AGENDA

REGULAR MEETING OF COUNCIL

MONDAY, JUNE 10, 2019 AT 2:00 PM IN THE CITY HALL COUNCIL CHAMBERS

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. CALL TO ORDER AND APPROVAL OF AGENDA

(including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

- 1. Recognition of unceded Traditional Territories.
- **2.** Late items identified by Councillors.
- **3.** Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 10

1. Special Meeting held at 1:00 pm and Regular Council Meeting held at 2:00 pm on May 27, 2019.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. <u>DELEGATIONS</u>

1. ADSS Social Justice 12 - Presentation of Projects

In attendance to present to Council their two current projects:

"Crappy Conditions" (washroom facilities for bus drivers).

"Save the Waste" (reducing food waste).

2. Port Alberni Port Authority - Page 19

Zoran Knezevic, President/CEO of the Port Alberni Port Authority in attendance to discuss the Port's impact and contribution to the community.

E. <u>UNFINISHED BUSINESS</u>

Includes items carried forward from previous Council meetings.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Final	nce dated June 10, 2019, be
received and the cheques numbered	to
inclusive, in payment of accounts totalling \$	\$, be approved.

2. Director of Finance - Audit Committee - Page 20

That the minutes of the May 27, 2019 Audit Committee; the Responses to Questions arising from that meeting dated June 3, 2019, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31,2019, the financial statements ending March 31, 2019 and the Vendor Cheque Register Report ending May 31,2019, be received.

3. City Clerk - Alberni Valley Childcare Society, Stepping Stones - Page 62

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter in to a lease with Alberni Valley Childcare Society at 4222 Cedarwood Street for a ten year term commencing May 15, 2019 at the current rent of \$1.00 per year plus taxes.

4. City Clerk - Alberni Harbour Quay, Unit #12 - 5440 Argyle Street, Turtle Island Fish & Chips - Page 68

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Turtle Island Fish & Chips at the Alberni Harbour Quay with Rochelle Bodick for a two year term commencing June 1, 2019 at the current monthly rent of \$593.28 per month plus GST.

5. City Clerk - Proactive Services - Page 73

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Proactive Services for a portion of the City-owned lane located adjacent to 4866 Bute Street for a two year term commencing May 1, 2019 at the current rent of \$375.00 per year plus taxes.

6. Director of Finance - Statement of Financial Information for the Year Ended December 31, 2018 - Page 79

Report dated May 31, 2019 requesting Council's approval for the Statement of Financial Information for the year ended December 31, 2018.

That the report from the Director of Finance dated May 31, 2019 be received and Council for the City of Port Alberni approve the statements and schedules included in the Statement of Financial Information, produced under the Financial Information Act for the year 2018.

7. City Clerk - Draft Permissive Tax Exemption Policy - Page 89

Report dated June 3, 2019 from the City Clerk requesting Council's consideration of changes to the City's Permissive Tax Exemption Policy as recommended by Council's select committee.

That the report from the City Clerk dated June 3, 2019 be received and the recommendations of the select committee in regards to the City's Permissive Tax Exemption Policy be approved as presented.

8. Manager of Communications - Flying First Nations Flags for National Indigenous Peoples Day - Page 95

Report dated June 5, 2019 from the Manager of Communications requesting Council support flying the Hupacasath and Tseshaht First Nations flags at City Hall on June 21st for National Indigenous People's Day.

That the report from the Manager of Communications dated June 5, 2019 be received, and Council for the City of Port Alberni fly the flags of Hupacasath and Tseshaht First Nations at City Hall in recognition of National Indigenous Peoples Day (June 21.)

G. <u>BYLAWS</u>

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

Director of Finance - Water and Sewer Rates Bylaw Amendments 2019 Page 96

Report dated June 3, 2019 from the Director of Finance providing water and sewer rate amendment bylaws (rates approved in 2019 – 2023 Five Year Financial Plan - effective September 1, 2019 billing date).

That the report from the Director of Finance dated June 3, 2019 be received.

"Sewer Connection and Regulation Bylaw, Amendment No. 13 (Sewer Rates and Septage Dump Fee) 2019, Bylaw No. 4990" - Page 98

That "Sewer Connection and Regulation Bylaw, Amendment No. 13 (Sewer Rates and Septage Dump Fee) 2019, Bylaw No. 4990, be now introduced and read a first time.

That "Sewer Connection and Regulation Bylaw, Amendment No. 13 (Sewer Rates and Septage Dump Fee) 2019, Bylaw No. 4990, be read a second time.

That "Sewer Connection and Regulation Bylaw, Amendment No. 13 (Sewer Rates and Septage Dump Fee) 2019, Bylaw No. 4990, be read a third time.

"Waterworks Bylaw, Amendment No. 11 Rate Changes, Bylaw No. 4991" - Page 102

That "Waterworks Bylaw, Amendment No. 11 Rate Changes, Bylaw No. 4991", be now introduced and read a first time.

That "Waterworks Bylaw, Amendment No. 11 Rate Changes, Bylaw No. 4991", be read a second time.

That "Waterworks Bylaw, Amendment No. 11 Rate Changes, Bylaw No. 4991", be read a third time.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. Natasha Mayes - Ball Fields - Page 107

Email dated May 30[,] 2019 regarding the current condition of ball fields.

That the email dated May 30, 2019 from Natasha Mayes regarding the current condition of the ball fields, be received and forwarded to the Director of Parks, Recreation and Heritage.

2. Valley Street Rods Car Club - Page 108

E-mail dated May 29, 2019 requesting use of the parking area at Harbour Quay for the "Valley Street Rods Car Show" event on Friday, August 9, 2019 and closure to regular traffic to the Harbour Quay from 2:00 pm until 9:00 pm to accommodate the event.

That the e-mail dated May 29, 2019 from the Valley Street Rods Car Club requesting use of the Harbour Quay for the "Valley Street Rods Car Show" event on Friday, August 9, 2019 and closure to regular traffic to the Harbour Quay from 2:00 pm until 9:00 pm to accommodate the event, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

3. Mae LeBlanc - Tourism Suggestions - Page 109

Email dated June 3, 2019 from Mae LeBlanc offering suggestions to increase tourism in certain areas of the City.

That the email dated June 3, 2019 from Mae LeBlanc offering suggestions to increase tourism in certain areas of the City, be received with thanks and referred to staff.

4. City of Victoria - Provincial Support for Libraries - Page 110

Copy of a letter dated May 29, 2019 from the City of Victoria to the Union of British Columbia Municipalities advocating for the restoration of Provincial funding support for libraries.

That the copy of a letter dated May 29, 2019 from the City of Victoria to the Union of British Columbia Municipalities advocating for the restoration of Provincial funding support for libraries, be received and Council for the City of Port Alberni provide support as requested.

5. Port Alberni Folkfest Multicultural Society - Canada Day Parade - Page 111

Letter dated May 31, 2019 from Port Alberni Folkfest Multicultural Society requesting permission for use of City streets on July 1st, 2019 for the Canada Day Parade, subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

That Council for the City of Port Alberni concur with the request from the Port Alberni Folkfest Multicultural Society for use of City streets beginning at Roger Street, through Stamp Avenue, concluding at the Harbour Quay on July 1, 2019 from 8:30 am to 12:00 pm for the Canada Day Parade, subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

6. Shaker Music Festival - Rainwater Barrel Project - Page 113

Letter dated June 5, 2019 requesting Council support their Rain Barrel Project by sponsoring a barrel at a cost of \$300 to be showcased at the Five Acre Shaker.

That the letter dated June 5, 2019 requesting Council support their Rain Barrel Project by sponsoring a barrel to be showcased at the Five Acre Shaker, be received and the request forwarded to the Community Investment Program for consideration.

I. PROCLAMATIONS

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Cathy Peters - Canadian Human Trafficking Hotline - Page 118

Article from Cathy Peters, anti-human trafficking educator, regarding preventing Child Sex Trafficking in BC and providing resources including the new Canadian Human Trafficking hotline number that was recently announced.

2. City of Burnaby - Expanding Investment Opportunities - Page 120

Letter dated May 2, 2019 providing a copy of their resolution to the Union of British Columbia Municipalities regarding changes to the Community Charter to allow for expanded asset class investments.

3. Alberni Valley Drag Racing Association Support

Signatures received supporting a 5 year Land Use Agreement at the Alberni Valley Regional Airport for the drag racing event.

4. Alberni Valley Museum and Heritage Commission - Page 129

Minutes provided for the Alberni Valley Museum and Heritage Commission meeting, held May 1, 2019.

That Informational Correspondence items numbered 1 through 4 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports - Page 133

That the Council reports outlining recent meetings and events related to the City's business, be received.

M. <u>NEW BUSINESS</u>

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. **QUESTION PERIOD**

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. <u>CLOSURE OF MEETING TO PUBLIC</u>

That the meeting be closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(e) the acquisition, disposition or expropriation of land

or improvements and where the council considers that disclosure could reasonably be expected to

harm the interests of the municipality;

Section 90(1)(k) negotiations and related discussions respecting the

proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

P. ADJOURNMENT

That the meeting adjourn at pm.

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MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, MAY 27, 2019 AT 2:00 PM IN THE CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda and

Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 12:30 pm on May 13, 2019, Regular Council Meeting held at 2:00 pm on May 13, 2019 and Special Meeting held at 4:00 pm on May 21, 2019, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

A City resident enquired regarding meaningful ways to engage with Council following the meeting time change from 7:00 p.m. to 2:00 p.m. which prohibits some people from attending.

Aaron Brevick requested Council provide clear, precise direction to staff in regards to proceeding with site specific zoning for his application for cannabis cultivation on Athol Street.

D. <u>DELEGATIONS</u>

1. Owls Path Tourism

Joel Marriott & Mary Mason provided information regarding a proposed cultural event being planned for August. They were encouraged to pursue funding through the Community Investment Program and to engage with the Hupacasath and Tseshaht First Nations regarding their plans.

2. AV Minor Lacrosse

Larry Ransom provided an overview of the history of Lacrosse in the Valley and AV Minor Lacrosse plans to build a covered outdoor multi-sport facility to benefit youth sports and activities.

E. UNFINISHED BUSINESS

1. Vacant/burned out lots/properties

It was moved and seconded:

That Council for the City of Port Alberni direct staff to investigate bylaw provisions in regards to timelines for cleanup or rebuilding burned out properties.

<u>CARRIED</u>

2. Tofino Bus

It was moved and seconded:

That Council for the City of Port Alberni invite the new owners of Tofino Bus to an upcoming council meeting and update their plans on bus service for Port Alberni.

CARRIED

3. Lori Strickland – Appeal to Remedial Action – 2808 10th Avenue

Councillor Solda declared a perceived conflict of interest due to the nature of her relationship with the property owner and left the meeting at 2:35 p.m.

It was moved and seconded:

That the letter from Ms. Strickland dated May 21, 2019 appealing the decision of Council to declare her property at 2808 10th Avenue as a nuisance property be received.

CARRIED

It was moved and seconded:

That the report from the Manager of Bylaw Services dated May 22, 2019 be received.

<u>CARRIED</u>

It was moved and seconded:

That Council for the City of Port Alberni confirms the remedial action requirement imposed on March 11th, 2019 and directs staff to proceed with remediating 2808 10th Ave for compliance with City bylaw regulations.

CARRIED

Councillor Solda returned to the meeting at 2:40 p.m.

4. Mayor Minions – Request for Reconsideration – Harbour View Lands – Trees

It was moved and seconded:

That the City of Port Alberni retain ownership of the treed portion of the Harbour View Lands.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated May 27, 2019, be received and the cheques numbered 143788 to 143868 inclusive, in payment of accounts totalling \$1,104,973.47 be approved.

CARRIED

2. Director of Finance - RCMP Policing Services Surplus

It was moved and seconded:

That the report from the Director of Finance dated May 17, 2019 be received.

CARRIED

It was moved and seconded:

That the Emergency Reserve Fund maximum amount be raised from \$1 million to \$2 million.

CARRIED

3. Director of Finance – Equipment Replacement Reserve Fund Sustainability

It was moved and seconded:

That the report from the Director of Finance dated May 21, 2019 be received.

CARRIED

4. City Clerk – Upcoming Meetings & Procedures

It was moved and seconded:

That the June 17th, 2019 Committee of the Whole meeting be cancelled.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni waive the provisions of Section 15(3) of Council's Procedures Bylaw for the June 24th regular meeting.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni direct staff to proceed with a concurrent process to consider Mr. Brevick's application for site specific zoning for cannabis production at 5119 Athol Street along with investigating and determining specific zones for cannabis production as directed at the May 13, 2019 regular meeting.

CARRIED

5. Economic Development Manager – Council Resolution for UBCM Housing Needs Reports Program

It was moved and seconded:

That Council for the City of Port Alberni support the proposed '2019 Port Alberni Collaborative Housing Needs Assessment' and provide overall grant management for the project.

CARRIED

6. Director of Finance - Climate Action Revenue Incentive Program (CARIP)
Report

It was moved and seconded:

That the report from the Director of Finance dated May 22, 2019, be received and Council for the City of Port Alberni approve the Climate Action Revenue Incentive report as produced under the Climate Action Revenue Incentive Program for the year 2018.

CARRIED

7. Managers' Reports

Director of Parks, Recreation and Heritage

It was moved and seconded:

That the monthly report from the Director of Parks, Recreation and Heritage providing information about current departmental operations, be received.

CARRIED

- G. BYLAWS
- 1. City Clerk May 13, 2019 Public Hearing

It was moved and seconded:

That the report of the Public Hearing held May 13, 2019 regarding Bylaws No. 4985, 4986 and 4987 be received.

CARRIED

2. "Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985"

It was moved and seconded:

That "Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere), Bylaw No. 4985", be read a third time.

CARRIED

"Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986"

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986", be read a third time.

CARRIED

3. "Zoning Bylaw Map Amendment No. 33 (3512 Gagne Road – Bourelle), Bylaw No. 4987"

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 33 (3512 Gagne Road - Bourelle), Bylaw No. 4987", be read a third time.

CARRIED

- H. CORRESPONDENCE FOR ACTION
- 1. BC Transit

It was moved and seconded:

That the Mayor and Clerk be authorized to sign the BC Transit 2019 - 2020 Annual Operating Agreement and that the issue of transit be discussed at an upcoming Committee of the Whole meeting including input from the public with representation from Transit; Tofino Bus; ACRD and other stakeholders.

<u>CARRIED</u>

2. Alberni Valley Pride Society

It was moved and seconded:

That the letter dated May 21, 2019 from Alberni Valley Pride Society requesting City Hall fly the rainbow flag at City Hall on June 14, 2019 in recognition of the Pride events taking place on June 14 – 15, 2019, be received and Council concur with the request.

CARRIED

I. <u>PROCLAMATIONS</u> NIL

J. INFORMATIONAL CORRESPONDENCE

1. SPARC BC

Letter received May 21, 2019 advising that Access Awareness week is May 26 – June 1, 2019.

2. Union of British Columbia Municipalities

Letter dated May 16, 2019 from the Union of British Columbia Municipalities (UBCM) providing an additional federal response to Council's resolution from 2018 regarding west coast marine spill response guarantee.

3. Roland Smith

Email dated May 14, 2019 providing comment regarding contacting Dr. Hasselback for his opinion on whether or not the McLean Mill site should be restricted to the public. (*Note: Dr. Hasselback attendance at the June 24th, 2019 Council meeting confirmed*)

It was moved and seconded:

That Informational Correspondence items numbered 1 through 3 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports

It was moved and seconded:

That the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 3:51 pm.

NIL

CARRIED

CERTIFIED CORRECT

Mayor

Davino Hartwell

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MINUTES OF THE SPECIAL MEETING OF COUNCIL FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING MONDAY, MAY 27, 2019 AT 1:00 PM IN THE CITY HALL COMMITTEE ROOM

PRESENT: Mayor Minions, Councillors Corbeil, Haggard, Poon, Solda and

Washington

STAFF:

Tim Pley, CAO

Davina Hartwell, City Clerk

Krista Tremblay, Manager of Human Resources

It was moved and seconded:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(e) the acquisition, disposition or expropriation of land or

> improvements and where the council considers that disclosure could reasonably be expected to harm the

interests of the municipality

negotiations and related discussions respecting the Section 90(1)(k)

proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Section 90(1)(I) discussions with municipal officers and employees

respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal

report];

CARRIED

The meeting was adjourned at 1:55 p.m. until immediately following the Regular Meeting at 2:00 p.m. Reconvened at 4:01 p.m. and terminated at 7:22 p.m.

CERTIFIED CORRECT

Mayor Sharie Minions

PAPA PRESENTATION TO CITY COUNCIL OUTLINE "IMPACTS & BENEFITS"

- 1. Introduction
- 2. Mandate & Vision
- 3. Operations
- 4. Revenue Sharing
 - a. 2% Federal Stipend
 - b. 50% Provincial Head lease
 - c. Accord with City
 - d. Taxes generated from our lease tenants
- 5. Economic Impacts Highlights (from 2016 study)
- 6. Community Projects & Public Infrastructure
 - a. Centennial Pier
 - b. Tyee Landing & Pier
 - c. Marinas and Campground
 - d. Sewage Lagoons Lease
 - e. Waterfront Park
 - f. Water Street Dock & Parking
 - g. Starboard Grill and Parking
 - h. Kingsway parking lot
 - i. Harbour Quay Marinna walkway- kiteboarding and Lighthouse
 - j. Maritime Museum
 - k. Clutesi Haven
- 7. Investment Attraction
 - a. Factory Fishing
 - b. Ship building & repair
 - c. Seafood processing
 - d. Light manufacturing
 - e. FTZ
 - f. PATH
- 8. Community Promotion
 - a. Cruise Ships
 - b. Chambers of Commerce & Tourism Organizations
 - c. Conferences, Trade Shows, Speaking Engagements, Trade Missions
 - d. Governments officials meetings
- 9. Sponsorships & Donations

City of Port Alberni Audit Committee Minutes from a Meeting held Monday, May 27, 2019 at 11:00 am in the City Hall Committee Room

Present:

Councillor Dan Washington, Chair

Councillor Cindy Solda Councillor Ron Corbeil

Resource Staff:

Tim Pley, CAO

Cathy Rothwell, Director of Finance

Media: Regrets:

A. Adoption of Agenda

Solda/Corbeil
That the agenda be adopted as circulated.

Carried

B. Minutes

Corbeil/Solda

That the minutes of the February 25, 2019 Audit Committee Meeting be adopted as circulated.

Carried

C. Responses to questions arising from the February 25, 2019 Audit Committee Meeting

Corbeil/Solda

That the report dated March 4, 2019 from the Director of Finance responding to questions arising from the February 25, 2019 meeting, be received.

Carried

D. Quarterly Analysis of Mayor and Council Travel and Convention Expenses (March 31, 2019)

Solda/Corbeil

That the Mayor and Council Travel and Development Expenses report for the period ending March 31, 2019 be received.

Carried

E. Reports

The Director of Finance did not deem any of the items out of the ordinary so no

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summary was prepared.

General Revenue Fund by Department

Corbeil/Solda

That the General Revenue Fund report for March 31, 2019 be received.

Carried

Water Revenue Fund

Corbeil/Solda

That the Water Revenue Fund report for March 31, 2019 be received.

Carried

Sewer Revenue Fund

Solda/Corbeil

That the Sewer Revenue Fund report for March 31, 2019 be received.

Carried

General Capital Fund

Corbeil/Solda

That the General Capital Fund report for March 31, 2019 be received.

Carried

Water Capital Fund

Corbeil/Solda

That the Water Capital Fund report for March 31, 2019 be received.

Carried

Sewer Capital Fund

Corbeil/Solda

That the Sewer Capital Fund report for March 31, 2019 be received.

Carried

F. Vendor Cheque Register Report

Solda/Washington

That the Vendor Cheque Register Report dated February 21, 2019 through May 21,, 2019 be received, and questions arising from the Cheque Register be addressed in a report at the June 10, 2019 Regular Council Meeting.

Carried

G. Investments Report

No report.

H. Other Competent Business

McLean Mill Society Balance Sheet at March 31, 2019 and Income Statement from January 1, 2019 to March 31, 2019:

The Audit Committee directed that the McLean Mill Society attend the August 12, 2019 Audit Committee Meeting to address questions to be raised.

Corbeil/Solda

That the McLean Mill Society Balance Sheet at March 31, 2019 and the Income Statement from January 1, 2019 to March 31, 2019 be received.

Questions/information requests raised by the Audit Committee to be reported back at the June 10, 2019 Regular Council Meeting:

- 1. Amount of overtime paid to Fire Fighters for the periods January to March 2017 and 2018.
- 2. Request that the current Purchasing Policy be added to the agenda for the June 10, 2019 Regular Council Meeting, with a report on the joint social procurement policy in progress.
- 3. Location of Island Business Print Group Ltd.
- 4. Location of ND Graphics.
- 5. Details of cheque numbers and electronic funds transfers as follows:
 - a. 143293 to IWC Excavation Ltd.
 - b. 143382 to UBCM.
 - c. 143399 to Beatrice Wade.
 - d. 143401 to ADSS Prom.
 - e. 143460 to IWC Excavation Ltd.
 - f. 143505 to Camlock Holdings Ltd.
 - g. 143463 to MacBlo Enterprises Ltd.
 - h. 143544 to MacBlo Enterprises Ltd.
 - i. 143658 to North Island College.
 - j. 143773 to Nutrien AG Solutions Ltd.
 - k. 143769 to MacBlo Enterprises Ltd.
 - I. 143795 to Kama Money.
 - m. EFT 2668 to Emco Limited.
 - n. EFT 2670 to Emco Limited.
 - o. EFT 2685 to Alberni Valley Chamber of Commerce.
 - p. EFT 2804 to Alberni Valley Refrigeration

I. Question Period

No questions.

J. Next Meeting

The next meeting will be on August 12, 2019 at 11:00 am in the Committee Room.

K. Adjournment

Corbeil/Solda		
That the meeting be	adjourned at 12:25 p	om

Carried

Respectfully submitted,	
Councillor Dan Washington, Chair	
Davina Hartwell, City Clerk	



To:

Davina Hartwell, A/CAO

From:

Cathy Rothwell, Director of Finance

Copy:

Mayor and Council

Date:

June 3, 2019

Subject: Responses to questions arising from the May 27, 2019 Audit

Committee Meeting

The following is in response to questions raised by the Committee at the May 27, 2019 Audit Committee Meeting:

The Audit Committee requested detail on the following items:

- 1. Amount of overtime paid to Fire Fighters for the periods January to March 2017 and 2018. This report will be provided at the June 24, 2019 Regular Council meeting.
- 2. That the current Purchasing Policy be added to the agenda for the June 10, 2019 Regular Council Meeting, with a report on the joint social procurement policy in progress. This report will be provided at the June 24, 2019 Regular Council meeting.
- 3. Location of Island Business Print Group Ltd. The address for Island Business Print Group Ltd. is 3286 Oak Street, Victoria, BC.
- 4. Location of ND Graphics. The address for ND Graphics is 55 Interchange Way, Unit 1, Concord, ON.
- 5. Details of cheque no. 143293 to IWC Excavation Ltd. Payment for excavation work on Argyle Street supply main replacement.
- 6. Details of cheque no. 143382 to Union of BC Municipalities. Payment for 2019 membership dues.

- 7. Details of cheque no. 143399 to an individual. Payment for Parks & Recreation fitness program.
- 8. Details of cheque no. 143401 to ADSS Prom. Payment for Bulldogs games concession assignments.
- 9. Details of cheque no. 143460 to IWC Excavation Ltd. Payment for excavation work on Argyle Street supply main replacement.
- 10. Details of cheque no. 143505 to Camlock Holdings Ltd. Payment for supply and installation of safe at Multiplex.
- 11. Details of cheque no. 143463 to MacBlo Enterprises Ltd. Payment for consulting services for Economic Development department.
- 12. Details of cheque no. 143544 to MacBlo Enterprises Ltd. Payment for grant funded consulting services for Economic Development department.
- 13. Details of cheque no. 143658 to North Island College. Payment for Cruise Line Training grant funded program.
- 14. Details of cheque no. 143773 to Nutrien AG Solutions Ltd. Payment for Parks & Recreation turf supplies.
- 15. Details of cheque no. 143769 to MacBlo Enterprises Ltd. Payment for grant funded consulting services for Economic Development department.
- 16. Details of cheque no. 143795 to an individual. Payment for a refund of overpaid taxes.
- 17. Details of EFT no. 2668 to Emco Limited. Payment for water pipe, couplings, and valves.
- 18. Details of EFT no. 2670 to Emco Limited. Payment for water pipe, gaskets, and restrainers.
- 19. Details of EFT no. 2685 to Alberni Valley Chamber of Commerce. Payment for Cruise Ship Committee.
- 20. Details of EFT no. 2804 to Alberni Valley Refrigeration. Payment for repairs to boiler at RCMP detachment; repairs to hot water system at Glenwood Centre; repairs to heat pump at Echo library; repairs to heat at museum; repairs to heating system at RCMP detachment; and repairs to boiler at works yard.

Respectfully submitted,

Chothwell

Cathy Rothwell Director of Finance

2019 Council Travel and Development

30-Jan FCM Conference - Registration (May 29 - Jun 3) Quebec City \$ 955.68 \$ 955.68 \$ 1,911.36				(
S-bit 2019 Business Awards - Registration (March 8) Vancouver S 355.00 S 355.00 S 315.00	1	_			·	Councillor	Councillor	Councillor	Councillor	Councillor	Т	
30-10 ECM Conference-Registration (May 29 - Jun 3)					Corbeil	Haggard	Paulson	Poon	Solda	Washington	7	Total
14-eb Sil A - Elected Officials Conference - Expanses Parksville S 140.56 S 100.00 S 101.05 S 107.86 S 489.47 14-eb AVICC - Registration (vpril 12 - 14) Powell River S 1,142.26 S 390.00 S 360.00 S 1,142.26 14-eb AVICC - Registration (vpril 12 - 14) Powell River S 225.00 S 390.00 S 360.00 S 1,140.00 27-eb Mayor's Causus - Registration (vpril 12 - 14) Powell River S 301.00 S 301.00 S 360.00 S 360.00 S 225.00 15-Mar Active Transportation Forum - Milesge/Parking Vancouver S 248.75 S S S S S S S S S											\$	135.00
14-Feb IsGLA - Elected Officials Conference Expenses Parksville \$ 1,405.65 \$ 1,000.05		· · · · · · · · · · · · · · · · · · ·		<u> </u>		\$ 955.68					\$	1,911.36
14-bb AVCC. Registration (April 12-14)					\$ 100.00	\$ 101.05	\$ 107.86				\$	449.47
134-Peb AVICC - Registration (April 12-14)			Quebec City	\$ 1,142.26							\$	1,142.26
27-Peb Mayor's Caucus - Registration (March 21 - April 2)			Powell River	\$ 440.00		\$ 390.00		\$ 360.00			\$	
3-Mar 2019 Business Awards - Flight/Milesge/Pathing/Per Diem Victoria \$248.75 \$28.75 \$28.75 \$28.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$31.00 \$328.75 \$328.			Prince George	\$ 225.00						<u> </u>	_	
31-Mar Active Transportation Forum - Mileage/Parking/Fer Diem Victoria \$ 248.75 \$ 847.57	8-Mar		Vancouver	\$ 301.00								
31-Mar Mayor's Caucus - Flight/Mileage/Hotel/Per Diem Prince George \$47.57 \$87.57	15-Mar	Active Transportation Forum - Mileage/Parking/Per Diem	Victoria	\$ 248.75					<u> </u>			
33-Mar Council of Forest Industries Conference - Flight (April 3 - 5) Vancouver \$ 837.87 \$ 630.55 \$ 5 630.55	31-Mar	Mayor's Caucus - Flight/Mileage/Hotel/Per Diem	Prince George	\$ 847.57			1					· · · · · · · · · · · · · · · · · · ·
3-Apr AVICC-Hotel/Mileage/PerDiem - (April 12 - 14)	31-Mar	Council of Forest Industries Conference - Flight (April 3 - 5)	Vancouver	\$ 837.87								
S - S -	3-Apr	AVICC - Hotel/Mileage/PerDiem - (April 12 - 14)	Powell River	\$ 630,55								
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Total - 1st Quarter (January - March 2019) \$ 5,904.24 \$ 100.00 \$ 1,446.73 \$ 107.86 \$ 360.00 \$ - \$ 5,918.83 Total - 2nd Quarter (April - June 2019) \$ 5 - \$ - \$ - \$ - \$ - \$ - \$ - Total - 3rd Quarter (July - September 2019) \$ 5 - \$ - \$ - \$ - \$ - \$ - Total - 4th Quarter (October - December 2019) \$ 5,904.24 100.00 1,446.73 107.86 360.00 0.00 0.00 5,918.83 FCM											-	
Total - 1st Quarter (January - March 2019) \$ 5,904.24 \$ 100.00 \$ 1,446.73 \$ 107.86 \$ 360.00 \$ - \$ \$ 7,918.83 Total - 2nd Quarter (April - June 2019) \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$			\ 								-	
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Total - 2nd Quarter (April - June 2019) \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$	Total - 1st O	uarter (January - March 2019)		¢ F.004.24	ć 100.00	Ć 4 146 TO	A				⊨	
Total - 3rd Quarter (July - September 2019) \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$											 	7,918.83
Total - 4th Quarter (October - December 2019) S - S - S - S - S - S - S - S - S - S								т.			-	
TOTALS - YTD 2019 FCM \$ 3,053.62 AVICC \$ 1,380.55 UBCM Balance \$ 42,081.17 PRIOR YEAR: Total - 1st Quarter (January - March 2018) Total - 2nd Quarter (April - June 2018) Total - 3rd Quarter (July - September 2018) Total - 4th Quarter (October - December 2018) TOTALS - YEAR - 300.00 1,446.73 107.86 360.00 0.00 0.00 \$ 7,918.83 Budget \$ 50,000.00 Balance \$ 42,081.17 **Total - 1st Quarter (January - March 2018) **Total - 2nd Quarter (April - June 2018) **Total - 3rd Quarter (July - September 2018) **Total - 4th Quarter (October - December 2018) **Total - 4th Quarter (October - December 2018) **Total - 4th Quarter (October - December 2018) **Total - 200 0.00 0.00 0.00 0.00 0.00 0.00 0.0								·				
FCM \$ 3,053.62 AVICC \$ 1,380.55 UBCM Balance \$ 50,000.00 PRIOR YEAR: Total - 1st Quarter (January - March 2018) Total - 2nd Quarter (April - June 2018) Total - 3rd Quarter (July - September 2018) Total - 4th Quarter (October - December 2018) TOTALS Very End 2018 TOTALS Very End 2018								·				
PRIOR YEAR: Total - 1st Quarter (January - March 2018) Total - 2nd Quarter (April - June 2018) Total - 3rd Quarter (July - September 2018) Total - 4th Quarter (October - December 2018) TOTALS Very Fird 2018 FCM \$ 3,053.62 AVICC \$ 1,380.55 UBCM Balance \$ 42,081.17 \$ 7,945.31 \$ 6,698.94 \$ 10,823.16 \$ 20.00	TOTALS - TIL	J 2015		5,904.24	100,00	1,446.73	107.86	360.00	0.00	0.00	\$	7,918.83
PRIOR YEAR: Total - 1st Quarter (January - March 2018) \$ 7,945.31 Total - 2nd Quarter (April - June 2018) \$ 6,698.94 Total - 3rd Quarter (July - September 2018) \$ 10,823.16 Total - 4th Quarter (October - December 2018) \$ 20.00 Total - 2nd Quarter (July - September 2018) \$ 20.0										Budget	\$	50,000.00
Total - 1st Quarter (January - March 2018) \$ 7,945.31 Total - 2nd Quarter (April - June 2018) \$ 6,698.94 Total - 3rd Quarter (July - September 2018) \$ 10,823.16 Total - 4th Quarter (October - December 2018) \$ 20.00 TOTALS Year Ford 2018 \$ 20.00 Total - 4th Quarter (October - December 2018) \$ 20.00 Total - 4th Quarter (October - December 2018) \$ 20.00 Total - 4th Quarter (October - December 2018) \$ 20.00 Total - 2th Quarter (April - June 2018) \$ 20.00 Total - 2th Quarter (FCM	\$ 3,053.62		AVICC	\$ 1,380.55		UBCM	Balance	\$	42,081.17
Total - 2nd Quarter (April - June 2018) \$ 7,945,31 \$ 6,698,94 \$ 10,823,16 \$ 10,823,16 \$ 10,823,16 \$ 20,00 \$ 20												
Total - 3rd Quarter (July - September 2018) Total - 4th Quarter (October - December 2018) TOTALS - Very End 2018 \$ 20.00											\$	7,945.31
Total - 3rd Quarter (July - September 2018) \$ 10,823.16 Total - 4th Quarter (October - December 2018) \$ 20.00 \$											\$	6,698.94
Total - 4th Quarter (October - December 2018) TOTALS Very End 2018 \$ 20.00												
TOTALS Voor End 2019		·										
	TOTALS - Yea	ar-End 2018	<u> </u>	0.00	0.00	0.00	0.00	0.00	0.00		\$	

For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
	GENERAL ADMINISTRATION						
	Revenue						
011111	General Purposes - Taxes		(\$22,941,545.00)	\$22,941,545.00	(100.00%)		(\$22,271,803.00)
011112	Debt Purposes - Taxes		(211,671.00)	211,671.00	(100.00%)		(211,671.00)
011211	Special Area Levy		(12,000.00)	12,000.00	(100.00%)		(10,500.00)
011910	Utility Tax		(694,941.00)	694,941.00	(100.00%)		(600,000.00)
012110	Federal Buildings		(500.00)	500.00	(100.00%)		(500.00)
012210	Federal CBC Grant		(2,000.00)	2,000.00	(100.00%)		(2,000.00)
012310	Provincial Gov't Grant	,	(45,800.00)	45,800.00	(100.00%)		(45,000.00)
012410	B.C. Hydro		(111,000.00)	111,000.00	(100.00%)		(111,000.00)
012411	Public Housing Grant in Lieu of Taxes		(60,000.00)	60,000.00	(100.00%)		(60,000.00)
012910	University of Victoria Grant in Lieu of Taxes		(200.00)	200.00	(100.00%)		(200.00)
014120	Administration Service Charge	(5,424.31)	(33,500.00)	28,075.69	(83.81%)	(5,453.64)	(30,500.00)
014560	Economic Development	(17,500.00)	(126,300.00)	108,800.00	(86.14%)	• • • •	(42,230.00)
015110	Prof. & Business Licence Fees	7,409.00	(130,000.00)	137,409.00	(105.70%)	2,120.00	(120,000.00)
015160	Dog Licence Fees		(10,000.00)	10,000.00	(100.00%)	2,000.00	(10,000.00)
015190	Vacant Building, Licence/Permit		(1,000.00)	1,000.00	(100.00%)	·	(1,000.00)
015210	Bylaw Fines and Parking Tickets	(6,916.00)	(9,500.00)	2,584.00	(27.20%)	(980.00)	(9,500.00)
015510	Interest On Investments	, ,	(235,000.00)	235.000.00	(100.00%)	83,780,13	(230,000.00)
015590	Other Interest	(10,219.10)	(28,000.00)	17,780.90	(63.50%)	(6,298.96)	(25,000.00)
015611	Current Tax Penalties	38.50	(118,000.00)	118,038.50	(100.03%)	(0,200.00)	(119,000.00)
015621	Arrears & Delinquent Tax Interest	(2,297.37)	(45,100.00)	42,802.63	(94.91%)	(3,890.11)	(44,800.00)
015930	Miscellaneous - Other Revenue	(775.26)	(94,500.00)	93,724.74	(99.18%)	(164,827.79)	(249,500.00)
015940	Computer Support RCMP Recoveries	((23,800.00)	23,800.00	(100.00%)	(10-1,027.70)	(23,800.00)
016212	Small Community Protection Grant		(288,700.00)	288,700.00	(100.00%)		(259,000.00)
016214	Revenue Sharing-Traffic Fines		(302,800.00)	302,800.00	(100.00%)		(280,700.00)
016215	Community Gaming Funds	•	(445,840.00)	445,840.00	(100.00%)		(445,000.00)
018121	Grants - Other Governments		(70,000,00)	70.000.00	(100.00%)	(35,150.00)	(70,000.00)
	Total General Administration Revenue	(35,684.54)	(26,041,697.00)	26,006,012.46	(99.86%)	(128,700.37)	(25,272,704.00)
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	Expenses						
021110	Mayor - Indemnity	12,270.56	45,546.00	(33,275.44)	(73.06%)	9,698.24	44,653,00
021130	Councillors - Indemnity	32,436.71	121,118.00	(88,681.29)	(73.22%)	26,207.25	118,743,00
021190	Receptions And Other Services	12,125.18	39,000.00	(26,874.82)	(68.91%)	10.980.99	39,000.00
021191	Reconciliation Committee	1,757.82		1,757.82	0.00%	12.77	,
021211	City Manager	54,751.17	206,362.00	(151,610.83)	(73.47%)	45,988.32	202,325.00
021212	Municipal Clerk	103,491,25	418,994.70	(315,503.45)	(75.30%)	89,989.51	411,115.00
021215	Legal Services	5,849.74	40,000.00	(34,150.26)	(85.38%)	2,547.05	40,000.00
021216	Bylaw Enforcement	62,427.81	336,554.00	(274,126.19)	(81.45%)	22,599.79	263,321.00
021217	Bylaw Enforcement Vehicle	2,727,20	14,106.00	(11,378.80)	(80.67%)	2,558.21	7,505.00
021221	Financial Mgmt Administration	213,254.50	783,744.00	(570,489.50)	(72.79%)	170,353.25	732,525.00
021222	Administration Vehicle	982.34	9,377.00	(8,394.66)	(89.52%)	4,346.24	8,115.00
021225	External Audit	002.01	31,200.00	(31,200.00)	(100.00%)	4,040.24	30,900.00
021226	Purchasing Administration	30,209.77	122,500.00	(92,290.23)	(75.34%)	53,749.60	211,000.00
021229	Other Financial Management	50,200.77	22,250.00	(22,250.00)	(100.00%)	2,262.13	22,200.00
021252	City Hall	30,033,74	156,700.00	(126,666.26)	(80.83%)	20,036,01	155,980.00
021259	Other Common Services	136,694,32	494,382.00	(357,687.68)	(72.35%)	94,177.10	342,654.00
021260	Carbon Offsets Purchased	100,00-4.02	56,200.00	(56,200.00)	(100.00%)	34,177.10	
32.200	Salson Ondoto Fuldidoda		30,200.00	(50,200.00)	(100.00%)		56,200.00

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		March	Budget	Variance	% Variance	Prior Year	Budget
021261	Information Systems Admin.	245,434.29	674,590.62	(429,156.33)	(63.62%)	274,560.15	659,309.00
021283	Human Resources	57,709.93	277,688.00	(219,978.07)	(79.22%)	50,949.55	274,171.00
021285	Employee & Family Assist.Prog.	8,169.57	15,318.00	(7,148.43)	(46.67%)	8,211.72	15,300.00
021290	Admin./Acc't Services Recovery	(122,250.00)	(465,000.00)	342,750.00	(73.71%)	(119,874.00)	(456,000.00)
021911	Election/Referendum Expenses	(734.31)		(734.31)	0.00%	4,958.80	52,928.00
021920	Training & Development	15,762.67	147,865.00	(132,102.33)	(89.34%)	25,876,35	150,960.00
021925	Council Travel & Development	5,571.54	51,005.00	(45,433.46)	(89.08%)	12,532.59	50,500.00
021930	Public Liability Insurance	269,842.62	262,700.00	7,142.62	2.72%	274,025.52	260,100.00
021931	Damage Claims	1,000.00	21,224.00	(20,224.00)	(95.29%)	368.81	20,808.00
021950	Grants in Aid	26,630.05	36,350.00	(9,719.95)	(26.74%)	18,899,49	11,000.00
021990	Other General Services	,	2,000.00	(2,000.00)	(100.00%)	10,000.40	2,000.00
022510	Emergency Prog. Administration	98.88	500.00	(401.12)	(80.22%)	93.74	500.00
022931	Animal Pound Operation	36.920.98	151.250.00	(114,329.02)	(75.59%)	36,919,92	151,212.00
026234	Business Development	1.775.00	80.000.00	(78,225.00)	(97.78%)	1,044.00	
026235	Economic Development	207.571.56	751.525.29	, ,			78,000.00
026237	Community Investment Plan	17,496.33	39,200.00	(543,953.73)	(72.38%)	127,565.23	422,421.00
026238	Sustainability & Community Engagement	17,490.33	·	(21,703.67)	(55.37%)	3,769.25	43,200.00
026810	Security Lighting Incentive		500.00	(500.00)	(100.00%)		500.00
026800	Green Home Renovation Program	(500.00)	25,000.00	(25,000.00)	(100.00%)		25,000.00
026911	Chamber of Commerce	(500.00)	00 = 4 = 00	(500.00)	0.00%		
028911		0.007.00	86,545.00	(86,545.00)	(100.00%)	21,422.00	85,688.00
	Interest On Prepaid Taxes	6,087.38	1,500.00	4,587.38	305.83%	2,958.27	1,500.00
028121	interest On Own Debentures		91,203.00	(91,203.00)	(100.00%)		91,203.00
028131	Principal Install On Own Deb.		120,468.00	(120,468.00)	(100.00%)		120,468.00
028193	Banking Service Charges	1,703.38	6,500.00	(4,796.62)	(73.79%)	1,233.14	6,500.00
	Total General Administration Expenses	1,477,301.98	5,275,965.61	(3,798,663.63)	(72.00%)	1,301,020.99	4,753,504.00
	Net General Administration	1,441,617.44	(20,765,731.39)	22,207,348.83	(106.94%)	1,172,320.62	(20,519,200.00)
040404	POLICE PROTECTION Revenue						
013121	Detention of Prisoners		(167,000.00)	167,000.00	(100.00%)	(182.00)	(167,000.00)
014221	RCMP Building Rental	(95,324.16)	(128,973.36)	33,649.20	(26.09%)	(4,738.50)	(128,836.00)
	Total Police Protection Revenue	(95,324.16)	(295,973.36)	200,649.20	(67.79%)	(4,920.50)	(295,836.00)
022121 022122	Expenses R.C.M.P. Contract Police Service Administration	1,431,008.00 237,653.97	5,606,453.00 901,653.38	(4,175,445.00) (663,999.41)	(74.48%) (73.64%)	224,233.51	5,353,114.00 885,458.00
022123	RCMP DNA Lab Fees		24,480.00	(24,480.00)	(100.00%)	5,854.93	24,000.00
022130	Community Policing	1,920.28	83,530.20	(81,609.92)	`(97.70%)	1,886.86	26,010.00
022140	Commissionaire Services	5,862.48	25,000.00	(19,137.52)	(76.55%)	6,966.57	25,000.00
022160	Police Building Maintenance	33,178.97	167,500.00	(134,321.03)	(80.19%)	29,456.06	153,664.00
022180	Detention/Custody Of Prisoners	110,446.35	517,374.60	(406,928.25)	(78.65%)	111,845.13	507,230.00
	Total Police Protection Expenses	1,820,070.05	7,325,991.18	(5,505,921.13)	(75.16%)	380,243.06	6,974,476.00
		.,020,070.00	7,020,001.10	(0,000,021.10)	(73.1070)	JUU,Z43.UU	0,3/4,4/0.00
	Net Police Protection	1,724,745.89	7,030,017.82	(5,305,271.93)	(75.47%)	375,322.56	6,678,640.00

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		March	Budget	Variance	% Variance	Prior Year	Budget
	FIRE PROTECTION						
	Revenue						
014241	Fire Dep't Service Charge	(5,691.76)	(188,723.00)	183,031.24	(96.98%)	(5,780.96)	(182,932.00)
	Expenses						
022411	Fire Protection Administration	66,510.36	338,771,00	(272,260.64)	(80.37%)	74 202 02	220 044 00
022421	Fire Crew	814,633.14	2,683,921.00	(1,869,287.86)	(69.65%)	74,302.92 571,825.72	338,811.00
022422	Personnel Expense	6,680.18	48,257.00	(41,576.82)	(86.16%)	238.85	2,612,512.00
022431	Communication System	1,180.99	11,720.00	(10,539.01)	(89.92%)	1,457.17	47,779.00
022440	Fire Investigation	1,100.00	995.00	(995.00)	(100.00%)	1,407.17	11,604.00 985.00
022441	Fire Prevention	36,094.07	155,833.00	(119,738.93)	(76.84%)	31,861.58	152,279,00
022471	Fire Hall Building Maintenance	11,173.90	65.760.00	(54,586.10)	(83.01%)	12,066.84	
022472	Fire Boat Shed Maintenance	22.58	03,700.00	22.58	0.00%	•	60,158.00
022473	External Regional Training	22.50	1,657.00	(1,657.00)	(100.00%)	21.92	1 041 00
022480	Vehicle Repair & Maintenance	46,110.96	228,767.00	(182,656.04)	, ,	E2 010 1E	1,641.00
022481	Sundry Equip. Maintenance/Rep.	2,875.66	26,205.00	(23,329.34)	(79.84%) (89.03%)	53,910.15	223,975.00
022482	Firefighting Tools/Supp Purch	3,877.21	27,368.00	(23,490.79)	(85.83%)	6,415.88	25,945.00
022102	Total Fire Protection Expenses	989,159.05	3,589,254.00	(2,600,094.95)	(72.44%)	1,220.81 753,321.84	27,097.00
	retain no retoction Expended	300,100.00	3,303,234.00	(2,000,034,33)	(72.4470)	700,021.04	3,502,786.00
	Net Fire Protection	983,467.29	3,400,531.00	(2,417,063.71)	(71.08%)	747,540.88	3,319,854.00
	ENGINEERING & PUBLIC WORKS Revenue						
014310	Public Works Service Charge	(4,111.84)	(65,600.00)	61,488.16	(93.73%)	(8,236.41)	(65,600.00)
	Expenses						
023110	Engineering Administration	117,445.37	593,113.00	(475,667.63)	(80.20%)	130,853.92	605,003.00
023121	Engineering Consulting Service	5,225.50	31,000.00	(25,774.50)	(83,14%)	,	32,000.00
023129	Office Admin - Operations	26,371.58	110,824.32	(84,452.74)	(76.20%)	29,933.23	108,549.00
023130	Supervision Operations	120,835.01	379,784.76	(258,949.75)	(68.18%)	91,531.35	372,338.00
023134	Small Tools/Equipment/Supplies	4,224.58	46,643.00	(42,418.42)	(90.94%)	12,626.53	45,869.00
023136	Works Yard Maintenance	18,485.41	59,000.00	(40,514.59)	(68.67%)	18,062.59	65,025.00
023137	Main Building Maintenance	25,057.90	103,720.00	(78,662.10)	(75.84%)	28,836.52	153,033.00
023138	Automotive Shop Overhead	21,438.10	93,539.76	(72,101.66)	(77.08%)	18,732.23	91,470.00
023160	General Equipment Maintenance	118,580.79	704,729.00	(586,148.21)	(83.17%)	187,417.71	721,840.00
023161	Eng.Veh.Maint.& Replacement	1,997.70	10,909.12	(8,911.42)	(81.69%)	4,503.84	10,734.00
023162	Sup.Veh.Maint.& Replacement	4,740.49	29,629.26	(24,888.77)	(84.00%)	9,647.88	32,218.00
023205	Customer Service Requests-Sts.	13,022.44	48,147.36	(35,124.92)	(72.95%)	11,180.17	47,508.00
023210	Small Tools/Supplies-Streets	3,084.28	3,907.12	(822.84)	(21.06%)	1,617.01	3,856.00
023220	Streets Inspections	19,664.09	55,747.50	(36,083.41)	(64.73%)	20,018.93	54,725.00
023231	Roadway Surfaces Maintenance	82,685.79	624,018.00	(541,332.21)	(86.75%)	85,285.72	619,527.00
023233	Roadway Allowance Maintenance	37,961.26	259,953.60	(221,992.34)	(85.40%)	53,172.63	256,680.00
023234	New Driveway Crossings	2,835.13	21,600.48	(18,765.35)	(86.87%)	5,067.70	21,324.00
023236	Street Sweeping	58,316.51	144,365.50	(86,048.99)	(59.60%)	50,531.05	141,525.00
023237	Snow and Ice Removal	72,680.11	199,545.00	(126,864.89)	(63.58%)	51,828.45	197,500.00
023241	Bridges, Fencing & Retaining Walls	92.18	43,529.36	(43,437.18)	(99.79%)	77.09	43,468.00
023250	Overhead & Decorative Lighting	48,297.80	302,400.00	(254,102.20)	(84.03%)	55,377.57	298,468.00

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Signs And Traffic Marking 1,127.28 220,785.00 (189.097.74) (189.097.74) (22.28.285.35) 20.255.00 (22.201.250.01) (22.200.01) (22.200.0			March	Budget	Variance	% Variance	Prior Year	Budget
12,2524 Traffic And Ralforad Signals 530,80 12,557.12 (12,026.32) (95,77%) 528.28 12,356.00 (023272 0ff-Street Parking 78,86 78,80.90 (70,650.4) (90,338) 73,41.0 5,255.00 (222211 0ff-Street Parking 78,86 78,80.90 (70,650.4) (90,338) 73,41.0 5,255.00 (222211 0ff-Street Street Str	023261	Signs And Traffic Marking			WYTO WARE			
O23272	023264	- •	•	·		, ,		·
Commercial Public Verse & Salt 59,948,47 202,647.50 (142,699.03) (70.42%) 28,291.63 178.125.00	023272	S S				•		
Display	023291	Gravel, Sand, Rock & Salt			• • • •	, ,		
Storn Sewer Maintenance	023311			·		, ,		
223333 Storm Sewer Pump Station 1.82.54 10.520.00 (8.637.46) (82.11%) 1.791.50 12.300.00	023331	•	•		•	, ,		
Storm Sewer Connections	023333				,			
Training Program	023335			•	• • • •			•
10,325.73				•	, , ,	, ,	•	
Special Streets Work Orders Special Streets Special St		• •	•	·		• ,		
Canal County			10,525.75	•	, ,	, ,		
October Continue			/171 001 00\	•		, ,		,
Shop Overhead Recovery (19,971,83) (101,600,00) 81,528,177 (80,34%) (26,584,63) (99,600,00)			, ,	,		, ,	, , ,	, , ,
Care Control Care			• • • •	, ,		, ,	, . ,	
Care Cost Recovery Care Cost Recovery Care Cost Care Cost Care						• •		
Total Engineering & Public Works Septenses 660,571,33 3,104,461,68 (2,443,890,35) (78,72%) 709,619,36 3,165,752,00		• • • • • • • • • • • • • • • • • • • •	• • • •			• ,	· · · /	(543,000.00)
Net Engineering & Public Works 656,459.49 3.038,861.68 (2.382,402.19) (78,40%) 701,382.95 3.100,152.00	023939							
PUBLIC TRANSIT Public Transit Revenue (83,333.59) (342,122.00) 258,788.41 (75.64%) (83,668.72) (331,687.00) Public Transit Revenue (83,333.59) (342,122.00) 258,788.41 (75.64%) (83,668.72) (331,687.00) Public Transit Revenue (83,333.59) (342,122.00) 258,788.41 (75.64%) (83,668.72) (331,687.00) Public Transit 266,821.54 1,093,646.00 (826,824.46) (75.60%) 269,714.00 1,095,927.00 Public Transit 183,487.95 751,524.00 (568,036.05) (75,58%) 186,045.28 764,240.00 Public Transit 266,821.54 1,093,646.00 (826,824.46) (75.60%) 269,714.00 1,095,927.00 Public Transit 183,487.95 751,524.00 (568,036.05) (75,58%) 186,045.28 764,240.00 Public Transit 266,821.54 1,093,646.00 (826,824.46) (75.60%) 269,714.00 1,095,927.00 Public Transit 266,821.54 1,093,646.00 (826,824.46) (75.60%) 269,714.00 1,095,927.00 Public Transit Revenue (130,000.00) (130,000.00) (100,00%)		rotal Engineering & Public Works Expenses	660,571.33	3,104,461.68	(2,443,890.35)	(78.72%)	709,619.36	3,165,752.00
PUBLIC TRANSIT Public Transit Revenue (83,333.59) (342,122.00) 258,788.41 (75,64%) (83,668.72) (331,687.00) Total Public Transit Revenue (83,333.59) (342,122.00) 258,788.41 (75,64%) (83,668.72) (331,687.00) Public Transit Public Transit (266,821.54 1,093,646.00 (826,824.46) (75,60%) 269,714.00 1,095,927.00 Public Transit (266,821.54 1,093,646.00 (826,824.46) (75,60%) 269,714.00 1,095,927.00 Revenue (38,3487.95 751,524.00 (568,036.05) (75,58%) 186,045,28 764,240.00 Public Transit (18,000.00) 13,000.00 (100.00%) (80,000.00) Revenue (14433 Comm. Garbage Collection Fees (301.04) (709,626.00) 709,324.96 (99,96%) (613.00) (685,800.00) Public Transit (19,000.00) 13,000.00 (100.00%) (80,000.00) Revenue (19,000.00) 14,149.15 (100.17%) (2,324.15) (10,000.00) Public Transit (19,000.00) 13,000.00 (100.00%) (80,000.00) Public Transit (19,000.00) 13,000.00 (100.00%) (80,000.00) Revenue (281.89) (734,026.00) 709,324.96 (99,96%) (613.00) (685,800.00) Public Transit (19,000.00) 13,000.00 (100.00%) (80,000.00) Public Transit (19,000.00) 13,000.00 (100.00%) (80,000.00) Public Transit (19,000.00) 13,000.00 (100.00%) (100.00%) (80,000.00) Public Transit (19,000.00) 13,000.00 (100.00%) (100.00%) (80,000.00) Public Transit (19,000.00) 13,000.00 (100.00%)		Net Engineering & Public Works	656,459.49	3,038,861.68	(2,382,402.19)	(78.40%)	701,382,95	3.100.152.00
Net Public Transit 183,487.95 751,524.00 (568,036.05) (75.58%) 186,045.28 764,240.00		Public Transit Revenue Total Public Transit Revenue	(83,333.59)	(342,122.00)	258,788.41			
GARBAGE AND WASTE COLLECTION Revenue Comm. Garbage Collection Fees Comm. Garbage Collection Fees (301.04) (709,626.00) 709,324.96 (99.96%) (613.00) (685,800.00) Residential Garbage Penalty Total Garbage & Waste Collection Revenue Expenses C24320 Residential Waste Collection Residential Waste Collection 126,330.24 437,548.78 (311,218.54) (71.13%) 107,610.93 431,105.00 C24321 Commercial Waste Collection 88.50 68.50 0.00% 96.17 C24322 Solid Waste Cont Purch/Manit 2,320.92 3,720.00 (1,399.88) (37.61%) 1,639.39 3,700.00 C24323 Solid Waste Disposal C24324 Special Solid Waste-Recycling Total Garbage & Waste Collection Expense 126,338.91 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 126,339.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense	023510							1,095,927.00
Revenue Comm. Garbage Collection Fees Comm. Garbage Collection Fees Res. Garbage Collection Fees Res. Garbage Collection Fees Res. Garbage Collection Fees Residential Garbage Penalty Res. Garbage & Waste Collection Revenue Revenue Revenue Residential Garbage & Waste Collection Revenue Residential Garbage & Waste Collection Revenue Residential Waste Collection Revenue Residential Waste Collection Revenue Residential Waste Collection Revenue Residential Waste Collection Revenue Residential Waste Collection Revenue Residential Waste Collection Revenue Residential Garbage & Waste Collection Revenue Residential Garbage & Waste Collection Revenue Residential Garbage Collection Revenue Reside		Net Public Transit	183,487.95	751,524.00	(568,036.05)	(75.58%)	186,045,28	764,240.00
Control of the cont		Revenue						
Residential Garbage Penalty 19.15 (11,400.00) 11,419.15 (100.17%) (2,324.15) (10,000.00)		•			13,000.00	(100.00%)		(8,000.00)
Residential Garbage Penalty 19.15 (11,400.00) 11,419.15 (100.17%) (2,324.15) (10,000.00) (281.89) (734,026.00) 733,744.11 (99.96%) (2,937.15) (703,800.00) (2932.15) (2937.15) (29			(301.04)	(709,626.00)	709,324.96	(99.96%)	(613.00)	
Expenses	015625			(11,400.00)	11,419.15	(100.17%)		,
024320 Residential Waste Collection 126,330.24 437,548.78 (311,218.54) (71.13%) 107,610.93 431,105.00 024321 Commercial Waste Collection 68.50 68.50 0.00% 96.17 024322 Solid Waste Cont Purch/Maint 2,320.92 3,720.00 (1,399.08) (37.61%) 1,639.39 3,700.00 024323 Solid Waste Disposal 60,035.20 255,025.00 (194,989.80) (76.46%) 61,657.20 252,500.00 024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00		Total Garbage & Waste Collection Revenue	(281.89)	(734,026.00)	733,744.11	(99.96%)	(2,937.15)	
024321 Commercial Waste Collection 68.50 68.50 0.00% 96.17 024322 Solid Waste Cont Purch/Maint 2,320.92 3,720.00 (1,399.08) (37.61%) 1,639.39 3,700.00 024323 Solid Waste Disposal 60,035.20 255,025.00 (194,989.80) (76.46%) 61,657.20 252,500.00 024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00		Expenses						
024321 Commercial Waste Collection 68.50 68.50 0.00% 96.17 024322 Solid Waste Cont Purch/Maint 2,320.92 3,720.00 (1,399.08) (37.61%) 1,639.39 3,700.00 024323 Solid Waste Disposal 60,035.20 255,025.00 (194,989.80) (76.46%) 61,657.20 252,500.00 024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00	024320	Residential Waste Collection	126,330,24	437.548.78	(311.218.54)	(71 13%)	107 610 93	431 105 00
024322 Solid Waste Cont Purch/Maint 2,320.92 3,720.00 (1,399.08) (37.61%) 1,639.39 3,700.00 024323 Solid Waste Disposal 60,035.20 255,025.00 (194,989.80) (76.46%) 61,657.20 252,500.00 024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00	024321	Commercial Waste Collection	68.50	.,	,	, ,		401,100.00
024323 Solid Waste Disposal 60,035.20 255,025.00 (194,989.80) (76.46%) 61,657.20 252,500.00 024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00	024322	Solid Waste Cont Purch/Maint		3 720 00				2 700 00
024324 Special Solid Waste-Recycling 3,389.19 46,374.40 (42,985.21) (92.69%) 13,249.60 45,720.00 Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00	024323			•		• • •		•
Total Garbage & Waste Collection Expense 192,144.05 742,668.18 (550,524.13) (74.13%) 184,253.29 733,025.00				•	, ,			
Net Corbons 9 Wests Callage Co.	1 				///////			
Net Garbage & Waste Collection 191,862.16 8,642.18 183,219.98 2120.07% 181,316.14 29,225.00		The state of the s	102,177.00	772,000.10	(000,024.13)	(74.13%)	104,203.29	/33,025.00
		Net Garbage & Waste Collection	191,862.16	8,642.18	183,219.98	2120.07%	181,316.14	29,225.00

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CITY OF PORT ALBERNI GENERAL REVENUE FUND BY DEPARTMENT For the Three Months Ending March 31, 2019 For Management Purposes Only

	•	March	Budget	Variance	% Variance	Prior Year	Budget
	CEMETERY						
	Revenue						
014516	Cemeteries	(21,665.50)	(61,200.00)	39,534.50	(64.60%)	(15,210.50)	(61,200.00)
	Expenses						
025161	Cemetery Maintenance	569.89	15,432.00	(14,862.11)	(96.31%)	1,656.85	15,278.00
025162	Interments	13,469.92	31,574 . 09	(18,104.17)	(57.34%)	12,182.71	31,063.00
025163	Memorial Marker Installation	6,820.42	14,536.62	(7,716.20)	(53.08%)	3,737.50	14,281.00
	Total Cemetery Expense	20,860.23	61,542.71	(40,682.48)	(66.10%)	17,577.06	60,622.00
	Net Cemetery	(OOE 07)	242.71	(1 147 00)	(004.070()	0.000 =0	
	Net Cemetery	(805.27)	342.71	(1,147.98)	(334,97%)	2,366.56	(578.00)
	PLANNING SERVICES						
	Revenue	•					
014550	Planning Administration	(24.284.07)	(23,500.00)	(784.07)	3.34%	(5,708.24)	(23,000.00)
						(0,700:2-1)	(20,000.00)
000400	Expenses						
026129	Planning Administration	104,958.59	267,080.00	(162,121.41)	(60.70%)	58,846.02	262,370.00
	Total Planning Services Expense	104,958.59	267,080.00	(162,121.41)	(60.70%)	58,846.02	262,370.00
	Not Blanning Consisce	00.074.50	040 500 00	(100.00= 10)			
	Net Planning Services	80,674.52	243,580.00	(162,905.48)	(66.88%)	53,137.78	239,370.00
	BUILDING INSPECTION						
	Revenue						
015170	Building/Plumbing Permit Fees	(22,164.37)	(78,000.00)	55,835,63	(71.58%)	(14,030.20)	(77,000.00)
015181	Other Const./Demo. Permit Fees	(, ,	(140.00)	140.00	(100.00%)	(40.00)	(140.00)
	Total Building Inspection Revenue	(22,164.37)	(78,140.00)	55,975.63	(71.64%)	(14,070.20)	(77,140.00)
			(1-11-1-1-1)	00,0,0,00	(71.0170)	(14,070.20)	(77,140.00)
	Expenses						
022921	Building/Plumbing Inspection	26,807.07	105,030.00	(78,222.93)	(74.48%)	27,006.20	103,020.00
022926	Building Inspector Vehicle	944.09	3,633.00	(2,688.91)	(74.01%)	1,689.37	3,597.00
	Total Building Inspection Expenses	27,751.16	108,663.00	(80,911.84)	(74.46%)	28,695.57	106,617.00
	Net Building Inspection	5,586.79	30,523,00	(24.936.21)	(81.70%)	14,625,37	20 477 00
	Hot Building Mopodion	0,000.73	30,323.00	(24,930.21)	(81.7078)	14,025.57	29,477.00
	PARKS, RECREATION & HERITAGE						
	Parks & Recreation						
	Revenue						
014710	Gyro Youth Centre	(1,377.82)	(8,000.00)	6,622.18	(82.78%)	(1,596,00)	(7,140.00)
014712	Echo '67 Centre	(44,995.28)	(222,035.00)	177,039.72	(79.74%)	(58,448.46)	(217,670.00)
014714	Glenwood Centre	(7,319.75)	(42,470.00)	35,150.25	(82.76%)	(8,396,83)	(43,720.00)
014716	Echo Aquatic Centre	(8,666.61)	(39,444.00)	30,777.39	(78.03%)	(9,884.25)	(38,700.00)
014718	Community Arena	(186,274.10)	(557,441.00)	371,166.90	(66.58%)	(178,089.97)	(550,960.00)
014720	Stadium & Athletic Fields	(6,714.35)	(37,567.00)	30,852.65	(82.13%)	(5,126.45)	(36,860.00)
014730	Glenwood Centre	(874.00)	(4,272.00)	3,398.00	(79.54%)	(1,640.04)	(5,000.00)
014732	Echo Aquatic Centre	(49,307.53)	(258,417.00)	209,109.47	(80.92%)	(83,360.11)	(253,350.00)
		, , ,		,	\ <i>-</i>	\//	(200,000.00)

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CITY OF PORT ALBERNI GENERAL REVENUE FUND BY DEPARTMENT For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
014734	AV Multiplex	(8,605.10)	(22,062.00)	13,456.90	(61.00%)	(7,090.35)	(22,255.00)
014738	Children's Programs	(2,739.00)	(76,500.00)	73,761.00	(96.42%)	(4,735.41)	(75,000.00)
014740	Youth Programs & Services	(225.00)	(4,335.00)	4,110.00	(94.81%)	(2,244.00)	(1,500.00)
014742	Adult Programs	(14,266.82)	(66,300.00)	52,033.18	(78.48%)	(22,339.73)	(85,000.00)
014750	Special Events	(545.00)	(1,326.00)	781.00	(58.90%)	(500.00)	(1,000.00)
014760	Community Serv. Misc. Revenue	(759.64)	(3,500.00)	2,740.36	(78.30%)	(1,565.92)	(3,500.00)
014770	Contributions & Grants	(8,600.00)	(159,117.00)	150,517.00	(94,60%)	(3,700.00)	(154,899.00)
	Total Parks & Recreation Revenue	(341,270.00)	(1,502,786.00)	1,161,516.00	(77.29%)	(388,717.52)	(1,496,554.00)
							(1,1,1,0,1,0,1,1,0,1,1,0,1,1,0,1,1,0,1,1,1,0,1
	Expenses						
027110	Pks & Rec Management Services	118,266.67	555,459.00	(437,192.33)	(78.71%)	119,778.56	516,066.00
027120	Gyro Youth Centre Maintenance	16,062.51	43,872.00	(27,809.49)	(63.39%)	9,003.93	34,845.00
027124	Glenwood Concessions	1,793.03	4,072.00	(2,278.97)	(55.97%)	1.142.99	6.079.00
027126	Glenwood Skate Shop	202.48	3,362.00	(3,159.52)	(93.98%)	697.84	3,442.00
027128	Glenwood Centre Maintenance	12,563.93	75,923.00	(63,359.07)	(83.45%)	26,128.73	80,941.00
027129	Bob Dailey Stadium	1,771.83	9,369.00	(7,597.17)	(81.09%)	1,178.69	10,149.00
027130	Echo Activity Centre Maint.	76,896.51	388,351.00	(311,454.49)	(80.20%)	75,604.84	384,517.00
027134	Echo Aquatic Maintenance	82,480.48	540,087.00	(457,606.52)	(84.73%)	80,999.06	525,926.00
027140	AV Multiplex Concessions	37,189.59	155,122.00	(117,932.41)	(76.03%)	57,305.89	160,000.00
027142	AV Multiplex Skate Shop	2,512.08	11,040.00	(8,527.92)	(77.25%)	3,283.88	10,185.00
027144	AV Multiplex Maintenance	221,790.19	784,103.00	(562,312.81)	(71.71%)	200,721.60	771,833.00
027146	Parks Buildings & Fieldhouses	33,847.13	95,606.00	(61,758.87)	(64.60%)	27,429.65	93,481.00
027148	Echo Park Complex	6,483.69	47,853.00	(41,369.31)	(86.45%)	7,297.48	51,092.00
027156	Glenwood Centre Programs	268.00	1,724,00	(1,456.00)	(84.45%)	107.29	9,180.00
027160	Echo Aquatic Programs	185,917,50	772,930.00	(587,012.50)	(75.95%)	197,774.53	780,718.00
027163	AV Multiplex Programs	58,296.57	186,223.00	(127,926.43)	(68.70%)	53,184.79	184,622.00
027166	Leisure Services	41,922.22	291,811.00	(249,888.78)	(85.63%)	61,701.47	
027170	Youth Services And Programs	4,905.31	23,565.00	(18,659.69)	(79.18%)	5,687.69	284,930.00
027173	Children's Programs	3,239.91	132,500.00	(129,260.09)	(97.55%)		24,800.00
027180	Adult Programs	16,965.94	70,700.00	(53,734.06)	(76.00%)	6,470.11	111,000.00
027190	Special Events	340.20	18,081.00	(17,740.80)	, ,	15,917.78	70,000.00
027193	Community Services & Programs	340.20	10,001.00	(17,740.60)	(98.12%)	2,174.92	18,040.00
027198	Vans Maintenance & Repair	1,358,74	10,581.00	(0.000.00)	0.00%	3,016.13	
027210	Parks & Facility Mngmnt Serv.	75,161.76	•	(9,222,26)	(87.16%)	3,239.21	16,905.00
027215	Parks Maintenance	106,133.69	257,055.00 643,628.00	(181,893.24)	(70.76%)	55,642.29	253,342.00
027220	Horticultural Services		•	(537,494.31)	(83.51%)	79,021.96	634,315.00
027225	Parks Veh & Equip Mtce & Rep	43,599.81	306,679.00	(263,079.19)	(85.78%)	63,099.26	285,175.00
027230	Parks Upgrading	26,359.87	169,978.00	(143,618.13)	(84.49%)	42,626.26	168,298.00
027230	Equipment Recovery Parks	(0.000.00)	87,014.00	(87,014.00)	(100.00%)	1,757.05	87,750.00
027433		(9,096.63)	(86,595.00)	77,498.37	(89.50%)	(11,174.13)	(84,897.00)
	Total Parks & Recreation Expenses	1,167,233.01	5,600,093.00	(4,432,859.99)	(79.16%)	1,190,819.75	5,492,734.00
	Net Parks & Recreation Expenses	825,963.01	4,097,307.00	(3,271,343.99)	(79.84%)	802,102.23	2 006 100 00
	The state of the s	020,000.01	+,007,007.00	(0,271,040.55)	(73.0470)	002, 102,23	3,996,180.00
	Heritage & Cultural Services						
	Revenue						
014810	Museum - Sales & Service	(20,639.23)	(32,550.00)	11,910.77	(36.59%)	(8,192.92)	(24,250.00)
014820	Museum - Federal Grants		(3,400.00)	3,400.00	(100.00%)	• • • • • • • • • • • • • • • • • • • •	(3,340.00)
014830	Museum - Provincial Grants	(76,700.00)	(80,000.00)	3,300.00	(4.13%)	(65,000.00)	(65,000.00)
			·				(,,

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CITY OF PORT ALBERNI GENERAL REVENUE FUND BY DEPARTMENT For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
014910	McLean Mill - Sales & Service	2,304.82		2,304.82	0.00%	(160.00)	
	Total Heritage & Cultural Services Revenue	(95,034.41)	(115,950.00)	20,915.59	(18.04%)	(73,352.92)	(92,590.00)
	Expenses						
027510	Museum Services	54,300.90	313,596.00	(259,295.10)	(82.68%)	70,297.31	334,234.00
027515	Museum Programs - Curatorial	4,684.48	17,876.00	(13,191.52)	(73.79%)	4,152.97	17,555.00
027516	Museum Prog. Permanent Exhibit	4,004,40	6,618.00	(6,618.00)	(100.00%)	4,132.97	6,464.00
027517	Museum Prog. Temp Exhibits	3,264.02	38,566.00	(35,301.98)	(91.54%)	20,162.37	36,618.00
027530	Industrial Collections	22,612.63	34,935.00	(12,322.37)	(35.27%)	7,567.58	30,364.00
027550	Museum Maintenance	9,556.96	61,702.00	(52,145.04)	(84.51%)	8,163.09	60,852.00
027555	McLean Mill	1,053.75	01,702.00	1,053.75	0.00%	0,103.03	00,632.00
027700	McLean Mill Society	75,000.00	126,300.00	(51,300.00)	(40.62%)	75,027.00	231,000.00
027710	McLean Mill Society City Expenses	61,404.94	120,000100	61,404.94	0.00%	2,167.91	231,000.00
	Total Heritage & Cultural Services Expenses	231,877.68	599,593.00	(367,715.32)	(61.33%)	187,538.23	717,087.00
	Netterine 0.0 h = 10	400.040.0=					
	Net Heritage & Cultural Services	136,843.27	483,643.00	(346,799.73)	(71.71%)	114,185,31	624,497.00
	LIBRARY						
027600	Library Services	175,803.00	703,211.00	(527,408.00)	(75.00%)	181,749.00	726,996.00
	ALBERNI HARBOUR QUAY Revenue						
014600	Marine Commercial Building	(20,377.80)	(74,668.00)	54,290.20	(72.71%)	(18,334,14)	(73,929,00)
014601	Port Building	(5,867.67)	(22,789.00)	16,921.33	(74.25%)	(5,696.76)	(22,563.00)
014602	Market Square	(6,951.81)	(35,731.00)	28,779.19	(80.54%)	(7,621.38)	(35,377.00)
014690	A.H.Q. Miscellaneous Revenue		(2,500.00)	2,500.00	(100.00%)	, , ,	(2,500.00)
	Total Alberni Harbour Quay Revenue	(33,197.28)	(135,688.00)	102,490.72	(75.53%)	(31,652.28)	(134,369.00)
	Expenses						
026701	A.H.Q. Administration	1,226.11	19,741.00	(18,514.89)	(93.79%)	951.41	19,620.00
026770	Harbour Quay-Buildings Mtce	13,080.11	104,856.00	(91,775.89)	(87.53%)	17,166.59	94,651.00
	Total Alberni Harbour Quay Expenses	14,306.22	124,597.00	(110,290,78)	(88.52%)	18,118.00	114,271.00
	Net Alberni Harbour Quay	(18,891.06)	(11,091.00)	(7,800.06)	70.33%	(13,534.28)	(20,098.00)
	LAND & BUILDING RENTALS						
045000	Revenue						
015320	Land & Building Rentals	(31,604.38)	(143,200.00)	111,595.62	(77.93%)	(31,032.93)	(142,100.00)
	Expenses						
021253	Other City Buildings & Lands	273.84	12,420.00	(12,146.16)	(97.80%)		2,845.00
	Total Land & Building Rentals Expense	273.84	12,420.00	(12,146.16)	(97.80%)		2,845.00
	Net Land & Building Rentals	(31,330.54)	(130,780.00)	99,449.46	(76.04%)	(31,032.93)	(139,255.00)
	TRANSFERS TO OTHER AGENCIES						

Collections for Other Agencies

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CITY OF PORT ALBERNI GENERAL REVENUE FUND BY DEPARTMENT

For the Three Months Ending March 31, 2019
For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
011212	Parcel Tax		(134,000.00)	134,000.00	(100.00%)		(134,000.00)
019811	Non-Residential School		(2,100,000.00)	2,100,000.00	(100.00%)		(2,100,000.00)
019812	Residential School		(3,000,000.00)	3,000,000.00	(100.00%)		(3,000,000.00)
019820	Regional Hospital District		(760,000.00)	760,000.00	(100.00%)		(707,600,00)
019821	Regional District Of Alb-Clay		(1,170,000.00)	1,170,000.00	(100.00%)		(1,070,000.00)
019830	Municipal Finance Authority		(500.00)	500.00	(100.00%)		(500.00)
019831	B.C. Assessment Authority		(160,000.00)	160,000.00	(100.00%)		(160,000.00)
	Total Collections for Other Agencies		(7,324,500.00)	7,324,500.00	(100.00%)		(7,172,100.00)
	Transfers To Other Agencies						
028410	Regional District Alberni-Clay		1,304.000.00	(1,304,000.00)	(100.00%)		1,204.000.00
028811	Non-Residental School Levy		2,100,000.00	(2,100,000.00)	(100.00%)		
028812	Residential School Levy	(71,767.60)	3,000,000.00	(3,071,767.60)	(102.39%)		2,100,000.00
028820	Hospital District	(71,707.00)	760,000.00	(760,000.00)	(102.39%)		3,000,000.00
028830	Municipal Finance Authority		500.00	(500.00)	` '		707,600.00
028831	B.C. Assessment Authority		160,000.00	(160,000.00)	(100.00%)		500.00
020001	Total Transfers to Other Agencies	(71,767.60)	7,324,500.00		(100.00%)		160,000.00
	Total Transfers to Other Agencies	(71,707.60)	7,324,300.00	(7,396,267.60)	(100.98%)		7,172,100.00
	Net Transfers to Other Agencies	(71,767.60)		(71,767.60)	0.00%		
	TRANSFERS & RESERVES						
	Transfers From Reserve Funds						
019110	Cemetery Trust Fund		(2,000.00)	2,000.00	(100,00%)		(2,000.00)
019114	Surplus From Previous Years		(507,069.00)	507,069.00	(100.00%)		(400,000.00)
	Total Transfers From Reserve Funds	****	(509,069.00)	509,069.00	(100.00%)	****	(402,000.00)
	, , , , , , , , , , , , , , , , , , , ,		(000,000.00)	000,000.00	(100.0078)		(402,000.00)
000011	Transfers To Reserve Funds						
028211	Transfer To Res. & Allowances		457,000.00	(457,000.00)	(100.00%)		400,000.00
028220	Transfer To Gen Capital Fund		757,788.00	(757,788.00)	(100.00%)		823,500.00
028222	Transfer To Reserve Funds		64,000.00	(64,000.00)	(100.00%)		64,000.00
028230	Transfer To Capital Works Res		70,000.00	(70,000.00)	(100.00%)		70,000.00
028910	Debt Reserve Transfer		15,000.00	(15,000.00)	(100.00%)		15,000.00
029911	Contingency Funds		264,700.00	(264,700.00)	(100.00%)		200,000.00
	Total Transfers To Reserve Funds		1,628,488.00	(1,628,488.00)	(100.00%)		1,572,500.00
	Net Transfers To (From) Reserve Funds		1,119,419.00	(1,119,419.00)	(100.00%)		1,170,500.00
	Total Revenue (Over) Under Expense	6,283,716.34		6,283,716.34	0.00%	4.487.527.47	
				J,200,7 10.04	0.0070	1,707,047,47	

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CITY OF PORT ALBERNI WATER REVENUE FUND

For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
	Water Revenue Fund						<u> </u>
	Revenue From Operations		•				
054404	Sales of Service						4
054421	Metered Sales	(\$3,659.86)	(\$3,763,660.00)	\$3,760,000.14	(99.90%)	\$9,326.89	(\$3,584,439.00)
054431	Connections		(40,571.00)	40,571.00	(100.00%)		(38,639.00)
054432	Turn-On Charges	(604.00)	(382.00)	(222.00)	58.12%	(52.00)	(364.00)
054433	Service Charges Sundry	(738.05)	(10,202.00)	9,463.95	(92.77%)	(839.50)	(9,716.00)
	Total Sales of Service	(5,001.91)	(3,814,815.00)	3,809,813.09	(99.87%)	8,435.39	(3,633,158.00)
	Other Revenue						
055590	Other Interest	(1,228.10)	(13,300.00)	12,071.90	(90.77%)	(4.50)	(13,300.00)
055611	Water Penalty	147.36	(28,000.00)	28,147.36	(100.53%)	(8.132.15)	(28,000.00)
	Total Other Revenue	(1,080.74)	(41,300.00)	40,219.26	(97.38%)	(8,136.65)	(41,300.00)
	Total Revenue From Operations	(6.082.0E)	(2.050.445.00)	2.050.000.05	(00.0404)		
	rotal Revenue From Operations	(6,082.65)	(3,856,115.00)	3,850,032.35	(99.84%)	298.74	(3,674,458.00)
	Water Supply System						
	Administration						
064110	Water Administration & Other	67,228.51	264,793.00	(197,564.49)	(74.61%)	68,128,10	264,269.00
064121	Engineering Consulting Service		30,000.00	(30,000.00)	(100.00%)	3,739.62	30,000.00
064133	Customer Service Requests	27,779.42	93,942.00	(66,162.58)	(70.43%)	22,600.72	92,120,00
064136	Small Tools/Equipment/Supplies	911.90	12,008.00	(11,096.10)	(92.41%)	2,059.54	11,885.00
064141	Supply Inspection & Operation	22,970.59	121,951.00	(98,980.41)	(81.16%)	50,218.82	119,913,00
064161	Pumping Inspection & Operation	52,010.65	272,513.00	(220,502.35)	(80.91%)	54,730.91	269,650.00
064181	Transmission/Distribution Sys.	104,584.94	263,131.00	(158,546.06)	(60.25%)	50,511.52	294,450.00
064183	Connections	49,209.38	144,366.00	(95, 156.62)	(65.91%)	50,474.18	133,025.00
064185	Meters	39,689.35	187,265.00	(147,575.65)	(78.81%)	36,696.18	228,888.00
064187	Hydrants	15,485.08	39,703.00	(24,217.92)	(61.00%)	23,137.73	39,130.00
	Total Water Supply System	379,869.82	1,429,672.00	(1,049,802.18)	(73.43%)	362,297.32	1,483,330.00
	Fiscal Services						
068120	Interest On Own Debentures		44,000.00	(44,000.00)	(100.00%)		44,000,00
068130	Principal Install.On Own Deb.		38,743.00	(38,743.00)	(100.00%)		38,743.00
			82,743.00	(82,743.00)	(100.00%)		82,743.00
	Transfers to Funds and Reserves		i				02,7 10,00
068220	Transfer To Water Capital Fund		2,340,500.00	(2,340,500.00)	(100.00%)		2,035,277.00
068230	Transfer to Infrastructure Capital Reserve		(100.00)	100.00	(100.00%)		69,808.00
068910	Debt Reserve Transfer		3,300.00	(3,300.00)	(100.00%)		3,300.00
			2,343,700.00	(2,343,700.00)	(100.00%)		2,108,385.00
	Total Fiscal Services		2,426,443.00	(2,426,443.00)	(100.00%)		2,191,128.00
	Total Expenses	379,869.82	3,856,115.00	(3,476,245.18)	(90.15%)	362,297.32	3,674,458.00
	Revenue (Over) Under Expense	373,787.17		373,787.17	0.00%	362,596.06	

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CITY OF PORT ALBERNI SEWER REVENUE FUND

For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
	Sewer Revenue Fund Revenue From Operations Sales of Service						
094421	Sewer Fees	\$4,945.17	(\$2,997,546.00)	\$3,002,491.17	(100.16%)	\$7,214.29	(\$2,942,399.00)
094431	Sewer Connections	•	(38,497.00)	38,497.00	(100.00%)	(7,500.00)	(37,742.00)
094432	Service Charges Sundry		(3,822.00)	3,822.00	(100.00%)	(7,000.00)	(3,747.00)
094433	User Charges		(17,583.00)	17,583.00	(100.00%)		(17,238.00)
094441	Sewage Disposal Fees	(5,163.75)	(12,477.00)	7,313.25	(58.61%)	(6,885.00)	(12,232.00)
	Total Sales of Service	(218.58)	(3,069,925.00)	3,069,706.42	(99.99%)	(7,170.71)	(3,013,358.00)
	Other Revenue						
095590	M.F.A. Debt Reserve Income	(953,50)	(12,000.00)	11.046.50	(92.05%)	(3.60)	(12,000.00)
095611	Sewer Penalty Charges	118.77	(20,000.00)	20,118.77	(100.59%)	(7,662,29)	(20,000,00)
091210	Local Improvements		(3,200.00)	3,200.00	(100.00%)	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(3,200.00)
	Total Other Revenue	(834.73)	(35,200.00)	34,365,27	(97.63%)	(7,665.89)	(35,200.00)
	Total Revenue From Operations	(1,053.31)	(3,105,125.00)	3,104,071.69	(99.97%)	(14,836.60)	(3,048,558.00)
	Transfers						
099110	Federal Transfers - Gas Tax		(6,000.00)	6,000.00	(100.00%)		(46,000.00)
099111	Reserve For Projects/Purchases		, , ,	,	0.00%		(280,000.00)
	Total Transfers		(6,000.00)	6,000.00	(100.00%)		(326,000.00)
	Total Revenue	(1,053.31)	(3,111,125.00)	3,110,071.69	(99.97%)	(14,836.60)	(3,374,558.00)
	Expenses Administration						
104210	Sewer Administration & Other	115,387.95	291,900.00	(176,512.05)	(60.47%)	77,070.83	291.900.00
104221	Contract Services	,	31,000.00	(31,000.00)	(100.00%)	2,505.57	31,000.00
104233	Customer Service Requests	19,732.66	125,282.00	(105,549.34)	(84.25%)	20,613,91	122,825.00
104236	Small Tools/Equipment/Supplies	1,556.00	14,050.00	(12,494.00)	(88.93%)	2,025.73	13,931.00
	Total Administrative Expenses	136,676.61	462,232.00	(325,555.39)	(70.43%)	102,216.04	459,656.00
	Collection and Treatment						<u> </u>
104240	Sewage Collection System Maint	29.683.17	119,500.00	(89,816.83)	(75,16%)	52,906.76	114,500.00
104241	Sewer Service Connections	57,589.81	195,725.00	(138,135.19)	(70.58%)	62,797.93	182,475.00
104260	Sewage Lift Stations	39,743.73	163,987.00	(124,243.27)	(75.76%)	47,128,54	160,806.00
104280	Sewage Treatment	57,422.83	299,787.00	(242,364.17)	(80.85%)	89,945.88	293,413.00
104294	Cost Of Sales - Sewer		2,000.00	(2,000.00)	(100.00%)	123.00	2,000.00
	Total Collection and Treatment Expenses	184,439.54	780,999.00	(596,559.46)	(76.38%)	252,902.11	753,194.00
	Total Expenses	321,116.15	1,243,231.00	(922,114.85)	(74.17%)	355,118.15	1,212,850.00

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CITY OF PORT ALBERNI SEWER REVENUE FUND

For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
108120 108130	Debt Interest On Own Debentures Principal Install On Own Deb.		252,925.00 187,932.00 440,857.00	(252,925.00) (187,932.00) (440,857.00)	(100.00%) (100.00%) (100.00%)		252,925.00 187,932.00 440,857.00
108220 108910 108920	Transfers Transfer To Sewer Capital Fund Debt Reserve Transfer Transfer to Infrastructure Capital Reserve	-	815,000.00 2,000.00 610,037.00 1,427,037.00	(815,000.00) (2,000.00) (610,037.00) (1,427,037.00)	(100.00%) (100.00%) (100.00%) (100.00%)		450,000.00 2,000.00 1,268,851.00 1,720,851.00
	Total Debt and Transfers		1,867,894.00	(1,867,894.00)	(100.00%)		2,161,708.00
	Total Expenses, Debt & Transfers	321,116.15	3,111,125.00	(2,790,008.85)	(89.68%)	355,118.15	3,374,558.00
	Revenue (Over) Under Expenses	320,062.84		320,062.84	0.00%	340,281.55	

CITY OF PORT ALBERNI GENERAL CAPITAL FUND

For the Three Months Ending March 31, 2019

For Management Purposes Only

	Occasional Occasional Francis	March	Budget	Variance	% Variance	Prior Year	Budget
	General Capital Fund Source of Funds						
	Federal and Provincial Assistance						
04-477211	Federal Assistance				0.00%	(\$48.866.01)	
					0.00%	(48,866.01)	
	,						
	Total Other Contributions				0.000/	(48.000.04)	
					0.00%	(48,866.01)	
	Transfers From Other Funds and Reserves						
04-478123	P&R Contributions-Other				0.00%	(107,215.25)	
	Total Transfers From Other Funds and Reserves				0.00%	(107,215.25)	
	Borrowing						
	Total Borrowing				0,00%		
	, etc. 20,70 milg			****	0.00%		··
	Other Income						
	T. 10						
	Total Sources of Funds				0.00%	(156,081.26)	
	Projects						
	Capital Purchases						
04 405040							
04-485310 04-485320	Alberni Harbour Quay	20,081.52		20,081.52	0.00%	14,468.29	
04-485325	P&R Facilities Capital Purchases P&R-Parks & Playgrounds Cap	19,922.67		10 000 07	0.00%	31,907.69	6,000.00
04-485330	General Government	19,922.07		19,922.67	0.00% 0.00%	175,044.56 20.220.78	90,000.00
04-485331	Admin Equipment - File Mgmt & Apps		53,230,00	(53,230.00)	(100.00%)	20,220.78	134,175.00
04-485332	Mapping GIS Software & AMP		13,010.00	(13,010.00)	(100.00%)		
04-485333	Computer Equipment Evergreening		65,600.00	(65,600.00)	(100.00%)		
04-485350	General Capital Fund, Fire Protection Equipment			,	0.00%	33,333.85	129,700.00
04-485352	Fire Hall Radio Equipment		35,000.00	(35,000.00)	(100.00%)	,	,
04-485353	Fire Hall Pager Equipment		20,000.00	(20,000.00)	(100.00%)		
04-485354	Firehall Generator		60,000.00	(60,000.00)	(100.00%)		
04-485360	Museum Capital Purchases		60,000.00	(60,000.00)	(100.00%)		124,900.00
04-485361	6th Ave Argyle to Melrose to Bruce				0.00%		550,000.00
04-485363	Parks & Rec Paper Mill Dam Stairs		10,000.00	(10,000.00)	(100.00%)		
04-485367	Parks & Rec Victoria Quay Shelter		30,000.00	(30,000.00)	(100.00%)		
04-485370	Transportation Services		80,000.00	(80,000.00)	(100.00%)	2.20	60,000.00
04-485378	Gyro Youth Centre Security Cameras		10,000.00	(10,000.00)	(100.00%)		
04-485381	Johnston Rd Planter Boxes		20,000.00	(20,000.00)	(100.00%)		
04-485400	Parks Capital Construction	389.50		389.50	0.00%		10,000.00
04-485401	17401 Recreation Park Revit.	9,706.17		9,706.17	0.00%	522,305.15	275,000.00
04-485402	Gyro Youth Centre Drains & Walkway	1,687.78		1,687.78	0.00%		,
04-485404	17-Coal Crk Storm Phase 2	11,267.54		11,267.54	0.00%	122.96	130,000.00
04-485406	17-Athol St,3rd to 4th Ave	615.16		615.16	0.00%	281.01	35,000.00
04-485409	17 Harbour Rd Argyle to Dunbar				0.00%	8,789.05	•

CITY OF PORT ALBERNI GENERAL CAPITAL FUND

For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
04-485415	Small Capital Storm Replacements				0.00%		100,000.00
04-485417	17 Storm Athol 3rd to 4th	15,045.85		15,045.85	0.00%		55,000.00
04-485419	Hilton Ave Culvert				0.00%	19.78	60,000.00
04-485421	17 Somass Mill Drain				0.00%	21,801.22	
04-485423	17 Roger Crk Park Playground				0.00%	74,372.38	
04-485425	17 Coal Creek Storm Phase 2	20,000.00		20,000.00	0.00%	17,551.60	244,000.00
04-485426	17 Stamp Ave Multi Use Path				0.00%	778.99	
04-485428	17 Solar Installation FSCDC				0.00%	11,813.48	100,000,00
04-485429	17 Roger Creek Trail Dev				0.00%	155,944.24	
04-485431	12 Pierce Road Rehab				0.00%	5,344.11	
04-485432	16-Beaver Crk Rd Widening		80,000.00	(80,000.00)	(100.00%)	1,455.98	
04-485433	17 City Hall Elevator			, , , , , , , , , , , , , , , , , , , ,	0.00%	67,277.32	
04-485434	17 Bute St Storm				0.00%	456.75	
04-485435	GC-Paving & Road Construction		150,000.00	(150,000.00)	(100.00%)	21,811.64	
04-485436	18 North Park Paving		.,	(, , , , , , , , , , , , , , , , , , ,	0.00%	,0	60,000.00
04-485437	18 North Park Storm				0.00%		150,000.00
04-485440	19 General Paving & Repairs		100.000.00	(100,000.00)	(100.00%)		100,000.00
04-485445	18 Blair Park Playground Surface		.,	(, ,	0.00%		115,000.00
04-485447	18 6th Ave Argyle to Melrose to Bruce				0.00%		780,000.00
04-485450	Storm Drain Construction		100,000.00	(100,000.00)	(100.00%)		, 50,000.00
04-485451	16th Ave Burde St Storm	•	110,000.00	(110,000.00)	(100.00%)		•
04-485452	19 Montrose 6th to 9th		75,000.00	(75,000.00)	(100.00%)		
04-485453	19 8th Ave Dogwood to Cedar		65,000.00	(65,000.00)	(100.00%)		
04-485480	19 Grandview Walkway		125,000.00	(125,000.00)	(100.00%)		
04-485484	19 Line Painting Machine & Trailer		12,000,00	(12,000.00)	(100.00%)		
04-485486	Traffic Upgrades		30,000.00	(30,000.00)	(100.00%)		25.000.00
04-485490	Works Other Capital Projects		,	(,)	0.00%		25,000.00
04-485499	GC Misc Capital		6,000.00	(6,000.00)	(100.00%)	561.75	6.000.00
04-485507	2018 Vehicle Replacement #168	39,204.66	.,	39,204.66	0.00%	001.70	35,000.00
04-485508	18 GC-#169 Vehicle Replacement	93,204.49		93,204,49	0.00%		62,200.00
04-485509	18 GC-#170 Vehicle Replacement	35,985.00		35,985.00	0.00%		36,300.00
04-485510	18 GC-#518 Vehicle Replacement	96,418.41		96,418.41	0.00%		90,000.00
04-485511	19 Replace Backhoe #303	,	123,100.00	(123,100.00)	(100.00%)		30,000.00
04-485513	19 Replace Tractor #399		73,100.00	(73,100.00)	(100.00%)		
04-485517	19 Replace Dump Truck #262		184,700.00	(184,700.00)	(100.00%)		
04-485518	19 Purch Hybrid Veh PW/Eng		38,000.00	(38,000.00)	(100.00%)		
	,	363,528.75	1,728,740.00	(1,365,211.25)	(78.97%)	1,185,664.78	3,488,275.00
	Transfers						
					0.00%		

CITY OF PORT ALBERNI WATER CAPITAL FUND For the Three Months Ending March 31, 2019 For Management Purposes Only

	Source of Funds	March	Budget	Variance	% Variance	Prior Year	Budget
	Federal and Provincial Assistance						
517211	Federal Assistance						
517411	Provincial Assistance Total Federal & Provincial Assistance				0.00%		
	Other Contributions						
	Total Other Contributions				0.00%		
	Transfers From Other Funds and Reserves						
	Total Transfers				0.00%		
	Total Source of Funds				0.00%		
	Projects						
05 505 400	Capital Construction						
05-525400 525401	19 Dead Ends & Distribution Upgrades Bainbridge Lake New Intake		100,000.00	(100,000.00)	(100.00%) 0.00%	2 500 00	
525403	Argyle St-17th to 21st	423,863.71	800,000.00	(376,136.29)	(47.02%)	2,520.00 140.55	700,000.00
525405 525407	Dead End Water Main Upgrades	276.54		276.54	0.00%		
525407 525410	Athol St-3rd to 4th Apt Bldg Dev 19 Morton 9th to 10th	25,522.39	75,000.00	25,522.39 (75,000.00)	0.00%		40,000.00
525413	19 6th Argyle to Melrose		200,000.00	(200,000.00)	(100.00%) (100.00%)		
525414	19 21st Ave Cowichan Reservoir		1,600,000.00	(1,600,000.00)	(100.00%)		
525415	19 Bainbridge Raw Flush Valve		30,000.00	(30,000.00)	(100.00%)		
525416	Water Main Renewals & Upgrades	346.50		346.50	0.00%	27,910.13	300,000.00
525417	19 China Crk Dam Surface & Rotork		250,000.00	(250,000.00)	(100.00%)		
	Total Capital Construction	450,009.14	3,055,000.00	(2,604,990.86)	(85.27%)	30,570.68	1,040,000.00
	Treatment, Pumping & Metering				•		
525408	Water Meter Replacement Program	92,400.71		92,400.71	0.00%	38,481.28	400,000.00
525409	Bainbridge Pump Station Pumps		165,000.00	(165,000.00)	(100.00%)	00,101.20	400,000.00
525420	Treatment, Pumping & Metering	1,775.30		1,775.30	` 0.00%		280,000.00
525418	19 Water Meter Replacement Program		400,000.00	(400,000.00)	(100.00%)		
525425 525429	10 SCADA Communications Upgrade 21st Ave Cowichan Reservoir to Burde St				0.00%	343,389.01	
525430	Rainbow Gardens Water Distr Looping				0.00% 0.00%		400,000.00
525431	6th Ave Argyle St to Melrose to Bruce	131.25	13,000.00	(12,868.75)	(98.99%)		250,000.00 362,000.00
05-525432	China Creek Dam Resurface	101120	70,000.00	(12,000.70)	0.00%		250,000.00
	Total Treatment, Pumping & Metering	94,307.26	578,000.00	(483,692.74)	(83.68%)	381,870.29	1,942,000.00
	Total Capital Projects	544,316.40	3,633,000.00	(3,088,683.60)	(85.02%)	412,440.97	2,982,000.00
	Transfers						
		·					
	Total Expenses	544,316.40	3,633,000.00	(3,088,683.60)	(85.02%)	412,440.97	2,982,000.00
	Source of Funds (Over) Under Expenses	544,316.40	3,633,000,00	(3.088.683.60)	(85.02%)	412.440.97	2,982,000.00
	, ,				(00.02.70)	112,110.07	2,302,000.00

CITY OF PORT ALBERNI SEWER CAPITAL FUND

For the Three Months Ending March 31, 2019 For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
	Source of Funds						
557212	Federal and Provincial Assistance Fed Assist - New Deal Gas Tax	(\$970.377.14)		(4070 077 44)	2 222		
557411	Provincial Assistance	(\$870,377.14) (215,880.00)		(\$870,377.14)	0.00%		
337411	Total Federal and Provincial Assistance	(1,086,257.14)		(215,880.00)	0.00%		
	rotal reactal and r tovincial Assistance	(1,080,237.14)		(1,000,257,14)	0,00%		
	Other						
	Transfers From Funds and Reserves						
•							
	Borrowing						
	Total Source of Funds	(1,086,257.14)		(1,086,257.14)	0.00%		
	Projects						
	Main Renewals and Relines						,
565400	17 Bute St-4th to 5th				0.00%	20,400,20	
565403	Coal Creek Phase 2	95,502.00		95,502.00	0.00%	20,488.22 19,388.19	280,000.00
565405	Somass Estuary Env Stewardship	1,783,924.75		1,783,924.75	0.00%	404,961.74	280,000.00
565406	18-North Pk Sewer 7-10th	1,700,021770		1,700,021.70	0.00%	1,089.86	200,000.00
565408	Small Capital Main Replacement	16,862.09	100,000.00	(83,137.91)	(83.14%)	1,000.00	100,000.00
565410	19 Argyle Forcemain Somass		100,000.00	(100,000.00)	(100.00%)		100,000.00
565411	19 Montrose 6th to 9th		75,000.00	(75,000.00)	(100.00%)		
565412	19 16th Burde St South		225,000.00	(225,000.00)	(100.00%)		
565413	19 8th Ave Dogwood/Cedarwood		150,000.00	(150,000.00)	(100.00%)		
565414	19 China Crk to Church St Alley		40,000.00	(40,000.00)	(100.00%)		
565415	19 Neill to Durant St Lane		25,000.00	(25,000.00)	(100.00%)		
565417	19 Sewer Main Video Prog		100,000.00	(100,000.00)	(100.00%)		
565420	6th Ave Argyle to Melrose to Bruce		, and the second	, , ,	0.00%		150,000.00
	Total Renewals and Relines	1,896,288.84	815,000.00	1,081,288.84	132.67%	445,928.01	730,000.00
	Treatment and Pumping						
565431	12 Sewer Treatment Upgrade	855,984.83		855,984.83	0.00%	1,763,785.48	
	Total Treatment and Pumping	855,984.83		855,984.83	0.00%	1,763,785,48	
	Total Capital Projects	2,752,273.67	815,000.00	1,937,273.67	237.70%	2,209,713.49	730,000.00
	Transfers						
		·					
	Total Expenses	2,752,273.67	815,000.00	1,937,273.67	237.70%	2,209,713.49	730,000.00
	Source of Funds (Over) Under Expenses	1,666,016.53	815,000.00	851,016.53	104.42%	2,209,713.49	730,000.00

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City of Port Alberni VENDOR CHEQUE REGISTER REPORT Payables Management

1 Page: User ID: SPENCER M

Ranges: From: Cheque Number 143267 Vendor ID First Vendor Name First

To: 143807 Last Last

Cheque Date First Chequebook ID First

From:

To: Last Last

Sorted By: Cheque Number

Cheque	Number	Vendor ID	Vendor Cheque Name	Cheque Date	e Chequebook I	D Audit Trail Code	Amount
143267		559	0946982 BC LTD	2/21/2019	BMO1	PMCHQ00001103	\$1,129.83
143268		250	A C E COURIER SERVICES	2/21/2019	BMO1	PMCHQ00001103	\$1,208.30
143269		560	ACKLANDS - GRAINGER INC	2/21/2019	BMO1	PMCHQ00001103	\$898.11
143270		29104	ALBERNI COLOUR CORNER	2/21/2019	BMO1	PMCHQ00001103	\$267.05
143271		1800	ALBERNI COMMUNICATIONS & ELECT	2/21/2019	BMO1	PMCHQ00001103	\$515.20
143273		5743	ASSOCIATED FIRE & SAFETY INC.	2/21/2019	BMO1	PMCHQ00001103	\$209.48
143274		203811	BCFTOA	2/21/2019	BMO1	PMCHQ00001103	\$157.50
143275		8600	BERK'S INTERTRUCK LTD	2/21/2019	BMO1	PMCHQ00001103	\$232.06
143276		203484	CAMLOCK HOLDINGS LTD	2/21/2019	BMO1	PMCHQ00001103	\$130.73
143277		13650	CANADIAN ASSOCIATION OF FIRE C	2/21/2019	BMO1	PMCHQ00001103	\$294.00
143278		15301	CANADIAN TIRE #488	2/21/2019	BMO1	PMCHQ00001103	\$180.43
143279		203688	CDW CANADA	2/21/2019	BMO1	PMCHQ00001103	\$1,818.29
143280		17550	CIRCLE DAIRY 1987 LTD	2/21/2019	BMO1	PMCHQ00001103	\$33.48
143281		205793	CITY OF VICTORIA	2/21/2019	BMO1	PMCHQ00001103	\$3,585.68
143282		203788	CLOVERDALE PAINT INC	2/21/2019	BMO1	PMCHQ00001103	\$818.34
143283		18975	COLYN'S NURSERY & GARDEN CENTR	2/21/2019	BMO1	PMCHQ00001103	\$10.38
143284		205753	CORIX CONTROL SOLUTIONS LP	2/21/2019	BMO1	PMCHQ00001103	\$18,111.52
143285		20572	CUNNINGHAM & RIVARD APPRAISALS	2/21/2019	BMO1	PMCHQ00001103	\$3,885.00
143286		204826	ENTERTAINMENT ONE FILMS CANADA		BMO1	PMCHQ00001103	\$469.35
143287		24098	FIRE CHIEF'S ASSOCIATION OF BC		BMO1	PMCHQ00001103	\$542.00
143288		55160	FRED SURRIDGE LTD	2/21/2019	BMO1	PMCHQ00001103	\$2,170.11
143289		203117	GUILLEVIN INTERNATIONAL CO	2/21/2019	BMO1	PMCHQ00001103	\$20,919.99
143290		205597	HAZELWOOD CONSTRUCTION SERVICE		BMO1	PMCHQ00001103	\$127,330.92
143291		31360	ISLAND BUSINESS PRINT GROUP LT		BMO1	PMCHQ00001103	\$1,762.88
143292		205128	ITBLUEPRINT	2/21/2019	BMO1	PMCHQ00001103	\$672.00
143293	*	204861	IWC EXCAVATION LTD	2/21/2019	BMO1.	PMCHQ00001103	\$376,779.76
143294		205681	KLEYWEGT, BRIAN	2/21/2019	BMO1	PMCHQ00001103	\$20.79
143295		36890	M B LABORATORIES LTD	2/21/2019	BMO1	PMCHQ00001103	\$558.60
143296		37050	MAGIC MOMENTS SHIRTS & PRINT S		BMO1	PMCHQ00001103	\$494.48
143297		204151	MEQUIPCO LTD	2/21/2019	BMO1	PMCHO00001103	\$248.09
143298		38101	MICHELIN NORTH AMERICA (CANADA		BMO1	PMCHQ00001103	\$4,609.52
143299		38560	MINISTER OF FINANCE - Product		BMO1	PMCHQ00001103	\$547.88
143300		203389	MINISTER OF GOVERNMENT SERVICE		BMO1	PMCHQ00001103	\$6.62
143301		38085	MVP CREST & TROPHY PRODUCTS	2/21/2019	BMO1	PMCHQ00001103	\$118.02
143302		41801	ND GRAPHICS	2/21/2019	BMO1	PMCHQ00001103	\$19.86
143303		2002055	NORTHROP GRUMMAN	2/21/2019	BMO1	PMCHQ00001103	\$4,522.00
143304		43530	PACIFIC CUSTOMS BROKERS	2/21/2019	BMO1	PMCHQ00001103	\$170.63
143305		45850	PORT ALBERNI PORT AUTHORITY	2/21/2019	BMO1	PMCHQ00001103	\$5,000.00
143306		205662	PROTELEC ALARMS	2/21/2019	BMO1	PMCHQ00001103	\$88.20
143307		204572	RAIDER HANSEN	2/21/2019	BMO1	PMCHQ00001103	\$175.25
143308		205749	REVOLUTION ENVIRONMENTAL SOLUT		BMO1	PMCHQ00001103	\$862.86
143309		203689	RICOH CANADA		BMO1	PMCHQ00001103	\$4,470.66
143310		52450	SHAW CABLE	2/21/2019	BMO1	PMCHQ00001103	\$214.94
143311		53910	SOUTHSIDE AUTO SUPPLY LTD		BMO1	РМСНQ00001103	\$3,622.62
143312		203124	STAPLES ADVANTAGE	2/21/2019	BMO1	PMCHQ00001103	\$1,051.47
143313		205501	TOTEM TREE OPERATIONS		BMO1	PMCHQ00001103	\$3,937.50
143314		205222	TREADSETTERS SHOES	2/21/2019	BMO1	PMCHQ00001103	\$134.40
143315		202823	ULINE		BMO1	PMCHQ00001103	\$87.96
143316		203581	UPS CANADA		BMO1	PMCHQ00001103	\$70.07
143317		60613	WESTCOAST HOME HARDWARE		BMO1	PMCHQ00001103	\$337.44
143318		250	A C E COURIER SERVICES		BMO1	PMCHO00001105	\$2,623.67
143319		10360	B C HYDRO & POWER AUTHORITY		BMO1	PMCHQ00001105	\$531.33
143313		202367	BECKETT, SCOTT		BMO1	PMCHQ00001105	\$2,950.00
143321		202725	COASTAL COMMUNITY INSURANCE SE		BMO1	PMCHQ00001105	\$1,265.00
143323		202896			BMO1	PMCHQ00001105	\$1,546.14
143324		203117	GUILLEVIN INTERNATIONAL CO	2/26/2019		PMCHQ00001105	\$9,185.46
110001				,			

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City of Port Alberni VENDOR CHEQUE REGISTER REPORT Payables Management

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*	Voided	Cheques

Cheque Number	Vendor ID	Vendor Cheque Name		e Chequebook ID	Audit Trail Code	Amount
143325	205795	GUS, TINA	2/26/2019	BMO1	PMCHQ00001105	\$25.00
143326	205790	HAGGARD, DEBBIE	2/26/2019	BMO1	PMCHQ00001105	\$106.10
143327	204702	JAMESON WATER SERVICES	2/26/2019	BMO1	PMCHQ00001105	\$2,126.25 \$195.95
143328	44520	PARKS & RECREATION PETTY CASH		BMO1	PMCHQ00001105	\$113.25
143329	44587	PAULSON, RON	2/26/2019	BMO1	PMCHQ00001105	\$157.34
143330	46620	PRICE'S ALARM SYSTEMS	2/26/2019	BMO1	PMCHQ00001105	\$12,294.96
143331	53650	S P C A	2/26/2019	BMO1 BMO1	PMCHQ00001105 PMCHQ00001105	\$600.00
143332	203356	SAMSON, NOMI	2/26/2019 2/26/2019	BMO1	PMCHQ00001105	\$40.94
143333	915744	SCHWARZ, MIKI	2/26/2019	BMO1	PMCHQ00001105	\$117.55
143334	52450	SHAW CABLE	2/26/2019	BMO1	PMCHQ00001105	\$365.05
143335	204992	THOMPSON, JANE	2/26/2019	BMO1	PMCHQ00001105	\$68.51
143336	204698	TREMBLAY, JUSTIN	2/26/2019	BMO1	РМСНQ00001105	\$640.00
143337	200969	VAN NISPEN, PIP BC MUNICIPAL SAFETY ASSOCIATION		BMO1	PMCHQ00001106	\$2,677.51
143338	203574 48080	RECEIVER GENERAL FOR CANADA -	2/27/2019	BMO1	РМСНО00001106	\$6,015.00
143339	48080 205797	DECARY, BEN	3/1/2019	BMO1	PMCHO00001109	\$650.00
143340	203797 1765	ALBERNI CHRYSLER LTD.	3/6/2019	BMO1	PMCHQ00001111	\$97,559.84
143341	203132	ARENTSEN, KEITH	3/6/2019	BMO1	PMCHQ00001111	\$28.00
143342 143343	202994	BUFFIE, COLTON	3/6/2019	BMO1	PMCHQ00001111	\$53.21
	202934	COULSON FOREST PRODUCTS LTD.	3/6/2019	BMO1	PMCHQ00001111	\$415.65
143344 143349	202973	OPTINET SYSTEMS INC.	3/6/2019	BMO1	PMCHQ00001111	\$338.92
143353	30130	WESTERN VANCOUVER ISLAND INDUS		BMO1	PMCHQ00001112	\$2,199.82
143354	30130	WESTERN VANCOUVER ISLAND INDUS		BMO1	РМСНQ00001113	\$120.00
143355	205521	IVEZICH, KIM	3/6/2019		PMCHQ00001114	\$752.20
143356	205088	LANDSVIK, ERIK	3/6/2019	BMO1	PMCHQ00001114	\$309.80
143357	204725	LEYENAAR, CURTIS	3/6/2019	BMO1	PMCHQ00001114	\$135.00
143358	204723	LULHAM, DEBRA	3/6/2019	BMO1	PMCHQ00001114	\$214.00
143359	205800	SCOFFIELD, GORDON	3/6/2019	BMO1	PMCHQ00001114	\$15.36
143360	60010	WASHINGTON, DAN	3/6/2019	BMO1	PMCHQ00001114	\$84.40
143361	52450	SHAW CABLE	3/7/2019	BMO1	PMCHQ00001115	\$426.67
143362	45850	PORT ALBERNI PORT AUTHORITY	3/7/2019	BMO1	PMCHQ00001116	\$47,866.86
143363	202896	DEL RIO, JIM	3/7/2019	BMO1	PMCHQ00001117	\$4,142.44
143364	560	ACKLANDS - GRAINGER INC	3/8/2019	BMO1	PMCHQ00001119	\$159.06
143365	1800	ALBERNI COMMUNICATIONS & ELECT	3/8/2019	BMO1	PMCHQ00001119	\$210.56
143366	8600	BERK'S INTERTRUCK LTD	3/8/2019	BMO1	PMCHQ00001119	\$2,455.20
143367	205079	BRITTON, SHAYLA	3/8/2019	BMO1	PMCHQ00001119	\$60.00
143368	205775	CANCOM	3/8/2019	BMO1	PMCHQ00001119	\$1,995.00
143369	17550	CIRCLE DAIRY 1987 LTD	3/8/2019	BMO1	PMCHQ00001119	\$46.24
143370	203788	CLOVERDALE PAINT INC	3/8/2019	BMO1	PMCHQ00001119	\$164.33
143371	203117	GUILLEVIN INTERNATIONAL CO	3/8/2019	BMO1	PMCHQ00001119	\$91.84
143372	203384	MAY, COLLEEN	3/8/2019	BMO1	PMCHQ00001119	\$108.00
143373	205236	MEMORY EXPRESS INC	3/8/2019	BMO1	PMCHQ00001119	\$920.92
143374	204164	ORKIN CANADA	3/8/2019	BMO1	PMCHQ00001119	\$165.90
143375	47000	PUROLATOR INC	3/8/2019	BMO1	PMCHQ00001119	\$173.92 \$425.25
143376	205031	SECURTEK MONITORING SOLUTIONS	3/8/2019	BMO1	PMCHQ00001119	\$75.48
143377	52733	SHRED-IT INTERNATIONAL ULC	3/8/2019	BMO1	PMCHQ00001119	\$221.27
143378	53499	SMITH, KIRSTEN	3/8/2019	BMO1	PMCHQ00001119 PMCHQ00001119	\$1,294.12
143379	53726	SOFTCHOICE CORP	3/8/2019	BMO1	PMCHQ00001119	\$421.17
143380	53910	SOUTHSIDE AUTO SUPPLY L'ID	3/8/2019 3/8/2019	BMO1 BMO1	PMCHQ00001119	\$600.55
143381	203124	STAPLES ADVANTAGE		BMO1	PMCHQ00001119	\$10,223.94
143382	57050	UBCM - Union of BC Municipalit AKIRA PERSONAL COMPUTER TRAINI	3/0/2019	BMO1	PMCHQ00001113	\$2,625.00
143383	205806		3/13/2019	BMO1	PMCHQ00001124	\$3,050.00
143384	202367	BECKETT, SCOTT	3/13/2019	BMO1	PMCHQ00001124	\$682.50
143385	202994	BUFFIE, COLTON CHARTERED PROFESSIONAL ACCOUNT		BMO1	PMCHQ00001124	\$997.50
143386	205804	CORBEIL, RON	3/13/2019	BMO1	PMCHQ00001124	\$105.00
143387	205803	DEAKIN, PATRICK	3/13/2019	BMO1	PMCHQ00001124	\$3,875.56
143388	21600 202896	DEL RIO, JIM	3/13/2019	BMO1	PMCHQ00001124	\$210.00
143389	202896	FOURNIER, YOLANDE	3/13/2019	BMO1	PMCHQ00001124	\$600.00
143390	205805	GOUNDAN, BRYCE	3/13/2019	BMO1	PMCHQ00001124	\$250.00
143391	203805	LULHAM, DEBRA	3/13/2019	BMO1	PMCHQ00001124	\$214.40
143392 143393	91167	MILLER, DORIANNE	3/13/2019	BMO1	PMCHQ00001124	\$950.40
	205252	NCDS CANADA INC	3/13/2019	BMO1	PMCHQ00001124	\$2,925.72
143394	203232	HODD OURIDIT THO	2, 20, 2023		~	

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* Voided Cheques

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Dat	e Chequebook ID	Audit Trail Code	Amount
143395	204623	PATTERSON, WES	3/13/2019	BMO1	PMCHQ00001124	\$566.08
143396	203356	SAMSON, NOMI	3/13/2019	BMO1	PMCHQ00001124	\$1,050.00
143397	52450	SHAW CABLE	3/13/2019	BMO1	PMCHQ00001124	\$233.49
143398	200969	VAN NISPEN, PIP	3/13/2019	BMO1	PMCHQ00001124	\$1,040.00
143399	204269	WADE, BEATRICE	3/13/2019	BMO1	PMCHQ00001124	\$200.00
143400	10360	B C HYDRO & POWER AUTHORITY	3/14/2019	BMO1	PMCHQ00001125	\$99,562.95
143401	205685	ADSS 2019 PROM	3/20/2019	BMO1	PMCHQ00001128	\$2,100.00
143402	205802	ALBERNI VALLEY CARE NETWORK	3/20/2019	BMO1	PMCHQ00001128	\$2,470.65
143403	3521	ALBERNI VALLEY MINOR HOCKEY AS		BMO1	PMCHQ00001128	\$2,400.00
143404	7400	BANK OF NOVA SCOTIA	3/20/2019	BMO1	PMCHQ00001128	\$550.00
143405	205743	CLARKSTONE & DEARIN NOTARY COR		BMO1	PMCHQ00001128	\$477.28
143406	204251	COLCLOUGH, BRANDON	3/20/2019	BMO1	PMCHQ00001128	\$120.00
143407	21600	DEAKIN, PATRICK	3/20/2019	BMO1	PMCHQ00001128	\$1,120.40
143408	202896	DEL RIO, JIM	3/20/2019	BMO1	PMCHQ00001128	\$1,236.27
143409	205028	FPINNOVATIONS	3/20/2019	BMO1	PMCHQ00001128	\$19,950.00
143410	201114	FREETHY, KAREN	3/20/2019	BMO1	PMCHQ00001128	\$99.84
143411	200451	HILTUNEN, CRYSTAL	3/20/2019	BMO1	PMCHQ00001128	\$183.75
143412	205811	JAL DESIGN PANTERS HOCKEY TEAM		BMO1	PMCHQ00001128	\$300.00
143413	205810	JIM ANDERSON TREE SERVICE	3/20/2019	BMO1	PMCHQ00001128	\$504.00
143414	204843	KRANEVELDT, NENE	3/20/2019	BMO1	PMCHQ00001128	\$4,900.00 \$183.75
143415	201773	LEPINE, TREVOR	3/20/2019	BMO1	PMCHQ00001128	\$604.27
143416	203384	MAY, COLLEEN	3/20/2019	BMO1 BMO1	PMCHQ00001128 PMCHO00001128	\$84.60
143417	204502	MINIONS, SHARIE	3/20/2019		~	\$100.00
143418	204571	N J SHIPLEY	3/20/2019	BMO1 BMO1	PMCHQ00001128 PMCHO00001128	\$720.00
143419	203534	PASTPERFECT SOFTWARE INC	3/20/2019 3/20/2019	BMO1	PMCHQ00001128	\$50.00
143420	204623	PATTERSON, WES	3/20/2019	BMO1	PMCHQ00001128	\$673.61
143421	205506 47000	PETERS, KEVIN	3/20/2019	BMO1	PMCHQ00001128 .	\$79.34
143422 143423	205809	PUROLATOR INC SD70 TEACHER HOCKEY	3/20/2019	BMO1	PMCHQ00001128	\$194.25
143423	52450	SHAW CABLE	3/20/2019	BMO1	PMCHQ00001128	\$389.81
143425	10868	TELUS MOBILITY CELLULAR INC	3/20/2019	BMO1	PMCHQ00001128	\$4,155.63
143426	204700	VAN ADRICHEM, RHONDA	3/20/2019	BMO1	PMCHQ00001128	\$33.62
143427	201960	WOMENS RECREATIONAL HOCKEY LEA		BMO1	PMCHQ00001128	\$1,800.00
143428	205063	MCLEAN MILL SOCIETY		BMO1	PMCHQ00001129	\$51,300.00
143429	30130	WESTERN VANCOUVER ISLAND INDUS		BMO1	PMCHQ00001131	\$20,000.00
143430	17640	CITY OF PORT ALBERNI	3/21/2019	BMO1	PMCHQ00001132	\$874.00
143431	204779	0858133 BC LTD DBA NICKLIN WAS		BMO1	PMCHQ00001134	\$97.13
143432	559	0946982 BC LTD		BMO1	PMCHQ00001134	\$4,918.00
143433	250	A C E COURIER SERVICES		BMO1	PMCHQ00001134	\$2,262.26
143434	560	ACKLANDS - GRAINGER INC	3/21/2019	BMO1	PMCHQ00001134	\$579.93
143435	29104	ALBERNI COLOUR CORNER .		BMO1	PMCHQ00001134	\$51.50
143436	203076	ALBERNI VALLEY VACUUMS	3/21/2019	BMO1	PMCHQ00001134	\$98.56
143437	202955	BC ECONOMIC DEVELOPMENT ASSOCI	3/21/2019	BMO1	PMCHQ00001134	\$1,023.75
143438	8600	BERK'S INTERTRUCK LTD	3/21/2019	BMO1	PMCHQ00001134	\$1,775.76
143439	7540	BEST WESTERN BARCLAY HOTEL	3/21/2019	BMO1	PMCHQ00001134	\$1,775.00
143440	205808	BRADSHAW, CARMELA	3/21/2019	BMO1	PMCHQ00001134	\$183.28
143441	205815	CANADIAN MENTAL HEALTH ASSOC -		BMO1	PMCHQ00001134	\$414.00
143442	15301			BMO1	PMCHQ00001134	\$117.57
143443	204219	CASTLE DECKS & ALUMINUM PRODUC		BMO1	PMCHQ00001134	\$500.00
143444	17550			BMO1	PMCHQ00001134	\$5,492.87
143445	46589		3/21/2019		PMCHQ00001134	\$506.83
143446	203788			BMO1	PMCHQ00001134	\$330.27
143447	202725	COASTAL COMMUNITY INSURANCE SE		BMO1 .	PMCHQ00001134	\$1,482.00
143448	18735			BMO1	PMCHQ00001134	\$229.50
. 143449	202746	DOLANS GASFITTING & HEATING LT		BMO1	PMCHQ00001134	\$30.72
143450	205812		· · · · · · · · · · · · · · · · · · ·	BMO1	PMCHQ00001134	\$1,575.00
143451	23505			BMO1	PMCHQ00001134	\$277.21
143452	24098	FIRE CHIEF'S ASSOCIATION OF BC		BMO1	PMCHQ00001134	\$610.00
143453	204330			BMO1	PMCHQ00001134	\$1,017.27 \$561.91
143454	202959		, .	BMO1	PMCHQ00001134	\$2,029.17
143456	55160			BMO1	PMCHQ00001134 PMCHQ00001134	\$336.00
143457	24810	HOME CRAFT MANUFACTURING INNER STILLNESS HOLISTIC STUDI		BMO1 BMO1	PMCHQ00001134	\$149.21
143458	205109	TAMES STITEMESS HORISITO START	~1 ~T ~ U T J	DEO.1.		4727.67

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Cheque Number		Vendor Cheque Name	Cheque Date	chequebook I	D Audit Trail Code	Amount
143459	55523	IRWIN AIR LTD	3/21/2019		PMCHQ00001134	\$301.83
143460	204861	IWC EXCAVATION LTD	3/21/2019	BMO1	PMCHQ00001134	\$51,767.34
143461	205762	JOSEPH A CALENDA	3/21/2019	BMO1	PMCHQ00001134	\$10,080.00
143462	35220	LITTLE VALLEY DELI	3/21/2019	BMO1	PMCHQ00001134	\$46.62
143463	205796	MACBLO ENTERPRISES LTD.	3/21/2019	BMO1	PMCHQ00001134	\$5,217.83 \$10.00
143464	205814	MARTIN, MISHAYA	3/21/2019		PMCHQ00001134	\$19.89
143465	204577	MERCURI TELECONFERENCING	3/21/2019	BMO1 BMO1	PMCHQ00001134 PMCHQ00001134	\$91.44
143466	203389	MINISTER OF GOVERNMENT SERVICE MINISTRY OF FORESTS, LANDS, NATU	3/21/2019	BMO1	PMCHQ00001134	\$15,884.47
143467	204067	MT ARROWSMITH FIGURE SKATING C	3/21/2019	BMO1	РМСНQ00001134	\$1,440.00
143468	40400	NORTH ISLAND TRACTOR	3/21/2019	BMO1	PMCHQ00001134	\$1,343.19
143469	290067 2002055	NORTHROP GRUMMAN	3/21/2019	BMO1	PMCHQ00001134	\$2,169.43
143470 143471	43435	P & R WESTERN STAR TRUCKS	3/21/2019	BMO1	PMCHQ00001134	\$270.11
143471	204837	PETERBILT PACIFIC INC	3/21/2019	BMO1	PMCHQ00001134	\$92.41
143473	205662	PROTELEC ALARMS	3/21/2019	BMO1	PMCHQ00001134	\$58.80
143474	204572	RAIDER HANSEN	3/21/2019	BMO1	PMCHQ00001134	\$112.93
143475	205749	REVOLUTION ENVIRONMENTAL SOLUT		BMO1	PMCHQ00001134	\$106.40
143476	203689	RICOH CANADA	3/21/2019	BMO1	PMCHQ00001134	\$5,812.81
143477	52450	SHAW CABLE	3/21/2019	BMO1	PMCHQ00001134	\$212.70
143478	53910	SOUTHSIDE AUTO SUPPLY LTD	3/21/2019	BMO1	PMCHQ00001134	\$891.61
143479	54170	STAFF FUND	3/21/2019	BMO1	PMCHQ00001134	\$119.00
143480	202288	STAPLES/ BD# 321 PORT ALBERNI	3/21/2019	BMO1	PMCHQ00001134	\$54.93
143481	205501	TOTEM TREE OPERATIONS	3/21/2019	BMO1	PMCHQ00001134	\$7,533.75
143482	202823	ULINE	3/21/2019	BMO1.	PMCHQ00001134	\$206.54
143483	204848	VERITIV CANADA, INC	3/21/2019	BMO1	PMCHQ00001134	\$2,072.79
143484	60613	WESTCOAST HOME HARDWARE	3/21/2019		PMCHQ00001134	\$369.35
143485	250	A C E COURIER SERVICES	3/27/2019	BMO1	PMCHQ00001136	\$34.62
143486	1800	ALBERNI COMMUNICATIONS & ELECT	3/27/2019	BMO1	PMCHQ00001136	\$16.80 \$446.25
143487	2030	ALBERNI DISTRICT FALL FAIR ASS	3/27/2019	BMO1	PMCHQ00001136	\$2,100.00
143488	200669	ALBERNI WRESTLING CLUB	3/27/2019	BMO1	PMCHQ00001136	\$1,438.06
143489	205801	BEST BUY CANADA LTD.	3/27/2019	BMO1	PMCHQ00001136 PMCHQ00001136	\$1,010.68
143490	7540	BEST WESTERN BARCLAY HOTEL	-,	BMO1 BMO1	PMCHQ00001136	\$994.90
143491	205189	BOUVIER, PAMELA	3/27/2019 3/27/2019	BMO1	PMCHQ00001136	\$179.34
143492	203688	CDW CANADA	3/27/2019	BMO1	PMCHQ00001136	\$105.00
143493	202896 202099	DEL RIO, JIM FARRELL, JEANNETTE	3/27/2019	BMO1	PMCHO00001136	\$1,135.27
143494 143495	16501	FORTIS BC - NATURAL GAS	3/27/2019		PMCHQ00001136	\$19,362.79
143495	205810	JIM ANDERSON TREE SERVICE		BMO1	РМСНО00001136	\$336.00
143497	205681	KLEYWEGT, BRIAN		BMO1	PMCHQ00001136	\$19.25
143498	203145	MCCOOMBS, GERALD		BMO1	РМСНQ00001136	\$80.00
143499	203674	MYRA SYSTEMS CORP	3/27/2019	BMO1	PMCHQ00001136	\$3,351.38
143500	915744	SCHWARZ, MIKI		BMO1	PMCHQ00001136	\$383.00
143501	203434	VANDERMAY, BARRY	3/27/2019	BMO1	PMCHQ00001136	\$19.80
143502	2030	ALBERNI DISTRICT FALL FAIR ASS		BMO1	PMCHQ00001137	\$100.00
143503	205015	ELECTRON METALWORKS LTD	3/28/2019	BMO1	PMCHQ00001138	\$17,887.87
143504	9700	BREAD OF LIFE		BMO1	PMCHQ00001139	\$1,000.00
143505	203484	CAMLOCK HOLDINGS LTD		BMO1	PMCHQ00001139	\$8,414.00 \$190.00
143506	204243	FOSTER, RYAN	3/28/2019	BMO1	PMCHQ00001139	\$30.66
143507	10360	B C HYDRO & POWER AUTHORITY		BMO1	PMCHQ00001141	\$122.05
143508	203484	CAMLOCK HOLDINGS LTD		BMO1	PMCHQ00001141 PMCHQ00001141	\$581.58
143509	205686	CHANDER RESTAURANT LTD	4/3/2019	BMO1	PMCHQ00001141	\$250.00
143510	205819	ENVIRONMENTAL STANDARDS BRANCH	4/3/2019 4/3/2019	BMO1 BMO1	PMCHQ00001141	\$792.72
143511	203693	LADYBIRD ENGRAVING & WEB CREAT	4/3/2019	BMO1	PMCHQ00001141	\$221.10
143512	2002051	NEWBERRY, RICK	4/3/2019	BMO1	PMCHQ00001141	\$60.23
143513	205261 205818	PUUSEPP, ALICIA RUISSEN, JENNIFER	4/3/2019	BMO1	PMCHQ00001141	\$66.15
143514	53650	S P C A		BMO1	PMCHQ00001141	\$12,294.96
143515	52450	SHAW CABLE		BMO1	PMCHQ00001141	\$195.16
143516 143517	560	ACKLANDS - GRAINGER INC	4/4/2019	BMO1	PMCHQ00001143	\$795.33
143517	1800	ALBERNI COMMUNICATIONS & ELECT		BMO1	PMCHQ00001143	\$201.59
143519	8600	BERK'S INTERTRUCK LTD		BMO1	PMCHQ00001143	\$193.40
143520	205079	BRITTON, SHAYLA	4/4/2019	BMO1	PMCHQ00001143	\$49.34
143521	203484	CAMLOCK HOLDINGS LTD	4/4/2019	BMO1	PMCHQ00001143	\$130.73
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		Vendor Cheque Name		e Chequebook ID		Amount
143522	15052	CANADIAN RED CROSS SOCIETY - (2 4/4/2019		PMCHQ00001143	\$113.80
143523	15301	CANADIAN TIRE #488	4/4/2019		PMCHQ00001143	\$1,259.86
143524	49165	CBI REHABILITATION IN MOTION			PMCHQ00001143	\$78.75
143525	205686	CHANDER RESTAURANT LTD	4/4/2019		PMCHQ00001143	\$93.25
143526	17550	CIRCLE DAIRY 1987 LTD	4/4/2019		PMCHQ00001143	\$3,145.86
143527	203788	CLOVERDALE PAINT INC	4/4/2019		PMCHQ00001143	\$224.19
143528	18719	COCA COLA BOTTLING	4/4/2019		PMCHQ00001143	\$1,561.15 \$3.45
143529	204129	DAST WELDING INC	4/4/2019		PMCHQ00001143 PMCHQ00001143	\$282.81
143530	205794	ELTRIM COMMERCIAL SERVICE LTD	4/4/2019 4/4/2019		PMCHQ00001143	\$1,064.73
143531	55160	FRED SURRIDGE LTD	4/4/2019		PMCHO00001143	\$12.49
143532 143533	205805 203117	GOUNDAN, BRYCE GUILLEVIN INTERNATIONAL CO	4/4/2019		PMCHQ00001143	\$693.00
143533	205687	HANDICARE	4/4/2019		PMCHQ00001143	\$102.04
143535	27300	HANDY ANDY MAINTENANCE LTD	4/4/2019		PMCHQ00001143	\$618.51
143536	28920	HOUSE OF SERVICE	4/4/2019		PMCHQ00001143	\$193.25
143537	204340	ISLAND BACKFLOW TESTING	4/4/2019		PMCHQ00001143	\$157.50
143538	204778	ISLAND BEVERAGE SERVICES	4/4/2019	BMO1	PMCHQ00001143	\$184.08
143539	31360	ISLAND BUSINESS PRINT GROUP LT	4/4/2019	BMO1	PMCHQ00001143	\$413.28
143540	205769	ISUMA DISTRIBUTION INTERNATION		BMO1	PMCHQ00001143	\$429.45
143541	204861	IWC EXCAVATION LTD	4/4/2019	BMO1	PMCHQ00001143	\$111,407.50
143542	202219	JOSEPH, MARVIN	4/4/2019	BMO1	PMCHQ00001143	\$20.35
143543	36890	M B LABORATORIES LTD	4/4/2019	BMO1	PMCHQ00001143	\$9,055.75
143544	205796	MACBLO ENTERPRISES LTD.	4/4/2019	BMO1	PMCHQ00001143	\$19,198.14
143545	37050	MAGIC MOMENTS SHIRTS & PRINT S		BMO1	PMCHQ00001143	\$761.60
143546	204164	ORKIN CANADA	4/4/2019	BMO1	PMCHQ00001143	\$165.90
143547	46530	PORTTILA, LINDA	4/4/2019	BMO1	PMCHQ00001143	\$100.65 \$157.34
143548	46620	PRICE'S ALARM SYSTEMS	4/4/2019	BMO1	PMCHQ00001143	\$235.20
143549	205662	PROTELEC ALARMS	4/4/2019	BMO1 BMO1	PMCHQ00001143 PMCHQ00001143	\$1,619.94
143550	47333	QUALITY FOODS	4/4/2019	BMO1	PMCHQ00001143	\$116.12
143551	204572	RAIDER HANSEN	4/4/2019 4/4/2019	BMO1	PMCHQ00001143	\$330.75
143552	205031 52733	SECURTEK MONITORING SOLUTIONS SHRED-IT INTERNATIONAL ULC	4/4/2019	BMO1	PMCHQ00001143	\$226.46
143553 143554	53910	SOUTHSIDE AUTO SUPPLY LTD	4/4/2019	BMO1	PMCHQ00001143	\$2,992.64
143555	203124	STAPLES ADVANTAGE	4/4/2019	BMO1	PMCH000001143	\$1,945.37
143556	202288	STAPLES/ BD# 321 PORT ALBERNI	4/4/2019	BMO1	PMCHQ00001143	\$1,428.00
143557	204830	WELCOME WAGON	4/4/2019	BMO1	PMCHQ00001143	\$15.75
143558	60613	WESTCOAST HOME HARDWARE	4/4/2019	BMO1	PMCHQ00001143	\$207.04
143559	200530	YELLOW PAGES GROUP	4/4/2019	BMO1	PMCHQ00001143	\$48.52
143560	205802	ALBERNI VALLEY CARE NETWORK	4/10/2019	BMO1	PMCHQ00001145	\$2,594.69
143561	205821	AMMONIA SAFETY & TRAINING INST		BMO1	PMCHQ00001145	\$103.98
143562	203794	ANIXTER CANADA INC	4/10/2019	BMO1	PMCHQ00001145	\$526.15
143563	203630	BLOCK WATCH SOCIETY OF BC	4/10/2019	BMO1	PMCHQ00001145	\$75.00
143564	21600	DEAKIN, PATRICK	4/10/2019	BMO1	PMCHQ00001145	\$1,355.12 \$1,121.82
143565	202896	DEL RIO, JIM	4/10/2019	BMO1	PMCHQ00001145 PMCHQ00001145	\$1,121.02
143566	204783	GILCHRIST, JESSICA	4/10/2019	BMO1 BMO1	PMCHQ00001145	\$229.60
143567	203753	GREAT WEST ATM LTD	4/10/2019 4/10/2019	BMO1	PMCHQ00001145	\$46,655.93
143568	203576 204667	JAMIESON, MICHELE LLOYD, BYRON	4/10/2019	BMO1	PMCHQ00001145	\$404.08
143569	203834	MTS MAINTENANCE TRACKING SYSTE		BMO1	PMCHQ00001145	\$471.74
143570 143571	205082	ONLINE LEARNING CENTRE	4/10/2019	BMO1	PMCHQ00001145	\$1,575.00
143572	205822	OWENS, MIKE	4/10/2019	BMO1	PMCHQ00001145	\$4,121.76
143573	204602	PATTERSON, CHARLES WESLEY	4/10/2019	BMO1	PMCHQ00001145	\$75.00
143574	205261	PUUSEPP, ALICIA	4/10/2019	BMO1	PMCHQ00001145	\$2,686.88
143575	915744	SCHWARZ, MIKI	4/10/2019	BMO1	PMCHQ00001145	\$76.80
143576	205548	SCOTT, FLYNN	4/10/2019	BMO1	PMCHQ00001145	\$90.00
143577	52450	SHAW CABLE	4/10/2019	BMO1	PMCHQ00001145	\$813.60
143578	52733	SHRED-IT INTERNATIONAL ULC	4/10/2019	BMO1	PMCHQ00001145	\$751.08
143579	53499	SMITH, KIRSTEN	4/10/2019	BMO1	PMCHQ00001145	\$85.42
143580	10920	TELUS	4/10/2019	BMO1	PMCHQ00001145	\$3,015.50
143581	205820	THOMSON, HEATHER	4/10/2019	BMO1	PMCHQ00001145	\$2,700.00
143582	56520	TRAN SIGN (1999) LTD.	4/10/2019	BMO1	PMCHQ00001145	\$508.04
143583	203751	TRILCOR CORRECTIONAL INDUSTRIE		BMO1	PMCHQ00001145	\$1,272.16 \$1,610.28
143584	59750	WALCO INDUSTRIES LTD	4/10/2019	BMO1	РМСНQ00001145	AT 1 0TO - 70

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143585	205788	WALLACE, MYLES	4/10/2019		PMCHQ00001145	\$18.00
143586	250	A C E COURIER SERVICES	4/15/2019	BMO1	PMCHQ00001147	\$2,629.07
143587	10360	B C HYDRO & POWER AUTHORITY	4/15/2019	BMO1	PMCHQ00001147	\$95,265.58
143588	202965	CANNOR NURSERIES LTD	4/15/2019	BMO1	PMCHQ00001147	\$4,172.00
143589	16501	FORTIS BC - NATURAL GAS	4/15/2019	BMO1	PMCHQ00001147	\$8,816.09
143590	203804	FOURNIER, YOLANDE	4/15/2019	BM01	PMCHQ00001147	\$28.57
143591	203384	MAY, COLLEEN	4/15/2019	BMO1	PMCHQ00001147	\$100.35
143592	205823	MCCOMBIE, DIANNA	4/15/2019	BM01	PMCHQ00001147	\$390.00
143593	44520	PARKS & RECREATION PETTY CASH	4/15/2019	BM01	PMCHQ00001147	\$111.45
	205749	REVOLUTION ENVIRONMENTAL SOLUT	4/15/2019	BM01	PMCHQ00001147	\$470.40
143594	10920	TELUS	4/15/2019	BM01	PMCHQ00001147	\$3,081.15
143595	10868	TELUS MOBILITY CELLULAR INC	4/15/2019	BM01	PMCHQ00001147	\$4,288.47
143596	202896	DEL RIO, JIM	4/17/2019	BMO1	PMCHQ00001150	\$1,028.79
143597		FORTIS BC - NATURAL GAS	4/17/2019	BM01	PMCHQ00001150	\$6,802.95
143598	16501	PORT ALBERNI PORT AUTHORITY	4/17/2019	BM01	PMCHQ00001150	\$5,827.93
143599	45850		4/17/2019	BM01	PMCHQ00001152	\$591.94
143600	559	0946982 BC LTD	4/17/2019	BM01	PMCHQ00001152	\$84.00
143601	205715	1172020 BC LTD		BM01	PMCHQ00001152	\$85.83
143602	250	A C E COURIER SERVICES	4/17/2019	BM01	PMCHQ00001152	\$229.10
143603	205824	A V MINOR SOFTBALL ASSOC	4/17/2019		PMCHQ00001152	\$839.40
143604	560	ACKLANDS - GRAINGER INC	4/17/2019	BM01	PMCHQ00001152	\$3,078.63
143605	1765	ALBERNI CHRYSLER LTD.	4/17/2019	BM01		\$248.64
143606	204827	ATS TRAFFIC BRITISH COLUMBIA	4/17/2019	BM01	PMCHQ00001152	\$40.00
143607	10500	B C MUSEUMS ASSOCIATION	4/17/2019	BMO1	PMCHQ00001152	\$10.00
143608	205064	BRITISH COLUMBIA HISTORICAL FE	4/17/2019	BMO1	PMCHQ00001152	
143609	203484	CAMLOCK HOLDINGS LTD	4/17/2019	BM01	PMCHQ00001152	\$110.66
143610	15301	CANADIAN TIRE #488	4/17/2019	BMO1	PMCHQ00001152	\$240.15
143611	49165	CBI REHABILITATION IN MOTION I	4/17/2019	BMO1	PMCHQ00001152	\$236.25
143612	205759	CHRISTOPHER POUGET	4/17/2019	BMO1	PMCHQ00001152	\$400.00
143613	17550	CIRCLE DAIRY 1987 LTD	4/17/2019	BM01	PMCHQ00001152	\$23.74
	203788	CLOVERDALE PAINT INC	4/17/2019	BMO1	PMCHQ00001152	\$746.08
143614	18975	COLYN'S NURSERY & GARDEN CENTR		BMO1	PMCHQ00001152	\$451.33
143615	203375	FCABC CONFERENCE & FIRE SERVICE	4/17/2019	BMO1	PMCHQ00001152	\$672.00
143616		FIRST GLASS LTD	4/17/2019	BM01	PMCHQ00001152	\$2,128.00
143617	24389	FRED SURRIDGE LTD	4/17/2019	BMO1	PMCHQ00001152	\$396.15
143618	55160	GIRISON LAUNDROMAT	4/17/2019	BMO1	PMCHQ00001152	\$365.67
143619	25436	GREEN THUMB NURSERIES &	4/17/2019	BMO1	PMCHQ00001152	\$5,258.40
143620	26320	HANDY ANDY MAINTENANCE LTD	4/17/2019	BMO1	PMCHQ00001152	\$54.36
143621	27300	HANDI ANDI MATNIENANCE DID HOME CRAFT MANUFACTURING	4/17/2019	BMO1	PMCHQ00001152	\$364.00
143622	24810		4/17/2019	BMO1	PMCHQ00001152	\$184.08
143623	204778	ISLAND BEVERAGE SERVICES ISLAND BUSINESS PRINT GROUP LI		BMO1	PMCHQ00001152	\$2,207.52
143624	31360		4/17/2019	BMO1	PMCHQ00001152	\$63.00
143625	33548	K & B GLASS		BMO1	PMCHQ00001152	\$985.60
143626	35975	KEN MACKAY AND SON	4/17/2019	BM01	PMCHQ00001152	\$13.86
143627	205681	KLEYWEGT, BRIAN	4/17/2019		PMCHQ00001152	\$121.80
143628	203777	KLITSA DOORS (2012) LTD	4/17/2019	BM01	PMCHQ00001152	\$6.01
143629	36895	M & D AUTO PARTS LTD	4/17/2019	BM01	PMCHQ00001152	\$371.08
143630	205717	MACAULEY, ROSALYN L	4/17/2019	BM01		\$1,118.43
143631	35585	MCCOY LAKE EXCAVATING LTD	4/17/2019	BMO1	PMCHQ00001152	\$1,064.00
143632	38079	MERIT FURNITURE	4/17/2019	BMO1	PMCHQ00001152	\$38.57
143633	203389	MINISTER OF GOVERNMENT SERVICE	4/17/2019	BMO1	PMCHQ00001152	\$464.45
143634	40381	MONGREL MEDIA	4/17/2019	BM01 ·	PMCHQ00001152	
143635	18301	PREMIER PACIFIC SEEDS LTD	4/17/2019	BM01	PMCHQ00001152	\$9,390.59
143636	205662	PROTELEC ALARMS	4/17/2019	BM01	PMCHQ00001152	\$58.80
143637	204607	R ANDERSON & ASSOCIATES INC	4/17/2019	BM01	PMCHQ00001152	\$1,260.00
143638	204572	RAIDER HANSEN	4/17/2019	BM01	PMCHQ00001152	\$51.40
143639	53715	SOCAN	4/17/2019	BM01	PMCHQ00001152	\$99.97
	53910	SOUTHSIDE AUTO SUPPLY LTD	4/17/2019	BM01	PMCHQ00001152	\$4,632.07
143640	203124	STAPLES ADVANTAGE	4/17/2019		PMCHQ00001152	\$846.37
143641	202288	STAPLES/ BD# 321 PORT ALBERNI	4/17/2019		PMCHQ00001152	\$163.08
143642		THORPE, WILLA	4/17/2019		PMCHQ00001152	\$255.90
143643	205138	VANCOUVER ISLAND HEALTH AUTHOR			РМСНQ00001152	\$850.00
143644	16659	WESTCOAST HOME HARDWARE	4/17/2019		PMCHQ00001152	\$106.69
143645	60613		4/24/2019		PMCHQ00001154	\$150.00
143646	201038	AUSTIN, SONDRA	4/24/2019		PMCHQ00001154	\$3,105.00
143647	202367	BECKETT, SCOTT	1,61,2015			

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date Chequebook ID	Audit Trail Code	Amount
143648	202994	BUFFIE, COLTON	4/24/2019 BMO1	PMCHQ00001154	\$54.71
143649	205201	CAPPUS, ANNE	4/24/2019 BMO1	PMCHQ00001154	\$64.00
143650	204862	DARLING, SARA	4/24/2019 BMO1	PMCHQ00001154	\$115.75
143651	202041	FELTRIN, TANIS	4/24/2019 BMO1	PMCHQ00001154	\$25.00
143652	24925	FODEN, CARA	4/24/2019 BMO1	PMCHQ00001154	\$140.50
143653	203804	FOURNIER, YOLANDE	4/24/2019 BM01	PMCHQ00001154	\$600.00 \$935.07
143654	34311	KRANEVELDT, ROB	4/24/2019 BMO1 .	PMCHQ00001154 PMCHO00001154	\$74.04
143655	203600	LOOMIS EXPRESS	4/24/2019 BMO1 4/24/2019 BMO1	PMCHQ00001154 PMCHQ00001154	\$1,200.00
143656	205740	LOVERING, SUMMER	4/24/2019 BMO1 4/24/2019 BMO1	PMCHQ00001154	\$393.90
143657	204502	MINIONS, SHARIE	4/24/2019 BMO1	PMCHQ00001154	\$93,166.00
143658	42620 203356	NORTH ISLAND COLLEGE	4/24/2019 BMO1	PMCHQ00001154	\$750.00
143659 143660	203336	SAMSON, NOMI THOMPSON, JANE	4/24/2019 BMO1	PMCHQ00001154	\$242.90
143661	200969	VAN NISPEN, PIP	4/24/2019 BMO1	PMCHQ00001154	\$960.00
143662	204698	TREMBLAY, JUSTIN	4/25/2019 BMO1	PMCHQ00001155	\$1,250.00
143663	250	A C E COURIER SERVICES	5/1/2019 BMO1	PMCHQ00001157	\$198.56
143664	560	ACKLANDS - GRAINGER INC	5/1/2019 BMO1	PMCHQ00001157	\$132.87
143665	1400	AL BROWN ROOFING	5/1/2019 BMO1	PMCHQ00001157	\$1,254.75
143666	1800	ALBERNI COMMUNICATIONS & ELECT		PMCHQ00001157	\$127.68
143667	2200	ALBERNI FIRST AID	5/1/2019 BMO1	PMCHQ00001157	\$525.00
143668	3210	ALBERNI GOLF CLUB	5/1/2019 BMO1	PMCHQ00001157	\$917.60
143669	10360	B C HYDRO & POWER AUTHORITY	5/1/2019 BMO1	PMCHQ00001157	\$511.37
143670	205830	BOECHLER, ANTHEA	5/1/2019 BMO1	PMCHQ00001157	\$102.90
143671	203484	CAMLOCK HOLDINGS LTD	5/1/2019 BMO1	PMCHQ00001157	\$171.78
143672	15052	CANADIAN RED CROSS SOCIETY - C		PMCHQ00001157	\$150.00
143673	15301	CANADIAN TIRE #488	5/1/2019 BMO1	PMCHQ00001157	\$262.59
143674	203688	CDW CANADA	5/1/2019 BMO1	PMCHQ00001157	\$516.54
143675	12455	CEDARWOOD LODGE	5/1/2019 BM01	PMCHQ00001157	\$565.95
143676	205759	CHRISTOPHER POUGET	5/1/2019 BM01	PMCHQ00001157	\$3,570.00
143677	17550	CIRCLE DAIRY 1987 LTD	5/1/2019 BM01	PMCHQ00001157	\$56.16 \$77.28
143678	205743	CLARKSTONE & DEARIN NOTARY COR		PMCHQ00001157	\$77.20 \$793.28
143679	46589	CLEARTECH INDUSTRIES INC	5/1/2019 BM01	PMCHQ00001157 PMCHQ00001157	\$337.16
143680	203311	COAST BC CATERING 2010	5/1/2019 BM01	PMCHQ00001157 PMCHQ00001157	\$292.50
143681	18735	COFFEE FUND	5/1/2019 BMO1 5/1/2019 BMO1	PMCHQ00001157	\$407.25
143682	205803	CORBEIL, RON	5/1/2019 BMO1	PMCHQ00001157	\$929.02
143683	21490	DEL EQUIPMENT LIMITED DIGITAL POSTAGE ON CALL	5/1/2019 BMO1	PMCHQ00001157	\$6,300.00
143684 143685	201046 202746	DOLANS GASFITTING & HEATING LT		PMCHQ00001157	\$55.99
143686	203016	FARALLON CONSULTANTS LTD	5/1/2019 BM01	PMCHQ00001157	\$5,391.75
143687	205805	GOUNDAN, BRYCE	5/1/2019 BMO1	PMCHQ00001157	\$21.18
143688	202251	HALYCHUK, BEN	5/1/2019 BMO1	PMCHQ00001157	\$911.65
143689	27300	HANDY ANDY MAINTENANCE LTD	5/1/2019 BMO1	PMCHQ00001157	\$7.39
143690	205257	HARVEST THYME FINE FOODS LTD	5/1/2019 BMO1	PMCHQ00001157	\$546.00
143691	204702	JAMESON WATER SERVICES	5/1/2019 BMO1	PMCHQ00001157	\$1,575.00
143692	34420	L B WOODCHOPPERS LTD	5/1/2019 BMO1	PMCHQ00001157	\$14,823.00
143693	203693	LADYBIRD ENGRAVING & WEB CREAT	5/1/2019 BMO1	PMCHQ00001157	\$3,028.50
143694	205236	MEMORY EXPRESS INC	5/1/2019 BMO1	PMCHQ00001157	\$1,467.18
143695	203801	MESIC, MATTHEW	5/1/2019 BMO1	PMCHQ00001157	\$770.00
143696	38560	MINISTER OF FINANCE - Product	5/1/2019 BMO1	PMCHQ00001157	\$682.50
143697	203531	NORTHWEST HYDRAULIC CONSULTANT	5/1/2019 BM01	PMCHQ00001157	\$1,193.93
143698	205662	PROTELEC ALARMS	5/1/2019 BM01	PMCHQ00001157	\$128.92 \$76.09
143699	47000	PUROLATOR INC	5/1/2019 BM01	PMCHQ00001157	\$359.90
143700	205261	PUUSEPP, ALICIA	5/1/2019 BMO1	PMCHQ00001157 PMCHQ00001157	\$99.75
143701	205749	REVOLUTION ENVIRONMENTAL SOLUT	5/1/2019 BMO1 5/1/2019 BMO1	PMCHQ00001157	\$140.00
143702	205431	ROBERTS, CANDYSE	5/1/2019 BMO1 5/1/2019 BMO1	PMCHQ00001157	\$12,294.96
143703	53650	S P C A	5/1/2019 BMO1	PMCHQ00001157	\$89.00
143704	205831 ` 52450	SCHECK, HAROLD SHAW CABLE	5/1/2019 BMO1	PMCHQ00001157	\$338.97
143705 143706	53726	SOFTCHOICE CORP	5/1/2019 BMO1	PMCHQ00001157	\$318.07
143706	53910	SOUTHSIDE AUTO SUPPLY LTD	5/1/2019 BMO1	PMCHQ00001157	\$303.72
143707	54170	STAFF FUND	5/1/2019 BMO1	PMCHQ00001157	\$155.00
143709	203124	STAPLES ADVANTAGE	5/1/2019 BMO1	PMCHQ00001157	\$848.14
143710	205827	TARLYN CONSULTING SERVICES LTD	5/1/2019 BMO1	PMCHQ00001157	\$109.99
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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	e Chequebook ID	Audit Trail Code	Amount
143711	205596	THE VALLEY VIBE	5/1/2019		PMCHQ00001157	\$1,575.00
143712	205022	THOROGOOD, GAYLENE	5/1/2019	BMO1	PMCHQ00001157	\$578.87
143713	16659	VANCOUVER ISLAND HEALTH AUTHOR		BMO1	PMCHQ00001157	\$250.00
143714	204830	WELCOME WAGON	5/1/2019	BMO1	PMCHQ00001157	\$47.25
143715	60457	WESCO	5/1/2019	BMO1	PMCHQ00001157	\$1,400.63 \$103.65
143716	60613	WESTCOAST HOME HARDWARE	5/1/2019	BMO1	PMCHQ00001157	\$30.56
143717	200530	YELLOW PAGES GROUP	5/1/2019	BMO1	PMCHQ00001157	. \$81.71
143718	250 .	A C E COURIER SERVICES	5/8/2019	BMO1	PMCHQ00001160 PMCHQ00001160	\$250.00
143719	205835	ALBERNI VALLEY FLYING CLUB	5/8/2019	BMO1 BMO1	PMCHQ00001100	\$4,800.00
143720	202820	ARROWSMITH ROTARY	5/8/2019	BMO1	PMCHQ00001160	\$2,044.35
143721	10976	B C W W A (BC Water & Waste A	5/8/2019	BMO1	PMCHQ00001160	\$432.34
143722	204789	BC ONE CALL	5/8/2019	BMO1	PMCHQ00001160	\$592.80
143723	17640	CITY OF PORT ALBERNI	5/8/2019	BMO1	РИСНО00001160	\$136.50
143724	205838	CHOUVIN, LILIANE DEL RIO, JIM	5/8/2019	BMO1	PMCHQ00001160	\$126.00
143725	202896 205015	ELECTRON METALWORKS LTD	5/8/2019	BMO1	PMCHQ00001160	\$479.79
143726 143727	203600	LOOMIS EXPRESS	5/8/2019	BMO1	PMCHQ00001160	\$31.86
143728	38860	MINISTER OF FINANCE	5/8/2019	BMO1	PMCHO00001160	\$2,567.31
143729	40675	MUNICIPAL FINANCE AUTHORITY OF		BMO1	PMCHQ00001160	\$554.00
143730	205662	PROTELEC ALARMS	5/8/2019	BMO1	PMCHQ00001160	\$344.96
143731	200900	RECEIVER GENERAL FOR CANADA -	5/8/2019	BMO1	PMCHQ00001160	\$775.00
143732	205749	REVOLUTION ENVIRONMENTAL SOLUT		BMO1	PMCHQ00001160	\$106.40
143733	204133	SIMS ASSOCIATES	5/8/2019	BMO1	PMCHQ00001160	\$4,206.85
143734	205834	SKYDIVE VANCOUVER ISLAND	5/8/2019	BMO1	PMCHQ00001160	\$500.00
143735	56270	TIMBRE	5/8/2019	BMO1	PMCHQ00001160	\$180.00
143736	99877	TRUCK LOGGERS ASSOCIATION, THE	5/8/2019	BMO1	PMCHQ00001160	\$404.25
143737	205837	VANCOUVER ISLAND SOARING CENTR	5/8/2019	BMO1	PMCHQ00001160	\$200.00
143738	205839	VANDERHOEK, PAM	5/8/2019	BMO1	PMCHQ00001160	\$80.00
143739	205836	WOODWARD, ROBYN	5/8/2019	BMO1	PMCHQ00001160	\$450.00
143740	204698	TREMBLAY, JUSTIN	5/9/2019	BMO1	PMCHQ00001161	\$1,000.00
143741	559	0946982 BC LTD	5/10/2019	BMO1	PMCHQ00001163	\$6,463.96
143742	250	A C E COURIER SERVICES	5/10/2019	BMO1	PMCHQ00001163	\$52,33
1.43743	560	ACKLANDS - GRAINGER INC	5/10/2019	BMO1	PMCHQ00001163	\$85.97
143744	205170	ADELHARDT CONCRETE PLUS	5/10/2019	BMO1	PMCHQ00001163	\$4,173.75 \$5,611.52
143745	205840	ARROWVIEW SERVICE SOCIETY	5/10/2019	BMO1	PMCHQ00001163 PMCHQ00001163	\$26.57
143746	205079	BRITTON, SHAYLA	5/10/2019	BMO1	PMCHQ00001163	\$169.68
143747	203484	CAMLOCK HOLDINGS LTD	5/10/2019	BMO1 BMO1	PMCHQ00001163	\$1,785.00
143748	205832	CANADA WIDE MEDIA LIMITED CANADIAN FRIENDS SERVICE COMMI	5/10/2019	BMO1	PMCHQ00001163	\$131.46
143749	205828		5/10/2019	BMO1	PMCHQ00001163	\$121.80
143750	15301	CANADIAN TIRE #488 CBI REHABILITATION IN MOTION I		BMO1	PMCHO00001163	\$236.25
143751	49165	CDW CANADA	5/10/2019	BMO1	PMCHQ00001163	\$91.91
143752	203688	CIRCLE DAIRY 1987 LTD	5/10/2019	BMO1	PMCHQ00001163	\$68.24
143753 143754	17550 17572	CITIZENS ON PATROL	5/10/2019	BMO1	PMCHQ00001163	\$520.00
143755	203788	CLOVERDALE PAINT INC	5/10/2019	BMO1	PMCHQ00001163	\$1,908.81
143756	202725	COASTAL COMMUNITY INSURANCE SE		BMO1	PMCHQ00001163	\$18.00
143757	19263	COMMUNITY FUTURES DEVELOPMENT	5/10/2019	BMO1	PMCHQ00001163	\$5,000.00
143758	205224	COOMBS COUNTRY CANDY	5/10/2019	BMO1	PMCHQ00001163	\$525.00
143759	203992	FOURNIER, FARON	5/10/2019	BMO1	PMCHQ00001163	\$6.71
143760	55160	FRED SURRIDGE LTD	5/10/2019	BMO1	PMCHQ00001163	\$447.69
143761	204783	GILCHRIST, JESSICA	5/10/2019	BMO1	PMCHQ00001163	\$116.20
143762	25436	GIRISON LAUNDROMAT	5/10/2019	BMO1	PMCHQ00001163	\$788.03
143763	27300	HANDY ANDY MAINTENANCE LTD	5/10/2019	BMO1	PMCHQ00001163	\$143.92
143764	205597	HAZELWOOD CONSTRUCTION SERVICE	5/10/2019	BMO1	PMCHQ00001163	\$2,100.00
143765	204295	HERITAGE GROUP DISTRIBUTION	5/10/2019	BMO1	PMCHQ00001163	\$1,368.94
143766	204778	ISLAND BEVERAGE SERVICES	5/10/2019	BMO1	PMCHQ00001163	\$225.29
143767	203684	LUBRI-LAB BC	5/10/2019	BMO1	PMCHQ00001163	\$752.37
143768	36890	M B LABORATORIES LTD	5/10/2019	BMO1	PMCHQ00001163	\$2,020.20
143769	205796	MACBLO ENTERPRISES LTD.	5/10/2019	BMO1	PMCHQ00001163	\$41,251.23
143770	204577	MERCURI TELECONFERENCING	5/10/2019	BMO1	PMCHQ00001163	\$17.78
143771	204502	MINIONS, SHARIE	5/10/2019	BMO1	PMCHQ00001163	\$248.99
143772	41801	ND GRAPHICS	5/10/2019	BMO1	PMCHQ00001163	\$845.05 \$16,658.12
143773	204527	NUTRIEN AG SOLUNTIONS INC	5/10/2019	BMO1	PMCHQ00001163	AT01030:TZ

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143774	204164	ORKIN CANADA	5/10/2019	BM01	РМСНQ00001163	
143775	205227	PRICE, SUZANNE	5/10/2019	BMO1	PMCHQ00001163	
143776	205662	PROTELEC ALARMS	5/10/2019	BM01	PMCHQ00001163	•
143777	47000	PUROLATOR INC	5/10/2019	BM01	PMCHQ00001163	
143778	204572	RAIDER HANSEN	5/10/2019	BM01	PMCHQ00001163	
143779	200900	RECEIVER GENERAL FOR CANADA -	5/10/2019	BM01	PMCHQ00001163	
143780	52450	SHAW CABLE	5/10/2019	BMO1	PMCHQ00001163	
143781	52733	SHRED-IT INTERNATIONAL ULC	5/10/2019	BM01	PMCHQ00001163	
143782	91603	SOLDA, CINDY	5/10/2019	BM01	PMCHQ00001163	
143783	53910	SOUTHSIDE AUTO SUPPLY LTD	5/10/2019	BM01	PMCHQ00001163	
143784	203124	STAPLES ADVANTAGE	5/10/2019	BM01	PMCHQ00001163	
143785	204848	VERITIV CANADA, INC	5/10/2019	BM01	PMCHQ00001163	
143786	60613	WESTCOAST HOME HARDWARE	5/10/2019	BM01	PMCHQ00001163	
143787	203300	WESTERN INDUSTRIAL RELATIONS	5/10/2019	BMO1	РМСҢQ00001163	
143788	10360	B C HYDRO & POWER AUTHORITY	5/15/2019	BMO1	PMCHQ00001165	
143789	204692	BARKLEY SOUNDS CHOIR	5/15/2019	BMO1	PMCHQ00001165	
143790	202955	BC ECONOMIC DEVELOPMENT ASSOCI	5/15/2019	BMO1	РМСНQ00001165	•
143791	205845	BULLYS LANDSCAPING	5/15/2019	BMO1.	PMCHQ00001165	\$3,752.00
143792	205843	CITY OF NANAIMO	5/15/2019	BM01	РМСНQ00001165	
143793	202896	DEL RIO, JIM	5/15/2019	BMO1	PMCHQ00001165	
143794	204067	MINISTRY OF FORESTS, LANDS, NATU	5/15/2019	BMO1	PMCHQ00001165	
143795	205489	MONEY, KAMA	5/15/2019	BMO1	PMCHQ00001165	
143796	2002051	NEWBERRY, RICK	5/15/2019	BMO1	PMCHQ00001165	
143797	203689	RICOH CANADA	5/15/2019	BMO1	PMCHQ00001165	
143798	205844	SALMONBERRY'S EMPORIUM	5/15/2019	BMO1	РМСНQ00001165	
143799	915744	SCHWARZ, MIKI	5/15/2019	BMO1	PMCHQ00001165	\$282.74
143800	52450	SHAW CABLE	5/15/2019	BMO1	PMCHQ00001165	\$655.05
143801	202288	STAPLES/ BD# 321 PORT ALBERNI	5/15/2019	BMO1	PMCHQ00001165	
143802	10920	TELUS	5/15/2019	BM01	PMCHQ00001165	\$3,077.09
143803	10868	TELUS MOBILITY CELLULAR INC	5/15/2019	BMO1	PMCHQ00001165	\$4,387.94
143804	205022	THOROGOOD, GAYLENE	5/15/2019	BMO1	PMCHQ00001165	\$868.62
143805	30130	WESTERN VANCOUVER ISLAND INDUS	5/15/2019	BMO1	PMCHQ00001165	\$1,000.00
143806	200530	YELLOW PAGES GROUP	5/15/2019	BMO1	PMCHQ00001165	\$25.20
143807	201046	DIGITAL POSTAGE ON CALL	5/21/2019	BMO1	РМСНQ00001166	\$10,500.00
Total Cheques:	531			То	tal Amount of Cheques:	\$2,079,944.38

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Ranges: From:
Cheque Number EFT0002574
Vendor ID First
Vendor Name First

To: EFT0002947 Last Last From: Cheque Date First Chequebook ID First To: Last Last

Sorted By: Cheque Number

* Voided Cheques

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* Voided Cheques	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook	ID Audit Trail Code	Amount
EFT0002574	24937	A J FORSYTH, A DIVISION OF RU	3 2/21/2019	BMO1	РМСНQ00001102	\$1,117.18
EFT0002575	640	ACME SUPPLIES LTD	2/21/2019	BMO1	PMCHQ00001102	\$123.22
EFT0002576	27020	AIR LIQUIDE CANADA INC	2/21/2019	BMO1.	PMCHQ00001102	\$107.89
EFT0002577	3665	ALBERNI VALLEY REFRIGERATION	2/21/2019	BMO1	PMCHQ00001102	\$2,948.40
EFT0002578	5740	ASSOCIATED ENGINEERING (BC) L'	r 2/21/2019	BMO1	PMCHQ00001102	\$218,866.18
EFT0002579	7000	BAILEY ELECTRIC CO LTD	2/21/2019	BMO1	PMCHQ00001102	\$6,129.48
EFT0002579	7860	BEAVER CREEK HOME CENTRE	2/21/2019	BM01	PMCHQ00001102	\$747.34
EFT0002581	9065	BLACK PRESS GROUP	2/21/2019	BM01	PMCHQ0001102	\$3,542.03
EFT0002582	9475	BOWERMAN EXCAVATING LTD.	2/21/2019	BM01	PMCHQ0001102	\$960.96
EFT0002583	13790	CANADIAN CORPS OF COMMISSIONAL	[2/21/2019	BMO1	PMCHQ00001102	\$1,183.77
EFT0002584	14380	CANADIAN LINEN AND UNIFORM SEL	R 2/21/2019	BMO1	PMCHQ00001102	\$477.74
	204107	CANADIAN MARITIME ENGINEERING		BMO1	PMCHQ00001102	\$1,340.38
EFT0002585	15925	CARLETON RESCUE EQUIPMENT	2/21/2019	BMO1	PMCHQ00001102	\$123.60
EFT0002586	12586	CMJ EONIBMENT	2/21/2019	BMO1	PMCHQ00001102	\$2,094.75
EFT0002587	204580	COAST ENVIRONMENTAL LTD	2/21/2019	BMO1	PMCHQ00001102	\$113.69
EFT0002588		COASTAL PEST MANAGEMENT	2/21/2019	BMO1	РМСНQ00001102	\$94.50
EFT0002589	23250	COKELY WIRE ROPE LTD	2/21/2019	BMO1	PMCHQ00001102 .	\$90.07
EFT0002590	18740	DB PERKS & ASSOCIATES LTD.	2/21/2019	BMO1	PMCHQ00001102	\$1,762.89
EFT0002591	44880	DOLANS CONCRETE LTD	2/21/2019	BMO1	PMCHQ00001102	\$4,298.03
EFT0002592	22200		2/21/2019	BMO1	PMCHQ00001102	\$492.62
EFT0002593	23181	EMCO LIMITED	2/21/2019	BMO1	PMCHQ00001102	\$12,568.69
EFT0002594	42374	ENEX FUELS LTD.	2/21/2019	BMO1	PMCHQ00001102	\$1,384.68
EFT0002595	204276	GARDAWORLD	2/21/2019	BMO1	PMCHQ00001102	\$493.50
EFT0002596	25368	GENESIS FIRE PROTECTION	2/21/2019	BMO1	PMCHQ00001102	\$1,607.20
EFT0002597	26070	GRAPHICS FACTORY		BMO1	PMCHQ00001102	\$171.72
EFT0002598	205009	GREGG DISTRIBUTORS (BC) LTD	2/21/2019		PMCHO00001102	\$2,356.34
EFT0002599	27850	HAYLOCK BROS PAVING LTD	2/21/2019	BMO1	PMCHQ00001102	\$246.40
EFT0002600	28877	HOULE PRINTING	2/21/2019	BM01	PMCHQ00001102	\$525.00
EFT0002601	204120	IRIDIA MEDICAL	2/21/2019	BMO1	PMCHQ00001102	\$174.72
EFT0002602	32400	JAL DESIGNS AND GRAPHICS INC	2/21/2019	BMO1	PMCHQ00001102	\$644.00
EFT0002603	32270	JACK'S TIRE SALES & SERVICES I		BMO1	PMCHQ00001102	\$278.21
EFT0002604	34420	L B WOODCHOPPERS LTD	2/21/2019	BM01	PMCHQ00001102	\$296.10
EFT0002605	202355	LORDCO PARTS LTD	2/21/2019	BMO1	PMCHQ00001102	\$5,486.78
EFT0002606	35900	MCGILL & ASSOCIATES	2/21/2019	BMO1	PMCHQ00001102	\$4,827.66
EFT0002607	201071	NEOPOST CANADA LTD.	2/21/2019	BM01	PMCHQ00001102	\$121.96
EFT0002608	43190	OLD DUTCH FOODS LTD	2/21/2019	BMO1	PMCHQ00001102	\$938.54
EFT0002609	204256	ORCA HEALTH & SAFETY	2/21/2019	BMO1	PMCHQ00001102	\$1,403.29
EFT0002610	32500	PLANETCLEAN (NANAIMO) LTD	2/21/2019	BMO1	PMCHQ00001102	\$787.50
EFT0002611	45995	PORT ALBERNI ONLINE	2/21/2019	BMO1	PMCHQ00001102	\$49.73
EFT0002612	46595	PRAXAIR DISTRIBUTION	2/21/2019	BMO1		\$825.99
EFT0002613	47333	QUALITY FOODS	2/21/2019	BMO1	PMCHQ00001102	\$34,740.00
EFT0002614	49140	REGIONAL DISTRICT OF ALBERNI (2/21/2019	BMO1	PMCHQ00001102	\$720.00
EFT0002615	49150	REGIONAL DISTRICT OF ALBERNI (2/21/2019	BMO1	РМСНQ00001102 РМСНQ00001102	\$2,266.95
EFT0002616	50199	ROCKY MOUNTAIN PHOENIX	2/21/2019	BMO1		\$6,384.00
EFT0002617	50260 .	ROLLINS MACHINERY LTD	2/21/2019	BMO1	PMCHQ00001102	\$605.40
EFT0002618	202207	SHERINE INDUSTRIES LTD	2/21/2019	BMO1	PMCHQ00001102	\$471.32
EFT0002619	52640	SHERWOOD AUTO PARTS AND RADIAT	2/21/2019	BMO1	PMCHQ00001102	\$468.16
EFT0002620	203495	THINQ TECHNOLOGIES LTD	2/21/2019	BMO1	PMCHQ00001102	\$43.90
EFT0002621	203234	VAN ISLE FORD	2/21/2019	BMO1	PMCHQ00001102	•
EFT0002622	204597	WESTERN EQUIPMENT LTD	2/21/2019	BMO1	PMCHQ00001102	\$163.19
EFT0002623	62740	WINDSOR PLYWOOD	2/21/2019	BMO1	PMCHQ00001102	\$1,921.04
EFT0002624	35130	YOUNG, ANDERSON	2/21/2019	BMO1	· PMCHQ00001102	\$3,012.82
EFT0002625	17971	CIVIC INFO BC	2/26/2019	BMO1	PMCHQ00001104	\$1,785.00
EFT0002626	204595	COAST INTERIOR ARCHAEOLOGY	2/26/2019	BMO1	PMCHQ00001104	\$4,860.19
EFT0002627	201803	CO-OPERATORS, THE	2/26/2019	BMO1	PMCHQ00001104	\$15,237.40
EFT0002628	91414	HAACK, ESTER	2/26/2019	BMO1	PMCHQ00001104	\$1,312.50
EFT0002629	200694	KING, SHARON	2/26/2019	BMO1	PMCHQ00001104	\$32.86

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¥	Voided	Cheques

Cheque Number	· Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT0002630	47950	RAYNER BRACHT CONSTRUCTION	2/26/2019	BMO1	PMCHQ00001104	\$3,945.77
EFT0002631	57040	UAP INC	2/26/2019	BMO1	PMCHQ00001104	\$35.64
EFT0002632	203234	VAN ISLE FORD	2/26/2019	BMO1	PMCHQ00001104	\$41,036.80
EFT0002633	200217	VOYSEY, SHANE	2/26/2019	BMO1	PMCHQ00001104	\$101.00
EFT0002634	203082	ADVANCED AUTOMATIC DOORS	2/27/2019	BMO1	PMCHQ00001107	\$551.88
EFT0002635	10950	B C TRANSIT	2/28/2019	BMO1	PMCHQ00001108	\$78,921.93
EFT0002636	205691	TRITECH GROUP LTD	3/5/2019	BMO1	PMCHQ00001110	\$860,073.59 \$155.04
EFT0002637	27020	AIR LIQUIDE CANADA INC	3/8/2019	BMO1	PMCHQ00001118	\$1,211.70
EFT0002638	45585	ALBERNI ECO DRY CLEANERS	3/8/2019	BMO1	PMCHQ00001118 PMCHQ00001118	\$324.95
EFT0002639	200877	ALBERNI GLASS & MIRROR 2003 LT		BMO1	PMCHQ00001118	\$423.32
EFT0002640	2540	ALBERNI INDUSTRIAL MARINE SUPP		BMO1	PMCHQ00001118	\$3,900.40
EFT0002641	3665	ALBERNI VALLEY REFRIGERATION	3/8/2019	BMO1 BMO1	PMCHQ00001118	\$4,977.60
EFT0002642	5740	ASSOCIATED ENGINEERING (BC) LT		BMO1 BMO1	PMCHQ00001118	\$5,618.93
EFT0002643	7000	BAILEY ELECTRIC CO LTD	3/8/2019 3/8/2019	BMO1	PMCHQ00001118	\$280.99
EFT0002644	7860	BEAVER CREEK HOME CENTRE	3/8/2019	BMO1	PMCHQ00001118	\$4,985.59
EFT0002645	54350	BRENNTAG CANADA INC.		BMO1	PMCHQ00001118	\$1,183.77
EFT0002646	13790	CANADIAN CORPS OF COMMISSIONAT CANADIAN LINEN AND UNIFORM SER		BMO1	PMCHO00001118	\$313.68
EFT0002647	14380	COASTAL PEST MANAGEMENT	3/8/2019	BMO1	PMCHQ00001118	\$94.50
EFT0002648	23250	DOLANS CONCRETE LTD	3/8/2019	BMO1	PMCHQ00001118	\$661.25
EFT0002649	22200	FLOORING DEPOT	3/8/2019	BMO1	PMCHQ00001118	\$1,356.73
EFT0002650	24890	FUSIONCINE	3/8/2019	BMO1	PMCHQ00001118	\$263.20
EFT0002651	204557 3951	ALOYD FITNESS	3/8/2019	BMO1	PMCHQ00001118	\$191.80
EFT0002652	2003100	GIBSON, MARILYN	3/8/2019	BMO1	PMCHQ00001118	\$30.00
EFT0002653 EFT0002654	31675	ISLAND KEY COMPUTER LTD	3/8/2019	BMO1	PMCHQ00001118	\$683.64
EFT0002655	34215	KOERS & ASSOCIATES ENGINEERING		BMO1	PMCHQ00001118	\$12,353.32
EFT0002656	34420	L B WOODCHOPPERS LTD	3/8/2019	BMO1	PMCHQ00001118	\$536.65
EFT0002657	202355	LORDCO PARTS LTD	3/8/2019	BMO1	PMCHQ00001118	\$592.75
EFT0002658	36260	MCLEAN & HIGGINS LTD	3/8/2019	BMO1	PMCHQ00001118	\$5,054.20
EFT0002659	201071	NEOPOST CANADA LTD.	3/8/2019	BMO1	PMCHQ00001118	\$388.86
EFT0002660	204017	OPUS CONSULTING GROUP LTD	3/8/2019	BMO1	PMCHQ00001118	\$1,152.07
EFT0002661	43459	PACIFIC AUDIO WORKS	3/8/2019	BMO1	PMCHQ00001118	\$661.29
EFT0002662	204735	PERFECTMIND INC	3/8/2019	BMO1	PMCHQ00001118	\$17,976.00
EFT0002663	47333	QUALITY FOODS	3/8/2019	BMO1	PMCHQ00001118	\$227.03
EFT0002664	202207	SHERINE INDUSTRIES LTD	3/8/2019	BMO1	PMCHQ00001118	\$1,621.45
EFT0002665	915751	THYSSENKRUPP ELEVATOR	3/8/2019	BMO1	PMCHQ00001118	\$273.19
EFT0002666	20208	ZONE WEST LTD	3/8/2019	BMO1	PMCHQ00001118	\$457.80
EFT0002668	23181	EMCO LIMITED	3/13/2019	BMO1	PMCHQ00001121	\$16,424.54
EFT0002669	52570	ANDREW SHERET LIMITED	3/13/2019	BMO1	PMCHQ00001121	\$7,215.66
EFT0002670	23181	EMCO LIMITED		BMO1	PMCHQ00001122	\$3,368.78 \$1,207.50
EFT0002671	91414	HAACK, ESTER	3/13/2019	BM01	PMCHQ00001123	\$5,777.10
EFT0002672	34215	KOERS & ASSOCIATES ENGINEERING	3/13/2019	BMO1	PMCHQ00001123	\$168.30
EFT0002673	45593	PLEY, TIM			PMCHQ00001123 PMCHQ00001123	\$143.00
EFT0002674	203043	PELECH, JEFF	3/13/2019 3/19/2019		PMCHQ00001125	\$1,431,008.00
EFT0002675	48370	RECEIVER GENERAL FOR CANADA -	3/20/2019		PMCHQ00001127	\$2,147.14
EFT0002677	52570	ANDREW SHERET LIMITED	3/20/2019		PMCHQ00001127	\$15,324.68
EFT0002678	201803	CO-OPERATORS, THE RAYNER BRACHT CONSTRUCTION		BMO1	PMCHQ00001127	\$8,623.99
EFT0002679	47950	THOEN, RANDY		BMO1	PMCHQ00001127	\$82.00
EFT0002680	56075	PORT ALBERNI FIRE FIGHTERS ASS		BMO1	PMCHQ00001130	\$14,847.00
EFT0002681	45800 203082	ADVANCED AUTOMATIC DOORS		BMO1	PMCHQ00001133	\$1,283.73
EFT0002682	27020	AIR LIOUIDE CANADA INC		BMO1	PMCHQ00001133	\$752.84
EFT0002683 EFT0002684	2540	ALBERNI INDUSTRIAL MARINE SUPP		BMO1	PMCHQ00001133	\$41.52
EFT0002685	3150	ALBERNI VALLEY CHAMBER OF COMM	3/21/2019	BMO1	PMCHQ00001133	\$3,150.00
EFT0002686	3665	ALBERNI VALLEY REFRIGERATION		BMO1	PMCHQ00001133	\$1,651.30
EFT0002687	52570	ANDREW SHERET LIMITED		BMO1	PMCHQ00001133	\$2,088.55
EFT0002688	5740	ASSOCIATED ENGINEERING (BC) LT		BMO1	PMCHQ00001133	\$90,866.82
EFT0002689	9900	B C AIR FILTER LTD		BMO1	PMCHQ00001133	\$1,542.89
EFT0002690	7000	BAILEY ELECTRIC CO LTD	3/21/2019	BMO1	PMCHQ00001133	\$3,839.56
EFT0002691	7860	BEAVER CREEK HOME CENTRE	3/21/2019	BM01	PMCHQ00001133	\$808.19
EFT0002692	9515	BOWMARK CONCRETE LTD.		BMO1	PMCHQ00001133	\$291.20
EFT0002693	9475	BOWERMAN EXCAVATING LTD.		BMO1	PMCHQ00001133	\$5,299.84
EFT0002694	10997	BRANDT TRACTOR LTD.	3/21/2019	BMO1	PMCHQ00001133	\$1,037.27

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook I	D Audit Trail Code	Amount
EFT0002695	14380	CANADIAN LINEN AND UNIFORM SEF	3/21/2019		PMCHQ00001133	\$48.52
EFT0002696	15580	CANADIAN UNION OF PUBLIC EMPLO	3/21/2019	BMO1	РМСНQ00001133	\$23,505.90
EFT0002697	18040	CLAYMORE CLOTHING LTD.	3/21/2019	BMO1	PMCHQ00001133	\$1,931.02
EFT0002698	204580	COAST ENVIRONMENTAL LTD	3/21/2019	BMO1	PMCHQ00001133	\$113.69
EFT0002699	22200	DOLANS CONCRETE LTD	3/21/2019	BMO1	PMCHQ00001133	\$2,384.26 \$76.48
EFT0002700	23181	EMCO LIMITED	3/21/2019	BMO1	PMCHQ00001133	\$9,303.18
EFT0002701	24890	FLOORING DEPOT	3/21/2019	BMO1	PMCHQ00001133	\$1,312.56
EFT0002702	205009	GREGG DISTRIBUTORS (BC) LTD	3/21/2019	BMO1	PMCHQ00001133 PMCHQ00001133	\$213.70
EFT0002703	28877	HOULE PRINTING	3/21/2019	BMO1	PMCHQ00001133	\$67.20
EFT0002704	32400	JAL DESIGNS AND GRAPHICS INC	3/21/2019	BMO1 BMO1	PMCHQ00001133	\$1,763.85
EFT0002705	33777	KENDRICK EQUIPMENT 2003 LTD.	3/21/2019	BMO1	PMCHQ00001133	\$450.91
EFT0002706	34420	L B WOODCHOPPERS LTD	3/21/2019	BMO1	PMCHQ00001133	\$3,634.84
EFT0002707	35260	LOMBARD PRE-CAST LIMITED PARTN	3/21/2019	BMO1	PMCHQ00001133	\$147.68
EFT0002708	202355	LORDCO PARTS LTD	3/21/2019	BMO1	PMCHQ00001133	\$471.81
EFT0002709	36260	MCLEAN & HIGGINS LTD NUU-CHAH-NULTH TRIBAL COUNCIL		BMO1	PMCHQ00001133	\$167.00
EFT0002710	27010		3/21/2019	BMO1	PMCHQ00001133	\$723.45
EFT0002711	32500	PLANETCLEAN (NANAIMO) LTD PORT ALBERNI CIVIC MANAGERS AS		BMO1	PMCHQ00001133	\$385.00
EFT0002712 .	45725		3/21/2019	BMO1	PMCHQ00001133	\$8,308.02
EFT0002713	47950	RAYNER BRACHT CONSTRUCTION REGIONAL DISTRICT OF ALBERNI C		BMO1	PMCHQ00001133	\$25,970.00
EFT0002714	49140	ROLLINS MACHINERY LTD	3/21/2019	BMO1	PMCHQ00001133	\$112.00
EFT0002715	50260	SHERINE INDUSTRIES LTD	3/21/2019	BMO1	PMCHQ00001133	\$190.40
EFT0002716	202207		3/21/2019	BMO1	PMCHQ00001133	\$210.91
EFT0002717	204597	WESTERN EQUIPMENT LTD WESTVAC INDUSTRIAL LTD	3/21/2019	BMO1	PMCHQ00001133	\$822.58
EFT0002718	203499	WL SOLUTIONS LTD	3/21/2019	BMO1	PMCHO00001133	\$989.89
EFT0002719	59700	YOUNG, ANDERSON	3/21/2019	BMO1	PMCHQ00001133	\$3,326.98
EFT0002720	35130	B C TRANSIT	3/27/2019	BMO1	PMCHQ00001135	\$76,619.32
EFT0002721	10950	CASEWARE INTERNATIONAL INC	3/27/2019	BMO1	PMCHQ00001135	\$133.88
EFT0002722	16201	COMMUNICATION CONNECTION	3/27/2019	BMO1	PMCHQ00001135	\$21,408.95
EFT0002723	204614 19300	COMOX PACIFIC EXPRESS LTD	3/27/2019	BMO1	PMCHQ00001135	\$768.12
EFT0002724 EFT0002725	27009	HACH SALES & SERVICE CANADA	3/27/2019	BMO1	PMCHQ00001135	\$383.97
EFT0002725	203417	HAUTZINGER, TIM	3/27/2019	BM01	PMCHQ00001135	\$850.00
EFT0002727	33777	KENDRICK EQUIPMENT 2003 LTD.	3/27/2019	BMO1	РМСНQ00001135	\$302.40
EFT0002728	35105	LEWKOWICH ENGINEERING ASSOCIAT		BMO1	PMCHQ00001135	\$4,744.01
EFT0002729	49150	REGIONAL DISTRICT OF ALBERNI C	3/27/2019	BMO1	PMCHQ00001135	\$1,440.00
EFT0002730	204514	SAFE SOFTWARE INC	3/27/2019	BMO1	РМСНQ00001135	\$672.00
EFT0002731	202207	SHERINE INDUSTRIES LTD	3/27/2019	BMO1	PMCHQ00001135	\$538.64
EFT0002732	205691	TRITECH GROUP LTD	3/27/2019	BMO1	PMCHQ00001135	\$974,003.00
EFT0002733	58172	VAN KAM FREIGHTWAYS LTD	3/27/2019	BMO1	PMCHQ00001135	\$335.12
EFT0002735	35900	MCGILL & ASSOCIATES	4/3/2019	BMO1	PMCHQ00001140	\$401.63
EFT0002736	204256	ORCA HEALTH & SAFETY	4/3/2019	BMO1	PMCHQ00001140	\$262.50
EFT0002737	9868	TECHNICAL SAFETY BC	4/3/2019	BMO1	PMCHQ00001140	\$426.80
EFT0002738	640	ACME SUPPLIES LTD	4/4/2019	BMO1	PMCHQ00001142	\$1,014.61
EFT0002739	27020	AIR LIQUIDE CANADA INC	4/4/2019	BMO1	PMCHQ00001142	\$704.43
EFT0002740	45585	ALBERNI ECO DRY CLEANERS	4/4/2019	BMO1	PMCHQ00001142	\$106.05
EFT0002741	200877	ALBERNI GLASS & MIRROR 2003 LT		BMO1	PMCHQ00001142	\$800.77
EFT0002742	2540	ALBERNI INDUSTRIAL MARINE SUPP		BMO1	PMCHQ00001142	\$240.97 \$94.50
EFT0002743	3150	ALBERNI VALLEY CHAMBER OF COMM		BMO1	PMCHQ00001142	\$7,008.40
EFT0002744	3665	ALBERNI VALLEY REFRIGERATION	4/4/2019	BMO1	PMCHQ00001142	\$40,485.63
EFT0002745	52570	ANDREW SHERET LIMITED	4/4/2019	BMO1	PMCHQ00001142	\$1,356.64
EFT0002746	5740	ASSOCIATED ENGINEERING (BC) LT	4/4/2019	BMO1	PMCHQ00001142	\$16,022.25
EFT0002747	7000	BAILEY ELECTRIC CO LTD	4/4/2019	BMO1	PMCHQ00001142	\$324.62
EFT0002748	7860	BEAVER CREEK HOME CENTRE	4/4/2019	BMO1	PMCHQ00001142 PMCHQ00001142	\$2,045.34
EFT0002749	9065	BLACK PRESS GROUP	4/4/2019	BMO1	PMCHQ00001142	\$780.80
EFT0002750	54350	BRENNTAG CANADA INC.	4/4/2019	BMO1	PMCHQ00001142	\$2,249.16
EFT0002751	13790	CANADIAN CORPS OF COMMISSIONAL		BMO1 BMO1	PMCHQ00001142	\$480.39
EFT0002752	14380	CANADIAN LINEN AND UNIFORM SER	4/4/2019	BMO1	PMCHQ00001142	\$94.50
EFT0002753	23250	COASTAL PEST MANAGEMENT	4/4/2019	BMO1	PMCHQ00001142	\$887.87
EFT0002754	19300	COMOX PACIFIC EXPRESS LTD	4/4/2019 4/4/2019	BMO1	PMCHQ00001142	\$5,615.20
EFT0002755	44880	DB PERKS & ASSOCIATES LTD.	4/4/2019	BMO1	PMCHQ00001142	\$2,735.54
EFT0002756	22200	DOLANS CONCRETE LTD	4/4/2019	BMO1	PMCHQ00001142	\$80.96
EFT0002757	23181	EMCO LIMITED	4/4/2019	BMO1	PMCHQ00001112	\$31,807.97
EFT0002758	42374	ENEX FUELS LTD.	4/4/2013	E 40 0		

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Dat	e Chequebook ID	Audit Trail Code	Amount
EFT0002759	202415	ESC AUTOMATION INC	4/4/2019	BMO1	PMCHQ00001142	\$457.70
EFT0002760	24890	FLOORING DEPOT	4/4/2019		PMCHQ00001142	\$2,256.70
EFT0002761	204015	FRIESEN PLASTICS INC	4/4/2019		PMCHQ00001142	\$1,158.31
EFT0002762	204276	GARDAWORLD	4/4/2019		PMCHQ00001142	\$1,384.68
EFT0002763	25368	GENESIS FIRE PROTECTION	4/4/2019		PMCHQ00001142	\$346.50
EFT0002764	26070	GRAPHICS FACTORY	4/4/2019		PMCHQ00001142	\$50.40
EFT0002765	205009	GREGG DISTRIBUTORS (BC) LTD	4/4/2019		PMCHQ00001142	\$88.96
EFT0002766	28877	HOULE PRINTING	4/4/2019		PMCHQ00001142 PMCH000001142	\$228.48 \$369.60
EFT0002767	8680	J W BERRY TRUCKING LTD.	4/4/2019 L 4/4/2019	BMO1 BMO1	PMCHQ00001142	\$931.74
EFT0002768	32270	JACK'S TIRE SALES & SERVICES I	4/4/2019 4/4/2019	BMO1	PMCHQ00001142	\$40.32
EFT0002769 EFT0002770	32400 33496	JAL DESIGNS AND GRAPHICS INC JUST RITE PRECISION SHARPENING		BMO1	PMCHQ00001142	\$436.80
EFT0002771	34215	KOERS & ASSOCIATES ENGINEERING		BMO1	PMCHQ00001142	\$4,500.12
EFT0002771	34420	L B WOODCHOPPERS LTD	4/4/2019	BMO1	PMCHQ00001142	\$1,415.29
EFT0002772	202355	LORDCO PARTS LTD	4/4/2019	BMO1	PMCHQ00001142	\$129.44
EFT0002774	35576	LUSSIER & SON CONTRACTING LTD		BMO1 ·	PMCHQ00001142	\$1,157.82
EFT0002775	38161	MID ISLAND FIRE EQUIPMENT LTD		BM01	PMCHQ00001142	\$380.10
EFT0002776	201071	NEOPOST CANADA LTD.	4/4/2019	BMO1	PMCHQ00001142	\$1,645.95
EFT0002777	43190	OLD DUTCH FOODS LTD	4/4/2019	BMO1	PMCHQ00001142	\$60.98
EFT0002778	32500	PLANETCLEAN (NANAIMO) LTD	4/4/2019	BMO1	PMCHQ00001142	\$460.11
EFT0002779	45995	PORT ALBERNI ONLINE	4/4/2019	BMO1	PMCHQ00001142	\$787.50
EFT0002780	46595	PRAXAIR DISTRIBUTION	4/4/2019	BMO1	PMCHQ00001142	\$50.81
EFT0002781	47950	RAYNER BRACHT CONSTRUCTION	4/4/2019	BMO1	PMCHQ00001142	\$18,778.34
EFT0002782	50260	ROLLINS MACHINERY LTD	4/4/2019	BMO1	PMCHQ00001142	\$5,297.60
EFT0002783	203661	SCHAFFERS' EQUIPMENT	4/4/2019	BMO1	PMCHQ00001142	\$879.60
EFT0002784	52375	SHARE CANADA	4/4/2019	BMO1	PMCHQ00001142	\$4,202.63
EFT0002785	915751	THYSSENKRUPP ELEVATOR	4/4/2019	BMO1	PMCHQ00001142	\$273.19
EFT0002786	57040	UAP INC	4/4/2019	BMO1	PMCHQ00001142	\$29.09
EFT0002787	200217	VOYSEY, SHANE	4/4/2019	BMO1	PMCHQ00001142	\$242.17
EFT0002789	62740	WINDSOR PLYWOOD	4/4/2019	BMO1 BMO1	PMCHQ00001142 PMCHQ00001144	\$4,605.81 \$351.99
EFT0002790	1960	ALBERNI DISTRICT CO-OP ASSOC	4/10/2019 4/10/2019	BMO1	PMCHQ00001144	\$2,606.84
EFT0002791 EFT0002792	1561 204504	ALBERNI VALLEY BULLDOGS AON REED STENHOUSE	4/10/2019	BMO1	PMCHQ00001144	\$2,262.13
EFT0002792 EFT0002793	5740	ASSOCIATED ENGINEERING (BC) LT		BMO1	PMCHQ00001144	\$15,319.50
EFT0002794	35900	MCGILL & ASSOCIATES	4/10/2019	BMO1	PMCHQ00001144	\$204.49
EFT0002795	45593	PLEY, TIM	4/10/2019	BMO1	PMCHQ00001144	\$93.00
EFT0002796	9325	SHANKS, RONDI	4/10/2019	BMO1	PMCHQ00001144	\$46.49
EFT0002797	60030	WATSON, KENNETH	4/10/2019	BMO1	PMCHQ00001144	\$624.95
EFT0002798	202718	BOSTON PIZZA	4/15/2019	BMO1	PMCHQ00001146	\$105.00
EFT0002799	49140	REGIONAL DISTRICT OF ALBERNI C	4/15/2019	BMO1	PMCHQ00001148	\$299,847.68
EFT0002800	201803	CO-OPERATORS, THE	4/17/2019	BMO1	PMCHQ00001149	\$20,146.30
EFT0002801	640	ACME SUPPLIES LTD	4/17/2019	BMO1	PMCHQ00001151	\$1,963.93
EFT0002802	27020	AIR LIQUIDE CANADA INC	4/17/2019	BMO1	PMCHQ00001151	\$209.38
EFT0002803	45585	ALBERNI ECO DRY CLEANERS	4/17/2019	BMO1	PMCHQ00001151	\$1,268.76
EFT0002804	3665	ALBERNI VALLEY REFRIGERATION	4/17/2019	BMO1	PMCHQ00001151	\$15,578.85
EFT0002805	52570	ANDREW SHERET LIMITED	4/17/2019	BMO1	PMCHQ00001151	\$3,248.83 \$2,253.19
EFT0002806	9900	B C AIR FILTER LTD	4/17/2019	BMO1	PMCHQ00001151	\$6,172.64
EFT0002807	7000	BAILEY ELECTRIC CO LTD	4/17/2019	BMO1	PMCHQ00001151 PMCHQ00001151	\$919.57
EFT0002808	7860	BEAVER CREEK HOME CENTRE BERK'S INTERTRUCK LTD	4/17/2019 4/17/2019	BMO1 BMO1	PMCHQ00001151	\$3,316.21
EFT0002809	8600 9475	BOWERMAN EXCAVATING LTD.	4/17/2019	BMO1	PMCHQ00001151	\$766.08
EFT0002810 EFT0002811	54350	BRENNTAG CANADA INC.	4/17/2019	BMO1	PMCHQ00001151	\$3,734.77
EFT0002812	205813	CANADA COMPUTERS	4/17/2019	BMO1	PMCHQ00001151	\$56.65
EFT0002813	13790	CANADIAN CORPS OF COMMISSIONAI		BMO1	PMCHQ00001151	\$1,261.18
EFT0002814	14380	CANADIAN LINEN AND UNIFORM SER		BMO1	PMCHQ00001151	\$400.43
EFT0002815	204107	CANADIAN MARITIME ENGINEERING	4/17/2019	BMO1	PMCHQ00001151	\$310.76
EFT0002816	18740	COKELY WIRE ROPE LTD		BMO1	PMCHQ00001151	\$112.91
EFT0002817	204614	COMMUNICATION CONNECTION		BMO1	PMCHQ00001151	\$7,147.42
EFT0002818	44880	DB PERKS & ASSOCIATES LTD.	4/17/2019	BMO1	PMCHQ00001151	\$72.58
EFT0002819	22200	DOLANS CONCRETE LTD	4/17/2019	BMO1	PMCHQ00001151	\$7,022.57
EFT0002820	23181	EMCO LIMITED	4/17/2019	BMO1	PMCHQ00001151	\$170.02
EFT0002821	42374	ENEX FUELS LTD.	4/17/2019	BMO1	PMCHQ00001151	\$15,235.29
EFT0002822	23450	EVITT ELECTRIC CO LTD	4/17/2019	BMO1	PMCHQ00001151	. \$268.13

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EFT0002823	23660	FALCON EQUIPMENT	4/17/2019	BMO1	PMCHQ00001151	\$92.87
EFT0002824	204276	GARDAWORLD	4/17/2019	BM01	PMCHQ00001151	\$1,504.11
EFT0002825	26070	GRAPHICS FACTORY	4/17/2019	BMO1	PMCHQ00001151	\$178.08
EFT0002826	205009	GREGG DISTRIBUTORS (BC) LTD	4/17/2019	BMO1	PMCHQ00001151	\$2,369.97
EFT0002827	26710	GUILLEVIN INT. INC. IND/SAFETY	4/17/2019	BM01	РМСНQ00001151	\$626.65
EFT0002828	203557	HART, IAN	4/17/2019	BM01	PMCHQ00001151	\$53.34
EFT0002829	27850	HAYLOCK BROS PAVING LTD	4/17/2019	BMO1	PMCHQ00001151	\$2,617.87
EFT0002830	30194	INLAND KENWORTH/PARKER PACIFIC	4/17/2019	BMO1	PMCHQ00001151	\$245.55
EFT0002831	204033	INTER-MOUNTAIN TESTING	4/17/2019	BMO1	PMCHQ00001151	\$2,171.40
EFT0002832	32270	JACK'S TIRE SALES & SERVICES L	4/17/2019	BMO1	PMCHQ00001151	\$930.72
EFT0002833	34215	KOERS & ASSOCIATES ENGINEERING		BMO1	PMCHQ00001151	\$7,960.31
EFT0002834	34420	L B WOODCHOPPERS LTD	4/17/2019	BMO1	PMCHQ00001151	\$2,304.89 \$933.33
EFT0002835	202355	LORDCO PARTS LTD	4/17/2019	BM01	PMCHQ00001151	\$1,852.20
EFT0002836	35900	MCGILL & ASSOCIATES	4/17/2019	BMO1	PMCHQ00001151	\$312.39
EFT0002837	36260	MCLEAN & HIGGINS LTD	4/17/2019	BM01	PMCHQ00001151	\$2,554.82
EFT0002838	32500	PLANETCLEAN (NANAIMO) LTD	4/17/2019	BMO1	PMCHQ00001151	\$196.95
EFT0002839	47333	QUALITY FOODS	4/17/2019	BMO1	PMCHQ00001151 PMCHQ00001151	\$4,225.05
EFT0002840	47950	RAYNER BRACHT CONSTRUCTION	4/17/2019	BMO1	PMCHQ00001151	\$26,942.40
EFT0002841	49140	REGIONAL DISTRICT OF ALBERNI C	4/1//2019	BMO1	PMCHQ00001151	\$720.00
EFT0002842	49150	REGIONAL DISTRICT OF ALBERNI C	4/17/2019	BMO1	PMCHQ00001151	\$1,892.80
EFT0002843	50199	ROCKY MOUNTAIN PHOENIX	4/17/2019	BMO1 BMO1	PMCHQ00001151	\$3,205.24
EFT0002844	203661	SCHAFFERS' EQUIPMENT	4/17/2019	BMO1	PMCHQ00001151	\$435.13
EFT0002845	52375	SHARE CANADA	4/17/2019 4/17/2019	BMO1	PMCHQ00001151	\$521.11
EFT0002846	203759	VICTORIA BOX & PAPER	4/17/2019	BMO1	PMCHQ00001151	\$261.14
EFT0002847	200217	VOYSEY, SHANE		BMO1	PMCHQ00001151	\$651.81
EFT0002848	62740	WINDSOR PLYWOOD	4/17/2019 4/17/2019	BMO1	PMCHQ00001151	\$1,641.95
EFT0002849	59700	WL SOLUTIONS LTD	4/1//2019	BMO1	PMCHQ00001151	\$52.63
EFT0002850	203565	CAP-IT PORT ALBERNI	4/24/2019	BMO1	PMCHQ00001153	\$158.03
EFT0002851	12530	ISLAND RADIO LTD.	4/24/2019	BMO1	PMCHQ00001153	\$26.86
EFT0002852	200694	KING, SHARON	4/24/2019	BMO1	PMCHQ00001153	\$301.00
EFT0002853	45593	PLEY, TIM	4/24/2019	BM01	PMCHQ00001153	\$618,964.20
EFT0002854	205691	TRITECH GROUP LTD ALBERNI TOWING	5/1/2019	BM01	PMCHQ00001156	\$935.73
EFT0002855	3120	BAILEY ELECTRIC CO LTD	5/1/2019	BMO1	PMCHQ00001156	\$8,295.83
EFT0002856	7000 8600	BERK'S INTERTRUCK LTD	5/1/2019	BM01	PMCHQ00001156	\$1,867.80
EFT0002857	9065	BLACK PRESS GROUP	5/1/2019	BM01	PMCHQ00001156	\$1,693.94
EFT0002858 EFT0002859	203918	BRACK, CHRISTINA	5/1/2019	BMO1	PMCHQ00001156	\$214.20
EFT0002860	205813	CANADA COMPUTERS	5/1/2019	BMO1	PMCHQ00001156	\$859.45
EFT0002861	14380	CANADIAN LINEN AND UNIFORM SER	5/1/2019	BMO1	PMCHQ00001156	\$126.31
EFT0002862	15580	CANADIAN UNION OF PUBLIC EMPLO	5/1/2019	BM01	PMCHQ00001156	\$28,910.14
EFT0002863	204614	COMMUNICATION CONNECTION	5/1/2019	BM01	PMCHQ00001156	\$6,249.77
EFT0002864	44880	DB PERKS & ASSOCIATES LTD.	5/1/2019	BMO1	PMCHQ00001156	\$2,652.73
EFT0002865	42374	ENEX FOELS LTD.	5/1/2019		PMCHQ00001156	\$6,703.09
EFT0002866 .	26710	GUILLEVIN INT. INC. IND/SAFETY	5/1/2019	BMO1	PMCHQ00001156	\$3,721.96
EFT0002867	31675	ISLAND KEY COMPUTER LTD	5/1/2019	BMO1	PMCHQ00001156	\$1,523.42
EFT0002868	33777	KENDRICK EQUIPMENT 2003 LTD.	5/1/2019	BMO1	PMCHQ00001156	\$762.71
EFT0002869	34215	KOERS & ASSOCIATES ENGINEERING		BMO1	PMCHQ00001156	\$21,381.69
EFT0002870	35900	MCGILL & ASSOCIATES	5/1/2019	BMO1	PMCHQ00001156	\$1,208.55
EFT0002871	200307	MICROSERVE	5/1/2019	BM01	PMCHQ00001156	\$1,640.73 \$1,175.00
EFT0002872	45725	PORT ALBERNI CIVIC MANAGERS AS	5/1/2019	BM01	PMCHQ00001156	
EFT0002873	45800	PORT ALBERNI FIRE FIGHTERS ASS		BMO1	PMCHQ00001156	\$5,117.00 \$1,837.50
EFT0002874	45995	PORT ALBERNI ONLINE	5/1/2019	BMO1	PMCHQ00001156 PMCHQ00001156	\$63.52
EFT0002875	46595	PRAXAIR DISTRIBUTION	5/1/2019	BMO1	PMCHQ00001156	\$615.59
EFT0002876	47333	QUALITY FOODS	5/1/2019	BMO1	PMCHQ00001156	\$795.20
EFT0002877	48940	REC TEC INDUSTRIES	5/1/2019	BMO1	PMCHQ00001156	\$33,513.69
EFT0002878	55727	TEMPEST DEVELOPMENT GROUP INC.	5/1/2019	BMO1 BMO1	PMCHQ00001156	\$3,761.38
EFT0002879	35130	YOUNG, ANDERSON	5/1/2019	BMO1	PMCHQ00001158	\$21,422.00
EFT0002880	3150	ALBERNI VALLEY CHAMBER OF COMM	5/6/2019	BMO1	PMCHQ00001150	\$3,901.49
EFT0002881	52570	ANDREW SHERET LIMITED	5/8/2019 5/8/2019	BMO1	PMCHQ00001159	\$80,744.15
EFT0002882	10950	B C TRANSIT	5/8/2019	BMO1	PMCHQ00001159	\$92.12
EFT0002883	7860	BEAVER CREEK HOME CENTRE CANADIAN LINEN AND UNIFORM SER		BMO1	PMCHQ00001159	\$461.94
EFT0002884	14380		5/8/2019	BMO1	PMCHQ00001159	\$120.00
EFT0002885	203417	HAUTZINGER, TIM	3/0/2013	2.101		•

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EFT0002886	35900	MCGILL & ASSOCIATES	5/8/2019	BMO1	РМСНQ00001159	\$11,154.45
EFT0002887	. 203043	PELECH, JEFF	5/8/2019	BMO1	PMCHQ00001159	\$70.55
EFT0002888	47950	RAYNER BRACHT CONSTRUCTION	5/8/2019	BMO1	PMCHQ00001159	\$19,490.68
EFT0002889	60030	WATSON, KENNETH	5/8/2019	BMO1	PMCHQ00001159	\$823.90
EFT0002890	205825	ABELL PEST CONTROL INC	5/10/2019	BMO1	PMCHQ00001162	\$94.50
EFT0002891	203796	ACCENT REFRIGERATION SYSTEMS	5/10/2019	BMO1	PMCHQ00001162	\$69,604.50
EFT0002892	1000	AGO INDUSTRIES INC	5/10/2019	BMO1	PMCHQ00001162	\$631.33
EFT0002893	27020	AIR LIQUIDE CANADA INC	5/10/2019	BMO1	PMCHQ00001162	\$518.11
EFT0002894	45585	ALBERNI ECO DRY CLEANERS	5/10/2019	BMO1	PMCHQ00001162	\$1,061.02
EFT0002895	200877	ALBERNI GLASS & MIRROR 2003 LT	5/10/2019	BM01	PMCHQ00001162 PMCHO00001162	\$526.35 \$86.96
EFT0002896	2540	ALBERNI INDUSTRIAL MARINE SUPI		BMO1	~	\$1,954.75
EFT0002897	3665	ALBERNI VALLEY REFRIGERATION	5/10/2019	BMO1	PMCHQ00001162 PMCHQ00001162	\$1,703.92
EFT0002898	5740	ASSOCIATED ENGINEERING (BC) LI	5/10/2019	BMO1 BMO1	PMCHQ00001162	\$2,884.66
EFT0002899	7000	BAILEY ELECTRIC CO LTD	5/10/2019	BMO1	PMCHQ00001162	\$2,046.90
EFT0002900	7860	BEAVER CREEK HOME CENTRE BERK'S INTERTRUCK LTD	5/10/2019	BMO1	PMCHQ00001162	\$690.95
EFT0002901	8600	BLACK PRESS GROUP	5/10/2019	BMO1	PMCHQ00001162	\$64.10
EFT0002902	9065 9515	BOWMARK CONCRETE LTD.	5/10/2019	BMO1	PMCHQ00001162	\$156.80
EFT0002903	54350	BRENNTAG CANADA INC.	5/10/2019	BMO1	PMCHQ00001162	\$3,323.72
EFT0002904 EFT0002905	13790	CANADIAN CORPS OF COMMISSIONAL		BMO1	PMCHQ00001162	\$1,393.56
EFT0002905	14380	CANADIAN CONTS OF CONTISSIONAL		BMO1	PMCHQ00001162	\$383.13
EFT0002907	12586	CMJ EQUIPMENT	5/10/2019	BMO1	PMCHQ00001162	\$6,242.25
EFT0002907	204580	COAST ENVIRONMENTAL LTD	5/10/2019	BMO1	PMCHQ00001162	\$113.69
EFT0002909	23250	COASTAL PEST MANAGEMENT	5/10/2019	BMO1	PMCHO00001162	\$94.50
EFT0002909	19300	COMOX PACIFIC EXPRESS LTD	5/10/2019	BMO1	PMCHQ00001162	\$403.68
EFT0002910 EFT0002911	29133	D R CLOUGH CONSULTING	5/10/2019	BMO1	PMCHQ00001162	\$283.50
EFT0002912	44880	DB PERKS & ASSOCIATES LTD.	5/10/2019	BMO1	PMCHQ00001162	\$63.62
EFT0002913	22200	DOLANS CONCRETE LTD	5/10/2019	BMO1	PMCHQ00001162	\$2,185.22
EFT0002914	23181	EMCO LIMITED	5/10/2019	BMO1	PMCHQ00001162	\$243.05
EFT0002915	42374	ENEX FUELS LTD.	5/10/2019	BMO1	PMCHQ00001162	\$10,536.01
EFT0002916	23450	EVITT ELECTRIC CO LTD	5/10/2019	BMO1	PMCHQ00001162	\$192.61
EFT0002917	23660	FALCON EQUIPMENT	5/10/2019	BMO1	PMCHQ00001162	\$2,913.53
EFT0002918	204276	GARDAWORLD	5/10/2019	BMO1	PMCHQ00001162	\$1,057.61
EFT0002919	26070	GRAPHICS FACTORY	5/10/2019	BMO1	PMCHQ00001162	\$1,653.12
EFT0002920	27850	HAYLOCK BROS PAVING LTD	5/10/2019	BMO1	PMCHQ00001162	\$6,482.79
EFT0002921	204004	HEROLD ENGINEERING LIMITED	5/10/2019	BMO1	PMCHQ00001162	\$3,543.75
EFT0002922	32270	JACK'S TIRE SALES & SERVICES L		BMO1	PMCHQ00001162	\$5,108.38
EFT0002923	34420	L B WOODCHOPPERS LTD	5/10/2019	BMO1	PMCHQ00001162	\$1,275.54
EFT0002924	202355	LORDCO PARTS LTD	5/10/2019	BM01	PMCHQ00001162	\$230.43 \$30.99
EFT0002925	36260	MCLEAN & HIGGINS LTD	5/10/2019	BM01	PMCHQ00001162	\$4,011.98
EFT0002926	201071	NEOPOST CANADA LTD.	5/10/2019	BMO1 BMO1	PMCHQ00001162 PMCHQ00001162	\$3,573.92
EFT0002927	42905	OAK CREEK GOLF & TURF INC.	5/10/2019 5/10/2019	BMO1	PMCHQ00001162	\$210.00
EFT0002928	204256'	ORCA HEALTH & SAFETY PLANETCLEAN (NANAIMO) LTD	5/10/2019	BMO1	PMCHQ00001162	\$17,093.88
EFT0002929	32500	OUALITY FOODS	5/10/2019	BMO1	PMCHQ00001162	\$569.19
EFT0002930	47333 49140	REGIONAL DISTRICT OF ALBERNI C		BMO1	PMCHQ00001162	\$33,388.80
EFT0002931 EFT0002932	202207	SHERINE INDUSTRIES LTD	5/10/2019	BMO1	PMCHQ00001162	\$40.18
EFT0002933	52640	SHERWOOD AUTO PARTS AND RADIAT		BMO1	PMCHQ00001162	\$5,627.50
EFT0002934	915751	THYSSENKRUPP ELEVATOR	5/10/2019	BM01	PMCHQ00001162	\$273.19
EFT0002935	56323	TOM HARRIS CELLULAR LTD	5/10/2019	BM01	PMCHQ00001162	\$897.77
EFT0002936	57040	UAP INC	5/10/2019	BMO1	PMCHQ00001162	\$60.47
EFT0002937	200217	VOYSEY, SHANE	5/10/2019	BMO1	PMCHQ00001162	\$261.91
EFT0002938	204597	WESTERN EQUIPMENT LTD		BMO1	PMCHQ00001162	\$480.78
EFT0002939	62740	WINDSOR PLYWOOD	5/10/2019	BMO1	PMCHQ00001162	\$2,197.97
EFT0002940	59700	WL SOLUTIONS LTD	5/10/2019	BMO1	PMCHQ00001162	\$462.00
EFT0002941	1960	ALBERNI DISTRICT CO-OP ASSOC	5/15/2019	BMO1	PMCHQ00001164	\$212.10
EFT0002942	2003100	GIBSON, MARILYN		BMO1	PMCHQ00001164	\$137.50
EFT0002943	35105	LEWKOWICH ENGINEERING ASSOCIAT		BMO1	PMCHQ00001164	\$526.68
EFT0002944	35900	MCGILL & ASSOCIATES		BMO1	PMCHQ00001164	\$1,505.96
EFT0002945	49150	REGIONAL DISTRICT OF ALBERNI C		BMO1	PMCHQ00001164	\$720.00
EFT0002946	9325	SHANKS, RONDI		BMO1	PMCHQ00001164	\$162.00
EFT0002947	205691	TRITECH GROUP LTD	5/15/2019	BM01	PMCHQ00001164	\$380,861.16

System: User Date: 5/22/2019

5/22/2019

10:39:56 AM

City of Port Alberni VENDOR CHEQUE REGISTER REPORT Payables Management

Page: 7

User ID: SPENCER_M

* Voided Cheques

Audit Trail Code Cheque Date Chequebook ID Vendor Cheque Name Vendor ID Cheque Number

Amount

Total Cheques:

Total Amount of Cheques:

\$6,321,908.68

McLean Mill Society Balance Sheet As at 31/03/2019

ASSET

-115.00	55,926.07 2,733.46 45,047.26 1,685.00 105,391.79
	8,214.88 14,952.11 3,097.84 26,264.83
13,598.59 -3,434.38 16,193.41 -4,122.95 146,520.37 -31,875.10 13,563.11 -271.26	10,164.21 12,070.46 114,645.27 13,291.85 150,171.79 281,828.41
	201,020.41
5,318.77 -11,448.75	227.26 23,920.00 60,074.04 119,220.30 30.00 4,347.38 2,100.00 3,565.37
	22.86 3.15 267.25 100.00 267.25 87.10 500.00 54,678.43 5.00 110.03 2,733.46 44,756.96 290.30 13,598.59 -3,434.38 16,193.41 -4,122.95 146,520.37 -31,875.10 13,563.11 -271.26 30.00

Printed On: 14/05/2019

McLean Mill Society Balance Sheet As at 31/03/2019

Prepaid Revenue/Sales/Deposits	5,764.17
Total Current Liabilities	213,118.54
TOTAL LIABILITY	213,118.54
EQUITY	
Owners Equity	
Retained Earnings - Previous Year	-1,695.46
Current Earnings	70,405.33
Total Owners Equity	68,709.87
TOTAL EQUITY	68,709.87
LIABILITIES AND EQUITY	281,828.41

Printed On: 14/05/2019

McLean Mill Society Income Statement 01/01/2019 to 31/03/2019

REVENUE

Sales Revenue	
Sales - Admissions	75.01
Sales - Camping	55.00
Sales - Other	566.32
Net Sales	696.33
Other Revenue	
Interest Revenue	-0.53
Miscellaneous Revenue	110.03
Summer Student Grants	5,860.71
City of P A Operating Grants	126,300.00
Events (eg. Weddings, Meetings)	18,155.00
Events (Other)	5,408.58
Donations	49.96
Total Other Revenue	155,883.75
TOTAL REVENUE	156,580.08
EXPENSE	
Cost of Goods Sold	
Inventory - Food & Other Supplies	553.13
Total Cost of Goods Sold	553.13
Payroll Expenses	
Wages & Salaries	32,070.81
El Expense	676.44
CPP Expense	1,501.10
Payworks Service Fee	308.31
Total Payroll Expense	34,556.66
General & Administrative Expenses	
Advertising & Promotions	694.67
Business Fees & Licenses	4.50
Consulting Fee	90.00
Fuel	27.58
I.H.S. Honorarium	10,000.00
Interest, Bank Charges, Online Fees	1,192.21
Office Supplies	1,054.89
Propane	5,766.18
Mileage / Travel	73.81
Repair & Maintenance	26,778.95
Supplies	80.00
Utilities / Telephone Waste Management	4,872.17 430.00
Total General & Admin. Expenses	51,064.96
TOTAL EXPENSE	86,174.75
NET INCOME	70,405.33

Printed On: 14/05/2019

City of Port Alberni

ALBERNI VALLEY CHILDCARE SOCIETY

Lease Agreement

This lease is made pursuant to the Land Transfer Form Act

THIS LEASE MADE THIS 1ST DAY OF MAY, 2019.

LANDLORD:

City of Port Alberni

4850 Argyle Street

Port Alberni BC V9Y 1V8

(hereinafter called the "Lessor")

TENANT:

Alberni Valley Childcare Society

Stepping Stones 4325 Neill Street

Port Alberni BC V9Y 1E5

(hereinafter called the "Lessee")

1.0 DEMISE:

1.1 WITNESSETH that the Lessor hereby demises to the Lessee, the lands and premises situate at 4222 Cedarwood Street, in the City of Port Alberni, in the Province of British Columbia, and more particularly known and described as:

LOT 15 BLOCK 5 DISTRICT LOT 1 ALBERNI DISTRICT PLAN VIP11410 EXCEPT PLAN EPP9096

(HEREINAFTER referred to as former "Stepping Stones Daycare" as shown on Schedule "A", attached to and forming part of this Agreement).

2.0 TERM:

2.1 The term of this lease is for 10 years:

Beginning Date: May 15, 2019

End Date: May 15, 2029



3.0 RENT:

3.1 The rent is \$1.00 per year, plus GST, payable on the fifteenth day of May, 2019 and continuing in each and every year to and including the fifteenth day of May, 2029.

4.0 PERMITTED USES:

4.1 The Lessee may use the premises only for the purpose of accommodating child care programs.

5.0 LESSEE COVENANTS:

- **5.1** To pay rent.
- **5.2** To operate child care on the lands and premises.
- 5.3 To pay that portion of all taxes (including local improvement taxes?) levied by any Federal, Provincial or Municipal authority in respect of the "Stepping Stones Daycare".
- To pay all property taxes and all water, electrical, gas, security alarm, heating, fire alarm, monitoring, telephone, garbage pick up charges and all other rates and charges imposed for services and utilities in respect of the premises.
- 5.5 To observe and comply with all laws, statutes, regulations, bylaws, rules and orders relating to the premises and the use or occupation thereof.
- To indemnify and save harmless the Lessor from and against all claims, 5.6 liabilities, demands, losses, expenses or damages arising out of or in connection with the operation of the Lessee, its servants or agents, contractors, invitees or guests and from and against all claims and demands, losses, costs, actions, suits or other proceedings by whomsoever made, brought or prosecuted, whether arising by reason of accidents, damages or injuries to persons (including the Lessor's servants or agent), or to property or otherwise in any manner based upon, occasioned by, arising out of, or attributable to the existence of these presents, or any privilege granted or action taken or things done or maintained by virtue hereof, or the exercise in any manner of rights arising hereunder, and the Lessee hereby waives as against the Lessor all claims and demands of whatsoever nature or kind, whether arising directly or indirectly out of the existence of these presents, or any privileges granted or action taken or things done by virtue hereof; SAVE AND EXCEPT any negligence arising through any act or omission of the Lessor, its servants

- 5.7 To repair reasonable wear and tear and damage and to repair all major building defects and give the Lessor an immediate notice of any defect in the water service, gas or other pipes or fixtures, heating apparatus, electric or other wires, fixtures or any major building defects.
- 5.8 To make all improvements, alterations or repairs required by any dominion, provincial or municipal authority or by virtue of any statute, regulation or bylaw in that respect.
- To permit the Lessor or its agents to enter the building or premises from time to time to view the state of repair and state of the building and grounds and that the Lessee shall repair according to notice.
- 5.10 To not make any alterations in the structure, plan or partitioning of the premises nor install any plumbing, piping, wiring or heating apparatus without the written permission of the Lessor or its agents first had and obtained and at the end or sooner termination of the said term will restore the premises to their present condition if called upon to do so by the Lessor, but otherwise all repairs, alterations, installations and additions made by the Lessee upon the premises, except for moveable business fixtures, shall be the property of the Lessor and shall be considered in all respects part of the premises and will indemnify and save harmless the Lessor from and against all manner of claims for liens, for wages or materials, or for damage to persons or property caused during the making of or in connection with any such repairs, alterations installations and additions.
- **5.11** Not to assign, sublet or part with possession of the said premises, or any part thereof, without prior permission of the Lessor.
- 5.12 To place and maintain comprehensive general liability insurance, against claims arising out of bodily injury to death and against claims arising from damages to or destruction of the property of others, and for loss of use thereof for the minimum amount of Two Million (2,000,000) Dollars. Such insurance shall include protection for liability assumed under this Agreement and shall be in the joint names of the Lessor and Lessee. The Lessee shall require its insurer to provide the Lessor with a Certificate of Insurance each year confirming the limit of liability insurance, an acknowledgement of the save harmless clause contained therein and to give 15 days written notice to the Lessor of any alteration or cancellation of the Insurance.

- 5.13 To not carry on or do or allow to be carried on or done on the premises any work, business, occupation or thing whatever which may be or become a nuisance or annoyance to the Lessor, or the public, or to permit any use of the buildings which would increase the hazard of fire or liability of any kind or which may increase the premium rate of insurance against the loss by fire or liability upon the said building or premises or invalidate any policy of insurance of any kind upon or in respect to the same.
- 5.14 At the expiration or the sooner termination of this lease to peaceably surrender and give up possession without notice from the Lessor and any right or notice to quit or vacate being hereby expressly waived by the Lessee, any law, usage or custom to the contrary notwithstanding.
- 5.15 To obey, observe and conform to and cause its employees to observe, obey and conform to all rules and regulations from time to time made by the Lessor with regard to the management, use or occupation of the property.

6.0 LESSOR'S/LANDLORD'S COVENANTS:

- **6.1** For quiet enjoyment.
- 6.2 To pay all charges, duties and rates, municipal, parliamentary or otherwise levied, imposed or assessed against the demised premises or against the Lessor or the Lessee on account thereof; except such as the Lessee has hereinbefore covenanted to pay and, except those charges relating solely to sue of the building by the Lessee.
- 6.3 To enter the premises from time to time to determine the state of repair of the said "Stepping Stones Daycare".

7.0 MUTUAL COVENANTS

7.1 In the event of destruction of the said premises by fire, lightning, tempest, earthquake or vandalism, the parties hereto agree that the lease is terminated and that there shall be no obligation on the part of the Lessor to obtain alternate premises for the Lessee.

- 7.2 If the Lessee remains in possession of the said leased premises after the expiration of the term of this lease without objections by the Lessor and without any agreement otherwise provided, it shall be deemed to be a lease from month to month and shall be subject otherwise to the provisions of this lease insofar as they are applicable.
- 7.3 The waiver acquiescence of the Lessor in any default of the Lessee under any clause of this agreement shall not be deemed to be a waiver of such clause or any subsequent or other default hereunder.

8.0 FOR RE-ENTRY:

8.1 The Lessor may re-enter on nonpayment of rent or nonperformance of covenants by the Lessee.

9.0 NOTICES:

9.1 All notices, requests, demands and other communications hereunder shall be in writing and are deemed duly given if delivered by hand or facsimile or mailed by registered mail postage prepaid addressed to the party concerned at the addresses set out in this lease or to another address a party may designate in writing. Any notice is deemed give and received, if delivered by hand or by facsimile, on the day delivered, and if mailed, when it should have been received in the ordinary course of post.

10.0 ENUREMENT:

10.1 This lease enures to the benefit of and is binding on the respective successors and permitted assignees of the parties.

11.0 INTERPRETATION:

11.1 The singular includes the plural and vice versa; the masculine includes the feminine and vice versa. The headings are inserted for convenience of reference only and do not affect the construction or interpretation of this lease.

IN WITNESS WHEREOF the parties herein have signed this lease as of the effective date.

The Corporate Seal of the City of Port Alberni was hereunto affixed in the presence of:	Signed on behalf of the Alberni Valley Childcare Society:
Mayor	Authorized Signatory
Clerk	Authorized Signatory
Date	Date

END OF DOCUMENT

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City of Port Alberni

ALBERNI HARBOUR QUAY

Lease Agreement

This lease is made pursuant to the Land Transfer Form Act

LANDLORD: City of Port Alberni

4850 Argyle Street

Port Alberni, B.C. V9Y 1V8

TENANT:

Rochelle Bodick

Turtle Island Fish & Chips #12 - 5440 Argyle Street Port Alberni BC V9Y 1T7

1.0 GRANT:

1.1 The Landlord leases to the tenant the following property, ("the premises"):

Unit #12 - 5440 Argyle Street, Port Alberni BC V9Y 1T7

2.0 TERM:

2.1 The term of this lease is two years:

Beginning Date:

June 1, 2019

End Date:

May 31, 2021

3.0 RENT:

- 3.1 The rent is \$622.95 (\$593.28 + \$29.66 GST) per month, (396.56 ft² at \$17.95 per square foot per year), payable in advance on the first day of each and every month of the term. (It is understood that the rent includes an amount for taxes, the payment of which shall be made by the City, from this rental amount).
- 3.2 The rent shall increase on January 1st of each year at a rate equal to the percentage increase in the BC Consumer Price Index for all items for the twelve (12) month period running to October 1st of the preceding year.

4.0 PERMITTED USES:

4.1 The Tenant may use the premises only for the purpose of operating a fish and chip retail shop.

5.0 TENANT'S COVENANTS:

The Tenant covenants as follows:



- 5.1 To pay rent.
- 5.2 To use the premises only for the purposes set forth in paragraph 4.1.
- 5.3 To maintain consistent open hours to the public generally as follows:

11:00 a.m. to 7:00 p.m. 7 days/week

- 5.4 To be open during special events on dates and during prescribed hours as determined by the Landlord who will provide 30 days' notice of such events via email.
- 5.5 The tenant acknowledges that during special events, the Quay may include pedestrian-only access with access for vehicle loading/unloading at specific times as determined by the Landlord.
- 5.6 To pay all electrical, gas, security alarm, telephone and other rates and charges imposed for services and utilities in respect of the premises.
- 5.7 To observe and comply with all laws, statutes, regulations, bylaws, rules and orders relating to the premises and the use or occupation thereof.
- 5.8 To indemnify and save harmless the Landlord from and against all claims and losses arising out of or in connection with any activities of the tenant, its servants, agents, contractors, or invitees.
- 5.9 The Tenant shall obtain and maintain for the Term, at its sole expense, comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage arising out of the Tenant's use and occupation of the Premises, in the amount of not less than \$2,000,000 per occurrence, all inclusive; and

Each insurance policy shall:

- (a) name the Landlord as an additional insured;
- (b) be issued by an insurance company entitled under provincial law to carry on business in British Columbia;
- (c) state that the policy;
 - (i) applies to each insured in the same manner and to the same extent as if a separate policy of insurance had been issued to each insured; and,
 - (ii) cannot be cancelled, lapsed or materially changed without thirty (30) days written notice to the Landlord;

- (d) be maintained for a period ending twelve months after this Lease is terminated;
- (e) not include any deductible amount greater than \$5,000.00 per occurrence; and
- (f) be on other terms acceptable to the Landlord, acting reasonably.
- 5.10 To obtain the Landlord's approval of, and to keep up, any exterior signs, fences, furnishings and leasehold improvements.
- 5.11 To leave the premises in good repair.
- 5.12 Not to assign, sublet or part with possession of the premises, or any part thereof, without leave.
- 5.13 Not to register this lease in the Land Titles Office.
- 5.14 To repair.
- 5.15 Not to carry on any activity, that may be deemed a nuisance, on the premises.
- 5.16 Not to allow any liens to be filed against the premises. If any improvement as defined in the *Builders Lien Act* is made to the premises, the Tenant shall post and maintain notices in accordance with that *Act*.
- 5.17 To lawfully dispose of all waste and debris created by the Tenant on the premises in a manner satisfactory to the Landlord; to keep the premises free of flammable and/or explosive material; to have on the premises at all times fire extinguisher/s as advised are necessary by the Landlord; and to immediately notify the Landlord of any fire damage or other damage or hazards in the vicinity of the premises.

6.0 LANDLORD'S COVENANTS:

The Landlord covenants:

6.1 For quiet enjoyment.

7.0 RE-ENTRY:

7.1 Proviso for re-entry by the Landlord on non-payment of rent or non-performance of covenants.

8.0 TENANT'S BANKRUPTCY:

8.1 If the Tenant becomes bankrupt, this lease shall be terminated immediately.

9.0 TERMINATION:

- 9.1 Despite the term of this lease, it may be terminated by either party upon thirty (30) days written notice to the other party of its intention to terminate.
- 9.2 On the termination of this lease, the Tenant shall, at his expense and if the Landlord requires, remove all fixtures and improvements installed by the Tenant on the premises.
- 9.3 In case the premises, or any part thereof, is damaged by fire or tempest so as to render it unfit for the Tenant's use, the said term shall immediately come to an end.

10.0 HOLDING OVER:

10.1 If the Tenant continues to occupy the premises after the end date of the term and the Landlord accepts rent, then the tenancy created shall be deemed to be on a month-to-month basis and the Tenant shall continue to comply with all other terms and conditions of this agreement.

11.0 NOTICES:

11.1 All notices shall be in writing and are deemed duly given if delivered by hand or facsimile or mailed by registered mail postage prepaid addressed to the party concerned at the addresses set out in this lease or to another address a party may designate in writing. Any notice is deemed give and received, if delivered by hand or by facsimile, on the day delivered, and if mailed, when it should have been received in the ordinary course of post.

12.0 ENUREMENT:

12.1 This lease enures to the benefit of and is binding on the respective successors and permitted assignees of the parties.

13.0 INTERPRETATION:

13.1 The singular includes the plural and vice versa; the masculine includes the feminine and vice versa. The headings are inserted for convenience of reference only and do not affect the construction or interpretation of this lease.

14.0 INTEREST CHARGES:

14.1 The Tenant shall pay the Landlord interest at a rate of 2% monthly on any overdue rent or amounts payable under this lease.

15.0 OTHER TERMS:

15.1 The Tenant and his staff shall park only in areas approved or designated by the Landlord.

IN WITNESS WHEREOF the parties herein have signed this lease as of the effective date.

CITY OF PORT ALBERNI

TENANT

The Corporate Seal of the City of Port Alberni was hereunto affixed in the presence of:

Mayor	(Tenant's Name – PRINT)
Clerk	(Tenant's Signature)
	Witness Signature

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This lease is made pursuant to the Land Transfer Form Act

LANDLORD: City of Port Alberni

4850 Argyle Street

Port Alberni, BC V9Y 1V8

TENANT:

Proactive Services

c/o Jeremy Brown

Cataline Real Estate Inc. 1212 Clovelly Terrace Victoria BC V8P 1V6

1.0 GRANT:

1.1 The Landlord leases to the tenant the following property, ("the premises"):

Part of the land lying adjacent to Lot A, Block 46, District Lot 1, ALD, Plan VIP197B, outlined in bold on Schedule A attached to and forming part of this lease agreement.

2.0 TERM:

2.1 The term of this lease is:

Beginning Date: May 1, 2019 End Date: April 30, 2021

3.0 RENT:

3.1 The rent is \$375.00 per year, plus applicable taxes, payable on the first day of each year of the term.

4.0 PERMITTED USES:

4.1 The Tenant may use the premises only for the purpose of access and boat parking for Proactive Services.

5.0 TENANT'S COVENANTS:

The Tenant covenants as follows:

5.1 To pay rent.

- To use the premises only for the purposes set forth in paragraph 4.1.
- To pay all property taxes and all water, electrical, gas, security alarm, telephone and other rates and charges imposed for services and utilities in respect of the premises.
- To observe and comply with all laws, statutes, regulations, by-laws, rules and orders relating to the premises and the use or occupation thereof.
- To indemnify and save harmless the Landlord from and against all claims and losses arising out of or in connection with any activities of the tenant, its servants, agents, contractors, or invitees.
- 5.6 The Tenant shall obtain and maintain for the Term, at its sole expense, comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage arising out of the Tenant's use and occupation of the Premises, in the amount of not less than \$2,000,000 per occurrence, all inclusive; and

Each insurance policy shall:

- (a) name the Landlord as an additional insured;
- (b) be issued by an insurance company entitled under provincial law to carry on business in British Columbia;
- (c) state that the policy;
 - (i) applies to each insured in the same manner and to the same extent as if a separate policy of insurance had been issued to each insured; and,
 - (ii) cannot be cancelled, lapsed or materially changed without thirty (30) days written notice to the Landlord;
- (d) be maintained for a period ending twelve months after this Lease is terminated;
- (e) not include any deductible amount greater than \$5,000.00 per occurrence; and
- (f) be on other terms acceptable to the Landlord, acting reasonably.
- 5.7 To cause the surface and landscaping of the said lands to be maintained in a good and workmanlike manner.
- 5.8 To leave the premises in good repair.
- 5.9 Not to assign, sublet or part with possession of the premises, or any part thereof, without leave.

- 5.10 Not to register this lease in the Land Titles Office.
- 5.11 To repair.
- 5.12 Not to carry on any activity, that may be deemed a nuisance, on the premises.
- 5.13 Not to allow any liens to be filed against the premises. If any improvement as defined in the Builders Lien Act is made to the premises, the Tenant shall post and maintain notices in accordance with that Act.
- 5.14 To lawfully dispose of all waste and debris created by the Tenant on the premises in a manner satisfactory to the Landlord; to keep the premises free of flammable and/or explosive material; to have on the premises at all times fire extinguisher/s as advised are necessary by the Landlord; and to immediately notify the Landlord of any fire damage or other damage or hazards in the vicinity of the premises.
- 5.16 To provide the Landlord access at all times to its sewer and/or to perform any necessary work on or under the lane.

6.0 LANDLORD'S COVENANTS:

The Landlord covenants:

6.1 For quiet enjoyment.

7.0 RE-ENTRY:

7.1 Proviso for re-entry by the Landlord on non-payment of rent or non-performance of covenants.

8.0 TENANT'S BANKRUPTCY:

8.1 If the Tenant becomes bankrupt, this lease shall be terminated immediately.

9.0 TERMINATION:

- 9.1 Despite the term of this lease, it may be terminated by either party upon sixty (60) days written notice to the other party of its intention to terminate.
- 9.2 On the termination of this lease, the Tenant shall, at his expense and if the Landlord requires, remove all fixtures and improvements installed by the Tenant on the premises.
- 9.3 In case the premises, or any part thereof, if damaged by fire or tempest so as to render it unfit for the Tenant's use, the said term shall immediately come to an end.

10.0 HOLDING OVER:

10.1 If the Tenant continues to occupy the premises after the end date of the term and the Landlord accepts rent, then the tenancy created shall be deemed to be on a month-to-month basis and the Tenant shall continue to comply with all other terms and conditions of this agreement.

11.0 NOTICES:

11.1 All notices shall be in writing and are deemed duly given if delivered by hand or facsimile or mailed by registered mail postage prepaid addressed to the party concerned at the addresses set out in this lease or to another address a party may designate in writing. Any notice is deemed give and received, if delivered by hand or by facsimile, on the day delivered, and if mailed, when it should have been received in the ordinary course of post.

12.0 ENUREMENT:

12.1 This lease enures to the benefit of and is binding on the respective successors and permitted assignees of the parties.

13.0 INTERPRETATION:

13.1 The singular includes the plural and vice versa; the masculine includes the feminine and vice versa. The headings are inserted for convenience of reference only and do not affect the construction or interpretation of this lease.

14.0 INTEREST CHARGES:

14.1 The Tenant shall pay the Landlord interest at a rate of 2% monthly on any overdue rent or amounts payable under this lease.

15.0 OTHER TERMS:

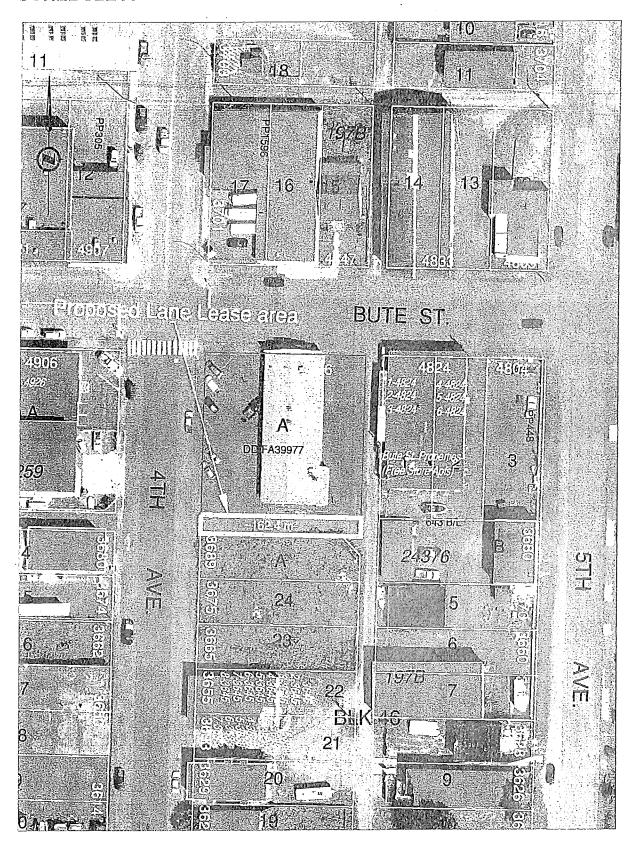
15.1 This agreement is subject to any rights created in favour of British Columbia Hydro and Power Authority by virtue of a right of way agreement made between the Lessor herein and British Columbia Power Commission dated the 31st day of December, 1956 and registered in the Victoria Land registry Office under No: 204946-G.

IN WITNESS WHEREOF the parties herein have signed this lease as of the effective date.

CITY OF PORT ALBERNI
The Corporate Seal of the City of Port Alberni was hereunto affixed in the presence of:
Mayor
Clerk
TENANT
(Tenant's Name - PRINT)
(Tenant's Signature)
(Witness Signature)

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SCHEDULE A





CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

TO:

Tim Pley, A/CAO

FROM:

Cathy Rothwell, Director of Finance

COPIES TO:

Mayor and Council

Davina Hartwell, City Clerk

DATE:

May 31, 2019

SUBJECT:

Statement of Financial Information for the year ended December 31, 2018

Issue:

City Council must receive and approve the Statement of Financial Information for the year ended December 31, 2018, prior to required submission of the report to the Ministry of Municipal Affairs and Housing.

Discussion:

Pursuant to Section 2 of the *Financial Information Act*, the Local Government must prepare a Statement of Financial Information. The format is prescribed by regulation pursuant to Section 3 of the Financial Information Regulation. The requirement that Council must approve the statement is prescribed by Section 9(2) of the Financial Information Regulation.

Attached is a copy of the Statement of Financial Information including all statements and schedules that are required for submission.

Recommendation:

The following resolution is proposed:

That the report from the Director of Finance dated May 31, 2019 be received, and Council for the City of Port Alberni approve the statements and schedules included in the Statement of Financial Information, produced under the Financial Information Act for the year 2018.

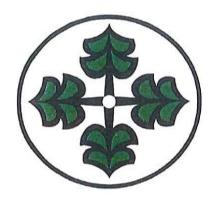
Respectfully submitted

Cathy Rothwell

Director of Finance

Chothwell

CITY OF PORT ALBERNI STATEMENT OF FINANCIAL INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2018



SCHEDULES:

COUNCIL MEMBERS' REMUNERATION

EMPLOYEES' WAGES OVER \$75,000 AND RELATED EXPENSES (including consolidated totals for all others)

LISTING OF SEVERANCE AGREEMENTS COMMENCED DURING THE YEAR

AMOUNTS PAID TO SUPPLIERS IN EXCESS OF \$25,000 (including consolidated totals for all other amounts paid)



1. Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors

		Ва	ase Salary	Ta	xable Benefits		
Name	Position	Rer	nuneration		& Other		Expenses
RUTTAN, MICHAEL	Elected Official	\$	23,731.33	\$	422.00	\$	8,811.00
ALEMANY, CHRIS	Elected Official	\$	10,517.84	\$	90.25	\$	8,751.00
CORBEIL, RON	Elected Official	\$	1,299.64	\$	0.33	65	
HAGGARD, DEBBIE	Elected Official	\$	1,299.64	\$	37.83	\$	20.00
MCLEMAN, JACK	Elected Official	\$	10,517.84	\$	-	\$	2,873.00
MINIONS, SHARIE	Elected Official	\$	13,450.24	\$	540.25	\$	3,243.00
PAULSON, RON	Elected Official	\$	11,817.48	\$	501.14	\$	5,050.00
POON, MAN SHUN HELEN	Elected Official	\$	1,299.75	\$	37.83	\$	-
SAUVE, DENIS	Elected Official	\$	10,517.84	69	90.25	\$	1,660.00
SOLDA, CINDY	Elected Official	\$	1,299.64	65	75.03	\$	
WASHINGTON, DAN	Elected Official	\$	11,817.48	\$	614.98	\$	2,259.00
Total: elected officials, emp	loyees appointed						
by Cabinet and members of	the Board of Directors (A)	\$	97,568.72	\$	2,409.89	\$	32,667.00

2. Other employees (excluding those listed in Part 1 above)

	Ing those nated in Fate Fabove)	E	Base Salary		Salary Taxable Benefits		
Name	Position	Re	muneration		& Other		Expenses
BERKE, KARRY	Wastewater Systems Operator	\$	76,806.04	\$	8,146.02	\$	367.00
BOOTH, ANTHONY	Fire Fighter	\$	92,997.93	\$	5,230.90	\$	-
BURROWS, SCOTT	Fire Captain	\$	117,299.27	\$	13,651.29	\$	-
CHEVELDAVE, WAYNE	Mechanical Superintendent	\$	94,359.86	\$	1,623.59	65	-
CROSS, TRAVIS	Firefighter	\$	96,231.60	\$	8,710.81	69	
DEAKIN, PATRICK	Manager of Economic Development	\$	95,710.34	\$	900.00	\$	1,923.00
DUKE, LAWRENCE	Wastewater Systems Operator	\$	73,497.74	\$	1,871.70	\$	2,382.00
FINES, DERRIN	Firefighter	\$	96,143.86	\$	11,462.39	\$	-
FRANCOEUR, EDGAR	Fire Captain	\$	117,406.33	\$	10,637.35	\$	704.00
GAUDREAULT, ROBERT	Parks Operations Supervisor	\$	89,377.30	\$	1,587.25	\$	-
GILDAY, KELLY	Fire Chief	\$	70,203.85	\$	9,698.51	\$	209.00
GIRI, AMARJEET	Waterworks Chargehand	\$	78,555.87	\$	4,854.05	\$	192.00
GUERIN, ANDRE	Firefighter	\$	96,231.60	\$	15,503.68	\$	3,059.00
HALEY, JOHN	Firefighter	\$	96,056.12	\$	13,983.53	\$\$	-
HALYCHUK, BENJAMIN	Firefighter	\$	96,056.12	\$	8,133.33	\$	-
HARTWELL, DAVINA	City Člerk	\$	119,091.88	\$	1,350.45	\$	832.00
KOCH, DIANE	Deputy Director of Finance	\$	84,384.36	\$	2,880.45	\$	-
KRANEVELDT, ROBERT	Facilities Operations Supervisor	\$	78,980.65	\$	25,669.45	\$	-
LOW, CAILEAN	Firefighter	\$	82,181.18	\$	7,850.80	\$	1,303.00
MIGUEZ, JOHN	Firefighter	\$	98,192.19	\$	11,199.73	\$	103.00
MORTON, JAMES	Manager, Museum, Heritage & Culture	\$	75,443.15	\$	1,108.78	\$	-
MOUSLEY, BRIAN	Utilities Superintendent	\$	94,359.86	\$	1,624.20	\$	1,181.00
NADIG, HERBERT	Fire Captain	\$	116,871.03	\$	15,914.25	\$	_
NEWBERRY, RICHARD	Chief Fire Prevention Officer	\$	116,871.03	\$	6,249.60	\$	1,405.00
PATTERSON, CHARLES W	Deputy Fire Chief	\$	117,078.79	\$	7,268.80	\$	48.00
PELECH, JEFF	Manager of Information Technology	\$	103,795.85	\$	1,697.37	\$	1,417.00
PETERS, KEVIN	Building Inspector	\$	76,457.90	\$	385.20	\$	2,115.00
PLEY, LAURIE	Multiplex & Sports Facilities Supervisor	\$	88,583.35	\$	1,575.12	\$	1,859.00
PLEY, TIMOTHY	Chief Administrative Officer	\$	166,829.00	\$	1,280.76	\$	6,179.00
PUUSEPP, ALICIA	Manager of Communications	\$	82,479.00	\$	1,518.56	\$	677.00
RITCHIE, IAN	Firefighter	\$	95,792.90	\$	11,901.49	\$	-
ROBERTS, JASON	Firefighter	\$	92,997.93	\$	4,702.61	\$	-
ROGERS, BRADLEY	Firefighter	\$	95,848.42	\$	6,022.15	\$	-
ROSE, BRENT	Firefighter	\$	93,338.65	\$	8,058.49	\$	3,658.00
ROTHWELL, CATHY	Director of Finance	\$	117,310.35	\$	1,350.45	\$	216.00
SCHUT, HAROLD	Streets Chargehand	\$	79,563.94	\$	1,356.44	\$	-
SELVA, ANTHONY	Firefighter	\$	92,997.93	\$	3,899.67	\$	-
SMITH, SCOTT	Director of Development Services	\$	95,226.88	\$	23,849.85	\$	1,605.00
TAEKEMA, WILF	Manager Public Works	\$	116,662.28	\$	2,986.01	\$	-
THOEN, RANDOLPH	Fire Captain	\$	117,192.21	\$	13,192.65	\$	477.00
THOROGOOD, GAYLENE	Manager of Police Support Services	\$	75,803.71	\$	1,487.74	\$	963.00
THORPE, WILLA	Director of Parks, Recreation & Heritage	\$	116,139.62	\$	1,792.75	\$	
TOURANGEAU, BRENNAN	Firefighter	\$	92,997.93	\$	2,458.42	\$	_

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

			Base Salary	Tax	xable Benefits	
Name	Position	F	Remuneration		& Other	Expenses
TREMBLAY, KRISTA	Manager of Human Resources	\$	103,927.08	\$	1,700.25	\$ 636.00
TURNER, RYAN	Firefighter	\$	94,679.09	\$	8,000.45	\$ 102.00
WEIGHTMAN, RICHARD	Trades Chargehand	\$	75,848.22	\$	1,385.20	\$ _
WIATR, ROMAN	Water System Technician	\$	74,996.72	\$	5,708.40	\$ 70.00
WONG, S. BOYD	Engineering Technologist	\$	72,827.57	\$	9,563.65	\$ -
YORK, RON	Trades Chargehand	\$	76,604.61	\$	1,385.20	\$
ZAPLOTINSKY, BLADON	Firefighter	\$	96,211.51	\$	8,318.92	\$ 61.00
Consolidated total of other	employees with					
remuneration and expense	s of \$75,000 or less	\$	7,446,939.04	\$	315,071.22	\$ 81,057.70
Total: Other Employees	(B)	\$	12,212,439.64	\$	637,759.93	\$ 114,800.70
3. Reconciliation						
Total remuneration - elected	officials, employees appointed					
by cabinet and members of t	he Board of Directors (A)	\$				99,978.61
Total remuneration - other er	mployees (B)	\$				12,850,199.57
Subtotal		\$				12,950,178.18
Reconciling Items						
Total per Statement of Rev	enue and Expenditure	\$				15,870,743.00
Variance	Note 1	\$				(2,920,564.82)

A formal reconciliation of the figures cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

NOTE 1

- the payroll is based on a 26 pay period reporting whereas the financial statement is based on an accrual method of reporting;
- the financial statement reports benefits as a percentage of salaries and wages whereas remuneration is the amount paid directly to the employee as defined in the Financial Information Regulation, Schedule 1, subsection 6(1).

CITY OF PORT ALBERNI

STATEMENT OF SEVERANCE AGREEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

There was one severance agreement, representing 2 months compensation total, made between the City of Alberni and one non-unionized employee during fiscal year 2018.

This statement is prepared under the Financial Information Regulation, Schedule 1, Subsection 6(7).

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate Amount Paid To Supplier
0946982 BC LTD	58,996.96
A C E COURIER SERVICES	34,829.01
ACCENT REFRIGERATION SYSTEMS	116,782.49
ACKLANDS - GRAINGER INC	35,859.29
ADELHARDT CONCRETE PLUS	228,851.70
ALBERNI CLAYOQUOT REGIONAL HOSPITAL DIST.	766,805.00
ALBERNI PAVING & CONTRACTING LTD	100,317.00
ALBERNI VALLEY CHAMBER OF COMMERCE	94,501.03
ANDREW SHERET LIMITED	285,208.05
AON REED STENHOUSE	284,923.13
ASSOCIATED ENGINEERING (BC) LTD	867,219.94
AV CHAMBER OF COMMERCE RURAL DIVIDEND PROGRAM	26,964.00
B C ASSESSMENT AUTHORITY	155,907.00
B C HYDRO & POWER AUTHORITY	1,016,924.10
B C TRANSIT	1,137,701.77
BAILEY ELECTRIC CO LTD	278,780.47
BEAVER CREEK HOME CENTRE	45,583.80
BERK'S INTERTRUCK LTD	49,246.77
BLACK PRESS GROUP	37,151.59
BRENNTAG CANADA INC.	52,353.65
CALENDA, JOSEPH	41,580.00
CANADIAN CORPS OF COMMISSIONAIRES	27,034.09
CANADIAN UNION OF PUBLIC EMPLOYEES	142,325.82
CIRCLE DAIRY 1987 LTD	27,252.57
CITY OF PORT ALBERNI	82,349.52
COASTAL COMMUNITY INSURANCE SERVICES	91,291.78
COLYN'S LANDSCAPING LTD	37,485.00
COMMUNICATION CONNECTION	78,420.33
COMMUNITY FUTURES DEVELOPMENT CORP	50,000.00
CO-OPERATORS, THE	205,287.52
D K I SERVICES LTD	152,111.28
DB PERKS & ASSOCIATES LTD.	48,967.63
DEL RIO, JIM	25,904.70
DOLANS CONCRETE LTD	90,180.31
EMCO LIMITED	71,660.48
ENCORE BUSINESS SOLUTIONS INC	55,190.58
ENEX FUELS LTD.	315,948.70
FLOORING DEPOT	51,940.88
FORTIS BC - NATURAL GAS	79,398.13
FPINNOVATIONS	57,750.00
FRASER BURRARD DIVING LTD	31,655.66
HAYLOCK BROS PAVING LTD	58,337.27
HAZELWOOD CONSTRUCTION SERVICES	897,799.81
GI RESOURCES	48,011.14
JACK'S TIRE SALES & SERVICES LTD	54,068.36
JAMIESON, MICHELE	55,000.00
KHTARIA, CHARANJIT	48,875.53
KOERS & ASSOCIATES ENGINEERING LTD	163,123.83
LB WOODCHOPPERS LTD	26,564.51
MARATHON SURFACES INC	62,649.43
MASTERCARD - DIR OF FINANCE	112,735.73
M B LABORATORIES LTD	45,748.50
MCGILL & ASSOCIATES	37,472.34

MCLEAN & HIGGINS LTD	31,291.30
MCLEAN MILL SOCIETY	356.815.50
MEDICAL SERVICE PLAN OF BC	101,062.50
M I B EXCAVATING/0813188 BC LTD	40,729.50
MICROSOFT CORPORATION	52,908.44
MINISTRY OF ENVIRONMENT	52,266.32
MINISTRY OF PROV REVENUE	947,731.92
MONK OFFICE	25,027.18
MYRA SYSTEMS CORP	25,117.25
NANAIMO MITSUBISHI	48,314.63
NEOPOST CANADA LTD	29,463.10
PACIFIC BLUE CROSS	351,007.00
PATOLA, TODD	180,370.28
PENSION CORPORATION	2,308,420.32
PERFECTMIND INC	60,250,50
PORT ALBERNI FIRE FIGHTERS ASSOC	63,441.00
PORT ALBERNI PORT AUTHORITY	59,071.62
R ANDERSON & ASSOCIATES INC	42,420,00
RAYMOND JAMES LTD	17,000,000.00
RAYNER BRACHT CONSTRUCTION	217,749.15
REC TEC INDUSTRIES	69,323.66
RECEIVER GENERAL FOR CANADA - COMMISSIONER RCMP	4,588,668.39
RECEIVER GENERAL FOR CANADA - REVENUE CANADA	3,557,020.54
REGIONAL DISTRICT OF ALBERNI CLAYOQUOT	2,277,672.77
RICHMOND ELEVATOR	68,145.00
ROLLINS MACHINERY LTD	983,391.39
SPCA	151,440.80
SCHAFFER'S EQUIPMENT	31,740.30
SOUTH DRIVE HOLDINGS LTD	34,832.36
SOUTHSIDE AUTO SUPPLY LTD	32,702.75
STAPLES ADVANTAGE	45,460.36
SUTTLE RECREATION INC	41,390.72
TELUS	53,101.85
TELUS MOBILITY CELLULAR INC	48,352.02
TEMPEST DEVELOPMENT GROUP INC.	54,079.56
TOTEM TREE OPERATIONS	33,216.73
TRITECH GROUP LTD	506,935.37
TSESHAHT FIRST NATION	75,000.00
VANCOUVER ISLAND REGIONAL LIBRARY	726,996.00
VERITIV CANADA, INC	27,004.12
WINDSOR PLYWOOD	25,416.74
WORKSAFE BC	375,239.23
Total aggregate amount paid to suppliers (A) \$44,849,616.35

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less

(B)	\$2,849,065.77

3. Total of payments to suppliers for grants and contributions exceeding \$25,000

ALBERNI VALLEY CHAMBER OF COMMERCE	\$	84,840.00
AV CHAMBER OF COMMERCE RURAL DIVIDEND PROGRAM		26,964.00
MCLEAN MILL SOCIETY		30,000.00
Consolidated total of grants exceeding \$25,000.00		\$141,804.00
Consolidated total of contributions exceeding \$25,000.00	\$	-
Consolidated total of all grants and contributions exceeding \$25,000 (C)	\$141,804.00

4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	(A)	\$44,849,616.35
Consolidated total of payments of \$25,000 or less paid to suppliers	(B)	\$2,849,065.77
Consolidated total of all grants and contributions exceeding \$25,000	(C)	\$ 141,804.00
Reconciling items		
Total per Statement of Revenue and Expenditure		\$ 18,743,376.00
Variance Note 2		\$ 29,097,110.12

NOTE 2

A formal reconciliation cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

- collections for others;
- payments made to suppliers for payroll purposes eg. Receiver General, Pension Corporation etc.;
 GST and HST are included in the payments to suppliers but is not included in the financial statement total.
- acquisition of capital assets
- amortization expense
- purchase of investments

CITY OF PORT ALBERNI MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of Council. The Audit Committee meets with management four times a year, and the external auditors once a year.

The Director of Finance has the responsibility for assessing the management systems and practices of the corporation.

The external auditors, R. Anderson & Associates, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of Council and meet with it on a regular basis.

On behalf of the City of Port Alberni

ChoHwell

Name Cathy Rothwell
Title * Director of Finance
Date April 23, 2019

^{*} For municipalities, the officer assigned responsibility for financial administration signs

[☐] Prepared pursuant to Financial Information Regulation, Schedule 1, section 9

CITY OF PORT ALBERNI FOR THE YEAR ENDED DECEMBER 31, 2018

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information , produced under the *Financial Information Act*.

Cathy Rothwell Director of Finance April 23, 2019

CROThoul.

Council Member on behalf of Council April 23, 2019



CITY OF PORT ALBERNI

CLERK'S DEPARTMENT REPORT TO COUNCIL

TO:

Tim Pley, CAO

FROM:

Davina Hartwell, City Clerk

COPIES TO:

Mayor and Council

Cathy Rothwell, Director of Finance

Rosalyn Macauley, Deputy Director of Finance

DATE:

June 3, 2019

SUBJECT:

Permissive Tax Exemption Policy

ssue:

Council's consideration of policy with regards to Permissive Tax Exemptions.

Background:

At the March 25, 2019 regular meeting, Council received a report from the City Clerk providing information in regards to Permissive Tax Exemptions and requesting direction for 2020 and beyond in regards to potential changes to the City's Policy and/or financial considerations. At that meeting Council resolved to appoint a select committee of Council to review policy and make recommendations to Council.

At the April 8th, 2019 meeting, Mayor Minions, Councillor Haggard and Councillor Poon were formally appointed to the committee. The Committee met on two occasions – May 9, 2019 and May 28, 2019. Councillor Poon was elected Chair; Councillor Haggard Vice-Chair; staff resources were the City Clerk, Deputy Director of Finance, Assistant Collector/Accountant and the Project Coordinator, Finance.

The select committee reviewed the City's current Permissive Tax Exemption policy and considered changes that may better reflect the needs of the community. The Committee's recommendations are attached and are highlighted in red font in the draft Policy attached. The most significant changes are noted below.

Summary:

Major changes to the policy include:

- A cap of the overall value of Permissive Tax Exemptions issued of 1.15% of the current years' total budgeted property tax requisition;
- Applications to be submitted to the Finance department for review and summary; recommendations provided to Council for consideration;



- Eligibility criteria 3(b) amended to more adequately reflect the ongoing and future needs of the community, including that the land or buildings provide for:
 - o "athletic or recreational programs or facilities for youth" (removing "public use")
 - o Removing "services for special needs groups" and replacing with "mental health and addiction services and facilities";
 - o Removing "facilities" and leaving "programming for seniors";
 - o Removing "seniors care facility". (This is already covered in *Community Charter* Section 224 (j) and (k))
 - Removal of "emergency and rescue services";
- The inclusion of wording that may exclude those applying for permissive tax exemption if they participate in a commercial activity such as the sale of food and/or liquor;
- The organization must be seen as working towards self-sufficiency 3(d) and must publicly acknowledge the exemption;
- The inclusion of a land area cap of .5 acres for a church property

The following summarizes the process and timeline with regards to review of applications for the proposed four year term commencing 2020.

- Council's confirmation of policy amendments June 10
- Letters to all current tax exemption recipients and ads placed by June 15, 2019
- Deadline for applications July 15, 2019 with staff review to commence July 16
- Concurrent application process and review of Places Public Worship Exemption Bylaw
- Staff recommendations to Council and Introduction of Bylaw(s) no later than Sept.3
- Required advertising per Section 227 of Community Charter
- Bylaw(s) adoption Sept. 16
- Community Charter deadline for Bylaw adoption October 31, 2019

Recommendation:

It is important to note that Permissive Tax Exemption is a means for Council to support organizations within the community which further Council's objectives of enhancing quality of life, however, Council has the discretion to reject any or all applications brought forward for consideration in any given year.

That the report from the City Clerk dated June 3, 2019 be received and the recommendations of the select committee in regards to the City's Permissive Tax Exemption Policy be approved as presented.

Respectfully submitted,

Davina Hartwell City Clerk

TITLE: PERMISS	SIVE TAX EXEMPT	ION		
EFFECTIVE DATE: June, 2019	DEPARTMENT: Finance	AUTHORIZED BY: Council	REPLACES: June 25/13 May 25/04	PAGE 1 OF 3

PREAMBLE

Permissive tax exemption is a means for Council to support organizations within the community which further Council's objectives of enhancing quality of life (economic, social, cultural) and delivering services economically. The parameters will provide fair, consistent treatment and consideration for all applicants providing charitable and not for profit services for the benefit of the residents of the City of Port Alberni. After careful consideration of all applications Council may approve a full, a partial, or no tax exemption. This policy guides identification of organizations meeting Council's objectives

POLICY

1. Overall Amount

The total amount of revenue to be foregone by permissive tax exemptions will be set by Council during the development of the Five Year Financial Plan. Permissive tax exemptions approved in the current year for the subsequent tax year will not exceed 1.15% of the current year's total budgeted property tax requisition. The permissive exemption values will be calculated by using the current year's assessment multiplied by the current year's tax rates. In the case where the calculated permissive exemption values for the subsequent year exceed 1.15 % of the current year's tax requisition, all permissive exemptions will be proportionately reduced.

2. Process

Council will consider applications for permissive tax exemptions annually. The opportunity to apply will be advertised 2 times in the local newspaper and letters will be mailed to organizations having an exemption which will expire at the end of the current year so that they may apply for renewal.

Applications must be submitted on prescribed forms available from City Hall, to the Deputy Director of Finance, before August 1st of each year. The Deputy Director of Finance (or their designate) will review the applications for completeness, and arrange contact with applicants for additional information as necessary.

Application forms must be accompanied by:

- Copy of most current Notice to Reader financial statements prepared by an Accountant, or if a new applicant 3 years is required
- A copy of the most current Budget for the organization;
- Copy of state of title certificate or lease agreement, as applicable; and
- Site plan of subject property.

The Deputy Director of Finance will present a summary report of the applications, relative to the eligibility criteria, to Council for consideration.

3. Eligibility Criteria

- a. Application of this permissive tax exemption policy is subject to applicable provincial legislation. Applicants are encouraged to familiarize themselves with the legislation.
- b. In assessing the application of permissive tax exemption to the land or buildings occupied by a qualifying organization, Council will consider the following priorities for granting an exemption:

The land or buildings shall provide for at least one of the following:

- athletic or recreational programs or facilities for public use youth;
- services for special needs groups mental health and addiction services and facilities;
- · facilities or programming for youth and seniors;
- · protection and maintenance of important community heritage;
- seniors care facility;
- · arts, cultural or educational programs or facilities;
- · emergency and rescue services;
- services for the public in a formal partnership with the City or;
- preservation to an environmental or ecologically sensitive area designated within the Official Community Plan.
- c. The organization must be a Non-Profit or Registered Charity. Only that part of the property used for non-profit or charitable activities will be considered for exemption. Nonprofit or Charitable organizations conducting retail and/or commercial activity including the sale of food and/or liquor, may not be eligible for tax exemption.
- d. The organization must be seen to be working towards self-sufficiency by seeking funding from other sources, including grants from other levels of Government.
- e. The organization may be required to show evidence of ongoing, active volunteer involvement
- f. Applicants must show evidence of a clear mandate and competent administration.
- g. All recipients of tax exemptions from the City of Port Alberni will be required to publicly acknowledge the exemption.
- h. Where the land was provided by the City, consideration will be given whether the land was granted or otherwise provided by the City to the organization on the understanding that taxes would continue to be paid.
- Exemptions will not be granted for land held for future development or land greater than normally required for off street parking, buffer zones or to make a reasonable shaped parcel. This includes all exemptions, including Places of Public Worship.

4. Duration of Exemption

Eligible organizations may be considered for tax exemptions exceeding one year (to a maximum of four years) where it is demonstrated that the services/benefits they offer to the community are of a duration equal or greater than the period of tax exemption.

Groups receiving a permissive tax exemption greater than one year in duration will be required to confirm their continued qualification for the exemption annually. It is not guaranteed that the exemption will continue for the term. An exemption can be adjusted based on new information.

For permissive tax exemptions exceeding one year in duration, the permissive tax exemption will be reconsidered if the status of the group or benefit to the community changes, with the intent of revoking the permissive tax exemption and/or requiring repayment of the taxes forgone.

5. Extent and Conditions

Council may at its discretion, reject any or all applications brought forward for consideration in any given year.

Council may designate only a portion of the land/improvements as exempted where the following circumstances exist:

- A portion of the land /improvements is used by the private sector and/or organizations not meeting Council's criteria;
- the applicant already receives a grant-in-aid or other benefit from the City;
- the area does not contribute to the community benefit;
 budget constraints as indicated in Section 1 of this policy.

PLACES OF PUBLIC WORSHIP EXEMPTION BYLAW

Statutory exemptions are provided to buildings used for public worship, and land beneath the building.

All other land and buildings ancillary to the place of public worship are taxable unless a permissive tax exemption is granted by Council.

Where there is a residence located on the same property as a church, the residence and any ancillary buildings and the land upon which the residence and ancillary buildings actually stand, as well as any area of land deemed to be associated with the use and enjoyment of the residential and ancillary buildings shall be assessed and taxed as residential property.

Where the property on which a church is located exceeds .5 acres, the area of land exempt from taxation, including the statutory exemption, shall be .5 acres.

The Places of Public Worship Exemption Bylaw will be reviewed every four (4) years in conjunction with the term of the Permissive Tax Exemption Bylaw to ensure that the relevant exemptions remain applicable and if necessary to make recommendations to Council in regards to potential Bylaw amendments.

CONDENSED SUMMARY OF SECTION 224 OF THE COMMUNITY CHARTER

The following is a condensed summary of Section 224 of the *Community Charter*, the general authority for permissive exemptions. This is provided for the convenience of identifying the purpose for which permissive exemption is being requested of the City of Port Alberni.

Tax exemptions may be provided to land or improvements or both for the following:

- a) land or improvements that are owned or held by a charitable, philanthropic or other not for profit corporation,
- b) land or improvements that are owned or held by a municipality, regional district or other local authority,
- c) land or improvements that the Council considers would otherwise qualify for general statutory exemptions were it not for a secondary use,
- d) section (d) is not applicable,
- e) the land or improvements are owned by a person who is providing a municipal service under a partnering agreement,
- f) an area of land surrounding an exempt building for public worship, a hall that the council considers is necessary to the exempt building and the land on which the hall stands, and an area of land surrounding a hall that is exempt,
- g) land or improvements used or occupied by a religious organization, as tenant or licensee, for the purpose of public worship or for the purposes of a hall that the Council considers is necessary to land or improvements so used or occupied,
- h) an area of land surrounding property that is exempt as a seniors' home, hospital or private school and exempt under Section 220(1)(i)(j) or(l);
- i) land or improvements owned or held by an athletic or service club or association and used as a public park or recreation ground or for public athletic or recreational purposes,
- j) land or improvements owned or held by a person or organization and operated, as a private hospital licensed under the Hospital Act, or as a licensed community care facility or registered assisted living residence, under the *Community Care and Assisted Living Act*.
- k) land or improvements for which a grant has been made, after March 31, 1974, under the *Housing Construction (Elderly Citizens) Act* before its repeal.



CITY OF PORT ALBERNI

CLERKS DEPARTMENT

TO:

Tim Pley, CAO

FILE

FROM:

Alicia Puusepp, Communications Manager

COPIES TO:

Mayor & Council

DATE:

June 5, 2019

SUBJECT: Flying First Nations Flags (2) at City Hall for National Indigenous Peoples Day

Issue:

That council support be given to fly the flags of Hupacasath and Tseshaht First Nations at City Hall for National Indigenous Peoples Day (June 21.)

Background:

Port Alberni is located entirely within the traditional unceded territories of Hupacasath and Tseshaht First Nations, and the City of Port Alberni recognizes that it conducts its daily business on this land.

In 2017 the City of Port Alberni formed the Reconciliation Committee comprised of eight members (one member of City Council, two individuals identified by Hupacasath First Nation, two individuals identified by Tseshaht First Nation, and three residents at large appointed by City Council.) The committee's mandate was/is to "investigate practical actions for the City and the community to help foster reconciliation between indigenous and non-indigenous peoples." The committee first met on November 30, 2017, and has since met 17 times.

Discussion:

Over the past year and a half, the Committee has been developing recommendations that support its mandate. One such recommendation is for the City of Port Alberni to install two new flag poles at City Hall to fly the flags of Tseshaht and Hupacasath First Nations. Until they are available, the Committee is requesting that the City ensure the flags of both nations be flown at City Hall on National Indigenous Peoples Day each year (June 21.)

Recommendation:

That the report from the Manager of Communications dated June 5, 2019 be received, and Council for the City of Port Alberni fly the flags of Hupacasath and Tseshaht First Nations at City Hall in recognition of National Indigenous Peoples Day (June 21.)

Respectfully submitted,

Alicia Puusepp Communications Manager





FINANCE DEPARTMENT

TO:

Davina Hartwell, A/CAO

FROM:

Cathy Rothwell, Director of Finance

COPIES TO:

Mayor and Council

Wilf Taekema, Director of Public Works and Engineering

Amar Giri, Utilities Superintendent

DATE:

June 3, 2019

SUBJECT:

Water and Sewer Rates Bylaw Amendment 2019

Issue:

Subsequent to City Council adopting the 2019 – 2023 Five Year Financial Plan, the water and sewer rate bylaws require amending before the beginning of the September 1, 2019 billing period.

Background:

On June 24, 2013 JP Joly from Econics Enterprises was in attendance at the Regular meeting of Council to present information regarding the City's water and sewer rates outlining the need for increases over the next 20 years in order for the system to be sustainable and to provide incentives for water conservation.

The City Engineer also presented a report recommending implementing a Water Conservation Plan. The Water Conservation Plan was adopted by Council May 9, 2013.

On July 28, 2014, JP Joly from Econics Enterprises was in attendance at Regular meeting of Council to present an overview of the proposed water conservation rate structure. He outlined the three step approach taken which is full cost recovery (long term sustainability); establishing the cost of the service and equity (fairness and public acceptability) and to design rates to meet objectives (promote conservation, minimize billing impacts). The City Engineer also advised that senior government will no longer grant funding to the City unless we demonstrate that we have a conservation-based rate structure in place.



On February 5, 2015 JP Joly from Econics Enterprises was in attendance at the Special Meeting of Council for the 2015 – 2019 Financial Plan to present further information on the water and sewer rate structures as requested by Council.

The 2019 – 2023 Financial Plan adopted by City Council includes a 5% increase in metered sales of water, connections and sundry services; and a 2% increase in sewer fees, connections and sundry charges. The sewer fee increase includes projected debt servicing on borrowed funds to complete the sewage treatment system.

Discussion:

City Council has adopted the 2019 – 2023 Financial Plan, and the approved water and sewer budgets require amendments to the water and sewer rate bylaws prior to the beginning of the September 1, 2019 billing period. The amendments are increases of: 5% water rate for metered sales, connections and sundry services; and 2% in sewer fees, sewer connections and sundry charges, as presented to City Council in the Financial Plan.

The rate reviews were completed for Council to ensure:

- revenue sufficiency for system maintenance and capital replacements;
- rate equity for fairness;
- resource conservation to improve management and reduce operating costs.

The proposed water rate structure is attached. The rate structure identifies 6 categories of users where residential users have an inclining block conservation based structure and the others have a single block rate, based on the amount of water consumed. The fixed rate for each category is based on the size of the water service.

The proposed sewer rate structure is attached. The rate structure identifies 3 categories of users with a single block rate, based on the amount of water consumed. The fixed rate for each category is based on the size of the water service.

Recommendation:

That the report dated June 3, 2019, be received and that Council for the City of Port Alberni amend the Water and Sewer bylaws to reflect the adopted 2019 – 2023 Five Year Financial Plan.

Respectfully submitted,

ChoMurue

Cathy Rothwell

Director of Finance

CITY OF PORT ALBERNI BYLAW NO. 4990

A BYLAW TO AMEND SEWER CONNECTION AND REGULATION BYLAW, NO. 3224

The Municipal Council of the City of Port Alberni in Open Meeting Assembled enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "Sewer Connection and Regulation Bylaw, Amendment No. 13 (Sewer Rates and Septage Dump Fee) 2019, Bylaw No. 4990".

2. Amendments

Sewer Connection and Regulation Bylaw, Bylaw No. 3224 is hereby amended by:

- (a) Deleting Schedule 'A' and substituting it with Schedule 'A' attached hereto and forming part of this bylaw.
- (b) Amending Schedule 'B' Customer Service Charges as follows:

1. Septage Dump Fee

A charge of \$154.00 per load shall be charged for dumping of septage by tanker trucks.

(c) Deleting Section 7A02 and replacing it with the following:

7A. Fish Processing Facilities

7A02 Liquid Industrial Wastes discharged from fish processing facilities into the City's Sewerage System will be subject to user charges set out in Table 1 below. These charges are in addition to the usual charges associated with any connection to and use of the City's Sewerage System:

Table 1 Special User Charges for Fish Processing Facilities							
Quality Concentration Fee Indicator							
(a) Biochemical	0 - 0.69 tonne per day	No Charge					
Oxygen Demand	0.7 - 1.6 tonne per day	\$360 per tonne					
(BOD ₅)	over 1.6 tonne per day	Not Permitted					
(b) Total	0 - 1.1 tonne per day	No Charge					
Suspended Solids	1.2 - 2.6 tonne per day	\$192 per tonne					
(TSS)	Over 2.6 tonne per day	Not Permitted					

3. Effective Date

The effective date of this Bylaw shall be September 1, 2019.

4. Repeal

Upon effect of Bylaw No. 4990, "Sewer Connection and Regulation Bylaw, Amendment No. 11 (Sewer Rates and Septage Dump Fee) 2017, Bylaw No. 4942" and "Sewer Connection and Regulation Bylaw, Amendment No.12 (Sewer Rates), Bylaw No. 4967", shall be hereby repealed.

READ A FIRST TIME THIS DAY	OF , 20)19.	
READ A SECOND TIME THIS	DAY OF	, 2019.	
READ A THIRD TIME AS THIS	DAY OF	, 2019.	
FINALLY ADOPTED BY COUNCIL	THIS	DAY OF	, 2019.
Mayor		Clerk	

BYLAW NO. 4990

CITY OF PORT ALBERNI SEWER CONNECTION AND REGULATION BYLAW SCHEDULE "A" TO BYLAW NO. 3224

METERED CONSUMPTION RATES AND BILLING

1. Rates for City Sewerage System

1.1. Rates for Sewer User Consumption

Rates for connection to the City Sewerage System for all users are based on water consumption in of cubic metres (m³). One cubic metre is 1,000 litres. Sewer user consumption rates are as follows:

Customer Category	Description	Volume Rate
Residential	Service to a single family dwelling unit is billed at the residential unit rate	\$0.41 per m ³
Non- Residential (low volume)	Service that is not to a single family dwelling and that is consuming less than 35,000 cubic meters of water per year is billed for sewer at the non-residential low use rate	\$0.58 per m ³
Non- Residential (high volume)	Service that is not to a single family dwelling and that is consuming more than 35,000 cubic meters of water per year is billed for sewer at the non-residential high use rate	\$0.51 per m ³

1.2. Fixed System Charge

Fixed System Charges are calculated monthly based on the size of water meter.

Meter Size	Meter Size	
(millimetres)	(inches)	Monthly Charge
16	5/8	\$19.53
19	3/4	\$19.53
25	1	\$19.53
38	1 1/2	\$40.69
50	2	\$40.69
75	3	\$113.92
100	4	\$113.92
150	6	\$113.92
200	8	\$113.92
250	10	\$244.13

2. Billing Period

Unless otherwise determined by resolution of Council, Meters shall be read and the Water Consumption and Fixed System Charge determined at least three times a year and the resulting charges shall be due and payable on the date stated as the "Due Date".

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CITY OF PORT ALBERNI

BYLAW NO. 4991

A BYLAW TO AMEND WATERWORKS BYLAW NO. 4494

The Municipal Council of the City of Port Alberni in Open Meeting Assembled enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "Waterworks Bylaw, Amendment No. 11 Rate Changes, Bylaw No. 4991".

2. <u>Amendments</u>

Waterworks Bylaw No. 4494 is hereby amended as follows:

Schedules "A", "B" and "C" attached to Waterworks Bylaw No. 4494 are hereby deleted and the Schedules "A", "B" and "C" attached hereto are substituted and shall become effective for the third billing period of 2019 (September 1, 2019).

3. Repeal

Upon effect of Bylaw No. 4991, "Waterworks Bylaw, Amendment No. 10 Rate Changes, Bylaw No. 4968" shall be hereby repealed.

READ A FIRST TIME THIS	DAY OF	, 2019.	
READ A SECOND TIME THIS	DAY OF	, 2019.	
READ A THIRD TIME THIS	DAY OF	, 2019.	
FINALLY ADOPTED BY COUN	ICIL THIS	DAY OF	, 2019.
Mayor		Clerk	

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SCHEDULE "A" TO WATERWORKS BYLAW, NO. 4494 METERED CONSUMPTION RATES AND BILLING

1. Rates for Water Consumption

Rates for Water Consumption are calculated on the basis of cubic metre (m³). One m3 equals 1,000 litres.

Customer Category	Description	Volume Rate
Single Family Residential	Service to a single family dwelling unit is billed at the residential unit rate	First 60 m ³ : \$0.61 per m ³ Over 60 m ³ : \$0.81 per m ³
Multifamily Residential	Service that is shared by two or more single family dwelling units, including duplexes, apartments, and condominiums, is billed at the multifamily rate	\$0.61 per m ³
Commercial	Service to commercial and light industrial units	\$0.53 per m ³
Industrial	Service to specific high volume customers	\$0.36 per m ^{3*}
Outside City Residential	Single family residential outside City boundaries	First 60 m ³ : \$0.83 per m ³ Over 60 m ³ : \$1.10 per m ³
Special Service Agreement	Bulk provision to Hupacasath First Nation; Tseshaht First Nation; Beaver Creek	\$0.46 per m ³

2. Fixed System Charge

Fixed System Charges are calculated monthly, based on the size of Meter in metric (millimetre or mm) measure.

Meter Size millimetres	Meter Size inches	Inside City Boundaries Monthly Charge	Outside City Boundaries Monthly Charge
16	5/8	\$ 18.60	\$ 25.13
19	3/4	\$ 18.60	\$ 25.13
25	1	\$ 38.66	\$ 52.19
38	1 1/2	\$ 49.91	\$ 67.37
50	2	\$ 65.26	\$ 88.08
75	3	\$ 103.30	\$ 139.47
100	4	\$146.32	\$197.52
150	6	\$247.66	\$334.37
200	8	\$362.64	\$489.56
250	10	\$491.26	\$663.21

3. Billing Period

Unless otherwise determined by resolution of Council, Meters shall be read and the Water Consumption determined of at least three times a year and the resulting charges shall be due and payable on the date stated as the "Due Date".

SCHEDULE "B" TO WATERWORKS BYLAW, NO. 4494 UNMETERED CONSUMPTION RATES AND BILLING

1. Rates for Water Consumption

Category of Single Family Residential or Commercial Premises	Monthly Rate
(a) Unmetered (refusals)	\$151.53
(b) Inside City Boundaries - awaiting Meter installation	\$ 37.89
(c) Outside City Boundaries - awaiting Meter installation	\$ 51.11

The establishment of a rate for unmetered (refusals) Premises in (a) above does not interfere with or relieve an Owner from the obligation under Section 34 of this Bylaw to have a Meter installed on their Premises.

2. Fire Line Rates

The monthly rate for all Fire Lines shall be \$25.28.

3. Billing Period

Unless otherwise determined by resolution of Council, accounts for the above shall be billed every four months in advance and shall be due and payable on the date stated on the invoice. No prepayment for any service shall prevent the amount of any increase being charged to and collected from any Owner.

SCHEDULE "C" TO WATERWORKS BYLAW, NO. 4494 CUSTOMER SERVICE CHARGES

(1) Water Service Connections

ize of Service onnection	Inside City Boundaries Charge	Outside City Boundaries Charge
ō mm	As per current Fees & Charges Bylaw	As per current Fees & Charges Bylaw or At Cost*
arger than 25 mm	At Cost*	At Cost*
	At Cost* defined in Section 2 of this E	At Cost*

(2) <u>Use of Fire Hydrant for Water Supply</u>

Application charge of \$59.00 plus \$59.00 for each week or portion thereof of connection to the Fire Hydrant plus \$59.00 non-refundable equipment use fee for use of City supplied backflow assembly.

(3) Turn Off and Turn On

- (i) A charge of \$59.00 shall be charged for turning OFF a Supply of Water.
- (ii) A charge of \$59.00 shall be charged for turning ON a discontinued Supply of Water.
- (iii) A charge of \$59.00 shall be charged for turning water on/off after usual City business hours for the purposes of emergency repair or maintenance.
- (iv) The charges noted in (i), (ii) and (iii) above do not apply where turning off the Supply of Water was required due to the Premises being substantially damaged by fire
- (4) Meter Testing \$88.36 per test
- (5) <u>Interim Meter Read</u> \$29.45
- (6) <u>Account Adjustment due to Meter Failure</u> \$11.76
- (7) <u>Processing of Application for Account Adjustment due to Leak</u> \$59.00

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From: Natasha Mayes [mailto:nmayes@sd70.bc.ca]

Sent: Thursday, May 30, 2019 8:23 AM

To: Davina Hartwell

Subject: Please pass on for next city council meeting

Mayor and Council.

I am writing in regards to the condition of the ball fields here in town. I, as well as my children and family, have been playing softball/slopitch/baseball for many years. We have never seen the fields in the horrendous condition that they are in right now. There has been absolutely no maintenance or upkeep done to them. Before the season begins, usually the fields are dragged and any major weeds/plant growth are taken care of. Nothing has been done. Players are being injured due to the conditions of the fields. We played on Russell 1 last night and we have an ankle strain and cut up knees due to tripping in the holes. We have softballs flying at our faces due to horrible bounces on the rock hard diamonds. We have parents on their hands and knees pulling weeds at Seredick fields in order to keep kids safe. We have coaches from out of town commenting on how horrendous our fields look. We have a giant slo-pitch tournament as well as several fastpitch tournaments coming up and our fields are in no condition to be hosting. It is embarrassing and unsafe.

Please take into consideration the safety of your community and do something about this fields.

Natasha Mayes Grade 6/7 Teacher John Howitt Elementary School



From: David Russell [mailto:islandreno@hotmail.com]

Sent: Wednesday, May 29, 2019 11:03 PM

To: Davina Hartwell

Subject: Valley Streetrods Car Show @ Harbour Quay

To: The Mayor And City Council

City of Port Alberni

On behalf of Valley Street Rods Car Club I wish to ask for permission to hold our annual car show at Harbour Quay on August 9th this year. As in previous years Valley Street Rods will have appropriate signage

in advance of the show informing the public of the closure of parking from 2PM to 9PM, traffic control personnel, and signage directing the participants and public to the venue. Valley Street Rods will also have the event insured and we are willing to comply with all regulations regarding fire and safety lanes. Valley Street rods members have canvassed the merchants and everyone is on board for another successful show.

Thank You- Dave Russell Valley Street Rods

----Original Message----

From: Mae Leblanc [mailto:m-leblanc@shaw.ca]

Sent: Monday, June 03, 2019 6:49 AM

To: CityPa

Subject: Around Port Alberni

City Council C.ity of Port Alberni Argyle Street, Port Alberni, B.C.

Dear City Council

I have some questions, suggestions for tourist Port Alberni.

First, why is there a 'no left turn' sign at Tourist Bureau on the highway to Tofino? I travel in a motor home pulling a car. It is very difficult to turn such a rig and going around the block in a semi rural area is not popular either. Could Highways make a left turn lane by widening the road? The Tourist Bureau looses all the rvs who are taking the road to Tofino. What a missed opportunity.

Second, people traveling in rvs often have dogs. We take them on the ferry where they are cooped up, then we get off the ferry and drive for another hour. Now both the dog and the people need a break. A place big enough to park an rv, a dog park and a dike walk are an rvers idea of heaven. We have all that a minute off the highway on Beaver Creek Road. Is it advertised? Not a word. Port Alberni's jewel is ignoed, unsigned. Another missed opportunity. A walk beside a lovely creek with a view of Mt Arrowsmith and a dog park. Port Alberni never seen.

Third, and last, why has Stamp Falls Park sign bben changed and now says Stamp River. The falls were still there on my last visit. My visitors from Europe and Australia have been blown away by Stamp Falls. It is a most spectacular setting, a manageable walk, and the best kept secret in the area. It has a terrific campground, washrooms, fish ladders, rushing water, still water and the most fab mossy trees after Cathedral Grove. Why don't we tell people?

I was born and raised here, I love our city, and I think we are not putting signage that encourages people to stop. They drive down Johnston Road, see the lovely river, turn right and they are on their way to the West Coast, seeing Port Alberni as only a few traffic lights on their way. We are much more than that!

Sincerely

Mae LeBlanc



THE CITY OF VICTORIA



OFFICE OF THE MAYOR

May 29, 2019,

To The Union of British Columbia Municipalities,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support to restore Provincial support for libraries.

At the May 23, 2019 Council Meeting, Council approved the following resolution:

WHEREAS WHEREAS libraries are a social justice equalizer that provide universal access to information and learning materials irrespective of income levels;

WHEREAS libraries are now so much more than books, building community and a sense of inclusion;

WHEREAS restoring funding to libraries supports the BC Government's agenda to eliminate poverty, improve access to education, and address social justice in BC;

WHEREAS funding rates have been frozen since 2009 and inflationary costs have increasingly been put on municipal property tax payers which is a regressive approach to funding public libraries;

WHEREAS municipalities face downloading from upper levels of government and have few tools to raise funds.

THEREFORE BE IT RESOLVED that Council request the Mayor write to the Minister of Education, the Premier, and all local MLAs strongly advocating for the restoration of library funding to a level that reflects both inflationary cost increases since 2009 and the value of this system to the Province.

BE IT FURTHER RESOLVED that this resolution be forwarded to other municipalities in the Capital Regional District and across BC requesting their favourable consideration.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps Victoria Mayor

PORT ALBERNI FOLKFEST MULTICULTRAL SOCIETY

Davina Hartwell, City Clerk 4850 Argyle Street Port Alberni, B.C. V9Y 1V8

May 31st, 2019

On behalf of the Port Alberni Folkfest Multicultural Society, I would like to request permission to hold a Canada Day Parade on July 1st, 2019.

The parade will marshall at 8:30 a.m. at Roger Street. (Map enclosed)
Start up time is 10:00 A.M.. They should end up at Harbour Quay approximately 12:00 A.M.. depending on the number of entries.

We will provide the RCMP, Fire Department, Diversified Transportation and BC Ambulance Services with detailed information regarding exact times and locations Where the city streets will be closed to public traffic.

We will be responsible for our own liability insurance and traffic control.

Thanking you in advance.

Sincerely

angre Blake

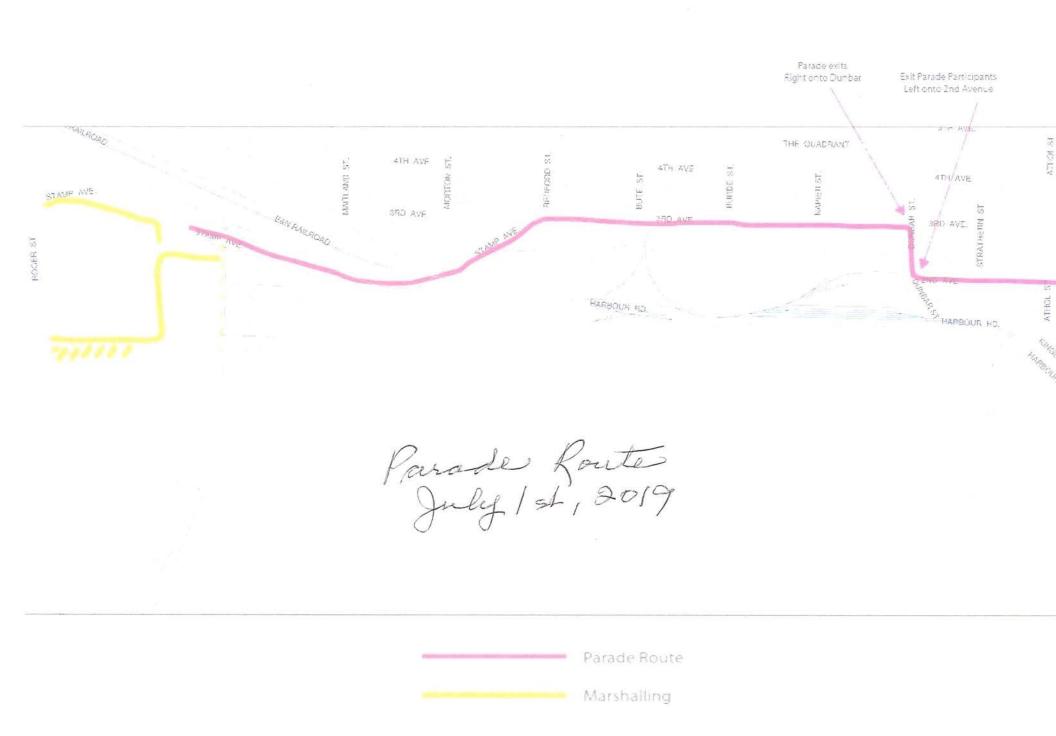
Chair, Port Alberni Folkfest Multicultural Society

#205 - 5251 Argyle Street,

Port Alberni, B.C. V9Y 1V1

250-724-1997, e-mail angie.gordon@shaw.ca

Enclosure (1)



From: Shaker Music Festival Lance Goddard lance@fiveacre.ca

To: City Council & Mayor City of Port Alberni 4850 Argyle Street, Port Alberni V9Y 1V8

Dear Honorable Mayor Minions and Council Members,

We are pleased to share this letter with you, and hope to gain your interest and support in the Shaker Music Festival exciting new program aimed at supporting local artists and increasing awareness on water conservation and usage!

Clean water, and water usage is a cornerstone of sustainable development. The United Nations Sustainable Development Goals (SDGs) address this issue in their goal number 6, which aims to "Ensure availability and sustainable management of water and sanitation for all". Target 6.1 specifies that "by 2030, we need to achieve universal and equitable access to safe and affordable drinking water for all" and substantially increasing recycling and safe reuse globally (UNWATER, 2019). One way of achieving this target is by increasing the focus on creative procurement and methods for rainwater harvesting.

The Rainwater Barrel Project (RBP) is our response to supporting water conservation, and an avenue to improve and expand our sustainability goals and initiatives. This project focuses on the power of creativity to help communicate and drive progressive social change, and environmental awareness. We wanted to find a way to increase our water conservation goals and extend our impact from not just the festival, but to the broader community. Additionally, it includes our vision for engaging and including the creative arts community into the festival by having artists design and paint on the barrels. This highlights and celebrates our local painters in the community and celebrates their imagination and talents.





For this project, the rainwater harvesting systems will be targeting urban residential populations who are interested in offsetting their water consumption. Water collected from the 55 gallon system can be used for:

- · Landscape irrigation and outdoor use at home
- Storm water control
- Livestock watering, and pet washing
- Toilet flushing
- · Fire suppression and emergency preparedness

Social Root Consulting and the Shaker Music Festival have scoped the community in Port Alberni and believe that the City Council is an ideal candidate to support this program. You have influence, and contribute greatly to our ever growing fabric of the community. That is why we want you to support the Rain Barrel Project by sponsoring or purchasing one (or more) of the barrels!

Our goal for 2019 is to have 20 artists paint on 20 barrels, and for each barrel to be sponsored or bought at the cost of \$300/ per unit. Each barrel comes ready for installation, and each barrel will be showcased on the festival grounds during the festival. This is also a great chance to have the city logo included and visible during the three day festival! The funds raised from the barrels will be divided into three categories to:

- 1. Offer an artist stipend for each barrel painted
- 2. Donate money towards an organization that focuses on environmental sustainability
- 3. Support the Shakers ongoing efforts to be socially and environmentally responsible





Please let us know if you are interested in learning more about the program and if you would like to participate in the Rain Barrel Project. We are happy to schedule a face-to-face meeting to organize your involvement.

Please note that we would love to hear back from you no later than June 14, 2019.

Thank you! In Appreciation,

Lance Goddard
Executive Producer,
Shaker Music Festival
lance@fiveacre.ca

&

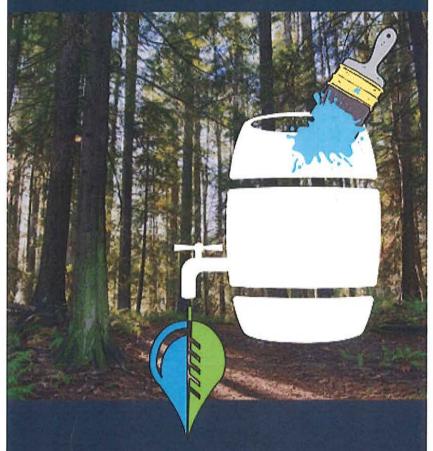
Genevieve Huneault, MA Candidate
Principal & Co-Founder,
Social Root Consulting
Genevieve@socialrootconsulting.com





RAIN BARREL PROJECT

THIS PROJECT AIMS TO BRING
AWARENESS AROUND WATER
CONSERVATION WHILE SUPPORTING
AND CELEBRATING COMMUNITY, THE
ARTS, AND THE SHAKERS GREEN
INITIATIVES



SPONSOR AND/OR BUY ONE TODAY \$300

CONTACT hello@socialrootconsulting.com WEBSITE (for more information)

WWW.FIVEACRE.CA

REGULAR COL

WHO IS INVOLVED

This is a multi-faceted project where we want to highlight the arts community, give back to organizations that advocate for water sustainability, and to continue developing our green initiatives. The cost of the barrels will be split into three funding streams:

- to pay local artists to paint master pieces onto the barrels
 - to donate to a deserving organization in town
 to invest into our shaker green initiatives

ABOUT THE BARRELS

Business and individuals can purchase the 55 gallon barrels for personal use or to donate to a deserving home or organization. The rain barrels will be retrofitted and ready to install. We will also be hosting a workshop at the Festival to offer more education on rain water collection and best practices.

Each barrel will be showcased around the festival grounds, as an art installation. Once the weekend is

IMPACT

over the barrels will go to their forever homes

Use your harvested rain to water the garden, clean the dishes, rinse the mud off your shoes, wash the dog, fill the toilet tank, etc. There's a number of ways to utilize the rain and always a reason to rejoice in a rainy day!

Your practices contribute towards:

- The United Nations SDG# 6 Clean Water & Sanitation
-Community Resilience & Food Security
-Climate Adaptation
-Self-sufficiency
-'Living Water Smart, BC's Water Plan'



Preventing Child Sex Trafficking in BC

Buying and selling children for sex is one of the fastest growing crimes in Canada, and it is happening in communities across BC.

Globalization, unregulated technology, lack of law enforcement and inadequate prevention education is allowing this crime to grow globally.

Human sex trafficking (HT) involves the recruitment, transportation or harbouring of people for the purpose of exploitation through the use of force, coercion, fraud, deception or threats against the victim or person known to them. It is known as modern day slavery. According to the US State department's annual global report on trafficking in persons (TIP), Canada is a source, transit and destination for sex trafficking. (https://www.state.gov/j/tip/rls/)

Child sex trafficking is a lucrative crime. It has low costs and huge profits; a trafficker can make \$280,000 per victim, per year. The average age of entry into prostitution in Canada is 12-14 years of age, although traffickers are known to target younger children. Traffickers seek young victims both to service the demand for sex with those who look young, and because these victims are easier to manipulate and control.

The biggest problem in Canada is that people do not know there is a problem; therefore, child sex trafficking is expanding in the dark. Every child can be a target and a potential victim, but learning about this issue is the first step.

Five things that parents can do to help prevent their children from being lured into sex trafficking:

1. Set a high standard of love within your home

The way you define and express love shapes your children's self-image, confidence and opinions of future relationships. Treat them the way you want their future partners to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse

According to the US Department of Justice, someone in the US is sexually assaulted every two minutes, of which 29% are between the ages of 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don't assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven't shared with you.

3. Talk to your children about sex trafficking

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it's promises of love and attention, or promises of nice things and trips. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media

It is important to provide practical safety tips, such as: don't share personal information on the internet; don't accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Children also need help defining friendships. Teach them that a friend is not someone you met yesterday and that a "friend" on Facebook is not the same thing as a friendship.

5. Pay Retentidul to Adri Gillet NCIL AGENDA - JUNE 10, 2019



Monitor your children's social media accounts. Look for ways to meet their friends, their friends' parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and ask how they acquired them.

Resources and Links:

- Covenant House (crises program for ages 16-24): info@covenanthousebc.org, 604-685-7474
- Internet Safety Tips: www.Cybertip.ca
- Fraser Health Forensic Nurse Service
- Kids Help Phone: 1-800-668-6868
- Office to Combat Trafficking in Persons (OCTIP): 1-888-712-7974 (24/7 interpretation available), 604-660-5199,

octip@gov.bc.ca

- Plea Community Services Society (assisting youth 24/7): onyx@plea.bc.ca, 604-708-2647
- Vancouver Rape Relief and Women's Shelter (24/7): 604-872-8212, info@rapereliefshelter.bc.ca
- RCMP: Victims of Human Trafficking National Headquarters (24 hours): 1-866-677-7267
- Trafficking Resource Centre (USA): www.traffickingresourcecenter.org
- VictimLinkBC (24/7): 1-800-563-0808 Ministry of Public Safety, BC
- Youth Against Violence (24/7): info@youthagainstviolenceline.com, 1-800-680-4264

Authorities Contacts:

- RCMP: www.rcmp-grc.gc.ca; 1-855-850-4640 OR 1-800-771-5401
- Ministry of Child Protection Services: 1-800-663-9122 or 604-660-4927 (24 hours) or 310-1234 if a child is in danger to reach Ministry of Child and Family Development
- Crime Stoppers: 1-800-222-TIPS (8477)

National Human Trafficking Crisis Hotline Number: 1-866-528-7109

About the Author:

Cathy Peters raises awareness of Child Sex Trafficking to all three levels of government in British Columbia, police agencies and the public. She is a former inner city high school teacher and has volunteered for two Members of Parliament (John Weston/BC, Joy Smith/Manitoba). She has made hundreds of presentations, including to City Councils, School Boards, Police Boards, high schools, universities and law enforcement agencies.

For information about her prevention education presentations, please contact Cathy Peters at ca.peters@telus.net

Additional Resources:

Children of the Street Society (Coquitlam) provides prevention education in BC schools; 25,000 students last school year Grades 3-12. They have an excellent website with tools/resources listed for every community in BC: https://www.childrenofthestreet.com/

Joy Smith Foundation (Manitoba) provides prevention education, resources and an overview of human sex trafficking Canada: http://www.joysmithfoundation.com/

Shared Hope International (Washington State) sponsors The JuST (Juvenile Sex Trafficking) Conference in the USA; an event that spotlights the most pressing issues in the anti-trafficking field. Visit: www.justconference.org for more information.

A MODERN EQUAL SOCIETY DOES NOT BUY AND SELL WOMEN AND CHILDREN.

Info Corresp



CITY OF BURNABY OFFICE OF THE MAYOR MIKE HURLEY MAYOR

2019 May 02

Dear Mayor and Council:

Subject:

Expanding Investment Opportunities

(Item No. 6(J), Reports, Council 2019 April 29)

Burnaby City Council, at the Open Council meeting held on 2019 April 29, received the above noted report and adopted the following recommendations, AS AMENDED:

- 1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
- 2. THAT Council request support from other municipalities and regional districts for the requested changes to the Community Charter.
- 3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

In accordance with Recommendation No. 2, a copy of the report, containing text of the resolution, is enclosed for your information.

Burnaby City Council appreciates your support on this matter.

Yours truly,

Mike Hurley MAYOR



FINANCIAL MANAGEMENT COMMITTEE

HIS WORSHIP, THE MAYOR AND COUNCILLORS

SUBJECT: EXPANDING INVESTMENT OPPORTUNITIES

RECOMMENDATIONS:

- 1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
- 2. THAT Council request support from other municipalities for the requested changes to the Community Charter.
- 3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

REPORT

The Financial Management Committee, at its meeting held on 2019 April 24, received and adopted the <u>attached</u> report requesting Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

Respectfully submitted,

Mayor M. Hurley Chair

Councillor S. Dhaliwal Vice Chair

Copied to:

City Manager

Director Finance





TO:

CHAIR AND MEMBERS

DATE:

2019 April 17

FINANCIAL MANAGEMENT COMMITTEE

FROM:

DIRECTOR FINANCE

FILE:

7500-01

SUBJECT:

EXPANDING INVESTMENT OPPORTUNITIES

PURPOSE:

To request Council to support changes to the Community Charter to allow for

prudent investor rules, thus expanding investment parameters and opportunities.

RECOMMENDATIONS:

1. THAT the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.

- **2. THAT** the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter.
- **3. THAT** the Committee recommend Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities as outlined in this report.

REPORT

1.0 INTRODUCTION

Financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations. The allowable investment parameters as laid out in the Community Charter is considered a "prescribed" or a "closed" set of legislated guidelines designed to protect municipalities from taking unnecessary or undue risks. The concept being that the current regulations provide for a list of instruments that can be placed in the portfolio, instruments that are considered the most creditworthy and least risky, such as provincial debt obligations and investments in financial institutions in Canada. What occurs in a market such as Canada, which represents less than 3% of the global economy, is an over concentration of holdings and limited investment diversification due to the regulation limitations.

The parameters set and limitations for investment powers and opportunities has not changed for decades in British Columbia. The purpose of the proposed changes to Section 183 of the Community Charter is to provide municipalities with the ability to obtain improved returns

From: Director Finance

Re: Expanding Investment Opportunities

through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding; while also reducing investment risks. Analysis and discussion for structured governance will be critical to determine the scope of change and authority granted through legislated changes. However, the purpose of this report is to start the conversation with the Province.

2.0 POLICY SECTION

Goal

- A Connected Community
 - Partnership –
 Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Dynamic Community
 - Economic opportunity –
 Foster an environment that attracts new and supports existing jobs, businesses and industries
 - Community development –
 Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- A Thriving Organization
 - Financial viability –
 Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

3.0 MUNICIPAL INVESTMENTS

3.1 Investment Funds

Part 6, Division 3, Section 183 of the Community Charter provides investment guidelines to British Columbia municipalities. These legislated guidelines state that municipalities may invest or reinvest money that is not immediately required for expenditures as follows:

- **183** Money held by a municipality that is not immediately required may only be invested or reinvested in one or more of the following:
 - (a) securities of the Municipal Finance Authority;
 - (b) pooled investment funds under section 16 of the Municipal Finance Authority Act;
 - (c) securities of Canada or of a province;

From: Director Finance

Re: Expanding Investment Opportunities

(d) securities guaranteed for principal and interest by Canada or by a province;

- (e) securities of a municipality, regional district or greater board;
- (f) investments guaranteed by a chartered bank;
- (g) deposits in a savings institution, or non-equity or membership shares of a credit union;
- (h) other investments specifically authorized under this or another Act.

The British Columbia provincial government is responsible for the laws and framework that provide governance across the province. The *Municipal Act* has provided this guidance since the 1880's. In 1991, UBCM proposed the idea for the creation of a Bill of Rights for municipalities for the purpose of providing broader powers and greater freedoms for BC municipalities. The *Local Government Act* was then created and received Parliamentary approval in 1996. Finally, with Royal Assent in August 2001 of the *Community Charter Council Act*, a Community Charter Council was created for the purpose of developing the *Community Charter*.

BC municipalities have managed investment portfolios under these guidelines as a matter of fiduciary responsibility and with due diligence. Internal investment guidelines support each municipality's investment activities within the constraints of the *Community Charter*. While protectionist in nature, the regulations actually place inadvertent restrictions on the ability to generate higher rates of return and increased revenues, as well as limiting asset class diversification which is paramount to financial sustainability and risk diversification. Currently, BC municipalities can invest in two of the four main asset classes - money market (including cash equivalents) and fixed income (bonds). The other two asset classes include equities and real estate (or other tangible assets). This limitation in turn affects the portfolio real rate of return once inflation is considered and it affects annual taxation rates and other capital costs for a municipality.

3.2 Prudent Investor Rules

The prudent investor rule (aka prudent investor standard) requires the investment manager of an organization to conduct investment activities with care, skill and due-diligence for that which a prudent person would do when managing their own investments, such as property, cash or securities. Such a person would therefore deploy investments through a diversification strategy that can potentially reduce risks while enhancing returns.

A prudent investor would therefore have flexibility and seek opportunities based on market and economic cycles, as well as utilize diversification opportunities both in and outside of Canada. For a municipality, benefits from increased returns can reduce taxation requirements and fees. Without a change to provincial legislation, BC municipalities will continue to invest in

From: Director Finance

Re: Expanding Investment Opportunities

prescribed investment products which under varying market conditions, like the historical low interest rates experienced over the last 10 years that has in turn translated into the lowest yields and lower income.

3.3 Prudent Investor Rules – Other Jurisdictions

Various municipalities and pensions maintain prudent investor rules such as the cities of Ottawa, Edmonton, Calgary, Medicine Hat and more recently the City of Toronto. In 2000, the Canada Pension Plan began investing in equities and other investment products (real estate, commodities and futures) with the main goal of seeking higher returns and to stabilize the Canada Pension Plan (CPP) program for future generations. This change meant a more diversified and global deployment of funds for capital appreciation, taking advantage of a much larger global market than just Canadian content.

When the Province of Ontario decided to make changes to the municipal legislation, it was for the purpose of providing municipalities more flexibility. Thus, allowing local governments more freedom to invest available funds in a larger pool of diversified investment products. Providing the added flexibility and freedom could potentially deliver higher returns while lowering or removing systemic risks, reinvestment risks and interest rate risks. The Ontario government put in place specific requirements that a local government must meet to permanently opt into the prudent investor program. The logic was to ensure appropriate governance and structure was in place with separate guidance from an independent board for the expanded portfolio.

The City of Toronto is currently preparing to place their initial investments into equities now that the legislated requirements for prudent standards have been met. The City of Ottawa however has been investing endowment funds of over \$200 million since 2007. Ottawa conducted an RFP and hired two fund managers to manage the investments of the endowment. Applying prudent investment standards to the endowment funds has allowed the City of Ottawa to generate much higher yields over the last decade when compared to the funds invested based on the prescribed legislation. Also, the City of Ottawa is watching Toronto's activities closely and will contemplate the opt-in decision for the remaining portfolio funds as they have first-hand knowledge of the large differential in returns between their funds.

The City of Edmonton began investing in equities in 1995 with the creation of an endowment fund. A May 2014 staff white paper identified that through the use of asset class diversification, the endowment fund has contributed well over \$700 million to the City of Edmonton's operating budget and the fund has grown from \$445 million to \$710 million. Staff reports indicate that the change to investment structure has allowed the city to achieve cost efficiencies and to better align the portfolios with specific risk profile needs and objectivity. This in turn allows for the creation of new asset class investing, such as global infrastructure and emerging market equities, while achieving the goals of increasing overall returns and long term financial sustainability.

Another report highlighted that Edmonton home owners have saved over 7% for the period 2005 -2014 on property taxes paid. Not only have the funds increased returns resulted in a reduction of the tax burden on citizens, but has and will continue to the support the city's financial position

From: Director Finance

Re: Expanding Investment Opportunities

2019 April 24......Page 5

and sustainability. The investment diversification through prudent investor rules has meant an expanded revenue base for operating and capital budgets.

3.4 Prudent Investor Rules – Capacity and Knowledge

While providing expanded investment options to municipalities through legislation can achieve many benefits, consideration must be made regarding municipal capacity and expertise. Any change in legislation will require municipal input in determining the governance structure that will work best for the province and each municipality. With examples from Ontario and Alberta now in place, this presents a tremendous opportunity to learn from the legislative process and experiences and to understand the need for improvements and the request to change.

Because of the vast range of assignments and work conducted in municipal treasury, the current staff compliments most likely will not have the expertise to branch out into a larger array of investment asset class products. Indeed, smaller municipalities have very few staff that manage varying professional disciplines such as budgets, banking, trades payable, accounting and investments. There are however significant differences amongst the municipalities in the lower mainland and across the province when it comes to portfolio management expertise and knowledge. So governance must consider inclusion for all without creating additional costs and risks.

Such risks can be mitigated through pooling investments or contracts with qualified funds managers through the set-up of simplified but effective reporting standards and clear guidelines. Under prudent investment standards the need for monitoring the decisions made, portfolio performance, policy and governance principles becomes even greater. Setting the criteria by thoughtful consideration will ensure a more comprehensive and general acceptance and adaptation by municipalities. The goal is not to make prudent investing an impossible challenge, but to ensure there is significant and meaningful impact when prudent investment standards are followed.

4.0 REQUIRED CHANGE IN LEGISLATION

The City of Burnaby has maintained a concentrated and focused effort on the investment portfolio for over three decades. This attention has provided for consistently improved yields and income generation. While the City of Burnaby has outperformed market benchmarks and municipal peers, there are still missed opportunities due to investment restrictions based on the current legislation.

While protectionist in nature, a "prescribed" or "closed" set of guidelines can introduce unintended risks by being extremely limited, thus introducing systemic and interest rate risks to a municipal portfolio. This can increase in magnitude for a large portfolio that seeks additional product and yield within the limited reach and size of the Canadian fixed income market. The *Community Charter* provides clarity but does not empower a municipality to obtain greater investment variation and seek to reduce risk further through asset diversification and allocation.

From: Director Finance

Re: Expanding Investment Opportunities

It is therefore proposed that by providing prudent investor standards within the *Community Charter* or other provincial legislation, risk versus reward through asset class diversification can culminate into various funding and cash flow opportunities as returns increase. If the City of Burnaby moved 30% of current holdings to other asset classes for example (Edmonton has 60% of the endowment fund in equities), with only a 2.5% increase in yield on that portion of the portfolio, the annual additional revenue would be \$12.75 million per year.

The evidence is very clear from municipal examples to pension plans and historical analysis that asset mix is a critical determinant of long term investment fund stability, yield and income. Maintaining a set of guidelines that limits municipal investing to a restricted list of products within limited asset classes will result in what is occurring in many municipal portfolios today – yields that range from 1.50% - 3.00% with significantly reduced income. The current standards limit municipal investments to the Canadian market only and to the fixed income asset class which is based on Canadian interest rates only.

The size and utilization of the City's investment reserves, without debt payment obligations other than internally through annual depreciation, means we are well positioned for the longer term investment time horizon that is needed under other asset classes such as equities and real estate. Providing proficient and transparent oversight to the investment portfolio ensures the City of Burnaby is acting in the best interest of citizens. This also means identifying that as investment markets and economies have changed over the years, opportunities have been missed. The best starting point is to begin the conversation about making changes to the current investment legislation in British Columbia.

And while those opposed to change may suggest that introducing the prudent investor rules will bring with it needless risks, one must consider that risk is defined in many ways, including the long term financial sustainability of municipalities and the tax burden placed on residents. Risk diversification also means fund managers and fund management, not just guarantors and asset class diversification. Risk management means a governance structure that takes into consideration the varying investment strategies that can be deployed and empowering municipalities to diversify and grow for future generations of citizens. For these reasons, updating legislation to include prudent investment rules is practical and warranted.

4.1 Resolution: Expanded Asset Class Investments Under Prudent Investor Rules

Given the discussion above, and recognizing that the ability to properly manage and grow assets is an important role of local government, the following resolution has been prepared for the Committee and Council's consideration.

WHEREAS financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations;

From: Director Finance

Re: Expanding Investment Opportunities

2019 April 24...... Page 7

AND WHEREAS allowable investment parameters as laid out in the *Community Charter* is considered a "prescribed" set of legislated guidelines.

AND WHEREAS the Provinces of Alberta and Ontario have implemented a wider scope for local government investment, which responds to the needs of local governments of all sizes:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request the Ministry of Finance to amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

5.0 RECOMMENDATIONS

It is recommended that the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules. It is also recommended that the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter and that a resolution, as outlined in Section 4.1 of this report, be submitted to the Union of British Columbia Municipalities on this matter.

Noreen Kassam, CPA, CGA DIRECTOR FINANCE

NK:DS/ml

Copied to:

City Manager



Wednesday, May 1, 2019 7:00pm → Alberni Valley Museum Minutes

Attending:

Bert Simpson Dan Washington Gareth Flostrand Judy Carlson Pam Craig Penny Coté

Regrets:

Bill Collette
Jay Manson
Jolleen Dick
Ken Watson
Nancy Blair
Sheena Falconer

Guests:

Shelley Harding, Acting Museum Manager Willa Thorpe, Director of Parks, Recreation & Heritage

Called to order: 7:02pm

- 1. Moved by Pam Craig that the agenda of the May 1, 2019 meeting be approved as amended
- Moved by Judy Carlson, seconded by Bert Simpson, that the minutes of the April 3, 2019 meeting be approved as circulated
- 3. Old Business
 - a. Heritage Notes
 - i. Action: Shelley forwarded historic notes to the Mayor for inclusion in Regular Meetings of Council; include Heritage Registry information
 - b. Historical Fact Sheet for Realtors include a walking tour map
 - i. Action: Shelley forwarded to sub-committee (Pam, Gareth, Penny)
- 4. Correspondence
 - a. Young Professionals of the Alberni Valley → e-mail
 - AGM on May 2, where a new board will be elected, and will ask their membership about a Young Professionals representative attending future Heritage Commission meetings
- 5. Updates
 - a. Museum → Collecting Admission
 - Ongoing meetings where historical and other Vancouver Island fees/charges and associated services are being reviewed for suitable implementation in the Alberni Valley Museum

Museum and Heritage Commission City of Port Alberni

4255 Wallace Street Port Alberni BC Canada V9Y3Y6

Page 1 of 4



Wednesday, May 1, 2019 7:00pm → Alberni Valley Museum Minutes

b. Memberships

i. Exploring reviewing other Vancouver Island museums' membership packages and building our own

6. Reports

- a. Industrial Heritage Society
 - i. Locomotive #7 & #112 repairs ongoing
 - ii. Cleaning up at Roundhouse
 - iii. Truck group are busy organizing papers at IHS
 - iv. Reno truck show at end of May
 - v. Chipper ready to loan to McLean Mill
 - vi. CNR Caboose being worked on
 - vii. Visit from Rolls Royce Vancouver car club this Friday
- b. City Council → no report
- c. Chamber of Commerce → no report
- d. Tseshaht First Nation → no report
- e. Maritime Heritage Society → no report
- f. Community Arts Council → no report
- g. School Board
 - i. Tomorrow is the Spring Choir Fest for elementary schools at ADSS
 - ii. Participated in the graduate exit interviews on Tuesday, went very well
 - iii. Next Board meeting: May 14
 - May 8 and 9, Vancouver Career and Education Conference here in Port Alberni
 - v. Heritage Fair 3 Trustees participating

h. Community at Large

- i. Community Health and Wellness Fair, 5pm 7pm tomorrow at Multiplex
- ii. Spring out of Hunger Food Drive at Glenwood Centre on May 4, 9am 11am
- iii. Walk for Alzheimer's on Sunday, May 5 at Blair Park from 9:30am 12:30pm
- iv. May 5, Barkley Sounds Community Choir Live Love and Dance at ADSS at 2:30pm
- v. Portal Players Sisters playing on May 3, 4, 10, 11 at the Capitol Theatre
- vi. Black Tie Gala at the Italian Hall on May 11 at 6pm fundraiser for Ty Watson House and AV Hospice

Museum and Heritage Commission City of Port Alberni 4255 Wallace Street Port Alberni BC Canada V9Y3Y6

Wednesday, May 1, 2019 7:00pm → Alberni Valley Museum Minutes

i. Regional District

- Association of Vancouver Island Coastal Communities convention in Powell River April 12-14; Cindy Solda now a member at large, Penny Cote 2nd Vice
- ii. Community Hall is a heritage site recognized by the community getting a facelift
- iii. May 4 open house from 10am 2pm, the Thunderbirds have done fire smart preparations to the forest around the fall

j. Historical Society

- i. Last public meeting on April 8 Punjabi culture in Port Alberni
- ii. Next meeting is AGM, on May 16 Kevin Wright is speaking about a vision for Port Alberni

k. Museum

- i. Franklin exhibit continuing to do well
- ii. Both donation boxes doing well
- iii. Robyn Woodward talk was really well attended
- iv. Time Traveller show with Shaw shot last week; should air next week
- v. Hosted Historical Society Meeting, Heritage Society AGM, Shaw TV thank you reception
- vi. Heritage Fair this week, kicks off Friday morning
- vii. Summer student application will be reviewed by our MLA when he returns to Ottawa
- viii. Our Living Languages confirmed to host
- ix. Book launch of Shayne Morrow's The Bulldog and the Helix on May 23
- Chamber of Commerce flying the flutter flags and staff wearing Franklin tshirts
- xi. Beta Sigma Phi Tea with the Dames on June 8
- xii. Working with Parks, Recreation and Heritage staff on the Parks Canada Cost-Sharing grant for McLean Mill
- I. Hupacasath First Nation → no report
- m. McLean Mill → no report

7. Next Meeting

- a. Wednesday, June 5 (6:30pm → location in Echo Centre to be confirmed)
- b. Please bring refreshments to contribute to 7pm sponsor thank you event
- 8. Adjournment

Page 3 of 4

Museum and Heritage Commission City of Port Alberni 4255 Wallace Street Port Alberni BC Canada V9Y3Y6

Wednesday, May 1, 2019 7:00pm → Alberni Valley Museum <u>Minutes</u>

a. Moved at 8:05pm by Pam Craig to adjourn the meeting

Gareth Flostrand, Chair

Alberni Valley Museum and Heritage Commission

Davina Hartwell, City Clerk City of Port Alberni

Ron Corbeil: Report to City Council - June 10, 2019

On behalf of the Port Alberni City Council I attended:

- 1. May 22, 2019, I attended the Alberni Valley Community Forest Corporation Annual General Meeting. Positive cash flow of \$471,000.00
- 2. May 23, 2019, I attended the Maclean's Mill Society Annual General Meeting.
- 3. May 24, 2019, I attended on behalf of the Mayor the graduation of the BC Wildfire Crew Member training at North Island College.
- 4. May 27, 2019, I met with Mayor Minion's, attended the Audit Committee meeting, attended the Council meeting and Strategic Planning meeting.
- May 29, 2019, I attended the Alberni Clayoquot Regional District meeting on behalf of the Mayor. Presentation by BC Transit, looking at interest in expanding bus service. Discussion on options for organics at the land fill.
- 6. June 5, 2019, I attended the Tim Horton's Camp Day. Thanks to Stefanie, Danni, Carly and all of the Tim Hortons employees for showing me the ropes.



Councillor Report

For June 10, 2019

Councillor Debbie Haggard

May 22, 2019 – I attended the AGM of the Alberni Valley Community Forest Corporation. The Audited Financial Statements were presented and reviewed by the auditor. Discussion included a update on the logging plan for 2019, plans for a dividend to the City and the strong desire for an expansion to the current logging cut.

May 23, 2019 – Advisory Planning Commission meeting – Review of a Development Variance Permit to permit the construction of a front porch and a review of the fence and hedge by-laws and amendments.

May 28, 2019 – The Permissive Tax Exemption Review Committee met to review the draft policy and make suggested changes.

May 29, 2019 — I attended the Alberni Valley Chamber of Commerce AGM and led the swearing ceremony. Congratulations to the new Executive and Directors!

May 29, 2019 – I attended the ribbon cutting and grand opening of the newly renovated Remax building. It is a gorgeous building! Thank you to Judy and Carl who spent a lot of time making the building perfect. Another example of beautification in Port Alberni!

June 1, 2019 - Congratulations to Louise Pearson and her team at Finishing Touches to a successful 40 years in business! We are so fortunate to have you and your business in our community! Thank you for taking a chance in Port Alberni so many years ago.

Councillor Report

For June 10, 2019

Councillor Helen Poon

1130am, 28 May - Attended Permissive Tax Exemption committee meeting where we worked on a revised policy.

1pm, 28 May - Visited North Island College to meet with Lynn MacFadgen - Regional Director, and students of the Cruiseship line service training program with funding from the Ministry of Advanced Education.

29 May - 2 June - Attended in Quebec City - Federation of Canadian Municipalities conference. Highlights of the conference included keynote speeches from the leaders of four major federal parties; workshop on Cannabis retail, cultivation, and policing; workshop on the affordable housing crisis; and study tour on how to reclaim public spaces. Additionally I toured some of the more vibrant parts of the city and collected some thoughts on how we can improve Port Alberni's streetscape and lifestyle.

Councillors Report

Dan Washington

May 16: Attended the Port Alberni Salmon Festival's annual AGM.

Directors were elected and executive was created from the board of Directors

Concerns were raised about the duties of the Kiwanis Club with their aging membership.

May 21: Committee of the Whole meeting with a presentation from North Island College.

May 22: Attended the Alberni Valley Community Forest Corporation Board of Directors meeting.

Financials were presented by Rob Anderson from R. Anderson and Associates. City dividends were discussed. Other topics were expansion of the lot and a Worksafe B.C. inspection.

May 23: McLean Mill Society Annual General meeting.

Presentation and approval of Financial Statement were given by Rob Anderson from R. Anderson and Associates. Overview of the Mill was given by Executive Director Dr. Jamie Morton. Appointment of Directors was held, Lyndon Cassell, Mel Francouer, Sheena Falconer were re-elected and new directors were Scott Kenny, Steven Tatoosh, Wayne Oliver and Lance Goddard.

May 24: Invited to the Southport Proud Dinner at Trinity Church. Potluck dinner followed by a casual evening. Pastor Brenda had arranged square dance lessons were all in attendance participated.

May 27: Chaired the Audit Committee Meeting followed by Regular Council Meeting.

May 29: Stopped in to Remax Mid Island Reality's Opening of their newly renovated location on Johnston Road. Congratulations to Carl Scott and Judy Gray.