

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular Meeting of Council held January 27, 2020.

This is not the official minutes. For more information, please contact the City Clerk at 250-720-2810 or e-mail: davina_hartwell@portalberni.ca

■ UNFINISHED BUSINESS

Notice of Motion - Select Committee to Review Bylaws

Council contemplated establishing a select committee to carry out a review of the City's bylaws. In a report from staff, Council was encouraged to consider conducting a special meeting with all members of Council to carry out an initial review of the City's bylaws and identify those that are a priority to Council. Council resolved to move forward with scheduling a meeting for the purpose of reviewing and prioritizing the City's bylaws to ensure they are meeting the objectives of Council as well as to ensure that bylaws align with Council's strategic priorities/initiatives.

■ STAFF REPORTS

McLean Mill Visitor Services

Council authorized the Mayor and City Clerk to execute an agreement between the City of Port Alberni and the Alberni Valley Chamber of Commerce to operate the non-historic zones of the McLean Mill National Historic Site. The agreement is for a period of three years with an option to renew. Council also requested that staff continue discussions with the Agricultural Land Commission as it relates to uses of the property given McLean Mill is in the ALR.

Update Regarding Wastewater Treatment Facility Upgrade Budget

Council approved the allocation of an additional \$9.98 million dollars for the

construction completion of the Wastewater Treatment Plant (WWTP) upgrade, with funds being provided from the City's Sewer Infrastructure Reserve Fund [\$4.3M] and borrowing through the Municipal Finance Authority in the amount \$5.68M.

3rd Avenue Beautification Project

The City engaged the services of Watt Consulting Group regarding the City's 3rd Avenue Beautification Project. Council resolved to move forward with Design Option #1 which will see vehicle traffic reduced to 2 travel lanes, 4.8m wide sidewalks, separated bike lanes and 1.8m green space [including trees & street furniture]. Project costs are estimated to be \$1.25 - \$1.5M however, the City is confident that these costs could be reduced subject to the City performing some of the works in-house. To assist the City in offsetting some of the costs associated with this project, staff will be submitting a funding application to the Active Transportation Grant program.

Development Variance Permit Application No. 98 – 6151 Russell Place.

Council received an excerpt of the Planning Commission meeting minutes held December 19, 2019 and directed staff to proceed with the Development Variance Permit necessary to vary Zoning Bylaw #4832 and to give notice of intent to consider the issuance of Development Variance Permit No. 98 for 6151 Russell Place.

Community Investment Program – Late Applications

Council agreed to support late applications to the Community Investment Program 2020 cycle by allocating an additional \$10,000 to the program. Late applications being considered include Port Alberni Toy Run, Portal Players Dramatic Society and Port Alberni Friendship Center celebrating National Indigenous Peoples Day.

Computerized Asset Management Maintenance System RFP 020-19

Council awarded RFP 020-19 to AssetFinda for the provision of a Computerized Asset Management Maintenance System in the amount of \$240,619.00 with funding from grant monies received by the City in 2018 [gas tax funding].

Conference Attendance

Council authorized Mayor Minions and Councillor Corbeil to attend the BC Council of Forest Industries (COFI) 2020 Convention taking place April 1 – 3, 2020 in Prince George, BC.

Council also authorized Councillor Poon to attend the Local Government Leadership Academy's (LGLA) 2020 Leadership Forum taking place February 5 – 7, 2020 in Richmond, BC.

RCMP Department

Council received the 4th Quarter report from Acting Officer in Charge, Sgt. Peter Dionne noting that officers responded to 3,511 calls for service. The detachment continues to prioritize its 2018/2019 Annual Performance Plan with a focus on traffic-road safety; creating a supportive environment for victims of family violence; crime reduction, and creating positive interactions with youth by proactive engagement.

Parks, Recreation & Heritage

Council received the monthly report from the Director of Parks, Recreation & Heritage updating Council on departmental projects. A highlight of the report were the improvements to some structures at the McLean Mill site which were the subject of a Parks Canada Cost-Sharing Grant. The City is pleased to note that the project was completed on time and under budget.

Development Planner – New Position

Council provided early budget approval to create and fill a new Development Planner position in the City's Planning Department.

■ BYLAWS

Official Community Plan & Zoning Bylaw Amendments

"Official Community Plan Amendment No. 27 (2940 Bellshill Road – Carriere) Bylaw No. 4985" and "Zoning Bylaw Map Amendment No. 32 (2940 Bellshill Road – Carriere), Bylaw No. 4986" were adopted.

■ CORRESPONDENCE

Alberni-Clayoquot Regional District

Council received a letter from the Alberni-Clayoquot Regional District advising that the Board of Directors passed a resolution to cost share with the City of Port Alberni to send Mayor Minions to the Federation of Canadian Municipalities Conference in Toronto, Ontario, June 4 – 7, 2020.

Council also authorized the attendance of Councillor Paulson at the 2020 FCM Conference as per the City's Travel Expense Policy.

Alberni Community & Women's Services (ACAWS)

Council received an email from Ellen Froot, Executive Director, ACAWS encouraging the City's participation by entering a team for the Coldest Night of the Year taking place on February 22, 2020.

Alberni Valley Drag Race Association (AVDRA)

Council received correspondence from the AVDRA requesting the use of Stamp Avenue in 2020 and 2021 for the 'Thunder in the Valley' event. Council directed staff to research the feasibility of accommodating this request by providing a subsequent report back to Council.

■ PROCLAMATIONS

Council proclaimed **February 22, 2020 as National Day of KiNDness**. A formal flag raising ceremony will take place at City Hall on Thursday, February 20th at 9:00 am.

Council also proclaimed the week of February 17 – 23, 2020 as **Heritage Week 2020: Bringing the Past into the Future**.

■ NEW BUSINESS

Council endorsed forwarding a resolution for consideration by delegates attending the Association of Vancouver Island Coastal Communities at its upcoming convention entitled "Working Forest Reserve". The purpose of the resolution is to encourage both the federal and provincial governments to find solutions to prevent the mass export of timber from private land and to designate land reserves that enable forestry entities to make long-term investments in forestry. The convention takes place mid-April in Nanaimo, BC.

Council Summary

*is prepared following each regular Council meeting. It is posted on the City's website at www.portalberni.ca and distributed by e-mail. To be placed on the distribution list, please contact:
davina_hartwell@portalberni.ca*

Complete Council agendas including all correspondence and reports are available at www.portalberni.ca. Generally these are posted the Friday before each regular Council meeting and are archived on the site.

MEETINGS AT A GLANCE

Mon. Feb 3

7:00 pm – Committee of the Whole Meeting
@ Council Chambers

Wed. Feb 5

7:00 pm – Alberni Valley Heritage Commission
@ Alberni Valley Museum

Mon. Feb 10

2:00 pm – Regular Council Meeting
@ Council Chambers