

**CITY OF PORT ALBERNI - MEETING SCHEDULE
MONDAY, JUNE 27, 2016**

1:00 pm	Special In-Camera Meeting <i>@ Committee Room</i>	CLOSED TO PUBLIC
5:45 pm	Public Hearing Re: Bylaws 4911, 4912, 4913 and 4914 <i>@ Council Chambers</i>	OPEN MEETING
7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

DATES TO NOTE

Thurs. July 7 4:30 pm	Food Security & Climate Disruption Committee <i>@ Committee Room</i>	OPEN MEETING
Mon. July 11 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

A G E N D A

REGULAR MEETING OF COUNCIL

**MONDAY, JUNE 27, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. CALL TO ORDER AND APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Recognition of Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 12

1. Special Meeting held at 2:00 pm and Regular Council Meeting held at 7:00 pm on June 13, 2016.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. DELEGATIONS

1. R. Anderson & Associates Chartered Accountants - Page 28

In attendance to present the Audited Financial Statements for the year 2015.

That the Auditor's Report (in regard to the 2015 Audited Financial Statements), be received.

2. Alberni Valley Senior Citizens Homes Society - Page 64

In attendance to address affordable housing for seniors in the Alberni Valley.

3. Roland Smith - Page 65

In attendance to discuss civic governance and public engagement.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

Notice of Motion from June 13, 2016

1. Plywood Lands

That the funds from the sale of the plywood lands be fully designated towards Canal Beach improvements and public consultation be held to determine best use of the funds, with work not to proceed until CAE's investment milestones are met.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated June 27, 2016 be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

2. Director of Finance - Audit Committee - Page 66

That the minutes of the May 24, 2016 Audit Committee; the Responses to Questions arising from that meeting dated May 25, 2016, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending March 31, 2016, the financial statements ending March 31, 2016 and the Vendor Cheque Register Report ending May 12, 2016, be received.

3. Director of Finance - Statement of Financial Information for the Year Ended December 31, 2015 - Page 101

Report dated June 8, 2016 requesting Council's approval for the Statement of Financial Information for the year ended December 31, 2015.

That the report from the Director of Finance dated June 20, 2016, be received and Council for the City of Port Alberni approve the statements and schedules included in the Statement of Financial Information, produced under the Financial Information Act for the year 2015.

4. Director of Finance - Special Superannuation Agreement – Exempt Staff - Page 110

Report dated June 20, 2016 regarding the discontinuation of the Special Superannuation Agreement for exempt staff.

That the report from the Director of Finance dated June 20, 2016 be received and Council for the City of Port Alberni direct the discontinuation of the Special Superannuation Agreement for exempt staff effective December 31, 2016 and provide a one-time payment incentive to staff equal to two years of contributions (\$34,000 total cost to City).

5. Acting City Manager - Annual Report - Page 111

That the 2015 Annual Report be received, made available for public inspection immediately and that public questions, comments and formal approval be considered at the Annual Meeting to be held on July 11, 2016 as part of the Regular Meeting of Council.

6. City Planner – Lease of 5201 and 5231 Argyle Street - Uchucklesaht Capital Assets Inc. - Page 142

Report dated June 22, 2016 regarding the possible lease of 5201 and 5231 Argyle Street to Uchucklesaht Capital Assets Inc. for a parking lot and public park.

That the report from the City Planner dated June 22, 2016 be received, and Council for the City of Port Alberni direct staff to advertise the City's intention to lease of city owned property, as per the attached draft Lease Agreement, located at 5201 and 5231 Argyle Street, to Uchucklesaht Capital Assets Inc.

7. Director of Community Services – West Coast Hockey Prep Camp Inc. Contract - Page 160

Report dated June 21, 2016 providing a new five year operating agreement with West Coast Hockey Prep Camp.

The Council for the City of Port Alberni receive the report dated June 21, 2016 and approve the Agreement with West Coast Hockey Prep Camp Inc. as negotiated including a five year term (2016 – 2020) and annual increase of 5% as noted in the agreement.

8. City Planner – Development Permit 16-03 (3131 – 5th Avenue) - Page 168

Report dated June 22, 2016 from the City Planner regarding consideration of an application for Development Permit No. 16-03 to facilitate a renovation to the apartment building at 3131 – 5th Avenue.

That the report dated June 22, 2016, be received and Council for the City of Port Alberni approve Development Permit 16-03 and that the City Clerk be authorized to sign the permit.

9. Current Status Report - Page 175

That the Current Status Report be received.

*** Recess ***

10. Managers' Monthly Reports

Providing information about current departmental operations.

RCMP Department - Page 181

That the monthly reports from the RCMP providing information about current departmental operations, be received.

Economic Development - Page 185

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. Deputy City Clerk – June 27, 2016 Public Hearing Report

That the verbal report of the Public Hearing held June 27, 2016 regarding Bylaws #4911, #4912, #4913, and #4914 be received.

“Zoning Bylaw Map Amendment No. 15 (6031 River Road – Shaw), Bylaw No. 4911”

That “Zoning Bylaw Map Amendment No. 15 (6031 River Road – Shaw), Bylaw No. 4911”, be read a third time.

“Official Community Plan Amendment No. 21 (4815 Argyle Street – Patterson), Bylaw No. 4912”

That “Official Community Plan Amendment No. 21 (4815 Argyle Street – Patterson), Bylaw No. 4912”, be read a third time.

“Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street – Patterson), Bylaw No. 4913”

That “Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street – Patterson), Bylaw No. 4913”, be read a third time.

“Zoning Bylaw Text Amendment No. T10 (Site Specific – RM3 High Density Multiple Family Residential), Bylaw No. 4914”

That “Zoning Bylaw Text Amendment No. T10 (Site Specific – RM3 High Density Multiple Family Residential, Bylaw No. 4914”, be read a third time.

2. “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910” - Page 187

Report dated June 22, 2016 from the City Clerk submitting a lane closure bylaw for council’s consideration of introduction and three readings.

That the report dated June 22, 2016 from the City Clerk, be received.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be now introduced and read a first time.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be read a second time.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be read a third time.

That staff be directed to advertise the City’s intention to adopt “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910” at its July 11th, 2016 Regular meeting of Council in accordance with Community Charter provisions.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. Cathy Braiden, Director – Alberni Valley Regatta Club - Page 191

Letter dated May 27, 2016 requesting a temporary road closure on Margaret Street for a one block radius between Johnston Road and Southgate Street on Friday, July 15, 2016 from 3 pm to 8 pm to accommodate their annual “Show and Shine” hosted by the Blue Marlin.

That the letter dated May 27, 2016 requesting a temporary road closure on Margaret Street for a one block radius between Johnston Road and Southgate Street on Friday, July 15, 2016 from 3 pm to 8 pm, be received and Council concur with the request subject to notification of emergency services, consultation with all affected businesses to minimize potential conflict and traffic concerns and provision of standard liability insurance.

2. Canadian Union of Postal Workers (CUPW) - Page 192

Letter dated June 6, 2016 advising that the federal government is conducting a review of Canada Post and CUPW is requesting municipalities provide input to the Canada Post Review.

That the letter dated June 6, 2016 advising that the federal government is conducting a review of Canada Post and CUPW is requesting municipalities provide input to the Canada Post Review, be received.

3. United Steelworkers - Page 203

Letter dated June 14, 2016 advising that certain organizations are lobbying for an end to old growth logging in the Walbran area of TFL 46 and offering to make a presentation to Council on this topic.

That the letter dated June 14, 2016 advising that certain organizations are lobbying for an end to old growth logging in the Walbran area of TFL 46, be received.

4. West Side Alternatives - Page 205

Letter received June 22, 2016 from Aaron Brevick of West Side Alternatives requesting Council amend distance requirements outlined in Zoning Text Amendment No. T7 (Marijuana Dispensary Regulations), Bylaw No. 4893.

Correspondence in support of this request is provided.

- | | |
|--------------------------------|------------------|
| • Petition with 140 signatures | • Sean Pyska |
| • Rick Tucker | • Belinda Gill |
| • John Filipchuk | • Brent Hearn |
| • Richard Michalenko | • B. Pallin |
| • Trevor Bertrand | • Kim Feduk |
| • L. Morgan | • Dale Kuteritse |
| • Brian Sobyski | • Linda Thorburn |
| • Candace Travers | • R. Kudra |
| • Candace Southwell | • Bernice Hanson |
| • Amy Boyd | • Nikita Dol |
| • Brad Moras | |

That the letter received June 22, 2016 from Aaron Brevick and accompanying support letters and petition, be received.

I. PROCLAMATIONS

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Beta Sigma Phi - Page 241

Letter dated June 8, 2016 expressing concern regarding the changes being considered at the Alberni Valley Museum.

2. Minister of Justice and Attorney General of Canada - Page 242

Letter dated June 7, 2016 responding to the Mayor's letter dated November 26, 2015 (*letter attached*) regarding the legalization and regulation of marijuana.

3. Cameron Appleton, MyAlberni - Page 244

Email dated June 10, 2016 introducing the next launch of the MyAlberni App.

4. Renaming 3rd Avenue / Stamp Avenue / Gertrude Street - Page 248

Correspondence opposed to the renaming of 3rd Avenue/Stamp Avenue/Gertrude Street received from:

Meloney Edghill – email dated June 13, 2016

Rod and Marilyn Clark – email dated June 13, 2016

5. Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour - Page 251

Copy of a letter dated June 9, 2016 to the Union of British Columbia Municipalities providing an update on the arrival of Syrian refugees.

6. Sale of the former Plywood Site, Lots A & B - Page 256

Correspondence opposed to the sale of the former plywood site, Lots A and B.

J. Gyori – letter received June 13, 2016

Rosalind Chapman – letter dated June 14, 2016

7. Food Security and Climate Disruption Committee - Page 258

The minutes of the April 7, 2016 and May 5, 2016 meetings.

8. Seniors Advisory Committee - Page 262

The minutes of the April 14, 2016 meeting.

9. Ministry of Community, Sport and Cultural Development - Page 263

Email dated June 17, 2016 providing a summary of input on the Climate Leadership Team's 32 recommendations.

10. Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI) - Page 280

Minutes of June 17, 2016 meeting as well as a copy of the job posting for the Project Coordinator – Housing and Homelessness.

11. Canadian Wood Council - Page 284

Letter received June 22, 2016 inviting a submission for the 2016 Community Recognition Awards to be presented in September at the UBCM in Victoria.

That Informational Correspondence items numbered 1 through 11 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

That the Mayor's verbal report be received.

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

That the Regional District verbal report be received.

3. Councillors' Reports

That the Councillors' verbal reports be received.

M. NEW BUSINESS

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
MONDAY, JUNE 13, 2016 AT 2:00 PM
IN THE CITY HALL COMMITTEE ROOM**

PRESENT: Mayor Ruttan, Councillors, McLeman, Minions, Paulson, Sauvé and Washington

LATE: Councillor Alemany (2:07 p.m.)

STAFF: Tim Pley, Acting City Manager/Fire Chief
Davina Hartwell, City Clerk

It was moved and seconded that:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages

CARRIED

CERTIFIED CORRECT

Mayor Mike Ruttan



Davina Hartwell, City Clerk

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JUNE 13, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions (electronic participation), Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved with the deletion of F.2 - Audit Committee, as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 1:00 pm and the Regular Council Meeting held at 7:00 pm on May 24, 2016, be approved as circulated.

CARRIED

C. PUBLIC INPUT PERIOD

Roland Smith referenced his previous letter to Council seeking answers to his questions regarding management restructuring and associated costs.

D. DELEGATIONS

1. A/City Manager - Introduction of Manager of Human Resources

The Acting City Manager introduced Krista Tremblay, the City's new Manager of Human Resources.

2. ADSS Social Studies 11 Class - Save Our Soles

Students of the ADSS Social Studies 11 Class requested repair of a path commonly used by students on Vimy Street adjacent to Bob Dailey Stadium.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to include path repairs in the Engineering budget for consideration in 2017.

CARRIED

3. Wayne James

Wayne James commented regarding the renaming of 3rd Avenue, Stamp Avenue and Gertrude Street; logging in the watershed and Council's intentions having signed on to the Blue Dot initiative and the sale of Plywood Site Lots A & B and the impact on residents in the area.

4. Thunder in the Valley

Bill Surry, President, Alberni Valley Drag Race Association attended to discuss remaining concerns regarding Stamp Avenue.

It was moved and seconded:

That Council for the City of Port Alberni concur with the request to remove the median on Stamp Avenue to the entrance of the Barclay Hotel and negotiate with the Alberni Valley Drag Race Association (AVDRA) regarding repayment of the cost (approximately \$25,000) in future years.

CARRIED

E. UNFINISHED BUSINESS

1. Wildfire Management Plan

It was moved and seconded:

That Council for the City of Port Alberni direct staff to work with the BC Wildfire Service, ACRD and other stakeholders to create a wildfire management plan for the City of Port Alberni.

CARRIED

2. Recognition of First Nations

It was moved and seconded:

That Council for the City of Port Alberni acknowledge the traditional territories of the Tseshah and Hupacasath First Nations or other First Nation as necessary at all future City of Port Alberni Council meetings and events.

CARRIED

3. **McLean Mill Board of Management**

It was moved and seconded:

That a meeting be arranged for Council for the City of Port Alberni and the Board of Management for McLean Mill with Michael Litchfield, Thinklab Consulting, for legal advice in establishing a formal legal entity.

CARRIED

4. **City Planner - Possible Street Renaming**

It was moved and seconded:

That the report from the City Planner dated June 7, 2016 providing information regarding cost estimates for a possible renaming of Gertrude Street, Stamp Avenue and 3rd Avenue, be received.

CARRIED

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated June 13, 2016 be received and the cheques numbered 135211 to 135397 inclusive, in payment of accounts totalling \$2,268,655.47, be approved.

CARRIED

2. **City Clerk - Proposed Property Dispositions**

It was moved and seconded:

That the report from the City Clerk dated April 7, 2016 in regards to disposition of Lots A & B of the former Plywood Site, be received.

CARRIED

It was moved and seconded:

That the report from the City Clerk dated April 7, 2016 in regards to disposition of 5350 Russell Street and 3064 4th Avenue, be received.

CARRIED

3. Deputy City Clerk/Communications Coordinator - UBCM Meeting Requests

It was moved and seconded:

That the report from the Deputy City Clerk/Communications Coordinator dated June 2, 2016, be received.

CARRIED

4. Director of Finance - Strategic Community Investment (SCI) and Traffic Fine Revenue Sharing (TFRS) Funds Plan & Progress Report

It was moved and seconded:

That the report from the Director of Finance dated June 7, 2016 and the 2015 Strategic Community Investment and Traffic Fine Revenue Sharing Funds Plan and Progress Report, be received.

CARRIED

5. Director of Finance - Final Climate Action Revenue Incentive Program (CARIP) Report

It was moved and seconded:

That the report dated May 20, 2016 from the Director of Finance, be received and Council for the City of Port Alberni approve the Final Report as produced under the Climate Action Revenue Incentive Program for the year 2015.

CARRIED

6. City Planner - Senior Housing Stakeholders Initiative

It was moved and seconded:

That the report from the City Planner dated June 1, 2016 be received and Council for the City of Port Alberni contribute \$10,000.00 to the Alberni Valley Community Stakeholders Initiative for a part time Committee Coordinator to complete the following:

- ***Form and operate a Senior Housing Stakeholder group.***
- ***Provide a report to City Council on the progress of the Senior Housing Stakeholder group by January 2017.***

CARRIED

7. Director of Community Services - Community Investment Program 2016 - Late Request

It was moved and seconded:

That the report from the Director of Community Services dated June 6, 2016, be received and Council for the City of Port Alberni approve the request from the Portal Players Dramatic Society for an in-kind grant of \$50.00 for the permit fee to close the sidewalk on the 4th Avenue side of the Capitol Theatre during the mural painting hours.

CARRIED

8. Director of Community Services - Grant Application Canada 150 Community Infrastructure Program

It was moved and seconded:

That the report from the Director of Community Services dated June 6, 2016 be received, and Council for the City of Port Alberni approve the submission of the Canada 150 Infrastructure Grant for Recreation Park upgrades (lacrosse box, Gyro Youth Centre, basketball court, pump track and Stadium) and budget the City's contribution in the 2017 and 2018 budgets.

CARRIED

9. Major Capital Projects Advisor - Sewage Lagoon

It was moved and seconded:

That the report from the Major Capital Projects Advisor dated June 13, 2016 providing information on sewage treatment upgrades and the Liquid Waste Management Plan, be received and referred to a Special Meeting of Council for further consideration at a date to be confirmed.

CARRIED

10. City Planner – Development Permit No. 16-01 (Alberni District Cooperative Association, 3820 - 10th Avenue)

It was moved and seconded:

That the report dated June 8, 2016, be received and Council for the City of Port Alberni approve Development Permit No. 16-01 and that the City Clerk be authorized to sign the permit.

CARRIED

11. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

It was moved and seconded:

That the priority of item 37 (reviewing options for potential amendments to home occupation regulations), be raised from low to medium.

CARRIED

12. Managers' Monthly Reports

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

Engineering Department

It was moved and seconded:

That the monthly report from the City Engineer providing information about current departmental operations, received.

CARRIED

Community Services (Parks, Recreation & Heritage)

It was moved and seconded:

That the monthly report from the Community Services Director providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. City Planner - Advisory Planning Commission

Development Application: Proposed amendment to Zoning Bylaw
6031 River Road - Lot 38, Block 17, District Lot 9, Alberni District, Plan VIP1585
Applicant: T. Shaw

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Schedule A Zoning Bylaw Map to rezone Lot 38, Block 17, District Lot 9, Alberni District, Plan VIP1585, located at 6031 River Road, from 'RR2 Semi Rural Residential' to 'R2 One and Two Family Residential'.

CARRIED

"Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911"

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911", be read a second time.

CARRIED

Development Application: Proposed amendment to Official Community Plan Bylaw and Zoning Bylaw
4815 Argyle Street, Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9, District Lot 1, Block 31, Alberni District, Plan 197B.
Applicant: C. Patterson

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Official Community Plan Schedule A Land Use Map to change the designation of Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B located at 4815 Argyle Street, from 'General Commercial Use' to 'Multi-Family Residential Use'.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Official Community Plan Schedule B Development Permit Areas Map to change the designation of Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street, from 'Development Permit Area No. 2 (General Commercial)' to 'Development Permit Area No. 1 (Multiple Family Residential)'.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed with a map amendment to the Schedule A Zoning Bylaw Map to rezone Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street, from 'C7 – Core Business' to 'RM3 – High Density Multiple Family Residential'.

CARRIED

It was moved and seconded:

***That Council for the City of Port Alberni proceed with text amendments to the Zoning Bylaw as follows:
Under Section 5.24.5 Site Specific Uses, edit the table to remove the site specific provisions for Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B, located at 4815 Argyle Street (Char's Landing).***

Add Section 5.16.4 Site Specific Uses, and include the following table in that section as follows:

<i>Use</i>	<i>Site Address</i>	<i>Site Legal Description</i>
<i>Hostel Restaurant Pub Assembly</i>	<i>4815 Argyle Street</i>	<i>Lot 7, Block 41, District Lot 1, Alberni District, Plan 197B and Parcel A (being a consolidation of Lots 8 and 9), District Lot 1, Block 41, Alberni District, Plan 197B</i>

CARRIED

It was moved and seconded:

That as part of the development process the applicant be required to consolidate the properties into one legal parcel.

CARRIED

"Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912

It was moved and seconded:

That "Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912", be read a second time.

CARRIED

"Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913"

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913", be read a second time.

CARRIED

"Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914"

It was moved and seconded:

That "Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914", be read a second time.

CARRIED

Setting Public Hearing for Bylaws Numbered 4911, 4912, 4913 and 4914

It was moved and seconded:

That the following Bylaws be advanced to a Public Hearing on Monday, June 27, 2016 at 5:45 pm in the City Hall Council Chambers:

- ***"Zoning Bylaw Map Amendment No. 15 (6031 River Road - Shaw), Bylaw No. 4911";***
- ***"Official Community Plan Amendment No. 21 (4815 Argyle Street - Patterson), Bylaw No. 4912",***
- ***"Zoning Bylaw Map Amendment No. 16 (4815 Argyle Street - Patterson), Bylaw No. 4913" and***
- ***"Zoning Bylaw Text Amendment No. T10 (Site Specific - RM3 High Density Multiple Family Residential), Bylaw No. 4914".***

CARRIED

**2. Deputy City Clerk/Communications Coordinator -
May 30, 2016 Public Hearing Report**

It was moved and seconded:

That the report of the Public Hearing held May 30, 2016 regarding Bylaw No. 4907, No. 4908 and No. 4909, be received.

CARRIED

"Zoning Text Amendment T9 (3135 2nd Avenue - K. Ambrose), Bylaw No. 4907"

It was moved and seconded:

That "Zoning Text Amendment T9 (3135 2nd Avenue - K. Ambrose), Bylaw No. 4907", be read a third time.

CARRIED

It was moved and seconded:

That "Zoning Text Amendment T9 (3135 2nd Avenue - K. Ambrose), Bylaw No. 4907", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4907.

CARRIED

**"Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette),
Bylaw No. 4908"**

It was moved and seconded:

***That "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue -
D. Paquette), Bylaw No. 4908" be read a third time.***

CARRIED

It was moved and seconded:

***That Council for the City of Port Alberni direct that a restrictive
covenant be placed on title of 4981 Ian Avenue requiring demolition
of the existing house and structures prior to any sale of the property.***

CARRIED

**"Zoning Bylaw Map Amendment No. 14 (5820 Pierce Road - R. Van Vliet),
Bylaw No. 4909"**

It was moved and seconded:

***That "Zoning Bylaw Map Amendment No. 14 (5820 Pierce Road - R.
Van Vliet), Bylaw No. 4909", be read a third time.***

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Eric Hockaday

It was moved and seconded:

***That the letter dated May 23, 2016 requesting a gravel area close to
water at Canal Beach to facilitate easier launching of his kayak, be
received and forwarded to the Director of Community Services.***

CARRIED

2. Alberni District Fall Fair Association

It was moved and seconded:

***That Council for the City of Port Alberni authorize the Alberni District
Fall Fair Association to sell their car raffle tickets at the corner of
Beaver Creek Road and River Road during this year's Salmon
Festival event.***

CARRIED

It was moved and seconded:

That the request to close City streets along 10th Avenue to the Fair Grounds from 11:00 am to the conclusion of the parade on Saturday, September 10, 2016, be received and Council concur with the request subject to the City's stated road closure conditions.

CARRIED

3. Vancouver Island Crisis Society

It was moved and seconded:

That the letter dated May 30, 2016 requesting funding to support programs, be received.

CARRIED

4. Glenda Bertolucci, RN, BsN, Representative of the Baby Bed Committee

It was moved and seconded:

That the letter dated June 8, 2016 attaching information regarding the Baby Bed Project and requesting donation of storage space for baby beds, be received and referred to staff to provide assistance to the Committee in securing appropriate space.

CARRIED

5. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the letter dated June 8, 2016 requesting Council re-focus their plan to rename the Gertrude/Stamp/3rd Avenue stretch of roadway, be received.

CARRIED

I. PROCLAMATIONS

1. United Way

It was moved and seconded:

That the e-mail dated May 30, 2016, be received and that October be proclaimed as "United Way Month" in Port Alberni.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. Island Health

Letter dated May 27, 2016 replying to the Mayor's letter dated March 30, 2016 regarding patient concerns brought forward at a City Council meeting related to overcapacity and patient relocations into overflow areas while in hospital.

2. Renaming 3rd Avenue / Stamp Avenue / Gertrude Street

Correspondence opposed to the renaming of 3rd Avenue/Stamp Avenue/Gertrude Street received from:

Arlene McLaren - e-mail dated May 30, 2016

Alberni District Historical Society - letter dated May 20, 2016

Mae LeBlanc - e-mail dated May 25, 2016

3. Minister of Technology, Innovation and Citizens' Services

Letter dated May 18, 2016 responding to the Mayor's letter dated December 22, 2015 regarding concerns about Marijuana dispensaries incorporated as non-profit societies under the provincial *Society Act*.

4. Ducks Unlimited Canada

Letter dated May 26, 2016 providing its 2016 annual Report on Ducks Unlimited Canada's limited hunt of Canada geese in Somass Estuary.

5. Vancouver Island Regional Library (VIRL) Board of Trustee

Enclosing its 2015 Annual Report and a newsletter "From the Board Table".

6. The Corporation of the City of North Vancouver

Memorandum dated June 2, 2016 advising of their resolution to the Union of British Columbia Municipalities (UBCM) requesting implementation of a "Cigarette Butt Deposit - Return Program" for elimination of cigarette litter.

7. Young Professionals of the Alberni Valley (YPAV)

E-mail dated June 5, 2016 attaching a letter thanking the City for help in hosting the successful Alberni Canal Downwind Challenge (ACDC) and entertainment at Canal Beach on June 4, 2016.

8. Jeffrey R. Cook

E-mail dated June 2, 2016 suggesting that recycle bins be put beside garbage cans at our sports fields to prevent recyclables from being thrown into garbage bins. (*See Director of Community Services Monthly Report, F.11*).

It was moved and seconded:

That Informational Correspondence items numbered 1 through 8 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA NIL

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Commemorative Plaque

It was moved and seconded:

That Council for the City of Port Alberni direct staff to work with the local Kinsmen and Kinettes to install the special commemorative plaque given by the City in recognition of their contribution in the aftermath of the 1964 tsunami.

CARRIED

2. Notice of Motion

A Notice of Motion was provided that the funds from the sale of the Plywood lands be fully designated towards Canal Beach improvements and public consultation be held to determine best use of the funds, with work not to proceed until 1075565 BC Investment Milestones are met.

N. QUESTION PERIOD

Roland Smith asked a number of questions related to the management structure changes and whether Council will provide the public with a full accounting of costs related to management restructuring to date.

Neil Anderson asked questions specific to the re-assignment of Mr. Watson and the City's legal counsel.

Monique Begg commented on her recent letter to the AV News regarding the sale of property to Rainbow Gardens stating all the people want is to know what's going on.

Arnold Begg asked where is the transparency?

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 10:27 pm.

CARRIED

CERTIFIED CORRECT

Mayor



Clerk

J:\Clerks\Council\RegularCouncilMeetings\Minutes\June13_jmac.doc

City of Port Alberni

Consolidated Financial Statements

For the year ended December 31, 2015



**CITY OF PORT ALBERNI
INDEX TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

AUDITORS' REPORT

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INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of the City of Port Alberni

I have audited the accompanying financial statements of the City of Port Alberni, which comprise the consolidated statement of financial position as at December 31, 2015 and the consolidated statements of operations, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these consolidated financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

(continues)

Opinion

In my opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the City of Port Alberni as at December 31, 2015 and the results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

My audit was made for the purpose of forming and opinion on the consolidated financial statements taken as a whole. The current year's supplementary information included in Schedules I through II is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

R. Anderson & Associates Inc.

Port Alberni, BC
June 21, 2016

CHARTERED PROFESSIONAL ACCOUNTANTS

CONSOLIDATED FINANCIAL STATEMENTS

CITY OF PORT ALBERNI
CONSOLIDATED STATEMENT OF FINANCIAL POSITION (STATEMENT A)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	<u>2015</u> <u>Actual</u>	<u>2014</u> <u>Actual</u>
FINANCIAL ASSETS:		
Cash (Note 2)	\$ 26,646,089	\$ 27,970,456
Accounts receivable (Note 4)	5,141,924	4,001,043
Inventory for resale (Note 2)	28,265	30,862
Long Term Investments (Note 9)	<u>2,161,231</u>	<u>1,062,445</u>
	<u>33,977,509</u>	<u>33,064,806</u>
LIABILITIES:		
Interim capital financing	-	2,225,000
Accounts payable and accrued liabilities (Note 6)	5,123,795	5,301,182
Deferred revenue (Note 7)	3,861,206	2,739,087
Refundable deposits	370,325	372,310
Debenture debt (Note 8, Schedule 3)	<u>11,147,582</u>	<u>8,611,376</u>
	<u>20,502,908</u>	<u>19,248,955</u>
NET FINANCIAL ASSETS	<u>13,474,601</u>	<u>13,815,851</u>
NON-FINANCIAL ASSETS:		
Inventory of supplies (Note 2)	456,811	414,632
Prepaid expenses	1,483,308	1,433,054
Tangible Capital Assets (Notes 2 and 13, Schedule 1)	104,483,585	100,204,635
Intangible assets (Note 2)	<u>137,778</u>	<u>155,000</u>
	<u>106,561,482</u>	<u>102,207,321</u>
ACCUMULATED SURPLUS	<u>\$ 120,036,083</u>	<u>\$ 116,023,172</u>

Cathy Rothwell

Cathy Rothwell
 Director of Finance

The notes to the financial statements are an integral part of this statement.

CITY OF PORT ALBERNI
CONSOLIDATED STATEMENT OF OPERATIONS (STATEMENT B)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
REVENUES:			
Taxes (Schedule 4)	\$ 21,808,437	\$ 21,854,111	\$ 21,354,953
Sale of services (Schedule 9)	8,427,006	8,863,836	8,853,719
Other revenue from own sources (Schedule 10)	651,640	1,438,981	1,868,120
Investment income	241,950	309,796	286,558
Grants (Note 11)	1,092,500	3,395,538	1,747,708
Developer contributions	-	1,226,328	62,583
Sale of property and equipment	-	344,945	25,351
Gain (loss) on disposal of assets	-	(84,592)	(16,011)
	<u>32,221,533</u>	<u>37,348,943</u>	<u>34,182,981</u>
EXPENSES:			
General government (Schedule 5)	3,441,174	3,897,542	3,970,532
Protective services (Schedule 6)	10,080,755	9,775,488	9,607,691
Transportation services (Schedule 7)	4,229,263	5,607,707	5,860,288
Environmental health services	898,901	1,014,982	1,132,995
Environmental development	951,377	908,791	943,186
Recreation and cultural services (Schedule 8)	6,477,923	7,300,586	7,503,696
Interest	679,254	311,363	313,042
Debt reserve	40,500	50,227	2,365
Water utility (Schedule 11)	1,414,549	2,099,625	1,848,594
Sewer utility (Schedule 11)	1,152,240	1,524,911	1,456,312
Cost of sales and service	-	844,810	29,979
	<u>29,365,936</u>	<u>33,336,032</u>	<u>32,668,680</u>
ANNUAL SURPLUS	2,855,597	4,012,911	1,514,301
Accumulated surplus - beginning of year - restated (Note 15)	<u>116,023,172</u>	<u>116,023,172</u>	<u>114,508,871</u>
ACCUMULATED SURPLUS - END OF YEAR	<u>\$118,878,769</u>	<u>\$120,036,083</u>	<u>\$116,023,172</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PORT ALBERNI
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (STATEMENT C)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
ANNUAL SURPLUS	\$ (412,600)	\$ 4,012,911	\$ 1,514,301
Acquisition of tangible capital assets	-	(9,225,631)	(5,600,195)
Amortization	15,299	4,788,134	4,342,164
(Gain) loss on disposal of assets	-	84,592	16,011
Proceeds from sale of assets	-	81,176	63,400
	<u>(397,301)</u>	<u>(258,818)</u>	<u>335,681</u>
Acquisition of supply inventory		(456,811)	(414,632)
Acquisition of prepaid expenses		(1,483,307)	(1,443,054)
Consumption of inventory of supplies		414,632	390,718
Use of prepaid expenses		<u>1,443,054</u>	<u>1,393,566</u>
		<u>(82,432)</u>	<u>(73,402)</u>
(DECREASE) INCREASE IN NET FINANCIAL ASSETS		(341,250)	262,279
NET FINANCIAL ASSETS - BEGINNING OF YEAR		<u>13,815,851</u>	<u>13,553,572</u>
NET FINANCIAL ASSETS - END OF YEAR		<u>\$ 13,474,601</u>	<u>\$ 13,815,851</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PORT ALBERNI
CONSOLIDATED STATEMENT OF CASH FLOWS (STATEMENT D)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	<u>2015</u> <u>Actual</u>	<u>2014</u> <u>Actual</u>
OPERATING ACTIVITIES:		
Annual surplus for the year	\$ 4,012,911	\$ 1,514,301
Non-cash items		
Add: amortization of tangible capital assets	4,788,134	4,342,164
Add: loss on disposal of tangible capital assets	84,592	16,011
(Increase) decrease in investment	(1,098,789)	533,856
(Increase) inventory of supplies	(42,179)	(23,914)
(Increase) prepaid expenses	(50,253)	(39,485)
Deduct: developer contributions	(1,226,328)	62,583
Changes in working capital balances		
Accounts receivable	(1,140,881)	(315,466)
Inventory for resale	2,597	(9,690)
Accounts payable and accrued liabilities	(177,387)	(540,383)
Deferred revenue	1,122,119	475,473
Refundable deposits	<u>(1,985)</u>	<u>41,161</u>
	<u>6,272,551</u>	<u>6,056,611</u>
FINANCING ACTIVITIES:		
Proceeds from temporary borrowing	-	2,225,000
Repayment of temporary borrowing	(2,225,000)	(5,000,000)
Proceeds from long term debt	2,912,000	5,750,000
Repayment of long term debt	<u>(375,794)</u>	<u>(262,597)</u>
	<u>311,206</u>	<u>2,712,403</u>
CAPITAL ACTIVITIES:		
Acquisition of tangible capital assets	(7,353,591)	(4,036,106)
(Increase) decrease in work-in-progress	(635,709)	(1,776,362)
Proceeds from sale of assets	<u>81,176</u>	<u>63,400</u>
	<u>(7,908,124)</u>	<u>(5,749,068)</u>
(DECREASE) INCREASE IN CASH FLOW	(1,324,367)	3,019,946
Cash and short term investments - beginning of year	<u>27,970,456</u>	<u>24,950,510</u>
CASH AND SHORT TERM INVESTMENTS - END OF YEAR	\$ <u>26,646,089</u>	\$ <u>27,970,456</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

1. General

The City of Port Alberni (the "City") is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The activities of the corporation are carried out through the following funds: General Revenue Fund, General Capital Fund, Reserve Funds, Water Revenue Fund, Water Capital Fund, Sewer Revenue Fund, and Sewer Capital Fund.

In December, 2009 the City of Port Alberni incorporated a company known as Alberni Valley Community Forest Corporation. The City retains full ownership of the company. Alberni Valley Community Forest Corporation general operations include forestry and business activities associated with forestry including harvesting and selling timber and non-timber forest products.

2. Summary of Significant Accounting Policies

The accounting policies of the City conform to generally accepted accounting principles as applicable to British Columbia municipalities. The financial statements have been prepared using guidelines issued by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

Basis of Presentation

The City practises fund accounting. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds currently in use are:

- 1) **General Revenue Funds** – to account for all financial resources except those required to be accounted for in another fund. The General Revenue Fund is the City's operating fund including collection of taxation, administering operations, roads, policing, fire protection etc.
- 2) **Capital Funds** – to account for all capital assets and unfunded work-in-progress of the City and offset by long-term debt and investment in capital assets.
- 3) **Reserve Funds** – to account for activities within designated funds established for specific purposes with the approval of the Ministry of Community Development. The funds are governed by bylaws defining their purpose, and are funded primarily by budgetary contributions from the General Revenue Fund plus interest earned on the fund balances.
- 4) **Water and Sewer Funds** – to account for operations that are financed and operated in a manner similar to private business operations, where the intent is that costs of providing the services on a continuing basis be financed through user charges.

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

Consolidated Financial Statements – the General Revenue Fund, Water Revenue Fund, Sewer Revenue Fund, General Capital Fund, Water Capital Fund, Sewer Capital Fund, Parkland Acquisition Reserve Fund, Equipment Replacement Reserve Fund, Capital Works Reserve Fund, Land Sale Reserve Fund, Development Cost Charges Fund, and Carbon Trust Fund belong to one economic entity under control of City Council.

The consolidated financial statements reflect the removal of internal transactions and balances. The Cemetery Trust Fund administered by the City is specifically excluded from the consolidated financial statement.

Basis of Accounting – Revenues and expenses are recorded on the accrual basis, except for cash flow information, in accordance with International Financial Reporting Standards (IFRS), replacing Generally Accepted Accounting Principles (Canadian GAAP). Revenues and expenses are recorded in the period that the events or transactions giving rise to the revenues and expenses occur.

Tangible Capital Assets – effective 2008 the City adopted the provisions of PSAB Accounting Handbook Section 3150 that required that tangible capital assets be recorded at cost and amortized over their useful lives.

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition, construction, or interest from financing of the tangible capital asset. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset. Assets under construction are not amortized. Contributed tangible capital assets are recorded as revenue at fair value at the time of contribution.

Estimated useful lives of tangible capital assets are as follows:

Land improvements	10 to 20 years
Buildings (including building components)	25 to 40 years
Machinery and equipment	5 to 30 years
Engineering structures	30 to 75 years
Storm systems	45 to 75 years
Transportation systems	15 to 60 years
Water systems	8 to 75 years
Sewer systems	8 to 75 years

Tangible capital assets do not include works of art or historical treasures. Costs related to the acquisition of such items are expensed in the year in which they are acquired.

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

Revenue and Expense Recognition

- 1) **Taxation** – taxes are recognized as revenue in the year they are levied. Taxes may be adjusted by the Province by way of supplementary roll adjustments through the BC Assessment appeal process. Levies imposed by other taxing authorities are not included as taxes for municipal purposes.
- 2) **Sales of services** – charges for water and sewer usage, solid waste collection and recreation programs and admissions are recorded as sales of services.
- 3) **Other revenue** – includes permit and licence fees, fines, and penalty charges.
- 4) **Investment income** – the City invests in pooled funds of the Municipal Finance Authority of BC. The Municipal Finance Authority distributes earnings of these funds to its investors from time to time based on the market value of the pool. The City recognizes only its share of the realized earnings of the pool. This revenue is recorded as investment income and the amount is added to the cost of the units held. To the extent that financial instruments have no stated rate of return investment income is recognized as it is received.
- 5) **Grants** – are recognized as revenues in the period that the events giving rise to the transfer occur.
- 6) **Expenses** - are recorded on an accrual basis and are recognized in the period in which the goods and services are acquired and a liability is incurred or transfers are due.

Cash and Short Term Investments – cash consists of funds situate in till floats, ATMs, and bank accounts. Short term investments are considered cash equivalents when there is a maturity date of less than 90 days. All short term investments held by the City consist of money market funds, and are readily available. Short term investments are recorded at cost. Cash and short term investments as at December 31, 2015 were comprised as follows:

	<u>2015</u>	<u>2014</u>
Cash	\$ 2,909,562	\$ 2,138,592
Short Term Investments	<u>23,736,527</u>	<u>25,831,864</u>
	<u>\$ 26,646,089</u>	<u>\$ 27,970,456</u>

Inventories – inventories of materials and supplies are valued at cost with an allowance made for damaged or obsolete goods. Inventories for resale are classified as Financial Assets. Inventories of supplies for internal use are classified as Non-Financial Assets and are expensed in the year of acquisition.

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

Contributed Tangible Capital Assets – land developers are required to provide subdivision infrastructure such as streets, lighting, sidewalks and drainage, etc. At the end of the warranty period, they are turned over to the City for no consideration. The City is not involved in the construction and does not budget for either the contribution from the developer or the capital expenditure in its annual bylaw.

Intangible Assets - Intangible assets consist of the fair value of a permanent lease acquired for access to properties on which sewage infrastructure is situated. Amortization will be recorded over the remaining term of the lease plus one renewal term. No amortization has been recorded prior to 2015 as the infrastructure was not in use until 2015.

Reserve Accounts – reserves for future expenditures are non-statutory reserves, which represent an allocation of revenue for specific purposes.

Employee Future Benefits - The City and its employees participate in a Municipal Pension Plan. The Plan is a multi-employer contributory defined benefit pension plan. Payments in the year are expensed. Sick leave benefits and retirement severance benefits are also available to the City's employees. The costs of these benefits are actuarially determined based on service and estimates of retirement ages and expected future salary and wage increases. The obligation under these benefit plans is accrued based on projected benefit costs as employees earn the future benefits.

Use of Estimates/Measurement Uncertainty – the preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Significant areas requiring use of management estimates relate to the useful lives of tangible capital assets for calculation of amortization, determination of employee future benefits, collectability of accounts receivable, and provisions for contingencies.

Financial Instruments – the City's financial instruments consist of cash and temporary investments, portfolio investments, accounts receivable, other assets, accounts payable and accrued liabilities, refundable deposits and long term debt. Unless otherwise indicated, it is management's opinion that the City is not exposed to any significant interest, credit, or currency risks arising from these financial instruments.

Adoption of New Accounting Policy - on January 1, 2015, the City adopted PS 3260 Liability for Contaminated Sites. The standard was applied on a retroactive basis to January 1, 2014 and did not result in any adjustments to financial liabilities, tangible capital assets or accumulated surplus of the City.

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

3. Trust Funds

The City holds trust funds under British Columbia law for the purposes of maintaining a public cemetery. This fund is excluded from the consolidated statement of financial position and is comprised of the following:

	<u>2014</u>				<u>2015</u>
	Balance	Interest	Receipts	Expenditures	Balance
Cemetery Trust	\$ <u>165,944</u>	\$ <u>2,364</u>	\$ <u>3,455</u>	\$ <u>(10,316)</u>	\$ <u>161,447</u>

4. Accounts Receivable

	<u>2015</u>	<u>2014</u>
Property taxes	\$ 1,024,817	\$ 983,931
Provincial government	4,464	1,965
Federal government	22,378	14,380
General	<u>4,090,265</u>	<u>3,000,767</u>
	\$ <u>5,141,924</u>	\$ <u>4,001,043</u>

5. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each regional district through its member municipalities who share in the proceeds of a debt issue is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. The Authority pays into the Debt Reserve Fund these monies from which interest earned thereon less administrative expenses becomes an obligation to the regional districts. It must then use this fund, if at any time there are insufficient funds, to meet payments on its obligations. When this occurs the regional districts may be called upon to restore the fund.

Upon the maturity of a debt issue the unused portion of the Debt Reserve Fund established for that issue will be discharged to the City. The proceeds from these discharges will be credited to income in the year they are received. As at Thursday, December 31, 2015 the total investment of the Debt Reserve Fund was comprised of:

	<u>2015</u>	<u>2014</u>
General Revenue	\$ 175,638	\$ 147,953
Water Revenue	41,759	-
Sewer Revenue	<u>169,843</u>	<u>222,990</u>
	\$ <u>387,240</u>	\$ <u>370,943</u>

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

6. Accounts Payable and Accrued Liabilities

	<u>2015</u>	<u>2014</u>
Due to senior governments	\$ 3,469	\$ 1,461
Other local governments	599	16,111
Trade accounts	2,700,089	2,611,678
Salaries and wages	524,813	850,513
Accrued debenture interest	90,034	104,187
Accrued employee benefits	<u>1,804,791</u>	<u>1,717,232</u>
	<u>\$ 5,123,795</u>	<u>\$ 5,301,182</u>

Employee future benefits:

The City provides benefits for sick leave, vacation pay and certain retirement benefit arrangements to its employees.

a) Retirement benefit payments

The City provides retirement benefits to qualifying employees who cease employment with the City after a specified length of service. Retirement benefits are estimated for individual employees as per the appropriate collective agreement, based on estimated salary costs at the time of anticipated retirements, and discounting expected pay-outs over estimated years of service.

	<u>2015</u>	<u>2014</u>
Benefit liability - beginning of year	\$ 577,353	\$ 547,753
Add: current service costs	39,300	38,000
interest on accrued benefit obligation	22,800	22,600
amortization of actuarial loss	10,100	11,200
Less Benefits paid	<u>(49,100)</u>	<u>(42,200)</u>
Benefit liability - end of year	600,453	577,353
 Add ERIP reserve	 93,000	 93,000
Unamortized actuarial loss (gain)	<u>47,847</u>	<u>57,947</u>
 Accrued benefit obligation - end of year	 <u>\$ 741,300</u>	 <u>\$ 728,300</u>

The retirement liability requires no contribution from the employees.

	<u>2015</u>	<u>2014</u>
b) Accrued vacation liability as at Thursday, December 31, 2015	<u>\$ 933,491</u>	<u>\$ 858,932</u>

c) Accumulated sick leave liability

The City provides benefits for sick leave to all its employees. Employees in the classification of CUPE and Firefighter accumulate sick leave on a monthly basis and can only use this entitlement for paid time off under certain circumstances. Sick leave is accumulated to a maximum as determined by

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

the appropriate collective agreement. Sick leave for management employees does not accumulate. At Thursday, December 31, 2015 this liability is estimated at \$130,000 (2012 - \$130,000)

d) Employee benefit obligations:

	<u>2015</u>	<u>2014</u>
Accrued Retirement Benefits	\$ 741,300	\$ 728,300
Accrued Vacation Payable	933,491	858,932
Accum. Sick Leave Liability	<u>130,000</u>	<u>130,000</u>
	<u>\$ 1,804,791</u>	<u>\$ 1,717,232</u>

The Employee Benefit Obligations liability was determined by actuarial valuation, with the exception of accrued vacation pay, which is recorded at actual. The actuarial valuation was performed by AON Hewitt in accordance with sections PS3250 and PS3255 of the CPA Canada Public Sector Accounting handbook. Actuarial valuations for accounting purposes are performed triennially using the projected accrued benefit cost method. The most recent valuation was completed December 31, 2014. The significant actuarial assumptions adopted in estimating the City's accrued benefit obligation are as follows:

Discount rates	3.50% per annum
Expected future inflation rates	2.25% per annum
Expected wage and salary increases	2.50% per annum

7. Deferred Revenue

Capital grants are restricted to spending on capital project expenses. Other deferred revenue is not restricted. Federal Gas Tax Agreement funding has broad guidelines for use for projects that result in cleaner air, cleaner water, or decreased greenhouse gas emissions.

	<u>2015</u>	<u>2014</u>
Capital grants, opening balance	\$ 133,170	\$ 60,530
Capital projects in progress, end of year	1,223,694	78,740
Capital projects completed during year	<u>(74,240)</u>	<u>(5,500)</u>
Capital grants, ending balance	1,283,224	133,770
Prepaid property taxes	987,082	880,440
Other	518,565	356,716
Federal Gas Tax Agreement	<u>1,072,335</u>	<u>1,368,161</u>
	<u>\$ 3,861,206</u>	<u>\$ 2,739,087</u>

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

8. Debenture Debt

All debenture debt is owed to the Municipal Finance Authority of British Columbia, and is reported at gross amount. The City has no debt assumed by others on its behalf, and has assumed no debt for others.

The annual principal and interest requirements for the next five years as of Thursday, December 31, 2015 are as follows:

		Principal	Interest	Total
2016	\$	298,471	\$ 365,811	\$ 664,282
2017		254,557	295,628	550,185
2018		254,557	295,628	550,185
2019		254,557	295,628	550,185
2020		254,557	295,628	550,185

9. Long Term Investments

The City of Port Alberni owns 100% of the issued and outstanding shares of Alberni Valley Community Forest Corporation. The original investment is recorded at cost, and accumulated earnings to date are recorded on the equity basis.

	<u>2015</u>	<u>2014</u>
Alberni Valley Community Forest Corporation		
Shares	\$ 1	\$ 1
Accumulated earnings to date	<u>2,161,230</u>	<u>1,062,444</u>
	<u>\$ 2,161,231</u>	<u>\$ 1,062,445</u>

10. Expenses by Object

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Salaries Wages and Benefits	\$ 14,099,861	\$ 15,006,477	\$ 14,196,562	\$ 13,996,077	\$ 14,011,368
Debt Servicing	372,593	325,003	266,266	248,810	248,658
RCMP Contract	4,677,793	4,338,968	4,328,960	4,483,615	3,978,661
Grants	124,900	113,440	102,904	141,376	97,956
Other Contracts	1,296,074	1,219,318	1,303,941	1,362,344	1,413,647
Goods and Services	7,976,677	7,323,310	7,322,267	6,817,219	6,880,855
Amortization	<u>4,788,134</u>	<u>4,342,164</u>	<u>4,040,821</u>	<u>3,775,049</u>	<u>3,694,491</u>
	<u>\$ 33,336,032</u>	<u>\$ 32,668,680</u>	<u>\$ 31,561,721</u>	<u>\$ 30,824,490</u>	<u>\$ 30,325,636</u>

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

11. Grants and Transfers

	<u>2015</u>	<u>2014</u>
Operating Grants		
Federal		
Gas Tax - Liquid Waste Management Plan	-	39,026
Total Federal Grants	-	39,026
Provincial		
Strategic Community & Revenue Sharing	\$ 489,164	\$ 489,164
Community Gaming	390,000	444,500
BC Arts Council - Museum	65,000	65,000
Water Study	-	10,000
Age Friendly Community Projects & Planning	-	5,686
Total Provincial Grants	944,164	1,014,350
Total Government Operating Grants	944,164	1,053,376
Local - Alberni-Clayoquot Regional District		
Economic Development	28,833	27,833
Local - Port Alberni Port Authority		
Waterfront North Study	-	22,391
Capital		
Federal		
Federal Gas Tax Revenue (UBCM)	1,951,719	280,050
RCMP	-	14,723
Provincial		
BC Hydro Power Smart Incentive Program	-	108,615
Ministry of Transportation and Infrastructure-Bike BC	70,000	-
	2,021,719	403,388
Total Government Grants and Transfers	2,994,716	1,506,988
Other Grants - Non-Government	400,822	240,720
Total Grants and Transfers	3,395,538	1,747,708

**CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

12. Contingent Liabilities

Regional District Debt

Debt issued by the Regional District of Alberni Clayoquot is a direct joint and several liability of the District and each member municipality including the City.

Claim for Damages

In the normal course of a year, the City is faced with lawsuits and other claims for damages of diverse nature. At year end, the City's estimated exposure for such liabilities is not considered to be significant. The City carries general liability insurance with a private insurance carrier in the amount of \$5 million, plus an umbrella liability policy in the amount of \$45 million. When claims are paid the expense is charged to the General Government expense category.

Pension Liability

The municipality and its employees contribute to the Municipal Pension Plan (the Plan), a jointly-trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1.37 billion funding deficit for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2015 with results available in 2016.

Employers participating in the Plan record their pension expenses as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City of Port Alberni paid \$1,182,500 (\$1,119,482 in 2014) for employer contributions to the plan in fiscal 2015, which represents 0.07% of the total plan contributions. The City expects to pay approximately \$1,206,000 for employer contributions for 2016. Employees contributed \$981,217 to the plan in fiscal 2015 (\$925,889 in 2014).

CITY OF PORT ALBERNI
 NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2015

13. **Tangible Capital Assets**

Tangible Capital Assets are stated at net book value.

	<u>2015</u>	<u>2014</u>
Land	\$ 3,883,555	\$ 3,731,840
Land Improvements	5,112,840	4,837,863
Buildings	20,409,380	20,457,499
Machinery and Equipment	5,413,261	5,815,224
Engineering Structures	2,207,073	1,767,213
Storm Drains	14,185,496	13,808,057
Transportation	10,122,363	10,637,170
Water	20,489,730	16,921,392
Sewer	<u>18,717,406</u>	<u>18,921,605</u>
	100,541,104	96,897,863
Work-in-progress - assets under construction not being amortized	<u>3,942,481</u>	<u>3,306,772</u>
	<u>\$ 104,483,585</u>	<u>\$ 100,204,635</u>

For more information on additions, disposals, and amortization, refer to Schedule 1 (Schedule of Tangible Assets)

There were no writedowns of tangible capital assets in 2015 (2014 - \$ nil). Contributed assets recognized in 2015 were \$60,450 (2014 - \$63,240) recorded at fair market value at the end of the warranty period. These include land, transportation, storm, sewer and water infrastructure. Interest capitalized in 2015 was \$125,304 (2014 - \$47,756). No amortization has been recorded on assets not in use in 2015.

14. **Segmented Information**

The City of Port Alberni provides a wide range of services to its citizens including police, fire, recreation, roads, sewer and water. For reporting purposes the City's operations and activities are organized and reported by Fund as described in Note 1. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

City services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provide are as follows:

General government services

General government provides internal support services to Council and other departments who provide direct services to its citizens. General government consists of governance, corporate management and program support. Internal departments include Legislative (Council), City Manager's Office, City Clerk's Department, Financial Services, Information Services and Human Resources.

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

Protective services - Police, Fire, and Building Inspection

The Royal Canadian Mounted Police is Canada's national police service. They are committed to preserving the peace, upholding the law and providing quality service in partnership with Canadian communities and for all Canadian citizens. The mandate of the Port Alberni Fire Department is to provide fire suppression services; fire prevention programs; training and education related to prevention, detection or extinguishment of fires. It is the mandate of the Building Inspection Department to provide building inspection services as set out in the building bylaw for residents and builders. Building inspection services are provided in order to assist residents and builders in constructing projects which meet minimum construction standards.

Transportation services

The Public Works Department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, traffic control and street lighting.

Environmental health services

The function of environmental health services is to provide for the collection and disposal of solid waste as well as providing cemetery services to the citizens of Port Alberni.

Environmental and economic development

Environmental development provides services relating to planning, economic development and tourism. The Planning Department develops and administers land use regulations to ensure an orderly and well planned community. Economic Development includes responsibilities for diversification of the economy through business retention, business attraction and marketing key properties owned by the City.

Recreation and cultural services

The mission of the Parks and Recreation Department is to enrich the quality of life of residents and visitors. The parks, facilities, programs and services are designed and delivered to provide the greatest benefit to the community as a whole. The Museum Department works with the community to collect, document, preserve and present all aspects of the cultural heritage of the Alberni Valley and West Coast of Vancouver Island. Cultural services also contribute towards the information needs of citizens through the provision of library services in partnership with the Vancouver Island Regional Library.

Water utility

The Water Department provides for the supply and treatment of safe drinking water to the citizens of Port Alberni.

Sewer utility

The Sewer Department provides for the collection and treatment of wastewater.

The accounting policies used in these segments are consistent with those followed in preparation of the consolidated financial statements as disclosed in Note 2. For additional information see Segmented Information (Schedule 2).

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

15. Prior Period Adjustment

Subsequent to the issue of the December 31, 2014 consolidated financial statements, accounting errors were discovered with regards to allocation of certain balance sheet amounts expensed; omission of accrued debenture interest expense; and historical cost corrections to tangible capital assets as a result of an internal capital asset audit. The corrections are as follows:

2014 Accumulated Surplus

Accumulated surplus, as previously reported	\$ 113,722,306
Add: Corrections of historical capital costs	2,366,324
Less: Deferred revenue closed to profit & loss	(8,253)
Debt interest and borrowing costs not expensed	(57,205)
	-
Accumulated surplus, as restated	<u>\$ 116,023,172</u>

16. Comparative Figures

Certain of the comparative figures have been reclassified to conform with the current presentation.

CITY OF PORT ALBERNI
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

17. Accumulated Surplus

Accumulated surplus consists of individual fund surplus, surplus invested in tangible capital assets and reserve fund and accounts as follows:

	<u>2015</u>	<u>2014</u>
Operations		
General	\$ (9,381,347)	\$ (6,678,385)
Water	3,635,708	2,088,394
Sewer	194,705	(272,520)
	<u>(5,550,934)</u>	<u>(4,862,511)</u>
Capital		
General	12,705,046	11,771,894
Water	1,065,980	3,172,076
Sewer	2,035,266	1,138,256
	<u>15,806,292</u>	<u>16,082,226</u>
Equity in tangible capital assets		
General	60,133,095	58,723,627
Water	18,863,332	16,508,966
Sewer	14,477,351	14,382,665
	<u>93,473,778</u>	<u>89,615,258</u>
Reserves		
Reserve funds - statutory		
Parkland Acquisition	37,529	138,906
Capital Works	1,255,809	1,356,256
Equipment Replacement	4,981,668	4,623,632
Land Sale	499,659	461,259
Development Cost Charges	161,308	147,371
Carbon Fund	341,117	266,923
Alberni Valley Community Forest Corporation Reserve	62,486	-
Reserve funds - unrestricted		
General Fund - projects and purchases	3,275,780	2,223,514
Loss on taxation	1,351,000	1,351,000
Museum purchases	48,040	53,494
RCMP - contract surplus	1,000,000	332,770
Parks and Recreation building	1,699,471	1,249,994
Water Fund - projects and purchases	1,253,080	2,643,080
Sewer Fund - projects and purchases	340,000	340,000
	<u>16,306,947</u>	<u>15,188,199</u>
	<u>\$ 120,036,083</u>	<u>\$ 116,023,172</u>

SUPPORTING SCHEDULES

CITY OF PORT ALBERNI
SCHEDULE OF TANGIBLE CAPITAL ASSETS (SCHEDULE 1)
AT DECEMBER 31, 2015

	ASSETS				ACCUMULATED AMORTIZATION				NET BOOK	
	Balance December 31, 2014 (Restated)	2015 Additions	2015 Disposals	Balance December 31, 2015	Balance December 31, 2014 (Restated)	2015 Additions	2015 Disposals	Balance December 31, 2015	NET BOOK VALUE 2015	NET BOOK VALUE 2014 (Restated)
Land	\$ 3,731,840	\$ 206,896	\$ 55,181	\$ 3,883,555	\$ -	\$ -	\$ -	\$ -	\$ 3,883,555	\$ 3,731,840
Land Improvements	10,369,288	643,212	33,066	10,979,434	5,531,424	368,236	33,066	5,866,594	5,112,840	4,837,863
Buildings	34,888,876	923,208	94,553	35,717,531	14,431,375	943,885	67,111	15,308,149	20,409,382	20,457,499
Machinery & Equipment	13,289,213	455,353	505,799	13,238,767	7,473,989	803,019	451,498	7,825,510	5,413,257	5,815,224
Engineered Structures	3,033,609	495,174	193,900	3,334,883	1,266,396	32,046	170,632	1,127,810	2,207,073	1,767,213
Storm Drains	20,585,695	660,283	-	21,245,978	6,777,638	282,843	-	7,060,481	14,185,497	13,808,057
Transportation	41,554,866	342,533	11,942	41,885,457	30,917,696	857,339	11,942	31,763,093	10,122,364	10,637,170
Water	30,436,320	4,258,417	39,517	34,655,220	13,506,314	698,693	39,517	14,165,490	20,489,730	16,921,392
Sewer	27,231,668	259,202	3,032	27,487,838	8,310,063	463,118	2,749	8,770,432	18,717,406	18,921,605
Work in progress	3,306,772	3,942,481	3,306,772	3,942,481	-	-	-	-	3,942,481	3,306,772
	<u>\$ 188,428,147</u>	<u>\$ 12,186,759</u>	<u>\$ 4,243,762</u>	<u>\$ 196,371,144</u>	<u>\$ 88,214,895</u>	<u>\$ 4,449,179</u>	<u>\$ 776,515</u>	<u>\$ 91,887,559</u>	<u>\$ 104,483,585</u>	<u>\$ 100,204,635</u>

Financial Statements

CITY OF PORT ALBERNI SEGMENTED INFORMATION (SCHEDULE 2) FOR THE YEAR ENDED DECEMBER 31, 2015

	General Government	Protective Services	Transportation Services	Environmental Health Services	Environmental & Economic Development
Revenue					
Taxes	\$ 21,854,111	\$ -	\$ -	\$ -	\$ -
Sales of services	46,251	532,996	372,021	966,347	139,065
Other revenue from own sources	273,329	178,395	-	11,360	136,364
Investment income	211,067	-	-	-	-
Grants	891,449	15,000	-	-	28,833
Developer contributions	-	-	-	-	-
Gain/loss on disposal of assets	-	-	-	-	-
Other	-	-	-	-	-
Total revenue	23,276,207	726,391	372,021	977,707	304,262
Expenses					
Operating:					
Salaries, wages and benefits	2,182,283	4,007,080	2,296,566	406,143	425,437
Debt servicing	35,674	186,480	-	-	-
RCMP contract	-	4,677,793	-	-	-
Grants	40,900	-	-	-	84,000
Other contracts	67,841	141,048	1,037,060	-	50,124
Goods and services	1,474,829	609,998	345,451	605,318	182,499
	3,801,527	9,622,399	3,679,077	1,011,461	742,060
Amortization	237,088	346,934	1,928,705	3,520	54,500
Total expenses	4,038,615	9,969,333	5,607,782	1,014,981	796,560
Excess (deficiency) in revenue over expenses	\$ 19,237,592	\$ (9,242,942)	\$ (5,235,761)	\$ (37,274)	\$ (492,298)

**CITY OF PORT ALBERNI
SEGMENTED INFORMATION (SCHEDULE 2)
FOR THE YEAR ENDED DECEMBER 31, 2015**

Recreation and Cultural Services	Water Utility	Sewer Utility	Other Funds	Consolidated 2015	Budget 2015	Consolidated 2014
\$ -	\$ -	\$ -	\$ -	\$ 21,854,111	\$ 21,808,437	\$ 21,354,953
1,416,037	2,527,846	2,068,218	795,055	8,863,836	8,427,006	8,853,719
-	30,741	25,114	783,678	1,438,981	651,640	1,868,120
-	387	1,719	96,623	309,796	241,950	286,558
139,181	-	-	2,321,075	3,395,538	1,092,500	1,747,708
-	-	-	1,226,328	1,226,328	-	62,583
-	-	-	(84,592)	(84,592)	-	(16,011)
-	-	-	344,945	344,945	-	25,351
1,555,218	2,558,974	2,095,051	5,483,112	37,348,943	32,221,533	34,182,981
3,696,528	693,233	392,591	-	14,099,861	15,223,812	15,006,478
-	64,196	86,243	-	372,593	538,818	325,002
-	-	-	-	4,677,793	5,091,474	4,338,968
-	-	-	-	124,900	94,608	113,440
-	-	-	-	1,296,073	1,672,507	1,408,611
2,576,935	705,403	631,435	844,810	7,976,678	6,729,418	7,134,017
6,273,463	1,462,832	1,110,269	844,810	28,547,898	29,350,637	28,326,516
1,015,990	700,512	500,885	-	4,788,134	15,299	4,342,164
7,289,453	2,163,344	1,611,154	844,810	33,336,032	29,365,936	32,668,680
\$ (5,734,235)	\$ 395,630	\$ 483,897	\$ 4,638,302	\$ 4,012,911	\$ 2,855,597	\$ 1,514,301

**CITY OF PORT ALBERNI
DEBENTURE DEBT - SCHEDULE 3**

ALL FUNDS AT DECEMBER 31, 2015 - SHOWING REQUIREMENTS FOR PRINCIPAL AND INTEREST FOR 2016

Security Issuing Bylaw	Purpose	Original Issue	Amount Outstanding Dec. 31, 2015	Term in Years	Annual Interest Rate	Maturity Date	2016 Requirements Interest	2016 Requirements Principal	2015 Sinking Fund Addition	Debt Reserve Cash Balance Dec. 31, 2015
4280	General	98,120	7,498	20	4.43%	25-Sep-16	4,347	2,967	4,174	3,751
4575		3,375,064	2,517,414	25	1.75%	19-Apr-31	108,171	81,042	29,870	47,494
4807		428,300	421,123	30	3.00%	14-Oct-44	12,075	7,177	-	4,157
4846		912,000	912,000	20	2.20%	8-Apr-35	20,064	32,249	-	9,297
		<u>4,813,484</u>	<u>3,858,035</u>				<u>144,657</u>	<u>123,435</u>	<u>34,044</u>	<u>64,699</u>
4848	Water	<u>2,000,000</u>	<u>2,000,000</u>	30	2.20%	8-Apr-45	<u>44,000</u>	<u>38,743</u>	<u>-</u>	<u>20,387</u>
4280	Sewer	147,180	11,248	20	4.43%	25-Sep-16	6,520	4,451	6,261	2,501
4559		797,642	-	10	4.55%	6-Apr-15	-	-	28,123	-
4601		438,170	51,945	10	4.65%	19-Apr-16	10,209	36,496	13,451	6,166
4807		5,321,700	5,226,354	30	3.00%	14-Oct-44	160,425	95,346	-	55,225
		<u>6,704,692</u>	<u>5,289,547</u>				<u>177,154</u>	<u>136,293</u>	<u>47,835</u>	<u>63,892</u>
		<u>13,518,176</u>	<u>11,147,582</u>				<u>365,811</u>	<u>298,471</u>	<u>81,879</u>	<u>148,978</u>

CITY OF PORT ALBERNI
TAX LEVIES and GRANTS IN LIEU OF TAXES (SCHEDULE 4)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
MUNICIPAL PURPOSES:			
Tax Levies:			
General purpose	\$ 20,823,582	\$20,813,595	\$ 20,279,351
Local improvement - sewer	-	30,699	32,003
Off-street parking	6,120	5,437	5,333
Utility	130,000	125,609	129,946
Parcel Tax	<u>131,535</u>	<u>131,550</u>	<u>160,986</u>
	21,091,237	21,106,890	20,607,619
Grants in lieu of taxes	<u>717,200</u>	<u>747,221</u>	<u>747,334</u>
Total Municipal Taxes	<u>21,808,437</u>	<u>21,854,111</u>	<u>21,354,953</u>
COLLECTIONS FOR OTHER GOVERNMENTS:			
Tax Levies:			
School	5,400,000	5,381,262	5,433,730
Alberni Clayoquot Regional Hospital District	658,537	658,537	785,893
Alberni Clayoquot Regional District	963,582	963,582	817,342
B.C. Assessment	180,000	169,132	174,120
Municipal Finance Authority	<u>500</u>	<u>451</u>	<u>449</u>
Total Collections For Other Governments	<u>7,202,619</u>	<u>7,172,964</u>	<u>7,211,534</u>
Total Taxes Collected	<u>\$ 29,011,056</u>	<u>\$ 29,027,075</u>	<u>\$ 28,566,487</u>

**CITY OF PORT ALBERNI
GENERAL GOVERNMENT EXPENSES (SCHEDULE 5)
FOR THE YEAR ENDED DECEMBER 31, 2015
(with comparative figures for 2014)**

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
Legislative	\$ 193,446	\$ 194,235	\$ 176,486
City manager's office	199,500	194,690	203,063
Municipal clerk's office	374,984	372,156	375,889
Legal and bylaw prosecution services	40,000	20,953	51,311
Financial management	716,900	705,679	738,902
Administration vehicle	8,448	13,398	15,079
External audit	30,000	38,313	33,000
Purchasing	228,530	209,352	227,290
Buildings	118,320	226,639	344,747
Information services	667,187	893,810	798,737
Personnel	343,054	272,155	294,579
Election expenses	10,000	-	34,610
Training and development	185,556	157,413	154,095
Damage claims	30,000	2,244	11,906
Grants and grant funded programs	10,608	20,072	16,271
Office equipment supplies and printing	264,062	373,951	294,364
Public liability insurance	250,000	257,534	320,549
Other general services	208,800	410,163	157,095
Administration recoveries	<u>(438,221)</u>	<u>(465,215)</u>	<u>(277,441)</u>
	\$ <u>3,441,174</u>	\$ <u>3,897,542</u>	\$ <u>3,970,532</u>

CITY OF PORT ALBERNI
PROTECTIVE SERVICES (SCHEDULE 6)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
Police protection	\$ 6,572,774	\$ 6,355,227	\$ 6,016,069
Fire protection	3,252,753	3,168,358	3,348,671
Emergency measures	900	7,042	8,295
Building and plumbing inspections	105,328	99,939	105,182
Animal pound operations	<u>149,000</u>	<u>144,922</u>	<u>129,474</u>
	<u>\$ 10,080,755</u>	<u>\$ 9,775,488</u>	<u>\$ 9,607,691</u>

**CITY OF PORT ALBERNI
TRANSPORTATION SERVICES (SCHEDULE 7)
FOR THE YEAR ENDED DECEMBER 31, 2015
(with comparative figures for 2014)**

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
COMMON SERVICES:			
Engineering administration	\$ 572,574	\$ 562,521	\$ 548,488
Engineering consulting services	140,500	101,877	121,187
Public works supervision	357,000	347,842	362,389
Equipment and supplies	56,657	116,816	110,459
Building and yard maintenance	197,000	191,824	206,176
Equipment maintenance	<u>853,797</u>	<u>1,092,534</u>	<u>1,127,676</u>
	<u>2,177,528</u>	<u>2,413,414</u>	<u>2,476,375</u>
ROADS AND STREET MAINTENANCE:			
Roadway surfaces maintenance	962,400	1,942,915	1,994,468
Snow and ice removal	200,000	44,360	174,308
Parking	1,323	11,350	12,981
Gravel	160,000	199,785	179,199
Ditch and dyke maintenance	138,500	102,859	157,763
Storm sewers	<u>250,400</u>	<u>507,642</u>	<u>415,757</u>
	<u>1,712,623</u>	<u>2,808,911</u>	<u>2,934,476</u>
Bridges and retaining walls	50,000	88,724	24,483
Street lighting	355,000	363,903	379,470
Traffic control	253,040	224,051	247,050
Public transit	1,082,379	1,037,060	1,020,751
Other	136,500	107,729	156,506
Recoveries	<u>(1,537,807)</u>	<u>(1,436,085)</u>	<u>(1,378,823)</u>
	<u>\$ 4,229,263</u>	<u>\$ 5,607,707</u>	<u>\$ 5,860,288</u>

**CITY OF PORT ALBERNI
RECREATION AND CULTURAL SERVICES (SCHEDULE 8)
FOR THE YEAR ENDED DECEMBER 31, 2015
(with comparative figures for 2014)**

	2015 Budget Revenue	2015 Actual Revenue	2015 Budget Expense	2015 Actual Expense	2015 Budget Operating Deficit	2015 Actual Operating Deficit	2014 Actual Operating Deficit
RECREATION SERVICES:							
Administration	\$ -	\$ -	\$ 446,800	\$ 458,252	\$ (446,800)	\$ (458,252)	\$ (448,621)
Leisure Centre	254,925	237,196	425,779	643,640	(170,854)	(406,445)	(257,452)
Swimming pool	290,500	255,009	460,994	498,002	(170,494)	(242,993)	(233,159)
Arena	592,750	517,782	945,762	1,398,923	(353,012)	(881,140)	(890,409)
Parks, playgrounds and other	34,000	28,820	1,383,049	1,519,370	(1,349,049)	(1,490,550)	(1,652,989)
Programs	<u>341,225</u>	<u>351,536</u>	<u>1,459,066</u>	<u>1,345,779</u>	<u>(1,117,841)</u>	<u>(994,243)</u>	<u>(1,154,618)</u>
	<u>1,513,400</u>	<u>1,390,343</u>	<u>5,121,450</u>	<u>5,863,966</u>	<u>(3,608,050)</u>	<u>(4,473,623)</u>	<u>(4,637,248)</u>
CULTURAL SERVICES:							
Museum services	15,000	25,695	472,135	509,030	(457,135)	(483,336)	(509,873)
McLean Mill	-	-	224,000	267,250	(224,000)	(267,250)	(289,381)
Regional library	-	-	660,338	660,340	(660,338)	(660,340)	(641,180)
	<u>15,000</u>	<u>25,695</u>	<u>1,356,473</u>	<u>1,436,620</u>	<u>(1,341,473)</u>	<u>(1,410,926)</u>	<u>(1,440,434)</u>
	<u>\$ 1,528,400</u>	<u>\$ 1,416,038</u>	<u>\$ 6,477,923</u>	<u>\$ 7,300,586</u>	<u>\$ (4,949,523)</u>	<u>\$ (5,884,549)</u>	<u>\$ (6,077,682)</u>

**CITY OF PORT ALBERNI
SALE OF SERVICES (SCHEDULE 9)
FOR THE YEAR ENDED DECEMBER 31, 2015
(with comparative figures for 2014)**

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
GENERAL REVENUE:			
General Services	\$ 1,704,413	\$ 1,913,959	\$ 1,906,672
Arena	592,750	517,781	547,756
Leisure Centre	254,925	237,196	235,243
Parks, playgrounds and other	34,000	28,820	30,343
Pool	290,500	255,009	277,352
Programs	341,225	351,536	311,293
Museum	<u>15,000</u>	<u>25,695</u>	<u>24,026</u>
	<u>3,232,813</u>	<u>3,329,996</u>	<u>3,332,685</u>
MISCELLANEOUS REVENUE:			
Miscellaneous receipts/sales	-	795,057	808,131
SERVICES PROVIDED TO OTHER GOVERNMENTS:			
Services provided to other governments	167,000	142,722	258,437
SEWER REVENUE:			
Connections and sundry charges	57,494	106,879	146,580
Sale of sewer service	<u>2,234,088</u>	<u>1,961,339</u>	<u>1,881,818</u>
	<u>2,291,582</u>	<u>2,068,218</u>	<u>2,028,398</u>
WATER REVENUE:			
Sale of water	2,693,042	2,496,594	2,370,411
Connections and sundry charges	<u>42,569</u>	<u>31,249</u>	<u>55,657</u>
	<u>2,735,611</u>	<u>2,527,843</u>	<u>2,426,068</u>
	<u>\$ 8,427,006</u>	<u>\$ 8,863,836</u>	<u>\$ 8,853,719</u>

CITY OF PORT ALBERNI
OTHER REVENUE FROM OWN SOURCES (SCHEDULE 10)
FOR THE YEAR ENDED DECEMBER 31, 2015
 (with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
Licences and permits	\$ 240,100	\$ 165,287	\$ 240,956
Fines and costs	10,000	13,108	8,551
Land and building rentals	136,000	136,364	135,760
Penalties and interest	165,540	231,323	242,417
Miscellaneous revenue	100,000	109,221	254,824
Other revenue from own sources - capital fund	<u>-</u>	<u>783,678</u>	<u>985,612</u>
	<u>\$ 651,640</u>	<u>\$ 1,438,981</u>	<u>\$ 1,868,120</u>

CITY OF PORT ALBERNI
SEWER AND WATER UTILITIES (SCHEDULE 11)
FOR THE YEAR ENDED DECEMBER 31, 2015
(with comparative figures for 2014)

	2015 <u>Budget</u>	2015 <u>Actual</u>	2014 <u>Actual</u>
SEWER UTILITY:			
Administration	\$ 321,000	\$ 386,375	\$ 286,757
Sewage treatment and disposal	278,000	343,239	435,537
Sewage collection system	337,240	454,570	490,420
Sewage pump stations	213,500	339,710	241,935
Other operating costs	<u>2,500</u>	<u>1,017</u>	<u>1,663</u>
	<u>\$ 1,152,240</u>	<u>\$ 1,524,911</u>	<u>\$ 1,456,312</u>
WATER UTILITY:			
Administration	\$ 329,000	\$ 517,791	\$ 310,442
Service of supply	175,299	238,546	273,051
Pumping	243,200	326,162	242,298
Transmission and distribution	659,550	1,016,648	1,022,803
Other operating costs	7,500	-	-
Water utility - capital fund	<u>-</u>	<u>478</u>	<u>-</u>
	<u>\$ 1,414,549</u>	<u>\$ 2,099,625</u>	<u>\$ 1,848,594</u>

From: Deserray [<mailto:pioneertowers16@gmail.com>]
Sent: Wednesday, June 22, 2016 3:15 PM
To: Jake Martens
Cc: George Rogers; Ed Eskola
Subject: **AVSCHS - Council Meeting - June 27, 2016

Good Afternoon Jake,

On behalf of the Alberni Valley Senior Citizens Homes Society, the president, George Rogers and Vice-President Ed Eskola would like to make a presentation at the June 27, 2016 Council meeting to address the Mayor & Council about providing affordable housing in the Alberni Valley.

Thank you,

Deserray McClary
Alberni Valley Senior Citizen's Homes Society

From: Roland Smith [<mailto:rolandsmith@shaw.ca>]

Sent: Tuesday, June 14, 2016 2:45 PM

To: Davina Hartwell

Cc: Jake Martens

Subject: Delegations

Good afternoon Davina.

I am contacting you today to request appearing as a delegation at the next meeting of council scheduled for June 27th, 2016. Not to belabour the point, but I wish to have a bit more time to speak to the issue of council transparency and public engagement with council. Thank you for your assistance and would you kindly confirm by return email that I will be scheduled to appear as a delegation at the next meeting of council. Have a good afternoon.

Regards,
Roland Smith

**City of Port Alberni
Audit Committee
Minutes from a Meeting held Tuesday, May 24, 2016 at 4:00 pm
in the City Hall Committee Room**

Present: Councillor Dan Washington, Chair
Councillor Denis Sauvé
Councillor Chris Alemany

Resource Staff: Cathy Rothwell, Director of Finance
Guy Cicon, City Engineer
Theresa Kingston, Director of Community Services

Media: Dave Wiwchar, Peak Radio

A. Adoption of Agenda

*Sauvé/ Alemany
That the agenda be adopted as circulated.*

Carried

B. Minutes

*Alemany/Sauvé
That the minutes of the February 22, 2016 Audit Committee Meeting be adopted
as circulated.*

Carried

**C. Responses to questions arising from the February 22, 2016 Audit
Committee Meeting**

*Sauvé/Alemany
That the report dated February 29, 2016 from the Director of Finance responding
to questions arising from the February 22, 2016 meeting, be received.*

Carried

D. Quarterly Analysis of Mayor and Council Travel and Convention Expenses (March 31, 2016)

Sauvé/Aleman

That the Mayor and Council Travel and Development Expenses report for the period ending March 31, 2016 be received.

Carried

E. Reports

The Director of Finance did not deem any of the items out of the ordinary so no summary was prepared.

General Revenue Fund by Department

Sauvé/Aleman

That the General Revenue Fund report for March 31, 2016 be received.

Carried

Water Revenue Fund

Sauvé/Aleman

That the Water Revenue Fund report for March 31, 2016 be received.

Carried

Sewer Revenue Fund

Sauvé /Aleman

That the Sewer Revenue Fund report for March 31, 2016 be received.

Carried

General Capital Fund

Sauvé /Aleman

That the General Capital Fund report for March 31, 2016 be received.

Carried

Water Capital Fund

Sauvé/Aleman

That the Water Capital Fund report for March 31, 2016 be received.

Carried

Sewer Capital Fund

Sauvé /Aleman

That the Sewer Capital Fund report for March 31, 2016 be received.

Carried

F. Vendor Cheque Register Report

Sauvé/Aleman

That the Vendor Cheque Register Report dated February 15, 2016 through May 12, 2016 be received, and questions arising from the Cheque Register be addressed in a report at the June 13, 2016 Regular Council Meeting.

Carried

G. Other Competent Business

Questions/information requests raised by the Audit Committee:

- 1. Details of cheque no. 134209 to Michael Kleyn.*
- 2. Details of cheque no. 134803 to Alberni-Clayoquot Regional District, including which loan payments were made.*

I. Question Period

Question/information requests raised by attending Media:

- 1. Question of purpose of several payments to Taekema Transport. The Director of Finance replied that Taekema Transport is the City's internal mail delivery service and it is not a City employee providing the service.*

J. Next Meeting

The next meeting will be on August 8, 2016 at 4:00 pm in the Committee Room.

K. Adjournment

Sauvé/Aleman

That the meeting be adjourned at 4:20 pm.

Carried

Respectfully submitted,

Councillor Dan Washington, Chair

Davina Hartwell, City Clerk



CITY OF PORT ALBERNI M E M O R A N D U M

To: Tim Pley, A/CAO
From: Cathy Rothwell, Director of Finance
Copy: Mayor and Council
Date: May 25, 2016

Subject: Responses to questions arising from the May 24, 2016 Audit Committee Meeting

The following is in response to questions raised by the Committee at the May 24, 2016 Audit Committee Meeting:

The Audit Committee requested detail on the following items:

- Cheque no. 134209 payable to Michael Kleyn for \$1,728.00. ***Payment for instruction of Parkour Classes (Parks, Recreation & Heritage program).***
- Cheque no. 134083 payable to Alberni-Clayoquot Regional District for \$292,635.85. ***Payment of principal and interest on Municipal Finance Authority debt:***
 - ***Bylaw no. 4575 (RCMP detachment building) principal payment \$81,041.91, interest payment \$78,638.99;***
 - ***Bylaw no. 4601 (North Port Sewer Phase 1) principal payment \$36,495.59, interest payment \$10,209.36;***
 - ***Bylaw no. 4807 (Catalyst lands and lagoon purchase) interest payment \$86,250.00.***

The Peak Radio requested detail on recurring payments to Taekema Transport:

- ***Payments to Taekema Transport are for the City's internal mail delivery service between facilities. Taekema Transport is not operated by a City employee.***

Respectfully submitted,



Cathy Rothwell
Director of Finance

2016 Council Travel and Development

Date	Event	Location	Mayor Ruttan	Councillor Allemany	Councillor Minions	Councillor McLeman	Councillor Paulson	Councillor Sauve	Councillor Washington	General	Total
1-Jan	AVICC - Registration	Nanaimo	210.07	210.07	210.07	210.07	210.07	210.07	210.07		
12-Jan	Truck Loggers Association - Leaders Luncheon	Vancouver				110.00	447.66				
21-Jan	VI Business Excellence Awards Ceremony - Travel	Nanaimo	96.25								
27-Jan	Chamber of Commerce Meeting	Port Alberni	27.94								
1-Feb	Minister's Dinner - Parking	Vancouver	21.90								
1-Feb	BCEDA Minister's dinner - per diem	Vancouver	14.00								
1-Feb	BCEDA Minister's dinner - travel	Vancouver	247.80		181.48						
1-Feb	Lunch meeting - Council and staff	Vancouver	66.78								
3-Feb	Mayor's Breakfast Meeting - Best Western Barclay	Port Alberni	301.32								
5-Feb	Local Government Leadership Academy	Vancouver					709.33	509.24			
16-Feb	Columbia Institute - Higher Ground Conference registration	Vancouver	325.00								
16-Feb	FCM - Registration (June 2-5)	Winnipeg	815.00	815.00		815.00					
22-Feb	FCM - Flight	Winnipeg	565.49	565.49		565.49					
25-Feb	Small Business BC Awards Ceremony - Hotel - Coal Harbour Coast	Vancouver	178.92								
25-Feb	Small Business BC Awards Ceremony - Travel	Vancouver	253.10								
25-Feb	Small Business BC Awards Ceremony - Perdiems	Vancouver	39.00								
26-Feb	AVICC - AGM registration (April 8-10)	Nanaimo	239.00	251.00	199.00	199.00	271.00	219.00			
11-Mar	20 Under 40 Registration fee	Nanaimo	102.00								
17-Mar	BC Community Forest Conference - Registration	Lake Cowichan	212.60								
End of 1st Quarter			3,716.17	1,841.56	590.55	1,899.56	1,638.06	938.31	210.07		10,834.28
End of 2nd Quarter											
End of 3rd Quarter											
End of 4th Quarter											
TOTAL - Year to Date			3,716.17	1,841.56	590.55	1,899.56	1,638.06	938.31	210.07		10,834.28
										Budget	50,900.00
										Balance	40,065.72
FCM			4,141.47	AVICC			2,848.5	UBCM			
Total - 1st Quarter (January - March 2016)			3,716.17	1,841.56	590.55	1,899.56	1,638.06	938.31	210.07	0.00	10,834.28
Total - 2nd Quarter (April - June 2016)											
Total - 3rd Quarter (July - September 2016)											
Total - 4th Quarter (October - December 2016)											
TOTAL - Year to Date											

CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
GENERAL ADMINISTRATION						
Revenue						
011111 General Purposes - Taxes		(\$21,140,053.00)	\$21,140,053.00	(100.00%)		(\$20,631,010.00)
011112 Debt Purposes - Taxes		(364,071.00)	364,071.00	(100.00%)		(324,107.00)
011211 Special Area Levy		(10,500.00)	10,500.00	(100.00%)		(6,120.00)
011910 Utility Tax		(122,600.00)	122,600.00	(100.00%)		(130,000.00)
012110 Federal Buildings		(10,000.00)	10,000.00	(100.00%)		(10,000.00)
012210 Federal CBC Grant		(2,000.00)	2,000.00	(100.00%)		(2,000.00)
012310 Provincial Gov't Grant		(45,000.00)	45,000.00	(100.00%)		(45,000.00)
012410 B.C. Hydro		(600,000.00)	600,000.00	(100.00%)		(600,000.00)
012411 Public Housing Grant in Lieu of Taxes		(60,000.00)	60,000.00	(100.00%)		(60,000.00)
012910 University of Victoria Grant in Lieu of Taxes		(200.00)	200.00	(100.00%)		(200.00)
014120 Administration Service Charge	(4,367.33)	(35,202.00)	30,834.67	(87.59%)	(6,691.67)	(73,943.00)
014560 Economic Development		(22,500.00)	22,500.00	(100.00%)		(22,500.00)
015110 Prof. & Business Licence Fees	(122,324.00)	(120,000.00)	(2,324.00)	1.94%	(98,057.68)	(140,000.00)
015160 Dog Licence Fees	(5,040.00)	(10,000.00)	4,960.00	(49.60%)	(3,477.50)	(12,000.00)
015190 Vacant Building, Licence/Permit		(4,000.00)	4,000.00	(100.00%)	1,000.00	(8,000.00)
015210 Bylaw Fines and Parking Tickets	(130.00)	(10,000.00)	9,870.00	(98.70%)	(2,180.00)	(10,000.00)
015510 Interest On Investments	(58,323.82)	(220,000.00)	161,676.18	(73.49%)	(38,411.77)	(220,000.00)
015590 Other Interest	(4,461.37)	(29,000.00)	24,538.63	(84.62%)	(4,865.15)	(18,000.00)
015611 Current Tax Penalties	(182.91)	(110,000.00)	109,817.09	(99.83%)	(139.56)	(100,000.00)
015621 Arrears & Delinquent Tax Interest	(3,423.05)	(26,000.00)	22,576.95	(86.83%)	(4,147.16)	(28,000.00)
015930 Miscellaneous - Other Revenue	(3,423.33)	(89,600.00)	86,176.67	(96.18%)	(935.85)	(100,000.00)
016212 Small Community Protection Grant		(259,000.00)	259,000.00	(100.00%)	(87,656.00)	(235,000.00)
016214 Revenue Sharing-Traffic Fines		(366,000.00)	366,000.00	(100.00%)	(148,435.00)	(330,000.00)
016215 Community Gaming Funds		(445,000.00)	445,000.00	(100.00%)		(390,000.00)
018121 Grants - Other Governments		(10,000.00)	10,000.00	(100.00%)		
Total General Administration Revenue	(201,675.81)	(24,110,726.00)	23,909,050.19	(99.16%)	(393,997.34)	(23,495,880.00)
Expenses						
021110 Mayor - Indemnity	8,327.20	43,733.00	(35,405.80)	(80.96%)	9,091.86	43,300.00
021130 Councillors - Indemnity	22,730.25	116,298.00	(93,567.75)	(80.46%)	23,774.51	115,146.00
021190 Receptions And Other Services	10,537.29	40,200.00	(29,662.71)	(73.79%)	11,733.68	35,000.00
021211 City Manager	44,968.85	280,800.00	(235,831.15)	(83.99%)	41,971.10	199,500.00
021212 Municipal Clerk	84,377.04	406,317.00	(321,939.96)	(79.23%)	82,245.75	374,984.00
021215 Legal Services	13,106.04	40,000.00	(26,893.96)	(67.23%)	3,393.90	40,000.00
021216 By-Law Enforcement	24,256.49	90,600.00	(66,343.51)	(73.23%)	22,615.75	93,600.00
021221 Financial Mgmt Administration	169,072.63	726,600.00	(557,527.37)	(76.73%)	165,310.40	714,500.00
021222 Administration Vehicle	8,938.76	8,290.00	648.76	7.83%	3,553.95	8,448.00
021225 External Audit		30,000.00	(30,000.00)	(100.00%)	10,000.00	30,000.00
021226 Purchasing Administration	52,947.48	218,000.00	(165,052.52)	(75.71%)	51,009.33	228,530.00
021229 Other Financial Management		2,400.00	(2,400.00)	(100.00%)		2,400.00
021252 City Hall	15,999.92	96,573.00	(80,573.08)	(83.43%)	29,233.25	116,720.00
021259 Other Common Services	104,318.02	278,462.00	(174,143.98)	(62.54%)	21,065.37	264,062.00
021260 Carbon Offsets Purchased		58,800.00	(58,800.00)	(100.00%)		58,800.00
021261 Information Systems Admin.	293,981.44	584,913.60	(290,932.16)	(49.74%)	267,970.06	667,187.00

CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
021282 Appraisals	(110.56)		(110.56)	0.00%		
021283 Human Resources	31,723.63	226,744.96	(195,021.33)	(86.01%)	58,211.55	277,682.00
021285 Employee & Family Assist.Prog.	10,518.00	17,262.41	(6,744.41)	(39.07%)	10,346.46	15,372.00
021290 Admin./Acc't Services Recovery	(116,304.00)	(438,200.00)	321,896.00	(73.46%)	(116,304.00)	(438,221.00)
021911 Election/Referendum Expenses		10,000.00	(10,000.00)	(100.00%)		10,000.00
021920 Training & Development	22,530.12	143,367.12	(120,837.00)	(84.29%)	29,714.43	140,556.00
021925 Council Travel & Development	11,046.00	50,900.00	(39,854.00)	(78.30%)	13,515.14	45,000.00
021930 Public Liability Insurance	265,844.84	257,500.00	8,344.84	3.24%	257,596.08	250,000.00
021931 Damage Claims		20,000.00	(20,000.00)	(100.00%)	1,376.69	30,000.00
021950 Grants in Aid	19,475.00	10,820.16	8,654.84	79.99%	17,772.00	10,608.00
021990 Other General Services		2,000.00	(2,000.00)	(100.00%)		50,000.00
022510 Emergency Prog. Administration	68.61	918.00	(849.39)	(92.53%)	56.95	900.00
022512 Emergency Program Vehicle				0.00%	72.00	
022931 Animal Pound Operation	49,212.40	154,988.00	(105,775.60)	(68.25%)	32,105.77	149,000.00
026234 Business Development	4,409.69	26,200.00	(21,790.31)	(83.17%)	12,333.75	45,000.00
026235 Economic Development	65,938.81	262,175.97	(196,237.16)	(74.85%)	51,118.84	309,700.00
026237 Community Investment Plan	14,396.00	33,460.48	(19,064.48)	(56.98%)	15,213.45	31,824.00
026238 Sustainability & Community Engagement		2,000.00	(2,000.00)	(100.00%)	29.89	2,000.00
026911 Chamber of Commerce	21,000.00	84,000.00	(63,000.00)	(75.00%)	21,000.00	84,000.00
028115 Interest On Prepaid Taxes	600.35	3,000.00	(2,399.65)	(79.99%)	1,211.65	3,000.00
028121 interest On Own Debentures	2,173.36	144,657.00	(142,483.64)	(98.50%)	2,173.36	201,834.00
028131 Principal Install On Own Deb.		123,435.00	(123,435.00)	(100.00%)		122,273.00
028193 Banking Service Charges	4,379.97	5,000.00	(620.03)	(12.40%)	1,491.67	5,100.00
Total General Administration Expenses	1,260,463.63	4,162,215.70	(2,901,752.07)	(69.72%)	1,152,004.59	4,337,805.00
Net General Administration	1,058,787.82	(19,948,510.30)	21,007,298.12	(105.31%)	758,007.25	(19,158,075.00)
POLICE PROTECTION						
Revenue						
013121 Detention of Prisoners		(167,000.00)	167,000.00	(100.00%)	58,112.13	(167,000.00)
014221 RCMP Building Rental	(36,842.84)	(140,400.00)	103,557.16	(73.76%)	(101,344.42)	(140,400.00)
Total Police Protection Revenue	(36,842.84)	(307,400.00)	270,557.16	(88.01%)	(43,232.29)	(307,400.00)
Expenses						
022121 R.C.M.P. Contract		5,305,570.00	(5,305,570.00)	(100.00%)		5,091,474.00
022122 Police Service Administration	221,597.52	825,650.00	(604,052.48)	(73.16%)	193,907.03	824,000.00
022130 Community Policing	2,712.07	25,000.00	(22,287.93)	(89.15%)	3,131.04	25,000.00
022140 Commissionaire Services	7,077.12	25,000.00	(17,922.88)	(71.69%)	7,077.12	25,000.00
022160 Police Building Maintenance	29,966.07	131,358.75	(101,392.68)	(77.19%)	26,144.73	126,500.00
022180 Detention/Custody Of Prisoners	128,513.34	486,429.00	(357,915.66)	(73.58%)	108,369.00	480,800.00
Total Police Protection Expenses	389,866.12	6,799,007.75	(6,409,141.63)	(94.27%)	338,628.92	6,572,774.00
Net Police Protection	353,023.28	6,491,607.75	(6,138,584.47)	(94.56%)	295,396.63	6,265,374.00

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	March	Budget	Variance	% Variance	Prior Year	Budget
FIRE PROTECTION						
Revenue						
014241 Fire Dep't Service Charge	(1,998.75)	(171,223.00)	169,224.25	(98.83%)	(4,170.04)	(155,900.00)
Expenses						
022411 Fire Protection Administration	63,096.48	323,522.80	(260,426.32)	(80.50%)	66,661.95	320,095.00
022421 Fire Crew	536,679.96	2,462,959.12	(1,926,279.16)	(78.21%)	514,216.29	2,402,904.00
022422 Personnel Expense	2,573.23	46,379.40	(43,806.17)	(94.45%)	8,088.03	45,470.00
022431 Communication System	1,570.22	11,262.84	(9,692.62)	(86.06%)	1,770.17	11,042.00
022440 Fire Investigation		955.73	(955.73)	(100.00%)	9.89	937.00
022441 Fire Prevention	29,564.55	146,945.27	(117,380.72)	(79.88%)	28,838.91	143,371.00
022471 Fire Hall Building Maintenance	12,459.76	58,395.00	(45,935.24)	(78.66%)	8,294.86	57,250.00
022472 Fire Boat Shed Maintenance	15.42		15.42	0.00%		
022473 External Regional Training		1,592.00	(1,592.00)	(100.00%)		1,592.00
022480 Vehicle Repair & Maintenance	52,865.99	239,064.58	(186,198.59)	(77.89%)	59,345.01	234,525.00
022481 Sundry Equip. Maintenance/Rep.	8,147.31	14,876.69	(6,729.38)	(45.23%)	5,864.19	14,585.00
022482 Firefighting Tools/Supp. Purch	3,364.15	21,401.64	(18,037.49)	(84.28%)	3,657.94	20,982.00
Total Fire Protection Expenses	710,337.07	3,327,355.07	(2,617,018.00)	(78.65%)	696,747.24	3,252,753.00
Net Fire Protection	708,338.32	3,156,132.07	(2,447,793.75)	(77.56%)	692,577.20	3,096,853.00
ENGINEERING & PUBLIC WORKS						
Revenue						
014310 Public Works Service Charge	(2,241.43)	(77,500.00)	75,258.57	(97.11%)	(11,140.22)	(77,500.00)
Expenses						
023110 Engineering Administration	147,983.70	559,408.84	(411,425.14)	(73.55%)	123,400.72	572,574.00
023121 Engineering Consulting Service	6,750.00	40,000.00	(33,250.00)	(83.13%)	4,194.75	40,000.00
023129 Office Admin - Operations	24,812.58	105,287.48	(80,474.90)	(76.43%)	26,734.10	100,500.00
023130 Supervision Operations	67,436.53	378,500.00	(311,063.47)	(82.18%)	68,350.99	357,000.00
023134 Small Tools/Equipment/Supplies	11,011.19	47,291.99	(36,280.80)	(76.72%)	13,167.82	56,657.00
023136 Works Yard Maintenance	13,139.45	63,999.99	(50,860.54)	(79.47%)	17,233.27	62,000.00
023137 Main Building Maintenance	26,802.45	130,500.01	(103,697.56)	(79.46%)	28,495.11	135,000.00
023138 Automotive Shop Overhead	23,335.31	97,600.00	(74,264.69)	(76.09%)	21,637.30	95,800.00
023160 General Equipment Maintenance	178,455.62	705,000.00	(526,544.38)	(74.69%)	179,553.71	714,124.00
023161 Eng. Veh. Maint. & Replacement	4,261.24	9,946.00	(5,684.76)	(57.16%)	3,417.21	13,184.00
023162 Sup. Veh. Maint. & Replacement	6,417.25	28,928.01	(22,510.76)	(77.82%)	5,237.53	30,689.00
023205 Customer Service Requests-Sts.	12,750.61	45,000.00	(32,249.39)	(71.67%)	12,633.95	40,000.00
023210 Small Tools/Supplies-Streets	616.96	5,499.99	(4,883.03)	(88.78%)	785.54	5,499.99
023220 Streets Inspections	11,835.28	45,499.99	(33,664.71)	(73.99%)	12,030.24	44,499.99
023231 Roadway Surfaces Maintenance	92,901.26	600,499.08	(507,597.82)	(84.53%)	265,878.79	515,000.00
023233 Roadway Allowance Maintenance	49,632.45	255,500.00	(205,867.55)	(80.57%)	86,563.97	250,000.00
023234 New Driveway Crossings		20,400.00	(20,400.00)	(100.00%)	7,018.82	20,400.00
023236 Street Sweeping	37,580.30	113,999.63	(76,419.33)	(67.03%)	35,263.59	87,000.00
023237 Snow and Ice Removal	58,543.93	200,000.00	(141,456.07)	(70.73%)	2,759.02	200,000.00

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023241 Bridges, Fencing & Retaining Walls	305.14	50,000.28	(49,695.14)	(99.39%)	662.39	50,000.00
023250 Overhead & Decorative Lighting	57,599.56	344,000.00	(286,400.44)	(83.26%)	53,331.01	355,000.00
023261 Signs And Traffic Marking	46,577.15	190,000.00	(143,422.85)	(75.49%)	29,105.52	223,940.00
023264 Traffic And Railroad Signals	2,241.62	23,800.01	(21,558.39)	(90.58%)	1,530.10	29,100.00
023272 Off-Street Parking	1,714.68	8,000.00	(6,285.32)	(78.57%)	1,004.67	1,323.00
023291 Gravel, Sand, Rock & Salt	65,906.83	181,000.00	(115,093.17)	(63.59%)	38,377.70	160,000.00
023311 Ditch/Creek & Dyke Maintenance	24,092.05	138,500.00	(114,407.95)	(82.61%)	22,993.65	138,500.00
023331 Storm Sewer Maintenance	20,877.05	180,000.00	(159,122.95)	(88.40%)	121,338.45	180,000.00
023333 Storm Sewer Pump Station	3,613.84	13,800.00	(10,186.16)	(73.81%)	2,368.60	13,400.00
023335 Storm Sewer Connections	10,771.30	57,000.00	(46,228.70)	(81.10%)	2,584.25	57,000.00
023881 Training Program	26,727.09	75,000.00	(48,272.91)	(64.36%)	22,147.18	97,000.00
023882 Safety	22,774.69	29,000.00	(6,225.31)	(21.47%)	6,452.06	29,000.00
023884 Special Streets Work Orders	262.11	10,500.00	(10,237.89)	(97.50%)	530.41	10,500.00
023951 General Overhead Recovery	(197,822.05)	(793,000.00)	595,177.95	(75.05%)	(180,411.53)	(793,007.00)
023952 Wrks Yard Purchasing Recovery	(5,874.00)	(23,500.00)	17,626.00	(75.00%)	(6,108.00)	(27,000.00)
023953 Shop Overhead Recovery	(28,651.55)	(95,800.00)	67,148.45	(70.09%)	(27,378.44)	(95,800.00)
023958 Equipment Charges Recovery	(96,027.59)	(522,000.00)	425,972.41	(81.60%)	(96,838.87)	(522,000.00)
023959 Gravel Cost Recovery	(37,405.87)	(100,000.00)	62,594.13	(62.59%)	(19,020.17)	(100,000.00)
Total Engineering & Public Works Expenses	691,948.16	3,219,161.30	(2,527,213.14)	(78.51%)	887,025.41	3,146,883.98
Net Engineering & Public Works	689,706.73	3,141,661.30	(2,451,954.57)	(78.05%)	875,885.19	3,069,383.98
PUBLIC TRANSIT						
014400 Public Transit Revenue	(76,100.42)	(323,703.00)	247,602.58	(76.49%)	(85,070.56)	(260,120.00)
Total Public Transit Revenue	(76,100.42)	(323,703.00)	247,602.58	(76.49%)	(85,070.56)	(260,120.00)
023510 Public Transit	173,621.00	1,075,783.00	(902,162.00)	(83.86%)	249,243.00	1,082,379.00
Net Public Transit	97,520.58	752,080.00	(654,559.42)	(87.03%)	164,172.44	822,259.00
GARBAGE AND WASTE COLLECTION						
Revenue						
014433 Comm. Garbage Collection Fees	(6,000.00)		(6,000.00)	0.00%	(9,029.50)	(200,000.00)
014434 Res. Garbage Collection Fees	(490.24)	(658,000.00)	657,509.76	(99.93%)	(414.00)	(635,000.00)
015625 Residential Garbage Penalty	(2,349.30)		(2,349.30)	0.00%	(2,351.20)	
Total Garbage & Waste Collection Revenue	(8,839.54)	(658,000.00)	649,160.46	(98.66%)	(11,794.70)	(835,000.00)
Expenses						
024320 Residential Waste Collection	130,931.11	415,500.01	(284,568.90)	(68.49%)	97,597.93	396,701.00
024321 Commercial Waste Collection	903.65		903.65	0.00%	50,406.34	110,000.00
024322 Solid Waste Cont Purch/Maint	700.55	2,000.00	(1,299.45)	(64.97%)	2,270.65	9,200.01
024323 Solid Waste Disposal	42,416.55	254,000.00	(211,583.45)	(83.30%)	65,884.40	330,000.00
024324 Special Solid Waste-Recycling	9,489.09	24,000.00	(14,510.91)	(60.46%)		
Total Garbage & Waste Collection Expense	184,440.95	695,500.01	(511,059.06)	(73.48%)	216,159.32	845,901.01

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Net Garbage & Waste Collection	175,601.41	37,500.01	138,101.40	368.27%	204,364.62	10,901.01
CEMETERY						
Revenue						
014516 Cemeteries	(7,358.50)	(31,000.00)	23,641.50	(76.26%)	(9,693.75)	(32,599.99)
Expenses						
025161 Cemetery Maintenance	2,054.56	12,725.00	(10,670.44)	(83.85%)	1,679.26	12,500.00
025162 Interments	6,317.05	27,700.00	(21,382.95)	(77.19%)	7,107.53	27,000.00
025163 Memorial Marker Installation	4,256.95	13,500.00	(9,243.05)	(68.47%)	3,074.56	13,500.00
Total Cemetery Expense	12,628.56	53,925.00	(41,296.44)	(76.58%)	11,861.35	53,000.00
Net Cemetery	5,270.06	22,925.00	(17,654.94)	(77.01%)	2,167.60	20,400.01
PLANNING SERVICES						
Revenue						
014550 Planning Administration	(11,640.00)	(15,000.00)	3,360.00	(22.40%)	(5,653.88)	(15,000.00)
Expenses						
026129 Planning Administration	48,397.64	261,650.00	(213,252.36)	(81.50%)	49,518.24	216,515.00
026132 Consulting Services	17,490.00		17,490.00	0.00%	2,581.50	40,000.00
Total Planning Services Expense	65,887.64	261,650.00	(195,762.36)	(74.82%)	52,099.74	256,515.00
Net Planning Services	54,247.64	246,650.00	(192,402.36)	(78.01%)	46,445.86	241,515.00
BUILDING INSPECTION						
Revenue						
015170 Building/Plumbing Permit Fees	(18,634.20)	(70,000.00)	51,365.80	(73.38%)	(9,916.50)	(80,000.00)
015181 Other Const./Demo. Permit Fees	(100.00)	(100.00)		0.00%	(60.00)	(100.00)
Total Building Inspection Revenue	(18,734.20)	(70,100.00)	51,365.80	(73.28%)	(9,976.50)	(80,100.00)
Expenses						
022921 Building/Plumbing Inspection	28,380.41	99,510.00	(71,129.59)	(71.48%)	20,395.20	101,500.00
022926 Building Inspector Vehicle	1,581.16	4,000.00	(2,418.84)	(60.47%)	1,533.09	3,828.00
Total Building Inspection Expenses	29,961.57	103,510.00	(73,548.43)	(71.05%)	21,928.29	105,328.00
Net Building Inspection	11,227.37	33,410.00	(22,182.63)	(66.40%)	11,951.79	25,228.00
PARKS, RECREATION & HERITAGE						
Parks & Recreation						
Revenue						
014710 Gyro Youth Centre	(2,010.00)	(6,630.00)	4,620.00	(69.68%)	(1,692.00)	(6,500.00)
014712 Echo '67 Centre	(54,465.39)	(209,916.00)	155,450.61	(74.05%)	(55,574.61)	(205,800.00)

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014714 Glenwood Centre	(16,374.34)	(40,800.00)	24,425.66	(59.87%)	(14,212.19)	(40,000.00)
014716 Echo Aquatic Centre	(13,154.92)	(36,210.00)	23,055.08	(63.67%)	(11,108.79)	(35,500.00)
014718 Community Arena	(193,773.66)	(576,963.00)	383,189.34	(66.41%)	(185,925.49)	(565,650.00)
014720 Stadium & Athletic Fields	(7,929.11)	(34,680.00)	26,750.89	(77.14%)	(6,474.79)	(34,000.00)
014730 Glenwood Centre	(1,878.86)	(2,677.50)	798.64	(29.83%)	(1,770.72)	(2,625.00)
014732 Echo Aquatic Centre	(94,398.62)	(260,100.00)	165,701.38	(63.71%)	(86,218.86)	(255,000.00)
014734 AV Multiplex	(12,358.24)	(27,642.00)	15,283.76	(55.29%)	(11,375.93)	(27,100.00)
014738 Children's Programs	(23,042.17)	(92,820.00)	69,777.83	(75.18%)	(23,174.63)	(91,000.00)
014740 Youth Programs & Services		(10,200.00)	10,200.00	(100.00%)	(1,977.50)	(10,000.00)
014742 Adult Programs	(42,651.35)	(122,400.00)	79,748.65	(65.15%)	(42,363.85)	(120,000.00)
014750 Special Events		(1,020.00)	1,020.00	(100.00%)		(1,000.00)
014760 Community Serv. Misc. Revenue	(947.24)	(3,500.00)	2,552.76	(72.94%)	(1,866.77)	(3,500.00)
014770 Contributions & Grants	(1,250.00)	(135,725.00)	134,475.00	(99.08%)	(12,500.00)	(115,725.00)
Total Parks & Recreation Revenue	(464,233.90)	(1,561,283.50)	1,097,049.60	(70.27%)	(456,236.13)	(1,513,400.00)
Expenses						
027110 Pks & Rec Management Services	106,433.24	492,068.00	(385,634.76)	(78.37%)	102,903.24	446,800.00
027120 Gyro Youth Centre Maintenance	8,306.97	26,077.44	(17,770.47)	(68.14%)	3,253.60	25,282.00
027124 Glenwood Concessions	3,075.12	3,060.00	15.12	0.49%	2,719.61	6,500.00
027126 Glenwood Skate Shop	716.15	3,044.00	(2,327.85)	(76.47%)	854.83	2,500.00
027128 Glenwood Centre Maintenance	14,202.31	60,894.44	(46,692.13)	(76.68%)	10,422.93	59,582.00
027129 Bob Dailey Stadium	2,071.71	14,726.06	(12,654.35)	(85.93%)	894.34	15,725.00
027130 Echo Activity Centre Maint.	97,650.01	330,018.33	(232,368.32)	(70.41%)	82,192.97	316,190.00
027134 Echo Aquatic Maintenance	76,362.50	482,717.65	(406,355.15)	(84.18%)	89,386.27	460,994.00
027140 AV Multiplex Concessions	64,124.59	163,203.00	(99,078.41)	(60.71%)	55,646.31	160,150.00
027142 AV Multiplex Skate Shop	4,921.14	12,211.25	(7,290.11)	(59.70%)	3,431.66	12,000.00
027144 AV Multiplex Maintenance	179,927.25	795,940.75	(616,013.50)	(77.39%)	167,274.91	773,612.00
027146 Parks Buildings & Fieldhouses	20,638.79	95,210.68	(74,571.89)	(78.32%)	22,693.12	92,110.00
027148 Echo Park Complex	8,365.47	39,848.61	(31,483.14)	(79.01%)	7,204.21	55,449.00
027156 Glenwood Centre Programs	3,552.19	8,650.00	(5,097.81)	(58.93%)	3,364.20	8,500.00
027160 Echo Aquatic Programs	198,766.19	784,119.00	(585,352.81)	(74.65%)	177,411.94	733,575.00
027163 AV Multiplex Programs	50,383.57	183,773.91	(133,390.34)	(72.58%)	42,445.86	181,291.00
027166 Leisure Services	57,768.00	228,012.50	(170,244.50)	(74.66%)	49,343.88	225,000.00
027170 Youth Services And Programs	4,931.05	54,455.00	(49,523.95)	(90.94%)	4,285.73	22,000.00
027173 Children's Programs	28,656.48	163,963.00	(135,306.52)	(82.52%)	21,932.52	161,000.00
027180 Adult Programs	23,251.89	96,350.00	(73,098.11)	(75.87%)	23,651.97	92,500.00
027190 Special Events	3,607.04	21,930.50	(18,323.46)	(83.55%)	1,852.65	21,500.00
027198 Vans Maintenance & Repair	3,470.66	13,962.75	(10,492.09)	(75.14%)	2,736.16	13,700.00
027210 Parks & Facility Mngmnt Serv.	46,621.34	223,105.03	(176,483.69)	(79.10%)	46,794.38	225,808.00
027215 Parks Maintenance	88,525.18	549,300.64	(460,775.46)	(83.88%)	63,425.40	539,265.00
027220 Horticultural Services	31,175.16	327,008.54	(295,833.38)	(90.47%)	35,571.77	321,153.00
027225 Parks Veh. & Equip. Mtce & Rep.	47,608.79	148,853.00	(101,244.21)	(68.02%)	38,004.75	146,074.00
027230 Parks Upgrading	17,954.51	84,734.00	(66,779.49)	(78.81%)	1,384.82	83,190.00
027499 Equipment Recovery Parks	(10,775.48)	(81,600.00)	70,824.52	(86.79%)	(10,891.64)	(80,000.00)
Total Parks & Recreation Expenses	1,182,291.82	5,325,638.08	(4,143,346.26)	(77.80%)	1,050,192.39	5,121,450.00

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Net Parks & Recreation Expenses	718,057.92	3,764,354.58	(3,046,296.66)	(80.92%)	593,956.26	3,608,050.00
Heritage & Cultural Services Revenue						
014810 Museum - Sales & Service	(9,804.11)	(22,400.00)	12,595.89	(56.23%)	(4,681.73)	(25,000.00)
014820 Museum - Federal Grants		(3,200.00)	3,200.00	(100.00%)		
014830 Museum - Provincial Grants	(65,000.00)	(70,000.00)	5,000.00	(7.14%)	(65,000.00)	(65,000.00)
014910 McLean Mill - Sales & Service	(127.50)		(127.50)	0.00%	(17.79)	
Total Heritage & Cultural Services Revenue	(74,931.61)	(95,600.00)	20,668.39	(21.62%)	(69,699.52)	(90,000.00)
Expenses						
027510 Museum Services	69,665.96	299,710.25	(230,044.29)	(76.76%)	72,123.02	294,050.00
027515 Museum Programs - Curatorial	5,859.41	27,757.75	(21,898.34)	(78.89%)		27,300.00
027516 Museum Prog. Permanent Exhibit		5,246.00	(5,246.00)	(100.00%)	141.50	5,125.00
027517 Museum Prog. Temp Exhibits	3,869.89	24,345.00	(20,475.11)	(84.10%)	1,036.53	24,000.00
027530 Industrial Collections	7,845.71	43,055.00	(35,209.29)	(81.78%)	15,163.66	66,750.00
027550 Museum Maintenance	14,654.83	56,782.72	(42,127.89)	(74.19%)	10,909.98	54,910.00
027555 McLean Mill	65,604.92	225,000.00	(159,395.08)	(70.84%)	65,938.55	224,000.00
Total Heritage & Cultural Services Expenses	167,500.72	681,896.72	(514,396.00)	(75.44%)	165,313.24	696,135.00
Net Heritage & Cultural Services	92,569.11	586,296.72	(493,727.61)	(84.21%)	95,613.72	606,135.00
LIBRARY						
027600 Library Services	168,333.00	673,333.00	(505,000.00)	(75.00%)	165,085.00	660,338.00
ALBERNI HARBOUR QUAY Revenue						
014600 Marine Commercial Building	(18,998.31)	(70,000.00)	51,001.69	(72.86%)	(12,969.12)	(60,000.00)
014601 Port Building	(5,470.20)	(22,220.00)	16,749.80	(75.38%)	(5,400.00)	(22,000.00)
014602 Market Square	(7,318.74)	(32,320.00)	25,001.26	(77.36%)	(7,226.46)	(32,000.00)
014690 A.H.Q. Miscellaneous Revenue	(76.00)		(76.00)	0.00%	(122.00)	
Total Alberni Harbour Quay Revenue	(31,863.25)	(124,540.00)	92,676.75	(74.42%)	(25,717.58)	(114,000.00)
Expenses						
026701 A.H.Q. Administration	3,503.21	23,290.00	(19,786.79)	(84.96%)	1,391.58	22,500.00
026770 Harbour Quay-Buildings Mtce	12,960.98	108,587.49	(95,626.51)	(88.06%)	26,632.86	106,238.00
Total Alberni Harbour Quay Expenses	16,464.19	131,877.49	(115,413.30)	(87.52%)	28,024.44	128,738.00
Net Alberni Harbour Quay	(15,399.06)	7,337.49	(22,736.55)	(309.87%)	2,306.86	14,738.00
LAND & BUILDING RENTALS Revenue						
015320 Land & Building Rentals	(30,300.74)	(138,720.00)	108,419.26	(78.16%)	(34,218.12)	(136,000.00)
Expenses						
021253 Other City Buildings & Lands	1,348.50	1,600.00	(251.50)	(15.72%)	116.64	1,600.00

CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Total Land & Building Rentals Expense	1,348.50	1,600.00	(251.50)	(15.72%)	116.64	1,600.00
Net Land & Building Rentals	(28,952.24)	(137,120.00)	108,167.76	(78.89%)	(34,101.48)	(134,400.00)
TRANSFERS TO OTHER AGENCIES						
Collections for Other Agencies						
011212 Parcel Tax		(131,500.00)	131,500.00	(100.00%)		(131,535.00)
019811 Non-Residential School		(2,200,000.00)	2,200,000.00	(100.00%)		(2,300,000.00)
019812 Residential School		(3,000,000.00)	3,000,000.00	(100.00%)		(3,100,000.00)
019820 Regional Hospital District		(658,500.00)	658,500.00	(100.00%)		(658,537.00)
019821 Regional District Of Alb-Clay		(832,000.00)	832,000.00	(100.00%)		(832,047.00)
019830 Municipal Finance Authority		(500.00)	500.00	(100.00%)		(500.00)
019831 B.C. Assessment Authority		(170,000.00)	170,000.00	(100.00%)		(180,000.00)
Total Collections for Other Agencies		(6,992,500.00)	6,992,500.00	(100.00%)		(7,202,619.00)
Transfers To Other Agencies						
028410 Regional District Alberni-Clay		963,500.00	(963,500.00)	(100.00%)		963,582.00
028811 Non-Residential School Levy		2,200,000.00	(2,200,000.00)	(100.00%)		2,300,000.00
028812 Residential School Levy		3,000,000.00	(3,000,000.00)	(100.00%)		3,100,000.00
028820 Hospital District		658,500.00	(658,500.00)	(100.00%)		658,537.00
028830 Municipal Finance Authority		500.00	(500.00)	(100.00%)		500.00
028831 B.C. Assessment Authority		170,000.00	(170,000.00)	(100.00%)		180,000.00
Total Transfers to Other Agencies		6,992,500.00	(6,992,500.00)	(100.00%)		7,202,619.00
Net Transfers to Other Agencies				0.00%		
TRANSFERS & RESERVES						
Transfers From Reserve Funds						
019110 Cemetery Trust Fund		(2,000.00)	2,000.00	(100.00%)		
019114 Surplus From Previous Years		(400,000.00)	400,000.00	(100.00%)		(412,600.00)
Total Transfers From Reserve Funds		(402,000.00)	402,000.00	(100.00%)		(412,600.00)
Transfers To Reserve Funds						
028211 Transfer To Res. & Allowances		366,132.00	(366,132.00)	(100.00%)		412,600.00
028220 Transfer To Gen Capital Fund		770,294.00	(770,294.00)	(100.00%)		686,300.00
028222 Transfer To Reserve Funds		30,000.00	(30,000.00)	(100.00%)		
028910 Debt Reserve Transfer		15,000.00	(15,000.00)	(100.00%)		15,000.00
029911 Contingency Funds		200,000.00	(200,000.00)	(100.00%)	19,000.00	150,000.00
Total Transfers To Reserve Funds		1,381,426.00	(1,381,426.00)	(100.00%)	19,000.00	1,263,900.00
Net Transfers To (From) Reserve Funds		979,426.00	(979,426.00)	(100.00%)	19,000.00	851,300.00
Total Revenue (Over) Under Expense	4,088,331.94	(192,916.38)	4,281,248.32	(2219.22%)	3,892,828.94	

CITY OF PORT ALBERNI
WATER REVENUE FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Water Revenue Fund						
Revenue From Operations						
Sales of Service						
054421 Metered Sales	\$33,867.24	(\$2,962,346.00)	\$2,996,213.24	(101.14%)	\$6,294.19	(\$2,693,042.00)
054431 Connections	(12,979.36)	(34,437.24)	21,457.88	(62.31%)		(33,762.00)
054432 Turn-On Charges		(324.36)	324.36	(100.00%)	(170.00)	(318.00)
054433 Service Charges Sundry	(575.00)	(8,658.78)	8,083.78	(93.36%)	(175.00)	(8,489.00)
Total Sales of Service	20,312.88	(3,005,766.38)	3,026,079.26	(100.68%)	5,949.19	(2,735,611.00)
Other Revenue						
055590 Other Interest		(3,300.00)	3,300.00	(100.00%)		(3,300.00)
055611 Water Penalty	(8,122.15)	(25,000.00)	16,877.85	(67.51%)	(6,241.87)	(25,000.00)
Total Other Revenue	(8,122.15)	(28,300.00)	20,177.85	(71.30%)	(6,241.87)	(28,300.00)
Total Revenue From Operations	12,190.73	(3,034,066.38)	3,046,257.11	(100.40%)	(292.68)	(2,763,911.00)
Water Supply System						
Administration						
064110 Water Administration & Other	63,132.35	15,300.00	47,832.35	312.63%	61,674.21	204,000.00
064121 Engineering Consulting Service	9,391.51	50,000.00	(40,608.49)	(81.22%)	2,700.00	50,000.00
064133 Customer Service Requests	21,381.59	66,000.00	(44,618.41)	(67.60%)	13,123.85	60,000.00
064136 Small Tools/Equipment/Supplies	1,724.78	12,500.00	(10,775.22)	(86.20%)	955.84	15,000.00
064141 Supply Inspection & Operation	31,508.12	168,500.00	(136,991.88)	(81.30%)	34,353.28	175,299.00
064161 Pumping Inspection & Operation	66,112.27	257,000.00	(190,887.73)	(74.28%)	58,791.21	243,200.00
064181 Transmission/Distribution Sys.	80,966.28	286,000.00	(205,033.72)	(71.69%)	58,103.67	291,000.00
064183 Connections	36,631.41	126,000.00	(89,368.59)	(70.93%)	32,643.74	113,000.00
064185 Meters	44,828.20	220,000.00	(175,171.80)	(79.62%)	34,024.21	204,000.00
064187 Hydrants	1,060.96	49,550.00	(48,489.04)	(97.86%)	19,156.21	51,550.00
064194 Cost Of Sales - Water		7,500.00	(7,500.00)	(100.00%)		7,500.00
Total Water Supply System	356,737.47	1,258,350.00	(901,612.53)	(71.65%)	315,526.22	1,414,549.00
Fiscal Services						
068120 Interest On Own Debentures		44,000.00	(44,000.00)	(100.00%)		60,000.00
068130 Principal Install.On Own Deb.		38,743.00	(38,743.00)	(100.00%)		67,163.00
		82,743.00	(82,743.00)	(100.00%)		127,163.00
Transfers to Funds and Reserves						
068211 Transfer To Reserves		1,016,474.00	(1,016,474.00)	(100.00%)		201,699.00
068220 Transfer To Water Capital Fund		482,500.00	(482,500.00)	(100.00%)		1,015,000.00
068910 Debt Reserve Transfer				0.00%		5,500.00
		1,498,974.00	(1,498,974.00)	(100.00%)		1,222,199.00
Total Fiscal Services		1,581,717.00	(1,581,717.00)	(100.00%)		1,349,362.00
Total Expenses	356,737.47	2,840,067.00	(2,483,329.53)	(87.44%)	315,526.22	2,763,911.00
Revenue (Over) Under Expense	368,928.20	(193,999.38)	562,927.58	(290.17%)	315,233.54	

CITY OF PORT ALBERNI
SEWER REVENUE FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Sewer Revenue Fund						
Revenue From Operations						
Sales of Service						
094421 Sewer Fees	\$13,761.06	(\$2,457,496.80)	\$2,471,257.86	(100.56%)	\$11,801.13	(\$2,234,088.00)
094431 Sewer Connections	(5,500.00)	(33,638.00)	28,138.00	(83.65%)	1,000.00	(30,580.00)
094432 Service Charges Sundry	(72.26)	(3,339.60)	3,267.34	(97.84%)		(3,036.00)
094433 User Charges		(15,363.70)	15,363.70	(100.00%)		(13,967.00)
094441 Sewage Disposal Fees	(5,278.50)	(10,902.10)	5,623.60	(51.58%)	(15,606.00)	(9,911.00)
Total Sales of Service	2,910.30	(2,520,740.20)	2,523,650.50	(100.12%)	(2,804.87)	(2,291,582.00)
Other Revenue						
095590 M.F.A. Debt Reserve Income		(1,000.00)	1,000.00	(100.00%)		(600.00)
095611 Sewer Penalty Charges	(7,286.57)	(13,794.00)	6,507.43	(47.18%)	(5,235.51)	(12,540.00)
095650 Sewer Study Grant						
091210 Local Improvements						
095722 Transfer Of Sewer L/I Charges		(41,098.00)	41,098.00	(100.00%)		(37,362.00)
Total Other Revenue	(7,286.57)	(55,892.00)	48,605.43	(86.96%)	(5,235.51)	(50,502.00)
Total Revenue From Operations	(4,376.27)	(2,576,632.20)	2,572,255.93	(99.83%)	(8,040.38)	(2,342,084.00)
Transfers						
096221 Sewerage Fac. Assist. Grant						
099110 Federal Transfers - Gas Tax-		(40,000.00)	40,000.00	(100.00%)		(40,000.00)
099111 Reserve For Projects/Purchases						
099114 Surplus From Previous Years						
099211 Contr. From General Revenue						
Total Transfers		(40,000.00)	40,000.00	(100.00%)		(40,000.00)
Total Revenue	(4,376.27)	(2,616,632.20)	2,612,255.93	(99.83%)	(8,040.38)	(2,382,084.00)
Expenses						
Administration						
104210 Sewer Administration & Other	71,610.15	42,256.69	29,353.46	69.46%	73,450.90	156,000.00
104221 Contract Services	6,034.88	40,000.00	(33,965.12)	(84.91%)	1,134.00	40,000.00
104233 Customer Service Requests	29,727.83	115,000.00	(85,272.17)	(74.15%)	24,314.48	110,000.00
104236 Small Tools/Equipment/Supplies	1,761.49	15,000.00	(13,238.51)	(88.26%)	2,915.53	15,000.00
Total Administrative Expenses	109,134.35	212,256.69	(103,122.34)	(48.58%)	101,814.91	321,000.00
Collection and Treatment						
104240 Sewage Collection System Maint	16,553.44	198,100.00	(181,546.56)	(91.64%)	36,750.42	204,100.00
104241 Sewer Service Connections	43,870.53	170,140.00	(126,269.47)	(74.22%)	37,402.27	133,140.00
104260 Sewage Lift Stations	67,203.86	158,000.00	(90,796.14)	(57.47%)	41,957.62	213,500.00
104280 Sewage Treatment	49,366.04	279,000.00	(229,633.96)	(82.31%)	53,191.83	278,000.00
104294 Cost Of Sales - Sewer	105.06	2,500.00	(2,394.94)	(95.80%)	106.68	2,500.00
Total Collection and Treatment Expenses	177,098.93	807,740.00	(630,641.07)	(78.07%)	169,408.82	831,240.00

CITY OF PORT ALBERNI
SEWER REVENUE FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Total Expenses	286,233.28	1,019,996.69	(733,763.41)	(71.94%)	271,223.73	1,152,240.00
Debt						
108193 Banking Service Charges						
108120 Interest On Own Debentures		177,154.00	(177,154.00)	(100.00%)	29,032.16	219,884.00
108130 Principal Install On Own Deb.		136,293.00	(136,293.00)	(100.00%)	66,436.36	202,269.00
		313,447.00	(313,447.00)	(100.00%)	95,468.52	422,153.00
Transfers						
108211 Transfer To Reserves & Allow.		739,945.00	(739,945.00)	(100.00%)		467,691.00
108220 Transfer To Sewer Capital Fund		350,000.00	(350,000.00)	(100.00%)		320,000.00
108910 Debt Reserve Transfer		1,000.00	(1,000.00)	(100.00%)		20,000.00
099212 Sewer Capital Fund						
		1,090,945.00	(1,090,945.00)	(100.00%)		807,691.00
Total Debt and Transfers		1,404,392.00	(1,404,392.00)	(100.00%)	95,468.52	1,229,844.00
Total Expenses, Debt & Transfers	286,233.28	2,424,388.69	(2,138,155.41)	(88.19%)	366,692.25	2,382,084.00
Revenue (Over) Under Expenses	281,857.01	(192,243.51)	474,100.52	(246.61%)	358,651.87	

CITY OF PORT ALBERNI
GENERAL CAPITAL FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

		March	Budget	Variance	% Variance	Prior Year	Budget
	General Capital Fund						
	Source of Funds						
	Federal and Provincial Assistance						
477211	Federal Assistance						
477411	Provincial Assistance						
478126	Emergency Mgmt BC	85,637.00		85,637.00	0.00%		
	Total Federal and Provincial	85,637.00		85,637.00	0.00%		
478100	Other Contributions				0.00%	(837,301.03)	
					0.00%	(837,301.03)	
478105	New Deal Gas Tax Funding						
	Total Other Contributions				0.00%	(837,301.03)	
	Transfers From Other Funds and Reserves						
478123	P&R Contributions-McLean Mill						
479211	Contr. From Gen. Revenue Fund						
479214	Contr. From Land Sale Reserve						
479221	Contr. From Gen. Revenue Fund						
479223	Contribution From E.R.R.F						
479224	Contribution From Land Sale						
479231	Contr. From Gen. Revenue Fund						
479233	Contribution From E.R.R.F.						
479234	Contr. From Land Sale Reserves						
479235	Contr From Capital Works Res.						
	Total Transfers from Other Funds and Reserves				0.00%		
	Borrowing						
479222	Short Term Capital Borrowing						
479225	Debenture Borrowing						
	Total Borrowing				0.00%		
	Other Income						
478190	Gain/Loss on Disposals	(1.00)		(1.00)	0.00%		
	Total Source of Funds	85,636.00		85,636.00	0.00%	(837,301.03)	
	Projects						
	Capital Purchases						
485310	Alberni Harbour Quay	53,970.94	70,000.00	(16,029.06)	(22.90%)		25,000.00
485320	Parks & Rec Facil Capital Purc	2,840.00	110,000.00	(107,160.00)	(97.42%)		210,000.00
485325	Parks & Rec - Parks & Playgr.	2,309.50	175,650.00	(173,340.50)	(98.69%)	78,649.58	140,000.00
485330	General Government	24,216.60	170,000.00	(145,783.40)	(85.75%)		225,000.00

CITY OF PORT ALBERNI
GENERAL CAPITAL FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
485350 Fire Protection		118,000.00	(118,000.00)	(100.00%)		98,000.00
485365 McLean Mill Capital Purchases				0.00%		25,000.00
485370 Transportation Services	50,497.37	158,000.00	(107,502.63)	(68.04%)		456,600.00
Total Capital Purchases	133,834.41	801,650.00	(667,815.59)	(83.31%)	78,649.58	1,179,600.00
Capital Construction						
Parks, Recreation and Culture						
485400 Parks Capital Construction	14,218.50	35,000.00	(20,781.50)	(59.38%)		135,000.00
485403 11 Fire Hall Roof Insulation				0.00%	27,799.83	
485406 11 Harbour Quay Washroom				0.00%	6,370.90	
485412 13 Multiplex Energy Audit Upgrade				0.00%	503,579.99	
485414 13 Glenwood Energy Audit Upgrades				0.00%	7,519.91	
Total Capital Construction	14,218.50	35,000.00	(20,781.50)	(59.38%)	545,270.63	135,000.00
Paving and Road Construction						
485435 14 Paving & Road Construction	270,378.87	730,000.00	(459,621.13)	(62.96%)		778,600.00
Total Paving and Road Construction	270,378.87	730,000.00	(459,621.13)	(62.96%)		778,600.00
Storm Drain Construction						
485450 Storm Drain Construction	184,199.12	385,000.00	(200,800.88)	(52.16%)	103,479.82	711,000.00
Total Storm Drain Construction	184,199.12	385,000.00	(200,800.88)	(52.16%)	103,479.82	711,000.00
Other Construction						
485486 08 Signal Controller Software		175,000.00	(175,000.00)	(100.00%)	20,380.56	
485490 14 Works Other Capital Projects	3,080,569.55		3,080,569.55	0.00%	68,058.80	
485497 12 Tsunami Warn Sys.Stn#1 Rep	2,472.90		2,472.90	0.00%	118,209.44	43,000.00
485499 13 10+Wallace Traffic Control		29,600.00	(29,600.00)	(100.00%)		
Total Other Construction	3,083,042.45	204,600.00	2,878,442.45	1406.86%	206,648.80	43,000.00
Total Projects	3,685,673.35	2,156,250.00	1,529,423.35	70.93%	934,048.83	2,847,200.00
Transfers						
Total Transfers				0.00%		
Revenue (Over) Under Expenses	3,771,309.35	2,156,250.00	1,615,059.35	74.90%	96,747.80	2,847,200.00

CITY OF PORT ALBERNI
WATER CAPITAL FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Source of Funds						
Federal and Provincial Assistance						
517211 Federal Assistance						
517411 Provincial Assistance						
Total Federal & Provincial Assistance				0.00%		
Other Contributions						
Total Other Contributions				0.00%		
Transfers From Other Funds and Reserves						
Total Transfers				0.00%		
Total Source of Funds				0.00%		
Projects						
Capital Construction						
525310 Capital Purchase/Leased Equip.		10,000.00	(10,000.00)	(100.00%)		
525405 Dead End Water Main Upgrades	17,177.34		17,177.34	0.00%	25,766.97	100,000.00
525416 2014 North Cr-7th - 10th Ave	314,388.66	672,500.00	(358,111.34)	(53.25%)		915,000.00
Total Capital Construction	331,566.00	682,500.00	(350,934.00)	(51.42%)	25,766.97	1,015,000.00
Treatment, Pumping & Metering						
525420 Treatment, Pumping & Metering	542.75	130,000.00	(129,457.25)	(99.58%)	11,657.36	
525424 12 Bainbridge Treatment Plant Ph 1	31,507.01		31,507.01	0.00%	2,657,957.27	
525425 10 SCADA Communications Upgrade	315,619.58		315,619.58	0.00%	300,840.98	
Total Treatment, Pumping & Metering	347,669.34	130,000.00	217,669.34	167.44%	2,970,455.61	
Total Capital Projects	679,235.34	812,500.00	(133,264.66)	(16.40%)	2,996,222.58	1,015,000.00
Transfers						
Total Expenses	679,235.34	812,500.00	(133,264.66)	(16.40%)	2,996,222.58	1,015,000.00
Source of Funds (Over) Under Expenses	679,235.34	812,500.00	(133,264.66)	(16.40%)	2,996,222.58	1,015,000.00

CITY OF PORT ALBERNI
SEWER CAPITAL FUND
For the Three Months Ending March 31, 2016
For Management Purposes Only

	March	Budget	Variance	% Variance	Prior Year	Budget
Source of Funds						
Federal and Provincial Assistance						
Other						
558110 Other Contributions				0.00%	(\$364,791.15)	
558190 Gain/Loss Disp. of Assets Sewr				0.00%	5,294.29	
Total Other				0.00%	(359,496.86)	
Transfers From Funds and Reserves						
Borrowing						
Total Source of Funds				0.00%	(359,496.86)	
Projects						
Main Renewals and Relines						
565408 Small Capital Main Replacement	20,053.04	100,000.00	(79,946.96)	(79.95%)	1,161.15	100,000.00
565416 Renewals and Relines	306.48		306.48	0.00%	606.00	
565427 Renewals and Relines	38,332.90		38,332.90	0.00%		
Total Renewals and Relines	58,692.42	100,000.00	(41,307.58)	(41.31%)	1,767.15	100,000.00
Treatment and Pumping						
565431 12 Sewer Treatment Upgrade	959,051.42		959,051.42	0.00%	806,075.57	
Total Treatment and Pumping	959,051.42		959,051.42	0.00%	806,075.57	
Total Capital Projects	1,017,743.84	100,000.00	917,743.84	917.74%	807,842.72	100,000.00
Transfers						
Total Expenses	1,017,743.84	100,000.00	917,743.84	917.74%	807,842.72	100,000.00
Source of Funds (Over) Under Expenses	1,017,743.84	100,000.00	917,743.84	917.74%	448,345.86	100,000.00

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City of Port Alberni
VENDOR CHEQUE REGISTER REPORT
Payables Management

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User ID: SPENCER_M

Ranges: From: To: From: To:
Cheque Number First Last Cheque Date 2/15/2016 5/12/2016
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134197	3521	ALBERNI VALLEY MINOR HOCKEY AS	2/17/2016	BM01	PMCHQ00000492	\$2,100.00
134198	3665	ALBERNI VALLEY REFRIGERATION	2/17/2016	BM01	PMCHQ00000492	\$115.50
134199	200669	ALBERNI WRESTLING CLUB	2/17/2016	BM01	PMCHQ00000492	\$2,100.00
134200	52570	ANDREW SHERET LIMITED	2/17/2016	BM01	PMCHQ00000492	\$20,009.85
134201	7000	BAILEY ELECTRIC CO LTD	2/17/2016	BM01	PMCHQ00000492	\$4,586.23
134202	203918	BRACK, CHRISTINA	2/17/2016	BM01	PMCHQ00000492	\$200.00
134203	18719	COCA COLA BOTTLING	2/17/2016	BM01	PMCHQ00000492	\$1,555.43
134204	21490	DEL EQUIPMENT LIMITED	2/17/2016	BM01	PMCHQ00000492	\$843.37
134205	204543	DOROTHY CLARKSTONE IN TRUST	2/17/2016	BM01	PMCHQ00000492	\$10,450.00
134206	202415	ESC AUTOMATION INC	2/17/2016	BM01	PMCHQ00000492	\$890.64
134207	204695	FPOABC	2/17/2016	BM01	PMCHQ00000492	\$500.00
134208	27370	HARLAN FAIRBANKS CO	2/17/2016	BM01	PMCHQ00000492	\$634.97
134209	204262	KLEYN, MICHAEL	2/17/2016	BM01	PMCHQ00000492	\$1,728.00
134210	37050	MAGIC MOMENTS SHIRTS & PRINT S	2/17/2016	BM01	PMCHQ00000492	\$311.30
134211	91167	MILLER, DORIANNE	2/17/2016	BM01	PMCHQ00000492	\$1,440.00
134212	202311	MILLIKEN, LENORA	2/17/2016	BM01	PMCHQ00000492	\$75.00
134213	42598	NORTH DOUGLAS FOOD SERVICE DIS	2/17/2016	BM01	PMCHQ00000492	\$3,405.95
134214	43190	OLD DUTCH FOODS LTD	2/17/2016	BM01	PMCHQ00000492	\$127.89
134215	203043	PELECH, JEFF	2/17/2016	BM01	PMCHQ00000492	\$886.23
134216	204724	PORT ALBERNI LADIES NON CONTAC	2/17/2016	BM01	PMCHQ00000492	\$1,800.00
134217	47333	QUALITY FOODS	2/17/2016	BM01	PMCHQ00000492	\$150.81
134218	202973	ROBERTS, MIKAELA	2/17/2016	BM01	PMCHQ00000492	\$200.00
134219	203356	SAMSON, NOMI	2/17/2016	BM01	PMCHQ00000492	\$400.00
134220	52450	SHAW CABLE	2/17/2016	BM01	PMCHQ00000492	\$190.30
134221	10920	TELUS	2/17/2016	BM01	PMCHQ00000492	\$9,648.53
134222	10868	TELUS MOBILITY CELLULAR INC	2/17/2016	BM01	PMCHQ00000492	\$3,031.33
134223	204723	VOYSEY, SCOTT	2/17/2016	BM01	PMCHQ00000492	\$60.00
134224	60613	WESTCOAST HOME HARDWARE	2/17/2016	BM01	PMCHQ00000492	\$319.35
134225	30130	WESTERN VANCOUVER ISLAND INDUS	2/17/2016	BM01	PMCHQ00000492	\$10,000.00
134226	62740	WINDSOR PLYWOOD	2/17/2016	BM01	PMCHQ00000492	\$2,157.37
134227	559	0946982 BC LTD	2/19/2016	BM01	PMCHQ00000493	\$2,642.85
134228	24937	A J FORSYTH, A DIVISION OF RUS	2/19/2016	BM01	PMCHQ00000493	\$79.32
134229	560	ACKLANDS - GRAINGER INC	2/19/2016	BM01	PMCHQ00000493	\$13,362.27
134230	640	ACME SUPPLIES LTD	2/19/2016	BM01	PMCHQ00000493	\$1,044.56
134231	27020	AIR LIQUIDE CANADA INC	2/19/2016	BM01	PMCHQ00000493	\$386.61
134232	1335	AIRGAS CANADA INC.	2/19/2016	BM01	PMCHQ00000493	\$93.45
134233	1800	ALBERNI COMMUNICATIONS & ELECT	2/19/2016	BM01	PMCHQ00000493	\$202.72
134234	45585	ALBERNI ECO DRY CLEANERS	2/19/2016	BM01	PMCHQ00000493	\$1,343.47
134235	200877	ALBERNI GLASS & MIRROR 2003 LT	2/19/2016	BM01	PMCHQ00000493	\$225.06
134236	2540	ALBERNI INDUSTRIAL MARINE SUPP	2/19/2016	BM01	PMCHQ00000493	\$23.89
134237	3150	ALBERNI VALLEY CHAMBER OF COMM	2/19/2016	BM01	PMCHQ00000493	\$2,100.00
134238	3665	ALBERNI VALLEY REFRIGERATION	2/19/2016	BM01	PMCHQ00000493	\$215.25
134239	52570	ANDREW SHERET LIMITED	2/19/2016	BM01	PMCHQ00000493	\$3,349.20
134240	200212	ARNFIELD, SHELLEY	2/19/2016	BM01	PMCHQ00000493	\$585.00
134241	5720	ASPLUNDH CANADA INC	2/19/2016	BM01	PMCHQ00000493	\$2,205.00
134242	7860	BEAVER CREEK HOME CENTRE	2/19/2016	BM01	PMCHQ00000493	\$456.85
134243	8600	BERK'S INTERTRUCK LTD	2/19/2016	BM01	PMCHQ00000493	\$2,145.38
134244	9065	BLACK PRESS GROUP	2/19/2016	BM01	PMCHQ00000493	\$1,018.20
134245	9475	BOWERMAN EXCAVATING LTD.	2/19/2016	BM01	PMCHQ00000493	\$4,354.56
134246	10997	BRANDT TRACTOR LTD.	2/19/2016	BM01	PMCHQ00000493	\$3,504.66
134247	54350	BRENNTAG CANADA INC.	2/19/2016	BM01	PMCHQ00000493	\$2,060.35
134248	204107	CANADIAN ALBERNI ENGINEERING L	2/19/2016	BM01	PMCHQ00000493	\$86.44
134249	13790	CANADIAN CORPS OF COMMISSIONAI	2/19/2016	BM01	PMCHQ00000493	\$1,161.09
134250	14380	CANADIAN LINEN AND UNIFORM SER	2/19/2016	BM01	PMCHQ00000493	\$243.66
134251	15301	CANADIAN TIRE #488	2/19/2016	BM01	PMCHQ00000493	\$362.42
134252	203565	CAP-IT PORT ALBERNI	2/19/2016	BM01	PMCHQ00000493	\$280.00

City of Port Alberni
VENDOR CHEQUE REGISTER REPORT
Payables Management

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134253	17550	CIRCLE DAIRY 1987 LTD	2/19/2016	BM01	PMCHQ00000493	\$227.34
134254	17640	CITY OF PORT ALBERNI	2/19/2016	BM01	PMCHQ00000493	\$1,587.08
134255	203788	CLOVERDALE PAINT INC	2/19/2016	BM01	PMCHQ00000493	\$15.55
134256	204595	COAST INTERIOR ARCHAEOLOGY	2/19/2016	BM01	PMCHQ00000493	\$1,863.75
134257	18735	COFFEE FUND	2/19/2016	BM01	PMCHQ00000493	\$70.00
134258	18740	COKELY WIRE ROPE LTD	2/19/2016	BM01	PMCHQ00000493	\$103.53
134259	91538	DANNEBERG, INGRID	2/19/2016	BM01	PMCHQ00000493	\$18.48
134260	44880	DB PERKS & ASSOCIATES LTD.	2/19/2016	BM01	PMCHQ00000493	\$3,620.96
134261	22200	DOLANS CONCRETE LTD	2/19/2016	BM01	PMCHQ00000493	\$8,124.37
134262	22526	DUNCAN ELECTRIC MOTOR LTD	2/19/2016	BM01	PMCHQ00000493	\$318.43
134263	23181	EMCO LIMITED	2/19/2016	BM01	PMCHQ00000493	\$564.39
134264	42374	ENEX FUELS LTD.	2/19/2016	BM01	PMCHQ00000493	\$11,749.83
134265	202377	ENTERPRISE PAPER PARKSVILLE	2/19/2016	BM01	PMCHQ00000493	\$57.58
134266	23450	EVITT ELECTRIC CO LTD	2/19/2016	BM01	PMCHQ00000493	\$6.05
134267	23960	FENCELINE PRODUCTS LTD	2/19/2016	BM01	PMCHQ00000493	\$104.33
134268	24098	FIRE CHIEF'S ASSOCIATION OF BC	2/19/2016	BM01	PMCHQ00000493	\$722.00
134269	204557	FUSIONCINE	2/19/2016	BM01	PMCHQ00000493	\$2,296.90
134270	203958	GAGNON, MICHELLE	2/19/2016	BM01	PMCHQ00000493	\$77.00
134271	204276	GARDAWORLD	2/19/2016	BM01	PMCHQ00000493	\$1,358.63
134272	26070	GRAPHICS FACTORY	2/19/2016	BM01	PMCHQ00000493	\$872.48
134273	27009	HACH SALES & SERVICE CANADA	2/19/2016	BM01	PMCHQ00000493	\$398.63
134274	203557	HART, IAN	2/19/2016	BM01	PMCHQ00000493	\$53.96
134275	28067	HETHERINGTON INDUSTRIES LTD	2/19/2016	BM01	PMCHQ00000493	\$145.60
134276	204579	IMAGE X MEDIA	2/19/2016	BM01	PMCHQ00000493	\$2,657.81
134277	30194	INLAND KENWORTH/PARKER PACIFIC	2/19/2016	BM01	PMCHQ00000493	\$5,923.65
134278	204130	J & P DISTRIBUTORS INC.	2/19/2016	BM01	PMCHQ00000493	\$74.71
134279	204676	J MCMILLAN BAILIFF & COLLECTIO	2/19/2016	BM01	PMCHQ00000493	\$213.34
134280	32270	JACK'S TIRE SALES & SERVICES L	2/19/2016	BM01	PMCHQ00000493	\$1,588.67
134281	33496	JUST RITE PRECISION SHARPENING	2/19/2016	BM01	PMCHQ00000493	\$268.80
134282	34000	KGC FIRE RESCUE INC.	2/19/2016	BM01	PMCHQ00000493	\$3,002.68
134283	34420	L B WOODCHOPPERS LTD	2/19/2016	BM01	PMCHQ00000493	\$562.96
134284	204709	LDG ELECTRICAL LIMITED	2/19/2016	BM01	PMCHQ00000493	\$1,092.00
134285	204725	LEYENAAR, CURTIS	2/19/2016	BM01	PMCHQ00000493	\$499.95
134286	40805	LOCAL GOVERNMENT MANAGEMENT AS	2/19/2016	BM01	PMCHQ00000493	\$446.25
134287	203600	LOOMIS EXPRESS	2/19/2016	BM01	PMCHQ00000493	\$81.36
134288	202355	LORDCO PARTS LTD	2/19/2016	BM01	PMCHQ00000493	\$2.69
134289	36890	M B LABORATORIES LTD	2/19/2016	BM01	PMCHQ00000493	\$5,953.50
134290	36260	MCLEAN & HIGGINS LTD	2/19/2016	BM01	PMCHQ00000493	\$122.85
134291	204335	MOTION CANADA	2/19/2016	BM01	PMCHQ00000493	\$687.32
134292	201071	NEOPOST CANADA LTD.	2/19/2016	BM01	PMCHQ00000493	\$4,002.65
134293	200869	NETLINK COMPUTER INC.	2/19/2016	BM01	PMCHQ00000493	\$487.20
134294	42905	OAK CREEK GOLF & TURF INC.	2/19/2016	BM01	PMCHQ00000493	\$1,268.55
134295	203043	PELECH, JEFF	2/19/2016	BM01	PMCHQ00000493	\$245.28
134296	32500	PLANETCLEAN (NANAIMO) LTD	2/19/2016	BM01	PMCHQ00000493	\$23.90
134297	45725	PORT ALBERNI CIVIC MANAGERS AS	2/19/2016	BM01	PMCHQ00000493	\$410.00
134298	46595	PRAXAIR DISTRIBUTION	2/19/2016	BM01	PMCHQ00000493	\$43.72
134299	46676	PRIORITY MANAGEMENT CANADA	2/19/2016	BM01	PMCHQ00000493	\$99.96
134300	49140	REGIONAL DISTRICT OF ALBERNI C	2/19/2016	BM01	PMCHQ00000493	\$21,241.05
134301	49150	REGIONAL DISTRICT OF ALBERNI C	2/19/2016	BM01	PMCHQ00000493	\$720.00
134302	203689	RICOH CANADA	2/19/2016	BM01	PMCHQ00000493	\$8,185.48
134303	50199	ROCKY MOUNTAIN PHOENIX	2/19/2016	BM01	PMCHQ00000493	\$495.08
134304	50260	ROLLINS MACHINERY LTD	2/19/2016	BM01	PMCHQ00000493	\$3,926.14
134305	203334	RUTTAN, MIKE	2/19/2016	BM01	PMCHQ00000493	\$367.70
134306	203661	SCHAFFERS' EQUIPMENT	2/19/2016	BM01	PMCHQ00000493	\$1,696.50
134307	204315	SFE GLOBAL	2/19/2016	BM01	PMCHQ00000493	\$1,627.50
134308	9325	SHANKS, RONDI	2/19/2016	BM01	PMCHQ00000493	\$60.00
134309	52450	SHAW CABLE	2/19/2016	BM01	PMCHQ00000493	\$71.58
134310	202207	SHERINE INDUSTRIES LTD	2/19/2016	BM01	PMCHQ00000493	\$2,965.23
134311	52733	SHRED-IT INTERNATIONAL ULC	2/19/2016	BM01	PMCHQ00000493	\$174.92
134312	53910	SOUTHSIDE AUTO SUPPLY LTD	2/19/2016	BM01	PMCHQ00000493	\$1,482.47
134313	54170	STAFF FUND	2/19/2016	BM01	PMCHQ00000493	\$64.00
134314	203124	STAPLES ADVANTAGE	2/19/2016	BM01	PMCHQ00000493	\$1,516.38
134315	202288	STAPLES/ BD# 321 PORT ALBERNI	2/19/2016	BM01	PMCHQ00000493	\$584.18

City of Port Alberni
VENDOR CHEQUE REGISTER REPORT
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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134316	204329	STERICYCLE COMMUNICATION SOLUT	2/19/2016	BM01	PMCHQ00000493	\$172.04
134317	204270	STEWART, GERRY	2/19/2016	BM01	PMCHQ00000493	\$640.00
134318	204338	TAEKEMA TRANSPORT LTD	2/19/2016	BM01	PMCHQ00000493	\$1,890.00
134319	10868	TELUS MOBILITY CELLULAR INC	2/19/2016	BM01	PMCHQ00000493	\$226.24
134320	55727	TEMPEST DEVELOPMENT GROUP INC.	2/19/2016	BM01	PMCHQ00000493	\$10,235.99
134321	203092	TKS HYDRAULICS & SUPPLY	2/19/2016	BM01	PMCHQ00000493	\$502.89
134322	57040	UAP INC	2/19/2016	BM01	PMCHQ00000493	\$56.17
134323	57080	UNISOURCE CANADA INC	2/19/2016	BM01	PMCHQ00000493	\$629.57
134324	59420	VIMAR EQUIPMENT LTD	2/19/2016	BM01	PMCHQ00000493	\$318.24
134325	200217	VOYSEY, SHANE	2/19/2016	BM01	PMCHQ00000493	\$106.00
134326	203499	WESTVAC INDUSTRIAL LTD	2/19/2016	BM01	PMCHQ00000493	\$130.75
134327	61805	WFR WHOLESALE FIRE & RESCUE LT	2/19/2016	BM01	PMCHQ00000493	\$526.52
134328	63095	WURTH CANADA LIMITED	2/19/2016	BM01	PMCHQ00000493	\$388.23
134329	250	A C E COURIER SERVICES	2/24/2016	BM01	PMCHQ00000494	\$103.07
134330	1960	ALBERNI DISTRICT CO-OP ASSOC	2/24/2016	BM01	PMCHQ00000494	\$239.70
134331	202367	BECKETT, SCOTT	2/24/2016	BM01	PMCHQ00000494	\$450.00
134332	9065	BLACK PRESS GROUP	2/24/2016	BM01	PMCHQ00000494	\$1,715.21
134333	203630	BLOCK WATCH SOCIETY OF BC	2/24/2016	BM01	PMCHQ00000494	\$50.00
134334	54350	BRENNTAG CANADA INC.	2/24/2016	BM01	PMCHQ00000494	\$640.71
134335	203363	BUSINESS EXAMINER	2/24/2016	BM01	PMCHQ00000494	\$681.45
134336	204580	COAST ENVIRONMENTAL LTD	2/24/2016	BM01	PMCHQ00000494	\$112.00
134337	16501	FORTIS BC - NATURAL GAS	2/24/2016	BM01	PMCHQ00000494	\$16,918.32
134338	203804	FOURNIER, YOLANDE	2/24/2016	BM01	PMCHQ00000494	\$600.00
134339	202435	FRESH AIR CINEMA INC	2/24/2016	BM01	PMCHQ00000494	\$3,200.95
134340	91414	HAACK, ESTER	2/24/2016	BM01	PMCHQ00000494	\$1,575.00
134341	204727	HAYDEN, AMELIA	2/24/2016	BM01	PMCHQ00000494	\$48.58
134342	204726	HOFMAN, ARLEEN	2/24/2016	BM01	PMCHQ00000494	\$120.00
134343	204574	IGI RESOURCES	2/24/2016	BM01	PMCHQ00000494	\$5,420.42
134344	203488	K & G INSTALLATIONS LTD.	2/24/2016	BM01	PMCHQ00000494	\$96,580.49
134345	34170	KOCH, SARINA	2/24/2016	BM01	PMCHQ00000494	\$560.00
134346	51746	KRAUSE, LISA	2/24/2016	BM01	PMCHQ00000494	\$27.72
134347	203600	LOOMIS EXPRESS	2/24/2016	BM01	PMCHQ00000494	\$60.08
134348	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	2/24/2016	BM01	PMCHQ00000494	\$204.00
134349	203936	ROBINSON, MARGARET	2/24/2016	BM01	PMCHQ00000494	\$288.00
134350	203219	ROTHWELL, CATHY	2/24/2016	BM01	PMCHQ00000494	\$136.49
134351	52450	SHAW CABLE	2/24/2016	BM01	PMCHQ00000494	\$88.31
134352	203456	SHIFT ENERGY GROUP	2/24/2016	BM01	PMCHQ00000494	\$3,150.00
134353	201775	SMITH, CARRIE	2/24/2016	BM01	PMCHQ00000494	\$800.00
134354	53500	SMITTY'S	2/24/2016	BM01	PMCHQ00000494	\$525.00
134355	200969	VAN NISPEN, PIP	2/24/2016	BM01	PMCHQ00000494	\$960.00
134356	250	A C E COURIER SERVICES	3/2/2016	BM01	PMCHQ00000495	\$600.50
134357	204576	ABSOLUTE ENERGY INC	3/2/2016	BM01	PMCHQ00000495	\$120.53
134358	52570	ANDREW SHERET LIMITED	3/2/2016	BM01	PMCHQ00000495	\$10,260.09
134359	204504	AON REED STENHOUSE	3/2/2016	BM01	PMCHQ00000495	\$251,813.00
134360	10950	B C TRANSIT	3/2/2016	BM01	PMCHQ00000495	\$78,051.00
134361	6670	B O A B C	3/2/2016	BM01	PMCHQ00000495	\$430.50
134362	6950	BAGLEY, CATHY	3/2/2016	BM01	PMCHQ00000495	\$100.00
134363	203918	BRACK, CHRISTINA	3/2/2016	BM01	PMCHQ00000495	\$40.00
134364	15695	CANSCOTT MANAGEMENT SERVICES L	3/2/2016	BM01	PMCHQ00000495	\$8,445.12
134365	18960	COLYN, JACOB	3/2/2016	BM01	PMCHQ00000495	\$92.00
134366	19300	COMOX PACIFIC EXPRESS LTD	3/2/2016	BM01	PMCHQ00000495	\$203.68
134367	202792	GIBSON, KARLI	3/2/2016	BM01	PMCHQ00000495	\$499.07
134368	28205	HILTON CENTRE	3/2/2016	BM01	PMCHQ00000495	\$599.00
134369	201237	KOBUS, KARINA	3/2/2016	BM01	PMCHQ00000495	\$1,063.91
134370	35105	LEWKOWICH GEOTECHNICAL ENGINEE	3/2/2016	BM01	PMCHQ00000495	\$2,069.25
134371	203600	LOOMIS EXPRESS	3/2/2016	BM01	PMCHQ00000495	\$359.70
134372	204205	MABLEY, STEVE	3/2/2016	BM01	PMCHQ00000495	\$120.31
134373	203584	MARTENS, JAKE	3/2/2016	BM01	PMCHQ00000495	\$32.95
134374	204502	MINIONS, SHARIE	3/2/2016	BM01	PMCHQ00000495	\$190.87
134375	204623	PATTERSON, WES	3/2/2016	BM01	PMCHQ00000495	\$290.81
134376	203043	PELECH, JEFF	3/2/2016	BM01	PMCHQ00000495	\$110.87
134377	53650	S P C A	3/2/2016	BM01	PMCHQ00000495	\$12,294.96
134378	52365	SHANKS, DAVE	3/2/2016	BM01	PMCHQ00000495	\$1,201.80

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134379	52450	SHAW CABLE	3/2/2016	BM01	PMCHQ00000495	\$297.22
134380	53999	SPIFFY IN A JIFFY JANITORIAL I	3/2/2016	BM01	PMCHQ00000495	\$1,260.00
134381	204728	VANCOUVER ISLAND CHAPTER OF TH	3/2/2016	BM01	PMCHQ00000495	\$183.75
134382	62795	WOOD ENERGY TECHNOLOGY TRANSFE	3/2/2016	BM01	PMCHQ00000495	\$105.00
134383	4340	AMERICAN WATER WORKS ASSOC	3/9/2016	BM01	PMCHQ00000496	\$182.00
134384	52570	ANDREW SHERET LIMITED	3/9/2016	BM01	PMCHQ00000496	\$7,441.60
134385	10360	B C HYDRO & POWER AUTHORITY	3/9/2016	BM01	PMCHQ00000496	\$104,342.94
134386	204438	BILODEAU, STEVE	3/9/2016	BM01	PMCHQ00000496	\$317.90
134387	202286	BUTT, MICHELLE	3/9/2016	BM01	PMCHQ00000496	\$23.60
134388	202608	CNJ LIGHTING SOLUTIONS	3/9/2016	BM01	PMCHQ00000496	\$242.55
134389	18719	COCA COLA BOTTLING	3/9/2016	BM01	PMCHQ00000496	\$898.40
134390	202896	DEL RIO, JIM	3/9/2016	BM01	PMCHQ00000496	\$189.00
134391	203958	GAGNON, MICHELLE	3/9/2016	BM01	PMCHQ00000496	\$28.14
134392	27370	HARLAN FAIRBANKS CO	3/9/2016	BM01	PMCHQ00000496	\$626.21
134393	203417	HAUTZINGER, TIM	3/9/2016	BM01	PMCHQ00000496	\$61.56
134394	203901	MARINKA KURUCZ	3/9/2016	BM01	PMCHQ00000496	\$275.00
134395	39580	MINISTER OF FINANCE PESTICIDE	3/9/2016	BM01	PMCHQ00000496	\$250.00
134396	42598	NORTH DOUGLAS FOOD SERVICE DIS	3/9/2016	BM01	PMCHQ00000496	\$2,787.09
134397	43190	OLD DUTCH FOODS LTD	3/9/2016	BM01	PMCHQ00000496	\$348.39
134398	45593	PLEY, TIM	3/9/2016	BM01	PMCHQ00000496	\$123.69
134399	48370	RECEIVER GENERAL FOR CANADA -	3/9/2016	BM01	PMCHQ00000496	\$1,310,669.15
134400	203936	ROBINSON, MARGARET	3/9/2016	BM01	PMCHQ00000496	\$442.00
134401	52450	SHAW CABLE	3/9/2016	BM01	PMCHQ00000496	\$123.15
134402	53999	SPIFFY IN A JIFFY JANITORIAL I	3/9/2016	BM01	PMCHQ00000496	\$1,260.00
134403	57050	UBCM - Union of BC Municipalit	3/9/2016	BM01	PMCHQ00000496	\$9,087.11
134404	204700	VAN ADRICHEM, RHONDA	3/9/2016	BM01	PMCHQ00000496	\$34.33
134405	204731	WHITE, SHANNON	3/9/2016	BM01	PMCHQ00000496	\$9.80
134406	44520	PARKS & RECREATION PETTY CASH	3/10/2016	BM01	PMCHQ00000497	\$149.04
134407	559	0946982 BC LTD	3/10/2016	BM01	PMCHQ00000498	\$8,336.48
134408	555	ACHINBACK FOUNDRY	3/10/2016	BM01	PMCHQ00000498	\$1,039.75
134409	560	ACKLANDS - GRAINGER INC	3/10/2016	BM01	PMCHQ00000498	\$5,186.94
134410	640	ACME SUPPLIES LTD	3/10/2016	BM01	PMCHQ00000498	\$595.04
134411	203082	ADVANCED AUTOMATIC DOORS	3/10/2016	BM01	PMCHQ00000498	\$236.46
134412	1000	AGO INDUSTRIES INC	3/10/2016	BM01	PMCHQ00000498	\$192.17
134413	27020	AIR LIQUIDE CANADA INC	3/10/2016	BM01	PMCHQ00000498	\$801.56
134414	1335	AIRGAS CANADA INC.	3/10/2016	BM01	PMCHQ00000498	\$88.96
134415	29104	ALBERNI COLOUR CORNER	3/10/2016	BM01	PMCHQ00000498	\$1,203.47
134416	45585	ALBERNI ECO DRY CLEANERS	3/10/2016	BM01	PMCHQ00000498	\$1,421.96
134417	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/10/2016	BM01	PMCHQ00000498	\$240.50
134418	3665	ALBERNI VALLEY REFRIGERATION	3/10/2016	BM01	PMCHQ00000498	\$115.50
134419	204596	ALGIS CONSULTING LTD	3/10/2016	BM01	PMCHQ00000498	\$559.12
134420	52570	ANDREW SHERET LIMITED	3/10/2016	BM01	PMCHQ00000498	\$795.56
134421	5450	ARROWSMITH GLASS	3/10/2016	BM01	PMCHQ00000498	\$468.66
134422	5720	ASPLUNDH CANADA INC	3/10/2016	BM01	PMCHQ00000498	\$1,495.20
134423	5740	ASSOCIATED ENGINEERING (BC) LT	3/10/2016	BM01	PMCHQ00000498	\$8,359.61
134424	9900	B C AIR FILTER LTD	3/10/2016	BM01	PMCHQ00000498	\$653.47
134425	7860	BEAVER CREEK HOME CENTRE	3/10/2016	BM01	PMCHQ00000498	\$351.51
134426	8600	BERK'S INTERTRUCK LTD	3/10/2016	BM01	PMCHQ00000498	\$2,656.23
134427	9065	BLACK PRESS GROUP	3/10/2016	BM01	PMCHQ00000498	\$152.01
134428	9475	BOWERMAN EXCAVATING LTD.	3/10/2016	BM01	PMCHQ00000498	\$42,424.31
134429	9515	BOWMARK CONCRETE LTD.	3/10/2016	BM01	PMCHQ00000498	\$640.49
134430	10997	BRANDT TRACTOR LTD.	3/10/2016	BM01	PMCHQ00000498	\$290.13
134431	54350	BRENNTAG CANADA INC.	3/10/2016	BM01	PMCHQ00000498	\$1,251.24
134432	203484	CAMLOCK HOLDINGS LTD	3/10/2016	BM01	PMCHQ00000498	\$767.78
134433	204107	CANADIAN ALBERNI ENGINEERING L	3/10/2016	BM01	PMCHQ00000498	\$5,291.62
134434	13790	CANADIAN CORPS OF COMMISSIONAI	3/10/2016	BM01	PMCHQ00000498	\$2,206.07
134435	14380	CANADIAN LINEN AND UNIFORM SER	3/10/2016	BM01	PMCHQ00000498	\$738.15
134436	15301	CANADIAN TIRE #488	3/10/2016	BM01	PMCHQ00000498	\$1,081.45
134437	17550	CIRCLE DAIRY 1987 LTD	3/10/2016	BM01	PMCHQ00000498	\$164.52
134438	203788	CLOVERDALE PAINT INC	3/10/2016	BM01	PMCHQ00000498	\$186.31
134439	204149	COAST HERITAGE CONSULTING	3/10/2016	BM01	PMCHQ00000498	\$1,600.00
134440	204595	COAST INTERIOR ARCHAEOLOGY	3/10/2016	BM01	PMCHQ00000498	\$9,990.91
134441	23250	COASTAL PEST MANAGEMENT	3/10/2016	BM01	PMCHQ00000498	\$47.25

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134442	18735	COFFEE FUND	3/10/2016	BM01	PMCHQ00000498	\$72.50
134443	18740	COKELY WIRE ROPE LTD	3/10/2016	BM01	PMCHQ00000498	\$119.83
134444	201803	CO-OPERATORS, THE	3/10/2016	BM01	PMCHQ00000498	\$18,841.83
134445	28173	DANN HIGGINS GAS SERVICES	3/10/2016	BM01	PMCHQ00000498	\$1,717.26
134446	44880	DB PERKS & ASSOCIATES LTD.	3/10/2016	BM01	PMCHQ00000498	\$69.26
134447	202896	DEL RIO, JIM	3/10/2016	BM01	PMCHQ00000498	\$840.00
134448	22200	DOLANS CONCRETE LTD	3/10/2016	BM01	PMCHQ00000498	\$7,446.41
134449	18008	DOROTHY CLARKSTONE NOTARY CORP	3/10/2016	BM01	PMCHQ00000498	\$458.47
134450	201054	E-CARD ID PRODUCTS	3/10/2016	BM01	PMCHQ00000498	\$569.75
134451	42374	ENEX FUELS LTD.	3/10/2016	BM01	PMCHQ00000498	\$17,346.45
134452	203480	ENVIROSMART BIODEGRADABLES	3/10/2016	BM01	PMCHQ00000498	\$1,476.85
134453	202415	ESC AUTOMATION INC	3/10/2016	BM01	PMCHQ00000498	\$193.20
134454	23450	EVITT ELECTRIC CO LTD	3/10/2016	BM01	PMCHQ00000498	\$26.66
134455	23495	EXHAUST MASTERS - A.P. BRAKE &	3/10/2016	BM01	PMCHQ00000498	\$993.78
134456	204729	GALLIC, MARIAN	3/10/2016	BM01	PMCHQ00000498	\$49.51
134457	204276	GARDAWORLD	3/10/2016	BM01	PMCHQ00000498	\$1,358.63
134458	26070	GRAPHICS FACTORY	3/10/2016	BM01	PMCHQ00000498	\$1,338.40
134459	26710	GUILLEVIN INT. INC. IND/SAFETY	3/10/2016	BM01	PMCHQ00000498	\$136.76
134460	27009	HACH SALES & SERVICE CANADA	3/10/2016	BM01	PMCHQ00000498	\$230.49
134461	28067	HETHERINGTON INDUSTRIES LTD	3/10/2016	BM01	PMCHQ00000498	\$156.80
134462	28877	HOULE PRINTING	3/10/2016	BM01	PMCHQ00000498	\$33.60
134463	29050	HUB CITY PAVING LTD	3/10/2016	BM01	PMCHQ00000498	\$1,835.19
134464	204579	IMAGE X MEDIA	3/10/2016	BM01	PMCHQ00000498	\$4,856.25
134465	202319	INDUSTRIAL ALLIANCE INSURANCE	3/10/2016	BM01	PMCHQ00000498	\$444.70
134466	30194	INLAND KENWORTH/PARKER PACIFIC	3/10/2016	BM01	PMCHQ00000498	\$6.94
134467	30230	INPROTECT SYSTEMS INC	3/10/2016	BM01	PMCHQ00000498	\$4,649.91
134468	204340	ISLAND BACKFLOW TESTING	3/10/2016	BM01	PMCHQ00000498	\$157.50
134469	33500	JUSTICE INSTITUTE OF BC	3/10/2016	BM01	PMCHQ00000498	\$53.57
134470	34215	KOERS & ASSOCIATES ENGINEERING	3/10/2016	BM01	PMCHQ00000498	\$32,295.14
134471	34420	L B WOODCHOPPERS LTD	3/10/2016	BM01	PMCHQ00000498	\$2,189.79
134472	203693	LADYBIRD ENGRAVING & WEB CREAT	3/10/2016	BM01	PMCHQ00000498	\$84.00
134473	36878	LAFARGE ASPHALT TECHNOLOGIES	3/10/2016	BM01	PMCHQ00000498	\$9,968.11
134474	35220	LITTLE VALLEY DELI	3/10/2016	BM01	PMCHQ00000498	\$284.76
134475	202355	LORDCO PARTS LTD	3/10/2016	BM01	PMCHQ00000498	\$381.89
134476	36890	M B LABORATORIES LTD	3/10/2016	BM01	PMCHQ00000498	\$3,183.60
134477	35595	MACDERMOTT'S INSURANCE AGENCY L	3/10/2016	BM01	PMCHQ00000498	\$1,527.00
134478	36260	MCLEAN & HIGGINS LTD	3/10/2016	BM01	PMCHQ00000498	\$883.17
134479	38161	MID ISLAND FIRE EQUIPMENT LTD	3/10/2016	BM01	PMCHQ00000498	\$734.48
134480	203389	MINISTER OF GOVERNMENT SERVICE	3/10/2016	BM01	PMCHQ00000498	\$61.89
134481	41801	ND GRAPHICS	3/10/2016	BM01	PMCHQ00000498	\$2,334.37
134482	290067	NORTH ISLAND TRACTOR	3/10/2016	BM01	PMCHQ00000498	\$251.71
134483	204599	NORTH WEST ENVIRONMENTAL GROUP	3/10/2016	BM01	PMCHQ00000498	\$1,415.93
134484	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	3/10/2016	BM01	PMCHQ00000498	\$98.00
134485	204164	ORKIN CANADA	3/10/2016	BM01	PMCHQ00000498	\$139.13
134486	204000	PACIFIC CHEVROLET BUICK GMC	3/10/2016	BM01	PMCHQ00000498	\$161.66
134487	44520	PARKS & RECREATION PETTY CASH	3/10/2016	BM01	PMCHQ00000498	\$64.95
134488	201272	PCAG PROPERTY ADVISORS INC	3/10/2016	BM01	PMCHQ00000498	\$288.75
134489	32500	PLANETCLEAN (NANAIMO) LTD	3/10/2016	BM01	PMCHQ00000498	\$1,600.53
134490	45800	PORT ALBERNI FIRE FIGHTERS ASS	3/10/2016	BM01	PMCHQ00000498	\$4,074.00
134491	204326	PORT TECH SECURITY SYSTEMS	3/10/2016	BM01	PMCHQ00000498	\$489.83
134492	47333	QUALITY FOODS	3/10/2016	BM01	PMCHQ00000498	\$4,700.04
134493	47950	RAYNER BRACHT CONSTRUCTION	3/10/2016	BM01	PMCHQ00000498	\$13,783.68
134494	48944	RECREATION FACILITIES ASSOC OF	3/10/2016	BM01	PMCHQ00000498	\$63.00
134495	49140	REGIONAL DISTRICT OF ALBERNI C	3/10/2016	BM01	PMCHQ00000498	\$21,305.65
134496	203936	ROBINSON, MARGARET	3/10/2016	BM01	PMCHQ00000498	\$476.00
134497	203661	SCHAFFERS' EQUIPMENT	3/10/2016	BM01	PMCHQ00000498	\$545.76
134498	204600	SENIORS LIVING MAGAZINE	3/10/2016	BM01	PMCHQ00000498	\$708.75
134499	9325	SHANKS, RONDI	3/10/2016	BM01	PMCHQ00000498	\$38.23
134500	202207	SHERINE INDUSTRIES LTD	3/10/2016	BM01	PMCHQ00000498	\$662.97
134501	52640	SHERWOOD AUTO PARTS AND RADIAT	3/10/2016	BM01	PMCHQ00000498	\$72.80
134502	204133	SIMS ASSOCIATES	3/10/2016	BM01	PMCHQ00000498	\$866.25
134503	53910	SOUTHSIDE AUTO SUPPLY LTD	3/10/2016	BM01	PMCHQ00000498	\$970.79
134504	54170	STAFF FUND	3/10/2016	BM01	PMCHQ00000498	\$64.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134505	203124	STAPLES ADVANTAGE	3/10/2016	BM01	PMCHQ00000498	\$1,854.45
134506	202288	STAPLES/ BD# 321 PORT ALBERNI	3/10/2016	BM01	PMCHQ00000498	\$36.64
134507	204052	STEAMPUNK CAFE & COFFEE HOUSE	3/10/2016	BM01	PMCHQ00000498	\$399.00
134508	204338	TAEKEMA TRANSPORT LTD	3/10/2016	BM01	PMCHQ00000498	\$1,890.00
134509	10920	TELUS	3/10/2016	BM01	PMCHQ00000498	\$79.47
134510	915751	THYSSENKRUPP ELEVATOR	3/10/2016	BM01	PMCHQ00000498	\$254.69
134511	203092	TKS HYDRAULICS & SUPPLY	3/10/2016	BM01	PMCHQ00000498	\$141.14
134512	204732	TRAN, KIM	3/10/2016	BM01	PMCHQ00000498	\$49.57
134513	201617	TURGEON, JOELL	3/10/2016	BM01	PMCHQ00000498	\$41.80
134514	57040	UAP INC	3/10/2016	BM01	PMCHQ00000498	\$58.75
134515	57080	UNISOURCE CANADA INC	3/10/2016	BM01	PMCHQ00000498	\$1,204.22
134516	203234	VAN ISLE FORD	3/10/2016	BM01	PMCHQ00000498	\$516.34
134517	200217	VOYSEY, SHANE	3/10/2016	BM01	PMCHQ00000498	\$99.11
134518	60613	WESTCOAST HOME HARDWARE	3/10/2016	BM01	PMCHQ00000498	\$433.75
134519	204597	WESTERN EQUIPMENT LTD	3/10/2016	BM01	PMCHQ00000498	\$40.89
134520	30130	WESTERN VANCOUVER ISLAND INDUS	3/10/2016	BM01	PMCHQ00000498	\$1,499.00
134521	62740	WINDSOR PLYWOOD	3/10/2016	BM01	PMCHQ00000498	\$1,035.50
134522	200530	YELLOW PAGES GROUP	3/10/2016	BM01	PMCHQ00000498	\$48.52
134523	35130	YOUNG, ANDERSON	3/10/2016	BM01	PMCHQ00000498	\$5,902.30
134524	64065	ZEP SALES & SERVICE OF CANADA	3/10/2016	BM01	PMCHQ00000498	\$645.75
134525	202367	BECKETT, SCOTT	3/16/2016	BM01	PMCHQ00000499	\$500.00
134526	9868	BRITISH COLUMBIA SAFETY AUTHOR	3/16/2016	BM01	PMCHQ00000499	\$764.00
134527	15580	CANADIAN UNION OF PUBLIC EMPLO	3/16/2016	BM01	PMCHQ00000499	\$11,697.38
134528	17470	CICON, GUY	3/16/2016	BM01	PMCHQ00000499	\$467.50
134529	204614	COMMUNICATION CONNECTION	3/16/2016	BM01	PMCHQ00000499	\$3,853.59
134530	19200	COMMUNITY ARTS COUNCIL OF THE	3/16/2016	BM01	PMCHQ00000499	\$840.00
134531	202896	DEL RIO, JIM	3/16/2016	BM01	PMCHQ00000499	\$1,575.00
134532	204660	GUNTER, CHERA	3/16/2016	BM01	PMCHQ00000499	\$495.00
134533	91414	HAACK, ESTER	3/16/2016	BM01	PMCHQ00000499	\$1,522.50
134534	203488	K & G INSTALLATIONS LTD.	3/16/2016	BM01	PMCHQ00000499	\$15,225.00
134535	34055	KINGSTON, THERESA	3/16/2016	BM01	PMCHQ00000499	\$75.21
134536	91004	L'HEUREUX, LAURIE	3/16/2016	BM01	PMCHQ00000499	\$693.00
134537	204582	MAPLEASIA CANADA INVESTMENTS I	3/16/2016	BM01	PMCHQ00000499	\$9,991.52
134538	203145	MCCOOMBS, GERALD	3/16/2016	BM01	PMCHQ00000499	\$80.00
134539	204560	MCGRATH CONTRACTING LTD	3/16/2016	BM01	PMCHQ00000499	\$2,100.00
134540	45725	PORT ALBERNI CIVIC MANAGERS AS	3/16/2016	BM01	PMCHQ00000499	\$410.00
134541	49140	REGIONAL DISTRICT OF ALBERNI C	3/16/2016	BM01	PMCHQ00000499	\$5,642.40
134542	49150	REGIONAL DISTRICT OF ALBERNI C	3/16/2016	BM01	PMCHQ00000499	\$1,440.00
134543	204733	RESOURCE COUNSELLING	3/16/2016	BM01	PMCHQ00000499	\$231.00
134544	203689	RICOH CANADA	3/16/2016	BM01	PMCHQ00000499	\$358.40
134545	203356	SAMSON, NOMI	3/16/2016	BM01	PMCHQ00000499	\$1,000.00
134546	52450	SHAW CABLE	3/16/2016	BM01	PMCHQ00000499	\$530.62
134547	203598	SLOAN, JOYCE	3/16/2016	BM01	PMCHQ00000499	\$1,002.75
134548	10920	TELUS	3/16/2016	BM01	PMCHQ00000499	\$9,269.32
134549	10868	TELUS MOBILITY CELLULAR INC	3/16/2016	BM01	PMCHQ00000499	\$226.24
134550	56323	TOM HARRIS CELLULAR LTD	3/16/2016	BM01	PMCHQ00000499	\$92.41
134551	200969	VAN NISPEN, PIP	3/16/2016	BM01	PMCHQ00000499	\$960.00
134552	202574	WALDRIF, ERIC	3/16/2016	BM01	PMCHQ00000499	\$340.00
134554	250	A C E COURIER SERVICES	3/22/2016	BM01	PMCHQ00000500	\$382.45
134555	203662	AEGIS RECORDS MANAGEMENT INC	3/22/2016	BM01	PMCHQ00000500	\$975.45
134556	204802	ALBERNI AUTOMATIC TRANSMISSION	3/22/2016	BM01	PMCHQ00000500	\$2,858.12
134557	204543	DOROTHY CLARKSTONE IN TRUST	3/22/2016	BM01	PMCHQ00000500	\$198,178.78
134558	18008	DOROTHY CLARKSTONE NOTARY CORP	3/22/2016	BM01	PMCHQ00000500	\$127.86
134559	16501	FORTIS BC - NATURAL GAS	3/22/2016	BM01	PMCHQ00000500	\$7,536.01
134561	200694	KING, SHARON	3/22/2016	BM01	PMCHQ00000500	\$25.59
134562	203600	LOOMIS EXPRESS	3/22/2016	BM01	PMCHQ00000500	\$139.34
134563	204717	NOILES, AMBER	3/22/2016	BM01	PMCHQ00000500	\$750.00
134564	204735	PERFECTMIND INC	3/22/2016	BM01	PMCHQ00000500	\$5,250.00
134565	48080	RECEIVER GENERAL FOR CANADA -	3/22/2016	BM01	PMCHQ00000500	\$6,015.00
134566	52450	SHAW CABLE	3/22/2016	BM01	PMCHQ00000500	\$368.16
134567	204329	STERICYCLE COMMUNICATION SOLUT	3/22/2016	BM01	PMCHQ00000500	\$184.59
134568	10868	TELUS MOBILITY CELLULAR INC	3/22/2016	BM01	PMCHQ00000500	\$3,125.07
134569	204736	TOWNSHIP OF ESQUIMALT	3/22/2016	BM01	PMCHQ00000500	\$250.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134570	57050	UBCM - Union of BC Municipalit	3/22/2016	BM01	PMCHQ00000500	\$324.21
134571	203234	VAN ISLE FORD	3/22/2016	BM01	PMCHQ00000500	\$414.35
134572	58172	VAN KAM FREIGHTWAYS LTD	3/22/2016	BM01	PMCHQ00000500	\$250.89
134573	200969	VAN NISPEN, PIP	3/22/2016	BM01	PMCHQ00000500	\$800.00
134574	200530	YELLOW PAGES GROUP	3/22/2016	BM01	PMCHQ00000500	\$24.26
134575	559	0946982 BC LTD	3/23/2016	BM01	PMCHQ00000501	\$5,005.35
134576	250	A C E COURIER SERVICES	3/23/2016	BM01	PMCHQ00000501	\$144.90
134577	560	ACKLANDS - GRAINGER INC	3/23/2016	BM01	PMCHQ00000501	\$766.39
134578	640	ACME SUPPLIES LTD	3/23/2016	BM01	PMCHQ00000501	\$496.61
134579	203082	ADVANCED AUTOMATIC DOORS	3/23/2016	BM01	PMCHQ00000501	\$698.46
134580	1335	AIRGAS CANADA INC.	3/23/2016	BM01	PMCHQ00000501	\$123.94
134581	2540	ALBERNI INDUSTRIAL MARINE SUPP	3/23/2016	BM01	PMCHQ00000501	\$1,737.12
134582	203076	ALBERNI VALLEY VACUUMS	3/23/2016	BM01	PMCHQ00000501	\$55.83
134583	10950	B C TRANSIT	3/23/2016	BM01	PMCHQ00000501	\$76,584.00
134584	7000	BAILEY ELECTRIC CO LTD	3/23/2016	BM01	PMCHQ00000501	\$35,032.56
134585	203953	BC FIRE TRAINING OFFICERS ASSO	3/23/2016	BM01	PMCHQ00000501	\$100.00
134586	7860	BEAVER CREEK HOME CENTRE	3/23/2016	BM01	PMCHQ00000501	\$392.20
134587	8600	BERK'S INTERTRUCK LTD	3/23/2016	BM01	PMCHQ00000501	\$47.50
134588	9065	BLACK PRESS GROUP	3/23/2016	BM01	PMCHQ00000501	\$304.04
134589	9475	BOWERMAN EXCAVATING LTD.	3/23/2016	BM01	PMCHQ00000501	\$100,967.94
134590	203918	BRACK, CHRISTINA	3/23/2016	BM01	PMCHQ00000501	\$288.12
134591	54350	BRENNTAG CANADA INC.	3/23/2016	BM01	PMCHQ00000501	\$1,030.18
134592	203363	BUSINESS EXAMINER	3/23/2016	BM01	PMCHQ00000501	\$681.45
134593	201300	BUSINESS IN VANCOUVER	3/23/2016	BM01	PMCHQ00000501	\$3,517.50
134594	202286	BUTT, MICHELLE	3/23/2016	BM01	PMCHQ00000501	\$98.10
134595	203484	CAMLOCK HOLDINGS LTD	3/23/2016	BM01	PMCHQ00000501	\$231.18
134596	13790	CANADIAN CORPS OF COMMISSIONAI	3/23/2016	BM01	PMCHQ00000501	\$1,161.09
134597	14380	CANADIAN LINEN AND UNIFORM SER	3/23/2016	BM01	PMCHQ00000501	\$240.53
134598	15052	CANADIAN RED CROSS SOCIETY - C	3/23/2016	BM01	PMCHQ00000501	\$411.11
134599	15301	CANADIAN TIRE #488	3/23/2016	BM01	PMCHQ00000501	\$63.02
134600	17470	CICON, GUY	3/23/2016	BM01	PMCHQ00000501	\$91.75
134601	17550	CIRCLE DAIRY 1987 LTD	3/23/2016	BM01	PMCHQ00000501	\$156.89
134602	18719	COCA COLA BOTTLING	3/23/2016	BM01	PMCHQ00000501	\$401.23
134603	19300	COMOX PACIFIC EXPRESS LTD	3/23/2016	BM01	PMCHQ00000501	\$345.57
134604	91538	DANNEBERG, INGRID	3/23/2016	BM01	PMCHQ00000501	\$21.56
134605	44880	DB PERKS & ASSOCIATES LTD.	3/23/2016	BM01	PMCHQ00000501	\$827.07
134606	22200	DOLANS CONCRETE LTD	3/23/2016	BM01	PMCHQ00000501	\$9,165.22
134607	42374	ENEX FUELS LTD.	3/23/2016	BM01	PMCHQ00000501	\$5,994.21
134608	23960	FENCELINE PRODUCTS LTD	3/23/2016	BM01	PMCHQ00000501	\$1,976.09
134609	204015	FRIESEN PLASTICS INC	3/23/2016	BM01	PMCHQ00000501	\$549.92
134610	26070	GRAPHICS FACTORY	3/23/2016	BM01	PMCHQ00000501	\$201.10
134611	203753	GREAT WEST ATM LTD	3/23/2016	BM01	PMCHQ00000501	\$145.60
134612	27370	HARLAN FAIRBANKS CO	3/23/2016	BM01	PMCHQ00000501	\$936.96
134613	27850	HAYLOCK BROS PAVING LTD	3/23/2016	BM01	PMCHQ00000501	\$4,187.78
134614	204004	HEROLD ENGINEERING LIMITED	3/23/2016	BM01	PMCHQ00000501	\$781.36
134615	28205	HILTON CENTRE	3/23/2016	BM01	PMCHQ00000501	\$599.00
134616	31200	IRITEX PUMPS & IRRIGATION INC.	3/23/2016	BM01	PMCHQ00000501	\$365.27
134617	31290	ISLAND BLUE PRINT CO LTD	3/23/2016	BM01	PMCHQ00000501	\$529.31
134618	204022	ISLAND FARM & GARDEN	3/23/2016	BM01	PMCHQ00000501	\$523.95
134619	31675	ISLAND KEY COMPUTER LTD	3/23/2016	BM01	PMCHQ00000501	\$517.44
134620	32270	JACK'S TIRE SALES & SERVICES L	3/23/2016	BM01	PMCHQ00000501	\$198.24
134621	34215	KOERS & ASSOCIATES ENGINEERING	3/23/2016	BM01	PMCHQ00000501	\$32,121.22
134622	34420	L B WOODCHOPPERS LTD	3/23/2016	BM01	PMCHQ00000501	\$180.95
134623	203693	LADYBIRD ENGRAVING & WEB CREAT	3/23/2016	BM01	PMCHQ00000501	\$426.28
134624	34615	LANDMARK CINEMAS	3/23/2016	BM01	PMCHQ00000501	\$367.50
134625	35220	LITTLE VALLEY DELI	3/23/2016	BM01	PMCHQ00000501	\$248.82
134626	36890	M B LABORATORIES LTD	3/23/2016	BM01	PMCHQ00000501	\$42.00
134627	36260	MCLEAN & HIGGINS LTD	3/23/2016	BM01	PMCHQ00000501	\$250.55
134628	38860	MINISTER OF FINANCE	3/23/2016	BM01	PMCHQ00000501	\$2,567.31
134629	204394	MINISTRY OF ENVIRONMENT	3/23/2016	BM01	PMCHQ00000501	\$12,866.05
134630	40381	MONGREL MEDIA	3/23/2016	BM01	PMCHQ00000501	\$1,099.35
134631	203450	NFS TELECOM SOLUTIONS	3/23/2016	BM01	PMCHQ00000501	\$5,625.00
134632	42598	NORTH DOUGLAS FOOD SERVICE DIS	3/23/2016	BM01	PMCHQ00000501	\$5,456.53

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134633	43190	OLD DUTCH FOODS LTD	3/23/2016	BM01	PMCHQ00000501	\$101.43
134634	43309	OTS	3/23/2016	BM01	PMCHQ00000501	\$2,885.18
134635	204017	OPUS CONSULTING GROUP LTD	3/23/2016	BM01	PMCHQ00000501	\$14,667.13
134636	204164	ORKIN CANADA	3/23/2016	BM01	PMCHQ00000501	\$139.13
134637	43530	PACIFIC CUSTOMS BROKERS	3/23/2016	BM01	PMCHQ00000501	\$205.83
134638	32500	PLANETCLEAN (NANAIMO) LTD	3/23/2016	BM01	PMCHQ00000501	\$81.90
134639	204801	PORT ALBERNI FOUNTASTIC SPORT S	3/23/2016	BM01	PMCHQ00000501	\$1,375.00
134640	46595	PRAXAIR DISTRIBUTION	3/23/2016	BM01	PMCHQ00000501	\$42.22
134641	47333	QUALITY FOODS	3/23/2016	BM01	PMCHQ00000501	\$843.25
134642	47950	RAYNER BRACHT CONSTRUCTION	3/23/2016	BM01	PMCHQ00000501	\$6,233.88
134643	49165	REHABILITATION IN MOTION INC	3/23/2016	BM01	PMCHQ00000501	\$393.75
134644	50260	ROLLINS MACHINERY LTD	3/23/2016	BM01	PMCHQ00000501	\$8,788.42
134645	53650	S P C A	3/23/2016	BM01	PMCHQ00000501	\$12,294.96
134646	203661	SCHAFFERS' EQUIPMENT	3/23/2016	BM01	PMCHQ00000501	\$172.33
134647	204600	SENIORS LIVING MAGAZINE	3/23/2016	BM01	PMCHQ00000501	\$4,527.60
134648	9325	SHANKS, RONTI	3/23/2016	BM01	PMCHQ00000501	\$36.30
134649	52375	SHARE CANADA	3/23/2016	BM01	PMCHQ00000501	\$6,646.50
134650	52450	SHAW CABLE	3/23/2016	BM01	PMCHQ00000501	\$151.64
134651	52733	SHRED-IT INTERNATIONAL ULC	3/23/2016	BM01	PMCHQ00000501	\$116.61
134652	53726	SOFTCHOICE CORP	3/23/2016	BM01	PMCHQ00000501	\$153.98
134653	53910	SOUTHSIDE AUTO SUPPLY LTD	3/23/2016	BM01	PMCHQ00000501	\$638.73
134654	53999	SPIFFY IN A JIFFY JANITORIAL I	3/23/2016	BM01	PMCHQ00000501	\$1,260.00
134655	203124	STAPLES ADVANTAGE	3/23/2016	BM01	PMCHQ00000501	\$4,945.81
134656	203092	TKS HYDRAULICS & SUPPLY	3/23/2016	BM01	PMCHQ00000501	\$687.42
134657	56323	TOM HARRIS CELLULAR LTD	3/23/2016	BM01	PMCHQ00000501	\$882.72
134658	204737	TWISTED WILLOW STUDIO	3/23/2016	BM01	PMCHQ00000501	\$360.00
134659	60613	WESTCOAST HOME HARDWARE	3/23/2016	BM01	PMCHQ00000501	\$190.53
134660	62740	WINDSOR PLYWOOD	3/23/2016	BM01	PMCHQ00000501	\$919.13
134661	204598	WSP CANADA INC	3/23/2016	BM01	PMCHQ00000501	\$3,675.00
134662	20208	ZONE WEST LTD	3/23/2016	BM01	PMCHQ00000501	\$329.85
134664	203488	K & G INSTALLATIONS LTD.	3/30/2016	BM01	PMCHQ00000503	\$77,124.17
134665	204739	A D S S DRY GRAD 2016	3/30/2016	BM01	PMCHQ00000504	\$2,100.00
134666	1960	ALBERNI DISTRICT CO-OP ASSOC	3/30/2016	BM01	PMCHQ00000504	\$356.12
134667	204526	ALBERNI VALLEY AIRBORNE	3/30/2016	BM01	PMCHQ00000504	\$300.00
134668	204438	BILODEAU, STEVE	3/30/2016	BM01	PMCHQ00000504	\$660.00
134669	11786	BUILDING OFFICIALS ASSOC OF B	3/30/2016	BM01	PMCHQ00000504	\$682.50
134670	27371	HARDING, SHELLEY	3/30/2016	BM01	PMCHQ00000504	\$25.47
134671	34420	L B WOODCHOPPERS LTD	3/30/2016	BM01	PMCHQ00000504	\$560.00
134672	203389	MINISTER OF GOVERNMENT SERVICE	3/30/2016	BM01	PMCHQ00000504	\$34.63
134673	44520	PARKS & RECREATION PETTY CASH	3/30/2016	BM01	PMCHQ00000504	\$24.91
134674	45593	PLEY, TIM	3/30/2016	BM01	PMCHQ00000504	\$608.78
134675	25322	PORT ALBERNI FIRE DEPARTMENT P	3/30/2016	BM01	PMCHQ00000504	\$72.85
134676	204738	RACZ, ALISHA	3/30/2016	BM01	PMCHQ00000504	\$770.00
134677	203219	ROTHWELL, CATHY	3/30/2016	BM01	PMCHQ00000504	\$202.27
134678	204525	THE HOCKEY BAGS	3/30/2016	BM01	PMCHQ00000504	\$300.00
134679	200761	TRIBUNE BAY OUTDOOR EDUCATION	3/30/2016	BM01	PMCHQ00000504	\$500.00
134680	204576	ABSOLUTE ENERGY INC	4/6/2016	BM01	PMCHQ00000505	\$100.07
134681	202820	ARROWSMITH ROTARY	4/6/2016	BM01	PMCHQ00000505	\$3,325.00
134682	6950	BAGLEY, CATHY	4/6/2016	BM01	PMCHQ00000505	\$361.54
134683	7000	BAILEY ELECTRIC CO LTD	4/6/2016	BM01	PMCHQ00000505	\$8,378.92
134684	202367	BECKETT, SCOTT	4/6/2016	BM01	PMCHQ00000505	\$3,000.00
134685	17640	CITY OF PORT ALBERNI	4/6/2016	BM01	PMCHQ00000505	\$750.00
134686	204230	COUNTERFORCE CORPORATION	4/6/2016	BM01	PMCHQ00000505	\$1,945.50
134687	16501	FORTIS BC - NATURAL GAS	4/6/2016	BM01	PMCHQ00000505	\$4,582.03
134688	201953	HALEY, JOHN	4/6/2016	BM01	PMCHQ00000505	\$4,663.68
134689	204574	IGI RESOURCES	4/6/2016	BM01	PMCHQ00000505	\$4,177.36
134690	202936	JUMPIN JIMINY'S PLAYLAND AND C	4/6/2016	BM01	PMCHQ00000505	\$132.30
134691	204715	KROMREY, MARTINA	4/6/2016	BM01	PMCHQ00000505	\$64.00
134692	203972	KWAN, NATHAN	4/6/2016	BM01	PMCHQ00000505	\$172.45
134693	203914	NEWBERRY, JORDAN	4/6/2016	BM01	PMCHQ00000505	\$120.77
134694	44520	PARKS & RECREATION PETTY CASH	4/6/2016	BM01	PMCHQ00000505	\$125.30
134695	49140	REGIONAL DISTRICT OF ALBERNI C	4/6/2016	BM01	PMCHQ00000505	\$103,023.96
134696	203403	ROTARY CLUB OF PORT ALBERNI	4/6/2016	BM01	PMCHQ00000505	\$280.00

City of Port Alberni
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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134697	203356	SAMSON, NMI	4/6/2016	BM01	PMCHQ00000505	\$600.00
134698	915744	SCHWARZ, MIKI	4/6/2016	BM01	PMCHQ00000505	\$35.83
134699	204740	SKJOLDAL, JESSICA	4/6/2016	BM01	PMCHQ00000505	\$43.96
134700	203218	STEVENS, STEPHANIE	4/6/2016	BM01	PMCHQ00000505	\$421.01
134701	200969	VAN NISSEN, PIP	4/6/2016	BM01	PMCHQ00000505	\$880.00
134702	203300	WESTERN INDUSTRIAL RELATIONS	4/6/2016	BM01	PMCHQ00000505	\$262.50
134703	559	0946982 BC LTD	4/7/2016	BM01	PMCHQ00000506	\$2,466.45
134704	250	A C E COURIER SERVICES	4/7/2016	BM01	PMCHQ00000506	\$145.01
134705	24937	A J FORSYTH, A DIVISION OF RUS	4/7/2016	BM01	PMCHQ00000506	\$1,607.48
134706	555	ACHINBACK FOUNDRY	4/7/2016	BM01	PMCHQ00000506	\$1,044.48
134708	640	ACME SUPPLIES LTD	4/7/2016	BM01	PMCHQ00000506	\$441.23
134709	27020	AIR LIQUIDE CANADA INC	4/7/2016	BM01	PMCHQ00000506	\$353.77
134710	45585	ALBERNI ECO DRY CLEANERS	4/7/2016	BM01	PMCHQ00000506	\$978.60
134711	2200	ALBERNI FIRST AID	4/7/2016	BM01	PMCHQ00000506	\$819.00
134712	2540	ALBERNI INDUSTRIAL MARINE SUPP	4/7/2016	BM01	PMCHQ00000506	\$35.30
134713	204504	AON REED STENHOUSE	4/7/2016	BM01	PMCHQ00000506	\$762.13
134714	5720	ASPLUNDH CANADA INC	4/7/2016	BM01	PMCHQ00000506	\$735.00
134715	10360	B C HYDRO & POWER AUTHORITY	4/7/2016	BM01	PMCHQ00000506	\$187.10
134716	7000	BAILEY ELECTRIC CO LTD	4/7/2016	BM01	PMCHQ00000506	\$9,440.47
134717	7860	BEAVER CREEK HOME CENTRE	4/7/2016	BM01	PMCHQ00000506	\$91.47
134718	8600	BERK'S INTERTRUCK LTD	4/7/2016	BM01	PMCHQ00000506	\$1,333.10
134719	202718	BOSTON PIZZA	4/7/2016	BM01	PMCHQ00000506	\$55.10
134720	10997	BRANDT TRACTOR LTD.	4/7/2016	BM01	PMCHQ00000506	\$324.77
134721	203484	CAMLOCK HOLDINGS LTD	4/7/2016	BM01	PMCHQ00000506	\$113.27
134722	204107	CANADIAN ALBERNI ENGINEERING L	4/7/2016	BM01	PMCHQ00000506	\$1,356.16
134723	13790	CANADIAN CORPS OF COMMISSIONAI	4/7/2016	BM01	PMCHQ00000506	\$77.41
134724	14380	CANADIAN LINEN AND UNIFORM SER	4/7/2016	BM01	PMCHQ00000506	\$589.28
134725	15301	CANADIAN TIRE #488	4/7/2016	BM01	PMCHQ00000506	\$248.50
134726	15580	CANADIAN UNION OF PUBLIC EMPLO	4/7/2016	BM01	PMCHQ00000506	\$11,575.94
134727	16201	CASEWARE INTERNATIONAL INC	4/7/2016	BM01	PMCHQ00000506	\$126.00
134728	17550	CIRCLE DAIRY 1987 LTD	4/7/2016	BM01	PMCHQ00000506	\$110.04
134729	46589	CLEARTECH INDUSTRIES INC	4/7/2016	BM01	PMCHQ00000506	\$921.90
134730	203788	CLOVERDALE PAINT INC	4/7/2016	BM01	PMCHQ00000506	\$129.09
134731	18735	COFFEE FUND	4/7/2016	BM01	PMCHQ00000506	\$72.50
134732	204614	COMMUNICATION CONNECTION	4/7/2016	BM01	PMCHQ00000506	\$12,635.69
134733	19300	COMOX PACIFIC EXPRESS LTD	4/7/2016	BM01	PMCHQ00000506	\$408.50
134734	204527	CPS (CANADA) INC	4/7/2016	BM01	PMCHQ00000506	\$472.50
134735	20200	CROCKER EQUIPMENT CO LTD	4/7/2016	BM01	PMCHQ00000506	\$54.89
134736	204343	CYR, RANDY OR ASHLEY	4/7/2016	BM01	PMCHQ00000506	\$280.00
134737	42374	ENEX FUELS LTD.	4/7/2016	BM01	PMCHQ00000506	\$6,140.89
134738	23450	EVITT ELECTRIC CO LTD	4/7/2016	BM01	PMCHQ00000506	\$116.03
134739	23867	FAR WEST FOODS GROUP	4/7/2016	BM01	PMCHQ00000506	\$527.32
134740	26070	GRAPHICS FACTORY	4/7/2016	BM01	PMCHQ00000506	\$592.48
134741	203753	GREAT WEST ATM LTD	4/7/2016	BM01	PMCHQ00000506	\$151.20
134742	27371	HARDING, SHELLEY	4/7/2016	BM01	PMCHQ00000506	\$71.66
134743	28067	HETHERINGTON INDUSTRIES LTD	4/7/2016	BM01	PMCHQ00000506	\$1,895.20
134744	29050	HUB CITY PAVING LTD	4/7/2016	BM01	PMCHQ00000506	\$2,036.47
134745	30194	INLAND KENWORTH/PARKER PACIFIC	4/7/2016	BM01	PMCHQ00000506	\$270.71
134746	31200	IRITEX PUMPS & IRRIGATION INC.	4/7/2016	BM01	PMCHQ00000506	\$391.11
134747	29140	JOHN DEERE FINANCIAL	4/7/2016	BM01	PMCHQ00000506	\$1,452.06
134748	33496	JUST RITE PRECISION SHARPENING	4/7/2016	BM01	PMCHQ00000506	\$168.00
134749	33777	KENDRICK EQUIPMENT 2003 LTD.	4/7/2016	BM01	PMCHQ00000506	\$214.85
134750	34420	L B WOODCHOPPERS LTD	4/7/2016	BM01	PMCHQ00000506	\$456.59
134751	204686	LIN HAW INTERNATIONAL CO LTD	4/7/2016	BM01	PMCHQ00000506	\$24.21
134752	202355	LORDCO PARTS LTD	4/7/2016	BM01	PMCHQ00000506	\$168.28
134753	36890	M B LABORATORIES LTD	4/7/2016	BM01	PMCHQ00000506	\$21.00
134754	37050	MAGIC MOMENTS SHIRTS & PRINT S	4/7/2016	BM01	PMCHQ00000506	\$19.04
134755	36260	MCLEAN & HIGGINS LTD	4/7/2016	BM01	PMCHQ00000506	\$423.28
134756	36264	MCLEOD, ILONA	4/7/2016	BM01	PMCHQ00000506	\$60.06
134757	203107	MERCER, JACK	4/7/2016	BM01	PMCHQ00000506	\$2,458.05
134758	203674	MYRA SYSTEMS CORP	4/7/2016	BM01	PMCHQ00000506	\$112,773.36
134759	201071	NEOPOST CANADA LTD.	4/7/2016	BM01	PMCHQ00000506	\$221.71
134760	200869	NETLINK COMPUTER INC.	4/7/2016	BM01	PMCHQ00000506	\$302.85

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134761	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	4/7/2016	BM01	PMCHQ00000506	\$197.00
134762	204017	OPUS CONSULTING GROUP LTD	4/7/2016	BM01	PMCHQ00000506	\$2,877.76
134763	46620	PRICE'S ALARM SYSTEMS	4/7/2016	BM01	PMCHQ00000506	\$157.34
134764	47333	QUALITY FOODS	4/7/2016	BM01	PMCHQ00000506	\$1,099.54
134765	48940	REC TEC INDUSTRIES	4/7/2016	BM01	PMCHQ00000506	\$1,790.88
134766	49140	REGIONAL DISTRICT OF ALBERNI C	4/7/2016	BM01	PMCHQ00000506	\$23,807.00
134767	50260	ROLLINS MACHINERY LTD	4/7/2016	BM01	PMCHQ00000506	\$2,902.76
134768	52450	SHAW CABLE	4/7/2016	BM01	PMCHQ00000506	\$492.46
134769	53715	SOCAN	4/7/2016	BM01	PMCHQ00000506	\$543.02
134770	53726	SOFTCHOICE CORP	4/7/2016	BM01	PMCHQ00000506	\$526.31
134771	53910	SOUTHSIDE AUTO SUPPLY LTD	4/7/2016	BM01	PMCHQ00000506	\$231.61
134772	54170	STAFF FUND	4/7/2016	BM01	PMCHQ00000506	\$65.00
134773	203124	STAPLES ADVANTAGE	4/7/2016	BM01	PMCHQ00000506	\$148.84
134774	204338	TAEKEMA TRANSPORT LTD	4/7/2016	BM01	PMCHQ00000506	\$1,984.50
134775	915751	THYSSENKRUPP ELEVATOR	4/7/2016	BM01	PMCHQ00000506	\$254.69
134776	203092	TKS HYDRAULICS & SUPPLY	4/7/2016	BM01	PMCHQ00000506	\$173.66
134777	57080	UNISOURCE CANADA INC	4/7/2016	BM01	PMCHQ00000506	\$1,689.59
134778	200217	VOYSEY, SHANE	4/7/2016	BM01	PMCHQ00000506	\$116.60
134779	60613	WESTCOAST HOME HARDWARE	4/7/2016	BM01	PMCHQ00000506	\$78.82
134780	62740	WINDSOR PLYWOOD	4/7/2016	BM01	PMCHQ00000506	\$1,608.65
134781	62751	WISHBONE INDUSTRIES LTD.	4/7/2016	BM01	PMCHQ00000506	\$6,798.40
134782	63095	WURTH CANADA LIMITED	4/7/2016	BM01	PMCHQ00000506	\$155.61
134783	63140	WYNANS FURNITURE & UPHOLSTERY	4/7/2016	BM01	PMCHQ00000506	\$196.00
134784	35130	YOUNG, ANDERSON	4/7/2016	BM01	PMCHQ00000506	\$3,243.54
134785	204590	E HUSE & ASSOCIATES	4/13/2016	BM01	PMCHQ00000507	\$2,100.00
134786	204521	ALEMANY, CHRIS	4/13/2016	BM01	PMCHQ00000508	\$10.42
134787	BUFFIE, COLTON	Colton Buffie	4/13/2016	BM01	PMCHQ00000508	\$400.00
134788	203606	GAUDET, KEVIN	4/13/2016	BM01	PMCHQ00000508	\$441.00
134789	204188	MCCABE, PAM	4/13/2016	BM01	PMCHQ00000508	\$103.45
134790	203605	MCCONNELL, ROBYN	4/13/2016	BM01	PMCHQ00000508	\$84.00
134791	30130	WESTERN VANCOUVER ISLAND INDUS	4/13/2016	BM01	PMCHQ00000508	\$62,500.00
134792	9065	BLACK PRESS GROUP	4/13/2016	BM01	PMCHQ00000508	\$785.84
134793	204256	MID ISLAND SAFETY CONSULTING I	4/13/2016	BM01	PMCHQ00000508	\$2,764.65
134794	203529	PIPE-EYE VIDEO INSPECTIONS & S	4/13/2016	BM01	PMCHQ00000508	\$5,404.88
134795	200369	KOCH, DIANE	4/13/2016	BM01	PMCHQ00000508	\$268.05
134796	1960	ALBERNI DISTRICT CO-OP ASSOC	4/13/2016	BM01	PMCHQ00000508	\$291.25
134797	6950	BAGLEY, CATHY	4/13/2016	BM01	PMCHQ00000508	\$350.00
134798	7000	BAILEY ELECTRIC CO LTD	4/13/2016	BM01	PMCHQ00000508	\$20,785.08
134799	203918	BRACK, CHRISTINA	4/13/2016	BM01	PMCHQ00000508	\$631.09
134800	204742	IVES, BARRY	4/13/2016	BM01	PMCHQ00000508	\$220.00
134801	203356	SAMSON, NOMI	4/13/2016	BM01	PMCHQ00000508	\$500.00
134802	53999	SPIFFY IN A JIFFY JANITORIAL I	4/13/2016	BM01	PMCHQ00000508	\$1,260.00
134803	49140	REGIONAL DISTRICT OF ALBERNI C	4/13/2016	BM01	PMCHQ00000508	\$292,635.85
134804	203936	ROBINSON, MARGARET	4/13/2016	BM01	PMCHQ00000508	\$119.00
134805	204584	SUMMIT VALVE AND CONTROLS INC	4/13/2016	BM01	PMCHQ00000508	\$23,206.40
134806	10360	B C HYDRO & POWER AUTHORITY	4/13/2016	BM01	PMCHQ00000508	\$91,379.83
134807	202319	INDUSTRIAL ALLIANCE INSURANCE	4/13/2016	BM01	PMCHQ00000508	\$436.66
134808	37463	MASTER MUNICIPAL CONSTRUCTION	4/13/2016	BM01	PMCHQ00000508	\$581.70
134809	10868	TELUS MOBILITY CELLULAR INC	4/13/2016	BM01	PMCHQ00000508	\$3,157.90
134810	204580	COAST ENVIRONMENTAL LTD	4/13/2016	BM01	PMCHQ00000508	\$224.00
134811	560	ACKLANDS - GRAINGER INC	4/13/2016	BM01	PMCHQ00000508	\$1,339.25
134812	201046	DIGITAL POSTAGE ON CALL	4/13/2016	BM01	PMCHQ00000508	\$10,500.00
134813	201803	CO-OPERATORS, THE	4/13/2016	BM01	PMCHQ00000508	\$18,503.14
134814	204741	ALBERNI FITNESS CENTRE	4/20/2016	BM01	PMCHQ00000509	\$152.00
134815	1561	ALBERNI VALLEY BULLDOGS	4/20/2016	BM01	PMCHQ00000509	\$6,887.36
134816	204521	ALEMANY, CHRIS	4/20/2016	BM01	PMCHQ00000509	\$363.40
134817	204504	AON REED STENHOUSE	4/20/2016	BM01	PMCHQ00000509	\$2,997.00
134818	10976	B C W W A (BC Water & Waste A	4/20/2016	BM01	PMCHQ00000509	\$822.45
134819	202367	BECKETT, SCOTT	4/20/2016	BM01	PMCHQ00000509	\$500.00
134820	204647	CHAMBERLAIN, DAVE	4/20/2016	BM01	PMCHQ00000509	\$885.00
134821	18713	COAST WASTE MANAGEMENT ASSOCIA	4/20/2016	BM01	PMCHQ00000509	\$55.00
134822	204743	DAVIS, PAUL	4/20/2016	BM01	PMCHQ00000509	\$100.00
134823	16501	FORTIS BC - NATURAL GAS	4/20/2016	BM01	PMCHQ00000509	\$7,132.42

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134824	203958	GAGNON, MICHELLE	4/20/2016	BMO1	PMCHQ00000509	\$200.00
134825	202792	GIBSON, KARLI	4/20/2016	BMO1	PMCHQ00000509	\$740.88
134826	25435	GIRI, AMAR	4/20/2016	BMO1	PMCHQ00000509	\$39.59
134827	204727	HAYDEN, AMELIA	4/20/2016	BMO1	PMCHQ00000509	\$35.45
134828	204744	JEANOTTE, MATT	4/20/2016	BMO1	PMCHQ00000509	\$132.00
134829	204262	KLEYN, MICHAEL	4/20/2016	BMO1	PMCHQ00000509	\$3,200.00
134830	204667	LLOYD, BYRON	4/20/2016	BMO1	PMCHQ00000509	\$118.50
134831	40381	MONGREI MEDIA	4/20/2016	BMO1	PMCHQ00000509	\$1,410.50
134832	44587	PAULSON, RON	4/20/2016	BMO1	PMCHQ00000509	\$258.00
134833	45725	PORT ALBERNI CIVIC MANAGERS AS	4/20/2016	BMO1	PMCHQ00000509	\$2,470.00
134834	49929	RANDS, BRIAN	4/20/2016	BMO1	PMCHQ00000509	\$240.00
134835	200900	RECEIVER GENERAL FOR CANADA --	4/20/2016	BMO1	PMCHQ00000509	\$2,250.00
134836	203936	ROBINSON, MARGARET	4/20/2016	BMO1	PMCHQ00000509	\$520.00
134837	203356	SAMSON, NOMI	4/20/2016	BMO1	PMCHQ00000509	\$950.00
134838	201503	SAUVE, DENNIS	4/20/2016	BMO1	PMCHQ00000509	\$217.70
134839	52450	SHAW CABLE	4/20/2016	BMO1	PMCHQ00000509	\$552.23
134840	53499	SMITH, KIRSTEN	4/20/2016	BMO1	PMCHQ00000509	\$65.00
134841	10920	TELUS	4/20/2016	BMO1	PMCHQ00000509	\$9,716.80
134842	10868	TELUS MOBILITY CELLULAR INC	4/20/2016	BMO1	PMCHQ00000509	\$226.24
134843	200969	VAN NISPEEN, PIP	4/20/2016	BMO1	PMCHQ00000509	\$960.00
134844	60010	WASHINGTON, DAN	4/20/2016	BMO1	PMCHQ00000509	\$416.86
134845	201857	J ROBBINS CONSTRUCTION	4/20/2016	BMO1	PMCHQ00000510	\$21,000.00
134846	559	0946982 BC LTD	4/21/2016	BMO1	PMCHQ00000511	\$3,861.90
134847	250	A C E COURIER SERVICES	4/21/2016	BMO1	PMCHQ00000511	\$228.99
134848	560	ACKLANDS - GRAINGER INC	4/21/2016	BMO1	PMCHQ00000511	\$906.92
134849	640	ACME SUPPLIES LTD	4/21/2016	BMO1	PMCHQ00000511	\$993.22
134850	1000	AGO INDUSTRIES INC	4/21/2016	BMO1	PMCHQ00000511	\$331.19
134851	27020	AIR LIQUIDE CANADA INC	4/21/2016	BMO1	PMCHQ00000511	\$2,368.80
134852	1335	AIRGAS CANADA INC.	4/21/2016	BMO1	PMCHQ00000511	\$95.10
134853	45585	ALBERNI ECO DRY CLEANERS	4/21/2016	BMO1	PMCHQ00000511	\$84.00
134854	200877	ALBERNI GLASS & MIRROR 2003 LT	4/21/2016	BMO1	PMCHQ00000511	\$1,447.32
134855	3150	ALBERNI VALLEY CHAMBER OF COMM	4/21/2016	BMO1	PMCHQ00000511	\$294.53
134856	52570	ANDREW SHERET LIMITED	4/21/2016	BMO1	PMCHQ00000511	\$14,012.00
134857	7000	BAILEY ELECTRIC CO LTD	4/21/2016	BMO1	PMCHQ00000511	\$3,343.20
134858	204692	BARCLEY SOUNDS CHOIR	4/21/2016	BMO1	PMCHQ00000511	\$140.00
134859	7860	BEAVER CREEK HOME CENTRE	4/21/2016	BMO1	PMCHQ00000511	\$365.57
134860	7910	BEAVER ELECTRICAL MACHINERY LT	4/21/2016	BMO1	PMCHQ00000511	\$2,452.35
134861	8600	BERK'S INTERTRUCK LTD	4/21/2016	BMO1	PMCHQ00000511	\$1,547.96
134862	9065	BLACK PRESS GROUP	4/21/2016	BMO1	PMCHQ00000511	\$136.60
134863	9475	BOWERMAN EXCAVATING LTD.	4/21/2016	BMO1	PMCHQ00000511	\$2,580.48
134864	9515	BOWMARK CONCRETE LTD.	4/21/2016	BMO1	PMCHQ00000511	\$385.75
134865	203623	BRILLIANT TECHNOLOGIES INC	4/21/2016	BMO1	PMCHQ00000511	\$9,324.00
134866	204107	CANADIAN ALBERNI ENGINEERING L	4/21/2016	BMO1	PMCHQ00000511	\$3,940.95
134867	13790	CANADIAN CORPS OF COMMISSIONAI	4/21/2016	BMO1	PMCHQ00000511	\$2,089.96
134868	14380	CANADIAN LINEN AND UNIFORM SER	4/21/2016	BMO1	PMCHQ00000511	\$157.89
134869	15301	CANADIAN TIRE #488	4/21/2016	BMO1	PMCHQ00000511	\$483.77
134870	15925	CARLETON RESCUE EQUIPMENT	4/21/2016	BMO1	PMCHQ00000511	\$2,904.13
134871	17550	CIRCLE DAIRY 1987 LTD	4/21/2016	BMO1	PMCHQ00000511	\$61.86
134872	203788	CLOVERDALE PAINT INC	4/21/2016	BMO1	PMCHQ00000511	\$2,877.19
134873	12586	CMJ EQUIPMENT	4/21/2016	BMO1	PMCHQ00000511	\$2,257.50
134874	204803	COAST INDUSTRIAL MACHINING LTD	4/21/2016	BMO1	PMCHQ00000511	\$828.80
134875	202866	COASTAL BRIDGE & CONSTRUCTION	4/21/2016	BMO1	PMCHQ00000511	\$525.00
134876	23250	COASTAL PEST MANAGEMENT	4/21/2016	BMO1	PMCHQ00000511	\$47.25
134877	204805	COLYN, AARON	4/21/2016	BMO1	PMCHQ00000511	\$750.00
134878	204614	COMMUNICATION CONNECTION	4/21/2016	BMO1	PMCHQ00000511	\$4,727.19
134879	19300	COMOX PACIFIC EXPRESS LTD	4/21/2016	BMO1	PMCHQ00000511	\$68.05
134880	29133	D R CLOUGH CONSULTING	4/21/2016	BMO1	PMCHQ00000511	\$529.83
134881	91538	DANNEBERG, INGRID	4/21/2016	BMO1	PMCHQ00000511	\$30.80
134882	22200	DOLANS CONCRETE LTD	4/21/2016	BMO1	PMCHQ00000511	\$1,457.94
134883	18008	DOROTHY CLARKSTONE NOTARY CORP	4/21/2016	BMO1	PMCHQ00000511	\$77.28
134884	22591	EARTHMAN	4/21/2016	BMO1	PMCHQ00000511	\$1,648.50
134885	203978	ENCORE BUSINESS SOLUTIONS INC	4/21/2016	BMO1	PMCHQ00000511	\$141.75
134886	42374	ENEX FUELS LTD.	4/21/2016	BMO1	PMCHQ00000511	\$11,758.74

City of Port Alberni
VENDOR CHEQUE REGISTER REPORT
Payables Management

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134887	204276	GARDAWORLD	4/21/2016	BM01	PMCHQ00000511	\$1,358.63
134888	2003100	GIBSON, MARILYN	4/21/2016	BM01	PMCHQ00000511	\$105.50
134889	25436	GIRISON LAUNDROMAT	4/21/2016	BM01	PMCHQ00000511	\$355.95
134890	26070	GRAPHICS FACTORY	4/21/2016	BM01	PMCHQ00000511	\$44.80
134891	28877	HOULE PRINTING	4/21/2016	BM01	PMCHQ00000511	\$266.56
134892	30743	INTERIOR TURF EQUIPMENT LTD	4/21/2016	BM01	PMCHQ00000511	\$810.66
134893	31290	ISLAND BLUE PRINT CO LTD	4/21/2016	BM01	PMCHQ00000511	\$2,508.75
134894	32270	JACK'S TIRE SALES & SERVICES L	4/21/2016	BM01	PMCHQ00000511	\$4,641.75
134895	32400	JAL DESIGNS AND GRAPHICS INC	4/21/2016	BM01	PMCHQ00000511	\$439.61
134896	33496	JUST RITE PRECISION SHARPENING	4/21/2016	BM01	PMCHQ00000511	\$235.20
134897	34420	L B WOODCHOPPERS LTD	4/21/2016	BM01	PMCHQ00000511	\$1,431.82
134898	201768	LADY ROSE MARINE SERVICES	4/21/2016	BM01	PMCHQ00000511	\$157.50
134899	204807	LESUEUR, SANDI	4/21/2016	BM01	PMCHQ00000511	\$163.50
134900	35220	LITTLE VALLEY DELI	4/21/2016	BM01	PMCHQ00000511	\$62.16
134901	203600	LOOMIS EXPRESS	4/21/2016	BM01	PMCHQ00000511	\$36.68
134902	202355	LORDCO PARTS LTD	4/21/2016	BM01	PMCHQ00000511	\$20.30
134903	35576	LUSSIER SOIL & BARK INC.	4/21/2016	BM01	PMCHQ00000511	\$2,889.32
134904	36890	M B LABORATORIES LTD	4/21/2016	BM01	PMCHQ00000511	\$2,096.35
134905	203389	MINISTER OF GOVERNMENT SERVICE	4/21/2016	BM01	PMCHQ00000511	\$29.32
134906	200869	NETLINK COMPUTER INC.	4/21/2016	BM01	PMCHQ00000511	\$162.18
134907	290067	NORTH ISLAND TRACTOR	4/21/2016	BM01	PMCHQ00000511	\$29.10
134908	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	4/21/2016	BM01	PMCHQ00000511	\$306.00
134909	32500	PLANETCLEAN (NANAIMO) LTD	4/21/2016	BM01	PMCHQ00000511	\$170.06
134910	45800	PORT ALBERNI FIRE FIGHTERS ASS	4/21/2016	BM01	PMCHQ00000511	\$4,074.00
134911	45995	PORT ALBERNI ONLINE	4/21/2016	BM01	PMCHQ00000511	\$268.80
134912	45850	PORT ALBERNI PORT AUTHORITY	4/21/2016	BM01	PMCHQ00000511	\$21,500.44
134913	46595	PRAXAIR DISTRIBUTION	4/21/2016	BM01	PMCHQ00000511	\$42.22
134914	47333	QUALITY FOODS	4/21/2016	BM01	PMCHQ00000511	\$1,145.14
134915	47950	RAYNER BRACHT CONSTRUCTION	4/21/2016	BM01	PMCHQ00000511	\$39,966.09
134916	49150	REGIONAL DISTRICT OF ALBERNI C	4/21/2016	BM01	PMCHQ00000511	\$720.00
134917	52733	SHRED-IT INTERNATIONAL ULC	4/21/2016	BM01	PMCHQ00000511	\$128.26
134918	53726	SOFTCHOICE CORP	4/21/2016	BM01	PMCHQ00000511	\$526.31
134919	53910	SOUTHSIDE AUTO SUPPLY LTD	4/21/2016	BM01	PMCHQ00000511	\$1,667.18
134920	203124	STAPLES ADVANTAGE	4/21/2016	BM01	PMCHQ00000511	\$1,680.74
134921	202288	STAPLES/ BD# 321 PORT ALBERNI	4/21/2016	BM01	PMCHQ00000511	\$304.84
134922	204329	STERICYCLE COMMUNICATION SOLUT	4/21/2016	BM01	PMCHQ00000511	\$184.59
134923	204747	THOEN, TANYA	4/21/2016	BM01	PMCHQ00000511	\$206.00
134924	203092	TKS HYDRAULICS & SUPPLY	4/21/2016	BM01	PMCHQ00000511	\$241.85
134925	56323	TOM HARRIS CELLULAR LTD	4/21/2016	BM01	PMCHQ00000511	\$218.69
134926	56450	TOURISM VANCOUVER ISLAND/CO-OP	4/21/2016	BM01	PMCHQ00000511	\$1,007.81
134927	57040	UAP INC	4/21/2016	BM01	PMCHQ00000511	\$400.73
134928	16659	VANCOUVER ISLAND HEALTH AUTHOR	4/21/2016	BM01	PMCHQ00000511	\$1,100.00
134929	204746	VERLANDER, STACEY	4/21/2016	BM01	PMCHQ00000511	\$49.50
134930	203966	WALERIUS, LESLIE	4/21/2016	BM01	PMCHQ00000511	\$11.00
134931	60060	WATSONS PAINT CENTRE (1996) LT	4/21/2016	BM01	PMCHQ00000511	\$1,533.00
134932	60613	WESTCOAST HOME HARDWARE	4/21/2016	BM01	PMCHQ00000511	\$866.26
134933	62740	WINDSOR PLYWOOD	4/21/2016	BM01	PMCHQ00000511	\$630.65
134934	59700	WL SOLUTIONS LTD	4/21/2016	BM01	PMCHQ00000511	\$3,098.07
134935	204598	WSP CANADA INC	4/21/2016	BM01	PMCHQ00000511	\$643.13
134936	63140	WYNANS FURNITURE & UPHOLSTERY	4/21/2016	BM01	PMCHQ00000511	\$179.20
134937	20208	ZONE WEST LTD	4/21/2016	BM01	PMCHQ00000511	\$466.76
134938	3150	ALBERNI VALLEY CHAMBER OF COMM	4/28/2016	BM01	PMCHQ00000512	\$21,000.00
134939	203653	COPCAN CONTRACTING LTD.	4/28/2016	BM01	PMCHQ00000512	\$103,587.02
134940	202896	DEL RIO, JIM	4/28/2016	BM01	PMCHQ00000512	\$981.75
134941	28205	HILTON CENTRE	4/28/2016	BM01	PMCHQ00000512	\$599.00
134942	203488	K & G INSTALLATIONS LTD.	4/28/2016	BM01	PMCHQ00000512	\$98,597.45
134943	204745	LOBB, MARCUS	4/28/2016	BM01	PMCHQ00000512	\$75.00
134944	201663	MCLEMAN, JACK	4/28/2016	BM01	PMCHQ00000512	\$400.93
134946	202409	SHAW BUSINESS SOLUTIONS INC.	4/28/2016	BM01	PMCHQ00000512	\$178.18
134947	53999	SPIFFY IN A JIFFY JANITORIAL I	4/28/2016	BM01	PMCHQ00000512	\$1,260.00
134948	201857	J ROBBINS CONSTRUCTION	4/28/2016	BM01	PMCHQ00000513	\$21,562.65
134949	53650	S P C A	4/28/2016	BM01	PMCHQ00000513	\$13,544.96
134950	9475	BOWERMAN EXCAVATING LTD.	5/4/2016	BM01	PMCHQ00000516	\$326,902.56

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
134951	6950	BAGLEY, CATHY	5/5/2016	BM01	PMCHQ00000517	\$100.00
134952	203918	BRACK, CHRISTINA	5/5/2016	BM01	PMCHQ00000517	\$240.00
134953	204647	CHAMBERLAIN, DAVE	5/5/2016	BM01	PMCHQ00000517	\$180.00
134954	203804	FOURNIER, YOLANDE	5/5/2016	BM01	PMCHQ00000517	\$600.00
134955	203281	GAN, TIAN SENG	5/5/2016	BM01	PMCHQ00000517	\$51,652.76
134956	91414	HAACK, ESTER	5/5/2016	BM01	PMCHQ00000517	\$1,522.50
134957	34170	KOCH, SARINA	5/5/2016	BM01	PMCHQ00000517	\$560.00
134958	203970	KURUCZ, MARINKA	5/5/2016	BM01	PMCHQ00000517	\$275.00
134959	91167	MILLER, DORIANNE	5/5/2016	BM01	PMCHQ00000517	\$600.00
134960	40381	MONGREL MEDIA	5/5/2016	BM01	PMCHQ00000517	\$1,000.00
134961	43190	OLD DUTCH FOODS LTD	5/5/2016	BM01	PMCHQ00000517	\$117.97
134962	202973	ROBERTS, MIKAELA	5/5/2016	BM01	PMCHQ00000517	\$200.00
134963	203356	SAMSON, NOMI	5/5/2016	BM01	PMCHQ00000517	\$500.00
134964	202409	SHAW BUSINESS SOLUTIONS INC.	5/5/2016	BM01	PMCHQ00000517	\$184.70
134965	200969	VAN NISPEEN, PIP	5/5/2016	BM01	PMCHQ00000517	\$720.00
134966	1335	AIRGAS CANADA INC.	5/6/2016	BM01	PMCHQ00000514	\$64.54
134968	203139	ALBERNI VALLEY TOURISM	5/6/2016	BM01	PMCHQ00000514	\$472.50
134969	5720	ASPLUNDH CANADA INC	5/6/2016	BM01	PMCHQ00000514	\$3,024.00
134970	6950	BAGLEY, CATHY	5/6/2016	BM01	PMCHQ00000514	\$35.67
134971	7860	BEAVER CREEK HOME CENTRE	5/6/2016	BM01	PMCHQ00000514	\$40.76
134972	204438	BILODEAU, STEVE	5/6/2016	BM01	PMCHQ00000514	\$44.24
134973	202286	BUTT, MICHELLE	5/6/2016	BM01	PMCHQ00000514	\$59.01
134974	14380	CANADIAN LINEN AND UNIFORM SER	5/6/2016	BM01	PMCHQ00000514	\$46.98
134975	15301	CANADIAN TIRE #488	5/6/2016	BM01	PMCHQ00000514	\$113.10
134976	204749	CARROL, NINA	5/6/2016	BM01	PMCHQ00000514	\$103.45
134977	204808	CITY AGE MEDIA INC	5/6/2016	BM01	PMCHQ00000514	\$519.75
134978	204527	CPS (CANADA) INC	5/6/2016	BM01	PMCHQ00000514	\$60.20
134979	22200	DOLANS CONCRETE LTD	5/6/2016	BM01	PMCHQ00000514	\$631.63
134980	25436	GIRISON LAUNDROMAT	5/6/2016	BM01	PMCHQ00000514	\$68.25
134981	26070	GRAPHICS FACTORY	5/6/2016	BM01	PMCHQ00000514	\$39.20
134982	203972	KWAN, NATHAN	5/6/2016	BM01	PMCHQ00000514	\$45.74
134983	34420	L B WOODCHOPPERS LTD	5/6/2016	BM01	PMCHQ00000514	\$389.76
134984	204601	LEE, RHYLIE	5/6/2016	BM01	PMCHQ00000514	\$27.00
134985	35220	LITTLE VALLEY DELI	5/6/2016	BM01	PMCHQ00000514	\$267.96
134986	204188	MCCABE, PAM	5/6/2016	BM01	PMCHQ00000514	\$180.00
134987	46595	PRAXAIR DISTRIBUTION	5/6/2016	BM01	PMCHQ00000514	\$114.61
134988	47333	QUALITY FOODS	5/6/2016	BM01	PMCHQ00000514	\$93.42
134989	915744	SCHWARZ, MIKI	5/6/2016	BM01	PMCHQ00000514	\$26.18
134990	52733	SHRED-IT INTERNATIONAL ULC	5/6/2016	BM01	PMCHQ00000514	\$64.13
134991	203980	SOGGE, PAULA	5/6/2016	BM01	PMCHQ00000514	\$45.00
134992	53910	SOUTHSIDE AUTO SUPPLY LTD	5/6/2016	BM01	PMCHQ00000514	\$212.67
134993	56230	TIM HORTONS #1462	5/6/2016	BM01	PMCHQ00000514	\$139.02
134994	60613	WESTCOAST HOME HARDWARE	5/6/2016	BM01	PMCHQ00000514	\$150.07
134996	202896	DEL RIO, JIM	5/10/2016	BM01	PMCHQ00000518	\$2,205.00
134997	10360	B C HYDRO & POWER AUTHORITY	5/11/2016	BM01	PMCHQ00000519	\$93,919.27
134998	10950	B C TRANSIT	5/11/2016	BM01	PMCHQ00000519	\$79,393.00
134999	202367	BECKETT, SCOTT	5/11/2016	BM01	PMCHQ00000519	\$1,800.00
135000	17470	CICON, GUY	5/11/2016	BM01	PMCHQ00000519	\$4,369.75
135002	204753	DAVIES PARKS & ASSOCIATES	5/11/2016	BM01	PMCHQ00000519	\$12,862.50
135003	915759	FORMAN, SANDI	5/11/2016	BM01	PMCHQ00000519	\$117.83
135004	204557	FUSIONCINE	5/11/2016	BM01	PMCHQ00000519	\$232.23
135005	204579	IMAGE X MEDIA	5/11/2016	BM01	PMCHQ00000519	\$3,331.12
135006	203972	KWAN, NATHAN	5/11/2016	BM01	PMCHQ00000519	\$123.64
135007	204750	LAURENTIAN BANK	5/11/2016	BM01	PMCHQ00000519	\$4,358.68
135008	203171	MOUSLEY, BRIAN	5/11/2016	BM01	PMCHQ00000519	\$282.50
135009	204717	NOILES, AMBER	5/11/2016	BM01	PMCHQ00000519	\$850.00
135010	203334	RUTTAN, MIKE	5/11/2016	BM01	PMCHQ00000519	\$86.68
135011	204080	SCHWAGER, SERENA	5/11/2016	BM01	PMCHQ00000519	\$93.71
135012	52450	SHAW CABLE	5/11/2016	BM01	PMCHQ00000519	\$313.49
135013	53999	SPIFFY IN A JIFFY JANITORIAL I	5/11/2016	BM01	PMCHQ00000519	\$1,260.00
135014	10920	TELUS	5/11/2016	BM01	PMCHQ00000519	\$160.53
135015	56075	THOEN, RANDY	5/11/2016	BM01	PMCHQ00000519	\$1,452.83
135016	56270	TIMBRE	5/11/2016	BM01	PMCHQ00000519	\$1,790.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
135017	58660	VANCOUVER ISLAND REGIONAL LIBR	5/11/2016	BMO1	PMCHQ00000519	\$168,333.00
135018	62790	WONG, BOYD	5/11/2016	BMO1	PMCHQ00000519	\$427.15
135019	204270	STEWART, GERRY	5/12/2016	BMO1	PMCHQ00000520	\$640.00
135020	30130	WESTERN VANCOUVER ISLAND INDUS	5/12/2016	BMO1	PMCHQ00000521	\$60,000.00
Total Cheques: 816						Total Amount of Cheques: \$5,514,264.88



CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

TO: Tim Pley, A/CAO
FROM: Cathy Rothwell, Director of Finance
COPIES TO: Mayor and Council
Davina Hartwell, City Clerk
DATE: June 20, 2016

I concur, forward to next Regular
Council Meeting for Consideration:

Tim Pley, Acting City Manager/
Fire Chief

SUBJECT: Statement of Financial Information for the year ended December 31, 2015

Issue:

City Council must receive and approve the Statement of Financial Information for the year ended December 31, 2015, prior to required submission of the report to the Ministry of Community, Sport & Cultural Development.

Discussion:

Pursuant to Section 2 of the *Financial Information Act*, the Local Government must prepare a Statement of Financial Information. The format is prescribed by regulation pursuant to Section 3 of the *Financial Information Regulation*. The requirement that Council must approve the statement is prescribed by Section 9(2) of the *Financial Information Regulation*.

Attached is a copy of the Statement of Financial Information including all statements and schedules that are required for submission.

Recommendation:

The following resolution is proposed:

That the report from the Director of Finance dated June 20, 2016, be received and Council for the City of Port Alberni approve the statements and schedules included in the Statement of Financial Information, produced under the Financial Information Act for the year 2015.

Respectfully submitted

Cathy Rothwell
Director of Finance

**CITY OF PORT ALBERNI
STATEMENT OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2015**



SCHEDULES:

COUNCIL MEMBERS' REMUNERATION

EMPLOYEES' WAGES OVER \$75,000 AND RELATED EXPENSES
(including consolidated totals for all others)

LISTING OF SEVERANCE AGREEMENTS COMMENCED DURING THE YEAR

AMOUNTS PAID TO SUPPLIERS IN EXCESS OF \$25,000
(including consolidated totals for all other amounts paid)

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

1. Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors

Name	Position	Base Salary Remuneration	Taxable Benefits & Other	Expenses
RUTTAN, MICHAEL	Elected Official	\$ 25,633.40	\$ 936.55	\$ 12,129.29
ALEMANY, CHRIS	Elected Official	\$ 11,360.70	\$ 115.80	\$ 3,879.18
MCLEMAN, JACK	Elected Official	\$ 11,360.70	\$ 58.09	\$ 4,469.47
MINIONS, SHARIE	Elected Official	\$ 11,360.70	\$ 979.80	\$ 3,283.60
PAULSON, RON	Elected Official	\$ 11,360.70	\$ 921.96	\$ 6,190.02
SAUVE, DENIS	Elected Official	\$ 11,360.70	\$ 115.80	\$ 1,752.14
WASHINGTON, DAN	Elected Official	\$ 11,360.70	\$ 835.80	\$ 1,334.59
Total: elected officials, employees appointed by Cabinet and members of the Board of Directors (A)		\$ 93,797.60	\$ 3,963.80	\$ 33,038.29

2. Other employees (excluding those listed in Part 1 above)

Name	Position	Base Salary Remuneration	Taxable Benefits & Other	Expenses
BILODEAU, STEVE	Manager of AV Multiplex & Sports Services	\$ 74,517.18	\$ 5,643.35	\$ -
BURROWS, SCOTT	Fire Captain	\$ 103,078.04	\$ 14,488.55	\$ -
CHEVELDAVE, WAYNE	Mechanical Superintendent	\$ 87,079.33	\$ 7,453.22	\$ -
CICON, GUY	City Engineer	\$ 107,326.69	\$ 9,110.90	\$ 2,513.13
COLYN, JACOB	Horticulture & Parks Supervisor	\$ 78,894.66	\$ 7,126.03	\$ -
CROSS, TRAVIS	Firefighter	\$ 84,064.08	\$ 11,049.00	\$ 1,689.08
DEAKIN, PATRICK	Manager of Economic Development	\$ 87,562.60	\$ 7,154.80	\$ 4,128.55
FINES, DERRIN	Firefighter	\$ 92,094.23	\$ 11,251.88	\$ -
FRANCOEUR, EDGAR	Fire Captain	\$ 103,078.04	\$ 12,526.15	\$ -
GUERIN, ANDRE	Firefighter	\$ 84,490.01	\$ 14,596.38	\$ -
HALEY, JOHN	Firefighter	\$ 84,490.01	\$ 16,159.83	\$ -
HALYCHUK, BENJAMIN	Firefighter	\$ 84,490.01	\$ 11,658.57	\$ -
HARTWELL, DAVINA	City Clerk	\$ 107,326.69	\$ 1,230.28	\$ 676.92
KENNY, R. SCOTT	Director of Parks, Recreation & Heritage	\$ 66,036.19	\$ 24,857.83	\$ -
KINGSTON, THERESA	Director of Community Services	\$ 107,326.69	\$ 8,287.40	\$ 73.33
KOCH, DIANE	Deputy Director of Finance	\$ 83,846.91	\$ 2,689.19	\$ 1,097.74
L'HEUREUX, LAURIE	Manager of Recreation Services	\$ 73,371.46	\$ 2,576.55	\$ 2,256.98
MIGUEZ, JOHN	Firefighter	\$ 86,602.29	\$ 8,758.35	\$ 766.32
MORTON, JAMES	Manager of Heritage Services	\$ 83,100.97	\$ 4,510.54	\$ 471.82
MOUSLEY, BRIAN	Utilities Superintendent	\$ 87,058.99	\$ 6,877.12	\$ 2,832.05
NADIG, HERBERT	Fire Captain	\$ 103,078.04	\$ 16,220.59	\$ -
NEWBERRY, RICHARD	Firefighter	\$ 84,490.01	\$ 11,606.26	\$ -
NORDEN, LESLIE	Fire Captain	\$ 103,078.04	\$ 12,043.32	\$ -
PELECH, JEFF	Manager of Information Technology	\$ 94,962.31	\$ 7,028.93	\$ 2,753.56
PLEY, TIMOTHY	Fire Chief	\$ 111,395.12	\$ 1,275.94	\$ 1,808.91
POLLES, ROBERTO	Utilities Operator	\$ 70,175.33	\$ 7,241.97	\$ -
RITCHIE, IAN	Firefighter	\$ 84,490.01	\$ 14,515.55	\$ -
ROBERTS, JASON	Firefighter	\$ 81,058.44	\$ 5,416.58	\$ -
ROGERS, BRADLEY	Firefighter	\$ 82,833.56	\$ 8,102.14	\$ -
ROSE, BRENT	Firefighter	\$ 82,833.56	\$ 9,672.75	\$ -
ROTHWELL, CATHY	Director of Finance	\$ 107,326.69	\$ 6,223.03	\$ 859.07
SELVA, ANTHONY	Firefighter	\$ 74,240.39	\$ 4,112.61	\$ -
SMITH, SCOTT	City Planner	\$ 99,911.14	\$ 8,637.81	\$ 2,042.30
TAEKEMA, WILF	Manager Public Works	\$ 86,889.17	\$ 2,534.12	\$ 579.45
THOEN, RANDOLPH	Chief Fire Prevention Officer	\$ 103,078.04	\$ 10,109.46	\$ 927.36
TOURANGEAU, BRENNAN	Firefighter	\$ 82,241.75	\$ 4,067.19	\$ -
TURNER, RYAN	Firefighter	\$ 82,833.56	\$ 7,863.78	\$ -
WATSON, KENNETH	City Manager	\$ 158,736.28	\$ 3,037.86	\$ 5,825.40
YORK, RON	Mechanic	\$ 74,062.96	\$ 2,129.20	\$ 352.09
ZAPLOTINSKY, BLADON	Firefighter	\$ 84,490.01	\$ 7,073.21	\$ -
ZENKO, MARK	Facilities Superintendent	\$ 78,629.07	\$ 4,457.82	\$ -
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		\$ 7,808,972.75	\$ 357,251.87	\$ 34,864.22

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

Total: Other Employees	(B)	\$ 11,505,641.30	\$ 698,627.91	\$ 66,518.28
3. Reconciliation				
Total remuneration - elected officials, employees appointed by cabinet and members of the Board of Directors	(A)	\$		97,761.40
Total remuneration - other employees	(B)	\$		12,204,269.21
Subtotal		\$		12,302,030.61
Reconciling Items				
Total per Statement of Revenue and Expenditure		\$		14,099,862.00
Variance	Note 1	\$		(1,797,831.39)
NOTE 1				

A formal reconciliation of the figures cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

- the payroll is based on a 26 pay period reporting whereas the financial statement is based on an accrual method of reporting;
- the financial statement reports benefits as a percentage of salaries and wages whereas remuneration is the amount paid directly to the employee as defined in the Financial Information Regulation, Schedule 1, subsection 6(1).

CITY OF PORT ALBERNI

FOR THE YEAR ENDED DECEMBER 31, 2015

There were no severance agreements under which payment commenced between the City of Port Alberni and its non-unionized employees during fiscal year 2015.

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate Amount Paid To Supplier
0946982 BC LTD	81,412.05
ACCENT REFRIGERATION SYSTEMS	30,760.95
ACKLANDS - GRAINGER INC	55,077.12
ADDY POWER LTD	88,056.48
ALBERNI CHRYSLER LTD.	34,735.50
ALBERNI CLAYOQUOT REGIONAL HOSPITAL DIST.	663,713.72
ALBERNI COMMUNICATIONS & ELECTRONICS	58,130.60
ALBERNI VALLEY CHAMBER OF COMMERCE	88,195.23
ALBERNI VALLEY REFRIGERATION	28,722.24
ANDREW SHERET LIMITED	295,066.42
AON REED STENHOUSE	283,784.00
ARMTEC LIMITED PARTNERSHIP	53,393.86
ASPLUNDH CANADA INC	51,835.35
ASSOCIATED ENGINEERING (BC) LTD	133,571.47
B BERRY ENTERPRISES LTD	204,692.78
B C ASSESSMENT AUTHORITY	169,674.20
B C HYDRO & POWER AUTHORITY	959,846.34
B C TRANSIT	780,386.84
BAILEY ELECTRIC CO LTD	220,651.64
BANK OF CANADA - SECURE FTPS	138,403.00
BAZETT LAND SURVEY ENG.	35,025.90
BC TRANSIT	78,916.00
BERK'S INTERTRUCK LTD	44,104.11
BLACK PRESS GROUP	35,205.00
BOWERMAN EXCAVATING LTD.	1,652,848.40
BOWMARK CONCRETE LTD.	37,872.80
BRENNTAG CANADA INC.	71,229.22
BRILLIANT TECHNOLOGIES INC	69,264.00
CANADIAN CORPS OF COMMISSIONAIRES	28,423.22
CANADIAN UNION OF PUBLIC EMPLOYEES	147,998.22
CITY OF PORT ALBERNI	96,434.38
CO-OPERATORS, THE	261,689.82
CORIX WATER PRODUCTS LP	42,761.32
D K I SERVICES LTD	39,372.85
D R CLOUGH CONSULTING	64,170.14
DB PERKS & ASSOCIATES LTD.	37,811.77
DIGITAL POSTAGE ON CALL	52,500.00
DOLANS CONCRETE LTD	128,603.90
DOROTHY CLARKSTONE IN TRUST	519,680.61
EMCO LIMITED	50,046.85
ENEX FUELS LTD.	294,034.89
FLOORING DEPOT	37,846.37
FORTIS BC - NATURAL GAS	137,480.07
GAN, TIAN SENG	147,940.05
HAYLOCK BROS PAVING LTD	27,967.34
INTERIOR TURF EQUIPMENT LTD	44,932.49
I-OPEN TECHNOLOGIES	60,591.83
IPI TECH INC.	133,655.85
JACK'S TIRE SALES & SERVICES LTD	40,976.94
JAMIESON, MICHELE	87,429.69
JUDY ROGERS CONSULTING INC	52,347.01
K & G INSTALLATIONS LTD.	186,091.15
KIWANIS HILTON CENTRE	55,011.80

Prepared

under the Financial Information Regulation, Sechedule 1, subsection 6(7)

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less

(B)	\$2,756,650.16
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3. Total of payments to suppliers for grants and contributions exceeding \$25,000

ALBERNI VALLEY CHAMBER OF COMMERCE	\$ 84,000.00
WESTERN VANCOUVER ISLAND INDUSTRIAL HERITAGE SOCIETY	\$ 224,000.00
Consolidated total of grants exceeding \$25,000.00	\$0.00
Consolidated total of contributions exceeding \$25,000.00	\$ -
Consolidated total of all grants and contributions exceeding \$25,000 (C)	\$ 308,000.00

4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers (A)	\$62,184,448.29
Consolidated total of payments of \$25,000 or less paid to suppliers (B)	\$2,756,650.16
Consolidated total of all grants and contributions exceeding \$25,000 (C)	\$ 308,000.00
Reconciling items	
Total per Statement of Revenue and Expenditure	\$ 19,236,133.00
Variance Note 2	\$ 46,012,965.45

NOTE 2

A formal reconciliation cannot be presented due to the functional reporting of expenditures.

The variance is due to the following reasons:

- collections for others;
- payments made to suppliers for payroll purposes eg. Receiver General, Pension Corporation etc.;
- GST and HST are included in the payments to suppliers but is not included in the financial statement total.
- acquisition of capital assets
- amortization expense
- purchase of investments

CITY OF PORT ALBERNI
FOR THE YEAR ENDED DECEMBER 31, 2015

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

Cathy Rothwell
Director of Finance
June 28, 2016

Council Member on behalf of Council
June 28, 2016



CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT TO COUNCIL

TO: Tim Pley, Acting City Manager
FROM: Cathy Rothwell, Director of Finance
COPIES TO: Mayor and Council
DATE: June 20, 2016

SUBJECT: Special Superannuation Agreement – Exempt Staff

Issue:

Specific Council resolution required in regards to discontinuation of the Special Superannuation Agreement for exempt staff.

Background:

At a regular meeting on April 12th, 2016, Council for the City of Port Alberni endorsed the following resolution:

That Council for the City of Port Alberni direct the discontinuation of the Special Superannuation Agreement for exempt staff and provide a one-time payment incentive to staff equal to two years of contributions (\$34,000).

The Pension Corporation has advised that they require a resolution of Council with a specific date for discontinuation of the Special Superannuation Agreement that they may consider. As they only meet twice per year with the next meeting being held in November, it is recommended that a date of December 31st, 2016 be provided.

Recommendation:

That the report from the Director of Finance dated June 20, 2016 be received and Council for the City of Port Alberni direct the discontinuation of the Special Superannuation Agreement for exempt staff effective December 31, 2016 and provide a one-time payment incentive to staff equal to two years of contributions (\$34,000).

Respectfully submitted,

Cathy Rothwell
Director of Finance

2015 ANNUAL MUNICIPAL REPORT



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City of Port Alberni
2015 Annual Report for fiscal year
ending December 31, 2015

Cover Photo: Laurie L'Heureux
Page Photo: Kevin Head

QUICK FACTS

Port Alberni is situated at the heart of the west coast of Vancouver Island in a broad valley at the end of a 48 kilometre-long ocean inlet. Three large freshwater lakes are within 20 minutes of the City's center.

This location provides stunning views of majestic mountains, the inlet and a river estuary, terrific outdoor recreational opportunities and abundant quantities of high quality fresh water.

Land Area	1,218 hectares
Population	17,743 residents
Median Age	47.3
Households	6,243
Average Residential Value	\$185,876
Business:	600+ licensed businesses
Paved Roads	153km
Parkspace	270 hectares
Year of Incorporation:	1912
2015 Grant Funding:	\$3,395,538



Mayor & Council

Message from the Mayor

Ever mindful of creating a community that reflects our vision, we made great strides in 2015 in fostering a welcoming, accessible and attractive city. With a number of ambitious initiatives undertaken, Council demonstrated its commitment to our five strategic priorities that support that vision.

This annual report offers a look at our accomplishments in 2015 with a view towards the work ahead of us. These efforts are grounded in Council's commitment to prudent financial planning and spending.

2015 saw targeted investments in our city's beautification and public facilities. A revitalized street planter program along lower Johnston Road captured the attention of our community and those visiting. This initiative has sparked widespread interest in community beautification and revitalization efforts across Port Alberni.

The City also undertook a strategic management review focused on identifying improved efficiencies while maintaining effective core services. The report provides Council with a road map to an improved organizational model that embraces our values and priorities, while at the same time being responsible to our residents, businesses and employees. Implementation of this report begun in 2015 but will be an ongoing effort through 2016.

The City also began construction on the Dry Creek Improvement Project thanks to a \$1.8 million grant from the provincial and federal governments. Flooding issues in Dry Creek began in the 1940s but were most devastating in November, 2006, when the flooding shut down a four-block radius of residences and businesses, a major traffic corridor and caused hundreds of thousands of dollars in damages. By addressing this longstanding issue, this project will help protect businesses and residents and ensure economic well-being and prosperity.

These are just a few highlights of what was a year full of many positive achievements. I hope you will take some time to explore the City of Port Alberni's 2015 Annual Report to learn more about our services and the collective efforts to make this city the best it can be.

I look forward to continuing to build on this momentum and focus our energy and resources on building an even better, more livable city.



Mayor Mike Ruttan

Your City Council

City Council consists of a Mayor and six Councillors, elected for a term of four years. The positions of Mayor and Councillor are elected at large, meaning that each person elected represents the City as a whole.

As the governing body they are responsible for municipal leadership and decision making in the City of Port Alberni. City Council establishes policies and priorities and ensures that decisions consider the interests and well being of the public and the City.

Mayor and Council also serve on a wide variety of committees, boards and commissions. These serve an important function of providing input and direction to Council on areas such as community planning, heritage, traffic, and regional matters. In 2015 Council created four new committees: Seniors, Youth, Food Security and Climate Change, and McLean Mill. These committees were established to enable greater community involvement in these key areas.

Council greatly appreciates hearing from residents and businesses about ideas and initiatives for making Port Alberni a great place to live, work and play. You can attend a Council meeting, connect online, or drop by City Hall.



Mayor
Mike Ruttan



Dan Washington



Sharie Minions



Ron Paulson



Chris Alemany



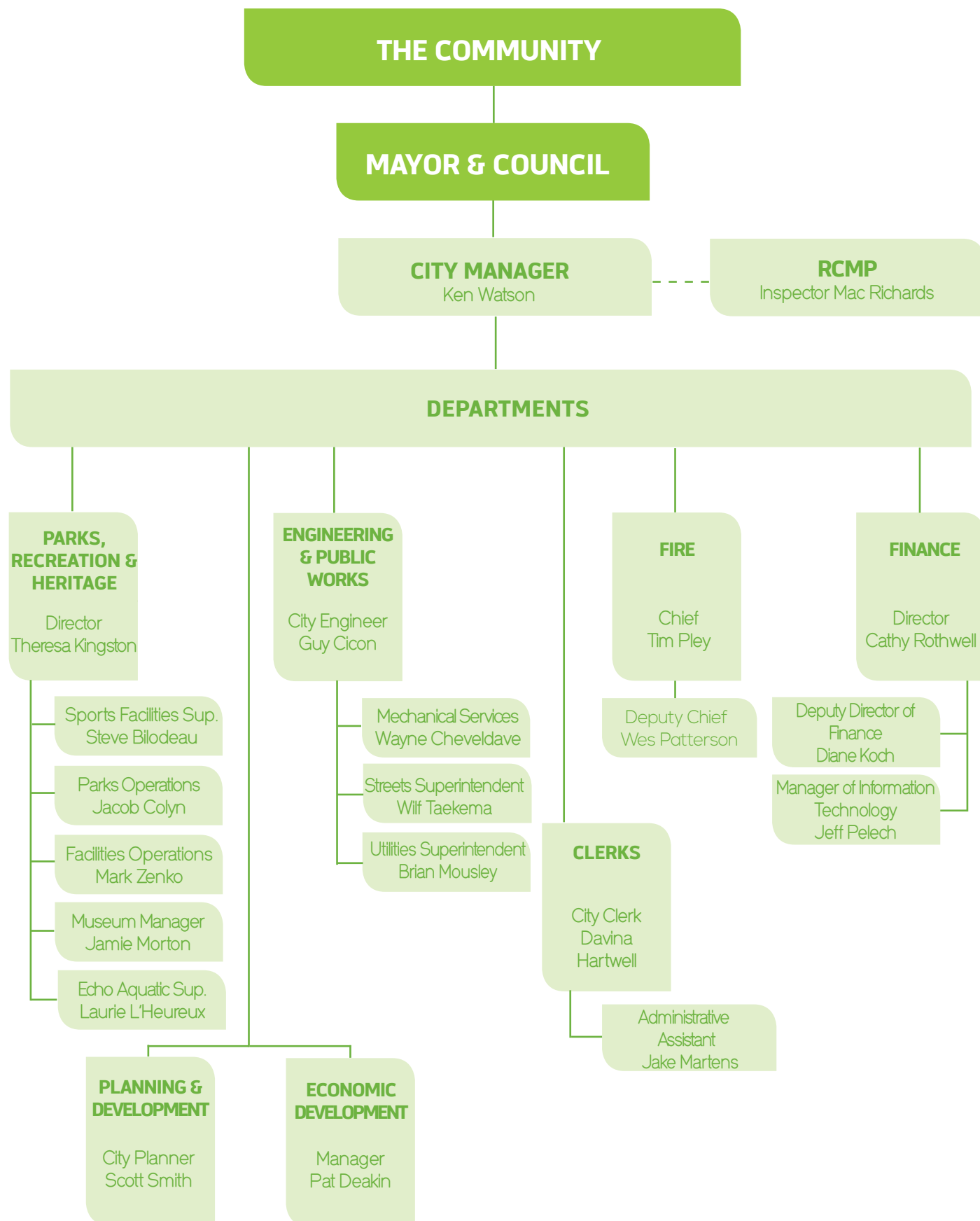
Jack McLeman



Denis Sauvé

In accordance with Section 98(2)(e) of the Community Charter, there were no declarations of disqualification made under Section 111 of the Community Charter in the year 2015

ORGANIZATIONAL CHART



VISION

THE CITY OF PORT ALBERNI IS A VIBRANT WATERFRONT COMMUNITY AT THE HEART OF THE WEST COAST THAT...

- Is sustainable and environmentally responsible
- Is safe, caring, and healthy
- Has a robust and diverse economy
- Is welcoming, accessible and attractive
- Is actively creating its future

MISSION

OUR MISSION IS TO ENHANCE THE QUALITY OF LIFE OF RESIDENTS AND TAXPAYERS BY CREATING A VIBRANT, HEALTHY AND UNITED COMMUNITY THROUGH:

- Providing or facilitating the delivery of high quality core municipal services and programs
- Being fiscally responsible
- Planning and encouraging development to ensure a thriving economy and a strong tax base
- Maintaining infrastructure to support public health, growth and economic diversification
- Providing leadership and building partnerships (internal/external) of benefit to the City

VALUES

CITY COUNCIL, MUNICIPAL STAFF AND VOLUNTEERS ARE COMMITTED TO THE FOLLOWING VALUES:

- Service to Others: providing high quality, reliable and friendly customer service
- Respect: consideration for the beliefs and needs of others
- Integrity: honesty in all dealings and the courage to act and live by these values
- Innovation: open to change and learning in order to improve effectiveness and efficiency
- Contribution: pride in one's work and the recognition and appreciation of skills and accomplishments

LIVE WITHIN OUR MEANS

**Minimize tax increases
for residential taxpayers**

**Ensure efficient
utilization of
tax dollars**

**Increase non-tax
revenue
sources**

2015 PERFORMANCE

MEASURES	RESULTS
Overall Tax Increase (pop 10,000- 25,000)	Port Alberni 2.5%
Industrial Tax Rate (per \$1,000)	Port Alberni = \$54
Industrial Tax Class Multiple	Port Alberni = 5.7
Business Tax Rates (pop 10,000-25,000)	Port Alberni = 15.44
Business Tax Class Multiple	Port Alberni = 1.6
Residential Tax Increase Rates (pop 10,000-25,000)	PA Avg. 3%

LOOKING FORWARD TO 2016

- Continued tax freeze for Industry.
- Continued adjustment to water and sewer rates in order to provide for sustainability within those service delivery areas.
- Investigate generation of non-tax revenues.
- Partner with Alberni Clayoquot Regional District to explore opportunities for strategic delivery of services.
- Complete review of exempt employee salaries and benefits and seek to enter into new employment agreements with those employees.
- Seek partnership and donor opportunities to complete Millstone Park project.

CONNECTED COMMUNITY

GOALS

Maintain infrastructure

Alternate transportation routes

Active Transportation Network

2015 PERFORMANCE

MEASURES	RESULTS
Active Transportation Planning and Implementation	Expansion of Roger Creek Trail System undertaken with with \$70,000 grant from the province. New trail extension also completed along lower Dry Creek.
Improve Pedestrian Accessibility	Sidewalk improvements completed along lower Johnston Road.
Upgrades to Existing Road Network	Significant improvements to City streets at 9th Ave – China Creek Road to Montrose St. and Argyle Street – Kingsway Ave to 1st Ave.

LOOKING FORWARD TO 2016

- Traffic improvements on Johnston Road (Highway 4) in partnership with the Ministry of Transportation.
- Continue extension of sidewalk along Johnston Road corridor south side of street.
- Implementation schedule for connectivity improvements included in the Active Transportation Plan, including a designated and improved route from Harbour Quay to McLean Mill and bike lane installation along major routes.
- Complete capping of previously constructed trails within Scott Kenny trail system in Roger Creek area.
- Support Regional Transportation Committee efforts to secure development of a second highway access to Port Alberni and improvements to existing Highway #4.
- Complete renovation of Kitsuksis Creek Bridge on Gertrude Street to include improvements for pedestrians and cyclists.
- Continue progress on diversion of industrial truck traffic away from Uptown area.

ENVIRONMENTAL PROTECTION

Protect water, air & land quality

2015 PERFORMANCE

MEASURES	RESULTS
Carbon Neutral Operations	Continued carbon neutrality by funding of internal Port Alberni Carbon Trust Reserve.
Reduce GHG Emissions from City Operations	Reduction of 146 tonnes (tCO ₂) in 2015. 23.7% reduction in GHG emissions (679 t) since 2007
Sewage Treatment Effluent Meets or Exceeds Required Quality Criteria	Liquid Waste Management Plan 80% complete. Wastewater Treatment Plant upgrades 25% complete.
Solid Waste Reductions	5.7% reduction in residential solid waste collection in 2015. Reduction of 25% in residential solid waste since 2007.
Protect Water Quality in City Watershed	Multi-stakeholder meetings regarding watershed protection continued in 2015.
Provide Safe Drinking Water to all City Customers	New Bainbridge Water Treatment Plant completed in 2015 with enhanced UV disinfection treatment.
Improve Air Quality	Continued participation in Air Quality Council and related initiatives.
Implement District Energy System to Reduce GHG Emissions & Generate Energy	Continued planning for development of this utility. Grant funding \$1.5 million in hand.

LOOKING FORWARD TO 2016

- Complete de-sludging of new sewer lagoons.
- Explore potential for implementation of curbside collection of kitchen and yard waste in partnership with the Regional District.
- Continued support and involvement with multi-stakeholder Alberni Valley Watershed Committee.
- Explore potential for partnering on implementation of a District Energy Project.
- Effective April 15th implement a year-round ban on outdoor burning.

REVITALIZING THE ECONOMY & LIVABILITY

GOALS

Welcome investment

Attract businesses, new residents and visitors

Ensure an inviting community

Facility development & improvements

2015 PERFORMANCE

MEASURES	RESULTS
Implement Uptown & Waterfront Redevelopment Plan and Waterfront North Study	Purchased former "Esso Property" on Harbour Road and former Tidebrook Motel property on Gertrude Street. Issued Request for Proposals for Clutesi Haven Marina uplands with a \$500,000 development incentive.
Revitalization Tax Exemptions (RTE)	Issued 1 Revitalization Tax Exemption in 2015.
Community Forest Operating Success	Dividend of \$350,000 provided to City and distributed through the Community Forest Legacy Fund to local projects.
Business License Total #s	601 up 2% from 2014.
Construction Statistics	63 new residential units up 50% from 2014.
Increase Public Access to the Waterfront	Purchased former "Esso Property" on Harbour Road for public use.
Streetscape Beautification	Increased street planter program along Johnston Road. \$675,000 in paving and road construction undertaken in 2015.
Support Volunteer/non-profit Community Agencies	\$40,402 awarded in 2015 through the Community Investment Program.

LOOKING FORWARD TO 2016

- Develop a facade improvement funding program for key zones.
- Opening of West Coast Aquatic's Fisheries Stewardship Centre at Harbour Quay.
- Continued support of extension of the Alberni Valley Regional Airport runway.
- Partner with Port Authority to undertake an RFP process to find the best partner to develop a new tourist/commercial facility at Clutesi Haven Marina.
- Host BC Fire Training Officers' conference and Exercise Coastal Response.
- Consider adoption of additional Revitalization Tax Exemption Bylaw covering development in all commercial areas.
- Partner with Port Alberni Port Authority to enhance development of waterfront.
- Work with new RCMP Officer in Charge to provide for effective Crime Reduction Strategy.
- Continue implementation of Johnston Road corridor streetscape improvements including planters, signage and sidewalk improvements.
- Development of "Millstone Park" on the Somass River waterfront at the foot of Roger Street.
- Plan development of waterfront park on Harbour Road at former "Esso Property".
- Complete City Hall exterior renovations to upgrade the appearance of the building featuring locally manufactured wood products donated by industry.
- Develop a multi-year plan for refurbishing of City Hall.

RESPONSIVE GOVERNMENT

**Collaborative
relationship with other
levels of government**

**Effective and efficient
operations and delivery of
service**

**Informed and engaged
community**

2015 PERFORMANCE

MEASURES	RESULTS
Public Satisfaction Rating	City Budget Survey (2015) 80% satisfied with City services; 60% of respondents perceive good value for taxes. Continued similar to results of 2011 Ipsos Reid Survey.
Effective Public Communication	Continued enhancements to website and use of social media.
Independent Operational Reviews Undertaken	Safety Management Systems Audit received 92% score. Received Government Finance Officers Association award for financial reporting.

LOOKING FORWARD TO 2016

- Implementation of recommendations from Management Structure and Compensation Review.
- Reorganization of manner in which McLean Mill and steam train are operated.
- Reorganization of manner in which the City's museum is operated.
- Renewal of Collective Agreement between City and Firefighters Union (PAPFFA).
- Adoption of Bylaw Adjudication System to streamline bylaw enforcement.
- Development of newsletter for distribution with utility bills.



Johnston Road Beautification

Johnston Road serves as the front door to Port Alberni for the many visitors to the community and those traveling through. Despite it only being a small part of the community, first impressions are quickly made by the natural and built landscapes along this provincial highway.

With an eye to enhancing this important corridor, City Council gave the green light to additional streetscape beautification in 2015 through the installation of 26 planter boxes along the road. The City's two gardeners embraced this direction, building the street planter program with seasonal plants and regular maintenance to ensure it looked its best year-round.

The program was an instant success, generating positive feedback from local residents and businesses and the many of the visitors and passersby alike. The response has also generated interest in further expanding the program to other areas of the city and incorporating partnerships with local businesses.

SERVICE SUCCESS STORIES

Technology Aids Service Delivery



The City's expansive water and sewer network is a source of both pride and responsibility. With an aging infrastructure, the City's Engineering Department is kept busy performing necessary maintenance and responding to service requests from local residents and businesses. With the help of new innovative technology, these essential services are now being delivered more efficiently and effectively.

In a collaborative effort between the City's Information Technology and Engineering Departments, new software was developed to replace a cumbersome paper-based service system with a new mobile application fit for the modern world. The software, known as InspectWorx, brings together the City's detailed water and sewer information, including connection locations, pipe sizes and types, and service histories in a map-based application.

The software is readily accessible to staff through their mobile devices and provides all the information necessary to process and document service requests, meaning less time in the office entering data and more time at job sites.

The InspectWorx software is being used a model for other municipalities and was recognized at a recent Municipal Information Systems Association conference.



FINANCE

The Finance Department maintains the City's high standard of financial management by providing the citizens, elected officials, staff, and vendors with professional customer service through the collection and disbursement of funds, financial reporting, and management of assets.

- The Finance Department is responsible for the financial well-being of our City, through the provision of effective and reliable financial advice, services and information to Council, staff and the public.
- Over \$35 million is collected annually from various sources including property taxes, utility payments, service charges, and senior government grants. The Finance Department oversees the expenditure of these funds through the annual budget process and the City's expenditure policies.
- Other roles of the Finance Department include accounts payable, the purchase of goods and services, inventory control, payroll, the provision of property tax and utilities information, preparation of the consolidated year-end financial statements, investment management, treasury services, insurance, and risk management.

Highlights – 2015

- Received Canadian Award for Financial Reporting from the Government Finance Officers Association for our 2014 Annual Financial Report.
- Prepared and updated budget documentation for the 2015 5 year Financial Plan process.
- Financial software upgrades completed, including improvements to payroll, and implementation of enhanced licencing, MyCity and e-billing in partnership with Tempest and the City's IT department.
- Business licencing transferred from Planning to Finance.
- Completed revision of Equipment Replacement Reserve Fund contributions to ensure sustainability of the Fund.
- Generated over 29,000 billings for property tax, utilities, and other city-related business.

Focus – 2016

- Continue development of department service plan contributing to achievement of City Strategic Plan including initiatives to increase non tax revenue.
- Continued development on asset management plan, incorporating GIS with water and sewer capital assets.
- Update water system capital assets inventory.
- Continue migration to paperless billing and electronic funds transfers.
- Enhanced internal reporting through new partnership with software support team.



ENGINEERING & PUBLIC WORKS

Services provided by the Engineering Department relate to municipal infrastructure and development in the City and include:

- Streets maintenance and upgrading including snow and ice removal, street sweeping, sidewalk maintenance, street lighting, traffic control signals, signage and road construction.
- Water system operation including provision of water supply and distribution and water quality monitoring.
- Sewage and drainage system operation including provision of sanitary and storm sewer collection and treatment.
- Garbage collection including pick up of residential and commercial solid waste.
- Cemetery administration and operation.

Highlights – 2015

- Significant improvements to the City's road infrastructure were completed, including 9th Ave – China Creek Road to Montrose Street and Argyle Street – Kingsway Avenue to 1st Avenue.
- Water Treatment Plant Upgrade was completed.
- Dry Creek Flood Protection project was substantially completed.
- The Liquid Waste Management Plan advanced in the approval process for Stage 2, including the discharge outfall configuration
- Implemented new water and sewer rate structures that increase equity and ensure sustainability.
- Completion of the upgrade to the Gertrude Street Bridge over Kitsuskis Creek.

Focus – 2016

- Continuation of the Liquid Waste Management Plan approval with First Nations consultation and engineering design and construction.
- Highway 4 traffic planning with the Ministry of Transportation with the intersections at Beaver Creek Road and at Helen St.
- Improvements to the City's infrastructure on 7th Ave – Argyle Street to Angus Street and 5th Ave – Redford Street to Bute Street and Craig Road – Regina Street to Tebo Ave.
- Improvements to the water network will include the design for a new twin water main along 21st Ave – Burde Street to the Cowichan Reservoirs.
- Sewage and drainage improvements to the Coal Creek Outfall.
- Active transportation and cycle lane program.
- Replacement of City owned street lights with high efficiency LED street lights.
- Design of the rehabilitation work to the Victoria Quay Bridge over Roger Creek.
- Planning for implementation of curbside collection of kitchen and yard waste.

PARKS, RECREATION & HERITAGE

The mission of the City's Parks, Recreation & Heritage Department is to enrich the quality of life of residents. This is done by: developing and maintaining efficiently operated parks and facilities; ensuring full and equitable access to a wide range of leisure opportunities; promoting an appreciation of our environment and our heritage; facilitating partnerships with the volunteer, public and private sector; and providing leadership and personal development opportunities promoting community values.

Highlights – 2015

Staffing

- Longtime Director of Parks, Recreation and Heritage, Scott Kenny, retired in August. Theresa Kingston was appointed the new Director of Community Services in November.
- Program and staff schedules were revamped at the Aquatic Centre resulting in a substantial savings in staff costs.

Facilities and Parks

- The first phase of trail development and fish enhancement in Roger Creek ravine was completed in partnership with West Coast Aquatic. The trail was dedicated as the Scott Kenny Trail.
- A number of upgrades took place at Gyro Recreation Park. The playground structure was upgraded with the assistance of a grant from Tire Stewardship BC. The tennis courts were resurfaced. A new pickle ball court was installed with assistance of a New Horizon for Seniors Grant for \$25,000.
- The first phase of the Pool Mural project was completed in partnership with the Community Arts Council and local artists. The project involved 11 local artists painting 16 different pieces of art on composite aluminum panels. Along with the murals, the pool décor was also upgraded.
- The dust control system in the woodwork room at the Industrial Heritage Centre was installed. This work was undertaken with the assistance of the Sunshine Club who paid 1/3 of the costs.
- A new entry sign was installed at the entrance to Harbour Quay with some assistance from the Port Authority. Washrooms at Harbour Quay were reconfigured and renovated.

Programming

- Winter Wonderland is always a big hit, and this was one of the biggest years yet. Revenue was up almost \$2000 from previous year (\$18,075.69 – \$16,257.11), attendance was at 6175 compared to 5850 in 2014, and concession sales were \$3585.75 compared to \$2178.50 in 2014.
- West Coast Hockey Prep Camp was held July 13 – August 7, 2015. The Prep Camp continues to grow with upwards of 800 participants attending the Camp in 2015 making it their largest camp to date.
- Celebrated the 30th anniversary of the Our Town and Seniors' Week.
- The Department continued to provide a wide array of programs, often in partnership with community organizations. A few of these included:
 - Men's Recreational Basketball League was another hit – we had 48 players on 6 teams in 2015 who competed in weekly games. Great to see high school players alongside longtime alumni and recreational enthusiasts! Delivered in partnership with the ADSS Athletics staff.
 - Spring Break Dino Camp – in partnership with the Jamie Collins: Legend & Legacy Fund, we were able to host a group of children ages 8-12 as they explored the age of the dinosaurs! Along with awesome games, crafts and activities, the campers joined



the Royal Tyrrell Museum in Alberta for exciting interactive video conference sessions to see the world of paleontology.

- Trail Building program with SD70 – this fun partnership with the Step-Up program had students from ADSS participate in a weekly session of trail building/maintenance along the Log Train Trail. They learned hands-on skills and were able to appreciate the hard work that goes into maintaining trail infrastructure, as well as enjoying the benefits of spending time outdoors!
- Survival Kids – another great and creative partnership with RCMP. Through hands-on experience and activities, Constable Peter Batt taught campers many different skills and techniques in outdoor survival, as well as concepts covering sustainability, environmental responsibility and respect for nature.

Focus – 2016

Administration

- The Judy Rogers Management Review report will continue to be implemented. Staffing changes will include the transfer of the Parks Supervisor and Facilities Supervisor to the Engineering/Public Works Department. Staff will work with community stakeholders to determine an alternate delivery model for Museum and Heritage Services.
- Develop a community engagement plan for a New Aquatic Centre. It is planned to have a referendum for the new facility on the 2018 Municipal Election ballot.
- Negotiate new contracts with the Junior Prep Camp and the AV Bulldogs.
- Implementation of new registration software program, Perfect Mind. The software will enable on-line registration.

Facilities and Parks

- Complete the installation of Fitness Equipment at Bob Dailey Stadium.
- Undertake an engineering review of the Harbour Quay Clock Tower and recommend structural repairs.
- Develop the mill stone and focal point park site at Victoria Quay.
- Phase 2 of the Pool Mural project.
- Installation of automatic doors at the Multiplex to ensure the facility is accessible for people with limited mobility.
- Echo Park Fieldhouse upgrades to ensure this facility is a premier meeting/workshop location for small groups.
- Work with community groups to obtain grants to upgrade the lacrosse box at Gyro Recreation Park. The upgrade will ensure that the facility is able to accommodate multiple sports including lacrosse, pickle ball, road hockey and basketball.
- Installation of water bottle filling station at the Multiplex. This project is supported by funding from the Regional District.

Programming

- The Department is taking the lead on establishing a Physical Literacy working group to increase the public's awareness of the importance of activity and physical movement.
- Increasing the number of youth activities including revamping the youth leadership program, partnering with Get Outside BC to develop an outdoor activities leadership program, working with youth to develop youth for youth special events.
- New direction for summer programs including a mobile play van and a focus on 'stay at home' programming.
- Introduction of #playinPA Instagram promotion of facilities and programs
- Implementation of the Emergency Social Services program as part of the Valley emergency response program. Department staff will be trained in setting up and running reception centres and undertaking the ESS function in the event of an emergency. Staff will be involved in the provincial Exercise Coastal Response event in June.

PARKS, RECREATION & HERITAGE

The mission of the Museum and Heritage Network is to conserve, strengthen and share the unique heritage of the Alberni Valley. This is done by: collecting, documenting and preserving material culture, oral traditions and traditional skills; holding heritage resources in the public trust in perpetuity; making heritage resources accessible for public understanding and appreciation; developing relevant and engaging exhibits and public and school programs; facilitating meaningful volunteer opportunities; and contributing to economic diversification through the development of heritage tourism attractions.

Highlights – 2015

- The AV Museum hosted three major temporary exhibits in 2015, opening the year with *We Are All One*, based on paintings created by children at the Alberni Indian Residential School. This exhibit was curated by Dr. Andrea Walsh of the University of Victoria and a committee of the artists and other residential school survivors, in collaboration with AV Museum staff.
- This exhibit had a particularly powerful educational component, with survivors and artists volunteering to present to school groups.
- This was followed by *The Sampson-Matthews Project: Art for the Nation*, featuring 33 silkscreen prints by iconic Canadian artists, assembled by Ian Sigvaldason, the owner/director of the Pegasus Gallery on Salt Spring Island, and curated by AV Museum staff. This exhibit was up for April and May, coinciding with the Heritage Fair, below.
- The third exhibit, *Pirates: From Treasure Island to Vancouver Island*, was developed in-house, opening in July. It presented and discussed the trope of the "pirate," locating the Vancouver Island experience from fur trade to smuggling in the context of global piracy. It combined genuine pirate artefacts borrowed from the Maritime Museum of BC with text & image panels, along with interactive activities.
- The successful 13th Annual North Island Regional Heritage Fair was hosted in early May by the AV Museum, sponsored by the Port Alberni Lions Club, Quality Foods, Alberni Valley Times, the Hughes Family, and the BC Heritage Fairs Society. Six students were chosen to attend the Provincial Heritage Fair. Special programming incorporated the exhibited Sampson-Matthews prints, and their role in building national identity.
- A number of generous donations of ethnographic, historic, and art objects were made to the AV Museum, along with cash donations to support the Industrial Collection.
- An off-site exhibit, *1965 Basketball Champions*, presented the story of the 1964-65 Alberni Athletics Senior A Men's basketball team, which won the Canadian national championship in 1965. This used photos, text panels, other graphic materials, and team objects, and was prepared in part by the Museum's summer students. It was displayed at the Train Station, Fall Fair, and City Hall from August to November.
- The Alberni Valley Museum and Heritage Commission worked throughout the year to develop a Collections Policy for the AV Museum Collection, which includes the Industrial Collection and the McLean Mill Collection, operated by the Western Vancouver Island Industrial Heritage Society. This provides basic guidelines for the preservation and use of the thousands of valuable historical artefacts owned by the City of Port Alberni.



- Had the exterior of the iconic Train Station and Water Tower refinished.
- City Council formed a McLean Mill Advisory Committee, intended to develop new operating models for the historic site, and to make it more financially self-sufficient.
- The volunteers of the WMHS continued to contribute countless hours to operate McLean Mill NHS & the Alberni Pacific Railway on behalf of the City of Port Alberni, for the benefit of some 10,860 visitors.
- WMHS volunteers cosmetically restored the famous 2-Spot Shay locomotive that was the start of the City Industrial Collection.
- The volunteers of the Port Alberni Maritime Heritage Society welcomed some 5,300 visitors to the Maritime Discovery Centre in the summer season, with increased donations, as well as developing an historic vessel component, and a successful Maritime Heritage Night series.

Focus – 2016

- To continue to present high quality, engaging, and locally-relevant museum exhibits.
- To encourage a collaborative approach to presenting the community's heritage, in cooperation with First Nations and other organizations.
- To continue to pursue alternate revenue streams, such as the recently revived and very successful Film Fest.
- To enhance the presentation of the City's Industrial Collection, by making it more accessible to the public.
- To continue to work toward the preservation and presentation of the resources at McLean Mill National Historic Site.
- In response to City Council's direction, to investigate alternate operating models for the Alberni Valley Museum that would remove it from the City of Port Alberni corporate structure.



PLANNING

The Planning Department administers land use regulations, building permits, bylaw enforcement and business licences to ensure an orderly and well planned community. The following services are provided by the Planning Department:

- Land use information to the general public and development industry.
- Processing of development applications including, Official Community Plan & Zoning amendments, Development Variance Permits, Development Permits and Subdivision.
- Upgrade and maintain the City of Port Alberni Geographic Information System & Mapping.
- Coordinate the Advisory Planning Commission for the City of Port Alberni.
- Building and Plumbing Inspections.
- Bylaw Enforcement.

Highlights – 2015

- A new boat maintenance/storage facility and a commercial card lock station completed construction on 2nd Avenue and Dunbar Street.
- Construction completed on a new liquor, beer and wine store on lower 3rd Avenue.
- Construction of a new Church of the Nazarene on Victoria Drive.
- A new 4-plex residential building completed construction on Melrose Avenue.
- The Uchucklesaht First Nation began construction of a mixed use commercial, cultural and residential building on Argyle Street.
- The Huu-ay-aht First Nation began and completed an office renovation on Adelaide Street.
- Riverside Motel on Roger Street began an exterior renovation.
- West Coast Aquatic began construction of a Stewardship Centre at Harbour Quay.
- LB Woodchoppers began construction on a small expansion on 3rd Avenue.
- The Port Alberni Friendship Centre began construction on a daycare facility on 4th Avenue.
- Worked with City Clerk and Economic Development Manager on Revitalization Tax Exemption program for all commercial areas.

Focus – 2016

- Prepare a 5 year Strategic Service Plan for the Planning Department. Develop realistic sustainable budgets by focusing on the 5 year budgeting cycle.
- Work with Economic Development to facilitate a Design Charette for the Johnston Road corridor. Potential review of Development Permit Area guidelines.
- Create environmental rebated initiatives for property owners.
- Initiative to rename route through city and better connect Harbour Quay to McLean Mill.
- Call for Proposal for the development of approximately 8 hectares of City owned land adjacent to Westporte Place.
- Prepare report on the two Waterfront Studies and recommend priorities for Council consideration.
- Continue to provide a high level of service to City Council, other City departments, the public and development industry. Effective and efficient operations and delivery of service
- Work with City Clerk regarding implementation of Bylaw Adjudication System.



ECONOMIC DEVELOPMENT

CITY SERVICES

The primary goals of the Economic Development office are increases in non-tax revenue sources, the tax base and jobs. Approaches to achieving this include:

- Diversification of economy fostering a broad range of businesses, industry and educational opportunities.
- Business retention including assistance for local relocation, expansion and development.
- New business attraction including both specific and general marketing efforts.
- Marketing of key properties in the community both City and privately owned.

Highlights – 2015

- Assist financial and regulatory preparations for Alberni Valley Regional Airport expansion.
- Assist preparations for West Coast Aquatic Aquarium & Stewardship Centre.
- Continued work of Rebranding for economic development purposes.
- Revised approach to District Energy System.
- Assisted ACRD Transportation Committee review of business case for 2nd road.
- Issued Clutesi Haven Marina Uplands RFP.
- Determine Feasibility of SPROUT (small storefront spaces) proposal.
- Secure Rights to Host 2017 Islands Agriculture Show.
- Conduct Business Walks.
- Assist Cantimber Biotech preparations for startup.
- Pursue water-intensive industries relocation.

Focus – 2016

- Increase investments in tourism and resident attraction initiatives.
- Continue assistance to Alberni Valley Regional Airport expansion.
- Assist development of Rotary Arts District.
- Address image stereotypes of community.
- Market community at trade & lifestyle shows.
- Organize 'Where is Here' Cultural Mapping Project in partnership with Vancouver Island University.
- Prepare for 2017 Islands Agriculture Show.
- Assist proposals for seniors multi-level care village.
- Secure partner for District Energy System.
- Secure financing for high-value wood-biomass ventures.



FIRE

The Fire Department provides the following services:

- Firefighting (residential, commercial, industrial, wildland)
- Rescue/extrication (including regional coverage)
- Medical 1st Responder supplementing the BC Ambulance Service
- Structural High Angle Technical Rope Rescue
- Confined Space Rescue
- Hazardous Material Spill response
- Fire Prevention, Inspection, Education & Code enforcement
- Contract Fire Suppression to multiple clients including industrial, residential and First Nations
- Emergency Preparedness Planning including management of the Tsunami Warning System

Highlights – 2015

- Supported City Council in adopting a comprehensive Fire Control Bylaw.
- Partnered with other Alberni Valley fire departments to prepare for hosting Fire Training Officers' conference in 2016.
- Partnered with Province's Wildfire Management Branch to assist in providing local coverage for wildfire initial attack services
- Expanded an industrial facility fire inspection program.
- Responded to 1186 incidents, including 43 structure/content fires, a significantly higher than normal number of structure fires.
- Due to extreme weather-related fire risk conditions, experienced a higher than normal number of outdoor fires.
- Supported ACRD in their Emergency Operations Center during the Dog Mountain fire event.

Focus – 2016

- Prepare department's service plan to contribute to achievement of City Strategic Plan
- Tsunami Warning System – support Tseshaht FN to install and operationalize their tsunami warning system tower, which will be integrated with the City system.
- Co-host 2016 Fire Training Officers conference
- Continue to advise and support Air Quality Council with woodstove exchange program, public awareness campaign.
- Partner with PAPFFA to provide a sauna facility for sweating out of contaminants after attending fires.
- Support our partners at Alberni Clayoquot Regional District in hosting Exercise Coastal Response, the first ever Provincial-scale emergency response exercise.
- Seek Fire Underwriters' support in extending beyond 20 years the life of Ladder Truck 2
- Implement a Naloxone injection protocol that will enable firefighters to inject life-saving Naloxone to overdose victims.



RCMP

CITY SERVICES

The RCMP is Canada's national police service. Proud of our traditions and confident in meeting future challenges, we commit to preserve the peace, uphold the law and provide a quality service in partnership with our communities.

Highlights – 2015

- The Port Alberni Detachment has continued to make positive strides with respect to reducing violent crimes. This crime type has shown a downward trend over the past two years with 2015 falling 6% over that of 2014. Vancouver Island as a whole saw a 5% increase in persons violent crime.
- The Dog Mountain fire, a boating fatality in July and recreational users kept officers busy in the Sproat Lake area.
- The historical homicide of Kristey Morrey continued to be investigated and resulted in charges being laid. A homicide in July 2015 in the City of Port Alberni resulted in charges against a 19 year old female.
- Partnerships were developed with Mental Health and Addictions, the Assertive Community Response Team and West Coast General Hospital. A new referral system was also put into place.
- Attended in excess of 25 community events, undertook in excess of 1000 proactive patrols on foot, boat and bike within the Detachment area.
- Increased provincial traffic with over 2000 contacts made and increased detection of impaired driving offences with 70 interdictions completed.
- Completed over 1300 compliance checks of judicial release conditions.
- Crime Prevention Activities
Citizens on Patrol: volunteered a total of 2258 hours which included 79 patrols, checks on 9500 vehicles, 1700 Lock Out Auto Crime checks and security letters to over 550 residents.
Speed Watch: volunteered nearly 400 hours and checked over 27,000 vehicles in various locations throughout the Alberni Valley including school zones, local streets and highways.
Community Policing Office: continue to provide a service from Monday to Saturday at the Harbour Quay location with 22 active volunteers.

Focus – 2016

For 2016 the Port Alberni Detachment policing priorities are:

- Traffic
- Property Crime
- Crime Reduction/ Offender Management
- Continue to provide excellent service to our First Nations partners through contact with each Nation and the provision of youth programs such as DARE, Survival Kids and Cultural Share.

ADMINISTRATION

The goal of the Administration Department is to provide service to Council, staff and the public that supports informed, responsive and effective municipal government. Administration includes the offices of the City Manager and the City Clerk and support staff.

The City Manager is the chief administrative officer of the City and undertakes overall management and administration of City operations. He ensures that the policies and direction of City Council are implemented and is responsible to inform and advise Council on the operations and affairs of the City. The City Manager is the leader of the City's management group and supervisor of the Department Heads.

The City Clerk is the municipal Corporate Officer as defined by the Community Charter and established by bylaw of the City and is the designated Freedom of Information and Privacy Coordinator. The City Clerk prepares agendas for and attends meetings of City Council and committees, oversees records management, execution of legal documents on the City's behalf and conducts and administers the municipal election.

Highlights – 2015

- Provide comprehensive orientation for incoming Council.
- Participate in development of new Strategic Plan.
- Coordinate improvements to Council Chambers and webcasting.
- Review of Permissive Tax Exemptions.
- Orientation and coordination of four newly created City Committees.
- Facilitate independent Management Structure and Compensation Review.
- Development of extended Revitalization Tax Exemption Bylaw.
- Renew Clutesi Haven Marina Lease with Port Alberni Port Authority including redevelopment options.
- Negotiate new collective agreement with the Port Alberni Professional Fire Fighters Association (PAPFFA).

Focus – 2016

- Development of a bylaw adjudication process.
- Continued customer service excellence and responsiveness.
- Review of Policy Manual.
- Improvement to Procedures Bylaw to allow electronic participation in Council meetings.
- Upgrading of Administrative Assistant/Office Manager position to support coordinated communications service.



ALBERNI VALLEY COMMUNITY FOREST LEGACY FUND

With a healthy cash flow in 2015, the Alberni Valley Community Forest (AVCF) made some significant investments in community projects - to the tune of \$350,000. As the sole shareholder of the AVCF, the City of Port Alberni owns the 6,400 hectare tenure near Sproat Lake.

After receiving a significant dividend cheque from the AVCF, City Council established the Community Forest Legacy Committee to provide recommendations regarding the distribution of funds within the community. The committee solicited applications from local groups and received a number of proposals with broad community benefit.

Council endorsed the Legacy Committee's recommendations for the funding of six local projects (see right) and demonstrated the value of developing a financially viable forest resource business which benefits the community and manages the forest in a sustainable manner.

2015 Grant Recipients

<u>Alberni-Clayoquot Regional District</u> Alberni Valley Regional Airport Enhancement and Runway Extension	\$185,750
<u>Port Alberni Junior Hockey Society</u> Alberni Valley Multiplex - Bulldogs Office Addition	\$80,000
<u>Kiwanis Hilton Children's Centre</u> Building Energy Conservation and Safety Upgrades	\$53,000
<u>West Coast Aquatic</u> West Coast Aquatic Stewardship Centre	\$15,000
<u>Literacy Alberni</u> Little Libraries Project	\$11,250
<u>Alberni District Historical Society</u> Alberni Inlet Trail Interpretive Signage Project	\$5,000



COMMITTEES, COMMISSIONS & BOARDS

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Mayor Mike Ruttan and Councillor Jack McLeman

PERSONNEL COMMITTEE

Mayor Mike Ruttan, Councillors Sharie Minions, and Jack McLeman

AUDIT COMMITTEE

Councillors Chris Alemany, Denis Sauvé, and Dan Washington

COMMUNITY INVESTMENT PROGRAM / PERMISSIVE TAX EXEMPTION

Councillor Ron Paulson, Kenn Whiteman, Frances Ketteringham, Russ McLaughlin, and Ron Jorgenson

BOARD OF VARIANCE

Boris Lehner, Gerry Hickey, and Danese McDonald

COURT OF REVISION

Mayor Mike Ruttan, Councillors Denis Sauvé, and Sharie Minions

ADVISORY PLANNING COMMISSION

Linda Kelsall, Larry Ransom, Chris Coldough, Staff Sgt. Mike Coady, Randy Thoen, (Hupacasath), (Tseshah), Vern Barnett, Councillor Chris Alemany, Shelley Chrest, Wes Hewitt, Seva Dhaliwal, and Diana Curry

ALBERNI VALLEY HERITAGE COMMISSION

Judy Carlson, David Taberner, Bert Simpson, Paul McDougall, David Whitworth, Gareth Flostrand, Pam Craig, Jollen Dick, Gayle Stephen-Player, Penny Cote, Dennis Bill, Marta Williamson, Neil Malbon, Councillor Washington

ADVISORY TRAFFIC COMMITTEE

Sgt. Dave Paddock, Guy Cicon, Wilf Taekema, Chris Jancowski, Pat Dahlquist, Caroline Robinson, Cameron McKinnon/Phil Atkinson, and Councillor Ron Paulson

PORT ALBERNI PORT AUTHORITY

Ken McRae

ALBERNI VALLEY COMMUNITY FOREST CORPORATION

Jim Sears, Ed Proteau, Chris Duncan, Gary Swann, Chris Law, Warren Lauder, Jamie Jensen, and Councillor Dan Washington

ALBERNI VALLEY COMMUNITY FOREST LEGACY COMMITTEE

Chris Duncan, Gary Swann, Ken McRae, Directors Lucas Banton and Penny Cote, Councillors Jack McLeman and Ron Paulson

ALBERNI VALLEY BEAR SMART COMMITTEE

Guy Cicon, City Engineer

ALBERNI VALLEY AIR QUALITY COUNCIL

Councillor Sharie Minions and Tim Pley, Fire Chief

SENIORS ADVISORY COMMITTEE

Councillor Sauve, Maureen Brechin Sunshine Club, Darren Daare, Bill Randles, Susan Barnett, Margaret Vatamaniuck

FOOD SECURITY & CLIMATE CHANGE COMMITTEE

Councillor Alemany, Sam Brownlee (AV Transition Town), Gary Swann (Alberni Environmental Coalition), John Mayba, Guy Langlois, Bob Haynes, Sandra Gentleman, Rosalind Chapman

YOUTH ADVISORY COMMITTEE

Councillors Minions & Paulson, Jolleen Dick (YPAV), Rebecca Palmer (YPAV Alternate), Moriah Cootes (VAST), Freya Knapp (ADSS Gr. 11) Amy White

MCLEAN MILL ADVISORY COMMITTEE

Councillor McLeman, Rotating Reps from Island Timberlands, Jim Sears (AV Community Forest), Hugh Grist & Ken Rutherford (IHS Reps), Mike Kokura (ACRD), Cameron Oscienny (YPAV), David Whitworth (AVHC), Bill Collette (AVCC), Jan Lavertu, Bill Lekich, Robert Duncan, Sheena Falconer, Maggie Paquet, Melody Francoeur, Neil Malbon, Jamie Morton

PERMISSIVE TAX EXEMPTIONS

REGISTERED OWNER	EXEMPTION
Alberni Athletic Association	\$19,936.24
Alberni Clayoquot Continuing Care Society – Fir Park Village	\$32,049.74
Alberni Community & Women's Services Society	\$3,170.32
Alberni District Fall Fair Association	\$10,906.81
Alberni Valley Bull Dogs Hockey	\$1,218.76
Alberni Valley Child Care Society	\$4,703.87
Alberni Valley Curling Club	\$731.09
Alberni Valley Hospice Society (Ty Watson House)	\$1,719.17
Alberni Valley Junior Baseball Association	\$331.12
Alberni Valley Minor Hockey Association	\$1,649.45
Alberni Valley Minor Softball Association	\$598.18
Alberni Valley Rescue Squad	\$6,367.03
Alberni Valley Senior Citizens' Homes	\$51,779.82
Alberni Valley Youth Soccer Association	\$2,628.16
Bread of Life Society	\$1,867.11
British Columbia Society for Prevention of Cruelty to Animals (BC SPCA)	\$21,023.78
Canadian Mental Health Association – New Horizons Centre	\$2,465.53
Canadian Mental Health Association – 3131 5th Ave.	\$9,167.66
John Paul II Catholic School	\$6,644.90
Community Arts Council of the Alberni Valley	\$3,193.15
CTH Management Association	\$26,666.11
Echo Sunshine Club	\$5,996.54
Falls Road Eagles Hall	\$1,042.77
Island Corridor Foundation	\$10,011.67
Mount Arrowsmith Skating Club	\$1,715.83
Navy League of Canada	\$5,826.73
Port Alberni Aquatic Club – Tsunami Swim Club	\$715.51
Port Alberni Association for Community Living	\$13,078.69
Port Alberni Black Sheep Rugby Club	\$10,664.48
Port Alberni Gymnastics Association	\$14,332.57
Port Alberni Lawn Bowling Club	\$3,450.30
Port Alberni Maritime Heritage Society	\$7,570.35
Port Alberni Men's Slowpitch League	\$331.12
Port Alberni Players Dramatic Society	\$4,881.98
Royal Canadian Legion Branch 169	\$1,699.33
Western Vancouver Island Industrial Heritage Society	\$6,641.67
Western Vancouver Island Industrial Heritage Society	\$6,783.27
2015 Property Taxes Foregone Through Permissive Tax Exemptions	\$296,777.54

FINANCIAL STATEMENTS

Financial Overview

The City continued with infrastructure projects in 2015. Significant projects included road upgrades, storm drain, bridge, and water and sewer construction. Service levels were maintained at 2014 levels, and residential taxes were increased to cover the rising costs of provision of these services.

No further reductions were made in major industry taxes; however, as part of the sewage lagoon acquisition agreement, major industry taxes are to remain at 2012 levels until 2017.

The 2016-2020 Five Year Financial Plan adopted by Council reflects increases in revenues and expenses with some reductions in services, and making future provision for necessary infrastructure improvements.

The City completed the 2015 fiscal year with an increase of \$ 4,012,911 to its accumulated surplus. A summary of the accumulated surplus balances is as follows:

Operating funds	(5,550,934)
Capital funds	109,280,070
Reserve funds – statutory	7,339,306
Reserve accounts – internally restricted	8,967,641
	\$ 120,036,083

The City's capital program included streets and drainage upgrades of \$1,058,898; facility upgrades of \$1,621,425; water upgrades of \$392,331; sewer upgrades of \$136,539; equipment replacement of \$654,233. Funding for the capital program was comprised of government grants and donations of \$439,355; transfers from reserve funds of \$1,749,446; and operating revenues of \$1,614,326.



CONSOLIDATED STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
FINANCIAL ASSETS		
Cash	\$26,646,089	\$27,970,456
Accounts receivable	5,141,924	4,001,043
Inventory for resale	28,265	30,862
Long term investments	<u>2,161,231</u>	<u>1,062,445</u>
	<u>33,977,509</u>	<u>33,064,806</u>
LIABILITIES		
Interim capital financing	-	2,225,000
Accounts payable and accrued	5,123,795	5,301,182
Deferred revenue	3,861,206	2,739,087
Refundable deposits	370,325	372,310
Debenture debt	<u>11,147,582</u>	<u>8,611,376</u>
	<u>20,502,908</u>	<u>19,248,955</u>
NET FINANCIAL ASSETS	<u>13,474,601</u>	<u>13,815,851</u>
NON-FINANCIAL ASSETS		
Inventory of supplies	456,811	414,632
Prepaid expenses	1,483,308	1,433,054
Tangible Capital Assets	104,483,585	100,204,635
Intangible assets	<u>137,778</u>	<u>155,000</u>
	<u>106,561,482</u>	<u>102,207,321</u>
ACCUMULATED SURPLUS:	<u>120,036,083</u>	<u>\$116,023,172</u>

CONSOLIDATED STATEMENT OF FINANCIAL OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 Budget	2015 Actual	2014 Actual
REVENUES			
Taxes	\$ 21,808,437	\$ 21,854,111	\$ 21,354,953
Sales of services	8,427,006	8,863,836	8,853,719
Other revenue from own sources	651,640	1,438,981	1,868,120
Investment income	241,950	309,796	286,558
Grants	1,092,500	3,395,538	1,747,708
Developer contributions	-	1,226,328	62,583
Parkland dedication deposits	-	344,945	25,351
Gain (Loss) on disposal of assets	-	(84,592)	(16,011)
	32,221,533	37,348,943	34,182,981
EXPENSES			
General government services	3,441,174	3,897,542	3,970,532
Protective services	10,080,755	9,775,488	9,607,691
Transportation services	4,229,263	5,607,707	5,860,288
Environmental health services	898,901	1,014,982	1,132,995
Environmental development	951,377	908,791	943,186
Recreation and cultural services	6,477,923	7,300,586	7,503,696
Interest	679,254	311,363	313,042
Debt reserve	40,500	50,227	2,365
Water utility	1,414,549	2,099,625	1,848,594
Sewer utility	1,152,240	1,524,911	1,456,312
Cost of sales and service	-	844,810	29,979
	29,365,936	33,336,032	32,668,680
ANNUAL SURPLUS	2,855,597	4,012,911	1,514,301
Accumulated surplus – beginning of year restated	116,023,172	116,023,172	114,508,871
ACCUMULATED SURPLUS – END OF YEAR	\$ 118,878,769	\$ 120,036,083	\$ 116,023,172



4850 Argyle Street, Port Alberni
Phone: 250-723-2146
Email: cityservice@portalberni.ca



CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Tim Pley, Acting City Manager
FROM: Scott Smith, City Planner
DATE: June 22, 2016

**SUBJECT: Lease of 5201 and 5231 Argyle Street
Uchucklesaht Capital Assets Inc.**

Issue

To consider the possible lease of 5201 and 5231 Argyle Street to Uchucklesaht Capital Assets Inc. for parking lot and public park.

Background:

The Uchucklesaht First Nation is nearing completion of their Cultural Centre at 5251 Argyle Street. The Uchucklesaht First Nation has previously made a presentation to Council and an expression of interest in the adjacent, city owned land, for the purpose of providing parking for the adjacent cultural centre and developing a park area.

Council for the City of Port Alberni direct staff to initiate lease negotiations with the Uchucklesaht, for a long-term lease of the City owned parking lot at 5201 and 5231 Argyle Street at a nominal fee.

Discussion:

City Staff have been engaged, together with the representatives from the Uchucklesaht First Nation, and have drafted a lease document to present to City Council for consideration. The proposed term of the lease (see attached Lease Agreement) is 33 years (September 1, 2016 – September 1, 2049) with an option to renew.

The improvements to the lands for parking and a public park shall be completed by October 31, 2016 as show on Schedule B of the lease. The park area along Argyle Street will be a major improvement to the site and will become a valuable community asset.

Other items addressed in the terms of the lease include such key factors as the following:

- Use of the lands for a parking lot and public park.
- Payment of annual taxes owing on the land.
- Permissive Tax Exemption for portion of land not to be used for parking (See Schedule C)
- Payment of all costs of any utility service to the land.
- Property maintenance and Liability Insurance
- Environmental compliance

Recommendations:

Respectfully submitted



J:\Engineering\Planning\Admin-PL\LandItems\Agreements\Leases\Lease Uchucklesaht-ArgyleSt\LeaseReport-Uchucklesaht-ArgyleSt-June-2016.docx

CITY OF PORT ALBERNI LEASE AGREEMENT

This Lease is made pursuant to the Land Transfer Form Act

LANDLORD: **CITY OF PORT ALBERNI,**
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

TENANT: **UCHUCKLESAHT CAPITAL ASSESTS INC.**
C/o Scott Coulson, CAO
PO Box 1118
Port Alberni, BC
V9Y 7I9

Lease of Land

- 1) The Landlord leases to the Tenant the following property, ("the Lands):

Lot A, Block 104, District Lot 1, Alberni District, Plan VIP197D (DD 375781) of Lots 9, 10, 11 and 12 (Easterly 72') and Block 104, District Lot 1, Alberni District, Plan VIP197D Westerly 53' of Lots 9, 10, 11 and 12 of Block 104, Plan 197D (5201 and 5231 Argyle Street) outlined in bold on Schedule 'A' attached to and forming part of this agreement.

Term

- 2) The term of this Lease is for a period of thirty three (33) years, commencing on September 1, 2016 and terminating on September 1, 2049, subject to earlier termination pursuant to the terms of this Lease.

If the Tenant is not in default, the Tenant may renew this lease for a further thirty three (33) years, provided that this option must be exercised at least one month before the end of the term by notice in writing to the Landlord.

Rent

- 3) The rent is \$1.00 per year, the receipt of which is hereby acknowledged.

Tenant's Covenants

- 4) The Tenant covenants and agrees as follows:
- a) To use the Lands only for the purposes of a parking lot and public park (including public markets and events);
 - b) To make improvements to the Lands substantially as shown on Schedule 'B' attached to and forming part of this agreement;
 - c) The improvements noted in paragraph 4 (b) shall be completed by October 31, 2016;

- (d) Not to make or erect in, on or to the Land any buildings, structures, improvements, extensions, installations, alterations or additions, or alter the existing state of the Land in any way, without obtaining the Landlord's prior written consent and in obtaining such consent to provide the Landlord with all plans and specifications relating to any such alterations, as requested by the Landlord;
- (e) To pay all costs of any utility service to the Land;
- (f) Not to cause, maintain or permit anything that may be or become a nuisance or annoyance on the Land to the owners or occupiers of adjoining lands or to the public, including the unsightly accumulation of rubbish or unused personal property;
- (g) To pay annual taxes owing on the Land. The City of Port Alberni will provide a permissive tax exemption for the portion of the Land not being used for parking as shown on Schedule C;
- (h) To carry on and conduct its activities in, on and from the Land in compliance with any and all statutes, enactments, bylaws, regulations and orders from time to time in force and to obtain the required approvals and permits thereunder and not to do or omit to do anything upon or from the Land in contravention thereof;
- (i) Not to erect any sign on the Land without the prior written consent of the Landlord; and
- (j) To promptly discharge any builders' lien which may be filed against the title to the Land relating to any improvements, work or construction which it undertakes on the Land and to comply at all times with the *Builders Lien Act* (British Columbia) in respect of any improvements, work or construction undertaken on the Land.

Acknowledgment and Agreements of the Tenant

- 5) The Tenant acknowledges and agrees that:
 - a) The Landlord has given no representations or warranties with respect to the Land, including, without limitation, with respect to the suitability of the Land for the Tenant's intended use for, or development of, the Land;
 - b) The Tenant leases the Land on an as is basis and the Landlord has not made any representations, warranties or agreements as to the environmental condition of the Land; and
 - c) It is the sole responsibility of the Tenant to satisfy itself with respect to the environmental conditions on and of the Land, including, without limitation, by conducting any reports, tests, investigations, studies, audits and other inquiries as the Tenant, in its sole discretion, considers necessary in order to satisfy itself as to the environmental condition of the Land.

Routine Repair and Maintenance

- 6) The Tenant must, at its own cost, keep the Land, including all improvements located from time to time thereon, in good repair consistent with standards of repair generally accepted in British Columbia with respect to comparable premises and the Tenant is responsible for and must do all routine maintenance and repairs with respect to the Land and improvements, including to all utilities, services and snow removal necessary for the use, occupation and operation of the Land and improvements and upon written notice from the Landlord, the Tenant must make such repairs as are required by the Landlord in the notice. At the end of the Term, the Tenant must surrender the Land to the Landlord in good repair, excepting reasonable wear and tear.

Damage and Destruction

- 7) If any improvements on or to the Land are destroyed or damaged by any cause so that in the opinion of the Landlord the Land is no longer reasonably fit for use by the Tenant for the purposes set out in this Lease for any period of time in excess of 10 days, then the Landlord may, exercising its sole discretion:
 - (a) Require the Tenant to repair the damage in which case the Tenant must repair the damages to the satisfaction of the Landlord using the insurance proceeds payable in respect of the damaged improvements under the insurance policy required by section 8(b); or
 - (b) Terminate this Lease in accordance with section 31.

Insurance

- 8) The Tenant must, at its sole expense, obtain and maintain during the Term:
 - a) Comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage, and all other losses, arising out of or in connection with the use of the Land in an amount of not less than five million dollars (\$5,000,000.00) per occurrence; and
 - b) All risk insurance, for replacement cost, on all improvements on or to the Land, and all of the Tenant's fixtures and personal property on the Land, in such an amount as may be reasonably required by the Landlord.
- 9) All policies of insurance required to be taken out by the Tenant must be with companies satisfactory to the Landlord and must:
 - a) Name the Landlord as an additional named insured;
 - b) Include that the Landlord is protected notwithstanding any act, neglect or misrepresentation by the Tenant which might otherwise result in the avoidance of a claim and that such policies are not affected or invalidated by any act, omission or negligence of any third party which is not within the knowledge or control of the insured's;

- c) Be issued by an insurance company entitled to carry on the business of insurance under the laws of British Columbia;
 - d) Be primary and non-contributing with respect to any policies carried by the Landlord and that any coverage carried by the Landlord is in excess coverage;
 - e) Not be cancelled without the insurer providing the Landlord with thirty (30) clear day's written notice stating when such cancellation is to be effective;
 - f) Be maintained for a period of twelve (12) months per occurrence;
 - g) Not include a deductible greater than \$5,000.00 per occurrence;
 - h) Include a cross liability clause; and
 - i) Be on other terms acceptable to the Landlord, acting reasonably.
- 10) The Tenant must obtain all required insurance at its sole expense and must provide the Landlord with certificates of insurance confirming the placement and maintenance of the insurance, promptly after a request to do so by the Landlord.
 - 11) If the Tenant fails to insure as required, the Landlord may, after five (5) days' notice to the Tenant, effect the insurance in the name and at the expense of the Tenant and the Tenant must promptly repay the Landlord all costs reasonably incurred by the Landlord in doing so, and such costs shall be additional to the Rent for the Land, and may be collected by the Landlord as Rent.
 - 12) For clarity, the Landlord has no obligation to insure the Land during the Term nor any obligation to repair any improvements on or to the Land.

Quiet Possession

- 13) The Landlord covenants and agrees with the Tenant to permit the Tenant, so long as the Tenant is not in default of the Tenant's obligations under this Lease, to peaceably possess and enjoy the Land for the Term, without interference or disturbance from the Landlord or those claiming by, from or under the Landlord.

Environmental Matters

- 14) In this Lease:
 - (a) "Contaminants" means any explosives, radioactive materials, asbestos materials, urea formaldehyde, chlorobiphenyles, hydrocarbon contaminants, underground tanks, pollutants, contaminants, hazardous, corrosive substances, toxic substances, special waste, or any other substance the storage, manufacture, disposal, treatment, generation, use, transport, remediation or release into the environment of which is prohibited, controlled, regulated or licensed under Environmental Laws; and

- (b) "Environmental Laws" means any and all statutes, laws, regulations, orders, bylaws, permits and other lawful requirements of any federal, provincial, municipal or other governmental authority having jurisdiction over the Land now or hereafter in force with respect in any way to the environment or health, or occupational health and safety, including all applicable guidelines and standards with respect to the foregoing as adopted by any of those governmental authorities from time to time.
- 15) The Tenant is prohibited to, at any time during the Term:
 - (a) Use, exercise, or carry on or permit or suffer to be used, exercised or carried on, in or upon the Land, or any part, any dangerous, noxious, noisome, odorous or offensive activity, or keep, use, handle or dispose of any goods or things which are objectionable, or by which any of the Land, or any part, may be damaged or injuriously affected, or
 - (b) Use or permit to be used the Land or any part thereof for the storage, manufacture, disposal, treatment, generation, use, transport, remediation, release into the environment of, or any other dealing with, any Contaminants, and without limiting the generality of the foregoing, the Tenant must take all reasonable measures to ensure that any effluent or other substance discharged, spilled, emitted, released or permitted to escape, seep or leak into any ditches, culverts, drains or sewers on or adjacent to the Land does not contain any Contaminants or any other substances harmful to any fish or animal habitat, sewage disposal works or to the bacteriological process of sewage purification.
- 16) The Tenant must promptly and strictly comply with and conform to the requirements of all Environmental Laws at any time or from time to time in force, together with any requirement of insurers, regarding the proper and lawful storage, manufacture, disposal, treatment, generation, use, transport, remediation, release into the environment of, or other dealing with, Contaminants on, in under or from the Land.
- 17) The Tenant must provide the Landlord promptly on request with such written authorizations as the Landlord may require from time to time to make inquiries at any governmental authority regarding the Tenant's compliance with Environmental Laws.
- 18) Without derogating from the prohibitions in section 15, the Tenant must promptly notify the Landlord in writing of:
 - (a) The existence of any Contaminants in, on or under the Land or any part thereof;
 - (b) The existence of any Contaminants, or any occurrence or condition, on the Land which could subject the Tenant, the Landlord or the Land to any fines, penalties, orders or proceedings under Environmental Laws;
 - (c) Any enforcement, order, investigation, litigation or other governmental, regulatory, judicial or administrative action instituted, contemplated or threatened against the Tenant or the Land pursuant to Environmental Laws; and

- (d) All claims, actions, orders or investigations, made or threatened by any third party against the Tenant or the Land relating to damage, contribution, cost recovery, compensation, loss or injuries resulting from any Contaminants brought onto or created on the Land by the Tenant or its employees, agents, contractors, subtenants, licensees or invitees or arising from the use or occupation of the Land hereunder or the exercise of the Tenant's rights hereunder, or any breach of any Environmental Laws arising from any of the foregoing.
- 19) Without derogating from the prohibitions in section 15, the Tenant must, promptly at its own cost and at the Landlord's request from time to time, remove any and all Contaminants from the Land and remediate any contamination of the Land or any other lands, resulting from the Contaminants brought onto or created on the Land by the Tenant or its employees, agents, contractors, subtenants, Tenants, licensees, invitees, Tenants, caretakers or volunteers or arising from the use or occupation of the Land under this Lease or the exercise of the Tenants' rights under this Lease, all in accordance with Environmental Laws. On termination of this Lease, the Tenant must leave the Land free from any and all Contaminants brought onto or created on the Land by the Tenant or its employees, agents, contractors, subtenants, Tenants, licensees, invitees, Tenants, caretakers or volunteers or resulting from the use or occupation of the Land hereunder or the exercise of the Tenant's rights hereunder.
- 20) Despite the prohibitions in section 15, if the Tenant brings or creates upon the Land any Contaminants then, notwithstanding any rule of law to the contrary, such Contaminants are and remain the sole and exclusive property of the Tenant and do not become the property of the Landlord, notwithstanding the degree of affixation of the Contaminants or the goods containing the Contaminants to the Land and notwithstanding the expiry or earlier termination of this Lease. This section supersedes any other provision of this Lease to the contrary.
- 21) Notwithstanding sections 15 through 22 and section 24 of this Lease, the Landlord must indemnify and save harmless the Tenant and its directors, officers, employees, agents, caretakers and volunteers from any and all liabilities, actions, damages, claims, losses, costs and expenses (including without limitation, the full amount of all legal fees, costs, charges and expenses and the costs of removal, treatment, storage and disposal of Contaminants and remediation of the Land) which may be paid by, incurred by or asserted against the Tenant or its directors, officers, employees, agents, caretakers or volunteers for, with respect to or as a direct or indirect result of the presence of Contaminants on the Land on or before the execution date of this Lease.

Indemnity

- 22) The Tenant must indemnify and save harmless the Landlord and its elected and appointed officials, officers, employees, agents, successors and assigns, from any and all liabilities, actions, damages, claims, losses, costs and expenses whatsoever (including without limitation, the full amount of all legal fees, costs, charges and expenses whatsoever) in any way directly or indirectly, arising from the occupation, activities or actions of the Tenant of, on or carried out on the Land or anything done or not done or maintained by the Tenant.

- 23) Without limiting the generality of section 23, the Tenant must indemnify and save harmless the Landlord and its elected and appointed officials, officers, employees, agents, successors and assigns, from any and all liabilities, actions, damages, claims, losses, costs and expenses whatsoever (including without limitation, the full amount of all legal fees, cost, charges and expenses and the costs of removal, treatment, storage and disposal of Contaminants and remediation of the Land) which may be paid by, incurred by or asserted against the Landlord or its elected and appointed officials, officers, employees, agents, successors and assigns for, with respect to or as a direct or indirect result of the presence of any Contaminants on, in or under or the escape, seepage, leakage, spillage, discharge, emission or other release of any Contaminants from any part of the Land, except for Contaminants on the Land before the execution date of this Lease.

Survival of Indemnities

- 24) The obligations of the Tenant under sections 23 and 24 and of the Landlord under section 22 survive the expiry or earlier termination of this Lease.

Permission to Enter

- 25) Despite any provisions of this Lease, the Landlord or its authorized representative may enter upon the Land at all reasonable times for the purposes of inspection of the Land and any improvements on or to the Land.

Improvements at Termination

- 26) On termination of this lease, the Tenant shall, at its expense and if the Landlord requires, remove all improvements and fixtures installed by the Tenant on the Land.
- 27) If the Tenant fails to leave the Land in a condition required by this Lease, the Landlord may do so on behalf of the Tenant and all such costs and expenses incurred by the Landlord shall be a debt owing by the Tenant to the Landlord and the Tenant must, on demand, compensate the Landlord for all such costs and expenses incurred by the Landlord.

Remedies Cumulative

- 28) No reference to or exercise of any specific right or remedy by the Landlord prejudices or precludes the Landlord from any other remedy, whether allowed at law or in equity or expressly provided for in this Lease. No such remedy is exclusive or dependent upon any other such remedy, but the Landlord may from time to time exercise any one or more of such remedies independently or in combination. Without limiting the generality of the foregoing, the Landlord is entitled to commence and maintain an action against the Tenant to collect any Rent not paid when due, without exercising the option to terminate this Lease

No Assignment or Sublease

- 29) The Tenant must not assign the Tenant's interest in this Lease or sublet the Land in whole or in part, nor may the Tenant charge, mortgage or encumber or purport to charge, mortgage or encumber the Tenant's interest in the Land or this Lease.

Termination Due to Default

- 30) If and whenever
- a) The Term or any of the goods or chattels on the Land are at any time seized or taken in execution or attachment by any creditor of the Tenant or under bill of sale or chattel mortgage;
 - b) A writ of execution issues against the goods and chattels of the Tenant;
 - c) The Tenant makes any assignment for the benefit of creditors or becomes insolvent or bankrupt;
 - d) Proceedings are begun to wind up the Tenant;
 - e) The Tenant is in default in the payment of the taxes under this Lease and the default continues for thirty (30) days after written notice by the Landlord to the Tenant;
 - f) Any improvements on or to the Land are destroyed or damaged by any cause so that in the opinion of the Landlord the Land is no longer reasonably fit for use by the Tenant for the purposes set out in this Lease for any period of time in excess of 10 days;
 - g) The Tenant does not fully observe, perform and keep each and every term, covenant, agreement, stipulation, obligation, condition and provision of this Lease to be observed, performed and kept by the Tenant, and persists in such default for thirty (30) days after written notice by the Landlord; or
 - h) The Tenant vacates or abandons the Land or uses or permits or suffers the use of the Land for any purpose other than the purposes permitted by this Lease, and such default persists for thirty (30) days after written notice by the Landlord,

Then the Landlord may, at its option, terminate this Lease and the Term then becomes immediately forfeited and void and the Tenant must immediately cease all use and occupation of the Land and must vacate and deliver up possession of the Land and the Landlord may without notice or any form of legal process and without any adherence to public law duties or procedural fairness or the principles of natural justice, forthwith re-enter the Land and repossess and enjoy the same.

Distress

- 31) If and whenever the Tenant is in default of the payment of any money, whether expressly reserved by this Lease or deemed as Rent, the Landlord may without notice or any form of legal process whatsoever, enter upon the Land and seize, remove and sell the Tenant's goods, chattels and equipment and seize, remove, and sell any goods, chattels and equipment at any place to which the Tenant or any other person may have removed them in the same manner as if they had remained and been distained upon the Land, notwithstanding any rule of law or equity to the contrary, and the Tenant hereby waives and renounces the benefit of any present or future statute or law limiting or eliminating the Landlord's right of distress.

No Joint Venture

- 32) Nothing contained in this Lease creates the relationship of principal and agent or of partnership or joint venture between the parties or gives the Tenant any power or authority to bind the Landlord in any way.

Interpretation

- 33) Reference in this Lease to:
- a) The singular includes a reference to the plural, feminine, or body corporate or politic where the context requires, and a reference to the plural includes a reference to the singular, unless the context requires otherwise;
 - b) A particular numbered article or section, or lettered appendix is a reference to the correspondingly numbered article or section, or lettered appendix, of this Lease;
 - c) An "enactment" is a reference to an enactment as that term is defined in the *Interpretation Act* on the reference date of this Lease;
 - d) Any enactment is a reference to that enactment as amended, revised, consolidated or replaced; and
 - e) A party is a reference to a party to this Lease.

Notices

- 34) Where any notice, request, direction or other communication must be given or made by a party under the Lease, it must be in writing and is effective if delivered in person, sent by registered mail addressed to the party for whom it is intended at the address set forth above in the Lease or sent by facsimile to the Landlord at facsimile number (250) 723-1003 or to the Tenant at facsimile number (250) 724-1806, as the case may be, provided that any notice to the Landlord must be to the attention of the City Clerk. Any notice, request, direction or other communication is deemed to have been given if delivered in person, when delivered; by registered mail, when the postal receipt is acknowledged by the other party; and, by facsimile, when transmitted. The address or facsimile number of a party may be changed by notice in the manner set out in this section.

No Effect on Laws or Powers

- 35) Nothing contained or implied herein prejudices or affects the Landlord's rights and powers in the exercise of its functions pursuant to the *Local Government Act* or its rights and powers under any enactment to the extent the same are applicable to the Land, all of which may be fully and effectively exercised in relation to the Land as if this Lease had not been fully executed and delivered.

Severance

- 36) If any portion of this Lease is held invalid by a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid must not affect the validity of the remainder of the Lease.

No Public Law Duty

- 37) Whenever in this Lease the Landlord is required or entitled at its discretion to consider granting any consent or approval, or is entitled to exercise any option to determine any matter, or to take any action or remedy including, without limiting the generality of the foregoing, the termination of this Lease and the re-entering of the Land, the Landlord may do so in accordance with the contractual provisions of this Lease and no public law duty of procedural fairness or principle of natural justice shall have any application.

Binding on Successors

- 38) This Lease inures to the benefit of and is binding upon the parties and their respective successors and assigns, notwithstanding any rule of law or equity to the contrary.

Law of British Columbia

- 39) This Lease must be construed according to the laws of the Province of British Columbia.

Whole Agreement

- 40) The provisions in this Lease constitute the whole of the agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of the Lease.

Waiver or Non-action

- 41) Waiver by the Landlord of any breach of any term, covenant or condition of this Lease by the Tenant must not be deemed to be a waiver of any subsequent default by the Tenant. Failure by the Landlord to take any action in respect of any breach of any term, covenant or condition of this Lease by the Tenant must not be deemed to be a waiver of such term, covenant or condition.

Reference

- 42) Every reference to a party is deemed to include the heirs, executors, administrators, successors, assigns, servants, employees, agents, contractors, officers, licensees and invitees of such party wherever the context so requires or allows.

Time of the Essence

44. Time is of the essence of this Lease.

Execution

45. As evidence to their agreement to the above terms, the Landlord and the Tenant each have executed and delivered this Agreement under seal.

The Corporate Seal of the City of Port Alberni was hereunto affixed in the presence of:

Signed on behalf of the Uchucklesaht Capital Assets Inc.:

Mayor

Authorized Signatory

Clerk

Authorized Signatory

Date

Date

END OF DOCUMENT
(Plans attached as Schedule A, B and C hereto)

The map shows a street grid with the following streets labeled:

- Harbour St.** (top left, running diagonally)
- Kingsway Ave.** (top left, running diagonally)
- Argyle St.** (bottom, running horizontally)
- 1st Ave.** (middle right, running vertically)
- Athol St.** (top right, running horizontally)

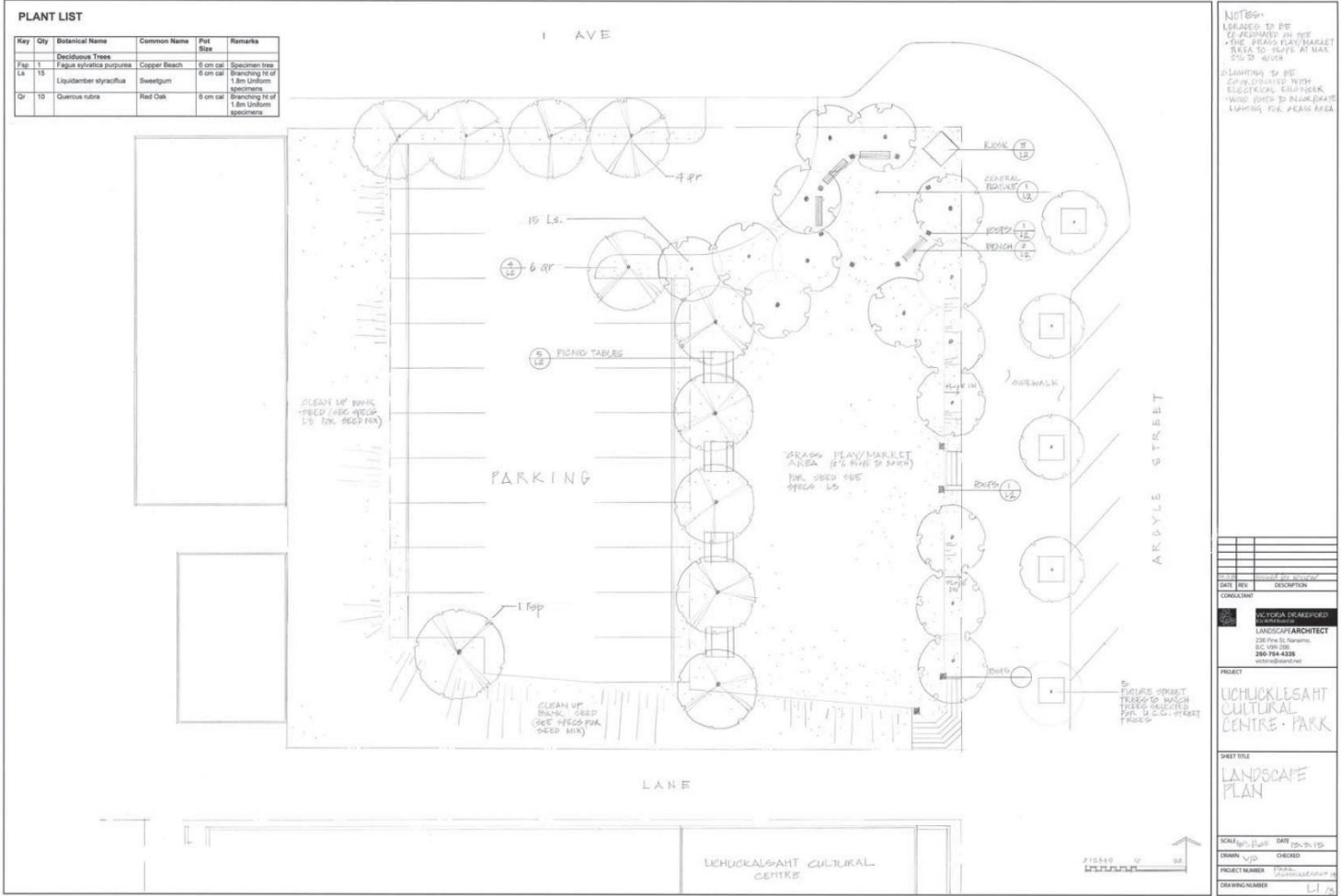
A north arrow is located on the left side of the map, pointing upwards.

The **SUBJECT PROPERTIES** are highlighted with a thick black border and include:

- Lot 9
- Lot 10
- Lot 11
- Lot 12
- Lot 5201

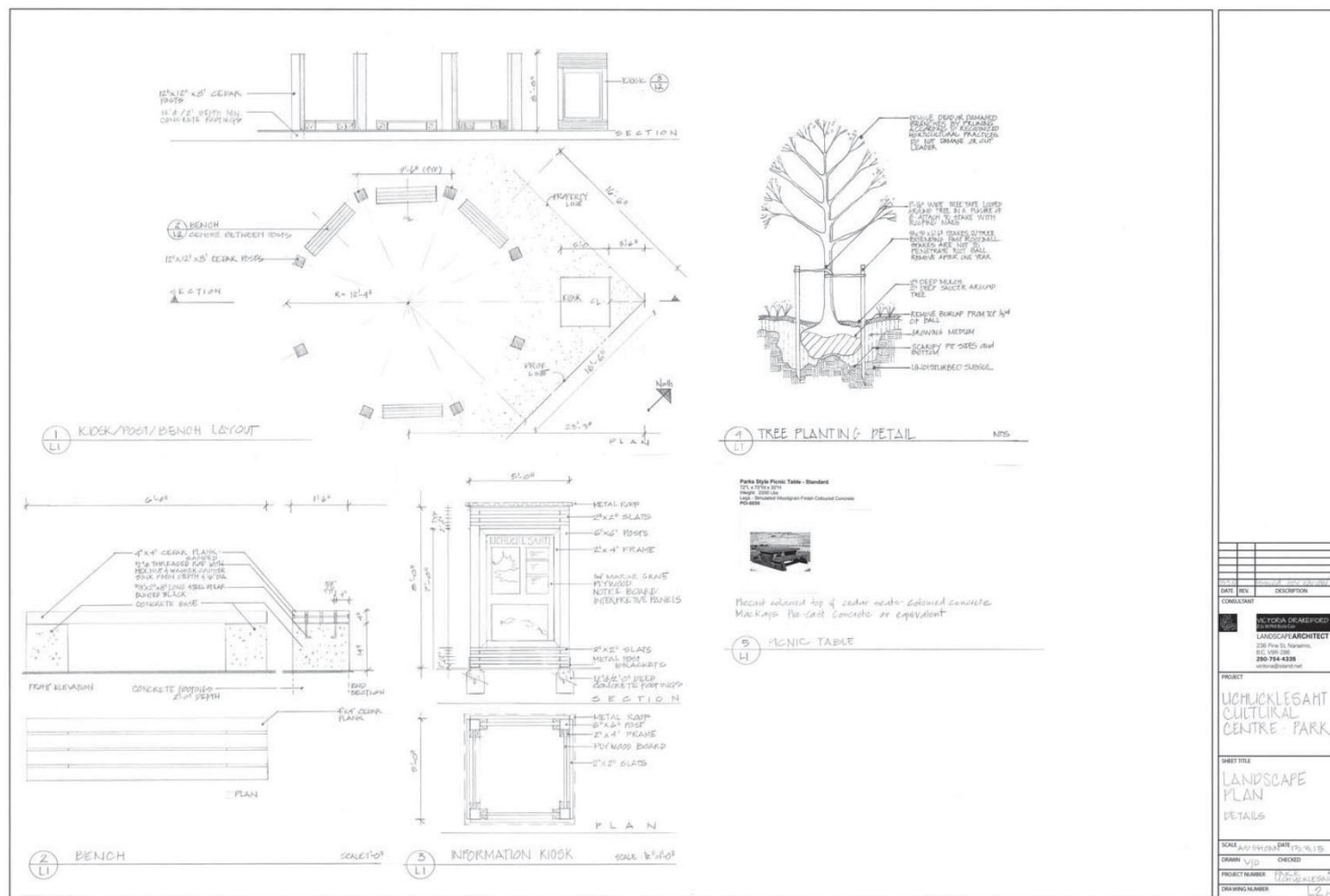
Other visible lot numbers and building identifiers include:

- 3100, 3104, 3106, 3108, 3110, 3112, 3114, 3116, 3118, 3120, 3122, 3124, 3126, 3128, 3130, 3132, 3134, 3136, 3138, 3140, 3142, 3144, 3146, 3148, 3150, 3152, 3154, 3156, 3158, 3160, 3162, 3164, 3166, 3168, 3170, 3172, 3174, 3176, 3178, 3180, 3182, 3184, 3186, 3188, 3190, 3192, 3194, 3196, 3198, 3200, 3202, 3204, 3206, 3208, 3210, 3212, 3214, 3216, 3218, 3220, 3222, 3224, 3226, 3228, 3230, 3232, 3234, 3236, 3238, 3240, 3242, 3244, 3246, 3248, 3250, 3252, 3254, 3256, 3258, 3260, 3262, 3264, 3266, 3268, 3270, 3272, 3274, 3276, 3278, 3280, 3282, 3284, 3286, 3288, 3290, 3292, 3294, 3296, 3298, 3300, 3302, 3304, 3306, 3308, 3310, 3312, 3314, 3316, 3318, 3320, 3322, 3324, 3326, 3328, 3330, 3332, 3334, 3336, 3338, 3340, 3342, 3344, 3346, 3348, 3350, 3352, 3354, 3356, 3358, 3360, 3362, 3364, 3366, 3368, 3370, 3372, 3374, 3376, 3378, 3380, 3382, 3384, 3386, 3388, 3390, 3392, 3394, 3396, 3398, 3400, 3402, 3404, 3406, 3408, 3410, 3412, 3414, 3416, 3418, 3420, 3422, 3424, 3426, 3428, 3430, 3432, 3434, 3436, 3438, 3440, 3442, 3444, 3446, 3448, 3450, 3452, 3454, 3456, 3458, 3460, 3462, 3464, 3466, 3468, 3470, 3472, 3474, 3476, 3478, 3480, 3482, 3484, 3486, 3488, 3490, 3492, 3494, 3496, 3498, 3500, 3502, 3504, 3506, 3508, 3510, 3512, 3514, 3516, 3518, 3520, 3522, 3524, 3526, 3528, 3530, 3532, 3534, 3536, 3538, 3540, 3542, 3544, 3546, 3548, 3550, 3552, 3554, 3556, 3558, 3560, 3562, 3564, 3566, 3568, 3570, 3572, 3574, 3576, 3578, 3580, 3582, 3584, 3586, 3588, 3590, 3592, 3594, 3596, 3598, 3600, 3602, 3604, 3606, 3608, 3610, 3612, 3614, 3616, 3618, 3620, 3622, 3624, 3626, 3628, 3630, 3632, 3634, 3636, 3638, 3640, 3642, 3644, 3646, 3648, 3650, 3652, 3654, 3656, 3658, 3660, 3662, 3664, 3666, 3668, 3670, 3672, 3674, 3676, 3678, 3680, 3682, 3684, 3686, 3688, 3690, 3692, 3694, 3696, 3698, 3700, 3702, 3704, 3706, 3708, 3710, 3712, 3714, 3716, 3718, 3720, 3722, 3724, 3726, 3728, 3730, 3732, 3734, 3736, 3738, 3740, 3742, 3744, 3746, 3748, 3750, 3752, 3754, 3756, 3758, 3760, 3762, 3764, 3766, 3768, 3770, 3772, 3774, 3776, 3778, 3780, 3782, 3784, 3786, 3788, 3790, 3792, 3794, 3796, 3798, 3800, 3802, 3804, 3806, 3808, 3810, 3812, 3814, 3816, 3818, 3820, 3822, 3824, 3826, 3828, 3830, 3832, 3834, 3836, 3838, 3840, 3842, 3844, 3846, 3848, 3850, 3852, 3854, 3856, 3858, 3860, 3862, 3864, 3866, 3868, 3870, 3872, 3874, 3876, 3878, 3880, 3882, 3884, 3886, 3888, 3890, 3892, 3894, 3896, 3898, 3900, 3902, 3904, 3906, 3908, 3910, 3912, 3914, 3916, 3918, 3920, 3922, 3924, 3926, 3928, 3930, 3932, 3934, 3936, 3938, 3940, 3942, 3944, 3946, 3948, 3950, 3952, 3954, 3956, 3958, 3960, 3962, 3964, 3966, 3968, 3970, 3972, 3974, 3976, 3978, 3980, 3982, 3984, 3986, 3988, 3990, 3992, 3994, 3996, 3998, 4000.



Schedule B to Lease Agreement
- Uchucklesaht Capital Assets Inc. -

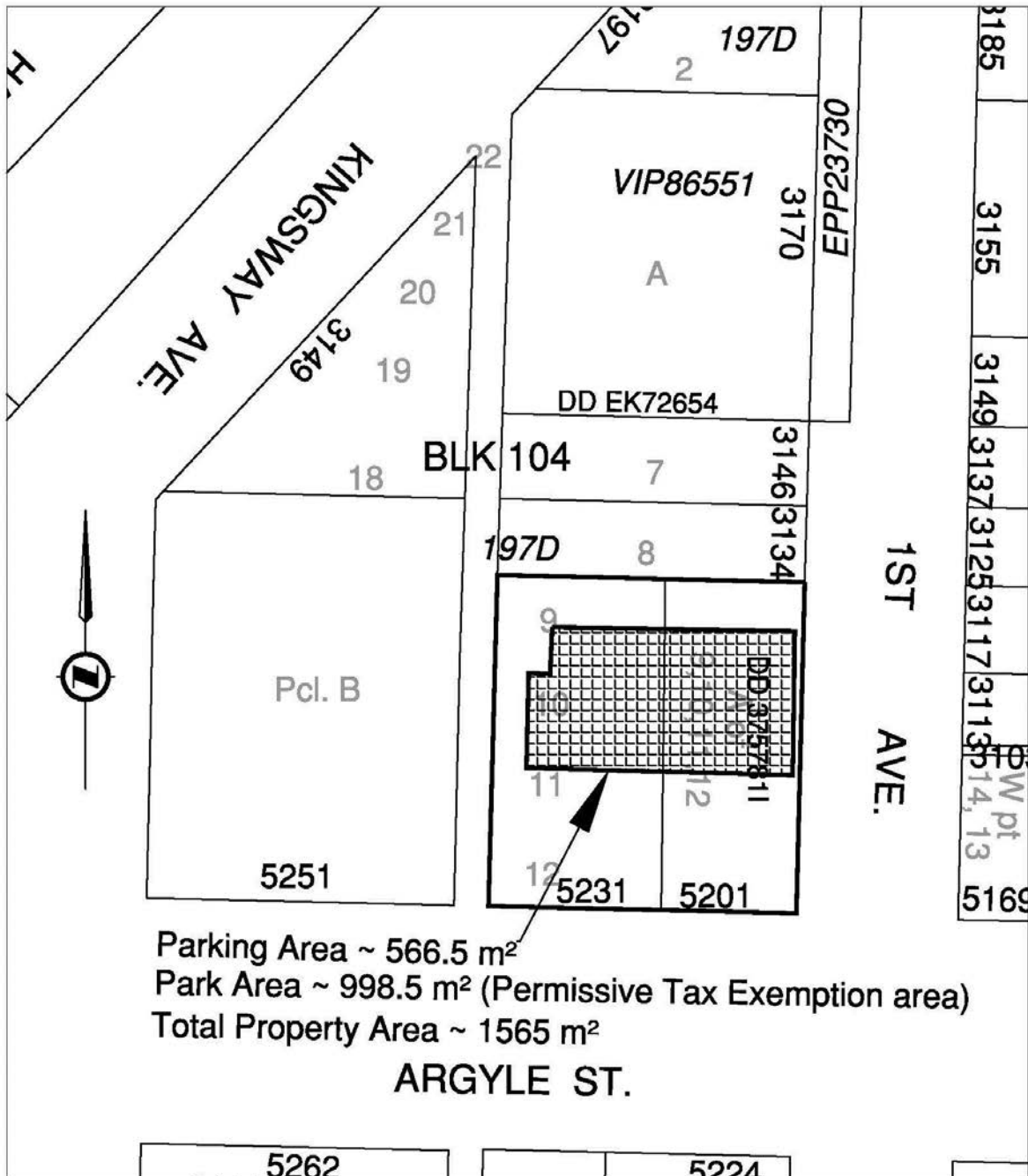
Cont'd - Schedule B to Lease Agreement
- Uchucklesah Capital Assets Inc. -



Cont'd - Schedule B to Lease Agreement
- Uchucklesant Capital Assets Inc. -

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SCHEDULE C



Lease Area - Parking Portion

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**Community Services – Parks, Recreation and Heritage
Report to Council**

TO: Tim Pley, Acting City Manager
FROM: Theresa Kingston, Director of Community Services
COPIES TO: Cathy Rothwell, Director of Finance, Davina Hartwell, City Clerk
DATE: June 21, 2016

SUBJECT: West Coast Hockey Prep Camp Inc. Contract

Issue

In the past the City has entered into contracts with the West Coast Hockey Prep Camp Inc. for 2 or 3 year contracts (2011-2012 and 2013-2015). We have recently negotiated a new five year operating agreement and associated terms.

Discussion

The Camp is a private, for profit business which has operated out of the Alberni Valley Multiplex since 2007, generally for four weeks starting in mid-July. In addition they have also used Glenwood Centre and adjacent sport fields including Bob Dailey Stadium. The Athletic Hall is used as a dormitory and food service facility.

The camp has a significant impact on the local economy. The 2015 Camp included 842 participants from B.C., other areas of Canada and the United States, but also Hungary, New Zealand, Switzerland, Romania, Germany, Australia and more.



Some of the other community benefits include:

- It is estimated that approximately 50% of the participants come with their families. The families stay the week in hotels while their child attends the camp.
- Rental and staff costs for Multiplex and Athletic Hall - \$90,000
- Catering utilizing local staff and purchasing food in the valley - \$65,000
- Local purchases of supplies - \$22,000
- Local accommodation for guest coaches (coming from throughout the world) \$25,000
- Local advertising/promotion - \$2,000

Staff have been negotiating with the Jr. Prep Camp organization and have developed the attached agreement for Council consideration.

Highlights of the agreement include:

- A five year agreement. To ensure stability for the organizers and the City they have requested a five year agreement.
- Increased minimum hours. In the past the agreements guaranteed a minimum of 480 hours of ice time during the 4 weeks of the camp. The new agreement guarantees 540 hours.
- Available ice time for the community on the weekend. In the past the Camp had exclusive use of the ice during the 4 weeks of the camp. This year the City will be able to rent out ice time to local users from noon on Saturday to 7:00 am Monday.
- Use of Glenwood Centre for dryland training. They will be charged a daily rate of \$150.00 per day. In the past the Camp has rented space at Echo Centre specifically for a yoga class (\$1,300 in 2015) and on occasion used Glenwood for no charge.
- The rental rate increases by 5% for each year of the agreement.

The terms and conditions outlined in the Agreement have been reviewed and approved by the Junior Prep Camp organization.

Recommendation

The Council for the City of Port Alberni receive the report dated June 21, 2016 and approve the Agreement with West Coast Hockey Prep Camp Inc. as negotiated including a five year term (2016-2020) and annual increase of 5% as noted in the agreement.

Respectfully submitted



Theresa Kingston
Director of Community Services

THIS AGREEMENT dated for reference is **April 1, 2016**

BETWEEN:

CITY OF PORT ALBERNI, a municipal Corporation duly incorporated under the laws of the Province of British and having an office at 4850 Argyle Street, in the City of Port Alberni, Province of British Columbia, V9Y1V8.

("City")

AND

West Coast Hockey Prep Camp,
102 – 1717 Haro Street,
Vancouver, B.C. V6G 1H1

("Camp")

WHEREAS

The City and the Camp hereby are entering into an agreement whereby a Junior Prep Hockey Camp will occupy the Alberni Valley Multiplex, located at 3737 Roger Street, Port Alberni, V9Y 8J4, hereinafter called the "Premises", which Premises are owned and operated by the City.

Now therefore the parties agree as follows:

A. Term:

The term of this Agreement is for a period of 5 years beginning January 1, 2016.

B. Rent:

The Camp must pay to the City rental rates as noted below, plus tax, for each year of the Term.

2016	\$127 per hour
2017	\$133 per hour
2018	\$140 per hour
2019	\$148 per hour
2020	\$154 per hour

Payment for the base rental shall be made in advance of the mid July annual camp.

The rent shall be an hourly rate based on a minimum of:

Page 1 of 6

Annual Dates:

2016 - Monday July 11 – Saturday August 6
2017 - Monday July 17 – Saturday August 12
2018 - Monday July 16 – Saturday August 11
2019 - Monday July 15 – Saturday August 10
2020 - Monday July 13 – Saturday August 8

Glenwood:

Monday to Friday 8am – 6pm for the 4 weeks of the camp, except during City of Port Alberni "Our Town events". The "Our Town events" are hosted on two Tuesdays in July. The rent shall be based on a daily rate of \$150 per day.

Renewal:

The Camp having duly and punctually observed and performed all of the covenants, agreements, conditions, provisions, provisos and terms of this Agreement on the Camp's part to be observed and performed, may, by delivering written notice to the City not later than four months, (May 1st), prior to the expiration of the Term, renew this Agreement for a further Term of five (5) years from the expiration of the Term. Any such renewal will include all covenants, agreements, conditions, provisos and terms as contained in this Agreement except for the renewal provision and except for the rental rate. The rent will be based on the prevailing market rental rates and the City of Port Alberni Financial Plan forecast at that time. WCHPC requests Renewal/extension option for 5 years following camp in 2019 (to 2024).

C. City's Covenants:

The City covenants and agrees to provide the following for the Camp's operations:

- 1) all necessary and appropriate maintenance and janitorial personnel to properly accommodate the Camp events;
- 2) assurance that the west parking lot will be made available for the exclusive use of the Camp for dry land training exercises; and
- 3) full rent relief during the camp in the event of a closure of the Premises due to labour disputes, or other circumstances that may close the Premises if the parties cannot reschedule ice time as reasonable under such circumstances;

D. Camp Covenants:

The Camp covenants and agrees to provide the following:

- 1) use of the Premises only for the purposes of providing the West Coast Hockey Prep Camp and for any other uses ancillary to those purposes;
- 2) payment to the City all taxes which may be payable in respect to the Agreement;
- 3) compliance with any and all statutes, enactments, bylaws, regulations and orders from time to time in force and be obtaining the required approvals and permits hereunder and not to omit or do anything upon or from the Premises in contravention thereof;
- 4) keeping of the Premises in a reasonable and safe, clean and sanitary condition and at the end of the annual rental, surrender of the Premises to the City in good repair, excepting reasonable wear and tear; and
- 5) agreement not to make or erect in, on or to the Premises any buildings, structures, signs, improvements, extensions, installations, alterations or additions, or nor to alter the existing state of the Premises in any way without obtaining the City's written consent.

E. Indemnity:

The Camp must indemnify and save harmless the City and its elected and appointed officials, officers, employees, agents, successors and assigns, from any and all liabilities, actions, damages, claims, losses, costs and expenses whatsoever (including without limitation, the full amount of all legal fees, costs, charges and expenses whatsoever) in any way directly or indirectly, arising from the occupation, activities or actions of the Camp of, on or carried out on the Premises or anything done or not done or maintained by the Camp.

The obligations of the Camp to indemnify the City survive the expiry or earlier termination of this Agreement.

F. Insurance:

1. The Camp must at their sole expense, obtain and maintain during the Term:
 - a) comprehensive general liability insurance providing coverage for death, bodily injury, property loss and damage, and all other losses, arising out of or in connection with the use of the Premises in an amount not less than two million dollars (\$2,000,000) per occurrence; and
 - b) all risk insurance, for replacement cost, on all Camp's fixtures and personal property in the Premises, in such an amount as may be reasonably required by the City.

2. All policies of insurance required to be taken out by the Camp must be

with companies satisfactory to the City and must:

- a) name the City as an additional insured;
 - b) include that the City is protected notwithstanding any act, neglect or misrepresentation by the Camp which might otherwise result in the avoidance of a claim and that such policies are not affected or invalidated by any act, omission or negligence of any third party which is not within the knowledge or control of the insured;
 - c) be issued by an insurance company entitled to carry on the business of insurance under the laws of British Columbia;
 - d) be primary and non-contributing with respect to any policies carried by the City and that any coverage carried by the City is in excess coverage;
 - e) not be cancelled without the insurer providing the City with thirty (30) clear days written notice stating when such cancellation is to be effective;
 - f) be maintained for a period of twelve (12) months per occurrence;
 - g) not include a deductible greater than \$5,000 per occurrence;
 - h) include a cross liability clause; and
 - i) be on other terms acceptable to the City, acting reasonably.
3. The Camp must obtain all required insurance at its sole expense and must provide the City with certificates of insurance confirming the placement and maintenance of the insurance, promptly after a request to do so by the City.
4. If the Camp fails to insure as required, the City may, after thirty (30) days' notice, effect the insurance in the name and at the expense of the Camp and the Camp must promptly repay the City all costs reasonably incurred by the City in doing so, and such costs shall form part of the Rent for the Land, and may be collected by the City as Rent.

G. Improvements at Termination:

If the Camp fails to leave the Premises in a condition required by this Agreement, the City may do so on behalf of the Camp and the Camp must, on demand, compensate the City for all costs incurred by the City.

H. No Assignment or Sub Agreement:

The Camp must not assign the Camp's interest in this Agreement or sublet the Premises in whole or in part without the prior written consent of the City, nor may the Camp charge, mortgage or encumber or purport to charge, mortgage or

encumber the Camp's interest in the Premises or this Agreement.

I. Termination Due to Default:

If and whenever:

- a) the Camp or any of the goods or chattels on the Premises are seized or taken in execution or attachment by any creditor of the Camp or under bill of sale or chattel mortgage;
- b) a writ of execution issues against the goods and chattels of the Camp;
- c) the Camp makes any assignment for the benefit of the creditors or becomes insolvent or bankrupt;
- d) proceedings have begun to wind up the Camp;
- e) the Camp is in default in the payment of the rent or any other sum payable under the agreement and the default continues for thirty (30) days after written notice by the City to the Camp;
- f) any improvements on or to the Premises are destroyed or damaged by any cause so that in the opinion of the City, the Premises are no longer reasonably fit for use by the Camp for the purposes set out in this agreement for any period of time in excess of 180 days;
- g) if the Camp does not fully observe, perform and keep each and every term, covenant, agreement, stipulation, obligation, condition and provision of this Agreement to be observed, performed and kept by the Camp, and persist in such default for thirty (30) days after written notice by the City; or
- h) the Camp vacates or abandons the Premises or uses or permits or suffers the use of the Premises for any purpose other than the purposes permitted by this Agreement, and such default persists for five (5) days after written notice from the City; then

The City may, at its option, terminate this agreement and the Term then becomes immediately forfeited and void and the Camp must immediately cease all use and occupation of the Premises and must vacate and deliver up possession of the Premises and the City may re-enter the Premises and repossess and enjoy the same. If the Premises are destroyed and rebuilt the Camp shall have the first right to reinstate the Agreement.

J. Termination – Just Cause

If financial conditions within the City of Port Alberni change significantly necessitating substantial reductions to operating budgets, the City holds the right to issue notice of termination one year in advance of the respective January 1, agreement anniversary date.

K. No Joint Venture:

Nothing contained in this Agreement creates the relationship of principal and

agent or of partnership or joint venture between the parties or gives the Camp any power or authority to bind the City in any way.

L. Whole Agreement:

The provisions in this Agreement constitute the whole of the Agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of the Agreement.

This Agreement is hereby acknowledged, agreed and accepted by the parties this

_____ day of _____ 2016.

The CORPORATE SEAL of the
CITY OF PORT ALBERNI

Affixed in the presence of:

Mayor

_____ Date _____

Clerk

_____ Date _____

WEST COAST HOCKEY PREP CAMP INC.

Affixed in the presence of:

_____ Date _____
Authorized Signatory

_____ Date _____
Authorized Signatory



CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Tim Pley, Acting City Manager

FROM: Scott Smith, City Planner

DATE: June 22, 2016

SUBJECT: DEVELOPMENT APPLICATION
Development Permit - 3131 5th Avenue
Lot 1, District Lot 1, Alberni District, Plan VIP33433 (PID: 000-061-107)
Applicant: S&J - Michelle Bates

ISSUE

At issue is the consideration of an application for Development Permit No. 16-03 to facilitate a renovation to the apartment building at 3131 5th Avenue.

BACKGROUND

The owners of the apartment building are planning renovate the exterior of the building. The property is zoned RM3- Higher Density Multiple Family Residential and is within Development Permit Area No. 1 (Multiple Family Residential). The development permit guidelines cover the form and character of the project with the intent being to ensure a high quality and appropriate development.

DISCUSSION

Building

The project will remove the existing stucco exterior material and widows from the building. There will be no building expansion and the site layout and parking will not change. An elevation plan illustrate the new exterior appearance of the building is attached. The new exterior will material will consist of two different colours of hardi panel and horizontal hardi plank. There will be wood trim to match the hardi panel and new vinyl windows throughout the building.

CONCLUSIONS

The replacement of all the windows and a new exterior siding for the apartment building at 3131 5th Avenue will be a good façade improvement. The Planning Department supports the issuance of a Development Permit to allow for renovation to 3131 5th Avenue.

RECOMMENDATION

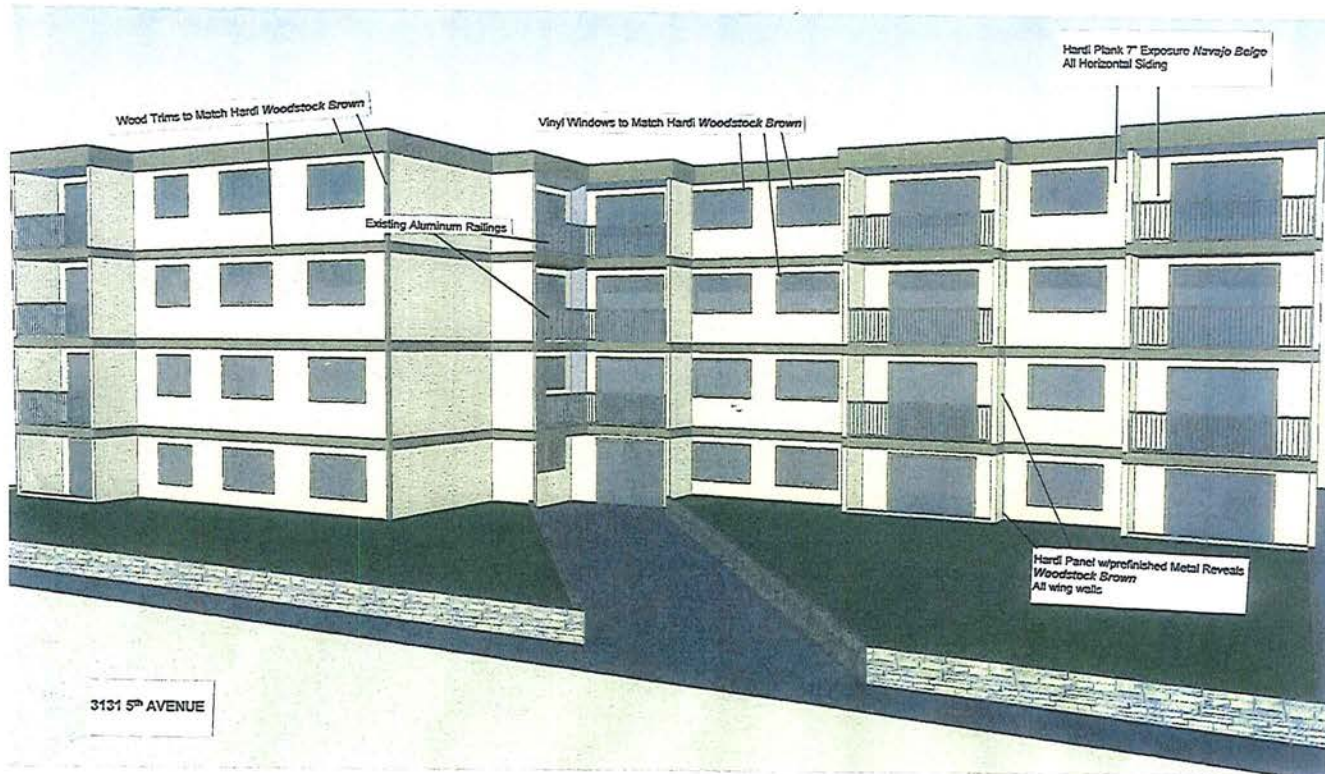
1. *That Council for the City of Port Alberni approve Development Permit No. 16-3 and that the City Clerk be authorized to sign the permit.*

Respectfully submitted



Scott Smith, MCIP
City Planner





**CITY OF PORT ALBERNI
DEVELOPMENT PERMIT NO. 16 - 03**

Development Permit Issued to: **Armido Franco**
 C/O 3rd Floor, 722 Cormorant Street,
 Victoria, BC
 V8W 1P8

The land affected by this permit is shown on Schedule A attached hereto and forming part of this Permit and is legally described as the whole or/a portion of:

Lot 14, Alberni District, Plan VIP33433 (PID: 000-061-107)
located at 3131 5th Avenue

CONDITIONS OF PERMIT

1. Development of the land to be undertaken shall be limited to the area shown on Schedule A.
2. Development of the land to be undertaken shall be in accordance with the development plan shown on Schedule B attached hereto and forming part of Development Permit No. 16-03.
3. The owner of the land shall provide the general contractor and all professionals associated with the development with copies of this permit.
4. The owner of the land shall maintain any undeveloped land in a neat and tidy condition at all times.
5. If there has not been any substantial commencement of construction with respect to which the permit was issued within two years after the date it was issued, the permit lapses.

The City of Port Alberni shall file notice of this permit in the Land Title Office stating the land is subject to Development Permit No. 16-03.

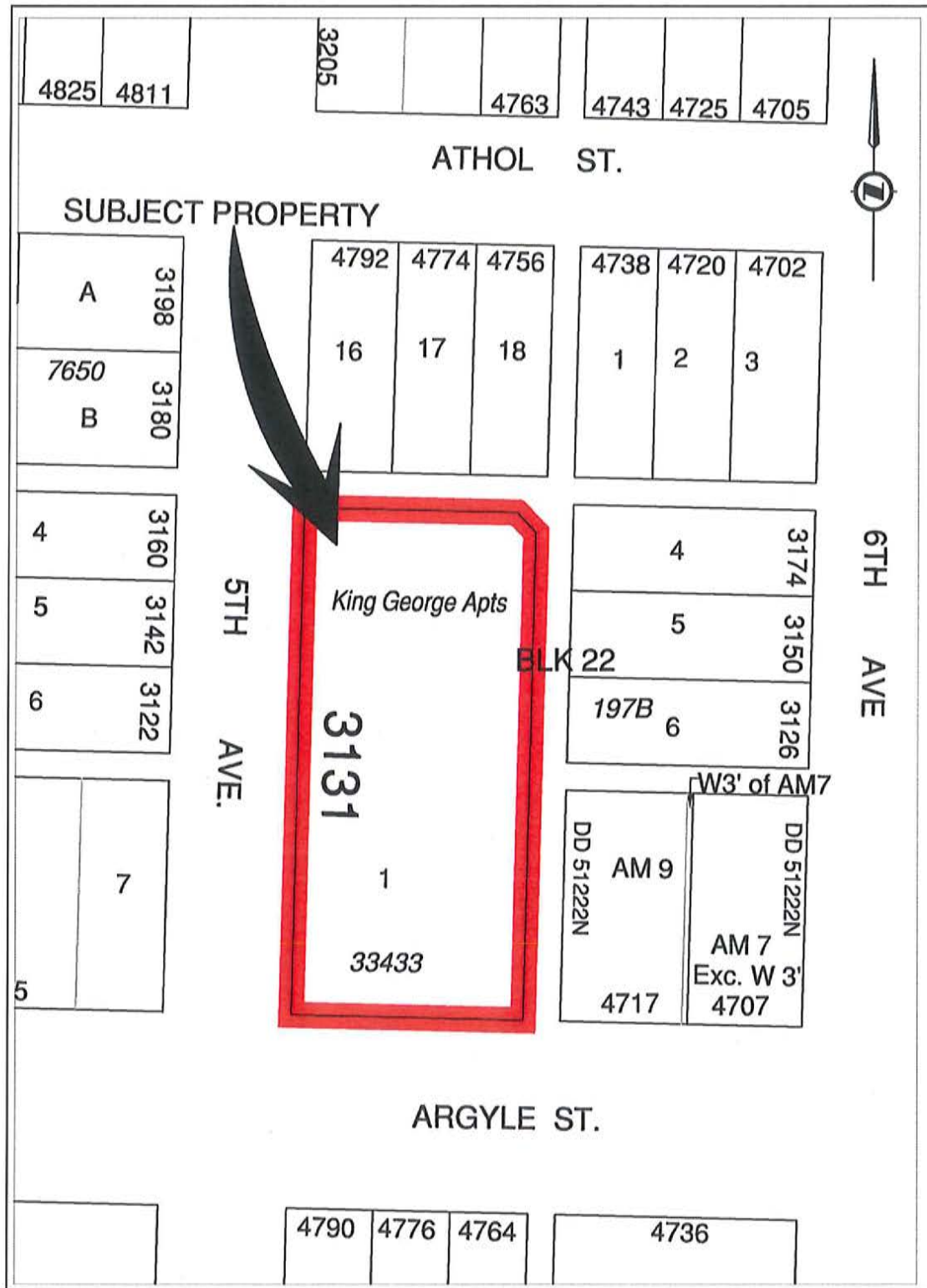
In accordance with the provisions of Section 489 of the *Local Government Act RSBC 2015*, approval of this Permit was granted by resolution of the City Council on June __, 2016.

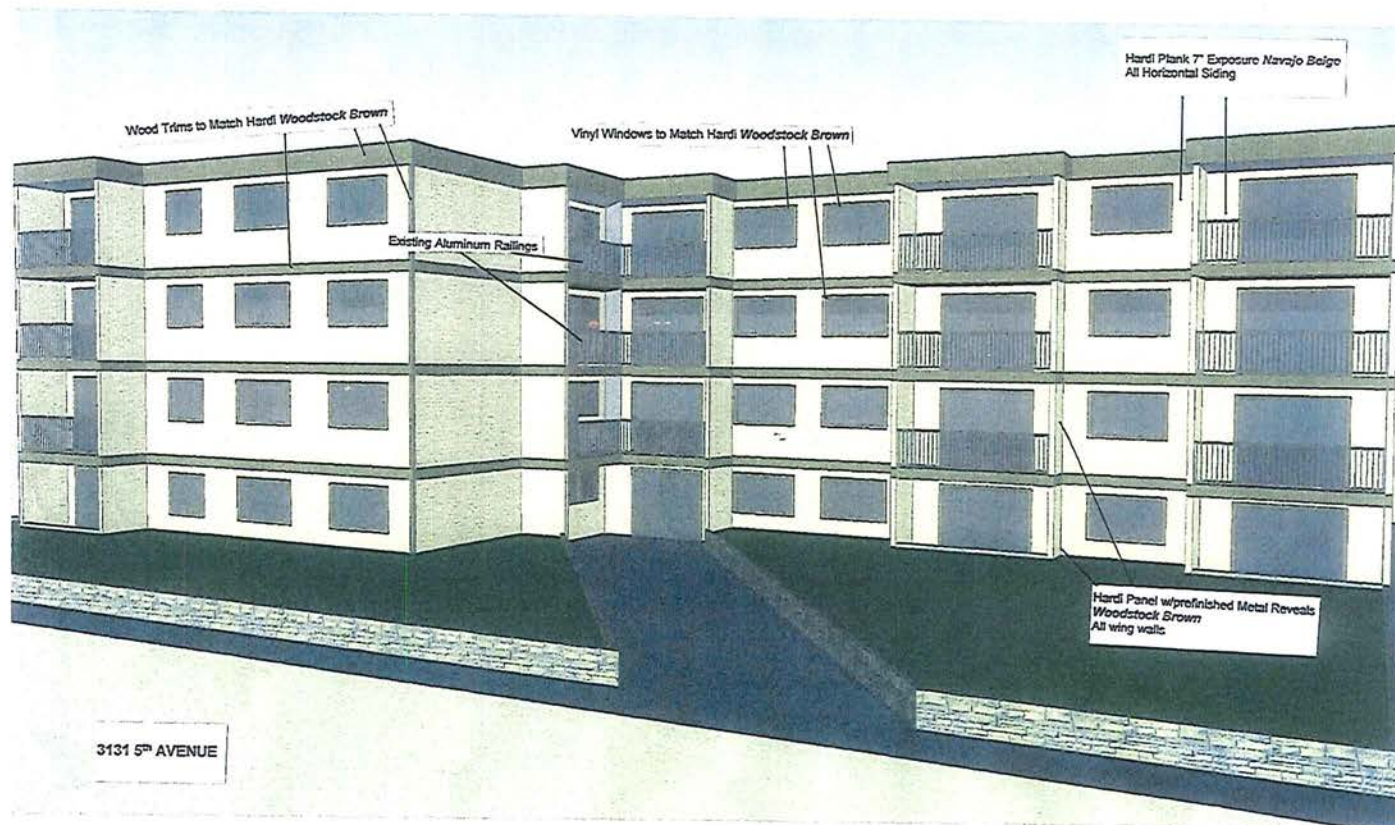
Date

Clerk

THIS IS NOT A BUILDING PERMIT

SCHEDULE A TO DEVELOPMENT PERMIT 16-03





Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
City Manager					
1	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal #5: Responsive Government	City Manager/Clerk's Dept. - Recommend changes to Policy Manual. Ratification of all Policies in Manual by Council – Early 2016	High
2	Regular July 28/14	Further discussion regarding safe walkway Harbour Quay to Harbour Quay Marina	Goal #2: Connected Community	City ownership of property March 23/16. Works planned.	Medium
3	Regular June 8/15	Investigate NIDMAR Consensus Based Disability Management System & Audit	Goal #5: Responsive Government	HR Manager - Following implementation of return to work program.	Medium
4	Regular Jan 11/16	City to task the Community Forest to investigate and report on implementing longer harvesting rotations (FSCDC Report).	Goal #3: Environmental Protection		Low
5	Regular Jan 11/16	Re-affirm Vision in the Strategic Plan to improve access to the Waterfront while also developing a plan in coordination with provincial authorities to address sea level rise and flood concerns from climate disruption (FSCDC Report).	Goal #3: Environmental Protection		Low
6	Regular Jan 11/16	Community urban food inventory webpage and information (FSCDC Report).			Low
7	Regular May 24/16	Review Navcanada action undertaken by North Saanich and implications for Port Alberni			Low
Clerk's Dept.					
8	Regular May 26/14	Preparation of Bylaws and policies for implementation of bylaw adjudication system	Goal #5: Responsive Government	Clerk's Dept./Planning Dept. Order in Council effective July 14, 2014. Bylaws and policies being prepared. (Sept/16)	High

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
9	Regular Feb. 9/16	Prepare Policy outlining duties of Personnel Committee		City Clerk/City Manager/HR Manager	Medium
10	Regular Nov. 24/14	Report on mail-in voting for future elections.	Goal #5: Responsive Government Not strategic priority	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low
11	Regular Jan 12/15	Report & recommendations re revisions to Sign Bylaw with regards to election signage	Goal #5: Responsive Government Not strategic priority	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low
Community Services Dept.					
12	Regular Feb 10/15	Prepare Pesticide Reduction Policy/public education – best practices	Goal #3: Environmental Protection	Policy and public education plan under development	Medium
13	Special Budget – Feb 23/16	Prepare a report outlining a comprehensive plan for the replacement of the Echo Aquatic and Fitness Centre	Goal #4: Revitalize Economy/Liveability	By end 2016	Medium
14	Regular Jan 11/16	Public water bottle stations in City facilities - Multiplex and Echo Fieldhouse (FSCDC Report).	Goal #3: Environmental Protection	Multiplex complete (partially funded by ACRD).	Medium
15	Regular Mar 9/15	Revisit options to ban smoking in City facilities and parks	Goal #3: Environmental Protection	Include actions taken by other communities for area specific smoking bans	Low
16	Regular Sept. 28/15	Review 'Partner in Parks' Program (City of Nanaimo) and provide recommendations	Goal #5: Responsive Government		Low
17	Regular Jan 11/16	Develop and bring to FSCDC a community garden implementation policy (FSCDC Report).	Goal #3: Environmental Protection		Low
18	Regular June 13/16	Work with Baby Bed Committee to assist in finding suitable storage space for baby beds.			Low
Economic Development Dept.					

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
18	Regular Aug 10/15	Prepare RFP for Clutesi Haven Marina commercial development in conjunction with PAPA	Goal #5: Responsive Government	RFP extended to June 30, 2016	High
19	Regular Feb 22/16	Prepare contract re implementation of SPROUT Program	Goal #4: Revitalize Economy/Liveability	In progress	High
20	Special Budget – Mar 30/15	Arrange mtg with Chamber/ AV Tourism/ACRD re external marketing of Alberni Valley	Goal #4: Revitalizing Economy/Liveability Goal #5: Responsive Government	AVTA partnering with Tourism Tofino and Tourism Ucluelet on a marketing campaign – not ready to meet	Medium
Engineering Dept.					
21	Regular Sept 14/15	Report recommending alternate truck route options (other than 3 rd /Anderson)	Goal #2: Connected Community	On hold pending further discussions with WFP – high priority?	Medium
22	Regular Jan 11/16	Create a phased implementation plan for all-abilities protected bike lanes including possible tree and garden planting (FSCDC Report)	Goal #2: Connected Community		Medium
23	Regular Jan 11/16	Implement a pilot kitchen/yard waste pickup compost project (FSCDC Report).	Goal #3: Environmental Protection		Medium
24	Special Budget – Feb 23/16	Community Solar	Goal #3: Environmental Protection	Feasibility and implementation plan for single city owned location of solar panel "farm" to sell energy to Grid. \$15,000 allocated in 2016 budget.	Medium
25	Regular Mar 29/16	Report regarding request from Grandview Road residents for walking path on Grandview	Goal #2: Connected Community		Low
26	Regular Aug 10/15	Review and report re rainbow crosswalks – upper 3 rd /Argyle	Not a strategic priority	Report in progress	Low
Finance Dept.					

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
27	Regular April 11/16	Review potential for reduction in tax rates for Private Management Forest Lands and Farm Lands			High
Fire Dept.					
28	Regular June 13/16	Work with BC Wildfire Service, ACRD and other stakeholders to create wildfire management plan for CPA			High
Planning Dept.					
28	Regular May 9/16	Proceed with process of renaming Gertrude/Stamp/3 rd Avenue and notification to owners/tenants/emergency services/utility providers	Goal #2: Connected Community	Report regarding City costs provided at June 13/16 meeting. Process to be identified – will need additional report to Council.	High
29	Regular Jan. 11/16	Prepare draft Call for Proposals for the development of approximately 8 hectares (or less) of land adjacent to Westporte Place, for Council's consideration.	Goal #4: Revitalize Economy/Liveability	In progress	High
30	Special Budget – Feb 23/16	Create environmental rebate initiatives for property owners (FSCDC Report).	Goal #3: Environmental Protection	Recommendation from the FSCDC to create 3 rebate programs: Oil to Electric, Energy Audit, and Energy Retrofit Half-the-Tax Challenge. \$30,000 allocated in draft 2016 budget.	High
31	Regular June 22/15	Report and amendment to the Zoning Bylaw to restrict liquor sales in grocery stores.	Goal #5: Responsive Government		Medium
32	SICC Oct. 14/14	Report re synopsis and options for consideration re Alberni Paving operations at Fall Fair grounds	Not a strategic priority	Meeting held on Nov 12 th . City Planner met with Alberni Paving Feb. 1/16 to discuss alternative locations. They are considering options.	Medium

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
33	Regular Dec. 14/15	Formation of a "Seniors Housing Stakeholders Initiative" to direct resources at Prov, Fed or Municipal levels for seniors housing projects.	Goal #5 Responsive Government	Include considerations in AVCSI letter to Council Jan 25/16. \$10,000 financial support allocated in 2016-2020 5 Year Plan	Medium
34	Regular Dec. 14/15	Report on secondary suite provisions of zoning bylaw including provisions for tiny houses/carriage houses	Goal #4: Revitalize Economy/Liveability	Report August 2016	Medium
35	Regular Feb. 9/16	Draft bylaw to establish a Social Planning Commission	Goal #5 Responsive Government	August 2016	Medium
36	Regular Mar 14/16	Report reviewing options for potential amendments to home occupation regulations – comparison to regulations in other municipalities and enforcement complaints	Not a strategic priority		Medium
37	Regular Oct. 26/15	Report re use and potential regulation of drones within City boundaries	Not a strategic priority		Low
38	Regular May 24/16	Report (based on Engineer's May 17 report) recommending amendments to the City's property maintenance bylaw to address vacant property concerns			Low

Organizational Structure Review (adopted by Council February 9/16)			
	Council Direction:	Assigned To:	Target Completion Date:
1	Parks & Facilities Maintenance divisions become function of Public Works – Facilities Ops Supv and Parks Ops Supv report to designated Public Works Supt.	CAO/Director of Community Services	May 1, 2016 Transition complete
2	Hire exempt Manager of Human Resources as soon as possible	CAO	June 30, 2016 (Complete May, 2016) Krista Tremblay commences in position May 30, 2016
3	Identify pool of senior exempt staff to act in City Manager's absence in succession plan and develop policy outlining compensation for employees acting in such capacity	CAO	September 30, 2016
4	Modify one Public Works Supt. position to include increased responsibility – review through JE process	CAO	May 1, 2016 (Complete April 2016) Wilf Taekema promoted to Manager of Operations – announcement made April 11, 2016
5	Upgrade Administrative Assistant position to include Communications and Deputy City Clerk role – review through JE process	CAO/City Clerk	May 1, 2016 (Complete April, 2016) Jake Martens promoted to Deputy City Clerk/ Communications Coordinator – announcement made April 11, 2016.
6	Expand role of Fire Chief to include responsibility for fire protection, emergency services, oversight of RCMP municipal staff and bylaw enforcement	Fire Chief	September 30, 2016
7	Pursue shared service opportunities with ACRD	CAO	In progress - Meeting with ACRD Board April 20 th , 2016.
8	Update City's succession plan	CAO/Mgr Human Resources	September 30, 2016
9	Review non-tax revenue opportunities (incl. review of all external contracts – best practices from other local govt's and input from working group	CAO/Director of Finance	November 1, 2016
10	Review non-core services that could be provided by different level of gov't or could be discontinued	CAO	November 1, 2016
11	Work with community and partners to determine alternate service delivery model for museum and heritage services – proposed work plan to be completed	CAO/Director of Community Services	July 1, 2017 In progress - Councillor Washington appointed to Stakeholder working group.

Respectfully Submitted



Tim Pley - Acting City Manager/Fire Chief



CITY OF PORT ALBERNI

Royal Canadian Mounted Police (RCMP) REPORT

TO: Tim Pley – Acting City Manager FILE
FROM: Staff Sergeant Dave Paddock – Acting Department Head (RCMP)
COPIES TO: City Clerk – Davina Hartwell
DATE: June 7, 2016

SUBJECT: City of Port Alberni Departmental Report

ISSUE: May 2016 RCMP report to Mayor and Council

DISCUSSION:

This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during May 2016. I have included an update on policing activities thus far in 2016 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month:

- Officers received and responded to 893 calls for service in the City of Port Alberni.
- There was a spike in thefts in May. Messaging has gone out to the public to Lock It or Lose It.
- May saw the first bike patrol with the Number 7 Challenge- Race the Train event.
- Our Community Policing volunteers have been extremely busy with Speed Watch, Cell Watch, Citizens on Patrol and in the Community Policing Office.
- Two prolific bike thieves have been identified and charges are pending.

The focus of the Port Alberni RCMP's 2016/17 Annual Performance Plan is:

- **Traffic- Road Safety:** Increase Provincial Stats, both tickets and warnings. Reduction of Impaired drivers on the roads through criminal code charges and Immediate Roadside Prohibitions. This will include dedicated traffic enforcement, joint enforcement with CITS and IRSU and the use of Speed Watch volunteers.
- **Property Crime:** Reduction in the number of theft complaints through intelligence gathering as well as foot patrols of high crime areas, joint enforcement projects and the use of COP volunteers.
- **Crime Reduction/ Offender Management:** This includes the re-establishment of the Prolific Offender Program as well as the continued use of compliance checks and curfew checks.
- **Aboriginal Policing:** This includes traffic safety and enforcement on the First Nations, greater visibility at community events and meetings and a focus on First Nation Youth through prevention programs and involvement in schools and at youth events.

The following resolution is proposed:

That the monthly report from the RCMP providing information about current departmental operations be received.

Respectfully submitted:

Staff Sergeant Dave Paddock
Acting OIC Port Alberni RCMP Detachment

Detailed Crime - 2016 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	55	34	26	34	46								195
Relationship Violence	11	7	10	15	19								62
Thefts	78	82	50	47	67								324
Break and enter	13	11	11	13	21								69
Mischief	63	46	43	53	49								254
Drugs	11	11	30	18	22								92
Provincial Traffic	38	47	58	64	69								276
Criminal Code Traffic	17	15	15	22	23								92
Motor Vehicle Incidents	9	19	18	22	19								87
Calls for Service	770	671	765	778	893								3877

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8 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	676	621	528	539	547	451	468	509	4339
Relationship Violence	193	149	127	87	118	78	86	129	967
Thefts	1258	1101	963	896	936	814	813	810	7591
Break and enter	374	263	246	308	198	245	256	236	2126
Mischief	631	581	456	480	500	480	470	589	4187
Drugs	390	282	219	326	298	275	258	222	2270
Provincial Traffic	858	832	851	814	697	759	737	852	6400
Criminal Code Traffic	278	272	290	288	248	223	204	254	2057
Motor Vehicle Incidents	360	326	254	253	253	231	239	242	2158
Calls for Service	12018	10666	9961	10455	9830	9712	9726	9797	82165

?

2008 – 2015 Averages

Assault	542
Relationship Violence	121
Thefts	949
Break and Enter	266
Mischief	523
Drugs	284
Provincial Traffic	800
Criminal Code Traffic	258
Motor Veh. Incidents	270
Calls for Service	10270



CITY OF PORT ALBERNI ECONOMIC DEVELOPMENT MANAGER

Monthly Report to City Council June 27th, 2016

Brief Update on Selected Work from May 24th to present

Façade Improvement Program

- Our partner in this program, Community Futures Alberni-Clayoquot (CFAC), received Expressions of Interest (EOI) applications from 21 building owners for 26 buildings
- EOI applications were from all commercial areas of the City and represent close to \$600,000 worth of façade improvements
- 8 buildings are in Council's priority areas and 18 buildings are on a corner lot or are very visible stand-alone buildings
- In recognition of the value and potential impact of this program, the Board of Community Futures has decided to augment Council's allocation of \$50,000 with an additional \$100,000 of non-refundable investments. This is in addition to CFAC providing for architectural services and special façade improvement loans at Prime + 2% (or 4.7%) for those businesses desiring that
- Most businesses are long-standing ones in Port Alberni and thus have maintained through the recent decade of economic challenges
- Many benefits are anticipated from the program besides a more attractive curb appeal including employment for many local contractors and, based on research done by CFAC, better financial results for the businesses involved.
- The architect has already met with some of the applicants and will meet with all other applicants over the coming weeks
- The architect will work with the building owners to help prepare them for the actual Façade Improvement Program (FIP) application; these are expected to arrive over time considering façade complexity and contractor availability
- Those that get final FIP approval will be required to have any outstanding building permit and fire code issues resolved prior to receiving grant funding
- Some façade improvement will begin imminently awhile others may not conclude until spring 2017
- 4 building owners (some owning multiple commercial properties) have inquired about a second round of funding since the application deadline of June 6th

Grant Applications

- An application was submitted to the Rural Dividend Program for funding to deliver tourism sector training to front-line workers in stores along Johnston Road and Redford Street to better prepare them to respond to questions asked by visitors. The ultimate goals of the project are to increase the number of hours a visitor spends in Port Alberni, to increase tourism revenue and to give workers an opportunity to gain skills useful in the tourism industry which is projecting labour shortages.
- An Expression of Interest was submitted to the Provincial Initiative in Affordable Housing for funding of a project that would install energy-conservation measures in an existing six-unit apartment building in order to reduce monthly expenditures made by low and moderate income renters.
- A letter of support for an Expression of Interest to the Provincial Initiative in Affordable Housing: was provided to a local organization proposing to build 20 new, small units for low to moderate income seniors.

Brief Notes from the BC Economic Development Association Economic Summit

- A BC-wide survey of economic development stakeholders found that their top priorities included Business Retention & Expansion (61%); Tourism & Cultural Activities (48%); Business & Industry Attraction (41%); and Entrepreneurial Development (25%)
- Other top priorities identified by communities with populations between 10,001 and 25,000 included Marketing & Attraction of Residents; Addressing Downtown Matters; Shop-Local Campaigns; and Workforce Development
- A presentation by members of the Fraser River Industrial Association showed that Port Metro's biggest challenge is their growth in the context of a shortage of industrial land
- Co-working and maker-spaces are being created in many communities throughout BC
- There are more than 100 craft breweries throughout BC employing 4,000 people and generating about \$100 million in revenue annually
- The BCEDA Awards are a source of inspiration and in particular, the City of Powell River's 'Resident Attraction Campaign' and the City of Quesnel's 'Healthcare Recruitment Red Carpet Welcome' are two initiatives worth emulating.

Marketing the City of Port Alberni

- A proposed TV ad campaign has been rescheduled for a mid-September start; the advantages to this later start date are that:
 - it provides time to collect responses from surveys being distributed to new residents; these responses are expected to give us more insight into who is choosing to move here, where they are coming from, for what reasons, what was known by them prior to moving and what may have been a pleasant surprise after moving here
 - it provides time for collecting summer footage of events in the city
 - it allows for additional testimonials from new residents
 - the viewing audience is likely to be larger as most people will have returned from summer holidays



Pat Deakin, Economic Development Manager



CITY OF PORT ALBERNI

CLERK'S DEPARTMENT REPORT TO COUNCIL

TO: Tim Pley, Acting City Manager

FROM: Davina Hartwell, City Clerk

COPIES TO: Mayor and Council
Scott Smith, City Planner
Cathy Rothwell, Director of Finance

DATE: June 22, 2016

SUBJECT: Lane Closure Bylaw – 3894 4th Avenue

Background

The City has received a request to purchase a portion of lane adjacent to 3894 4th Avenue. The amount to be paid for the property is \$4,708.21 plus survey/registration fees and all applicable taxes. The process to be followed and estimated costs involved have been indicated to and accepted by the property owner.

Council is now asked to consider introduction and three readings of the Bylaw that will close and remove the dedication of that portion of the lane. Following third reading, notice will be provided to the public that the City intends to adopt the Bylaw at its regular meeting on July 11th, 2016. Council will have the opportunity to consider all input before final adoption of the bylaw and before proceeding with disposition of the property and amalgamation with LT 2-3 BLK S DL 1 ALD PL VIP1603 (3894 4th Ave).

Recommendation

"Portion of Lane Closure Adjacent to 3894 4th Avenue and Removal of Dedication Bylaw No. 4910" is submitted for consideration of introduction and three readings.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be now introduced and read a first time.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be read a second time.

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be read a third time.

That staff be directed to advertise the City's intention to adopt "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910" at its July 11th, 2016 Regular meeting of Council in accordance with Community Charter provisions.

Respectfully submitted

Davina Hartwell

Davina Hartwell
City Clerk

* * * *

J:\Clerks\Land\LandSale\3894 4th Ave\Council-intro of bylaw and approval of ad.doc

CITY OF PORT ALBERNI

BYLAW NO. 4910

A BYLAW TO CLOSE AND REMOVE THE DEDICATION OF A PORTION OF LANE
ADJACENT TO 3894 – 4TH AVENUE

WHEREAS pursuant to Section 40 of the *Community Charter*, RSBC 2003, the Council may by Bylaw close and remove the dedication of all or a portion of a highway.

NOW THEREFORE the Council of Port Alberni in open meeting assembled, enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as "**Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910**".

2. Highway Abandonment

That from and after the passage of this Bylaw, the portion of the Lane as shown outlined in bold on the reference plan EPP62471 certified by Sims Associates, BCLS, designated as Schedule "A", attached hereto and forming part of this bylaw, shall be forever closed to traffic and the dedication removed.

READ A FIRST TIME THIS DAY OF , 2016.

READ A SECOND TIME THIS DAY OF , 2016.

READ A THIRD TIME THIS DAY OF , 2016.

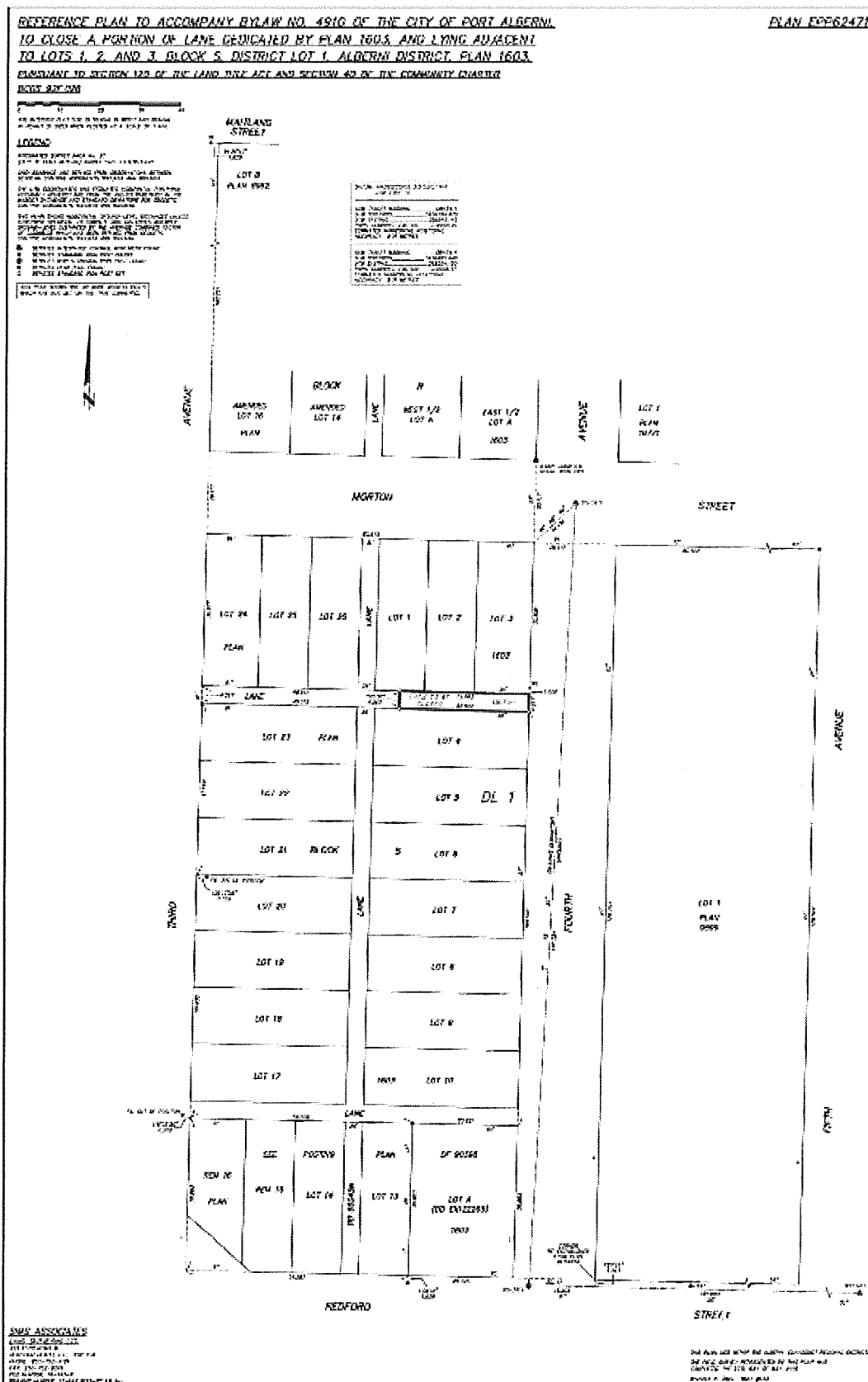
PUBLIC NOTICE PROVIDED PURSUANT TO SECTION 94 OF THE *COMMUNITY CHARTER*.

