements and schedules included in the Statement of Financial Information for 2020, prepared to comply with the Financial Information Act, as outlined in the report from the Director of Finance dated June 7, 2021.

CARRIED | Res. No. 21-139

8. Director of Corporate Services – Municipal Appointment | Port Alberni Port Authority Board

Report for information dated June 7, 2021 from the Director of Corporate Services advising that Council has appointed Arne Elias as the City's municipal representative to the Port Alberni Port Authority Board.

9. Economic Development Manager – Proposal to Develop an Innovation Economy in Port Alberni

a) *MOVED AND SECONDED, THAT Council direct staff to submit a funding application to ICET under the Economic Infrastructure and Innovation Program in the amount of \$84,820 for the purpose of undertaking an Innovation Economy Initiative which will include engaging a qualified third party to undertake portions of the work.*

CARRIED | Res. No. 21-140

b) *MOVED AND SECONDED, THAT Council award the contract in the amount of \$125,500 to Spring Activator to assist the City in developing the conditions for an innovation economy.*

CARRIED | Res. No. 21-141

10. Flag Raising Ceremony

MOVED AND SECONDED, THAT Council on behalf of the City of Port Alberni authorize a temporary road closure on Argyle Street between 4th and 5th Avenue on Monday, June 21, 2021 from 10am-4pm to conduct a Flag Raising Ceremony in honour of the raising of both the Hupacasath and Tseshaht Flags for permanent display at City Hall, subject to the notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and that the event be held in accordance with Provincial Health orders/guidelines.

CARRIED | Res. No. 21-142

G. BYLAWS

1. Director of Development Services/Deputy CAO – Official Community Plan Bylaw and Zoning Bylaw Amendments – 4279 Ravenhill Avenue

a) *MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 33 (4279 Ravenhill Avenue – Jaenicke), Bylaw No. 5018" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5018.*

CARRIED | Res. No. 21-143

b) *MOVED AND SECONDED, THAT "Zoning Bylaw Amendment No. 43 (4279 Ravenhill Avenue – Jaenicke), Bylaw No. 5019" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5019.*

CARRIED | Res. No. 21-144

2. **Director of Corporate Services – “City of Port Alberni Road Closures and Removal of Dedication Bylaw No. 5028, 2021 [Portions of Road on Anderson Avenue & Gordon Street]**

MOVED AND SECONDED, THAT “City of Port Alberni Road Closures and Removal of Dedication Bylaw No. 5028, 2021” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5028.

CARRIED | Res. No. 21-145

3. **Director of Corporate Services – “Alberni Valley Community Forest Reserve Fund, Amendment No. 2, Bylaw No. 4854-2”**

MOVED AND SECONDED, THAT “Alberni Valley Community Forest Reserve Fund, Amendment No. 2, Bylaw No. 4854-2” be now finally adopted, signed by the Mayor and Corporate Officer and numbered 4854-2.

CARRIED | Res. No. 21-146

H. CORRESPONDENCE FOR ACTION

1. **Char’s Landing**

MOVED AND SECONDED, THAT Council authorize the temporary road closure of Argyle Street between 4th and 5th Avenue July 1st, August 1st, and September 5th, 2021 from 9:00 am to 12midnight for the purpose of holding a Family Arts and Culture gathering subject to:

- *the notification of emergency services and BC Transit,*
- *consultation with all affected businesses/residents*
- *implementation of a Traffic Plan*
- *provision of standard liability insurance*
- *Regulation of noise as per City ‘Noise Control Bylaw 2009, No. 4718’*
- *COVID-19 Safety Plan in accordance with Provincial Health orders/guidelines*
- *Capacity/attendees to align with ‘BC Restart Plan’ guidelines*

CARRIED | Res. No. 21-147

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. *The Director of Corporate Services summarized correspondence to Council as reflected in the Correspondence Summary dated June 14, 2021. Following Council’s review of letters submitted, Council directed the following.*

MOVED AND SECONDED, THAT Council direct staff to prepare a policy speaking to the use and application of pesticides within the City for Council’s consideration at a future meeting.

CARRIED | Res. No. 21-148

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:18 PM

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer