

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular Meeting of Council held July 13, 2020.
This is not the official minutes. For more information, please contact the City Clerk at
250-720-2810 or e-mail: davina_hartwell@portalberni.ca

▪ CALL TO ORDER & APPROVAL OF AGENDA

Council approved a resolution in order to comply with Ministerial Order No. 192 to continue to conduct meetings without public present. The new order requires local governments to undertake “best efforts” to allow members of the public to attend meetings in-person, while still abiding by public health requirements or recommendations under the *Public Health Act*. The City of Port Alberni is currently working on confirming a suitable location for safely holding “in-person” meetings and is anticipating doing so in September. In the meantime the City continues to make every effort to allow public participation in council meetings via electronic means.

▪ PUBLIC INPUT

▪ DELEGATIONS

Rotary Community Mural Project – Building Relationships Brick by Brick

Terry Deakin representing the Rotary Club of Port Alberni Arrowsmith presented their community mural project on the Canadian Alberni Engineering building at 3101 Bird Street (across from the Train Station by Harbour Quay). Brick Order forms are available in a number of places including INEO; Swale Rock; Scotiabank; City Hall drop box; Via Arrowsmith Rotary Club Facebook page or email arrowsmithrotaryclub@gmail.com for further info. A challenge was issued to

elected officials to each purchase 4 bricks at \$25 each.

CERMAQ & CME

Eric Jenson, Regional Production Manager presented an overview of Cermaq and their operations on Vancouver Island. Brock Thomson, Innovation Manager provided information regarding the semi-closed cage system (SCCS) currently being assembled by Canadian Maritime Engineers at their location adjacent to Canal Beach.

▪ UNFINISHED BUSINESS

3123 – 3rd Avenue – R20-65 Building Façade

Council received a report from the City Clerk providing an update in regards to 3123 3rd Avenue building façade noting works are being completed under the direction of an Engineer.

Alberni Aquarium and Stewardship Centre Lease

Council authorized the Mayor and Clerk to enter into a lease for unit #7 at the Alberni Harbour Quay with the the Alberni Aquarium Association for a 6 month term commencing July 1, 2020 at the currently monthly rent of \$2,140.58. Council also directed that the lease include hours/days of operation.

▪ STAFF REPORTS

Digital Screen at Alberni Valley Multiplex

Council directed that consideration of a Request for Proposals or the purchase and installation of a digital screen at the Alberni Valley Multiplex be brought back for review

and further consideration when the Multiplex Naming Rights RFP closes.

Development Variance Permit 102 – 4191 Bute Street

Council approved Development Variance Permit [DVP] No. 102 for 4191 Bute Street to vary 'Section 5.13.2 R3 – Small Lot Single Family Residential Minimum Setbacks, Side Yard (East Side)', from 1.5 m to 0.8 m, a variance of 0.7 m for development on land legally described as Lot 1, District Lot 1, Alberni District, Plan VIP81030.

Late correspondence in regards to the DVP identified the need for an additional Variance under 6.12.2 of the Zoning Bylaw to accommodate overhanging roof structure. The owner will apply for a second variance to bring the building into compliance.

Train Station Request for Proposals (RFP)

Council received a report from the Manager of Planning (presented by the CAO) providing a draft RFP document intended to potentially identify an agreement with a proponent to rehabilitate and occupy the Historic Port Alberni Train Station. Council directed that the RFP be converted instead to an Expression of Interest for lease of the space and further requested that the parking lot lands be brought back to the next regular meeting for discussion.

2020 Façade Improvement Program

Council approved \$55,000 of the 2020 Economic Development allocation set aside for investments in initiatives to support the small business sector through the COVID-19 pandemic measures be allocated to the Façade Improvement Program.

Finance Reporting Update #2

Council received a report from the Director of Finance providing information regarding timelines for financial plan adoption and statutory reporting requirements as it relates to the Finance Department noting the City is on track to meet this year's deadlines.

BC Transit Reserve Allocation

Council supported a provisional plan to use 75% of Shared Operating Reserve and Local Transit fund balances to fund our Annual Operating Costs with BC Transit for 2020/21.

Award of Tender RFT010-20 – 16th Ave Water Supply Main Replacement

Council awarded the contract for 16th Ave Water Supply Main Replacement to Knappett Industries (2006) Ltd. for the tender price of \$565,706.40 including all applicable taxes with funding from Water Capital Reserve Fund.

Award of Vehicle Tender RFT002-20 (Backhoe)

Council awarded Vehicle Tender RFT002-20 "Backhoe/Loader" to Inland Group for provision of a 2019 CASE 580 Super N Backhoe loader in the amount of \$131,492.57 with funding from ERRF.

Dog Mountain Brewing – Permanent Change to Liquor Licence

Council supported the application for a permanent change to the liquor licence for Dog Mountain Brewing located at 3141 3rd Avenue to extend their hours of liquor service from 11:00 am to 11:00 pm Monday through Sunday and will forward the report from the City Clerk dated July 7, 2020 to the Liquor and Cannabis Regulation Branch (LCRB).

■ PUBLIC ENGAGEMENT IN RESPONSE TO COVID-19

While City facilities remain closed to the public, public engagement continues to be a key priority of Council. As City Council continues to conduct their meetings electronically, residents are reminded and encouraged to continue to engage with City Council by submitting your comments/questions to the following email council@portalberni.ca.

Submissions received in advance of, or during a council meeting will be read out by City staff during 'Public Input' or during the 'Question Period'. Residents are asked to identify their submission as either Public Input or a Question and submissions will be presented in the order that they are received. [NOTE: Questions received and read out during the meeting will not be reflected in the Council Summary but will be noted in the meeting minutes.]

We wish to thank residents for their ongoing patience and cooperation as we continue to navigate through this difficult time.

Council Summary

is prepared following each regular Council meeting. It is posted on the City's website at www.portalberni.ca and distributed by e-mail. To be placed on the distribution list, please contact:

davina_hartwell@portalberni.ca

Complete Council agendas

including all correspondence and reports are available at www.portalberni.ca

Generally these are posted the Friday before each regular Council meeting and are archived on the site.

MEETINGS AT A GLANCE**Thurs. July 16th**

12:00 pm – Advisory Planning Commission Meeting via Zoom

Monday, July 27th

2:00 pm – Regular Meeting of Council via Zoom