FINALLY ADOPTED THIS DAY OF , 2016.

Mayor

Clerk

SCHEDULE "A" OF PORTION OF LANE CLOSURE ADJACENT TO 3894 – 4TH AVENUE AND REMOVAL OF DEDICATION BYLAW



May 27, 2016

Alberni Council:

To Whom It May Concern,

Alberni Valley Regatta Club is requesting temporary road closure on Margaret Street for a one block radius between Johnston and Southgate Streets. This would be for Friday, July 15, 2016 from 3pm to 8pm. This is to accommodate our annual "Show and Shine" hosted by The Blue Marlin and the space is needed to display boats. We believe it is a fantastic event for the Valley and anticipate a great turn out. We have talked with the businesses in that location and they are in favour of supporting this.

Your quick attention to this matter and response is greatly appreciated.

Thank you.



Cathy Braiden

Alberni Valley Regatta Club Director

June 6, 2016

Mike Ruttan
Mayor
City of Port Alberni
4850 Argyle St
Port Alberni, BC V9Y 1V8

Mike Ruttan,

Re: Federal government reviewing our public postal service - Have your say!

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

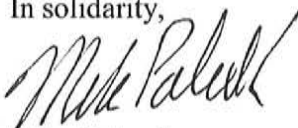
The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,



Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators, CUPW locals

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, starting with an independent task force that will collect input from Canadians, do research, gather facts and draft a discussion paper in September of 2016, identifying viable options for postal service in this country.

Whereas a parliamentary committee will consult with Canadians in the fall of 2016 on the options that have been identified in the task force's discussion paper and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the task force and parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, restoring home mail delivery, keeping daily delivery, adding postal banking, greening Canada Post, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible.

Therefore be it resolved that (name of municipality) provide input to the Canada Post Review task force and make a submission when the parliamentary committee consults with Canadians this fall.

CONTACT INFORMATION FOR CANADA POST REVIEW

Step 1: Providing input to the task force now

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23rd deadline for municipalities and organizations, end of July deadline for public):

- Online: Canada.ca/canadapostreview
- Email: TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:
Canada Post Review
CP 2200
Matane, QC G4W 0K8

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

What to say?

Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at CUPW.ca/canadapostreview

Step 2: Providing input to the parliamentary committee in the fall

The government says that details about the parliamentary committee's consultations will be made public as they become available.



A bank for everyone

Support Postal Banking

Postal banking is the provision of financial and banking services through a post office. It is not a new or radical idea. Postal banks already exist in many parts of the world where they are used to:

- increase financial inclusion
- promote economic development
- and generate revenue to preserve public postal service and jobs

In fact, our post office used to have a national savings bank – up until 1969 – and there is no reason we shouldn't have one today.



Why do we need postal banking?

- 1** Banks are failing to meet the needs of a growing number of Canadians. Thousands of towns and villages across our country do not have a bank. But many of them have a post office that could provide access to financial and banking services.
- 2** Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. A postal bank could be that alternative.

3 Canadian banks have raked in enormous profits while cutting service, closing branches and charging some of the highest banking and ATM fees in the world. We deserve better.

4 Post administrations around the world, including Canada Post, have seen traditional mail volumes decline in recent years. Many post offices have added or expanded financial services in order to lessen their dependence on declining mail volumes and revenues. Postal banking could help Canada Post make money and increase its ability to provide public postal service and create decent jobs in communities throughout Canada.

Postal banking is lucrative!

New Zealand: Kiwibank generated 81% of New Zealand Post's after tax profits.

Switzerland: PostFinance produced 48% of Swiss Post's operating profits.

Italy: BancoPosta profits allowed the Italian post office to make 57 million Euros in profits (\$86.1 million CAD) in spite of losses incurred by its postal business.

France: La Banque Postale's operating profits of 842 million Euros (\$1271.6 million CAD) made a significant contribution to Le Group La Poste's operating profits of 719 million Euros (\$1085.8 million CAD).

Sources: New Zealand Post, Swiss Post, Poste Italiane and Le Group La Poste, 2014

Postal banking has social & economic benefits

France: Banque Postale has an obligation to provide products and services to as many people as possible. It provides a Livret A or passbook savings account, at no charge, to anyone who requests it. It also provides banking services to the financially vulnerable and financing for social housing, voluntary organizations and microentrepreneurs lacking bank credit.



Brazil: Since its creation in 2002, Banco Postal at Brazil's post office has opened over 6,200 postal bank branches and provided bank accounts to about ten million people. These efforts are largely designed to meet the needs of poor and marginalized populations living in rural and underdeveloped areas.



Italy: BancoPosta offers current accounts, payment services and postal savings products on behalf of Cassa di Risparmio di Roma (CDR). The CDR, which is 80% owned by the Italian government, supports the development of the country



by financing the investments of public entities, helping local authorities leverage their real estate assets, investing in social housing, and supporting energy efficiency policies.

We had a postal bank

Canada had postal banking for over a hundred years. The federal government passed legislation establishing a post office savings bank system just after Confederation in 1867 in order to provide a savings service to the working classes and small town residents. This system began operating in 1868 with 81 locations and grew quickly. By 1884, there were 343 post office savings banks, with a balance of \$13 million from almost 67,000 accounts. However, Canada's postal banking system confronted challenges from chartered banks by the 1890s. These banks, facing a recession, became interested in attracting the kind of small-time depositors who used post office savings





Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. We deserve better.

banks and they actively worked to undermine postal banking. In 1898, the chartered banks successfully lobbied the government to reduce the interest rate paid on deposits at postal savings banks from 3% to 2.5%. They also worked to eliminate advertising by postal banks. As time went on, chartered banks and credit unions increased their presence in communities and the post office and government became less interested in maintaining the network. The post office savings bank system was closed down in 1969.

Support for postal banking

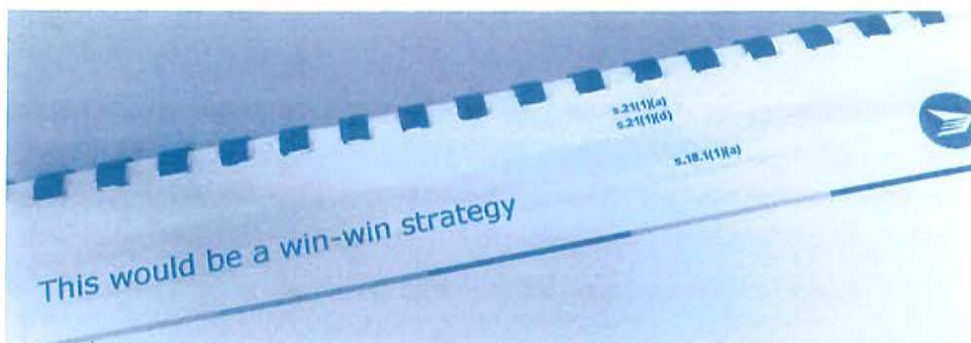
Municipalities: Over 600 municipalities have passed resolutions that support postal banking.

Public: Almost two out of every three respondents (63%) to a 2013 Stratcom poll supported Canada Post expanding revenue-generating services, including financial services like bill payments, insurance and banking.

Canada Post: A number of former Canada Post presidents have considered and even promoted the notion of the corporation getting more involved in financial services: Michael Warren, Andre Ouellet, Moya Greene.

Universal Postal Union: The UPU, a United Nations agency, thinks post offices should be looking at expanding financial services. It has produced a global roadmap for the future. This roadmap calls for the continued development of postal networks along three dimensions – physical, financial and digital/electronic.

Federal parties: Most federal parties have expressed either support for or an interest in postal banking. In 2014, the Liberal Party postal critic said the merits of postal banking should be explored in the context of several different options for the future of Canada Post.



Canada Post's secret postal banking study

Canada Post conducted a secret four-year study on postal banking that indicates that adding this service "would be a win-win strategy" for the corporation. This study was obtained through an Access to Information (ATI) request. Unfortunately, 701 of the study's 811 pages were redacted. CUPW has asked Canada Post's President to release the full report, but he has refused.

What would a postal bank look like?

There are many different models of postal banking. Some postal administrations set up their own bank. Others act as a financial intermediary by providing services in partnership with banking and other financial institutions, such as credit unions. In this instance, they work with one or a number of institutions, which operate nationally or in different regions. Some postal banks deliver a broad range of financial services, while others provide a more limited offering.

Services provided by postal banks:

- Savings and checking accounts
- Online banking
- Bank machines
- Credit cards, debit cards, pre-paid cards
- Money transfers, including remittances
- Insurance (home, auto, travel, etc.)
- Loans and mortgages
- Investment products (RRSPs, mutual funds, annuities)
- Foreign currency
- Other services such as financial counselling

Government review of Canada Post

CUPW wants the government review of Canada Post to recommend the addition of financial and banking services at Canada Post, or at a minimum, a task force to determine how to deliver new financial and banking services through our postal service.

Please consider making this recommendation to the review.

For more information:

A postal bank for everyone – Support Postal Banking
www.cupw.ca/PostalBanking

Why Canada Needs Postal Banking
<https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The Banks Have Failed Us: Postal Banking To The Rescue
<http://www.cupw.ca/postal-banking-rescue>

Rural Canada is underserved by financial services:
 Why post offices need to offer banking services
http://cpaa-acmpa.ca/pub/files/banking_services_SEPT23Eng.pdf

Banking on a future for posts
<http://www.cupw.ca/campaign/resources/banking-future-posts>





A Canada Post for Everyone



Daily door-to-door delivery: It's not just more convenient. It's better for the environment.

Canada Post delivers billions of letters and parcels to homes and businesses every year. Many Canadians consider it a trusted and valuable service.

But did you know that home mail delivery is the most environmentally friendly way of moving letters and parcels from sender to receiver? And it's greener when it's done five or six days a week.

Why Canada Post is the greener option

The boom in online shopping means that millions more parcels are being delivered by Canada Post and other delivery companies. That's a lot of cars and trucks on delivery runs.

Last year, the number of parcels delivered by Canada Post alone increased by almost 10%. But with Canada Post, the amount of greenhouse gas emissions barely increases. Why? Because, unlike other delivery companies, Canada Post already has people delivering mail and parcels to every neighbourhood in the country on a daily basis.

From an environmental perspective, Canada Post is the best delivery option. According to a 2011 report, getting a parcel delivered by Canada Post can cause up to 6 times less CO₂ emissions than an overnight delivery by a courier, and 3 times less than having a customer make a 5-km trip to pick it up in a store.

Why daily delivery is the greener option

If we cut mail delivery back to three days per week, Canada Post would lose its environmental advantage. It would make Canada Post's parcel delivery more expensive, which would result in the corporation losing market share to less environmentally efficient companies.

A vehicle delivering letters and parcels together keeps down the cost and environmental impact of each piece.



**Our daily
door-to-door
delivery network
is part of a
sustainable future
for Canada Post.**

**Let's keep it
greener.**

What if I don't get my mail every day?

Lots of us don't get mail every day. That kind of fluctuation in volume is already built into the delivery system. Having carriers deliver fewer days per week would only make it harder to reduce our carbon footprint.

Businesses of all sizes rely on daily delivery for cash flow and time-sensitive items. So courier companies would step in to fill in the gap, meaning three or more delivery trucks and vans driving the same streets.

Why door-to-door delivery is the greener option

There are many reasons why people hate so-called "community mailboxes":

- they cause more traffic congestion
- lower property values
- thefts, and injuries due to slips and falls

They also cause more people to drive to pick up their mail, creating more pollution. Cars sit idling while residents struggle to open frozen locks and get the mail.

One poll shows that over a third (34.2%) of people drive to pick up their mail from a group mailbox.



A Canada Post for Everyone



Our Postal Service is Under Review: What's In It For You?

The federal government says it wants to ensure that "Canadians receive quality postal services at a reasonable price."

It's asking Canadians for our input. So, how do you think our national postal service should change with the times?

High Quality Service to Meet Our Changing Needs.

People everywhere are sending fewer letters through the mail, which has affected the revenues of post offices around the world. Some postal systems have raised prices or cut services and jobs, as Canada Post did when the Conservatives were in power.

But post offices in many other countries have expanded their services and branched out into new avenues in order to make more money.

It's time for Canada Post to make full use of its presence in every community and add new revenue-generating services. Here are a few options to think about:

Why Not Get More At The Counter?

With 6,300 outlets, Canada Post has the largest retail network in the country. It could be doing a lot more with this network.

Get Your Documents:

Canada Post already processes passport applications and issues fishing and hunting licenses. It could also accept identity card applications, provide identity authentication services, register voters, certify documents, issue permits and much, much more.

Canada Post could also process payments and cheques for federal and provincial governments, and offer government services in places that don't have any.

Get a Bank for Everyone:

Canada Post used to and could still provide financial and banking services like other post offices around the world. We could provide savings and chequing accounts; bank machines; lines of credit, mortgages, money transfers, etc.

Postal banking is profitable in many parts of the world and could reinvest its profits back into our communities. See CUPW's A Bank for Everyone campaign and go to cupw.ca/PostalBanking.

Get Display Space:

Canada Post's retail space could be better used in many locations. Why not rent display space to artists and producers for showcasing their specialty goods for fixed lengths of time? Showcase "Canadiana"? Or help on-line sales of products through a website portal like the Swiss post office?

Why Not Get Better Cell, Internet and Secure Data Service?

Canadians want simple, affordable internet and cell phone service. Canada Post could offer basic cell phone packages. It could also use its infrastructure to provide high-speed internet in rural and remote areas that do not have access to this service. Many post offices in Europe, such as the UK, Italy and France, already offer internet and cell service.

Canada Post could also collect data quickly and frequently for ethical use in transportation, infrastructure and public planning.

Why Not Get More at the Door?

With the largest delivery network in the country, Canada Post could deliver a lot more.

Get More Parcels:

The parcel delivery sector is growing rapidly as a result of e-commerce and internet marketing. It doesn't make sense to have multiple courier companies driving down the same streets every day to deliver parcels.

Canada Post could provide last mile delivery for the entire sector. This would lower prices and be good for the environment because it would reduce our use of fossil fuels, and cut pollution and traffic congestion.

Canada Post already provides last mile for FedEx in rural and small communities.

Get Your Groceries:

Canada Post could partner with large grocery stores to offer home delivery across the country like the Swiss and Danish post offices.

Remember, It's A Canada Post for Everyone

Of course, Canada Post isn't simply about making money. Like other Crown corporations, it is supposed to serve our public interest.

As well as considering revenue-generating services, Canada Post ought to be strengthening and expanding the services it provides to all Canadians. For example:

Get Better Services to Indigenous and Northern Communities:

- Postal Banking
- Food Mail

Get a Greener Canada Post:

- Electric Car Charging Stations at Post Offices
- Made in Canada Electric Postal Fleet
- Door-to-door as the greener option

For more information, visit cupw.ca and deliveringcommunitypower.ca



Get Better Services for Seniors and People with Mobility Issues:

Our population is aging and we need to keep our communities connected.

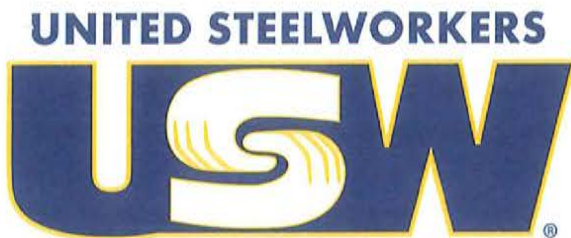
Canada Post used to have a service called Letter Carrier Alert that allowed letter carriers to monitor seniors and people with disabilities. Many letter carriers still informally check up on their neighbourhoods and the people on their routes. In partnership with municipal governments, communities, health care providers and seniors, we can keep doing this, helping older Canadians to remain in their homes for as long as possible.

La Poste in France is a leader in testing such new roles for the letter carriers. It partners with pharmacies to deliver medicine and works with organizations to check on people who are vulnerable, isolated or disabled.

Japan Post also has a service called "Watch Over" that checks on seniors and reports back to family members for a small monthly fee.

This service costs the equivalent of about \$8.40 US per month. According to the Inspector General of the United States Postal Service, a similar service in the US would generate \$12.6 million in revenues annually if just one per cent of its 12.5 million older adults that live alone signed up.

Japan Post will deliver 4-5 million iPads to seniors by 2020. The iPads will have apps that facilitate check-ins and remind seniors to take their medications, eat and exercise.



UNITY AND STRENGTH FOR WORKERS

District 3

Western Provinces and Territories

RECEIVED

JUN 17 2016

CITY OF PORT ALBERNI

Stephen Hunt
District Director

June 14, 2016

Mayor & Councillors
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Dear Mayor & Councillors,

I'm writing to draw your attention to an issue of importance to members of the United Steelworkers working in the BC forest industry, particularly those employed on Vancouver Island.

It has come to our attention that certain organizations are lobbying for an end to old growth logging in the Walbran area of TFL 46, and more recently, some other areas of the Island. Such a move would inflict considerable harm to the thousands of workers employed in the forest industry throughout Coastal BC.

Our union believes strongly in the value of our province's working forests. Our forests are a renewable resource that requires proper management to ensure their sustainability for generations to come. We have not shied away from raising our concerns when actions are undertaken that threaten this sustainability; be it from companies that are not logging responsibly, governments that are allowing for record number of log exports or organizations which seek to lock up large areas of the working forest resulting in lost jobs, economic activity and reduced revenue for important government programs.

High value timber from old growth logging is an integral element of the forest industry that provides balance to the lower value strands of timber that are logged by our members.

As these issues are discussed, we ask you to consider the perspective of forest workers, their families and communities that rely upon a sustainable, working forest for their livelihoods.

Should Council be interested, our office would be pleased to present more information on this important topic for your consideration.

ENTERED

4.3

United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

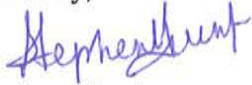
300 - 3920 Norland Avenue, Burnaby, BC V5G 4K7 • 604-683-1117 • 604-688-6416 [Fax] • www.usw.ca .../continued

REGULAR COUNCIL AGENDA - JUNE 27, 2016

203

Page 2
June 14, 2016

Sincerely,



Stephen Hunt
Director

SH/SL/gt



Copy: Alberni-Clayoquot Regional District
Bob Matters
USW Vancouver Island Local Unions

Our ref: 1980-136-1 Coast Locals Correspondence
1980-131- Steelworkers Wood Council Correspondence
1620-100 Timber Harvesting

To Mayor and council

With all due respect to council and staff who have taken the time to be proactive in helping find a solution regarding the zoning and licensing of medical marijuana dispensaries.

We here at West Side Alternatives feel that we have given due process a chance and have allowed fair market to play its course. We formally request that council revisit the bylaw 6.26.2A in regards to distances between dispensaries. There have been several issues of contention during this process and we understand that all direction taken by council has been proactive in attempting to work with what the community as a whole is seeking to adopt which is why we have chosen now to act.

We have given our business a chance to establish itself within the community and have attempted to follow a moral route of contributing a portion of our profits directly back to underfunded city projects.

While we have operated a visually appealing business front and made every attempt to help keep our neighborhood clean we have yet to receive a visit from a single city councilor and we would welcome the opportunity for an open house or an informational meeting on location to help everyone become as educated as possible on the new form of business that you have already chosen to regulate. Helping everyone to access the best information on what's happening is going to be the best approach for everyone. However we have already acted upon some of these issues and the best I can do for you my council is to openly request you come visit each location for yourselves.

Since opening our doors a few months ago we have made charitable donations to multiple organizations not limited to but including the following.

Alberni Valley hospice

Alberni citizens advocacy program

AAA hockey

Alberni valley shelter

Stepping stones daycare

Alberni gymnastics academy

Fresh Steps

We have also started to take the appropriate steps towards being able to help fund or assist in the majority of fundraising towards the construction of the pier at the canal beach. However we are still waiting on call backs from the appropriate channels.

While we respect the direction taken thus far we feel that our continued community support deserves to be brought to light at this point in time.

We have applied to be heard before the board of variance and denied so my next approach is to appeal to you my councilors to please reconsider these distances which were previously set before we had any knowledge of what would happen between stores and the council really didn't have much info to go on.

There is also the matter of timeline issues which have been highly contested... my points to this effect are as follows

In early January Aaron Brevick on behalf of West Side Alternatives met with then city manager Ken Watson. West Side explained to the city that there was a portion of profits that would normally be directed towards federal tax but since the government was not in a position to take the funds with the current federal laws being as they are. West Side was willing to donate 10% of profits towards underfunded city projects. We did explain that there was a possibility that this would be considered proceeds of crime and this was the reason that the city cited for not being able to take funds from us at that time.

On January 6th after more inquisitive questioning to city officials I was directed to pay \$220 to the city for a business license which they would hold and only accept if my application was approved. (I am not sure how the \$220 requested at this time does not fall into the same proceeds of crime category, Regardless I accepted.)

I was directed by city officials that cash would be fine and that it would be held until my application was processed. After I had made my deposit I received a call the following day saying that cash could not be accepted and I would need to return to pick up my cash and I could in turn leave a cheque. It quickly became obvious that the rules of engagement were not very clear for myself or for staff who were transitioning into this new development.

On Jan 6th I had already approached the city with a business that had a signed lease in place and I upgraded the building to the extent of \$10,000 to comply with requested monitored fire alarm system and alarm codes. My store front was operating well before it was made public knowledge that applications were to be taken on a first come first serve basis.

In fact I have publicly challenged several councilors to release a timeline of events in which this new industry has unfolded. I explained to Mr. Scott Smith that there is no way that all members came to work one day and everyone decided to regulate on the same day. To lead me to believe this is extending into fallacy and I would appreciate if we could all be realistic. We have all been told repeatedly that everything has been public knowledge the whole time but members are avoiding the direct questions of what came first the decision or the applications. What I believe happened was that someone submitted an application for a dispensary and then the city was forced to act upon this. As rumors spread a second application was tendered and only then was it decided that a first come first serve would be accepted. Had the general public been informed that these would become available first come first serve in advance I assure you the city would have received a hundred more than they did and after speaking with over 800 people about this not a single person was aware of the process and so we the public deem councils actions to be unjust and opens a door for legal recourse by West Side to challenge the city of Port Alberni in court over violation of our section 7 charter of rights and freedoms which is bound to become a costly venture for both parties but not something that we are willing to dismiss at this point.

So far the city has issued Aaron Brevick one ticket of \$150 for operating without a business license and we will be discussing this matter in front of a provincial court at a future date with an unknown cost to tax payers.

We understand that with the many open stores in the uptown area if West Side was to open in a new location we would be in direct violation of what the city has requested however we were already in a secure

location with a signed lease and open doors prior to announcing any bylaws pertaining to distance regulations.

If the city wishes for only one license in the uptown area than one or more stores must close...

We just want everyone to be on the same playing field when we appear in a court of law and the only thing stopping that is a number on paper set by the council. Nothing changes except a number. Now that the businesses are established and we know what we can expect from the stores that are open I see no reason why the council wouldn't revisit this issue at this time.

Please consider the numbers of 200 and 300 meters with respect to Victoria and Vancouver.

We have included a large list of support letters from local business owners as well as customers and other local dispensaries.

We hope that all this has been read by each and every member of council prior to casting your vote on this matter.

Thank you for your time in considering our simple request.

Sincerely everyone currently employed at West Side alternatives

Aaron Brevick



Compassionate Care
since 1982

Alberni Valley Hospice Society

Ty Watson House



West Side Alternatives
5119 Athol St
Port Alberni, BC V9Y 3C2

March 29, 2016

Dear West Side Alternatives:

Thank you for your recent gold sponsorship of our Butterfly Effect event. Your generosity allows us to continue this meaningful and rewarding work of caring for others.

For information on all registered charities in Canada under the Income Tax Act please visit: Canada Revenue Agency www.cra-arc.gc.ca/charitiesandgiving

With warmest regards,

Jan Cole
Alberni Valley Hospice Society Board Chair

✂

OFFICIAL RECEIPT FOR INCOME TAX PURPOSES

Alberni Valley Hospice Society / Ty Watson House

2649 2nd Avenue, Port Alberni, BC, V9Y 1Z8

No.: N10236

Date: 03/29/2016

Received from: West Side Alternatives
5119 Athol St
Port Alberni, BC V9Y 3C2

\$ 1,000.00

The amount of: One Thousand /00 DOLLARS

Business Charity #: 83571 7497 RR0002

Paid by: Cash
Recorded by: Blair Knoedler

Issued by: Blair Knoedler

Petition To:

Printed Name	Address	Signature
Soy/Lop/one	4507 Milton	[Signature]
Ryan Hudson	3944 5th	[Signature]
DAN ROUS	1509 Glastana	[Signature]
Alena Podhorsky	4612 Burde St	Alena P.
LANCE VANDENBROEK	2586 16TH AVE	Lance Vandenberg
Chloe Roberts	2476 7th Ave	Chloe Roberts
Mikaela Roberts	2476 7th ave	Mikaela
Nile verbrugge	P.A	[Signature]
Jarred Stevenson	2736 6th Ave	[Signature]
Ken 509	Port Alberni	Ken 509
James Seel	Port Alberni	James Seel
EMU PYSKA	PORT ALBERNI	[Signature]
Zach Jones	Port Alberni	Zach Jones
Jordon Harris	Port Alberni	[Signature]
GAREN J. STUART	PORT ALBERNI	Garen J. Stuart
Colleen McKay	✓	Colleen McKay
[Signature]	PORT ALBERNI	RANDY HABERLAND
Don Angus	Port Alberni	Don Angus
LISA DICK	Port Alberni	Lisa Dick

Save Westside

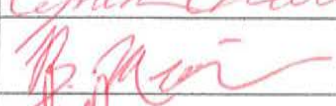
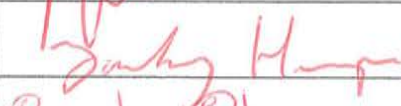
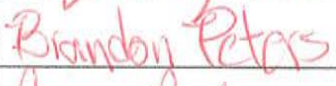
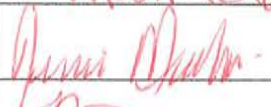
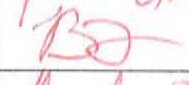
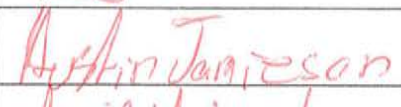
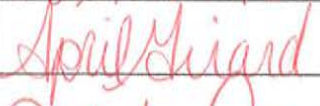
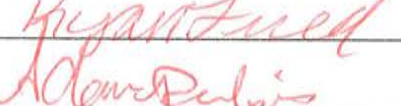
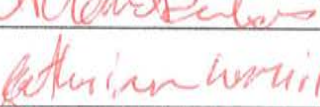
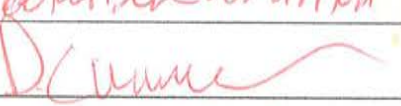
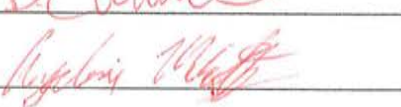
Petition To:

Printed Name	Address	Signature
Raymond Joe	454926 Borde street	Raymond Joe
JAS RAI	2755 9th ave	JAS RAI
Breanne Muller	4570 10 Ave	Breanne Muller
Dave Murray	3214 2nd Ave - (Neighbor)	Dave Murray
TOM PAGI	2264 Hamilton Dr	TOM PAGI
Dale Miller	3329 6th Ave	Dale Miller
Christa Ragnvaldsen	4548 Elizabeth St.	Christa Ragnvaldsen
BAILEY O'DRISCOLL	SAME ↑	BAILEY O'DRISCOLL
PAUL BOUSBONNAIS	3883 10th	PAUL BOUSBONNAIS
Megan Harvath	3883 10th Ave	Megan Harvath
Brian Kuserits	3329 6th Ave	Brian Kuserits
Brad Moras	3076 7th Ave	Brad Moras
Luc Stevenson	3431 21st	Luc Stevenson
Kenneth De	N/A	Kenneth De
Phil Li	2882 Clark Michael	Phil Li
Kevin Kopp	5222 AT/AOL	Kevin Kopp
Baseliner	2502 16th Ave	Baseliner
John Fitchet	4384 Ballson	John Fitchet
Lacey Frazer	4384 Ballson	Lacey Frazer

www.BusinessFormTemplate.com

Save westside

Petition To:

Printed Name	Address	Signature
John Hemmings	5087 Gertrude	
Chris Fraser	4333 Redford St	
Cynthia Charlie	4842 Redford St #5	
Brodley Morris	4661 Morton St	
Leviticus	4124 Steede	
Zachary Harper	4718 Angus St.	
Brandon Peters		
Jennie Michalenko	3703 Maitland St.	
Brandon F	3841 N Morgan	
Austin Jamieson	2929 2nd ave	
April Girard	2929 2nd Ave.	
Wendy Cook	5087 Gertrude St	
Tony Rous	3009 11th Ave	
Brian Sobyski	2815 2ND	
Ryan Fred	4062 7th ave	
Adam Dubois	2636 3rd Ave	
Katherine Hamilton	4226 8th ave	
Devon Charleson	4226 8th Ave	
Angelina McElroy	4226 8th ave	

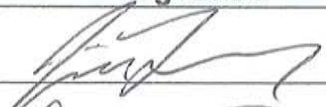
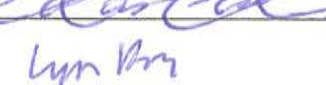
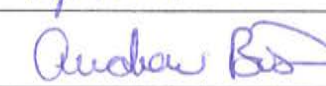
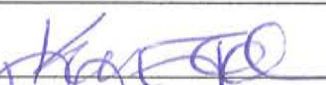
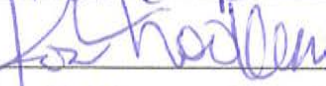
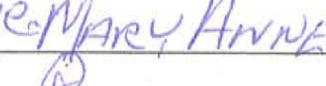
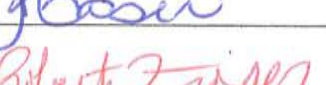
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Petition To:

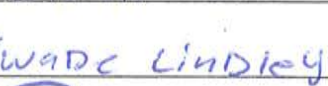
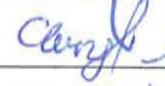
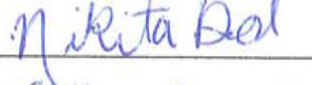
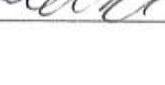
Printed Name	Address	Signature
Jenn Hermann	4459 Bule	Jenn Hermann
B BRENNAN B Brennan	Beaver Creek	B Brennan
Floyd Charles	3737 Bruce	Floyd Charles
Jodi Ross	4013-8th	Jodi Ross
Jennifer Harvey		Jennifer Harvey
Chelsea Iverson		Chelsea Iverson
Jean Zihve		Jean Zihve
Kellen Buschius	4675 Neill St	Kellen Buschius
Cheryl Aitken	4675 Neill St.	Cheryl Aitken
Sam Goble	3785 San Mateo Dr	Sam Goble
Mike Miller	2197 Gibson Rd	Mike Miller
Kevin Khan		Kevin Khan
Chris Sutermy		Chris Sutermy
Randi Simms	Fort Alberni	Randi Simms
Harley Steggle	3108 2nd Ave	Harley Steggle
Harold Sport	Fort Alberni	Harold Sport
Arien-Jaynes	Port Alberni	Arien-Jaynes
Taneesha Kingswell	port Alberni	Taneesha Kingswell
Dillon Chenier	port Alberni	Dillon Chenier

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Petition To:

Printed Name	Address	Signature
Jim Fraser	3011 9th Ave	
Tracy Little	3265 2nd	
Michaela Watt	59016 Middleton	
Jennie Michalenko	3103 Maitland	
Terry Morrison	10447 Walker Rd	
Michael Gengel	8097 Cameron Rd	
Tianna Haider	3793 N. Mogan Cres.	
Sheldon Virac	3376 6th Ave	
Lynn Bos	4119 Steede Ave	
ANDREW BOS	PORT ALBERT 4652 DURANT ST	
Benneth	P. A.	
ROSE NOOKENS	#124-3883 6th	
William Charleson	250-415-3224	
Mary Anne Charleson	Hot Springs Cove	
Dustin Lacharity	4820 China	
Matilda Sutherland	3777 Argyleway	
KATHLEEN FRASER	3171 6th Ave	
Robert Fraser	3171 6th Ave	
LEVI HYNES	3171 6th Ave	

Petition To:

Printed Name	Address	Signature
Granti Pugh	2340 Wild Dore Rd	
Mark Kapor	2786 8th AV P.A	
J. COOKE	5563 RIVER RD	
M. Cooke	5563 River Rd	
Meagan Curley	2802 4th Avenue	
Cal Giesbrecht	27-4110 Kendall St	
Brianne Rie	4062 7th	
Wade Lindsey	100 B Malachuk Reserve ^{Nit-Nature}	
Cassidee Trmsch	854 #2 ADMIRALS	
Chad Orchard	3638 1/4th AVE	
Daryl Charleson	4783 Burde	
Shannon Corbeil	2406 6th Ave	
Aaryl Dal	3217 3rd Ave	
Nikita Dal	3076 7th Ave.	
Christopher Cennome	4502 Dogwood	
Steffan Hilden	2618 2nd Ave	
Bill Fraer	900 Brachn Rd.	
Aaron Brevick	111 Holiburton	

Petition To:

Printed Name	Address	Signature
Shelley Haberland	2178 Gibson	Shelley Haberland
Callie Haberland	2871 1st Ave	Callie Haberland
Jersey Martin	4911 Durbin	Jersey Martin
Nathan Lucas	7129 fec. f. highway	Nathan Lucas
Mary Lucas	Nitinah Lake	Mary Lucas
VERA EDGAR.	NITINAH. LK. BC.	Vera Edgar
John Hansdell	Kingsway	John Hansdell
Robert Johns	Kingsway	Robert Johns
CRVIN COLTRAN	9800 Sonnet Rd	Crvin Coltran
Ken ZGO	P.A.B.C.	Ken ZGO
Margaret Fred	P.A.B.C.	Margaret Fred
Chelsea Cayer	4570 10th	Chelsea Cayer
Breanne Miller	4570 10th	Breanne Miller
Rylan Amos	3330 4th Ave	Rylan Amos
Warren Bauer	4544 Redford St	Warren Bauer
Brittany Peterson	3917 Strathern st	BCP
Brad Dedman	4103 Redford	Brad Dedman
Ken ZGO	P.A.B.C.	Ken ZGO
Timothy Amos		

Petition To:

[illegible]

JUN 22 2016

CITY OF PORT ALBERNI

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

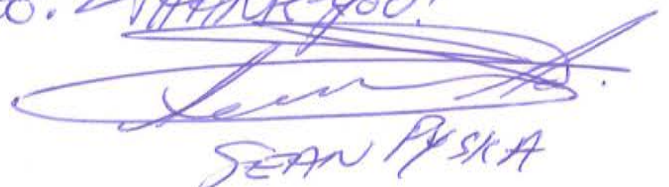
I WRITE THIS TO EXPRESS MY DISAPPOINTMENT
WITH LICENCE GIVEN BECAUSE OF FIRST TO APPLY
ONLY. IF THE FACTORS WERE ALSO KNOWLEDGE OF
PRODUCT, TRUE DESIRE TO HELP THOSE THAT USE
PRODUCT FOR MEDICAL REASONS, NOT AFTER ONLY
THE GOLD AT END OF RAINBOW. ONLY WEST SIDE STANDS.

I HAVE WITNESSED MANAGEMENT HELPING CUSTOMERS
THAT ARE UNABLE TO PAY THAT DAY, GIVE IT AWAY, SO
PERSON IS HELPED. THEY ARE ONLY ONES WHO
HAVE THE PRICE SET REASONABLY.

EVERY INTERACTION I HAVE HAD HAS BEEN
KNOWLEDGABLE, PROFESSIONAL, COMPASSIONATE.

THE OTHER STORES, I REFUSE TO SUPPORT
BASED SOLELY ON THE FACT I FELT SOMETHAT
RIPPED OFF AFTERWARDS AND UNAPPRECIATED.
WEST SIDE ALTERNATIVES IS OPERATED THE WAY
I ALWAYS HOPED THE BUSINESS WOULD BE
WHEN FINALLY ABLE TOO. THANK YOU!

1



SEAN PYSKA

JUN 22 2016

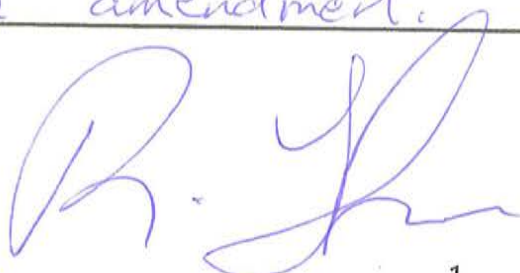
CITY OF PORT ALBERNI

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I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

I believe dispensaries laws should be the same all across our province like liquor laws are. Victoria (our capital) has not set bylaw's yet but are looking at the 300m distance from each other. Vancouver has set 300m distance bylaw from each other. After visiting all dispensaries currently running I believe West Side Alternatives is the only one doing business the right way. If you (council) would visit each dispensary and see for yourselves you would agree that West Side Alternative deserve an amendment.



1

Rick Tucker.

JUN 22 2016

Addressed to mayor and council of Port Alberni

CITY OF PORT ALBERNI

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

I Belinda Hill see no reason for the closure of west side alternatives reason being: I have worked at Kingsway Hotel which is located next door of west side. When they first opened the store I met with the people and my feeling is that they all have nothing but compassion and care for the community. I have talked to people who go there often for their "medicine" example for crones, colitis, etc, etc, I love that they are also big supporters of Jy Watson House. We also support Jy Watson holding our meat draws two days a week. It would be a big disappointment to see the business close. Thankyou kindly for reading my letter to you. God Bless all!
Belinda Hill

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

I, John Filipchuk, feel this business should be allowed to continue operations. The current by laws are unfair & are bad for local businesses. Operating without fear of legal recourse should be a priority & should be put in front of council a.s.a.p.

Chef, John Filipchuk

To Port Alberni City,
Council & Staff

I work as a mid-tender at another dispensary in the City of Port Alberni.

I frequently purchase medicinal products and am able to adequately variate my strain-intake because of West Side Alternatives.

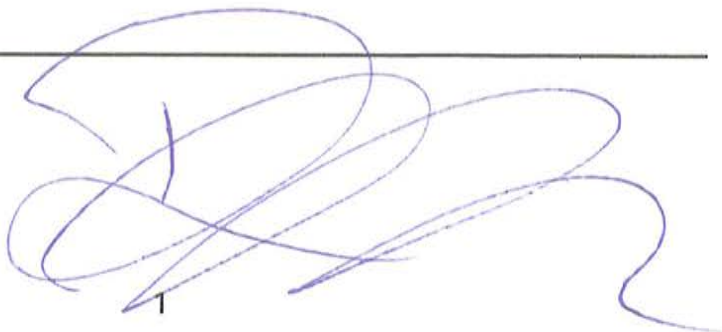
As I also produce my own medicine I am Expert in field analysis of products. Quality Service in their Professional Out-let! The City of Port Alberni should allow West Side Alternatives to operate where it is now. Amend Any by-laws preventing them from doing so and do not incure them any by-law fines relating to non-compliance or Operating without a business license please

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

Richard Mchalewke Feels THAT
WEST SIDE ALTERNATIVES ARE NOT
SHOULD CONTINUE WITHOUT FINE SET
ON THEM . AS A PATIENT & CITIZEN
WHO RELYS ON THE MARIJUANA POT!
WEST SIDE HAS NOT ONLY PROVIDED
A SAFE SECURE PLACE WHICH I
FEEL COMPLETELY COMFORTABLE WITH
BUT ALSO A SUPERIOR HIGH QUALITY
PRODUCT WHICH I RELY ON. THE
ARE ALSO COMPLETELY CONFIDENTIAL &
PRIVATE WHICH THE OTHER
DISPENSERIES IN TOWN ARE NOT!



Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

West Side Alternatives is the best business of its kind in town. The friendly, knowledgeable staff combined with the best products on the market make my choice of dispensary a no-brainer To shut them down would be a ~~tragedy~~ tragedy.

B Pullin

To Mayor and council

Our thoughts on the matter as a local business in regards to the application by West Side Alternatives to have city council reconsider the distance bylaw between marijuana dispensaries and lowering it to a more reasonable distance of 200 or 300 meters is as follows.

We are supporters of keeping westside Alternatives open, this dispensary contributes back to the community greatly and would be sad to see some of those places that appreciate the generosity of this dispensary to lose out. Please reconsider the 1,000 metre variance.

This dispensary employees local residence as well
Thank-you.



The Port Alberni
Cannabis Club.

Trevor Bertrand
owner/operator.



4824 Bute St, Port Alberni, BC V9Y 3M3



Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

Mr Mayor: I can appreciate the fact that this is a new industry and you want to put some guidelines around this new industry - but this town needs new business. How can we restrict anyone who wants to open a business up. Why would we ever stop anyone from opening up a business anywhere. Who cares if every empty store in this town opens up as a dispensary ^{or} every corner. It is revenue for this town. There is a green wave coming - Are we going to miss this boat? Let it grow and reap the rewards in the town coffers.


June 22/16

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

To Mayor & Council of Port Alberni

I've recently heard of your proposed guidelines. This is absolutely ridiculous - makes me think you're crippling small town mentally. What makes you think that you cannot accommodate the citizens of your town with there medical needs. I myself am OFF SEVERAL SYNTHETIC PRESCRIPTIONS that did severe damage to my body & mind not withstanding the addiction & cost. Marijuana is a natural substance. I myself was never against it but when it was deemed I medically needed it I struggled to use it because of the stigma. It is beneficial & needs to be made easily available including the CONVIENCE OF LOCATION. ex: two shoe or clothing stores or banks should "NOT" be in "What this Council & mayor consider CLOSE PROXIMITY." You may someday or a family member may need this and you'll have to travel over the hump. I am not a young Women - I am 57 yrs. old.

Thank You

D. Morgan

June 22/16

Addressed to mayor and council of Port Alberni

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Since being part of Westside Alternatives
They have been very helpful. My mother
before she passed away, was getting
help for pain from westside
It was working for her appetite
and pain, unfortunately she succome
to her pains and passed away.

The fact that westside went
above and beyond for my mother
was amazing and so kind.

The fact they take food donations
for the community, and try too
help so many people in so many
ways other than medications!
It would be a shame and a travesty
to see them parish to the
politics of Port Alberni council

1



Dale Kuteritse

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

Brian Sobyski 731-9836 -
2815 2ND - I Like DEALING
WITH THE PEOPLE HERE.

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

Yes, I support this.

There are many reasons but the main one is that the laws are archaic and need necessary change.

We have changed the way our country is run & we need to change the marijuana laws to allow continued sales for this business, & the use & support of medical marijuana.

The town looks exactly the same overall, so no heavy impact on social behaviour.

Sincerely

Linda Thorburn

June 21/16

Dear Mayor, City Council,

I am writing this letter on behalf of West Side Alternatives dispensary as you well know, our town has 4 dispensaries, the proposal that council passed creating a law of 1000 meters between businesses. (Why would the city do this?) So why are there cars lined up across from each other? This is ridiculous. Picking on a business that is so generous!! West Side, is a contributor to so many charities in the Valley. I don't understand why the city has such an issue?? Please fix this problem of the bylaw thank you

The West-Side Alternatives is my #1
supplier and Cannabis Trichome Therapy
information source.

Only West-Side Alternatives registers me
in an ^{discreet} atmosphere and discreet location.

The Quiet Professional Atmosphere, no blaring
music, is part of my preference.

The door closes and I am in privacy
with the 'Bud-tender', I have transaction
privacy which I require.

West-Side Alternatives is the only
access-point to ever do this for me.

My Personal Privacy will suffer if I lose
this Access-Point.

I must have West-Side Alternatives not
be shut-down or forced to move to protect

The West Side Alternatives has provided me a place to meet new, calm, like minded disabled individuals in the City that has never existed before for my ilk. As we meet and interact is a very safe-space we are building bonds amongst the disabled and providing quality advice; an appropriate choice of medication-trickoms. In West-Sides Calm; Quiet Environment I appreciate that comfort is supplied with "comfity-couches," I must sit soon after walking a limited distance.

West-Side Alternatives is the only access Outlet which offers this necessity for me. A much cleaner couch than my past neighborhood supply's facilities also.

I request West-Side Alternatives stay in their present location.

Dear Mayor Rutan,

I am writing this letter in support of West Side Alternatives, and in question of the 1000 meter bylaw. I don't think it makes a difference whether there is 1000 meters or 20 meters between dispensaries. You can purchase cigarettes at one store when they sell them at another nextdoor correct? Please reconsider this bylaw in the Alberni Valley and maybe focus time elsewhere!

S. I am a non
pot/weed smoker!

Thank you,
Candace Southwell
CS

June 23/16

Mayor Ruttan & City Council

West Side Alternatives supporting many nonprofits such as Minor Hockey; Ty Watson I feel 1,000 meters from each stores is silly, We are in a small town they should be next door to each other.

I have lived here for many yrs. and feel we have a need for these stores as my Husband past away of Cancer and we had no way to get this natural Pain Killers. I am a non smoker and so was he.

Bernice Hanson

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

I am writing this letter in support for West Side Alternatives. Their willingness to help with our community is like nothing we have experienced from any other business. Not only have we seen them help the community by fundraising and donating food banks for those in need. West Side Alternatives have donated to my family to help with a family member with a terminal illness. We are extremely grateful for the generosity and compassion they have shown to us. It would be a complete devastation to see all their kind support just "shut down".

Cindy Boyd

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

I am a continuing supporter of West Side Alternatives for the following reasons... West Side ALWAYS has amazing quality of product at very affordable prices. They go out of their way; Above and beyond to please all customers and genuinely care about helping peoples well being. This store isn't here to benefit themselves, it's here to support medical mariyuanna & it's benefits it has to help everyone. The staff is polite & ready to listen. Everyone is knowledgable & understanding of all their products. Amazing service, & very helpful. The store is conveniently located & discreet. With all being said they still find the time to helpout our local community & donate to many different organizations. This is my reasoning for my continued support for West Sides buisness/license!

Addressed to mayor and council of Port Alberni

I SUPPORT WEST SIDE ALTERNATIVES

I the undersigned feel the city of Port Alberni should allow West Side Alternatives to operate in the current location and amend any bylaws preventing them from doing so or incurring them any bylaw fines relating to non compliance or operating without a business license .

Hello, I am a medicinal cannabis user, I think that you should allow West Side Alternatives a business license or amend any bylaws because, West Side Alternatives goes out of their way to make sure you get your medicine it doesn't stop there they support the food bank by donating loads of food They donate money to the needy and less fortunate and local & not local charities, they showed up themselves when I had ran into problems with a different dispensary, to show support and apologize for something that they didn't do, to show that their not like that all in all West Side is nothing But Beneficial to Port Alberni and its citizens ... I think West Side should be allowed to stay, Because they will actually help Port Alberni & not just themselves

RECEIVED

JUN 09 2016

CITY OF PORT ALBERNI

June 8, 2016

Mayor and Council of the City of Port Alberni
4850 Argyle Street,
Port Alberni, BC
V9Y 1V8

Dear Mayor Ruttan and Council

The Gamma Gamma Master Chapter of Beta Sigma Phi is an International Organization that has seven Chapters in Port Alberni and a local membership of approximately 120 members.

Our chapter is writing to express our concern over the changes being considered for the Alberni Valley Museum. As legacy donors for the museum we have raised funds and contributed to the school programs being offered at the museum. We believe that these school programs are very important for our children and grandchildren and the education they provide.

It is our feeling that the valuable collection that has been acquired by the museum must be managed and preserved by professionals. Our museum is a source of pride for us and we feel compelled to let Mayor Ruttan and Council know of our position with regard to the Museum.

Thanks for your consideration of our position.

President

Shirley Mallory
Gamma Gamma Master Chapter
Beta Sigma Phi
5175 Darnley Road
Port Alberni, BC
V9Y 2J2

Telephone: 250-724-5447

email: skornyk@shaw.ca

Kathy Kanaris
Mallory
Penny Cote
Sarah Cote
Janda Tyler
Yvonne Rogers
Anne McLaughlin
Sharon Murray
Glen Skornyk
Bette Hansen
Lita McInnon
P. Diacomaggi
Leslie Whitteman
Carol D. Novak



The Honourable / L'honorable Jody Wilson-Raybould, P.C., Q.C., M.P. / c.p., c.r., députée
Ottawa, Canada K1A 0H8

JUN 07 2016

His Worship Mike Ruttan
Mayor of Port Alberni
City Hall
4850 Argyle Street
Port Alberni BC V9Y 1V8

RECEIVED
JUN 13 2016
CITY OF PORT ALBERNI

Dear Mayor Ruttan:

Thank you for your correspondence, sent on behalf of the City of Port Alberni, concerning marijuana. I regret the lengthy delay in responding.

As you may be aware, our government will introduce legislation in the spring of 2017 in support of our commitment to legalize marijuana.

It is important to note that, currently, the existing laws concerning marijuana remain in force. The possession, production, and trafficking of marijuana are some of the activities that are prohibited under the *Controlled Drugs and Substances Act* and are subject to law enforcement intervention, except where authorized by exemptions or regulations, such as the *Marihuana for Medical Purposes Regulations*.

I am working with my colleagues the Honourable Ralph Goodale, Minister of Public Safety and Emergency Preparedness, the Honourable Jane Philpott, Minister of Health, and my parliamentary secretary, Mr. Bill Blair, on the launch of a task force that will provide expert advice on how the legalization process should take place, including the strict regulation of and restriction of access to marijuana. The task force will include perspectives from many different sectors, including health, justice, law enforcement, and public safety.

Our objective is to ensure that marijuana is kept out of the hands of children and the profits out of the hands of criminals. Please be assured that the protection of Canadians is a priority for us as we work on this issue.

Thank you again for writing.

Respectfully,

The Honourable Jody Wilson-Raybould

Canada

ENTERED



CITY OF PORT ALBERNI

Office of the Mayor

City Hall
4850 Argyle Street,
Port Alberni, BC V9Y 1V8
Telephone: 250-723-2146 Fax: 250-723-1003
www.portalberni.ca

November 26, 2015

The Honourable Jody Wilson-Raybould, MP
Minister of Justice and Attorney General of Canada
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Honourable Minister:

I understand that as part of your mandate you have been tasked with working with the Ministers of Public Safety and Emergency Preparedness and Health, to create a federal-provincial-territorial process that will lead to the legalization and regulation of marijuana.

As one of many communities across the country that is dealing with a proliferation of medical marijuana dispensaries, I am writing on behalf of our City Council to respectfully request your prompt action on this matter.

Your government's stated intention to legalize marijuana has generated significant interest amongst those who wish to sell the product for recreational and medicinal purposes. Without the corresponding legislative changes, municipalities have been left in an awkward and legally tenuous situation. As a result, our Council is considering adopting regulations as a stopgap measure to address health and safety concerns, potential neighbourhood impacts and security concerns. Regrettably, this work is consuming a considerable amount of our resources and time and taking away from our ability to advance our core areas of service delivery.

On behalf of Council for the City of Port Alberni I would like to encourage your government to act swiftly and responsibly to bring forward new legislation that clearly articulates the new regulations and allows for consistent enforcement by our law enforcement officials.

Yours truly,
CITY OF PORT ALBERNI

ORIGINAL SIGNED BY

Mike Ruttan
Mayor

J:\Clerks_Confidential\Administration\Mayor\Letters\2015\MinisterJustice_Marijuna_Nov2015.docx

Subject: Made In Alberni - Introduction and Overview from MyAlberni

Hello Everyone,

I hope you're having a great start to the summer! I am writing you today to introduce Made In Alberni— See the attached document for an introduction and overview of this exciting local project. Please take a read, and feel free pass this on if so desired.

We're working to launch this project in conjunction with the next launch of MyAlberni App, the biggest Alberni App update to-date.

Should you have any questions or concerns, or if you're looking to discuss this further just let me know.

Have a great weekend eh!

Cheers,
Cameron Appleton
Operations Manager
MyAlberni
250 723 7434
MyAlberni.ca



MADE IN ALBERNI

PORT ALBERNI, BC

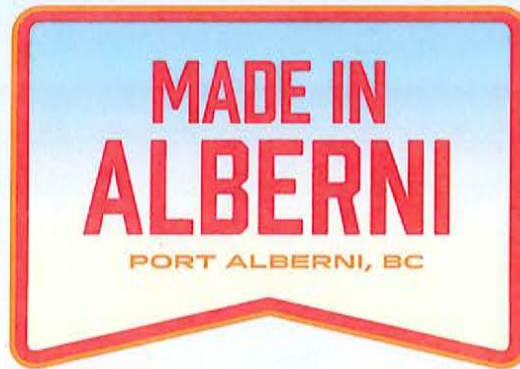
Summer 2016 CONCEPT OVERVIEW

PREPARED BY
CAMERON APPLETON
OPERATIONS MANAGER
MYALBERNI
250 723 7434
MYALBERNI.CA
JUNE 10TH, 2016

This document is a preliminary project concept.

The information disclosed in this document is a draft and is intended to describe and explain the MadeInAlberni Project. The information herein is subject to change without notice. For the most accurate information please contact Cameron Appleton of MyAlberni directly at info@myalberni.ca or by calling 250 720 7712.

Brought to you by **MyAlberni**



Summer 2016
CONCEPT OVERVIEW

Showcase and Highlight
LOCALLY MADE PRODUCTS

FACEBOOK



**PARTNERS
T.B.D.**

WEBSITE



APP



**My Alberni
APP**

Port Alberni
MAKES GREAT STUFF.

Art · Food · Music · Products · and more

Made in Alberni is brought to you by **My Alberni**

Made In Alberni Summer 2016
CONCEPT OVERVIEW

By Promoting What We Make
WE BRAND WHO WE WANT TO BE.

**IN TURN, WE SELL MORE. WE MAKE MORE.
WE PROMOTE MORE. WE BRAND MORE.
WE MAKE MORE BENEFITS FOR RESIDENTS AND TOURISTS.**

We are looking for
PARTNERS OF ALL KINDS
to contribute and promote Made In Alberni.



**PROJECT LOCAL PROMOTION
PARTNERS MERCHANTS PARTNERS**

*If you or your organization is interested in being
a part of Made In Alberni- Now is your chance!*

**SEND US AN EMAIL AT INFO@MYALBERNI.CA OR
CONTACT CAMERON APPLETON AT MYALBERNI, 250 720 7712**

THANK YOU FOR CONSIDERING THE MADE IN ALBERNI CONCEPT.

**WE ARE CREATING A LOCAL ECONOMIC OPPORTUNITY
THAT WILL BENEFIT RESIDENTS AND TOURISTS ALIKE
FOR YEARS TO COME. WITH YOUR HELP, WE CAN BETTER
PROMOTE LOCALLY MADE PRODUCTS, IN TURN CREATING
SIGNIFICANT COMMUNITY BENEFITS FOR ALL TO ENJOY.**

**MADE IN
ALBERNI**
PORT ALBERNI, BC

**PRODUCT
SPOTLIGHT**

**POSTERS
& DECALS**

**LOCAL
MERCH**

**CUSTOMER
SURVEYS**

**SOCIAL
MEDIA**

**PRODUCT
CATALOG**

**LOCAL
BRANDING**

Brought to you by **MyAlberni**

From: Meloney Edghill [<mailto:meloney.edghill@gmail.com>]
Sent: Monday, June 13, 2016 12:20 PM
To: Davina Hartwell
Subject: Name change of 3rd/Stamp/Gertrude

To PA City Council,

As a citizen who gives directions to people new to our city or just passing through, re-naming the road would make it easier to give directions. However, that's the ONLY positive that I can find in this.

As an employee of a business on Gertrude Street, I could not believe my ears listening to this morning's news hearing our mayor say the words 'there will be no cost to the citizens or businesses'. Clearly, no thought has been given to what is required of a business to change its address. We, as an accounting firm, act as an office address for dozens of our clients. So, not only would we have to change our business's address with Canada Revenue Agency, our suppliers, clients, etc, but also that of our clients' vendors, customers, etc. That will involve weeks of man hours, not to mention the expenses involved in reprinting business, cards, letterhead, advertising, and on and on and on.

That's just a small bit of what's involved for us. How about the legal firm on 3rd avenue that acts as a records office for most likely hundreds of corporate clients?

We can't just submit a change of address to Canada Post and be done.

So, yes, there will be a cost to us. A huge cost.

Vehemently against re-naming 3rd/Stamp/Gertrude,

Meloney Edghill

From: Rod and Marilyn Clark [<mailto:marrod@shaw.ca>]
Sent: Monday, June 13, 2016 7:33 AM
To: Davina Hartwell <davina_hartwell@portalberni.ca>
Cc: Scott Smith <scott_smith@portalberni.ca>; Timothy Pley <timothy_pley@portalberni.ca>
Subject: Re: renaming of Gertrude st - email to council

After reviewing the information you sent me I object to the renaming of Gertrude St. I listened to the radio report this morning, with the mayor stating that there would be no cost to homeowners which is wrong.

According to the city staff report there are 110 business and 140 residential addresses - of which many are multi family - there are likely over 500 people affected. With the costs of changing legal documents etc my families estimated cost is over 500 dollars.

City staff recommended that those costs should be stated and all affected parties notified and asked for comments and input on this. I have only heard bits and pieces from the paper and radio. Information on the city website is sadly lacking. Especially on the reason of the renaming especially of all Gertrude, Stamp and 3rd.

Again I call on council to reject this plan

On Jun 6, 2016, at 9:49 AM, Davina Hartwell <davina_hartwell@portalberni.ca> wrote:

Hi Rod

Attached is the report presented to Council at the May 9th regular meeting of Council. The report identifies the number of businesses and residences that would be affected by the change. The resolution passed by Council is as follows:

That the report from the City Planner dated May 4, 2016, be received and Council for the City of Port Alberni direct staff to start the renaming process for the thoroughfare now named Gertrude Street, Stamp Avenue and 3rd Avenue and notify all property owners, tenants, emergency services and utility service providers of the upcoming change to take effect by July 1, 2017.

At the subsequent meeting on May 24th, 2016, Council endorsed the following resolution:

That Council for the City of Port Alberni direct staff to provide an estimate of internal costs to the City associated with the proposed re-naming of Gertrude Street/Stamp Avenue/3rd Avenue.

That report will be on the upcoming agenda on June 13th and you will be able to access a copy of the report in the agenda package that will be available by 5:00 p.m. on Thursday, June 9th.

I am not aware of reports over the years that you are referring to but am copying this email as well to the City Planner, Scott Smith, in case he may be aware of anything.

Regards
Davina

Davina Hartwell

City Clerk

City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8
Tel. 250 720-2810
Cell 250 731-6101
www.portalberni.ca

From: Rod Clark [<mailto:marrod@shaw.ca>]
Sent: Sunday, June 05, 2016 7:28 PM
To: Davina Hartwell
Subject: renaming of Gertrude st - email to council

Rod Clark 4886 Gertrude st

I just became aware last week that council is proposing to rename all of Gertrude street. I would like to know the reasoning behind this and the report submitted to council May 9 2016. May I have a copy of this report?

I understand that it is to do with confusion on getting downtown from Johnston Street. Then why is Gertrude street being changed north of Johnston street?

This is not as simple as send in a card to Canada post. It involves changing all our legal documents, driver's license, passport etc. Has council looked into what is involved in changing address on a legal title and who is responsible.

I heard the mayor on the radio last week stating this decision would be only based the cost to the city. Could I get the number of addresses affected by this proposed change? And how many are businesses?— who would have significantly more cost with stationary , business card and other changes.

I understand council has had several reports over the years on changing signage to accomplish this. May I have a copy of those reports.

And lastly I would like to know how this process is proceeding with dates on when key items are to be done, such as direct notice to landholders of this proposed plan.

Thank you for your consideration



Ref: 113278

JUN 09 2016

Mr. Al Richmond
President
Union of British Columbia Municipalities
525 Government Street
Victoria, BC V8V 0A8

Dear Mr. Richmond:

Al:

I am writing to follow-up on my letter of February 26, 2016, to provide you with a further update on the arrival of Syrian refugees to our province.

I am proud to say that British Columbia (BC) has now welcomed more than 2,300 Syrian refugees to over 45 communities across the province. Nearly all Syrian refugees who have arrived are in permanent housing and are rebuilding their lives as new British Columbians. I am very grateful to our municipalities for the important role they have played in welcoming and supporting Syrian refugees, and would like to express my thanks for their efforts. I have had the great pleasure of meeting with newly resettled refugees and local service providers in Prince George and was humbled by the resiliency and community spirit they possess.

As of March 18, 2016, the regional breakdown for Syrian refugee arrivals to BC was: 52 individuals to the North (2%); 125 to Thompson-Okanagan (5%); 277 to Vancouver Island (12%); 824 to Surrey and the Fraser Valley (35%) and, 1,050 to Metro Vancouver (45%). These figures are updated on a bi-weekly basis and disseminated online through the province's Refugee Readiness Hub (<http://refugeehub.issbc.org/newsletters>). The province-wide hub also contains information on existing services, community-based refugee readiness teams, training materials, and other resources that may be of interest to municipalities.

.../2

Ministry of Jobs, Tourism and
Skills Training and Minister
Responsible for Labour

Office of the Minister

Mailing Address:
PO Box 9071 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 356-2771
Fax: 250 356-3000

Location:
Room 138
Parliament Buildings
Victoria BC
www.gov.bc.ca/jst

Although the federal government has not yet finalized refugee arrivals to BC for the remainder of 2016, the national target for refugees in 2016 is 55,800 – over double the 2015 target. Based on this number, we know that BC can expect a higher number of refugees to arrive over the remainder of the year compared to previous years. It is anticipated that the majority of the remaining 2016 arrivals will happen in the fall. I will be sure to share more up-to-date information with you as it becomes available. In the meantime, Immigration, Refugees and Citizenship Canada (IRCC) is currently in discussions with local settlement service providers to assess their capacity and obtain further information to influence final destining decisions. IRCC has communicated that they will continue to promote a regional approach for destining refugees, whereby government-assisted refugees will benefit from resettlement assistance outside of the lower mainland in communities such as Nanaimo, Abbotsford, Prince George, and Kelowna. This approach will continue to support newcomers in finding available housing and employment opportunities across the province.

People arriving to BC as refugees may have travelled with few belongings, but they bring important knowledge, skills, and experience to their new communities. Recognizing that good jobs help create better futures for newcomers and their families, the province has allocated up to \$1M through the Canada-BC Job Grant Refugee Fund to support job readiness and job-specific skills training for refugees. I strongly encourage municipalities to promote this fund among local industry and employer associations, as well as foster connections between employers and the WorkBC Employer Services Centres serving refugees in their communities. More information is available at: www.workbc.ca/Employer-Resources/Canada-BC-Job-Grant.aspx and www.workbc.ca/Employment-Services/WorkBC-Centres.aspx.

As a part of the overall \$1M Refugee Readiness Fund investment, the province has provided \$500,000 to five Refugee Readiness Teams that are now actively working across BC to identify and prioritize community needs to support a coordinated approach to helping refugees. These teams are an excellent resource for municipalities as they have all completed two-day training workshops on refugee readiness, developed community-based action plans, and are in the process of coordinating local supports. More information on the teams is available on the Hub at: <http://refugeehub.issbc.org/readiness-teams/>.

I also wanted to inform you that, in honour of Canada's humanitarian traditions, BC has recently proclaimed June 20th as "World Refugee Day". This day will mark a key moment to celebrate the efforts of BC communities in welcoming refugees and to raise awareness of the importance of continuing to help refugees resettle and rebuild their lives in our province.

.../3

Mr. Al Richmond
Page 3

I want to thank you again for your dedicated support of refugee settlement across the province. Please feel free to share this letter with your members as appropriate. I look forward to our ongoing engagement on this issue.

Sincerely,



Shirley Bond
Minister

Enclosure

pc: Honourable Peter Fassbender
Ministry of Community, Sport, and Cultural Development
and Minister Responsible for TransLink

APPENDIX 1: Syrian Refugee Arrivals by BC Destination – as of May 17, 2016Source: <http://www.cic.gc.ca/english/refugees/welcome/map.asp>

Please note: the data below reflects the initial community that refugees were destined for, based on federal government data. It does not reflect secondary movement or the sub-contract arrangements between the Immigrant Services Society of BC in Vancouver and other communities that enabled government assisted refugees to be settled in Nanaimo, Abbotsford, Prince George, Kamloops, and Kelowna.

City	Admitted GARs	Admitted BVORs	Admitted PSRs	Total Admitted	PSRs in Inventory	Total Admitted plus Inventory
Abbotsford	0	7	1 to 4	8 to 11	1 to 4	9 to 15
Aldergrove	0	5	0	5	0	5
Burnaby	0	20	53	73	55	128
Campbell River	0	0	0	0	10	10
Cawston	0	1 to 4	0	1 to 4	0	1 to 4
Charlie Lake	0	0	1 to 4	1 to 4	0	1 to 4
Chilliwack	0	12	0	12	5	17
Clearwater	0	1 to 4	0	1 to 4	0	1 to 4
Coquitlam	0	0	11	11	6	17
Cowichan Bay	0	0	1 to 4	1 to 4	7	8 to 11
Cranbrook	0	1 to 4	0	1 to 4	0	1 to 4
Dawson Creek	0	1 to 4	0	1 to 4	0	1 to 4
Delta	0	0	0	0	1 to 4	0
Duncan	0	7	0	7	0	7
Fernie	0	0	1 to 4	1 to 4	0	1 to 4
Fruitvale	0	0	0	0	1 to 4	1 to 4
Gabriola	0	6	0	6	0	6
Gibsons	0	0	0	0	7	7
Kamloops	0	17	0	17	1 to 4	18 to 21
Kelowna	0	27	13	40	21	61
Ladysmith	0	0	1 to 4	1 to 4	0	1 to 4
Langley	0	5	5	10	11	21
Maple Ridge	0	0	5	5	1 to 4	6 to 9
Nanaimo	0	18	0	18	0	18
New Westminster	0	0	16	16	13	29
North Vancouver	0	5	11	16	8	24
Oliver	0	7	0	7	0	7

City	Admitted GARs	Admitted BVORs	Admitted PSRs	Total Admitted	PSRs in Inventory	Total Admitted plus Inventory
Osoyoos	0	1 to 4	0	1 to 4	0	1 to 4
Pender Island	0	6	0	6	0	6
Penticton	0	1 to 4	0	1 to 4	0	1 to 4
Port Coquitlam	0	0	1 to 4	1 to 4	0	1 to 4
Port Moody	0	0	0	0	1 to 4	1 to 4
Powell River	0	0	0	0	13	13
Prince George	0	6	10	16	0	16
Richmond	0	6	15	21	1 to 4	22 to 25
Salmon Arm	0	11	0	11	6	17
Salt Spring Island	0	0	0	0	6	6
Smithers	0	5	5	10	0	10
Squamish	0	0	0	0	8	8
Summerland	0	5	0	5	0	5
Surrey	0	6	49	55	48	103
Terrace	0	0	0	0	5	5
Vancouver	1579	30	57	1666	76	1742
Vernon	0	0	0	0	1 to 4	1 to 4
Victoria	244	28	16	288	78	366
West Vancouver	0	0	5	5	1 to 4	6 to 9
Whistler	0	0	0	0	5	5
White Rock	0	0	1 to 4	1 to 4	0	1 to 4
TOTAL	1823	245 to 263	278 to 299	2346 to 2385	397 to 424	2743 to 2809

To Your Honor the Mayor and City Council

The selling of the Plywood Lots A and B to Alberni Engineering Co. marked a sad day for Port Alberni.

A study of the zoning on our city's harbour tells that all the lots are industrial or commercial properties. Nothing has been zoned PARK for the public use in Port Alberni. This means that all the bits and pieces of property the city owns on the harbour can be sold to interested buyers. The Harbour Quay pieces, our new Canal Beach can disappear into commercial and industrial hands. They will be lost to the public as places of recreation and beauty on the harbour.

The city planners in developing the strips of commercial businesses on Johnston Rd have killed the need for many people to travel over to the old city centre in South Port.

This lack of foresight and planning has produced a slum like city centre in South Port today. We need attractions that will draw people into the old city. The plywood lots A & B would have made a beautiful place for a seaside experience. Yes, the lots are polluted but so was Central Park (New York), False Creek (Vancouver) and Canal Beach. People with vision always look ahead and have the will to make the way. Cities that have respected beauty and the needs of their citizens are known for their beautiful parks. Their leaders had zoned areas for PARKS so they would be saved for future generations.

The 30 new jobs from the sale to Alberni Engineering are only dreams at this point. To have them become reality the company must secure contracts which have to be won through bids. I personally don't see this happening.

Putting more industry back into the living room of South Port will only add more ugliness, more noise and chemical pollution. It also will devalue the property I own.

The creation of Canal Beach has been a joy and a seaside experience for many people. It has already drawn many citizens and visitors to the events scheduled there.

It is sad to note that your city council wishes to develop the Somass River Estuary and you do not want to put any real money into the further development of Canal Beach. You also discourage others from trying to add to the beach. Your actions betray the people you were elected to support.

I hope you will begin to see the need and you will have the desire to create some PARK zoning on the harbour for the citizens of Port Alberni. This action will record a real change in Port Alberni.

Sincerely,

J. Gyori

To: Port Alberni Mayor and Council

June 14, 2016

I'd like to formally express my opposition to the sale of the former Plywood lands – Lots A and B.

This secret deal to an undisclosed company was made with zero consultation with the community. When the report was presented at the City Council meeting on June 13, 2016, staff members that were present were unable to respond to most of Councillor Alemany's questions and the other council members were silent. I expect more from my elected representatives.

This short-sighted decision is wrong for a number of reasons. The strategic plan for the City of Port Alberni calls for development of waterfront recreational opportunities and better access for all residents. Expansion of waterfront lands is critical to creating a better lifestyle for residents and visitors and to expanding an economic base that will support tourism and recreational opportunities. Canal Beach, although small, is a fantastic example of the direction we should be heading, and has already proven its value to the community. The decision to place a large corporate industrial site right next to it is inexplicable. A handful of jobs in exchange for the giveaway of waterfront lands that should be public is a short-sighted deal.

This decision was made behind closed doors with no public consultation. The owner of 1075565 B.C. LTD., based in Ontario, is a mystery, but was allowed to purchase strategic waterfront in our city at a giveaway price of \$250,000.

Council should have fully explored other options. It did not. The public should have been fully engaged in the process and given opportunities to provide feedback. It was not.

Port Alberni has a clear choice for the future. Other municipalities in B.C., like Squamish, have taken advantage of their natural settings and capitalized on the economic opportunities that come with tourism and outdoor recreation. We have the opportunity to do the same. It is a shame that our council members don't embrace this vision.

Thank you.

Rosalind Chapman
2354 Anderson Avenue
Port Alberni, BC

Cc: AV News, AV Chatter (Facebook)

FOOD SECURITY AND CLIMATE DISRUPTION COMMITTEE

THURSDAY, April 7, 2016
4:30 p.m. in the City Hall Committee Room

Present: Chris Alemany, Sam Brownlee, Guy Langlois, Rosalind Chapman
Sandra Gentleman, Gary Swann, John Mayba

Regrets: Bob Haynes

Guest: Marcus Lobb, Food Hub Coordinator for the Alberni Valley Transition Town Society

1. Approval Minutes of the March 3, 2016 meeting
Chris Alemany moved to approve, John Mayba seconded

2. Approval of agenda
Gary Swann moved to approve, John Mayba seconded

3. PRESENTATION
Hog fuel (tire derived fuel) burning at Catalyst
We were unable to contact the speaker prior to the meeting.

Action: Chris Alemany will contact the speaker and invite them to our next meeting

4. Agenda preparation and items

Sam Brownlee requested that agenda items be submitted well in advance of our meetings so that it can be circulated to committee members and submitted to the city clerk in a timely manner.

5. Follow up from Chris Alemany on Blue Dot resolution.

The Blue Dot recommendation will be discussed at the next City Council meeting. Some concern has been expressed by a counselor regarding the legal implication of adopting the resolution. Chris Alemany mentioned that the Blue Dot resolution will also be discussed at the Federation of Municipalities meeting in Victoria.

6. Saving the bees/soil remediation

Sam Brownlee discussed the Save the Bees initiative by General Mills. Some information here:
<http://www.blog.generalmills.com/2016/03/a-public-private-partnership-to-save-our-bees/>

Sam Brownlee suggested that some brownfield lots in the city and city owned land could be seeded with strips of wild flowers to provide food for the bees.

Action: Sam Brownlee and Marcus Lobb will contact Jacob Colyn to discuss what properties could be used to seed wild flowers

Gary Swann suggested that biodynamic preparations and compost would be beneficial in the remediation of brownfield lots.

Action: Chris Alemany will discuss remediation of brownfield lots with Scott Smith, City Planner

Marcus Lobb suggested that more gardens are needed.

Action: Gary Swann will contact Theresa Kingston with the City in regards to the development of a Community Garden policy.

7. City bylaws protecting water courses

Sam Brownlee discussed her concerns with recent tree cutting in riparian zones within the city. We had some discussion regarding the requirement of a permit to cut down trees.

Action: Rosalind Chapman will research municipal policy regarding tree management

Some concern was expressed with policy of the Bear Watch organization to recommend cutting down fruit trees and discouraging composting.

Action: Sam Brownlee will invite Christina Brack from Bear Watch to come to our next meeting to discuss their policies regarding cutting down fruit trees and discouraging composting

8. Gleaning Project

John Mayba recommended that the committee talk to the City about supporting the Gleaning Project.

Marcus Lobb said he would contact Heather to see if she could come and talk to the committee regarding the status of the gleaning project

9. Transition Movement in Canada: Are We Having Fun Yet? Webinar
Tuesday, 19 April 2016 from 12:00 PM to 1:30 PM (EDT)
Register here:

<https://www.eventbrite.ca/e/transition-movement-in-canada-are-we-having-fun-yet-webinar-tickets-23266650177?aff=eivtefrnd>

10. Adjournment

Motion to adjourn by Chris Alemany, seconded by John Mayba.
The meeting adjourned at 6:10PM

Next meeting May 5, 2016.

Sam Brownlee, Chair

Davina Hartwell, City Clerk

FOOD SECURITY AND CLIMATE DISRUPTION COMMITTEE

TUESDAY, May 5, 2016 – 4:30 p.m. in the City Council Meeting Room

Present: Chris Alemany
Rosalind Chapman
Guy Langlois
Sandra Gentleman
Sam Brownlee

Regrets: Bob Haynes, John Mayba, Gary Swann

Guest: Heather Shobe, Eden Tree Farm
Marcus Lobb, Food Hub Coordinator for the Alberni Valley Transition Town Society

1. **Approval of Minutes of the April 7, 2016 meeting.**

Chris Alemany moved to approve, Rosalind Chapman Seconded

2. **Approval of Agenda**

Chris Alemany moved to approve, Sandra Gentleman Seconded

3. **Presentation by Heather Shobe from Eden Tree Farm on the Gleaning Project**

Ms. Shobe discussed the status of the Gleaning Project:

- Information regarding the gleaning project has not been posted to the city website
- Truck and driver were not provided by the city
- They received \$3,000.00 from the city
- Exploring a user pay system to increase revenue

The committee discussed the Food 4U Food Recovery Program operated by Loaves and Fishes in Nanaimo. Our community could start a similar program here in Port Alberni. This program could also manage the gleaning program.

Action: Marcus Lobb, Food Hub Coordinator for the Alberni Valley Transition Town Society will contact the executive director of Loaves and Fishes and request that he come to Port Alberni and do a presentation to our community on getting a similar program going here.

4. **Presentation by Chris Alemany on the status of the Blue Dot recommendation to city council**

The Blue Dot recommendation will be voted on by city council at their next meeting.

5. **Gary Swann's report on community gardens policy was tabled until our next meeting**

6. **Presentation by Rosalind Chapman on the Tree Protection Program**

- A report was presented on similar tree protection programs in Parksville, Nanaimo and View Royal.
- The policies dealt with size, species, location and habitat.
- Scott Kenny, former Director of Parks and Recreation with the City of Port Alberni was an advocate for protection of trees and started a tree inventory.

Action: Rosalind Chapman will present more research at a future meeting.

7. **Presentation by Guy Langlois on water conservation**

- Guy Langlois presented information on water conservation programs in other municipalities on Vancouver Island offering rebates for garden irrigation and low flush toilets.

Action: Guy Langlois will work on recommendations for rebates for garden irrigation and low flush toilets. He will present these recommendations to the committee in September for consideration to be included in our annual report to city council.

8. **Presentation by Sam Brownlee on distributing wild flowers seeds on empty lots to increase bee population.**

- Sam Brownlee had discussed the project with Jake Colyn. Mr. Colyn suggested that the property where the old bottle depot may be a suitable area to plant wild flower seeds.

Action: Sam Brownlee will contact Petro Canada to see if they would be interested in having wild flower seed distributed on their property on 10th Ave. She will also look into applying to the Wal-Mart Evergreen grant for funding to purchase wild flower seeds.

9. **The Food Security and Climate Disruption Committee would like to invite the Bear Watch organization to a future meeting so we can discuss their policies on recommending cutting down fruit trees.**

Action: Sam Brownlee will invite a representative of the Bear Watch organization to a future meeting.

10. **Next meeting Thursday, June 2, 2016.**

11. **Motion to adjourn the meeting at 6:30 PM**

Guy Langlois moved to adjourn, Chris Alemany seconded

Sam Brownlee, Chair

Davina Hartwell, City Clerk

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SENIORS ADVISORY COMMITTEE
Minutes of Meeting Thursday 14 April 2016
4:30 pm in the City Chambers

Present: Daren Saare, Lorraine Kempes, Susan Barnett, Bill Randles, Councillor Denis Sauve,
Margaret Vatamaniuck
Guest: Patty Edwards, MLA assistant

The minutes of the last meeting were accepted as read with no changes.

Old Business:

There was a discussion of the role of the Sunshine Club on this committee. It was explained that they are to bring any concerns their members have to the committee.

The Senior's Fraud Workshop was cancelled due to lack of interest. It was determined that the advertising via the Sunshine Club newsletter was not enough and in future needs to be given broader exposure. It will be rescheduled.

New Business

Patty Edwards gave a presentation to the committee on the formation of the Alberni Valley Community Stakeholders Initiative to address the lack of housing in the valley for various groups in need such as seniors. There was a motion made by Darren Saare to form a Seniors Housing group to be rolled into the AVCSI as a sub-committee specific to seniors housing. This was seconded by Susan Barnett and passed unanimously.

Rainbow Gardens has indicated that they wish to sit on this senior housing committee. This will be an open committee and the City will be sending out invitations to the community at large.

The meeting was adjourned at 5:30 pm with the next meeting to be held 9 June 2016 4:30pm at City Hall.

Darren Saare, Chair

Davina Hartwell, City Clerk

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From: Mezynska, Urszula CSCD:EX [<mailto:Urszula.Mezynska@gov.bc.ca>]

Sent: Friday, June 17, 2016 11:35 AM

To: Mezynska, Urszula CSCD:EX

Subject: Summary of Local Government Engagement on the CLT's Recommendations

This email is being sent on behalf of Tara Faganello, ADM, Local Government Division, Ministry of Community, Sport and Cultural Development

Dear Mayors, Chairs, Chief Administrative Officers and other webinar participants:

In March 2016, the Ministry of Community, Sport and Cultural Development hosted six engagement webinars on the Climate Leadership Plan with local governments from across BC, and committed to sending you a summary of the content discussed during the webinars.

In preparation for the anticipated release of the government's Climate Leadership Plan, I would like to share with you a summary of input on the Climate Leadership Team's 32 recommendations, that was received from participants during the webinars. The comments recorded during these consultations will continue to be useful in informing government's direction on climate action.

For context and reference, please find attached the previously sent list of Provincial Staff Contacts, and the Climate Leadership Team's 32 recommendations are included in the January 2016 Consultation Guide: <http://engage.gov.bc.ca/climateleadership/files/2016/01/ConsultationGuide-ClimateLeadershipPlan.pdf>

If you have any questions about the engagement process or the content of the attached materials, please contact the Intergovernmental Relations and Planning Branch at IRPD@gov.bc.ca or call 250 387-4037.

Thank you,

Tara A. Faganello, CPA CGA BA Ec.

Assistant Deputy Minister

Local Government Division

Ministry of Community, Sport and Cultural Development

Telephone: 250-356-6575

Draft Summary of Input from Regional Engagement Sessions on Climate Leadership Team Recommendations (Mar. 8-10, Mar.15-17, 2016)

During the January 25th - April 8th Climate Leadership Plan public consultation period, the Ministry of Community, Sport and Cultural Development conducted six webinars with local governments, five regional (Kootenay-Boundary, Vancouver Island/Coastal, Lower Mainland, North Central and Southern Interior) and one province-wide. Hosted by two Parliamentary Secretaries, senior Ministry staff, and a team of inter-ministry experts, the webinars reviewed the Climate Leadership Team recommendations (as presented in the [January 2016 Consultation Guide](#)) including local governments' experience with the Climate Action Charter. In total, 99 local governments participated. Attendees included mayors, councillors, board chairs, electoral area directors, CAOs, and planning, public works and engineering staff (as determined by each local government). Below is a listing of the input received during the consultations on each of the 32 recommendations, and other items discussed.

If you have additional comments please contact the Intergovernmental Relations and Planning Branch at IRPD@gov.bc.ca or call 250 387-4037.

What We Value	
<i>Targets, Reviews and Intergovernmental Relations</i>	
Region	Input Received and Questions Discussed During Consultations
<i>Kootenay</i>	<u>Recommendation 29:</u> Concern about carbon trading - communities would like to reinvest their carbon tax into their communities
<i>Vanc. Island</i>	No comments
<i>Lower Mainland</i>	<u>Recommendation 1-3:</u> - Are these targets enough to meet international agreements to limited temperature to 1.5C? - How were the target percentages decided on and what were they based on? In community discussions—people were asking about having specific percentages. <u>Recommendation 29:</u> - Would like clarification on this recommendation – will it go up, how much, when and what should it be used for? <u>Other:</u> - Fully support reducing GHG emissions, but co-benefits (e.g. reduction in air pollutants) also need to be considered
<i>North Central</i>	<u>Recommendations 1-3:</u> - How have the targets changed and will they meet the targets set in Paris? - Can you define industry targets in Recommendation #3; are their specific industries identified within that? - Pleased to hear about the sector targets. Is the Province looking at this as being just for BC, or as part of the global system? As BC's LNG can decrease emissions by assisting other areas of the world that are using more carbon intensive energy sources. It is important for us to be global citizens and we think this may be missing here. - Do not see Recommendation #3 happening. <u>Recommendation 29:</u> - Is cap and trade just for BC or nationwide or for Pacific coast?

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	<u>Other:</u> Is there the opportunity to discuss recommendations that were not on the topic list of this webinar?
Southern Interior	No comments
Province-wide	<u>Recommendations 1-3:</u> - Why didn't the Climate Leadership Team consider systems and policies to meet 2020 targets? - Why did the sectoral target for transportation not include aviation?
Fiscal Policy [Submit comments directly to: FINclimateleadership@gov.bc.ca]	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 7c:</u> - We would like \$ for infrastructure for electric vehicles, converting fleets(buses) to low GHG vehicles, and clean energy for buildings <u>Other:</u> - We provide funds for recreation facilities to reduce their GHG emissions, but do not own those facilities so cannot claim those reductions. Is there provincial support for rural areas that do assist (give \$) to community spaces but do not own them?
Vanc. Island	<u>Recommendation 5:</u> - Has a decision been made to increase carbon tax and by what amount over what time frame? <u>Recommendation 4, 7a & 7c:</u> - If the carbon tax increases \$10 per tonne, how much of that goes to reducing PST on electricity and how much of it would go to vulnerable groups and local governments? <u>Other:</u> - Are you looking at amending the Charter to allow municipalities to use local improvement charges (LICs) to help private citizens undertake energy efficiencies and clean energy projects, e.g. a good pilot example is Halifax's Solar City? Nova Scotia and Ontario are the first to move on using LICs for energy efficiency and renewable energy. Low interest borrowing would be through Municipal Financing Authority (MFA) - We would like to be able to borrow from the MFA to do solar projects - is the Provincial government considering changing rules so that we can borrow? - What would be really helpful (cost and GHG) is if the Ministry of Environment's permitting process for new technologies (e.g. to convert solid waste) was streamlined.
Lower Mainland	<u>Recommendation 5b:</u> - How is "rural" defined in recommendation 5b? <u>Recommendation 7c:</u> - What do you mean by incremental tax revenue? We feel that revenue from carbon tax should be put towards greening the economy or reducing GHG, period. LG could get involved in lots of projects – e.g. district energy system from sewer waste. This is good for reducing GHG, because we are no longer using natural gas - Dozens of priority projects have already been identified in the many plans that local governments have, e.g. Community Energy and Emissions Plans, Sustainability Plans, and Transportation Plans etc. - Is there a potential for the Province to consider using incremental tax revenue to fund transit?

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North Central	<u>Recommendations 5, 7b, 7c:</u> • interested in linkage between these recommendations, and wondering if there is a mechanism to provide \$ back to the sector that paid the tax to improve their technologies • Rather than grants where communities will compete with each other, can the Province look at non-application based granting? • Can you give an example of the types of project that would receive funding in 7b and 7c? Would this include projects for operational changes? • Does the Province provide direct incentives to individuals or private residents? • Incentives for street lighting and exterior upgrades from high pressure sodium to LED would certainly be highly valued by our municipality. • We currently operate district energy systems that private systems can connect to if they have a boiler, but it is expensive to do so. Incentives for customers to connect would be great to ensure viability of the district energy system. • Do not accept Recommendation 5. • Monies raised on carbon tax needs to be spent on research and technology rather than cutting taxes and transfers to individuals with low income. <u>Recommendation 6:</u> • What might those other sources of emissions be? And how would it be monitored?
Southern Interior	<u>Recommendation 4, 7a:</u> • Is the Province looking at lower PST for other types of fuels besides electricity? <u>Recommendation 7c:</u> • We would like to see the Province develop a grant program for solar assistance for public and residential buildings.
Province-wide	<u>Recommendations 4-7:</u> • Since we won't meet our 2020 targets, how realistic is it that we'll meet our 2030 and 2050 targets? • Local governments and communities need better fiscal tool/ enabling legislation to densify the urban environment. In particular, home retrofits need to be made more affordable by enabling local governments to introduce local improvement charges.
Adaptation	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 24a:</u> • Funding for hazard maps would be great. We suggest that maps be updated, and that the Province allocate a specific fund (from carbon tax revenues) to this. The Province should take the lead and fund it as there are efficiencies to this. We are worried that local governments will be made to update their hazard maps without support. It would be much more efficient if the Province took the ball, ran with it and gave \$ to do it by the Regional District.
Vancouver Island	<u>Recommendation 16:</u> • How have you dealt with the agriculture sector in formulating the recommendations? <u>Recommendation 24a:</u> • How is the Province suggesting dealing with the development of hazard mapping within the Private Managed Forest Lands (PMFL), and in particular, fire risk? • If the Province undertakes this mapping, we are concerned it will not be specific enough to show local variations. We need a scalpel

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	not a sledgehammer.
Lower Mainland	<u>Recommendation 24a:</u> • Will there be funding for updating local hazard maps? <u>Recommendation 24b:</u> • What do you mean specifically by “invest in monitoring systems”? We were hoping to see less self-regulation and more oversight from government into who is reporting and what they are doing.
North Central	<u>Recommendation 11:</u> • Can you provide a brief summary of what is meant by the social cost of carbon? • This is impossible to monitor and the Environmental Assessment Act is already over prescriptive and open to interpretation. <u>Recommendation 16:</u> • What might this look like or what does it mean? Why are we always curtailing revenue development operations like, mining, forestry, agriculture and yet we continue to use up viable production lands for highways, subdivisions etc. in the larger centres. Maybe we need to consider making people live in the community they generate their income. <u>Recommendation 24a:</u> • Have you considered increased geotechnical hazards due to change in weather patterns –would this be included in the hazard mapping? • Does this recommendation pertain to Provincial mapping or local government mapping? It would be good if there were funding for local governments to update flood mapping which was a responsibility passed down in 2004. • What hazards have been identified for what areas? <u>Recommendation 24c:</u> • Do you have examples of government risks for this recommendation? Our municipal drinking water is snow pack dependent, so it would be good if, for example, we had LIDAR studies and surveys for water resource management. <u>Recommendation 24d:</u> • Are there any details or plans for this recommendation? <u>Recommendation 25a, b:</u> • Suggest not just using First Nations traditional knowledge but all members of the community; all community members should get equal and similar programs.
Southern Interior	<u>Recommendation 11:</u> • Can you expand on what is meant by the social cost of carbon?
Province-wide	<u>Recommendation 24 a-d:</u> • Increased communication and dialogue is always a good thing. • Will updated hazard maps be made available to local governments to help with land use planning? • Will funding be available to local governments to help mitigate flooding and other risks associated with climate change? • We are poised to have significant impacts from sea level rise (e.g. resorts will be inundated with a small rise). Are there any mechanisms for mitigation and/or compensation? <u>Recommendations 16 and 25:</u> • Will you be working with the Marine Planning Partnership when considering protected areas strategies for the North Coast?

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INFORMATION FOLLOW UP:

Marine Planning Partnership is a partnership between FLNRO and First Nations on the North Coast.

The Way We Live

Communities

Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Other:</u> How does drought, water source and drinking water planning in light of climate change fit into the Climate Leadership Plan? We have not seen this prominent in the discussions but it is top of mind for constituents.
Vancouver Island	<u>Recommendation 21:</u> - Charter is now accepted and has been very beneficial in directing further action through the community energy and climate plans. We appreciate the provincial initiative on this, and think updating it is a great idea. - Can you expand on how you see the alignment of the Province and communities under the Charter reinvigoration? - Climate Action Charter – In the beginning, the fact that it was not legally binding helped get council votes, in addition, the belief that we would not be able to participate in programs/grants if we did not sign on. Signing of the Charter was the first step, and we have received a lot of help along the way. <u>Recommendation 22:</u> - We'd like to see more focus on zero waste than waste to energy. - We would encourage the Province to look at some other funding streams for food and organic waste diversion. - Very interested in waste to resource strategy especially regarding dealing with residuals locally but find a lack of solutions (e.g. contractors with solid business plans) to deal with it, so anything the Province can do to help bring a solution would be great. - Waste to resource strategy has tremendous benefits (including GHG reduction) and has been used in Germany and also Japan, but we need energy from waste to look at biomass, and at integrated energy systems that can end up being a revenue generator. - Where are the recommendations for local food production? Need focus on waste to compost to be available for local food production in addition to just waste to energy. - The 25% tax reduction for farmers to donate food to food bank rather than landfill does not apply to small producers – if ministry is really interested in local food production, we encourage them to look beyond the industrial scale producers. <u>General:</u> - Local food supply and agricultural land is of great importance to us. One really important piece is having production and storage facilities to enable locals to make produce available for longer periods of time.
Lower Mainland	<u>Recommendation 21:</u> - We need more info on what this means? What does this mean for Charter signatories? - The Charter has been an excellent way to advance climate work but there has not been enough work on supporting compact, compete communities and land use. - How does the Province assist small municipalities that have limited abilities to meet Charter commitments? - Small communities need help to assess risk and developing risk management plans.

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	<u>Recommendation 22:</u> • While we are supportive of an aerobic reduction, waste to resource cannot include waste to energy as incineration of waste is not consistent. • What is the definition of waste to resource?
North Central	<u>Recommendation 21:</u> • Sometimes the technologies to implement climate goals supersede our financial abilities, are there any efforts to look at modernizing local government so that we can act a little faster, and take advantage of opportunities? A lot of time, we do not hear about funding opportunities in a timely fashion. We have our OCP and then a funding opportunity may distract us from our long term OCP vision. How do we start to erase the distractions and focus on what needs to get done. It would be beneficial to have a ministry that was a cross of all ministries. • CARIP is very labour intensive for the \$ received. CARIP needs to be looked at if you want to get to 100% signing the Charter.
Southern Interior	<u>Recommendation 21:</u> • Is the Province intending to look at the CARIP program as a part of this recommendation? • Charter was a huge impetus to take action. It has been positive to have the Charter as a focal point for action as it makes it easier when all local governments are doing something rather than each doing something on their own. We need that kind of energy back again in terms of work around climate action in the Province and local governments. Premier Campbell took a leadership role that helped us get work done. • It is important to continue to include Local Governments in moving forward to meet GHG reduction targets. The Climate Action Charter and the Climate Action Revenue Incentive Program have been valuable. • We feel the requirement to annually update the Corporate GHG emission inventory, address what actions have occurred in the previous year and planned for the next year to be very valuable. • We annually review the provincial summary of actions that have occurred to identify actions which actions may be relevant for us and to stimulate ideas for future projects. • The requirement to report annually to council has helped to raise awareness of climate change and the importance of addressing climate mitigation and adaptation. • It is important to continue to engage municipalities through webinars like the recent CARIP Reporting Back to Basics webinar, through e-mail updates and the Climate Action Toolkit. <u>Recommendation 22:</u> • Do you have updates on any protocols for landfill cover systems and organic composting systems? • Would this recommendation include consideration of bio-solids from liquid waste treatment plants?
Province-wide	<u>Recommendation 22:</u> • More focus needs to be placed on waste reduction policies (i.e. zero waste policy) in addition to a waste-to-energy policy. • Waste-to-energy should be put on hold until waste reduction is dealt with better. • Supportive of a waste-to-energy strategy, but there must be money provided to support implementation of the strategy by local governments to avoid raising taxes.
INFORMATION FOLLOW UP: Tax reduction for farmers - https://news.gov.bc.ca/releases/2016AGRI0008-000275	

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Organics Diversion - 'How' tab - <http://www.toolkit.bc.ca/carbon-neutral-government>
 Climate Action Revenue Incentive Program (CARIP) - <http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm>
 Climate Action Charter - http://www.cscd.gov.bc.ca/lgd/greencommunities/climate_action_charter.htm

Buildings

Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 20a:</u> • We should be encouraging 2X8 framing instead of 2X6 as it is good for the lumber market, good as a sink of carbon, and makes it easy to add insulation up to R28. This is important to push through the building code. • If we proceed down this avenue then the funding agents must include that extra cost in construction for things like schools and hospitals. <u>Recommendation 20c and 20d:</u> • These recommendations are very important. This will have the most impact on the residential sector. The Province can direct BC Hydro, but are you looking at asking Fortis Gas/Fortis Electric to do the same? • Locally there is strong feeling that Energy Ratings should be done as a condition of sale, to encourage building materials and appliances to be most efficient. • It is really costly to build a new home, so the Province needs to think about whether adding a new cost will impact that, as any additional cost would be detrimental to building or purchasing and our economy.
Vancouver Island	<u>Recommendation 20c:</u> • Seems to speak to Local Improvement Charges (LICs) but I think the 20C is speaking to on-bill financing • Nova Scotia and Ontario models are very good for LICs and potential financing through Municipal Finance Authority. <u>Other</u> • These are really important issues in our community, and we hope to see these requirements to gradually, incrementally increase so eventually we have zero emission buildings. • Good recommendations on building energy efficiency – but we need to consider embodied energy in the construction materials and deconstruction and loss of sequestered carbon from development on site.
Lower Mainland	<u>Recommendation 20a:</u> • Is that requirement now law? • Do public sector buildings include local government buildings? • Applaud the government for this. <u>Recommendation 20b and 20d:</u> • Passive housing – this is an emerging opportunity, will that be part of the recommendations? • Codes are really important to have updated so we don't slow down innovation. • Applaud Province for making these requirements as it forces us to the highest standard, rather than falling to the lowest standard • Is the Climate Leadership Team using the Clean Energy Act definition for renewable energy in 20b? <u>Other:</u> • We don't see biomass as a clean energy source as it pollutes in other ways.
North Central	No comments

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Southern Interior	<u>Recommendation 20a:</u> - Does this apply to local government buildings as well? - Will an onsite renewable component be required for public building retrofits? <u>Recommendation 20b:</u> - Is this recommendation being explored as part of updating the building code through Bill 3?
Province-wide	<u>Recommendation 20c:</u> - Local improvement charges can play a big role in addressing this regulation, but local governments need enabling legislation and regulation to implement. <u>Recommendations 20b and 20c:</u> - Will the building code be updated to enable best-in-class energy efficient buildings?
INFORMATION FOLLOW UP: BC Hydro's Home Energy Rebate Offer - https://www.bchydro.com/powersmart/residential/savings-and-rebates/current-rebates-buy-backs/home-renovation-rebates.html?WT.mc_id=rd_homerebates	

The Way We Travel	
Transportation	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 23:</u> - We need to encourage BC Transit to have a proactive plan going forward. We are trying to grapple with new reallocation of \$7 million fund. We need to be able to organize transit at convenient times, and at least 3 times a day. We need an assessment done on the convenience of public transit. - Agree we need more transit, as it is limited in our valley.
Vancouver Island	<u>Recommendation 19a:</u> - We do see a reliance on vehicles, we know that they are 70% of our GHG emissions. We are very supportive of ways to support electric vehicles (EVs). Any subsidy for EVs would be very positive and with the new models and greater range that will be good for the future. <u>Recommendation 23:</u> - This is a big one for us. We have nodes of dense population and a lot of rural area, which makes transit a challenge as it is very expensive and hard to provide frequency to make it work for people. We provide transit for social reasons. <u>Other:</u> - We would like to encourage biodiesel but currently there is a tax on them that is really unfair (motor fuel tax and carbon tax). It would be good to do something about these taxes and take them off biodiesel. - We like these recommendations and we think we need to consider reductions in air travel for shipping and pleasure, as these are a major GHG contributor—are there any conversations going on regarding air transport?

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Lower Mainland	<u>Recommendation 19a:</u> - We are seeing more electric vehicles, but multi-family buildings do not often have charging infrastructure and it is super expensive to retrofit. Has there been any consideration of standards for charging infrastructure? <u>Recommendation 23:</u> - Often it seems financial assistance for transit is for larger communities, smaller communities also need continued support/\$ - Agree with the above bullet. - Any thought from the Climate Leadership Team on how the Province would increase use of transit through provincial policy? And will these efforts be formalized in the Climate Leadership Plan? - How will this recommendation build on existing regional transit strategies? - We need to support non-motorized travel through things like Bike BC grants and bike infrastructure. - We'd like to see a reasonable and rational approach on tolling in Metro Vancouver. The Province owns most bridges, and studies show tolling reduces traffic and congestion, and increases use of transit. - We have seen 10 years of the Province refusing to take a position on tolling, and we don't like the position of having to have an alternative route if there is a toll route. We would like to request that the Province take a position on tolling and road pricing. - Is the Province considering reallocating the roads and bridges budget to active transportation? <u>Other:</u> - We would like to see use of clean electric shore power, and ask that electric power be installed at major truck stops. After Air Care was cancelled, we thought it would be replaced with a program on heavy duty diesel emission, is that still being developed? <u>Recommendation 19c:</u> - Locomotive idling and aviation fuels, why are they not part of any recommendations?
North Central	<u>Recommendation 19a:</u> - We are happy to have low emission vehicles, but has there been thought to how this would work in the North where we often have to travel between communities for work? We are not sure how reliable they will be when they have a different set of skills to look after them. <u>Recommendation 19a-c:</u> - We do a lot of cross border work with Alberta and Saskatchewan, would they also have to follow these frameworks? If not, those companies could underbid the companies in BC. - Has there been any consideration to the pollution caused by the disposal of batteries for electrically run vehicles and other devices. I am told that there is no safe disposal of the batteries when they become non-rechargeable. - Maintenance cost for propane fueled vehicles is much higher and is not viable in colder climates. <u>Recommendation 23:</u> - Can you provide an example of support that could be provided for increased transit in our part of the province? We certainly take advantage of Bike BC. <u>Other:</u> - Communication improvement would help to reduce transportation emissions in the north – e.g. high speed service, cell service. - Erosion of local services, e.g. medical diagnostics, is contributing to transportation emissions in the North.

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Southern Interior	<u>Recommendation 19a:</u> - Can you comment on supports for electrification of transportation fleets? <u>All Recommendations:</u> - We are concerned there is too much focus on zero emission vehicles and the low-carbon fuel standard (LCFS). They are important but we get the sense that recommendation 23 and alternative modes like transit, pedestrians and cycling are an afterthought. We are concerned that the Province will focus its plan still on fuels/vehicles, and that transit, pedestrians and cycling will fall to communities. <u>Other:</u> - Suggest requiring all local and provincial fleet to be hybrid or electric.
Province-wide	<u>Recommendation 19a:</u> - Is there a provincial role in helping remote communities with electric charging stations? <u>Other:</u> - Commercial vehicle electrification in remote areas may have some logistical challenges. As it stands there are tremendous fuel and financial costs involved in getting wood fibre to market.
INFORMATION FOLLOW UP: http://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/cycling http://www2.gov.bc.ca/assets/gov/government/about-the-bc-government/transportation/bconthemove.pdf https://www.cevforbc.ca/clean-energy-vehicle-program	

The Way We Work	
Natural Gas and LNG; Forestry and Agriculture	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 17:</u> - We need to look at forestry practices so we should no longer have slash and burn as this contributes to GHG emissions. We agree with increased carbon sequestration. - Glad to hear that the Province is working on the above issue (of slash and burn) as it is a big issue. What do you have to induce small companies to use that material? - Very supportive of reuse of forest harvest residuals and further development here. It seems as though there are some great initiatives with tenure holders to increase in-the-field use. - When forests are clear cut what does that mean in terms of GHG emissions? Is there really strong oversight by the Province to make sure that it is being reforested - Is there a formal position of the Province – on scavenging for fire wood? We would see district managers be proactive and put it back into the hands of the public and let them harvest this material prior to it being burned. - Is there any consideration to make redundant forest roads in order to sequester more carbon? <u>Recommendation 18:</u> - With inspection facilities centralized, many farmers are going out of business or are driving significant distances. We want food

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	processing in communities so that they don't have to drive so far and it is more economical for them. Can we see this review in the Climate plan for perhaps a more realistic approach including with regards to the Meat Inspection Regulation?
Vancouver Island	<u>Recommendation 14 and 15:</u> - LNG jobs should not be included in the clean tech economy. We would like to see a sunset clause included in LNG in recognition that LNG is still a fossil fuel and not as great as an advantage. - Seven to nine percent of all GHG gases were fugitive emissions and that is a big number, they are hard to capture. Getting fugitive emissions is a good goal. - Natural gas is methane. Whether there are fugitive emissions or not, we need to wean off of fossil fuels. All the current science shows that we should not be creating new fossil fuel infrastructure.
Lower Mainland	<u>Recommendation 15:</u> - Was there a concept to reduce fugitive and vented methane emissions beyond 40% in 5 years? <u>Recommendation 17:</u> - We do not think that biomass is a clean source of energy and coal fired power plants shouldn't burn garbage either. Because of the issue of pollution, we think they should be using natural gas not biomass.
North Central	<u>Recommendation 17:</u> - To do this in our area specifically will require more fuel for transportation and the value of the material is next to nothing. There will either have to be a subsidy for transportation or research into non-carbon fuels. Propane conversion also does not work in the north as it freezes below certain temperatures and therefore cannot be used. <u>Other:</u> - Climate policies should be assessed for full consequences on both the environment and the economy. BC is a resource-based economy and we cannot leave those industries in the dust, we have to balance things appropriately.
Southern Interior	<u>Recommendation 17:</u> Will this include stopping slash and burn practices and beehive burners?
Province-wide	<u>Other:</u> BC's old growth rainforest is a world class carbon sink. Are there any plans to halt all old growth logging?
INFORMATION FOLLOW UP: Forests and Agriculture: https://www.for.gov.bc.ca/het/climate/carbon/Forest-Carbon-Discussion-Paper_201310.pdf https://www.for.gov.bc.ca/hth/timber-tenures/small-scale-salvage/index.htm	
Electricity; Low Carbon Economy	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Recommendation 10 & 12:</u> - We are concerned about electricity pricing. Fortis has two tiers. How about removing tiers for pricing and moving to time of day pricing? - We do not see an emphasis on solar and wind. We would like to see some stimulus programs for solar and more research on where wind might be applicable. We want it spelt out as a focus for proceeding into the future. It is also our experience that the cost of electricity is going up leaps and bounds and becoming cost prohibitive, and so solar would help augment this. We do not see hydro as

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	the only solution, and we want incentive programs from the Province and the Federal government for solar and wind. • Solar hot water may or may not be as economical depending on source water, as preheating hot water has an incremental benefit depending on source (temperature) of water. The real potential is assessed site by site. Are the energy potential maps of the Province being updated? We should put the info out to people to help make choices –e.g. maybe solar PV, solar hot water. • We hope that these initiatives for energy also eventually explore the components of grid-tied feasibility and increased pricing incentives (i.e. pricing that is fair), for non-commercial residents. This accomplishes both the operational and public relations value in communities. Currently, Fortis pays 2.8 cents/kWh, while at the same time the customer buys back at about 4-6 times that much. This balance does not incentivize small-scale power production.
Vancouver Island	<u>Recommendation 12:</u> • It seems that this recommendation and BC Hydro's integrated resource plan have inconsistent goals (Climate Leadership Team says 100% clean by 2025, but BC Hydro says it will use Natural gas)? • We want clean energy in the North Coast, not natural gas fired. • The devil will be in the details. We have gone from support for run of river to extremely negative reaction to it, due to impacts on forest through power lines and other problems. • We think this is a great initiative. Were BC Hydro to provide a greater solar incentive (even a few cents per kWh) it could have a huge effect. It may need an integrated strategy, but it could be a good partnership with Hydro as you could use less of water behind dam in summer when you have peaks solar. In remote communities which have much higher costs for diesel, there should be good opportunities for solar and other alternatives. • We support the other comments on solar projects, as technology has brought the cost down, and it is becoming a viable solution. It is not clear the public knows about this. • Totally agree that BC Hydro could have higher solar pay on grid tie in. There are still barriers to this like increase in property assessment and corresponding municipal taxes. We think there could be other advantages once there are more electric vehicles in use. • Advances in battery tech are going to make the ability of solar array to store power, and power electric vehicles overnight. This will make it even more viable. • We would like to see more support for geothermal. It is a consistent energy source unlike other green energy sources that are intermittent, and we are one of the Pacific Rim countries not doing larger geothermal. There is potential to transform decommissioned mines into geothermal energy sources and we would love to have some resources or support to look at doing this in our communities
Lower Mainland	<u>Recommendation 28:</u> • We hope that this review will look at opportunity is for local governments to retain offset \$ so that they can use that to reduce GHG emissions.
North Central	<u>Recommendation 12:</u> • Where would this scenario fit with operations like co-gen or pellet plants when producing electricity? <u>Recommendation 26:</u> • Would the Province consider LNG as an alternative to diesel? In situ natural gas may make sense.
Southern Interior	<u>Recommendation 10:</u> • A plug for clean energy and clean energy businesses including incentives for the clean energy sector. Also are there any updates?

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	<u>Recommendation 12:</u> Are there plans to support solar energy in the province?
Province-wide	<u>Recommendation 12:</u> - Fully in support of solar, wind and geo-thermal energy. <u>Recommendation 13:</u> - What types of energy are you considering to replace diesel in remote communities? <u>Recommendation 27:</u> - Is there funding available for clean energy businesses that aren't first nations?
INFORMATION FOLLOW UP: Community Energy Leadership Program - http://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/community-energy-systems/community-energy-leadership-program; Innovative Clean Energy Fund - http://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/innovative-clean-energy-solutions/innovative-clean-energy-ice-fund; BC Hydro's Standing Offer Program - https://www.bchydro.com/energy-in-bc/acquiring_power/current_offerings/standing_offer_program.html BC Hydro's Net Metering Program - https://www.bchydro.com/energy-in-bc/acquiring_power/current_offerings/net_metering.html?WT.mc_id=rd_netmetering	

Other Comments	
Region	Input Received and Questions Discussed During Consultations
Kootenay	<u>Funding:</u> - Funding is very important. We got funding when we put in a water treatment plant to help with micro hydro, and it was a huge help and something we would not have done if we had not had a grant. - We will be looking at having our community energy planning group do a renewable energy scale for our area. Many assets are not owned by the local government. Will grants be available to societies if supported by the local government? <u>Engagement and Input:</u> - We would like to be engaged. - It would be nice to have another session like this, as it is to hear what other people are thinking. - It would be good to see the summary of these engagements, and keep track of how the initiative is unfolding. - What is the input period for the Climate Leadership Plan? We would like to see a summary of questions and answers along with the contacts for Provincial agencies. <u>Other:</u> - We would like information on community forests and how they figure into the carbon credits? - We have been asked by the public to take over more and more parks. Is the sequestration they provide, valid to claim for their GHG reductions?
Vancouver Island	<u>Engagement and Input:</u> - How do we do provide more input or best approach you for answers? - Thanks for the opportunity we will be bringing forward a proposal urging all 32 recommendations. - We appreciate the engagement today and our committee supports all 32 recommendations.

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	• Thanks for the opportunity to give direct input on the document. • We appreciate the efforts of the climate group and appreciate the process. <u>Other:</u> • Lots of good ideas from the engagement. Our corporate energy strategy has been a huge success. One troubling thing is that many policies are inconsistent (e.g. reduction in transit funding). We suggest an additional recommendation that all policies should be done with an environmental lens including a GHG reduction lens.
Lower Mainland	<u>Engagement and Input:</u> • This process has been so easy. • Do we have list of all connected LG participants? • Good experience with the consultation and being able to talk directly to the Province. • Will the Province consider opening up an additional consultation phase to review a draft plan? • Additional support for a local government review of a draft plan. • Thank you for the webinar today. Will there be an opportunity (similar to the Green Communities Working Groups – small communities, large communities, and Carbon Neutral) to partner with the Province to discuss challenging issues of land use? • It would be good if the plan outlined a multi-stakeholder working group to help implementation of the plan. • Thank you it has been informative and I like the format to hear from others. <u>Other:</u> • Local governments are all engaged, with e.g. recycling, retrofitting houses, changing bylaws etc. One thing that would be beneficial is if the Province could actually collect that data and see where we are at, what we are doing well and where we need to work on things. • Additional sequestration from forestation and, co-benefits of tree planting is important for GHG reduction. • The BC Hydro Sustainable Communities program has been instrumental; could the Province consider how that kind of capacity building for local governments could be enhanced? • How does land use planning fit into the recommendations? • Realizing and quantifying the sequestration on natural assets, we would like to see this included in the plan. • We would rather use the money we pay to get to carbon neutrality to invest in our communities. We would like Provincial policies to favour this over purchasing carbon offsets.
North Central	<u>Engagement and Input:</u> • Thank the Province for leadership on this. It would be great to have a forum (in addition to what already exists) to share success stories. • BC Hydro funded community energy managers were a great asset for the time we had them. • Was there a northern representative on the Climate Leadership Team?
Southern Interior	<u>Engagement and Input:</u> • Great to see such a diverse group of people on the Climate Leadership Team – hope we can move forward on these recommendations. • How do the 32 recommendations align with what is happening elsewhere in the country? Are we heading in the right direction? Are we leaders? The recommendations are meant to be taken as a whole, is that still the view? • While the CLP consultation webinar for local governments was appreciated, it would have been valuable to have received information earlier in the consultation process.

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Province-wide	<u>CARIP:</u> • For small local governments, the time and costs it takes to meet the CARIP requirements is not worth the money that is received in return. • Curious about whether there are other small communities that don't necessarily get value out of CARIP? <u>Engagement and Input:</u> • Will there be a synopsis of the engagement available? • Video conferencing system is good, but it would be great to have a list of the speakers and staff. • It would be good to know how many people are on the video conference.
INFORMATION FOLLOW UP: Federal/Provincial Climate - Vancouver Declaration - http://www.scics.gc.ca/english/Conferences.asp?a=viewdocument&id=2401	

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Local Government Engagement on the Climate Leadership Team Recommendations

Consultation Guide Categories	Provincial Government Staff Contacts
General engagement process contacts	Ministry of Community, Sport and Cultural Development Jennifer Hill, Manager, Intergovernmental Initiatives Telephone: 250 387-0089 Email: Jennifer.Hill@gov.bc.ca Mary Storzer, Senior Planner, Intergovernmental Relations and Planning Telephone: 250 356-5515 Email: Mary.Storzer@gov.bc.ca
What We Value: - Targets, Reviews, Intergovernmental Relations - Fiscal Policy Adaptation	Ministry of Environment, Climate Action Secretariat Ben Finkelstein, Manager, Communities and Built Environment Telephone: 250 356-7847 Email: Ben.Finkelstein@gov.bc.ca Ministry of Finance: Any submissions, comments or feedback about the carbon tax, PST and related fiscal policy recommendations of the CLT plan should be sent Finance using the following e-mail address: FINclimateleadership@gov.bc.ca Ministry of Agriculture Brenda Lennox, Senior Manager, Market Development and Promotions Telephone: 250 356-2945 Email: Brenda.Lennox@gov.bc.ca Ministry of Aboriginal Relations and Reconciliation Rob Draeseke, Chief Negotiator, Strategic Partnerships and Initiatives Division Telephone: 250 356-8768 Email: Rob.Draeseke@gov.bc.ca
The Way We Live: - Communities - Buildings	Ministry of Community, Sport and Cultural Development Meggin Messenger, Executive Director, Intergovernmental Relations and Planning Telephone: 250 387-4045 Email: Meggin.Messenger@gov.bc.ca Brian Bedford, Director, Local Government Infrastructure & Finance Telephone: 250 356-0700 Email: Brian.Bedford@gov.bc.ca Ministry of Environment, Environmental Protection Division Kris Ord, A/Executive Director, Environmental Standards Branch Telephone: 250 387-9933 Email: Kris.Ord@gov.bc.ca Sonya Sundberg, A/Manager, Clean Communities, Environmental Standards Branch Telephone: 250-953-3866 Email: Sonya.Sundberg@gov.bc.ca Ministry of Natural Gas Development, Office of Housing and Construction Standards Lee Nicol, A/Director, Policy and Code Development Telephone: 250 812-5760 Email: Lee.Nicol@gov.bc.ca Ministry of Energy and Mines Christina Ianniciello, Director, Communities and Transportation Branch Telephone: 250 952-0686 Email: Christina.Ianniciello@gov.bc.ca
The Way We Travel: Transportation	Ministry of Transportation Alan Callander, Manager, Active Transportation & Climate Action Policy Telephone: 250 356-5563 Email: Alan.Callander@gov.bc.ca Ministry of Community, Sport and Cultural Development Jessica Brooks, Executive Director, Transportation Governance and Planning Telephone: 250 952-6596 Email: Jessica.Brooks@gov.bc.ca Ministry of Energy and Mines Christina Ianniciello, Director, Communities and Transportation Branch Telephone: 250 952-0686 Email: Christina.Ianniciello@gov.bc.ca
The Way We Work: - Natural gas and LNG - Forestry and Agriculture - Electricity - Low Carbon Economy	Ministry of Energy and Mines Paul Wieringa, Executive Director, Alternative Energy, Electricity and Alternative Energy Telephone: 250 952-0651 Email: Paul.Wieringa@gov.bc.ca Ministry of Natural Gas Development Michelle Schwabe, Director, Regulatory Policy Telephone: 250 387-1585 Email: Michelle.Schwabe@gov.bc.ca Ministry of Forests, Lands and Natural Resource Operations James Sandland, Director, Tenures, Competitiveness and Innovation Division Telephone: 250 953-3988 Email: James.Sandland@gov.bc.ca Ministry of Agriculture Brenda Lennox, Senior Manager, Market Development and Promotions Telephone: 250 356-2945 Email: Brenda.Lennox@gov.bc.ca Ministry of Aboriginal Relations and Reconciliation Rob Draeseke, Chief Negotiator, Strategic Partnerships and Initiatives Division Telephone: 250 356-8768 Email: Rob.Draeseke@gov.bc.ca Ministry of Jobs, Tourism and Skills Training Jeremy Hewitt, Executive Projects Director, Major Investments Office Telephone: 250 356-7576 Email: Jeremy.Hewitt@gov.bc.ca

Notes from the meeting of the ALBERNI VASLEY COMMUNITY STAKEHOLDERS INITIATIVE TO END HOMELESSNESS held June 17, at the ACRD Boardroom

Regrets: Terry Deakin, Pat Kermeen

Present: Wes Hewitt, Dan Schubart, Chris Alemany, John Douglas, Marcie Dewitt, Joanne Silver, Patty Edwards.

Meeting commenced at 9:00 am.

Chair's report: Patty Edwards attended at City Council meeting Monday June 13 in order to support the recommendation that the ten thousand dollar funding that the City had designated to the Seniors Advisory Committee be allocated to the AVCSI to supplement the \$20000. received from the ACRD for the purpose of hiring a coordinator for the implementation of our plan Still At Home In The Alberni Valley 2015. The motion passed with the support of Councilors' Alemany and Suave.

The Candidate Search committee of Joanne Silver and Patty Edwards met this week to develop a job posting which was presented for review. July 22, 2016 will be the closing date for applications and they are to be sent by email to the Chair at patty.edwards@leg.bc.ca. Start will be September 1, 2016. (job posting to follow in separate attachment)

The Chair requested that City Councilor Chris Alemany join the Selection Committee in consideration of the funding from the City.

Old Business:

Coordinator position- proposed start date for the contract position is September 1, 2016 and it will end August 31, 2017. The contract will require a three month probation period with set deliverables to be achieved by that date. Supervision will be provided by the Chair.

Marcie DeWitt reported on the Poverty Reduction Forum held at the Hupacasath First Nation Hall on Monday May 30, 2016. 35 people registered and fifty attended. The all-day session was an Introduction to the Theory of Change.

New Business

Marcie DeWitt gave a report on a \$5000. grant from Plan H-(BC Healthy Communities) that she secured through the Alberni Clayoquot Regional Health Network as seed money to assist the AVCSI in funding the process of implementing our new Plan.

On Thursday June 23 several members of the AVCSI will participate in a Collective Impact Webinar. This webinar is a pre-requisite in order to participate in a supported Collective Impact process being offered in the fall Of 2016. BC Healthy Communities is sponsoring this process and we are participating as a means to develop a long term strategy to deepen community engagement on the challenge of increasing the stock of affordable rental housing.

Upcoming event --"Food Access For All" A Community Discussion On Food Waste and Recovery will feature Guest speaker Peter Sinclair (Loaves and Fishes in Nanaimo) Wednesday June 22- 1:00-3:00 at Dogwood Room/Echo Center.

Joanne Silver reported that a group of advocates met with the Ministry of Social Development (District Supervisor Heather Campbell and Quality Assurance Worker Jeanine Bousquet), to discuss regional issues for clients on Income Assistance. Problem of persons making on line application who have no phone was identified as an issue. The agreement was that the client should state "No Phone Client" in the information box so that alternate arrangements for communication can be identified.

Concerns have come forward from the community regarding evictions from Phoenix House (private low barrier rental housing) with no notice. The Manager stated that the facility was being operated under the Inn Keepers Act and as such they are not required to conform to the Residential Tenancy Act.

Announcements:

Alberni Community and Women's Resources Society AGM Thursday, June 23, 2016, at Hospitality Inn. Business meeting at 5:00. Reception at 5:40. Speaker at 6:00. Speaker Clodagh O'Connell JD: "Sexual assault trial reform: a grassroots movement that's gathering steam"

Port Alberni Non-Profit Housing AGM at 5:00 pm Monday June 27, 2016 at Coolwaters, 4777 Southgate Road .

Next meeting: at the call of the Chair

Alberni Valley Stakeholders Initiative to End Homelessness Committee

Job Posting

- Position:** Project Coordinator – Housing and Homelessness
- Parameters:** One year contract Sept 1, 2016 until Aug 31, 2017
16 hours per week for 45 weeks of the contract year
While an office space is available 2 days a week, the incumbent will be expected to provide own laptop, phone, etc. and be responsible for own insurance, health benefits
Federal contributions and WorkSafe premiums.
- This contract is the sole responsibility of the incumbent and must Not be sub-contracted, shared, or in any way make liable the individual Members of the AVCSI
- Contract price:** \$40.00 per hour (trackable)
- About Us:** Alberni Valley Stakeholders Initiative to End Homeless Committee
Is a sub-committee of the Alberni Valley Social Planning Council.
The group was formed in 2007 in order to assess the gaps in housing
In the valley and bring together stakeholders to prioritize housing projects.
The AVCSI spent the year of 2015 involved in a consultation to re-write
Our 2009 Homelessness Prevention Plan. Our new plan *Still At Home in The Alberni Valley* is a call to action to address the critical shortage of
Affordable rental housing in the valley.
- Overview:** This contract is to assist the Committee in the implementation of the recommendations coming out of *Still At Home in The Alberni Valley*.
- Deliverables:**
1. Coordinate the implementation of the recommendations of the report *Still At Home in The Alberni Valley*.
 2. Engage local community and funding partners to actively work together to prevent and homelessness.
 3. Ensure participation and representation of Aboriginal organizations
In the planning and implementation of the new homelessness plan.
 4. Expand AVCSI to include representation from a wide spectrum of the community including businesses, financial institutions, contractors, developers, etc.
 5. Plan and execute a viable fundraising, grant seeking and writing initiative to further the work of the committee. This includes the

Exploration of partnerships outlined in the federal Homelessness Partnering and best practices documents.

6. Deliver formal presentations to all levels of government, funders, Associations and media on behalf of the committee.
7. Work with the Committee on other aspects of the recommendations of the report as necessary.

Qualifications :

University degree with any combination of study concentration in project Management, business, social services, community development with a focus on planning and social issues.

Verifiable direct three years of recent work in community development focusing on housing and poverty.

Extensive knowledge of government structures and granting processes at ALL levels of government and the corresponding reporting process.

Excellent verifiable reputation of working with local and provincial governments.

Experience working alone in a self-initiated contract delivery model

Valid BC Driver's License- Class 5

Completion of a Criminal Record Check mandatory before hire.

Closing Date : July 22, 2016 @ 4:30 pm pst

Applications with three references via email **ONLY** to:
pattyedwards@leg.bc.ca



June 2016

CITY OF PORT ALBERNI

Dear Mayor and Members of Council:

The Call for Nominations for the 2016 Community Recognition Awards is now open!

With this letter, I invite your community to identify a recently completed civic building or structure with wood use (either architecturally or structurally), and submit your nomination for the 2016 Community Recognition Awards, to be presented this September at the UBCM in Victoria. The awards are presented annually to local governments that advocate for specifying wood use in a local project or through visionary initiatives that work toward building a community culture of wood. Wood use in public buildings brings pride to B.C. towns and cities, and leaves a lasting legacy, which is an enduring celebration of our culture of wood.

If you are thinking of a new project, there has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Choosing wood for civic buildings is good for cultural, environmental, budgetary and health reasons. It's also a good choice for our economy, since forestry is a significant economic engine in B.C., and either directly or indirectly benefits us all. We are proud to say that B.C. is recognized as a global leader for wood innovation in building and design, with taller and larger wood buildings being built in centres all around the province, using technologically advanced wood products and systems - made in B.C.

It is also the best choice for the environment, as nothing can make a green building "greener" than optimizing the use of wood which has a smaller carbon footprint than other building materials. Wood also benefits occupants in the indoor environment. Research has shown people thrive when working and learning in beautiful and high-quality spaces finished with natural materials like wood.

What's new in the world of wood? Consider the advantages and possibilities.

Wood WORKS! BC and the Canadian Wood Council are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, lower building costs, and comfortable, high-performance and effective spaces for your community. Please call me if you are ready to move forward with a new civic project and I can give you more information on the professional technical services Wood WORKS! BC can provide to your project teams, FREE of charge.

The Wood WORKS! BC Community Recognition Awards program is your opportunity to showcase your community and a wood project that has brought pride to your citizens.

Submit your nomination today! www.wood-works.ca/bc

Regards,

Lynn Embury-Williams
Executive Director
Wood WORKS! BC
1 877 929 9663 – ext. 1
Lembury-williams@wood-works.ca

PS Please note that nominations are only open to local governments and their projects. Projects must have been completed within the last three years and built in whole or part with local government funds. Self-nominations are accepted and encouraged.

Deadline for nominations: Friday, August 26

ENTERED

J.11

WOOD WORKS! BC

837 Riverside Drive, North Vancouver, BC V7H 1V6 | Toll Free: 1-877-929-9663 ext. 1

REGULAR COUNCIL AGENDA - JUNE 27, 2016

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About Wood *WORKS!* BC



WOOD SOLUTIONS FAIRS
AND SYMPOSIA



WOOD DESIGN
LUNCHEON CONFERENCES



IN-HOUSE SEMINARS



WORKSHOPS



WOOD DESIGN AWARDS



TECHNICAL SUPPORT

Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and systems. Through conferences, workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout B.C. For almost two decades, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help B.C. communities with the “build with wood” requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

Wood *WORKS!* BC: Services to Local Governments

I. Free Technical Advice

- structural, fire, seismic, acoustic, envelope, architectural, building performance

II. Community Outreach

- Local Governments
- Ministries / Associations

III. Sourcing Products and Building Systems

IV. Professional Development/Liaison

- Architectural Institute of BC, Association of Professional Engineers of BC, Building Officials Association of BC, etc.

V. Passive Design Aspirations Support

2015 Community Recognition Award Winners



AVICC -- Association of Vancouver Island and Coastal Communities:

Town of Qualicum Beach for the Qualicum Beach Fire Hall

(MERIT: Vancouver Island Regional Library, representing 28 municipalities and 10 regional districts for libraries in City of Nanaimo and Town of Lake Cowichan)



AKBLG -- Association of Kootenay Boundary Local Governments:

Village of Kaslo for the 5th Street Unity Bridge

(MERIT: City of Kimberley/Village of Midway)



NCLGA -- North Central Local Government Association:

District of Chetwynd for the Chetwynd Municipal Hall

(MERIT: Village of Burns Lake)



SILGA -- Southern Interior Local Government Association:

Columbia Shuswap Regional District for administrative and board offices in the City of Salmon Arm

(MERIT: Village of Clinton/City of Armstrong)



LMLGA --Lower Mainland Local Government Association:

Squamish-Lillooet Regional District for the Garibaldi Fire Hall in the Town of Whistler

(MERIT: City of Surrey/City of Port Moody)